

**AGENDA
JENKS CITY COUNCIL
TUESDAY, MAY 02, 2023, 6:00 P.M.
JENKS CITY HALL, 211 NORTH ELM**

If you require special accommodations pursuant to the Americans with Disabilities Act, please notify the City Clerk's Office at (918)299-5883 or email agendas@jenksok.org.

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ANIMAL WELFARE SPOTLIGHT

CITIZEN COMMENTS

BUSINESS

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item (except for Item 1).

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
 - A. Approve minutes of the regular meeting held on April 18, 2023 pg. 4
 - B. Approve Encumbrances and Expenditures pg. 11
 - C. Monthly Reports pg. 48
 - D. Approve PA 23-26: request for a Comprehensive Land Use Map Amendment to amend the map from Parks and Open Space to Regional Commercial. General Location: 101st St and Lewis pg. 56
 - E. Continue PA 23-27 to the May 16, 2023, City Council Meeting, a request for a Comprehensive Land Use Map Amendment from Parks and Open Space to Local Commercial. General Location: 106th and Elm pg. 60
 - F. Continue PA 23-28 to the May 16, 2023, City Council Meeting, a request for a Comprehensive Land Use Map Amendment from Parks and Open Space to Local Commercial. General Location: 10596 S Peoria pg. 65
 - G. Continue JZ 23 PUD 141 to the June 6, 2023, City Council Meeting, a request by Christopher Challis for a Zone Change from AG (Agriculture) & CG (Commercial General) to CS (Commercial Shopping) and a Planned Unit Development to allow for mixed use development. General Location: West of HWY 75 and north of 121st St. pg. 70
 - H. Approve Resolution No. 800, a resolution approving purchase agreement and declaring certain real property located on the west side of South Union Right-of-

- Way and North of 121st St to be surplus to the needs of the City; authorizing the city Manger to execute contract documents and the Mayor to execute the Special Warranty Deed pg. 75
- I. Approve authorization to pay the invoice for construction management costs for the Main Street Improvement Project (TSU Railroad to Date Street)(ODOT project number STP-31550(04)) in the amount of \$307,140.93; funding for the same to be paid from a supplemental appropriation from the 2020 G.O. Bond Fund to Account No. 27-860-5393 – Main Street Improvements – Roads & Bridges. [Cloyde]pg.88
 - J. Approve Resolution No. 801, a resolution amending the annual appropriations by \$307,500 in account number 27-860-5393 (City 2020 GO Bond Fund – Main Street Improvement – Roads and Bridges) for Fiscal Year ending June 30, 2023, to fund the payment to ODOT for the City’s portion of construction management costs for the Main Street improvement project (Elm Street to the railroad tracks) of \$307,140.93. pg. 102
 - K. Annual review and acknowledgement of Council Code of Ethics pg. 104
 - L. Accept the FY 21-22 Audit Report prepared by Elfrink and Associates, PLLC. [Sauceda] pg. 109
2. Consideration and appropriate action relating to items removed from the Consent Agenda
 3. Presentation relating to City of Jenks Tax Increment District No. 4 Project Plan, and proposed Coal Creek Village Economic Development Project Plan. pg. 197
 4. Conduct a public hearing regarding the proposed amendment of Increment District No. 4, City of Jenks and the City of Jenks Tax Increment District No. 4 Project Plan.
 5. Conduct a public hearing regarding the proposed creation of two increment districts and adoption of the Coal Creek Village Economic Development Project Plan.
 6. Ordinance No. 1614, an Ordinance amending Sec 14-2-22 “Furnishing Tobacco Products to Minors”; Repealing all Ordinances or parts thereof in conflict herewith; Providing for Severability; and declaring an emergency. [Macy] pg. 217
 7. Emergency Clause for Ordinance No. 1614, making it effective immediately upon passage since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, welfare and safety.
 8. Ordinance No. 1615, relating to JZ 23 PUD 130.ma1, a major amendment to PUD 130 to allow for a medical use with therapy animals at the general location of 9330 S Elwood Ave. [Hilton] pg. 222
 9. Emergency Clause for Ordinance No. 1615, making it effective immediately upon passage since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, welfare and safety.
 10. Resolution 798 requesting the Indian Nations Council of Governments to program Tulsa Urbanized Area Surface Transportation Block Grant (STBG) Funds for consideration of funding in Federal Fiscal Year 2025 for construction of the Elwood Avenue (91st Street to

96th Street) Widening Project (Phase 1). Phase 1 will be the southern portion (1,340 feet) of the roadway section between 91st Street and 96th Street. [Cloyde] pg. 245

11. Resolution 799 requesting the Indian Nations Council of Governments to program Tulsa Urbanized Area Surface Transportation Block Grant (STBG) Funds for consideration of funding in Federal Fiscal Year 2025 for construction of the Elwood Avenue (91st Street to 96th Street) Widening Project (Phase 1). Phase 2 will be the norther portion (1,280 feet) of the roadway section between 91st Street and 96th Street. [Cloyde] pg. 245

OTHER BUSINESS

1. City Manager's Report pg. 295
2. Committee Reports
3. Mayor's Report

ADJOURNMENT

MINUTES
JENKS CITY COUNCIL
TUESDAY, APRIL 18, 6:00 P.M.
JENKS CITY HALL, 211 NORTH ELM

The Agenda for the Jenks City Council was posted on the City's website at 1:51 p.m. on April 13, 2023. The meeting was called to order at 6:02 p.m. on the above date with Mayor Cory Box presiding at Jenks City Hall.

Oath of Office Judge Phil Frazier administered the Oath of Office for Jere Schelling, Donna Ogez, and Gary Isbell.

A roll call vote of members was taken as follows:

Donna Ogez	Present
Jere Schelling	Present
Gary Isbell	Present
Craig Murray	Present
Rodney Cline	Present
Kevin Short	Present
Mayor Cory Box	Present

Invocation was done by Tommy Davis of New Directions International

Pledge of Allegiance was given

Election of Mayor Rodney Cline nominated Cory Box as Mayor. A roll call vote of members was taken as follows:

Donna Ogez	Box
Jere Schelling	Box
Gary Isbell	Box
Craig Murray	Box
Rodney Cline	Box
Kevin Short	Box
Mayor Cory Box	Box

Cory Box was elected as Mayor.

Election of Vice Mayor Craig Murray nominated Donna Ogez as Vice Mayor. A roll call vote of members was taken as follows:

Donna Ogez	Ogez
Jere Schelling	Ogez
Gary Isbell	Ogez
Craig Murray	Ogez
Rodney Cline	Ogez
Kevin Short	Ogez
Mayor Cory Box	Ogez

Donna Ogez was elected as Vice Mayor

Animal Welfare Spotlight Animal Control Officer Fred Reid present an animal for adoption

Citizen Comments None

Business

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1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under “Consent” are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
 - A. Approve minutes of the regular meeting held on March 21, 2023
 - B. Approve Encumbrances and Expenditures
 - C. Monthly Reports
 - D. Approve request by Jennifer Palmer to use Jenks streets for the “Metro Out of Darkness Walk” on September 30, 2023, from 10:00 a.m. until 2:00 p.m.
 - E. Approve request by Tulsa Runners to use Jenks pedestrian bridge for the “Larry Aduddell 5k” on May 20, 2023, from 7:30 a.m. until 7:45 a.m.
 - F. Approve request by the National MS Society to use Jenks streets for “Walk MS Tulsa” on April 29, 2023, from 8:00 a.m. until 12:00 p.m.
 - G. Approve request by New Directions International, Inc, for to use Veterans Park for “3 night revival at Veterans Park” on June 12-14, 2023, from 6:30 p.m. until 8:00 p.m. each night.
 - H. Note in the minutes Oklahoma Department of Environmental Quality (DEQ) Permit Number SL000072230171 for the construction of 8,488 linear feet of eight (8) inch PVC sanitary sewer line and all appurtenances to serve the Harvard Oaks Addition, Tulsa County, Oklahoma.
 - I. Note in the minutes Oklahoma Department of Environmental Quality (DEQ) Permit Number WL000072230170 for the construction of 4,902 linear feet of eight (8) inch PVC, 1,612 linear feet of six (6) inch PVC potable water line and all appurtenances to serve the Harvard Oaks Addition, Tulsa County, Oklahoma.
 - J. Note in the minutes Oklahoma Department of Environmental Quality (DEQ) Permit Number WL000072230102 for the construction of 865 linear feet of six (6) inch PVC potable water line and all appurtenances to serve the Reynolds Ace, Tulsa County, Oklahoma.
 - K. Approve the co-sponsorship of the Jenks America Kiwanis Club’s “Trash Bash” on Saturday, May 13, 2023 from 8:00am to 4:00pm on property owned by Oak Properties, LLC on the northeast corner of 106th Street and Elm Street; providing the use of pre-event and day of the event tickets, equipment, labor, and any fees for the disposal or collected items and related activities to be approved by the City Manager; funding for same is included within the existing budget.

Donna Ogez made a motion to approve Item 1. Kevin Short seconded the motion. A roll call vote of members was taken as follow:

Donna Ogez	Yes
Jere Schelling	Yes
Gary Isbell	Yes
Craig Murray	Yes
Rodney Cline	Yes
Kevin Short	Yes
Mayor Cory Box	Yes

Motion Carried.

2. Consideration and appropriate action relating to items removed from the Consent Agenda.
Withdrawn

3. Amendment to section 5 of Council Code of Ethics to clarify language regarding open meetings and electronic communications during open meetings. [Nowlin] City Attorney Teresa Nowlin introduced Item 3 and answered questions. Donna Ogez made a motion to approve Item 3. Kevin Short seconded the motion. A roll call vote of members was taken as follow:

Donna Ogez	Yes
Jere Schelling	Yes
Gary Isbell	Yes
Craig Murray	Yes
Rodney Cline	Yes
Kevin Short	Yes
Mayor Cory Box	Yes

Motion Carried.

4. Appoint a member of the Council to the INCOG Board of Directors as the City of Jenks Alternate Cory Box made a motion to appoint Gary Isbell. Craig Murray seconded the motion. A roll call vote of members was taken as follow:

Donna Ogez	Yes
Jere Schelling	Yes
Gary Isbell	Yes
Craig Murray	Yes
Rodney Cline	Yes
Kevin Short	Yes
Mayor Cory Box	Yes

Gary Isbell was appointed as the INCOG Board of Directors alternate.

5. Appoint a member of the Council to the Jenks Aquarium Authority Cory Box made a motion to appoint Craig Murray to the Jenks Aquarium Authority. Gary Isbell seconded the motion. A roll call vote of members was taken as follow:

Donna Ogez	Yes
Jere Schelling	Yes
Gary Isbell	Yes

Craig Murray	Yes
Rodney Cline	Yes
Kevin Short	Yes
Mayor Cory Box	Yes

Craig Murray was appointed to the Jenks Aquarium Authority.

6. Nomination for Jason Sauer to fill an opening on the General Obligation Bond Oversight Committee. [Cloyde] City Engineer Chris Cloyde introduced Item 6 and answered questions. Donna Ogez made a motion to approve Item 6. Craig Murray seconded the motion. A roll call vote of members was taken as follow:

Donna Ogez	Yes
Jere Schelling	Yes
Gary Isbell	Yes
Craig Murray	Yes
Rodney Cline	Yes
Kevin Short	Yes
Mayor Cory Box	Yes

Motion Carried

7. Project Agreement for 121st Street Trail from Elm Street to Elwood Avenue Project No.: J3-6450(004)IG, State Job No.: 36450(04)(05) with the Oklahoma Department of Transportation (ODOT) and authorize the Mayor to execute the document. [Cloyde] *Item 7 was heard after Item 12* City Engineer Chris Cloyde introduced Item 7 and 8, and answered questions. Craig Murray made a motion to approve Item 7. Donna Ogez seconded the motion. A roll call vote of members was taken as follow:

Donna Ogez	Yes
Jere Schelling	Yes
Gary Isbell	Yes
Craig Murray	Yes
Rodney Cline	Yes
Kevin Short	Yes
Mayor Cory Box	Yes

Motion Carried

8. Project Agreement for 96th Street Over Arkansas River Bridge Repair Project No.: J3-6452(004)IG, State Job No.: 36452(04)(05) with the Oklahoma Department of Transportation (ODOT) and authorize the Mayor to execute the document. [Cloyde] City Engineer Chris Cloyde introduced Item 8 and answered questions. Donna Ogez made a motion to approve Item 8. Gary Isbell seconded the motion. A roll call vote of members was taken as follow:

Donna Ogez	Yes
Jere Schelling	Yes
Gary Isbell	Yes
Craig Murray	Yes
Rodney Cline	Yes
Kevin Short	Yes

Mayor Cory Box Yes

Motion Carried

9. Ordinance No. 1613, amending Chapter 4 of the Jenks City Code – adoption the 2018 version of the International Residential Building Codes [Rush] Development Coordinator Tanner Rush introduced Item 9 and answered questions. Rodney Cline made a motion to approve Item 9. Donna Ogez seconded the motion. A roll call vote of members was taken as follow:

Donna Ogez	Yes
Jere Schelling	Yes
Gary Isbell	Yes
Craig Murray	Yes
Rodney Cline	Yes
Kevin Short	Yes
Mayor Cory Box	Yes

Motion Carried

10. Emergency Clause for Ordinance No. 1613, making it effective immediately upon pas-sage since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, welfare and safety. Gary Isbell made a motion to approve Item 10. Craig Murray seconded the motion. A roll call vote of members was taken as follow:

Donna Ogez	Yes
Jere Schelling	Yes
Gary Isbell	Yes
Craig Murray	Yes
Rodney Cline	Yes
Kevin Short	Yes
Mayor Cory Box	Yes

Motion Carried

11. Potential executive session to: (a) hold confidential communications between the City Council and its legal counsel concerning the settling of certain claims in pending litigation (City of Jenks v. Purdue Pharma, L.P., et al., 19-op-45858-DAP, and related litigation), including potential resolution of certain claims against Walmart, Walgreens, CVS, Teva, and Allergan, related to lawsuits against pharmaceutical supply chain participants of opioid prescription drugs, the disclosure of which may seriously impair the litigation if known by public disclosure as allowed by 25 O.S. § 307(B)(4); (b) engage in confidential communications between a public body and its attorney, pursuant to 25 O.S. § 307(B)(4), concerning pending claim or litigation upon the advice of the attorney that disclosure would seriously impair the ability of the public body to process the claim to conduct pending litigation (City of Jenks v. Sparkman Land, LLC, CJ-2015-1817; Okla. Sup. Ct Case No. 120318; City of Jenks v. Wallace Engineering Structural Consultants, Inc., CJ-2021-580; Alfarkh et al v. The City of Jenks, Oklahoma, CJ-2022-00729; Locker v. City of Jenks, CV-19-829, DF-120-333); and (c) confer on matters pertaining to economic devel-opment, including the transfer of property or the creation of a proposal to entice a busi-ness to locate

within the City of Jenks where public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business as allowed by 25 O.S. § 307(C)(11) (El-wood Ave and Main St.) Item 11 and 12 were heard before Item 6. Craig Murray made a motion to enter Executive Session. Donna Ogez seconded the motion. A roll call vote of members was taken as follow:

Donna Ogez	Yes
Jere Schelling	Yes
Gary Isbell	Yes
Craig Murray	Yes
Rodney Cline	Yes
Kevin Short	Yes
Mayor Cory Box	Yes

Motion Carried. *Council entered Executive Session at 6:31 p.m. and exited at 7:53 p.m. No other business was discussed.*

12. Resolutions No. 793, 794, 795, 796, and 797. Council may consider each resolution separately or in one motion.

- A. Resolution No. 793, approving Walgreens Settlement Agreement dated December 9, 2022, the Retailer State-Subdivision Agreement as it pertains to the Walgreens Settlement Agreement, and the State Back-Stop Agreement applicable to the Walgreens Settlement Agreement, and authorizing the Mayor of the City of Jenks to execute the Subdivision Participation Form for the City of Jenks's participation in the Walgreens Settlement Agreement.
- B. Resolution No. 794, approving Participation in the Walmart Settlement Agreement November 22, 2022, the Retailer State-Subdivision Agreement as it pertains to the Walmart Settlement Agreement, and the State Back-Stop Agreement applicable to the Walmart Settlement Agreement, and authorizing the Mayor of the City of Jenks to execute the Subdivision Participation Form for the City of Jenks's participation in the Walmart Settlement Agreement.
- C. Resolution No. 795, approving Participation in the CVS Settlement Agreement dated December 9, 2022, and the Retailer State-Subdivision Agreement as it pertains to the CVS Settlement Agreement, and the State Back-Stop Agreement applicable to the CVS Settlement Agreement, and authorizing the Mayor of the City of Jenks to execute the Subdivision Participation Form for the City of Jenks's participation in the CVS Settlement Agreement.
- D. Resolution No. 796, approving Participation in the Allergan Settlement Agreement dated November 22, 2022, and the Allergan State-Subdivision Agreement and the Allergan State Back-Stop Agreement, and authorizing the Mayor of the City of Jenks to execute the Subdivision Participation Form for the City of Jenks's participation in the Allergan Settlement Agreement.
- E. Resolution No. 797, approving Participation in the Teva Settlement Agreement dated November 22, 2022, and the Teva State-Subdivision Agreement and the Teva State Back-Stop Agreement, and authorizing the Mayor of the City of Jenks to execute the Subdivision Participation Form for the City of Jenks's participation in the Teva Settlement Agreement.

Gary Isbell made a motion to approve Item 12. Rodney Cline seconded the motion. A roll call vote of members was taken as follow:

Donna Ogez	Yes
Jere Schelling	Yes
Gary Isbell	Yes
Craig Murray	Yes
Rodney Cline	Yes
Kevin Short	Yes
Mayor Cory Box	Yes

Motion Carried

Other Business

1. City Manager's Report City Manager Christopher Shrout gave his report and answered questions.
2. INCOG Report Not given
3. Committee Reports None given
4. Mayor's Report Mayor gave his update

Adjournment. The Jenks City Council adjourned at 8:19 p.m.

Cory Box, **MAYOR**

CITY CLERK

FUND: 10 - GENERAL FUND

SUMMARY REPORT

2023.05.02 Jenks City Council Agenda

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P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 311 UNIFORMED PATROL						
223883	1 -1101	BROOKSHIRE GROCERY COMPANY	JAIL FOOD & TRNG DRINKS	4/2023	2225 04-06	416.70
223881	1 -1741	BOARD OF TESTS	2 INTOX CERTIFICATION	4/2023	13690 03-30	124.00
223877	1 -2225	JD YOUNG COMPANY	BUSINESS CARDS	4/2023	1119880 04-05	222.12
223874	1 -2481	UNITED FORD SOUTH, LLC	RPR TO DFR UNIT 17-2923	4/2023	7665227 03-31	786.95
223869	1 -2492	DARRELL SCOTT	MEAL FOR HEXBRIDE INVE	4/2023	03-07 BWV	35.04
223872	1 -3018	NICK CHANDLEE	OKFIRST TRAINING IN OKC	4/2023	03-20 FIREHOUSE SU	76.06
223820	1 -3265	ANDREW ARNOLD	ODAPCA TRAINING IN OKC	4/2023	04-06 ARAMARK NCED	58.00
223868	1 -3661	CODY GALLOWAY	FOOD FOR ACCID RECON MAR	4/2023	03-06 EMBASSY SUIT	74.90
223867	1 -3907	CADE KNOWLTON	FUEL FOR INTOX SCHOOL	4/2023	03-30 EZ GO	10.00
223821	1 -4001	COMPLIANCE RESOURCE GROUP	KNOWLTON PENSION PHYSICAL	4/2023	76286 03-31	550.00
DEPARTMENT TOTAL:						2,353.77
DEPARTMENT: 321 CENTRAL DISPATCH						
223883	1 -1101	BROOKSHIRE GROCERY COMPANY	JAIL FOOD & TRNG DRINKS	4/2023	4447 03-29	37.91
223823	1 -1722	JARED HURST	MEALS LEEDA SLI TRAINING	4/2023	WHICH WHICH 04-03	55.07
DEPARTMENT TOTAL:						92.98
DEPARTMENT: 331 CODE ENFORCEMENT						
223871	1 -3455	MALEA STONER	MILEAGE FOR CODE ENFORCE	4/2023	03-29 CODE CONF M	207.52
DEPARTMENT TOTAL:						207.52
DEPARTMENT: 411 FIRE SUPPRESSION						
224062	1 -0022	MICHAEL P O'BRIEN	CAR RENT & GAS APR 9-14	4/2023	04-14-23 FUEL FOR	362.53
224048	1 -1027	DAIOHS USA	COFFEE AND TEA	4/2023	751705 04-13	242.47
224049	1 -1101	BROOKSHIRE GROCERY COMPANY	WATER FOR BOARD INTERVIEW	4/2023	7437 04-11	54.06
223846	1 -2286	CONRAD FIRE EQUIPMENT INC	PIERCE CUST PUMP CPT HEAD	4/2023	567087 04-03	233.06
224059	1 -2286	CONRAD FIRE EQUIPMENT INC	BRAKE WK, WARRENTY WK	4/2023	567410 04-14	3,411.09
223819	1 -2503	ALL MAINTENANCE SUPPLY	AIR FILTERS	4/2023	00123788-02 03-15	35.76
223826	1 -2747	WITMER PUBLIC SAFETY GROUP	SUSPENDERS	4/2023	INV234200 04-04	72.99
224063	1 -3304	ALEXANDER WATKINS	UPS STORE PACK MATER	4/2023	03-09-23 UPS STORE	29.47
223824	1 -3397	PAM CONWAY	ANSWER SHEETS USED, UNUSE	4/2023	04-05-23 USPS	54.20
224058	1 -3767	INDUSTRIAL ORGANIZATIONAL	SNATL FF SELEC INVENT EXAM	4/2023	C56353A 04-17	267.00
224061	1 -3921	JERRY LAMBDIN	FUEL & FOOD@ OFF TRAIN CL	4/2023	04-11-23 CHILI'S	103.52
223548	1 -3997	SPEARPOINT	SEARCH & RESCUE TRNG	4/2023	2023-10 04-20	3,500.00
DEPARTMENT TOTAL:						8,366.15

FUND: 10 - GENERAL FUND

SUMMARY REPORT

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P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 521 STREET MAINTENANCE						
223851	1 -1092	SIGNALTEK INC	TRAFFIC LIGHT REPAIRS MAR	4/2023	2826-0426 03-31	585.00
223884	1 -1449	RULE FASTENERS INC	SIGN MAINT MATERIALS	4/2023	965329 03-31	348.40
223876	1 -1779	GRAYBAR ELECTRIC COMPANY	INPAINT FOR LIGHT POLES	4/2023	9331241925 03-14	85.83
223744	1 -2032	ANCHOR PAINT MFG CO	QUOTE PAINT FOR ST POLES	4/2023	1000302556 04-13	520.00
223889	1 -2123	TRUCK N STUFF INC	SUPPLIES FOR TRUCK #677	4/2023	13332 04-04	604.98
223875	1 -2350	DUNHAM'S ASPHALT SERVICES	IASPHALT FOR ST REPAIRS	4/2023	6838 03-30	177.54
224090	1 -2394	P & K EQUIPMENT INC	SUPPLIES FOR DRAINAGE	4/2023	4936364 04-13	29.80
223878	1 -2414	ACCOLADE FENCE LLC	ADAMS ST HAND RAIL RPR	4/2023	11443 04-10	4,700.00
223888	1 -2695	TRACTOR SUPPLY COMPANY	SUPPLIES-ST SIGN MAINT	4/2023	610157 04-12	259.96
220087	1 -3676	LOT MAINTENANCE OF OKLAHOMA	MONTHLY STREET SWEEPING	4/2023	040555 03-31	670.00
221662	1 -3676	LOT MAINTENANCE OF OKLAHOMA	MONTHLY STREET SWEEPING	4/2023	040555A 03-31	460.00
223885	1 -3876	SITEONE LANDSCAPE SUPPLY	LIQUID HERBICIDE	4/2023	128367409-001 04-0	446.97
223220	1 -3896	GRAND TRUCK EQUIPMENT CO.,	RPLCMNT PARTS	4/2023	23195 04-20	390.94
223848	1 -3927	J&A TRAFFIC PRODUCTS	HG VIS LET FOR SIGN SHOP	4/2023	35802 04-05	152.65
223549	1 -3996	STREET DECOR INC	NEW SIGNS FOR THE TEN	4/2023	34146 03-14	394.00
223887	1 -3996	STREET DECOR INC	NEW SIGNS FOR THE TEN	4/2023	34146A 03-14	507.77
DEPARTMENT TOTAL:						10,333.84
DEPARTMENT: 522 GENERAL MAINTENANCE						
223879	1 -1054	LOCKE SUPPLY	SUPPLIES SHOP STOCK	4/2023	49121347-00 04-04	223.11
223882	1 -1101	BROOKSHIRE GROCERY COMPANY	LUNCH FOR OSHA TRAINING	4/2023	6106 04-06	133.10
DEPARTMENT TOTAL:						356.21
DEPARTMENT: 561 PARKS & GROUNDS						
223873	1 -2503	ALL MAINTENANCE SUPPLY	JANITORIAL SUPP PK & GROU	4/2023	00124749-01 04-11	836.00
224088	1 -2695	TRACTOR SUPPLY COMPANY	SUPPLIES FOR PARK MAINT	4/2023	651904 03-31	489.95
223849	1 -3185	TROJAN TIRE & AUTOMOTIVE	TIRES FOR TRAILER #258	4/2023	73298 04-05	291.78
223679	1 -3234	ROBIN A. WINTER	MOWING/WEED APR-JUNE 23	4/2023	20230421-1	5,780.00
DEPARTMENT TOTAL:						7,397.73
DEPARTMENT: 562 ANIMAL CONTROL						
223870	1 -2420	FRED REID	SUPPLIES FOR THE POUND	4/2023	03-22-23 HOBBY LO	9.68
223866	1 -3949	GRAVES, CAMERON	MEAL FOR CODE ENFORCEMENT	4/2023	02-08 ONPOINT MEAL	80.65
DEPARTMENT TOTAL:						90.33
FUND TOTAL:						29,198.53
GRAND TOTAL:						29,198.53

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PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
4/2023	10	5-311-5125	TRAINING & SCHOOLS	378.00	
4/2023	10	5-311-5240	VEHICLE PARTS/REPAIRS	786.95	
4/2023	10	5-311-5242	MATERIALS AND SUPPLIES	416.70	
4/2023	10	5-311-5246	PRINTING & BINDING	222.12	
4/2023	10	5-311-5252	PROFESSIONAL SERVICES	550.00	
4/2023	10	5-321-5125	TRAINING & SCHOOLS	55.07	
4/2023	10	5-321-5242	MATERIALS AND SUPPLIES	37.91	
4/2023	10	5-331-5125	TRAINING & SCHOOLS	207.52	
4/2023	10	5-411-5125	TRAINING & SCHOOLS	3,933.22	
4/2023	10	5-411-5230	BUSINESS	54.20	
4/2023	10	5-411-5232	CLOTHING AND UNIFORMS	72.99	
4/2023	10	5-411-5238	VEHICLE FUEL	32.83	
4/2023	10	5-411-5240	VEHICLE PARTS/REPAIRS	3,644.15	
4/2023	10	5-411-5242	MATERIALS AND SUPPLIES	628.76	
4/2023	10	5-521-5240	VEHICLE PARTS/REPAIRS	634.78	
4/2023	10	5-521-5242	MATERIALS AND SUPPLIES	2,369.79	
4/2023	10	5-521-5248	REPAIR AND MAINTENANCE	5,614.27	
4/2023	10	5-521-5250	CONTRACTUAL SERVICES	1,715.00	
4/2023	10	5-522-5242	MATERIALS AND SUPPLIES	356.21	
4/2023	10	5-561-5240	VEHICLE PARTS/REPAIRS	291.78	
4/2023	10	5-561-5242	MATERIALS AND SUPPLIES	1,325.95	
4/2023	10	5-561-5250	CONTRACTUAL SERVICES	5,780.00	
4/2023	10	5-562-5125	TRAINING & SCHOOLS	80.65	
4/2023	10	5-562-5242	MATERIALS AND SUPPLIES	9.68	29,198.53
GRAND TOTAL ESTIMATE:				0.00	
GRAND TOTAL ACTUAL:					29,198.53
REPORT TOTAL:					29,198.53

FUND: 10 - GENERAL FUND

SUMMARY REPORT

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P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 412		FIRE VOLUNTEERS				
214832	1 -3941	ASSAULT FITNESS PRODUCTS	ASSAULT RUNNER TREADMILL	4/2023	INV164568 03-06	3,499.00
					DEPARTMENT TOTAL:	3,499.00
					FUND TOTAL:	3,499.00

FUND: 32 - 2014 G.O. BOND ISSUE

SUMMARY REPORT

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P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 844		SANITARY SEWER INFRASTR.				
212487	1 -3906	TETRA TECH INC	ENGINEERING SVCS	4/2023	52055300 04-19	623.97
					DEPARTMENT TOTAL:	623.97
					FUND TOTAL:	623.97
					GRAND TOTAL:	4,122.97

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PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
4/2023	10	5-412-5242	MATERIALS AND SUPPLIES	3,499.00	3,499.00
4/2023	32	5-844-5392	BUILDINGS & IMPROVEMENTS	623.97	623.97
GRAND TOTAL ESTIMATE:					0.00
GRAND TOTAL ACTUAL:					4,122.97
REPORT TOTAL:					4,122.97

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DEPARTMENT: 241	CITY PLANNER					
223808	1 -3396	BRANDON MACY	PERSONAL REIMB OMCTFOA	4/2023	MILAGE 03-26/03-30	789.07
					DEPARTMENT TOTAL:	789.07
DEPARTMENT: 311	UNIFORMED PATROL					
223798	1 -2493	BRAD SHOUSE	FOOD FOR TRAINING IN NORM	4/2023	03-20-23 FIREHOUSE	86.20
					DEPARTMENT TOTAL:	86.20
DEPARTMENT: 521	STREET MAINTENANCE					
223791	1 -1750	LOWE'S BUSINESS ACCOUNT	STREET SIGN SUPPLIES	4/2023	43198 03-17	145.49
223794	1 -2695	TRACTOR SUPPLY COMPANY	SUPPLIES FOR SIGN SHOP	4/2023	839779 03-09	266.91
					DEPARTMENT TOTAL:	412.40
DEPARTMENT: 522	GENERAL MAINTENANCE					
223792	1 -1750	LOWE'S BUSINESS ACCOUNT	SUPPLIES FOR SHOP & CREW	4/2023	01821 03-21	337.39
223793	1 -1750	LOWE'S BUSINESS ACCOUNT	SUPPLIES FOR SHOP& CREW	4/2023	01188 03-03	1,672.49
					DEPARTMENT TOTAL:	2,009.88
					FUND TOTAL:	3,297.55

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P.O.#	VENDOR #	NAME	SUMMARY	2023-05-02	Jenks City Council Agenda	INVOICE	Page 18 of 298
DEPARTMENT: 801		INS & CASH REIMB.					
223797	1 -2492	DARRELL SCOTT	DEDUCTIBLE REIMBURSEMENT	4/2023	03-28 DEDUCTIBLE R	129.95	
						DEPARTMENT TOTAL:	129.95
						FUND TOTAL:	129.95
						GRAND TOTAL:	3,427.50

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PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
4/2023	10	5-241-5234	TRAVEL	789.07	
4/2023	10	5-311-5125	TRAINING & SCHOOLS	86.20	
4/2023	10	5-521-5242	MATERIALS AND SUPPLIES	412.40	
4/2023	10	5-522-5242	MATERIALS AND SUPPLIES	2,009.88	3,297.55
4/2023	61	5-801-5250	CONTRACTUAL SERVICES	129.95	129.95
GRAND TOTAL ESTIMATE:					0.00
GRAND TOTAL ACTUAL:					3,427.50
REPORT TOTAL:					3,427.50

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DEPARTMENT: N/A		NON-DEPARTMENTAL				
223852	1 -2653	OKLAHOMA UNIFORM BUILDING CBUILDING PERMIT FEES	4/2023	MAR 23 BLDG PERMIT	400.00	
DEPARTMENT TOTAL:					400.00	
DEPARTMENT: 214		CITY ATTORNEY				
223847	1 -1602	INTERNATIONAL MUNICIPAL LAWIMLA MEMBERSHIP T. NOWLIN	4/2023	20125160 04-03	480.00	
223529	1 -3984	THE PUBLIC FINANCE LAW GROUTIF LEGAL SERVICES	4/2023	04172023-01 04-01	12,500.00	
DEPARTMENT TOTAL:					12,980.00	
DEPARTMENT: 311		UNIFORMED PATROL				
223880	1 -3296	KONICA MINOLTA BUSINESS SOLQTLY MAINT PRINTER	4/2023	9009236002 03-31	449.77	
220304	1 -3933	DANA MUGAVERO DBA BEHAVIORAL HEALTH SERVICE	4/2023	1280 04-15 MAY 23	850.00	
222762	1 -3977	A T & T PHONE BILL PD/DISP 6 MO.	4/2023	8310012118870 5-23	815.26	
DEPARTMENT TOTAL:					2,115.03	
DEPARTMENT: 321		CENTRAL DISPATCH				
222762	1 -3977	A T & T PHONE BILL PD/DISP 6 MO.	4/2023	8310012118870 5-23	317.04	
DEPARTMENT TOTAL:					317.04	
DEPARTMENT: 411		FIRE SUPPRESSION				
223333	1 -0022	MICHAEL P O'BRIEN PER DIEM FOR FDIC CONF	4/2023	04-29 PER DIEM FDI	414.00	
223330	1 -0115	KIRK MORRIS PER DIEM-FDIC CONF	4/2023	04-29 PER DIEM-FDI	414.00	
223825	1 -1119	STAPLES INC SUPPLIES. REFUND OF TAXES	4/2023	3251421731 03-31	81.78	
223844	1 -1119	STAPLES INC PRINTER FOR FIRE DESK	4/2023	3254451231 04-07	60.99	
223331	1 -2866	JOSH KNOEPFEL 04-29 PER DIEM FDIC	4/2023	04-29 PER DIEM FDI	414.00	
223334	1 -3015	GREG OSTRUM PER DIEM FOR FDIC CONF	4/2023	04-29 PER DIEM FDI	414.00	
223332	1 -3285	MATTHEW MITCHELL PER DIEM FOR FDIC CONF	4/2023	04-29 PER DIEM FDI	414.00	
223845	1 -3901	YOUR HEALTH LLC PRE EMP PHYSICA	4/2023	INV-000420 09/30	1,000.00	
DEPARTMENT TOTAL:					3,212.77	

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P.O. #	VENDOR #	NAME	SUMMARY	2023-05-02	Jenks City Council Agenda	INVOICE	Page 21 of 298
DEPARTMENT: 521		STREET MAINTENANCE					
220005	1 -1082	PUBLIC SERVICE COMPANY OF	ELECTRIC SERVICE 22-23	4/2023	95842358103	MAY 23	315.17
220004	1 -2027	O G & E ELECTRIC SERVICES	ELECTRIC SERVICE 22-23	4/2023	131804321-1	MAY 23	345.63
DEPARTMENT TOTAL:							660.80
DEPARTMENT: 562		ANIMAL CONTROL					
223827	1 -1370	WOODLAND WEST ANIMAL HOSPITVET	SRVCS WOODLAND	4/2023	194525	03-26	900.18
DEPARTMENT TOTAL:							900.18
FUND TOTAL:							20,585.82
GRAND TOTAL:							20,585.82

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PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
4/2023	10	2100-024	DUE TO STATE OF OKLAHOMA	400.00	
4/2023	10	5-214-5128	MEMBERSHIP DUES	480.00	
4/2023	10	5-214-5252	PROFESSIONAL SERVICES	12,500.00	
4/2023	10	5-311-5116	INSURANCE - OTHER	850.00	
4/2023	10	5-311-5250	CONTRACTUAL SERVICES	449.77	
4/2023	10	5-311-5258	COMMUNICATIONS	815.26	
4/2023	10	5-321-5258	COMMUNICATIONS	317.04	
4/2023	10	5-411-5125	TRAINING & SCHOOLS	2,070.00	
4/2023	10	5-411-5242	MATERIALS AND SUPPLIES	142.77	
4/2023	10	5-411-5252	PROFESSIONAL SERVICES	1,000.00	
4/2023	10	5-521-5260	UTILITIES	660.80	
4/2023	10	5-562-5252	PROFESSIONAL SERVICES	900.18	20,585.82
GRAND TOTAL ESTIMATE:					0.00
GRAND TOTAL ACTUAL:					20,585.82
REPORT TOTAL:					20,585.82

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FUND: 34 - TIF DISTRICT #3

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY	2023.05.02 Jenks City Council Agenda	INVOICE	Page 23 of 298
DEPARTMENT: 790		TIF DISTRICT #3				
223891	1 -3758	JENKS GATEWAY DEVELOPMENT LTIF #3 REIMBURSEMENT	4/2023	APP #5 VALOREM #3	518,335.49	
DEPARTMENT TOTAL:					518,335.49	
FUND TOTAL:					518,335.49	

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FUND: 35 - TIF DISTRICT #4

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY	DATE	INVOICE	Page 24 of 298
DEPARTMENT: 795 TIF DISTRICT # 4						
223892	1 -3769	DASH LAND CO LLC	TIF #4 REIMBURSEMENT	4/2023	APP #2 VALOREM #3	89,493.60
DEPARTMENT TOTAL:						89,493.60
FUND TOTAL:						89,493.60

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FUND: 38 - TIF DISTRICT #2

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY	2023-05-02 Jenks City Council Agenda	INVOICE	Page 25 of 298
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DEPARTMENT: 780	TIF DISTRICT # 2					
223893	1 -2091	CITY OF JENKS	TIF #2 REIMBURSEMENT	4/2023	APP #1 VALOREM #5	130,803.70
					DEPARTMENT TOTAL:	130,803.70
					FUND TOTAL:	130,803.70
					GRAND TOTAL:	738,632.79

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PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
4/2023	34	5-790-5250	CONTRACTUAL SERVICES	518,335.49	518,335.49
4/2023	35	5-795-5250	CONTRACTUAL SERVICES	89,493.60	89,493.60
4/2023	38	5-780-5250	CONTRACTUAL SERVICES	130,803.70	130,803.70
GRAND TOTAL ESTIMATE:					0.00
GRAND TOTAL ACTUAL:					738,632.79
REPORT TOTAL:					738,632.79

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P.O.#	VENDOR #	NAME	SUMMARY	DATE	INVOICE	Page 27 of 298
2023.05.02 Jenks City Council Agenda						
DEPARTMENT: 213 CITY TREASURER						
224042	1 -2876	SUNDANCE OFFICE SUPPLY INC MISC SUPPLIES		4/2023	508912.1 03-31	9.14
DEPARTMENT TOTAL:						9.14
DEPARTMENT: 221 MUNICIPAL COURT						
220001	1 -1033	PHIL FRAZIER	MAR 2023 MUN'L JUDGE	4/2023	APR 23 MUN'L JUDGE	1,470.87
DEPARTMENT TOTAL:						1,470.87
DEPARTMENT: 231 GENERAL GOVERNMENT						
224042	1 -2876	SUNDANCE OFFICE SUPPLY INC MISC SUPPLIES		4/2023	507663.1 03-17	140.07
224043	1 -2876	SUNDANCE OFFICE SUPPLY INC NAMEPLATES/HOLDERS		4/2023	508634 03-31	262.57
DEPARTMENT TOTAL:						402.64
DEPARTMENT: 311 UNIFORMED PATROL						
220809	1 -2832	ROGER SCOTT	PEST CONTROL ENCUMBRANCE	4/2023	04-19-23 POLICE	42.00
223886	1 -3831	PULL, LLC DBA SNAKE CREEK	SADD ON N EMP MEM	4/2023	1505-2 03-14	241.34
221643	1 -3972	TXAT LLC	TRAINING AMMO	4/2023	103020/CM10380	2,145.00
DEPARTMENT TOTAL:						2,428.34
DEPARTMENT: 411 FIRE SUPPRESSION						
224045	1 -2025	FLEET FUELS	122820 04-14-23 DIESEL	4/2023	122820 04-14-23	856.65
220047	1 -2832	ROGER SCOTT	PEST CONTROL 2022-2023	4/2023	04-18 FS #1	150.00
224047	1 -3701	AMERICAN TEXTILE SCREENPRIN	BADGES, NAME BARS, BRASS	4/2023	58590 01-13	738.60
DEPARTMENT TOTAL:						1,745.25
DEPARTMENT: 521 STREET MAINTENANCE						
224045	1 -2025	FLEET FUELS	122820 04-14-23 DIESEL	4/2023	122820 04-14-23	257.00
220718	1 -3381	TULSA-SAPULPA UNION RAILWAY	MAINTENANCE/INSPECTION	4/2023	JK-32023 03-31	755.84
DEPARTMENT TOTAL:						1,012.84

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P.O.#	VENDOR #	NAME	SUMMARY	INVOICE	Page 28 of 298
DEPARTMENT: 561 PARKS & GROUNDS					
224045	1 -2025	FLEET FUELS	122820 04-14-23 DIESEL	4/2023 122820 04-14-23	257.00
DEPARTMENT TOTAL:					257.00
FUND TOTAL:					7,326.08

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P.O.#	VENDOR #	NAME	SUMMARY	2023-05-02 Jenks City Council Agenda	INVOICE	Page 29 of 298
DEPARTMENT: 801		INS & CASH REIMB.				
223195	1 -1326	OKLA DEPT OF TRANSPORTATION	LAND PURCHASE HWY 75/121	4/2023	LAND PURCHASE04-19	1,065,960.00
DEPARTMENT TOTAL:						1,065,960.00
FUND TOTAL:						1,065,960.00
GRAND TOTAL:						1,073,286.08

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PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
4/2023	10	5-213-5244	OFFICE SUPPLIES	9.14	
4/2023	10	5-221-5252	PROFESSIONAL SERVICES	1,470.87	
4/2023	10	5-231-5242	MATERIALS AND SUPPLIES	402.64	
4/2023	10	5-311-5242	MATERIALS AND SUPPLIES	2,145.00	
4/2023	10	5-311-5250	CONTRACTUAL SERVICES	42.00	
4/2023	10	5-311-5254	SUBSCRIPTIONS	241.34	
4/2023	10	5-411-5232	CLOTHING AND UNIFORMS	738.60	
4/2023	10	5-411-5238	VEHICLE FUEL	856.65	
4/2023	10	5-411-5250	CONTRACTUAL SERVICES	150.00	
4/2023	10	5-521-5238	VEHICLE FUEL	257.00	
4/2023	10	5-521-5250	CONTRACTUAL SERVICES	755.84	
4/2023	10	5-561-5238	VEHICLE FUEL	257.00	7,326.08
4/2023	61	5-801-5250	CONTRACTUAL SERVICES	1,065,960.00	1,065,960.00
			GRAND TOTAL ESTIMATE:		0.00
			GRAND TOTAL ACTUAL:		1,073,286.08
			REPORT TOTAL:		1,073,286.08

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P.O.#	VENDOR #	NAME	SUMMARY REPORT				INVOICE		Page 31 of 298
DEPARTMENT: 801		INS & CASH REIMB.							
224067	1 -3396	BRANDON MACY	DEDUCTIBLE	REIMBURSEMENT	4/2023	DEDUCTIBLE	REIMBUR	118.84	
224064	1 -3456	KEDRA BALE	DEDUCTIBLE	REIMBURSEMENT	4/2023	DEDUCTIBLE	REIMBRU	678.15	
224066	1 -4003	WILLIAM S DAVIS	DEDUCTIBLE	REIMBURSEMENT	4/2023	DEDUCTIBLE	REIMBUR	1,000.00	
							DEPARTMENT TOTAL:	1,796.99	
							FUND TOTAL:	1,796.99	
							GRAND TOTAL:	1,796.99	

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PERIOD	G/L ACCOUNT	NAME	AMOUNT	TOTAL
4/2023	61 5-801-5250	CONTRACTUAL SERVICES	1,796.99	1,796.99
GRAND TOTAL ESTIMATE:				0.00
GRAND TOTAL ACTUAL:				1,796.99
REPORT TOTAL:				1,796.99

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P.O.#	VENDOR #	NAME	SUMMARY	DATE	ITEMS	INVOICE	Page 33 of 298
2023.05.02 Jenks City Council Agenda							
DEPARTMENT: 212 CITY CLERK							
223895	1 -2450	JPMORGAN CHASE BANK NA	WIRELESS LOGITECH MOUSE	4/2023	02-27-23	AMAZON	29.99
DEPARTMENT TOTAL:							29.99
DEPARTMENT: 214 CITY ATTORNEY							
223973	1 -2450	JPMORGAN CHASE BANK NA	POTENTIAL EMPLOYMENT LUNC	4/2023	03-22-23	TED'S CAF	61.52
DEPARTMENT TOTAL:							61.52
DEPARTMENT: 231 GENERAL GOVERNMENT							
223546	1 -2450	JPMORGAN CHASE BANK NA	CITY COUNCIL MEET DINNER	4/2023	03-07-23	CHICK-FIL	473.24
DEPARTMENT TOTAL:							473.24
DEPARTMENT: 311 UNIFORMED PATROL							
223975	1 -2450	JPMORGAN CHASE BANK NA	REPAIRS/EMPLOYEE LUNCH	4/2023	04-03-23	HENDRICK	875.97
223976	1 -2450	JPMORGAN CHASE BANK NA	TIRES/CAMERA/HOTEL	4/2023	03-14-23	AMAZON	1,932.12
223977	1 -2450	JPMORGAN CHASE BANK NA	HOTEL FOR TRAINING/SUPPY	4/2023	03-08-23	DOLLAR GE	71.13
223978	1 -2450	JPMORGAN CHASE BANK NA	HOTEL ODAPCA TRAINING	4/2023	03-14-23	HOTEL RES	1,765.27
223979	1 -2450	JPMORGAN CHASE BANK NA	BREAKFAST/LUNCH MEETINGS	4/2023	03-31-23	ANDOLINIS	205.39
223980	1 -2450	JPMORGAN CHASE BANK NA	HARD DRIVE/TRAINING/CONFE	4/2023	03-06-23	BEST BUY	668.72
223981	1 -2450	JPMORGAN CHASE BANK NA	PULLOVERS/HOTELS	4/2023	01-25-23	AMERICA	1,599.99
223982	1 -2450	JPMORGAN CHASE BANK NA	WINDSHIELD/UNIFORMS/LUNCH	4/2023	03-20-23	LOS CABOS	965.18
223983	1 -2450	JPMORGAN CHASE BANK NA	DRINKS/CREAMER/ROPE/LUNCH	4/2023	03-10-23	READOR'S	660.56
223984	1 -2450	JPMORGAN CHASE BANK NA	HOTEL ROOM TRAINING	4/2023	02-17-23	EMBASSY	1,883.87
223985	1 -2450	JPMORGAN CHASE BANK NA	LUNCH MEETING/SHIPPING	4/2023	03-21-23	CATRINA	252.11
223986	1 -2450	JPMORGAN CHASE BANK NA	LAUNDRY/TOACA CONF/TRG	4/2023	03-13-23	ACE INTER	141.90
223987	1 -2450	JPMORGAN CHASE BANK NA	POKER CHIPS PROMO & EVENT	4/2023	03-31-23	ARTISTIC	892.36
223988	1 -2450	JPMORGAN CHASE BANK NA	WALLET BADGES	4/2023	03-31-23	ARTISTIC2	429.00
223990	1 -2450	JPMORGAN CHASE BANK NA	COFFEE/FLAGS/FLOWERS/KEYB	4/2023	03-28-23	AMAZON	902.23
223991	1 -2450	JPMORGAN CHASE BANK NA	LUNCH BUCKLEDOWN AWARDS	4/2023	03-30-23	S & B BUR	70.98
DEPARTMENT TOTAL:							13,316.78

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DEPARTMENT: 321		CENTRAL DISPATCH					
223980	1 -2450	JPMORGAN CHASE BANK NA	HARD DRIVE/TRAINING/CONFE	4/2023	03-13-23	FBI LEEDA	795.00
223981	1 -2450	JPMORGAN CHASE BANK NA	PULLOVERS/HOTELS	4/2023	02-21-23	AMERICAN	933.89
223982	1 -2450	JPMORGAN CHASE BANK NA	WINDSHIELD/UNIFORMS/LUNCH	4/2023	01-11-23	ZANOLLI	25.85
223986	1 -2450	JPMORGAN CHASE BANK NA	LAUNDRY/TOACA CONF/TRG	4/2023	03-28-23	ZANOLLI	36.45
DEPARTMENT TOTAL:							1,791.19
DEPARTMENT: 411		FIRE SUPPRESSION					
223468	1 -2450	JPMORGAN CHASE BANK NA	LIFE SAFETY CODE CLASS	4/2023	03-03-23	NFPA 101	297.50
223469	1 -2450	JPMORGAN CHASE BANK NA	REFRIGERATIONS STA #1	4/2023	03-05-23	LOS MARIA	1,516.87
223508	1 -2450	JPMORGAN CHASE BANK NA	FLOOR MATS FOR CPR	4/2023	03-04-23	AMAZON	127.44
223992	1 -2450	JPMORGAN CHASE BANK NA	LUNCH MEETING	4/2023	03-23-23	LOUIES	36.27
223994	1 -2450	JPMORGAN CHASE BANK NA	EXAM WITH VACCINES	4/2023	03-17-23	GOOD SHEP	62.63
223995	1 -2450	JPMORGAN CHASE BANK NA	CERTIFICATE FRAME	4/2023	03-17-23	AMAZON	17.34
223996	1 -2450	JPMORGAN CHASE BANK NA	HEALTH/SAFETY MEETING	4/2023	03-16-23	PETMATE	94.27
223997	1 -2450	JPMORGAN CHASE BANK NA	SUPPLIES EMBER FDIC CONF	4/2023	03-20-23	AMAZON	165.57
223998	1 -2450	JPMORGAN CHASE BANK NA	TSA PRECHECK FDIC CONF	4/2023	03-21-23	IDEMIA-TS	78.00
223999	1 -2450	JPMORGAN CHASE BANK NA	DELTA FLIGHTS/REGISTRATIO	4/2023	03-21-23	DELTA	1,719.80
224000	1 -2450	JPMORGAN CHASE BANK NA	FIRE BANQUET EXPENSES	4/2023	03-28-23	EPOLICE S	2,270.06
224055	1 -2450	JPMORGAN CHASE BANK NA	FIRE I INSPECTOR CLASS	4/2023	03-08-23	ALABAMA F	520.00
DEPARTMENT TOTAL:							6,905.75
DEPARTMENT: 412		FIRE VOLUNTEERS					
223993	1 -2450	JPMORGAN CHASE BANK NA	BACKGROUND CHECK J KING	4/2023	03-29-23	OSBI	19.00
DEPARTMENT TOTAL:							19.00
DEPARTMENT: 512		PROTECTIVE INSPECTIONS					
223478	1 -2450	JPMORGAN CHASE BANK NA	CODE BOOKS	4/2023	03-15-23	INT'L COD	930.45
DEPARTMENT TOTAL:							930.45
DEPARTMENT: 521		STREET MAINTENANCE					
223974	1 -2450	JPMORGAN CHASE BANK NA	TRAILER REPAIR/MISC SUPPL	4/2023	03-14-23	MARC MILL	382.99
DEPARTMENT TOTAL:							382.99

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DEPARTMENT: 522		GENERAL MAINTENANCE					
223974	1 -2450	JPMORGAN CHASE BANK NA	TRAILER REPAIR/MISC SUPPL	4/2023	02-03-23 APWA		363.98
						DEPARTMENT TOTAL:	363.98
DEPARTMENT: 561		PARKS & GROUNDS					
223974	1 -2450	JPMORGAN CHASE BANK NA	TRAILER REPAIR/MISC SUPPL	4/2023	03-01-23 CANADY TR		1,501.90
						DEPARTMENT TOTAL:	1,501.90
DEPARTMENT: 562		ANIMAL CONTROL					
223975	1 -2450	JPMORGAN CHASE BANK NA	REPAIRS/EMPLOYEE LUNCH	4/2023	03-30-23 AMERICAN		70.32
223976	1 -2450	JPMORGAN CHASE BANK NA	TIRES/CAMERA/HOTEL	4/2023	03-15-23 FAIRFIELD		417.04
223977	1 -2450	JPMORGAN CHASE BANK NA	HOTEL FOR TRAINING/SUPPY	4/2023	03-04-23 AMAZON1		635.08
223982	1 -2450	JPMORGAN CHASE BANK NA	WINDSHIELD/UNIFORMS/LUNCH	4/2023	02-22-23 AMAZON1		18.04
223983	1 -2450	JPMORGAN CHASE BANK NA	DRINKS/CREAMER/ROPE/LUNCH	4/2023	01-24-23 AMAZON2		41.98
223986	1 -2450	JPMORGAN CHASE BANK NA	LAUNDRY/TOACA CONF/TRG	4/2023	03-13-23 TOACA.NET		180.54
223989	1 -2450	JPMORGAN CHASE BANK NA	VET SERVICES	4/2023	03-23-23 WOODLAND		310.32
						DEPARTMENT TOTAL:	1,673.32
						FUND TOTAL:	27,450.11
						GRAND TOTAL:	27,450.11

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G / L RECAP

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PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
4/2023	10	5-212-5242	MATERIALS AND SUPPLIES	29.99	
4/2023	10	5-214-5230	BUSINESS	61.52	
4/2023	10	5-231-5230	BUSINESS	473.24	
4/2023	10	5-311-5125	TRAINING & SCHOOLS	6,081.31	
4/2023	10	5-311-5128	MEMBERSHIP DUES	90.00	
4/2023	10	5-311-5230	BUSINESS	1,278.50	
4/2023	10	5-311-5232	CLOTHING AND UNIFORMS	497.08	
4/2023	10	5-311-5238	VEHICLE FUEL	44.46	
4/2023	10	5-311-5240	VEHICLE PARTS/REPAIRS	1,740.45	
4/2023	10	5-311-5242	MATERIALS AND SUPPLIES	3,026.85	
4/2023	10	5-311-5244	OFFICE SUPPLIES	304.13	
4/2023	10	5-311-5248	REPAIR AND MAINTENANCE	254.00	
4/2023	10	5-321-5125	TRAINING & SCHOOLS	795.00	
4/2023	10	5-321-5232	CLOTHING AND UNIFORMS	933.89	
4/2023	10	5-321-5242	MATERIALS AND SUPPLIES	62.30	
4/2023	10	5-411-5125	TRAINING & SCHOOLS	2,615.30	
4/2023	10	5-411-5230	BUSINESS	346.88	
4/2023	10	5-411-5242	MATERIALS AND SUPPLIES	2,250.36	
4/2023	10	5-411-5252	PROFESSIONAL SERVICES	1,693.21	
4/2023	10	5-412-5270	VOLUNTEER EXPENSE	19.00	
4/2023	10	5-512-5125	TRAINING & SCHOOLS	930.45	
4/2023	10	5-521-5240	VEHICLE PARTS/REPAIRS	382.99	
4/2023	10	5-522-5242	MATERIALS AND SUPPLIES	363.98	
4/2023	10	5-561-5240	VEHICLE PARTS/REPAIRS	1,501.90	
4/2023	10	5-562-5125	TRAINING & SCHOOLS	1,186.50	
4/2023	10	5-562-5232	CLOTHING AND UNIFORMS	70.32	
4/2023	10	5-562-5240	VEHICLE PARTS/REPAIRS	41.98	
4/2023	10	5-562-5242	MATERIALS AND SUPPLIES	64.20	
4/2023	10	5-562-5252	PROFESSIONAL SERVICES	310.32	27,450.11
GRAND TOTAL ESTIMATE:				0.00	
GRAND TOTAL ACTUAL:				27,450.11	
REPORT TOTAL:				27,450.11	

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P.O.#	VENDOR #	NAME	SUMMARY	2023-05-02 Jenks City Council Agenda	INVOICE	Page 37 of 298
DEPARTMENT: 231						
220517	1 -2450	JPMORGAN CHASE BANK NA	JAMF MOBILE DEVICE MGMT	4/2023	04-02-23 JAMF	90.00
DEPARTMENT TOTAL:						90.00
DEPARTMENT: 241						
220075	1 -2450	JPMORGAN CHASE BANK NA	SIMPLIFILE TULSA COUNTY	4/2023	03-10-23 SIMPLIFIL	271.59
DEPARTMENT TOTAL:						271.59
DEPARTMENT: 311						
220155A	1 -2450	JPMORGAN CHASE BANK NA	DROPBOX LICENSES	4/2023	03-30-23 DROPBOX	90.00
DEPARTMENT TOTAL:						90.00
FUND TOTAL:						451.59
GRAND TOTAL:						451.59

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PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
4/2023	10	5-231-5254	SUBSCRIPTIONS	90.00	
4/2023	10	5-241-5256	LEGAL NOTICES	271.59	
4/2023	10	5-311-5254	SUBSCRIPTIONS	90.00	451.59
GRAND TOTAL ESTIMATE:					0.00
GRAND TOTAL ACTUAL:					451.59
REPORT TOTAL:					451.59

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FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY	DATE	INVOICE	Page 39 of 298
DEPARTMENT: 311 UNIFORMED PATROL						
220008	1 -1073	OKLAHOMA NATURAL GAS	GAS SERVICE 2022-2023	4/2023	182557209 04-23	93.74
DEPARTMENT TOTAL:						93.74
DEPARTMENT: 321 CENTRAL DISPATCH						
222906	1 -2088	HID GLOBAL CORPORATION	UPDATE FINGERPRINT MACHIN	4/2023	13400001138 04-13	1,035.00
DEPARTMENT TOTAL:						1,035.00
DEPARTMENT: 411 FIRE SUPPRESSION						
220008	1 -1073	OKLAHOMA NATURAL GAS	GAS SERVICE 2022-2023	4/2023	113564527 04-23	732.86
223842	1 -3313	AUTOZONE STORES LLC	PURPLEPOWER DEGREASER	4/2023	6377251034 04/10	18.99
223843	1 -3313	AUTOZONE STORES LLC	DRALAST BAT FOR UT 3	4/2023	6377251016 04/10	59.99
224057	1 -3313	AUTOZONE STORES LLC	FUEL AND OIL MIX	4/2023	6377216500 02-01	34.95
224070	1 -3792	ST JOHN URGENT CARE CLINIC	POST ACC/PRE EMP DRUG SCR	4/2023	10613702V7661 3-01	15.00
DEPARTMENT TOTAL:						861.79
DEPARTMENT: 512 PROTECTIVE INSPECTIONS						
224091	1 -1457	O'REILLY AUTO PARTS	PARTS FOR VEHIC MAINT	4/2023	2075-324835 03-24	5.00
DEPARTMENT TOTAL:						5.00
DEPARTMENT: 521 STREET MAINTENANCE						
220003	1 -1025	EAST CENTRAL ELECTRIC	ELECTRIC SERVICE 22-23	4/2023	3993001 MAY 23	1,531.34
224091	1 -1457	O'REILLY AUTO PARTS	PARTS FOR VEHIC MAINT	4/2023	2075-324024 03-17	161.21
224092	1 -1457	O'REILLY AUTO PARTS	PARTS SERV FOR VEHIC MAIN	4/2023	2075-323455 03-13	80.86
224089	1 -2527	HOME DEPOT USA INC	SUPPLIES FOR SIGN SHOP	4/2023	8010705 03-15	622.57
224069	1 -3792	ST JOHN URGENT CARE CLINIC	POST ACC/ PRE EMP DR SCRE	4/2023	10780216V7661 4-03	25.00
DEPARTMENT TOTAL:						2,420.98
DEPARTMENT: 561 PARKS & GROUNDS						
224091	1 -1457	O'REILLY AUTO PARTS	PARTS FOR VEHIC MAINT	4/2023	2075-322735 03-07	46.96
224070	1 -3792	ST JOHN URGENT CARE CLINIC	POST ACC/PRE EMP DRUG SCR	4/2023	10657677V7661 3-01	154.00
DEPARTMENT TOTAL:						200.96
FUND TOTAL:						4,617.47

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FUND: 12 - UNIFORMED PATROL CAPITAL

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY	INVOICE	Page 40 of 298
DEPARTMENT: 311	UNIFORMED PATROL				
223194	1 -1112	BANCFIRST	0490091391 05-23 PR	4/2023 0490091391 05-23PR	4,194.22
DEPARTMENT TOTAL:					4,194.22
FUND TOTAL:					4,194.22

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FUND: 14 - FIRE SUPPRESSION CAPITAL

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY	2023-05-02	Jenks City Council Agenda	INVOICE	Page 41 of 298
DEPARTMENT: 411	** INVALID DEPARTMENT **						
223751	1 -1112	BANCFIRST	0490091402 05-23 PR	4/2023	0490091402 05-23PR	2,175.36	
DEPARTMENT TOTAL:						2,175.36	
FUND TOTAL:						2,175.36	
GRAND TOTAL:						10,987.05	

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PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
4/2023	10	5-311-5260	UTILITIES	93.74	
4/2023	10	5-321-5254	SUBSCRIPTIONS	1,035.00	
4/2023	10	5-411-5242	MATERIALS AND SUPPLIES	113.93	
4/2023	10	5-411-5252	PROFESSIONAL SERVICES	15.00	
4/2023	10	5-411-5260	UTILITIES	732.86	
4/2023	10	5-512-5240	VEHICLE PARTS/REPAIRS	5.00	
4/2023	10	5-521-5240	VEHICLE PARTS/REPAIRS	864.64	
4/2023	10	5-521-5250	CONTRACTUAL SERVICES	15.00	
4/2023	10	5-521-5252	PROFESSIONAL SERVICES	10.00	
4/2023	10	5-521-5260	UTILITIES	1,531.34	
4/2023	10	5-561-5240	VEHICLE PARTS/REPAIRS	46.96	
4/2023	10	5-561-5250	CONTRACTUAL SERVICES	154.00	4,617.47
4/2023	12	5-311-5396	MOTOR VEHICLES	4,194.22	4,194.22
4/2023	14	5-411-5396	MOTOR VEHICLES	2,175.36	2,175.36
			GRAND TOTAL ESTIMATE:		0.00
			GRAND TOTAL ACTUAL:		10,987.05
			REPORT TOTAL:		10,987.05

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P.O.#	VENDOR #	NAME	SUMMARY	2023-05-02	Jenks City Council Agenda	INVOICE	Page 43 of 298
DEPARTMENT: 231							
224121	1 -3849	GENERAL GOVERNMENT ELFRINK & ASSOCIATES PLLC	ANNUAL AUDIT SERVICES	4/2023	230118 04-18	10,640.00	
DEPARTMENT TOTAL:						10,640.00	
DEPARTMENT: 311							
224124	1 -3312	UNIFORMED PATROL WEX BANK-QUIKTRIP	88643984 04-23-23 FUEL	4/2023	88643984 04-23-23	4,967.96	
DEPARTMENT TOTAL:						4,967.96	
DEPARTMENT: 315							
224124	1 -3312	POLICE RESERVE WEX BANK-QUIKTRIP	88643984 04-23-23 FUEL	4/2023	88643984 04-23-23	1,170.34	
DEPARTMENT TOTAL:						1,170.34	
DEPARTMENT: 331							
224124	1 -3312	CODE ENFORCEMENT WEX BANK-QUIKTRIP	88643984 04-23-23 FUEL	4/2023	88643984 04-23-23	175.60	
DEPARTMENT TOTAL:						175.60	
DEPARTMENT: 411							
224124	1 -3312	FIRE SUPPRESSION WEX BANK-QUIKTRIP	88643984 04-23-23 FUEL	4/2023	88643984 04-23-23	2,246.58	
DEPARTMENT TOTAL:						2,246.58	
DEPARTMENT: 512							
224124	1 -3312	PROTECTIVE INSPECTIONS WEX BANK-QUIKTRIP	88643984 04-23-23 FUEL	4/2023	88643984 04-23-23	342.54	
DEPARTMENT TOTAL:						342.54	
DEPARTMENT: 521							
224124	1 -3312	STREET MAINTENANCE WEX BANK-QUIKTRIP	88643984 04-23-23 FUEL	4/2023	88643984 04-23-23	445.42	
DEPARTMENT TOTAL:						445.42	

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P.O.#	VENDOR #	NAME	SUMMARY	2023-05-02	Jenks City Council Agenda	INVOICE	Page 44 of 298
DEPARTMENT: 522		GENERAL MAINTENANCE					
224124	1 -3312	WEX BANK-QUIKTRIP	88643984	04-23-23	FUEL	4/2023 88643984 04-23-23	38.64
DEPARTMENT TOTAL:							38.64
DEPARTMENT: 561		PARKS & GROUNDS					
224124	1 -3312	WEX BANK-QUIKTRIP	88643984	04-23-23	FUEL	4/2023 88643984 04-23-23	559.15
DEPARTMENT TOTAL:							559.15
DEPARTMENT: 562		ANIMAL CONTROL					
224124	1 -3312	WEX BANK-QUIKTRIP	88643984	04-23-23	FUEL	4/2023 88643984 04-23-23	394.47
DEPARTMENT TOTAL:							394.47
FUND TOTAL:							20,980.70
GRAND TOTAL:							20,980.70

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PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
4/2023	10	5-231-5252	PROFESSIONAL SERVICES	10,640.00	
4/2023	10	5-311-5238	VEHICLE FUEL	4,967.96	
4/2023	10	5-315-5238	VEHICLE FUEL	1,170.34	
4/2023	10	5-331-5238	VEHICLE FUEL	175.60	
4/2023	10	5-411-5238	VEHICLE FUEL	2,246.58	
4/2023	10	5-512-5238	VEHICLE FUEL	342.54	
4/2023	10	5-521-5238	VEHICLE FUEL	445.42	
4/2023	10	5-522-5238	VEHICLE FUEL	38.64	
4/2023	10	5-561-5238	VEHICLE FUEL	559.15	
4/2023	10	5-562-5238	VEHICLE FUEL	394.47	20,980.70
GRAND TOTAL ESTIMATE:					0.00
GRAND TOTAL ACTUAL:					20,980.70
REPORT TOTAL:					20,980.70

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GENERAL FUND ENCUMBRANCES AND EXPENDITURES

Payroll and Benefits for approval May 1, 2023 through May 15, 2023

	BIWEEKLY	SEMI-MONTHLY
PAYROLL FOR EMPLOYEES	\$130,000.00	\$45,000.00

EMPLOYEE PAID PAYROLL BENEFITS INCLUDED IN PAYROLL

Bancfirst	Federal Tax Deposit	\$11,500.00	\$3,500.00
Bancfirst	State Tax Deposit	\$4,500.00	\$1,500.00
Bancfirst	FICA/Medicare Taxes	\$5,900.00	\$600.00
AFLAC	Accident Insurance	\$500.00	\$0.00
Benefits Resource Inc	Flex Plan	\$1,550.00	\$150.00
Community Care	Medical Insurance	\$500.00	\$1,000.00
Dearborn Life	Previous Life Insurance	\$150.00	\$0.00
Delta Dental	Dental Insurance	\$800.00	\$400.00
FF Dues	Firefighters Union/Station Dues	\$0.00	\$600.00
FOP DUES	Police Union Dues	\$600.00	\$0.00
Garnishments	Various CS, EDUC, GARNISH	\$300.00	\$450.00
OK Fire Pension	9% Fire Retirement	\$800.00	\$3,700.00
Mutual of Omaha	Life Insurance	\$375.00	\$75.00
OK Police Pension	8% Police Retirement	\$5,000.00	\$0.00
Vision Services Plan	Vision Insurance	\$150.00	\$50.00
VOYA	457 Retirement	\$1,800.00	\$0.00
	TOTAL	\$34,425.00	\$12,025.00

ADDITIONAL EMPLOYER PAID PAYROLL BENEFITS

Bancfirst	FICA/Medicare	\$5,000.00	\$600.00
Community Care	Medical Insurance	\$18,000.00	\$5,750.00
Fire Pension	14% Fire Retirement	\$0.00	\$7,000.00
Mutual of Omaha	Life Insurance	\$300.00	\$90.00
OKMRF	6.8% Employee Retirement	\$4,000.00	\$0.00
Police Pension	13% Police Retirement	\$8,000.00	\$0.00
	TOTAL	\$35,300.00	\$13,440.00

*Please note that expenditures and encumbrances are shown based on 26 pay periods unless noted as semimonthly.

GENERAL FUND ENCUMBRANCES AND EXPENDITURES

Payroll and Benefits for approval May 16, 2023 through May 31, 2023

	BIWEEKLY	SEMI-MONTHLY
PAYROLL FOR EMPLOYEES	\$130,000.00	\$45,000.00

EMPLOYEE PAID PAYROLL BENEFITS INCLUDED IN PAYROLL

Bancfirst	Federal Tax Deposit	\$11,500.00	\$3,500.00
Bancfirst	State Tax Deposit	\$4,500.00	\$1,500.00
Bancfirst	FICA/Medicare Taxes	\$5,900.00	\$600.00
AFLAC	Accident Insurance	\$500.00	\$0.00
Benefits Resource Inc	Flex Plan	\$1,550.00	\$150.00
Community Care	Medical Insurance	\$500.00	\$1,000.00
Dearborn Life	Previous Life Insurance	\$150.00	\$0.00
Delta Dental	Dental Insurance	\$800.00	\$400.00
FF Dues	Firefighters Union/Station Dues	\$0.00	\$600.00
FOP DUES	Police Union Dues	\$600.00	\$0.00
Garnishments	Various CS, EDUC, GARNISH	\$300.00	\$450.00
OK Fire Pension	9% Fire Retirement	\$800.00	\$3,700.00
Mutual of Omaha	Life Insurance	\$375.00	\$75.00
OK Police Pension	8% Police Retirement	\$5,000.00	\$0.00
Vision Services Plan	Vision Insurance	\$150.00	\$50.00
VOYA	457 Retirement	\$1,800.00	\$0.00
	TOTAL	\$34,425.00	\$12,025.00

ADDITIONAL EMPLOYER PAID PAYROLL BENEFITS

Bancfirst	FICA/Medicare	\$5,000.00	\$600.00
Community Care	Medical Insurance	\$18,000.00	\$5,750.00
Fire Pension	14% Fire Retirement	\$0.00	\$7,000.00
Mutual of Omaha	Life Insurance	\$300.00	\$90.00
OKMRF	6.8% Employee Retirement	\$4,000.00	\$0.00
Police Pension	13% Police Retirement	\$8,000.00	\$0.00
	TOTAL	\$35,300.00	\$13,440.00

*Please note that expenditures and encumbrances are shown based on 26 pay periods unless noted as semimonthly.



Site Summary

ACCOUNT NUMBER	FLEET NAME
2960-00-656689-7	CITY OF JENKS 29

BRAND	ADDRESS	NO. TRANS	FUEL UNITS	FUEL \$	OTHER \$	EXEMPT TAX	NET \$
QUIKTRIP	1610 E Lincoln St, Wichita, KS 67211	1	12.445	44.79	0.00	-3.02	41.77
	4705 S Elm Pl, Broken Arrow, OK 74011	2	19.339	61.86	0.00	-7.21	54.65
	8100 E Highway 51, Broken Arrow, OK 74014	1	13.207	43.57	0.00	-4.93	38.64
	712 S Elm St, Jenks, OK 74037	339	4508.174	14397.11	0.00	-1712.09	12685.02
	2 E 41st St, Sand Springs, OK 74063	1	12.032	34.40	0.00	-4.49	29.91
	12100 S Waco Ave, Sapulpa, OK 74066	2	35.731	126.41	0.00	-13.33	113.08
	1222 N 9th St, Sapulpa, OK 74066-2222	1	15.944	51.80	0.00	-5.95	45.85
	807 W 71st St, Tulsa, OK 74132-1837	1	13.730	44.20	0.00	-5.12	39.08
	10738 E 61st St, Tulsa, OK 74133	1	29.575	95.20	0.00	-11.03	84.17
	4950 S Harvard Ave, Tulsa, OK 74135-3004	1	25.510	86.71	0.00	-9.52	77.19
	9555 Riverside Pkwy, Tulsa, OK 74137	2	27.067	82.79	0.00	-10.11	72.68
	PERIOD TOTALS	352	4712.754	15068.84	0.00	-1786.80	13282.04



Financial Summary

ACCOUNT NUMBER	FLEET NAME
2960-00-656689-7	CITY OF JENKS 29

DEPARTMENT	DESCRIPTION	UNITS	COST OR FEE	TOTAL FEES	FUEL \$	OTHER \$	EXEMPTED TAX	NET \$	TOTAL FEES & PURCHASES
215	Unleaded Regular	55.81	3.099	0.00	174.16	0.00	-20.81	153.35	
	PERIOD			0.00	174.16	0.00	-20.81	153.35	153.35
	YTD			0.00	641.21	0.00	-80.25	560.96	560.96
252	Unleaded Regular	14.04	3.099	0.00	43.51	0.00	-5.24	38.27	
	Unleaded Super	13.21	3.299	0.00	43.57	0.00	-4.93	38.64	
	PERIOD			0.00	87.08	0.00	-10.17	76.91	76.91
	YTD			0.00	306.66	0.00	-38.20	268.46	268.46
311	Unleaded Regular	2348.55	3.108	0.00	7284.07	0.00	-875.91	6408.16	
	PERIOD			0.00	7284.07	0.00	-875.91	6408.16	6408.16
	YTD			0.00	26441.17	0.00	-3316.79	23124.38	23124.38
411	Regular Diesel #2	477.17	3.568	0.00	1702.98	0.00	-206.63	1496.35	
	Unleaded Regular	282.57	3.033	0.00	855.63	0.00	-105.40	750.23	
	PERIOD			0.00	2558.61	0.00	-312.03	2246.58	2246.58
	YTD			0.00	10276.84	0.00	-1234.76	9042.08	9042.08
511	Unleaded Plus	75.86	3.332	0.00	252.10	0.00	-28.29	223.81	
	Unleaded Regular	58.44	3.011	0.00	175.55	0.00	-21.80	153.75	
	Unleaded Super	17.83	3.499	0.00	62.40	0.00	-6.65	55.75	
	PERIOD			0.00	490.05	0.00	-56.74	433.31	433.31
	YTD			0.00	1365.93	0.00	-168.30	1197.63	1197.63
512	Unleaded Regular	77.66	3.102	0.00	243.60	0.00	-28.97	214.63	
	PERIOD			0.00	243.60	0.00	-28.97	214.63	214.63
	YTD			0.00	817.27	0.00	-101.87	715.40	715.40
521	Unleaded Plus	74.32	3.216	0.00	238.70	0.00	-27.73	210.97	
	Unleaded Regular	82.55	3.212	0.00	265.25	0.00	-30.80	234.45	
	PERIOD			0.00	503.95	0.00	-58.53	445.42	445.42
	YTD			0.00	1900.08	0.00	-227.89	1672.19	1672.19
522	Unleaded Regular	48.04	3.036	0.00	145.83	0.00	-17.92	127.91	
	PERIOD			0.00	145.83	0.00	-17.92	127.91	127.91
	YTD			0.00	620.40	0.00	-76.98	543.42	543.42
523	Regular Diesel #2	43.99	3.519	0.00	154.53	0.00	-16.69	137.84	
	Unleaded Plus	69.89	3.439	0.00	240.46	0.00	-26.07	214.39	
	PERIOD			0.00	394.99	0.00	-42.76	352.23	352.23
	YTD			0.00	648.29	0.00	-71.19	577.10	577.10
531	Unleaded Plus	140.49	3.227	0.00	454.39	0.00	-52.40	401.99	
	Unleaded Regular	82.90	3.236	0.00	264.98	0.00	-30.92	234.06	
	Unleaded Super	95.68	3.667	0.00	353.97	0.00	-35.70	318.27	
	PERIOD			0.00	1073.34	0.00	-119.02	954.32	954.32
	YTD			0.00	3453.67	0.00	-402.02	3051.65	3051.65

Transaction Date	Transaction Time	Card Number	Custom Vehicle/Asset ID	Units	Product	Merchant Name	Merchant Address	Merchant City	Merchant State / Province	Merchant Postal Code	Current Odometer	Adjusted Odometer	Driver Last Name	Driver Department	Department
03/22/2023	05:46:07	****00801	311 15 3007	12.4	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		58280	golliday	311	311
03/22/2023	05:52:00	****01341	311 18 9940	4.49	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		51685	Crow	311	311
03/22/2023	08:45:28	****01362	411 COMMAND 1	20.8	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		83160	o brien	411	411
03/22/2023	12:24:32	****00111	311 13 9781	10.9	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		122138	ARNOLD	311	311
03/22/2023	13:08:32	****00741	311 10 4050	14	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		1	92106 STONER	331	311
03/22/2023	13:33:12	****00281	311 14 0892	10.5	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		82775	zumwalt	315	311
03/22/2023	13:37:06	****01451	411 ENGINE 2	16	DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		37430	MARTINEZ	411	411
03/22/2023	16:25:44	****00451	311 13 5951	28.6	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		107369	Jackson	311	311
03/22/2023	19:44:27	****00662	311 10 6037	17.7	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		3636	49094 KEISER	315	311
03/22/2023	21:47:54	****00811	311 17 2923	10.2	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		86010	miller	311	311
03/23/2023	01:31:31	****01311	311 18 3659	8.97	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		72683	PIERCE	311	311
03/23/2023	05:48:55	****00501	311 11 1550	21.8	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		88127	Bowdle	311	311
03/23/2023	05:52:00	****01261	311 18 4849	11.5	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		69454	KNOWLTON	311	311
03/23/2023	06:05:32	****01341	311 18 9940	5.9	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		51770	51736 Crow	311	311
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03/23/2023	08:59:24	****01271	311 18 4850	10.8	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		42980	simpson-brow	311	311
03/23/2023	11:03:28	****00841	311 14 0891	9.49	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		82566	parker	315	311
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03/23/2023	13:59:53	****01461	411 ENGINE 1	20.8	DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		35024	MITCHELL	411	411
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03/23/2023	17:23:27	****01301	311 18 9938	10	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		68842	SANCHEZ	311	311
03/23/2023	21:55:01	****00532	311 16 8369	12.1	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		101381	COLE	311	311
03/24/2023	05:43:17	****01541	311 20 4199	7.76	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		43591	LUTTRELL	311	311
03/24/2023	05:58:16	****01341	311 18 9940	3.6	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		51802	Crow	311	311
03/24/2023	07:28:43	****01261	311 18 4849	11.3	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		69593	KNOWLTON	311	311
03/24/2023	13:53:18	****01331	311 18 9939	11.7	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		58552	SEMKE	311	311
03/24/2023	20:58:12	****00231	311 17 2922	12.8	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		101528	simmons	311	311
03/24/2023	21:39:18	****00131	311 14 0890	5.18	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		96354	TURNER	315	311
03/25/2023	08:18:10	****00611	562 10 6035	12.9	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		89467	GRAVES	562	562
03/25/2023	12:37:56	****01461	411 ENGINE 1	9.45	DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		35063	SCHULTZE	411	411
03/25/2023	12:54:39	****01631	311 21 3044	14.9	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		20317	Galloway	311	311
03/25/2023	13:18:04	****01261	311 18 4849	12.4	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		69737	KNOWLTON	311	311
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03/25/2023	23:16:44	****00532	311 16 8369	12.4	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		101517	COLE	311	311
03/26/2023	00:38:06	****01501	311 20 4189	12.2	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		31662	Goode	311	311
03/26/2023	06:09:58	****01341	311 18 9940	6.7	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		51818	51898 Crow	311	311
03/26/2023	13:39:26	****01541	311 20 4199	7.84	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		43674	43715 LUTTRELL	311	311
03/26/2023	13:42:32	****01301	311 18 9938	10.1	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		68947	SANCHEZ	311	311
03/26/2023	13:43:23	****01321	311 18 3660	13	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		83026	MARKHAM	311	311
03/26/2023	13:59:20	****01291	311 18 3658	7.32	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		63565	Hash	311	311
03/26/2023	14:13:49	****01261	311 18 4849	11	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		69871	KNOWLTON	311	311
03/26/2023	20:59:30	****01451	411 ENGINE 2	18.4	DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		37507	CROWDER	411	411
03/26/2023	21:50:01	****01351	311 18 3661	10.8	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		58020	NUNNELEE	315	311
03/26/2023	22:14:01	****00051	311 17 4535	11	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		57996	DAVIS	311	311
03/26/2023	22:30:34	****00811	311 17 2923	12.7	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		86161	miller	311	311
03/27/2023	09:10:11	****00262	411 COMMAND 3	12.7	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		45485	morris	411	411
03/27/2023	09:48:22	****00711	512 501 12 FORD	28.3	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		107997	ORTEGON	512	512
03/27/2023	12:33:21	****00281	311 14 0892	7.69	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		82884	zumwalt	315	311
03/27/2023	13:39:08	****01541	311 20 4199	5.25	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		43754	LUTTRELL	311	311
03/27/2023	14:12:10	****01631	311 21 3044	13.5	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		20444	Galloway	311	311
03/27/2023	14:29:20	****01261	311 18 4849	9.85	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		69988	KNOWLTON	311	311
03/27/2023	14:47:55	****00901	311 17 4536	13.7	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		46420	McNulty	311	311
03/27/2023	16:39:32	****01611	561 637 07 FORD	21.8	UN+	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		116659	LEWIS	521	561
03/27/2023	21:42:39	****01311	311 18 3659	11.3	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		72829	PIERCE	311	311
03/28/2023	07:05:51	****00741	311 10 4050	12	UNL	Quiktrip 0012	2 E 41st St	Sand Springs	OK	74063		1	92275 STONER	331	311
03/28/2023	07:37:33	****00771	561 649 04 FORD	22.3	UN+	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		145574	MCCROSSEN	561	561
03/28/2023	09:28:20	****01271	311 18 4850	9.84	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		43134	simpson-brow	311	311
03/28/2023	09:58:48	****00801	311 15 3007	13.8	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		58575	golliday	311	311
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03/28/2023	13:53:46	****01331	311 18 9939	9.67	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		58661	SEMKE	311	311
03/28/2023	17:33:37	****00262	411 COMMAND 3	8.65	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		45537	flora	411	411
03/28/2023	18:00:15	****01451	411 ENGINE 2	9.77	DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		37592	37555 MARTINEZ	411	411
03/28/2023	18:06:30	****01461	411 ENGINE 1	13.1	DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		35119	LAMBDIN	411	411
03/29/2023	02:16:57	****00811	311 17 2923	12.8	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		86319	miller	311	311
03/29/2023	02:50:45	****01311	311 18 3659	7.12	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		72924	PIERCE	311	311
03/29/2023	06:03:43	****01341	311 18 9940	5.1	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		51919	51971 Crow	311	311
03/29/2023	07:23:28	****00111	311 13 9781	7.24	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		122261	ARNOLD	311	311
03/29/2023	08:55:45	****00281	311 14 0892	9.31	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		83013	zumwalt	315	311
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03/29/2023	11:17:05	****01421	411 TRUCK 1	21.9	DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		16751	OSGOOD	411	411

03/29/2023 11:58:02	****00131	311 14 0890	5.32 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	96472	SANCHEZ	315	311
03/29/2023 12:09:04	****01631	311 21 3044	15.2 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	20640	Galloway	311	311
03/29/2023 13:41:06	****01541	311 20 4199	8.39 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	43863	LUTTRELL	311	311
03/29/2023 13:53:07	****00231	311 17 2922	12.8 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	101679	simmons	311	311
03/29/2023 21:48:32	****00841	311 14 0891	7.9 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	82652	TURNER	315	311
03/30/2023 05:35:57	****00801	311 15 3007	13.1 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	58764	golliday	311	311
03/30/2023 05:56:14	****01341	311 18 9940	3.4 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	51963	52038 Crow	311	311
03/30/2023 05:58:11	****00532	311 16 8369	12.4 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	101648	COLE	311	311
03/30/2023 06:43:45	****00262	411 COMMAND 3	10.6 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	45601	MORGANS	411	411
03/30/2023 07:54:52	****01611	561 637 07 FORD	20.7 UN+	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	116854	LEWIS	521	561
03/30/2023 08:13:14	****01531	311 20 4197	15.2 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	27210	Solomon	311	311
03/30/2023 11:55:11	****01621	411 BRUSH 2	13.9 DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	116130	knoepfel	411	411
03/30/2023 13:38:32	****01331	311 18 9939	9.49 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	58789	SEMKE	311	311
03/30/2023 15:17:56	****01321	311 18 3660	12.8 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	83203	MARKHAM	311	311
03/30/2023 17:37:41	****01261	311 18 4849	12.3 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	70229	KNOWLTON	311	311
03/30/2023 21:48:35	****01351	311 18 3661	9.41 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	58160	NUNNELEE	315	311
03/31/2023 01:27:43	****00051	311 17 4535	9.94 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	58139	DAVIS	311	311
03/31/2023 03:44:42	****01311	311 18 3659	9.65 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	73065	PIERCE	311	311
03/31/2023 05:52:31	****01341	311 18 9940	4.85 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	52005	52059 Crow	311	311
03/31/2023 09:58:24	****00611	562 10 6035	15.3 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	89576	GRAVES	562	562
03/31/2023 15:44:01	****01611	561 637 07 FORD	17.1 UN+	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	117026	LEWIS	521	561
03/31/2023 16:22:53	****00111	311 13 9781	8.93 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	122414	ARNOLD	311	311
03/31/2023 17:41:03	****01461	411 ENGINE 1	28.6 DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	35233	LAMBDIN	411	411
03/31/2023 17:53:37	****01451	411 ENGINE 2	24.2 DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	37686	MARTINEZ	411	411
03/31/2023 19:20:24	****00231	311 17 2922	9.88 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	101797	simmons	311	311
03/31/2023 20:13:01	****00262	411 COMMAND 3	12.1 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	45640	45678 flora	411	411
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04/01/2023 06:08:32	****01341	311 18 9940	3.69 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	52037	52078 Crow	311	311
04/01/2023 06:23:41	****00411	311 13 9181	4.01 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	71976	Galloway	311	311
04/01/2023 06:37:28	****01541	311 20 4199	9.2 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	44000	LUTTRELL	311	311
04/01/2023 06:41:38	****00281	311 14 0892	4.61 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	83074	zumwalt	315	311
04/01/2023 06:54:02	****01301	311 18 9938	10.8 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	69081	SANCHEZ	311	311
04/01/2023 07:19:56	****00532	311 16 8369	13.8 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	101800	COLE	311	311
04/01/2023 09:29:17	****00841	311 14 0891	5.57 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	82715	RACHAL	315	311
04/01/2023 11:55:38	****00351	311 13 4107	6.8 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	102768	Tarassenko	311	311
04/02/2023 04:50:30	****00532	311 16 8369	7.78 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	101890	COLE	311	311
04/02/2023 05:45:02	****00801	311 15 3007	12.4 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	58925	golliday	311	311
04/02/2023 06:04:51	****01341	311 18 9940	3.64 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	52070	Crow	311	311
04/02/2023 08:49:18	****01261	311 18 4849	11 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	70473	KNOWLTON	311	311
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04/02/2023 19:29:25	****01301	311 18 9938	9.49 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	69177	SANCHEZ	311	311
04/02/2023 21:53:39	****00051	311 17 4535	12.1 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	58313	DAVIS	311	311
04/02/2023 23:23:37	****00811	311 17 2923	12.2 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	86486	millier	311	311
04/03/2023 08:03:36	****00291	311 16 6483	11.4 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	91740	CHANDLEE	311	311
04/03/2023 09:58:34	****01631	311 21 3044	15.5 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	20804	Galloway	311	311
04/03/2023 11:32:18	****01611	561 637 07 FORD	26.5 UN+	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	175502	117286 CROUCHER	521	561
04/03/2023 11:34:19	****01451	411 ENGINE 2	14.8 DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	37744	MARTINEZ	411	411
04/03/2023 13:02:03	****00262	411 COMMAND 3	6.89 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	45677	flora	411	411
04/03/2023 13:05:37	****00341	411 COMMAND 4	17.1 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	111105	OSTRUM	411	411
04/03/2023 13:09:36	****01261	311 18 4849	9.76 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	70601	KNOWLTON	311	311
04/03/2023 13:34:22	****01541	311 20 4199	5.25 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	44086	44161 LUTTRELL	311	311
04/03/2023 13:57:05	****01331	311 18 9939	12.9 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	58950	SEMKE	311	311
04/03/2023 18:27:25	****01461	411 ENGINE 1	20 DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	35301	YOUNG	411	411
04/04/2023 08:13:14	****00441	512 660 16 HYUNDA	14.5 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	60200	rush	512	512
04/04/2023 10:18:04	****00281	311 14 0892	10.9 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	83200	zumwalt	315	311
04/04/2023 10:20:41	****01531	311 20 4197	10.2 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	27309	Solomon	311	311
04/04/2023 11:08:51	****00801	311 15 3007	12.9 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	59095	golliday	311	311
04/04/2023 12:23:41	****01421	411 TRUCK 1	22 DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	16843	LAMBDIN	411	411
04/04/2023 13:41:14	****01541	311 20 4199	5.25 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	44142	44169 LUTTRELL	311	311
04/04/2023 13:41:51	****00131	311 14 0890	6.23 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	96523	SANCHEZ	315	311
04/04/2023 13:53:51	****01291	311 18 3658	7.32 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	63640	Hash	311	311
04/04/2023 13:59:35	****01362	411 COMMAND 1	21.5 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	83338	83418 o brien	411	411
04/04/2023 17:56:50	****01451	411 ENGINE 2	15.8 DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	37832	CROWDER	411	411
04/04/2023 18:36:16	****00231	311 17 2922	9.24 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	101916	simmons	311	311
04/04/2023 21:48:41	****01311	311 18 3659	12.3 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	73235	PIERCE	311	311
04/05/2023 04:27:32	****00262	411 COMMAND 3	12.5 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	45742	MORGANS	411	411
04/05/2023 05:55:49	****01341	311 18 9940	2.67 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	52098	Crow	311	311
04/05/2023 07:25:08	****00111	311 13 9781	8.01 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	122527	ARNOLD	311	311
04/05/2023 08:07:25	****01611	561 637 07 FORD	22.2 UN+	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	117283	117503 LEWIS	521	561
04/05/2023 08:57:18	****01271	311 18 4850	14.7 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	43367	simpson-brow	311	311
04/05/2023 09:10:53	****00901	311 17 4536	13.2 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	46625	Mcnulty	311	311

04/05/2023 09:46:49	****01631	311 21 3044	15.4 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	21000	Galloway	311	311
04/05/2023 13:32:50	****01321	311 18 3660	14.3 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	83377	MARKHAM	311	311
04/05/2023 13:35:15	****00451	311 13 5951	28.3 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	107695	Jackson	311	311
04/05/2023 13:36:54	****01281	311 18 0441	13.1 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	35325	SCOTTD	311	311
04/05/2023 13:54:21	****00611	562 10 6035	10.5 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	89667	GRAVES	562	562
04/05/2023 14:59:30	****00341	411 COMMAND 4	27.9 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	111465	OSTRUM	411	411
04/05/2023 15:05:10	****00741	311 10 4050	13.5 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	1	92464 STONER	331	311
04/05/2023 15:28:15	****01541	311 20 4199	4.76 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	44197	LUTTRELL	311	311
04/05/2023 16:50:50	****01471	411 COMMAND 2	20.3 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	30474	ZICKEFOOSE	411	411
04/06/2023 04:39:16	****00532	311 16 8369	10.6 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	101994	COLE	311	311
04/06/2023 05:12:19	****01501	311 20 4189	12.6 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	31988	Goode	311	311
04/06/2023 05:12:23	****01351	311 18 3661	12.2 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	58353	NUNNELEE	315	311
04/06/2023 05:41:59	****00111	311 13 9781	9 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	122691	ARNOLD	311	311
04/06/2023 06:07:56	****01341	311 18 9940	4.1 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	52134	Crow	311	311
04/06/2023 08:55:43	****00801	311 15 3007	13.9 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	59276	golliday	311	311
04/06/2023 13:22:55	****01641	311 21 3180	13.8 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	4384	Shouse	311	311
04/06/2023 13:59:12	****01331	311 18 9939	13.2 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	59121	SEMKE	311	311
04/06/2023 14:06:50	****01261	311 18 4849	8.2 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	70690	KNOWLTON	311	311
04/06/2023 14:33:35	****01451	411 ENGINE 2	9.31 DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	37870	MARTINEZ	411	411
04/06/2023 14:34:46	****01461	411 ENGINE 1	16.8 DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	35365	LAMBDIN	411	411
04/06/2023 18:31:26	****01301	311 18 9938	10.3 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	69284	SANCHEZ	311	311
04/06/2023 21:35:03	****00131	311 14 0890	5.13 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	96577	TURNER	315	311
04/07/2023 00:46:17	****01311	311 18 3659	9.73 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	73336	PIERCE	311	311
04/07/2023 05:04:23	****00532	311 16 8369	8.33 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	102083	COLE	311	311
04/07/2023 06:07:45	****01341	311 18 9940	3.58 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	52160	Crow	311	311
04/07/2023 11:18:17	****01531	311 20 4197	12.5 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	27445	Solomon	311	311
04/07/2023 13:44:21	****01261	311 18 4849	10.3 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	70819	KNOWLTON	311	311
04/07/2023 17:26:16	****01291	311 18 3658	6.52 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	63725	Hash	311	311
04/07/2023 19:28:29	****00231	311 17 2922	11.8 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	102041	simmons	311	311
04/07/2023 21:54:43	****00131	311 14 0890	4.3 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	96627	TURNER	315	311
04/07/2023 22:53:07	****00051	311 17 4535	11.7 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	58471	DAVIS	311	311
04/08/2023 06:15:15	****01341	311 18 9940	3.26 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	52190	Crow	311	311
04/08/2023 10:13:16	****00611	562 10 6035	13.6 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	89826	GRAVES	562	562
04/08/2023 12:21:31	****00111	311 13 9781	8.98 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	122940	122830 ARNOLD	311	311
04/08/2023 13:41:39	****01631	311 21 3044	11.2 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	21339	21136 Galloway	311	311
04/08/2023 14:11:39	****01541	311 20 4199	5.49 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	44282	44248 LUTTRELL	311	311
04/08/2023 16:01:54	****00291	311 16 6483	15.9 UNL	Quiktrip 0038	1222 N 9th St	Sapulpa	OK	74066-2222	91998	CHANDLEE	311	311
04/09/2023 05:57:03	****01261	311 18 4849	13.5 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	70990	KNOWLTON	311	311
04/09/2023 11:52:29	****01541	311 20 4199	5.22 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	44336	LUTTRELL	311	311
04/09/2023 19:49:32	****01461	411 ENGINE 1	19.7 DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	35454	CROWDER	411	411
04/09/2023 21:53:22	****00051	311 17 4535	9.28 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	58602	DAVIS	311	311
04/09/2023 21:59:21	****00841	311 14 0891	9.97 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	82847	miller	311	311
04/09/2023 22:04:05	****00532	311 16 8369	11.7 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	102233	COLE	311	311
04/10/2023 06:56:14	****01261	311 18 4849	11.7 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	71125	KNOWLTON	311	311
04/10/2023 09:08:32	****01231	562 651 10 FORD	29.9 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	97953	reid	562	562
04/10/2023 09:10:09	****00281	311 14 0892	10.6 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	83353	zumwalt	315	311
04/10/2023 10:38:40	****00801	311 15 3007	12.2 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	59445	golliday	311	311
04/10/2023 13:33:48	****01541	311 20 4199	4.93 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	44406	LUTTRELL	311	311
04/10/2023 13:35:10	****01321	311 18 3660	11.4 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	83545	MARKHAM	311	311
04/10/2023 13:46:52	****01301	311 18 9938	11.4 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	69418	SANCHEZ	311	311
04/10/2023 13:57:49	****01631	311 21 3044	13.5 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	21296	Galloway	311	311
04/10/2023 14:01:15	****01291	311 18 3658	8.53 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	63823	Hash	311	311
04/11/2023 01:36:44	****01311	311 18 3659	8.29 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	73475	73422 PIERCE	311	311
04/11/2023 10:25:29	****00262	411 COMMAND 3	14.3 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	45832	morris	411	411
04/11/2023 11:34:45	****00281	311 14 0892	7.77 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	83462	83424 zumwalt	315	311
04/11/2023 11:58:54	****01261	311 18 4849	11.7 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	71278	KNOWLTON	311	311
04/11/2023 13:19:49	****01451	411 ENGINE 2	23.4 DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	37967	Hill	411	411
04/11/2023 13:37:39	****01541	311 20 4199	4.32 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	44466	LUTTRELL	311	311
04/11/2023 13:59:56	****01331	311 18 9939	12 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	59286	SEMKE	311	311
04/11/2023 14:22:05	****00901	311 17 4536	10.5 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	46805	McNulty	311	311
04/11/2023 15:45:04	****01611	561 637 07 FORD	22.2 UN+	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	117248	117760 LEWIS	521	561
04/11/2023 16:04:18	****01271	311 18 4850	14.9 UNL	Quiktrip 0081	4705 S Elm Pl	Broken Arrow	OK	74011	43591	simpson-brow	311	311
04/11/2023 20:05:12	****01461	411 ENGINE 1	18.3 DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	35534	BAEZ	411	411
04/11/2023 21:39:19	****00131	311 14 0890	5.86 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	96682	TURNER	315	311
04/11/2023 22:27:13	****00841	311 14 0891	11.5 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	82989	miller	311	311
04/12/2023 06:01:26	****01331	311 18 9939	4.48 UNL	Quiktrip 0081	4705 S Elm Pl	Broken Arrow	OK	74011	59341	SEMKE	311	311
04/12/2023 06:06:34	****00532	311 16 8369	5.43 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	102286	COLE	311	311
04/12/2023 06:12:15	****01341	311 18 9940	6.67 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	52270	Crow	311	311
04/12/2023 07:43:53	****00771	561 649 04 FORD	15.8 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	145619	MCCROSSEN	561	561
04/12/2023 08:42:27	****01531	311 20 4197	7.94 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	27525	Solomon	311	311
04/12/2023 12:10:15	****00801	311 15 3007	14.4 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	59630	golliday	311	311
04/12/2023 13:05:27	****00281	311 14 0892	8.82 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	83588	83504 zumwalt	315	311

04/12/2023 13:33:51	****01541	311 20 4199	8.08 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	44561	44591 LUTTRELL	311	311
04/12/2023 14:31:41	****01631	311 21 3044	14.6 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	21469	Galloway	311	311
04/12/2023 14:56:27	****00741	311 10 4050	12.5 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	1	92640 STONER	331	311
04/12/2023 16:38:51	****00231	311 17 2922	11.6 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	102204	simmons	311	311
04/12/2023 17:41:05	****01331	311 18 9939	13.2 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	59587	59506 SEMKE	311	311
04/12/2023 21:53:53	****01501	311 20 4189	11.8 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	32146	Goode	311	311
04/13/2023 00:40:12	****01351	311 18 3661	11 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	58513	NUNNELEE	315	311
04/13/2023 06:11:45	****01341	311 18 9940	4.58 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	52335	Crow	311	311
04/13/2023 07:11:53	****00111	311 13 9781	7.87 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	123060	ARNOLD	311	311
04/13/2023 08:01:57	****00291	311 16 6483	13.7 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	92236	CHANDLEE	311	311
04/13/2023 13:08:26	****01261	311 18 4849	9.64 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	71394	KNOWLTON	311	311
04/13/2023 13:14:59	****00351	311 13 4107	6.21 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	102823	parker	315	311
04/13/2023 14:36:44	****01451	411 ENGINE 2	15.9 DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	38045	OSGOOD	411	411
04/13/2023 14:57:23	****00532	311 16 8369	12 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	182484	102428 COLE	311	311
04/13/2023 18:07:43	****01621	411 BRUSH 2	15.8 DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	116211	OSGOOD	411	411
04/13/2023 18:09:50	****00262	411 COMMAND 3	13.4 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	45890	MORGANS	411	411
04/13/2023 21:57:43	****00051	311 17 4535	11.4 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	58758	DAVIS	311	311
04/14/2023 06:12:38	****01341	311 18 9940	4.14 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	52384	Crow	311	311
04/14/2023 06:19:01	****00501	311 11 1550	26.3 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	88503	Bowdle	311	311
04/14/2023 06:57:02	****01281	311 18 0441	8.48 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	35453	SCOTTD	311	311
04/14/2023 09:27:56	****01461	411 ENGINE 1	15.4 DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	35596	SCHULTZE	411	411
04/14/2023 10:48:39	****00611	562 10 6035	13.7 UNL	Quiktrip 0107	807 W 71st St	Tulsa	OK	74132-1837	89950	GRAVES	562	562
04/14/2023 14:14:08	****01261	311 18 4849	11.6 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	71527	KNOWLTON	311	311
04/14/2023 15:32:40	****01301	311 18 9938	10 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	69540	SANCHEZ	311	311
04/14/2023 15:32:42	****01291	311 18 3658	9.48 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	63948	Hash	311	311
04/14/2023 19:18:10	****00231	311 17 2922	12.1 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	102354	simmons	311	311
04/14/2023 21:51:32	****00131	311 14 0890	5.51 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	96736	TURNER	315	311
04/15/2023 03:45:33	****00532	311 16 8369	12.9 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	102642	182637 COLE	311	311
04/15/2023 06:14:30	****01341	311 18 9940	3.5 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	52424	Crow	311	311
04/15/2023 06:35:30	****01541	311 20 4199	5.94 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	44649	LUTTRELL	311	311
04/15/2023 07:14:31	****01531	311 20 4197	13.3 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	27636	Solomon	311	311
04/15/2023 13:49:20	****01451	411 ENGINE 2	12.5 DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	38109	KRIMBILL	411	411
04/15/2023 13:54:09	****01631	311 21 3044	9.37 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	21565	Galloway	311	311
04/15/2023 15:22:06	****00111	311 13 9781	5.51 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	123134	123160 ARNOLD	311	311
04/15/2023 21:47:05	****00051	311 17 4535	10.9 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	58929	DAVIS	311	311
04/15/2023 22:07:08	****00841	311 14 0891	11.7 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	83161	milller	311	311
04/16/2023 05:49:12	****00801	311 15 3007	15.4 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	59863	golldiday	311	311
04/16/2023 05:54:22	****01261	311 18 4849	12.2 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	71676	KNOWLTON	311	311
04/16/2023 06:19:23	****01341	311 18 9940	6.45 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	52477	Crow	311	311
04/16/2023 13:43:23	****01541	311 20 4199	6.88 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	44722	44755 LUTTRELL	311	311
04/16/2023 13:47:39	****01321	311 18 3660	13.8 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	83760	MARKHAM	311	311
04/16/2023 21:27:52	****01461	411 ENGINE 1	14.4 DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	35661	CROWDER	411	411
04/16/2023 21:56:17	****00532	311 16 8369	11 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	102758	COLE	311	311
04/16/2023 22:38:44	****00811	311 17 2923	12.4 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	86641	milller	311	311
04/17/2023 06:44:58	****00281	311 14 0892	7.39 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	83681	zumwalt	315	311
04/17/2023 09:44:42	****00341	411 COMMAND 4	25.3 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	111775	OSTRUM	411	411
04/17/2023 11:56:52	****01611	561 637 07 FORD	25.5 UN+	Quiktrip 0041	4950 S Harvard Ave	Tulsa	OK	74135-3004	117626	118055 LEWIS	521	561
04/17/2023 12:29:39	****01261	311 18 4849	11.7 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	71824	KNOWLTON	311	311
04/17/2023 12:37:17	****01631	311 21 3044	15.4 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	21773	Galloway	311	311
04/17/2023 13:28:15	****01271	311 18 4850	14.7 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	43828	simpson-brow	311	311
04/17/2023 13:29:30	****00262	411 COMMAND 3	14.4 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	45979	morris	411	411
04/17/2023 13:46:19	****01541	311 20 4199	8.44 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	44842	LUTTRELL	311	311
04/17/2023 13:50:58	****01301	311 18 9938	12.2 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	69680	SANCHEZ	311	311
04/17/2023 14:15:05	****01331	311 18 9939	13.1 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	59762	SEMKE	311	311
04/18/2023 00:31:31	****00051	311 17 4535	10.5 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	59073	DAVIS	311	311
04/18/2023 06:09:44	****01351	311 18 3661	6.79 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	58624	NUNNELEE	315	311
04/18/2023 06:45:38	****00801	311 15 3007	15.3 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	60085	golldiday	311	311
04/18/2023 08:07:23	****00291	311 16 6483	16.1 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	92481	CHANDLEE	311	311
04/18/2023 09:08:59	****00711	512 501 12 FORD	34.9 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	108378	ORTEGON	512	512
04/18/2023 13:41:11	****01321	311 18 3660	11.1 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	83899	MARKHAM	311	311
04/18/2023 13:43:33	****01631	311 21 3044	6.77 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	21851	Galloway	311	311
04/18/2023 13:46:57	****00741	311 10 4050	13.4 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	1	92829 STONER	331	311
04/18/2023 14:15:45	****01531	311 20 4197	9.29 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	27713	Solomon	311	311
04/18/2023 15:34:50	****01291	311 18 3658	9.43 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	64075	Hash	311	311
04/18/2023 17:47:14	****01451	411 ENGINE 2	21.4 DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	38139	38214 LAMBDIN	411	411
04/18/2023 19:29:33	****00231	311 17 2922	11.2 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	102484	simmons	311	311
04/18/2023 21:29:53	****01541	311 20 4199	9.42 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	44945	44987 LUTTRELL	311	311
04/18/2023 21:39:57	****00131	311 14 0890	4.78 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	96790	TURNER	315	311
04/18/2023 21:59:09	****01461	411 ENGINE 1	23.8 DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	35745	KRIMBILL	411	411
04/19/2023 04:08:06	****00811	311 17 2923	12.2 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	86795	milller	311	311
04/19/2023 05:36:31	****00281	311 14 0892	10.5 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	83820	zumwalt	315	311
04/19/2023 06:08:16	****01341	311 18 9940	3.55 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	52511	Crow	311	311

04/19/2023 13:21:34	****00611	562 10 6035	15.6 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	90070	GRAVES	562	562
04/19/2023 13:24:12	****01631	311 21 3044	7.86 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	21948	Galloway	311	311
04/19/2023 13:58:17	****01331	311 18 9939	9.76 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	59854	59892 SEMKE	311	311
04/19/2023 13:58:50	****00901	311 17 4536	12.8 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	46998	McNulty	311	311
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04/19/2023 16:30:45	****00131	311 14 0890	6.58 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	96920	96861 norwood	315	311
04/19/2023 16:32:35	****01421	411 TRUCK 1	21.7 DSL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	16918	CROWDER	411	411
04/19/2023 21:33:17	****01351	311 18 3661	12.6 UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	58836	NUNNELEE	315	311

Jenks | City Council Report



To	Mayor Cory Box and City Council Christopher Shrout, City Manager
Hearing Date	May 02, 2023
Case Number	PA 23-26
Request	Approval of the Future Land Use Map on a parcel adjacent to the Arkansas River
Applicant	Wallace Engineering

Staff Report

Preparer | Marcaé Hilton

Attachments

- ☐ Legal Notices
- ☐ Future Land Use Map

Preparer

City of Jenks
Houseal Lavigne Associates

Background Information

FAQ

1. Comprehensive Future Land Use Map Amendments are specific to “land use” decisions.
2. Comprehensive Plan amendments are considered “Planning” not “Zoning”.
3. The Comp Plan is a living document and provides guidance for future development of land.
4. Parks and Open Space is a development sensitive area but could be developed according to local, state, and federal regulations for flood plain designations.
5. Site amendment:
 - a. Currently Parks and Open Space.
 - b. Zoned AG (Agriculture)
 - c. Part of the approved “Jenks River Entertainment District” TIF collection project areas.
 - i. Increment District A | Pickleball Concept & other commercial uses
6. Application | The developers and owners were in agreement to the changes being requested.
7. The Planning Commission had 3 approval options (they approved with no conditions):
 - *Approve*
 - *Approve with Conditions*
 - *Deny*

CASE SUMMARY | PA 23-26 | General Location: South of Creek Turnpike between Lewis and the Arkansas River | Applicant: Mark Capron, Wallace Engineering

The Site has been purchased by a development group and expects to contain a pickle ball concept, restaurants, medical offices and other commercial uses.

CURRENT LAND USE DESIGNATION:	Parks and Open Space
REQUESTED LAND USE:	Regional Commercial
ZONING:	AG (Agriculture) & SUP 105 Platting Required
RECOMMENDED ZONING:	CS (Commercial Shopping) & PUD
PLANNED USES:	Pickle Ball, Outdoor Entertainment, Commercial
RECOMMENDATION:	Staff recommend approval with no conditions.

LEGAL DESCRIPTION:

A tract of land contained within the Northwest Quarter (NW/4) of Section Twenty-nine (29), Township Eighteen (18) North, Range Thirteen (13) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma, according to the U.S. Government Survey thereof, being more particularly described as follows: COMMENCING at the Northwest corner of said Northwest Quarter (NW/4); Thence S 00°07'09" W, along

the West line of said Northwest Quarter (NW/4), a distance of 918.57 feet; Thence S 89°52'51" E a distance of 25.00 feet to the POINT OF BEGINNING; Thence N 00°07'09" E, parallel to said West line, a distance of 68.67 feet; Thence N 12°16'11" E a distance of 86.55 feet; Thence along a tangent curve to the right with a central angle of 50°20'55", a radius of 402.00 feet, an arc length of 353.26 feet, a chord bearing of N 37°26'39" E and a chord length of 342.00 feet; Thence N 62°37'06" E a distance of 318.89 feet; Thence along a tangent curve to the left with a central angle of 40°45'23", a radius of 298.67 feet, an arc length of 212.45 feet, a chord bearing of N 42°14'25" E and a chord length of 208.00 feet to a point on the Southerly Right-of-Way line of the Oklahoma



Figure 1: PA 23-26 IN THE PICKLE | Regional Commercial Turnpike Authority Creek Turnpike; Thence N 69°39'25" E, along said Southerly line, a distance of 43.05 feet; Thence N 20°20'35" W, continuing along said Southerly line, a distance of 40.00 feet; Thence N 69°39'25" E, continuing along said Southerly line, a distance of 139.53 feet; Thence S 20°11'51" E a distance of 87.69 feet; Thence along a non-tangent curve to the right with a central angle of 24°43'15", a radius of 622.47 feet, an arc length of 268.57 feet, a chord bearing of S 09°22'37" E and a chord length of 266.49 feet; Thence along a tangent compound curve to the right with a central angle of 20°18'35", a radius of 623.35 feet, an arc length of 220.96 feet, a chord bearing of S 12°06'50" W and a chord length of 219.80 feet; Thence along a tangent reverse curve to the left with a central angle of 49°06'01", a radius of 66.00 feet, an arc length of 56.56 feet, a chord bearing of S 02°16'53" E and a chord length of 54.84 feet; Thence along a tangent reverse curve to the right with a central angle of 26°49'39", a radius of 174.10 feet, an arc length of 81.52 feet, a chord bearing of S 13°25'04" E and a chord length of 80.78 feet; Thence S 00°00'00" W a distance of 86.81 feet; Thence along a tangent curve to the left with a central angle of 12°13'31", a radius of 220.00 feet, an arc length of 46.94 feet, a chord bearing of S 06°06'46" E and a chord length of 46.85 feet; Thence N 89°58'00" W a distance of 860.23 feet to the POINT OF BEGINNING.

GENERAL INFORMATION ON HORIZON JENKS | The [Horizon Jenks Plan](#) was adopted by Resolution 712, September 1, 2020. The process, which began in May of 2019, took over a year and provided the citizens of Jenks the ability to partner with staff on creating community vision of Jenks to guide the City in its decision making for the next 20 years. The Comprehensive Plan is a set of policies that direct future growth and development for the City of Jenks.

What are the contents of the Horizon Jenks Comprehensive Plan?

A typical Comprehensive Plan outlines the existing conditions of the City, describes future goals and objectives for development, and includes an action plan on how to achieve these goals and objectives. The Jenks Comprehensive Plan addresses the following:

- Land Use & Development
- Commercial Areas
- Transportation & Mobility
- Parks, Open Space, and Environmental Features
- Agricultural and Cultural Facilities
- Housing & Neighborhoods
- Economic Development Framework
- Community Facilities & Utilities
- Implementation Strategy

Staff Evaluation

EVALUATION | The Comprehensive Plan was adopted by Resolution 712; State Statute gives the Municipality the authority as follows:

**Oklahoma Statutes; Title 11. Cities and Towns; Chapter 1 - Oklahoma
Municipal Code; Article; Article XLIII-Buildings and Zoning; Section 43-103 -
Purpose of Regulations – [Comprehensive Plan](#)**

Municipal regulations as to buildings, structures and land shall be made in accordance with a comprehensive plan and be designed to accomplish any of the following objectives:

1. To lessen congestion in the streets;
2. To secure safety from fire, panic and other dangers;
3. To promote health and the general welfare, including the peace and quality of life of the district;

4. To provide adequate light and air;
5. To prevent the overcrowding of land;
6. To promote historical preservation;
7. To avoid undue concentration of population; or
8. To facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirements. The regulations shall be made with reasonable consideration, among other things, as to the character of the district and its peculiar suitability for particular uses, and with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the municipality. *The governing body shall provide the manner in which regulations, restrictions and district boundaries shall be determined, established and enforced, and amended, supplemented or changed.*

Per State Statute, Municipalities are to regulate buildings, structures and land in accordance with the comprehensive plan and be designed to accomplish any of a list of objectives.

All of the parcels are currently designated as Open Space: *Open space (both public and private) throughout the City. Open space areas are largely located within the floodplain of the Polecat Creek, making development undesirable.* Staff understands the ability to develop within a floodplain is far more costly and requires additional layers of engineering, this makes the property undesirable to develop, but not impossible.

Staff Recommendations

RECOMMENDATIONS | Staff and Planning Commission Recommend Approval of PA 23-26, West of Arkansas River and south of Creek Turnpike

Jenks | City Council Staff Report



To	Mayor Cory Box and City Council Christopher Shrout, City Manager
Hearing Date	May 02, 2023
Case Number(s)	PA 23-27
Request	<i>Continuation of Future Land Use Map Amendment for parcel east of Elm and north of 106th until the May 16th City Council meeting</i>
Applicant	City of Jenks on behalf of property owner

Staff Report

Preparer | Marcaé Hilton

Attachments

- ☐ Legal Notices
- ☐ Future Land Use Map

Preparer

City of Jenks
Houseal Lavigne Associates

Background Information

FAQ

1. Comprehensive Future Land Use Map Amendments are specific to “land use” decisions.
2. Comprehensive Plan amendments are considered “Planning” not “Zoning”.
3. The Comp Plan is a living document and provides guidance for future development of land.
4. Parks and Open Space is a development sensitive area but could be developed according to local, state, and federal regulations for flood plain designations.
5. Sites Amendment:
 - a. Currently Parks and Open Space.
 - b. Zoned AG (Agriculture).
 - c. Part of the approved “Jenks River Entertainment District” TIF collection project areas. Increment District C | Potential Baseball Venue & Commercial Uses
6. Application
 - a. Planning staff requested the change adjacent to Elm Street based on conversations/predevelopment meetings.
 - b. The developer and owner are in agreement to the changes being requested.
7. The Planning Commission had 3 approval options (PC Approved 4-3-0):
 - ***Approve***
 - ***Approve with Conditions***
 - ***Deny***

CASE SUMMARY | PA 23-27 | Staff requested a change, during the PC hearing on April 20, 2023, to lessen the intensity of Regional Commercial to Local Commercial. General Location: North and south of 106th and east of Elm. Applicant: City of Jenks in conjunction with the owner/developer in anticipation of sports experience requests approval of a Comprehensive Plan Land Use Map Amendment:

ACCT_NUM	98330833024440
ACCT_NUM	98330833040740
ACCT_NUM	98330833028940 (part of this parcel)
CURRENT LAND USE DESIGNATION:	Parks and Open Space
REQUESTED LAND USE:	AMEND APPROXIMATELY 5 (FIVE) TO 7 (SEVEN) ACRES ALONG ELM TO LOCAL COMMERCIAL
ZONING:	AG (Agriculture)
RECOMMENDED ZONING:	Rezone to CS with PUD of SUP Subdivision will be required
PROTECTED AREAS:	Mitigation No. 1, Mitigation No. 2 (untouched)
PLANNED USES:	CS (Commercial Shopping) and baseball fields
RECOMMENDATION:	Staff recommends approval of Local Commercial adjacent to Elm for the purpose of allowing Commercial Uses.

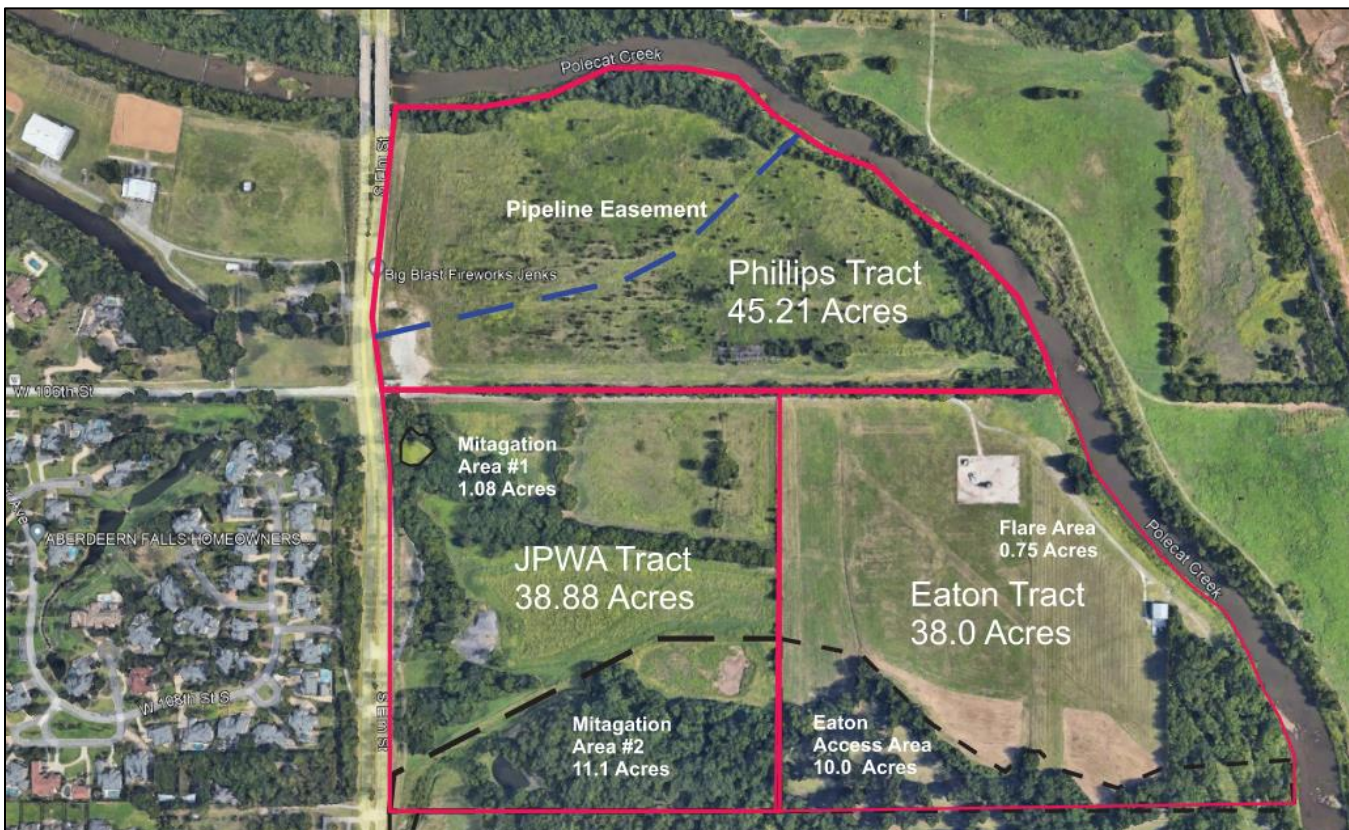


Figure 1: Baseball Experience location

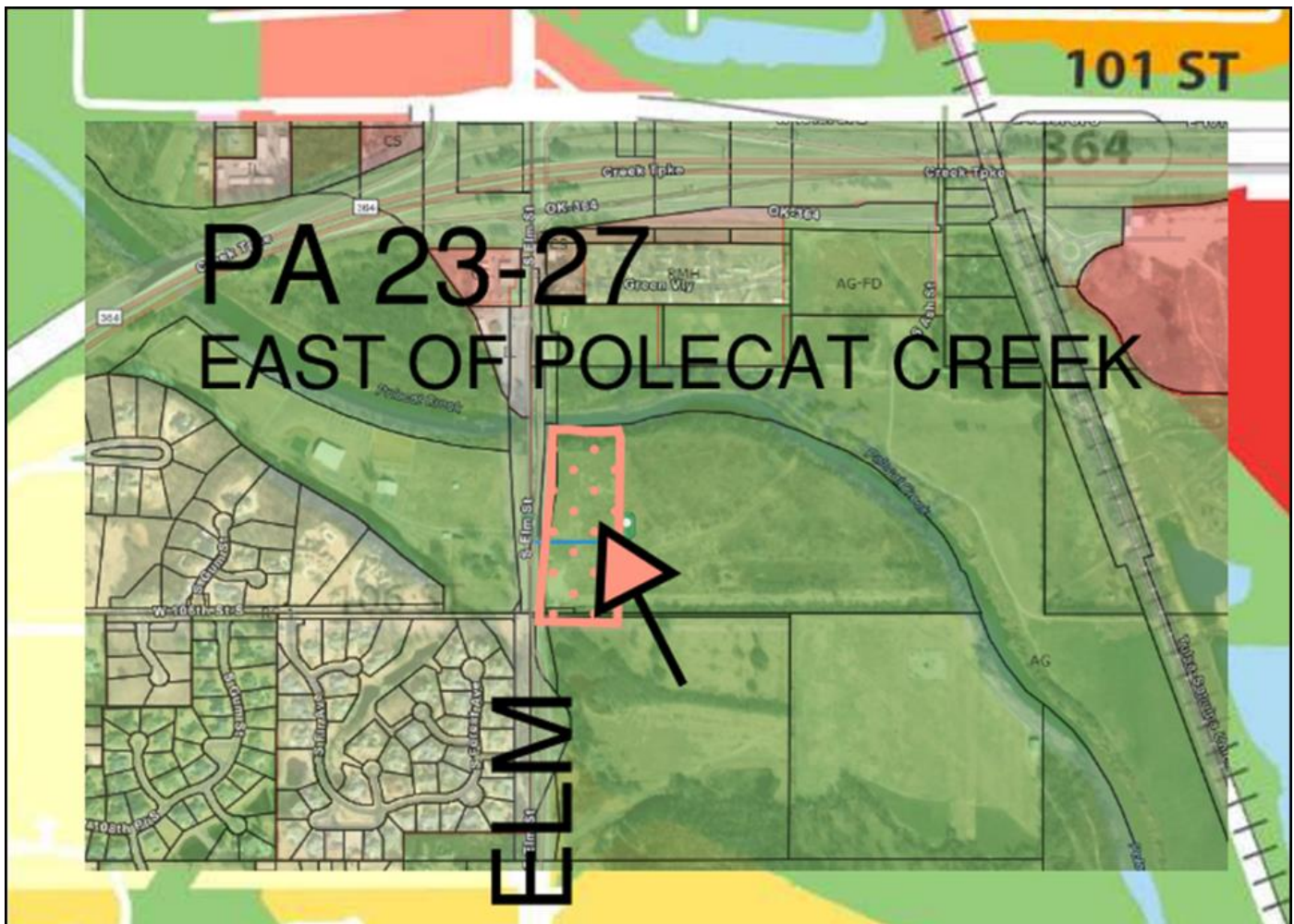


Figure 2: Comprehensive Plan Land Use Map

GENERAL INFORMATION ON HORIZON JENKS | The [Horizon Jenks Plan](#) was adopted by Resolution 712, September 1, 2020. The process, which began in May of 2019, took over a year and provided the citizens of Jenks the ability to partner with staff on creating community vision of Jenks to guide the City in its decision making for the next 20 years. The Comprehensive Plan is a set of policies that direct future growth and development for the City of Jenks.

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- Land Use & Development
- Commercial Areas

- Transportation & Mobility
- Parks, Open Space, and Environmental Features
- Agricultural and Cultural Facilities
- Housing & Neighborhoods
- Economic Development Framework
- Community Facilities & Utilities
- Implementation Strategy

Staff Evaluation

EVALUATION | The Comprehensive Plan was adopted by Resolution 712; State Statute gives the Municipality the authority as follows:

**Oklahoma Statutes; Title 11. Cities and Towns; Chapter 1 - Oklahoma
Municipal Code; Article; Article XLIII-Buildings and Zoning; Section 43-103 -
Purpose of Regulations – [Comprehensive Plan](#)**

Municipal regulations as to buildings, structures and land shall be made in accordance with a comprehensive plan and be designed to accomplish any of the following objectives:

1. To lessen congestion in the streets;
2. To secure safety from fire, panic and other dangers;
3. To promote health and the general welfare, including the peace and quality of life of the district;
4. To provide adequate light and air;
5. To prevent the overcrowding of land;
6. To promote historical preservation;
7. To avoid undue concentration of population; or
8. To facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirements. The regulations shall be made with reasonable consideration, among other things, as to the character of the district and its peculiar suitability for particular uses, and with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the municipality. *The governing body shall provide the manner in which regulations, restrictions and district boundaries shall be determined, established and enforced, and amended, supplemented or changed.*

Per State Statute, Municipalities are to regulate buildings, structures and land in accordance with the comprehensive plan and be designed to accomplish any of a list of objectives.

All of the parcels are currently designated as Open Space: *Open space (both public and private) throughout the City. Open space areas are largely located within the floodplain of the Polecat Creek, making development undesirable.* Staff understands the ability to develop within a floodplain is far more costly and requires additional layers of engineering, this makes the property undesirable to develop, but not impossible.

Staff Recommendations

RECOMMENDATIONS | Staff and Planning Commission recommends this item (PA 23-27, East of Elm and south of Pole Cat Creek near 106th) be continued to the May 16, 2023, City Council meeting to allow time for additional communications and potential resolution of citizen concerns.

Jenks | City Council Staff Report



To	Mayor Cory Box and City Council Christopher Shrout, City Manager
Hearing Date	May 02, 2023
Case Number(s)	PA 23-28
Request	<i>Continuation of Future Land Use Map Amendment for parcel west of Elm and north of 106th until the May 16th City Council meeting</i>
Applicant	City of Jenks on behalf of property owner

Staff Report

Preparer | Marcaé Hilton

Attachments

- ☐ Legal Notices
- ☐ Future Land Use Map

Preparer

City of Jenks
Houseal Lavigne Associates

Background Information

FAQ

1. Comprehensive Future Land Use Map Amendments are specific to “land use” decisions.
2. Comprehensive Plan amendments are considered “Planning” not “Zoning”.
3. The Comp Plan is a living document and provides guidance for future development of land.
4. Parks and Open Space is a development sensitive area but could be developed according to local, state, and federal regulations for flood plain designations.
5. Sites Amendment:
 - a. Currently Parks and Open Space.
 - b. Zoned AG (Agriculture).
 - c. Part of the “Jenks River Entertainment District” TIF collection project areas.
Increment District C | Horse Farm | potential commercial uses.
6. Application
 - a. Planning staff requested the changes adjacent to Elm Street based on conversations/predevelopment meetings.
 - b. The developers and owners were in agreement to the changes being requested.
7. The Planning Commission had 3 approval options (PC Denied 7-0-0 stating this is not the highest and best use for the parcel):
 - *Approve* | *Approve with Conditions* | *Deny*

CASE SUMMARY | PA 23-28 | Staff requested a change, during the PC hearing on April 20, 2023, to lessen the intensity of Regional Commercial to Local Commercial. General Location: West of Elm and north of 106th Street | Applicant: City of Jenks in anticipation of local commercial development requests approval of a Comprehensive Plan Land Use Map Amendment:

ACCT_NUM:	98225822504130
PROP_ADD:	10596 S PEORIA AV E
TR_SEC:	8225
GROSS ACRES:	25.03
CURRENT LAND USE DESIGNATION:	Parks and Open Space
REQUESTED LAND USE:	Local Commercial for areas outside of floodway
ZONING:	AG (Agriculture)
RECOMMENDED ZONING:	Rezoning to CS and PUD Platting will be required.
PLANNED USES:	CS (Commercial Shopping)

RECOMMENDATION: Staff recommends lowering the intensity to Local Commercial in lieu of Regional Commercial adjacent to Elm for the purpose of allowing Commercial Shopping Uses; and to amend the boundaries to exclude property in Floodplain.

LEGAL: BEG 2649.28S & 50W E QTR COR (NEC NE) SEC 25 TH W404.64 N135.81 NW279.68 NW316.10 NW502.63 NW204.03 NW213.70 NW228.81 NW180.90 WLY195.06 TO PT ON S ROW LINE OF CREEK TURNPIKE TH CRV RT191.97 NE190.90 NE130.49 SE124.53 CRV LF1558.97 ELY171.31 SLY813.9

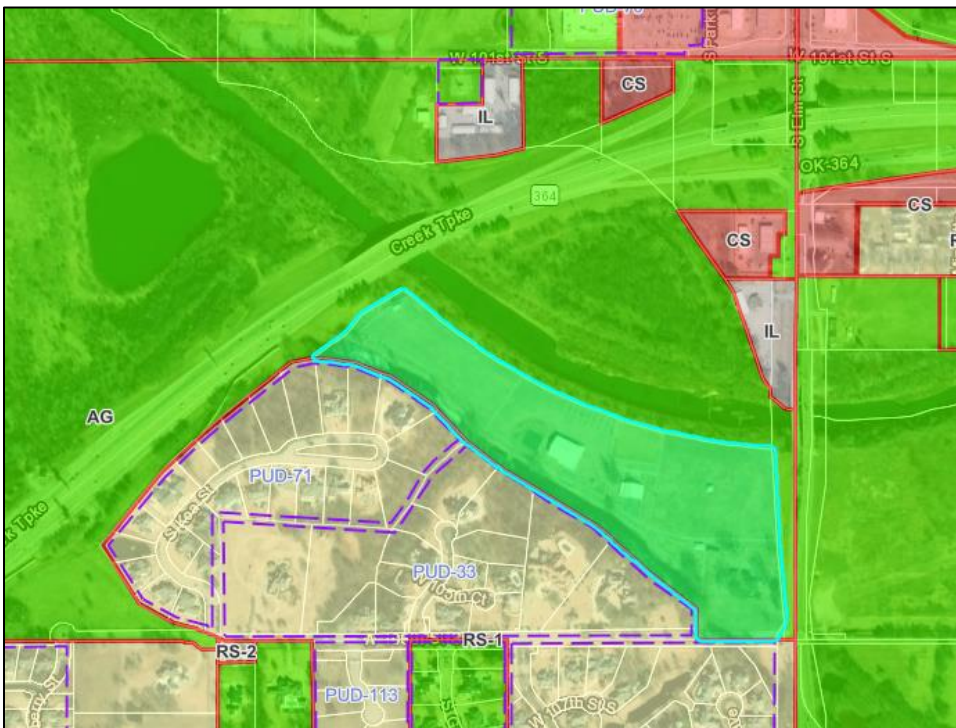


Figure 1: INCOG Zoning Map

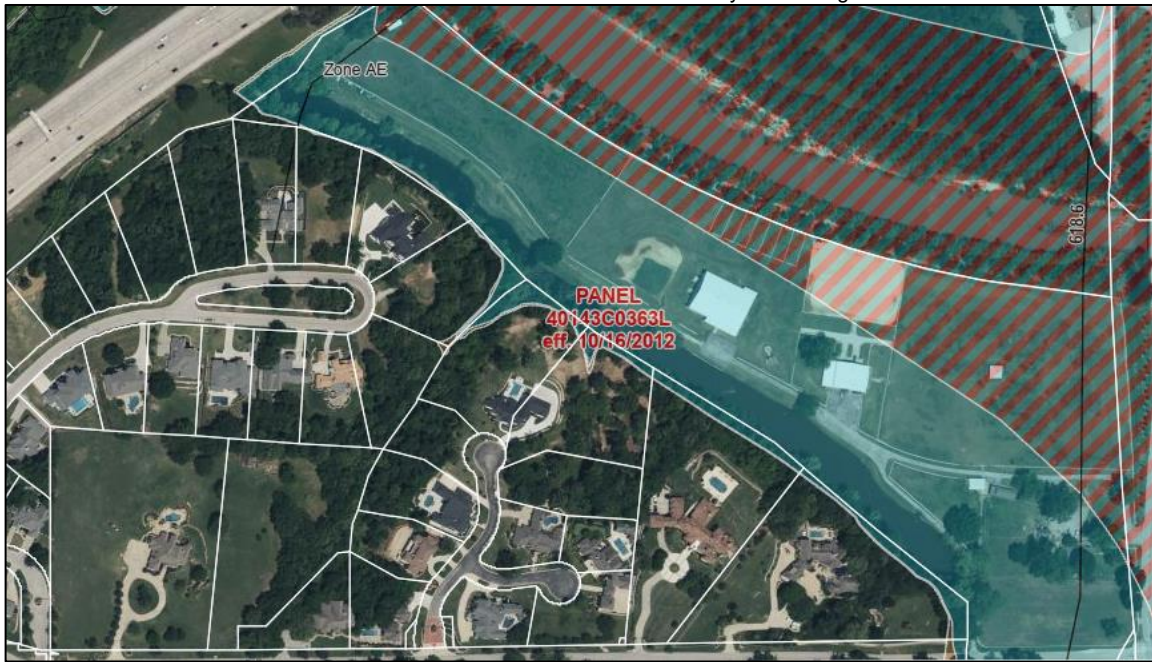


Figure 2: INCOG Tulsa County Floodplain Map

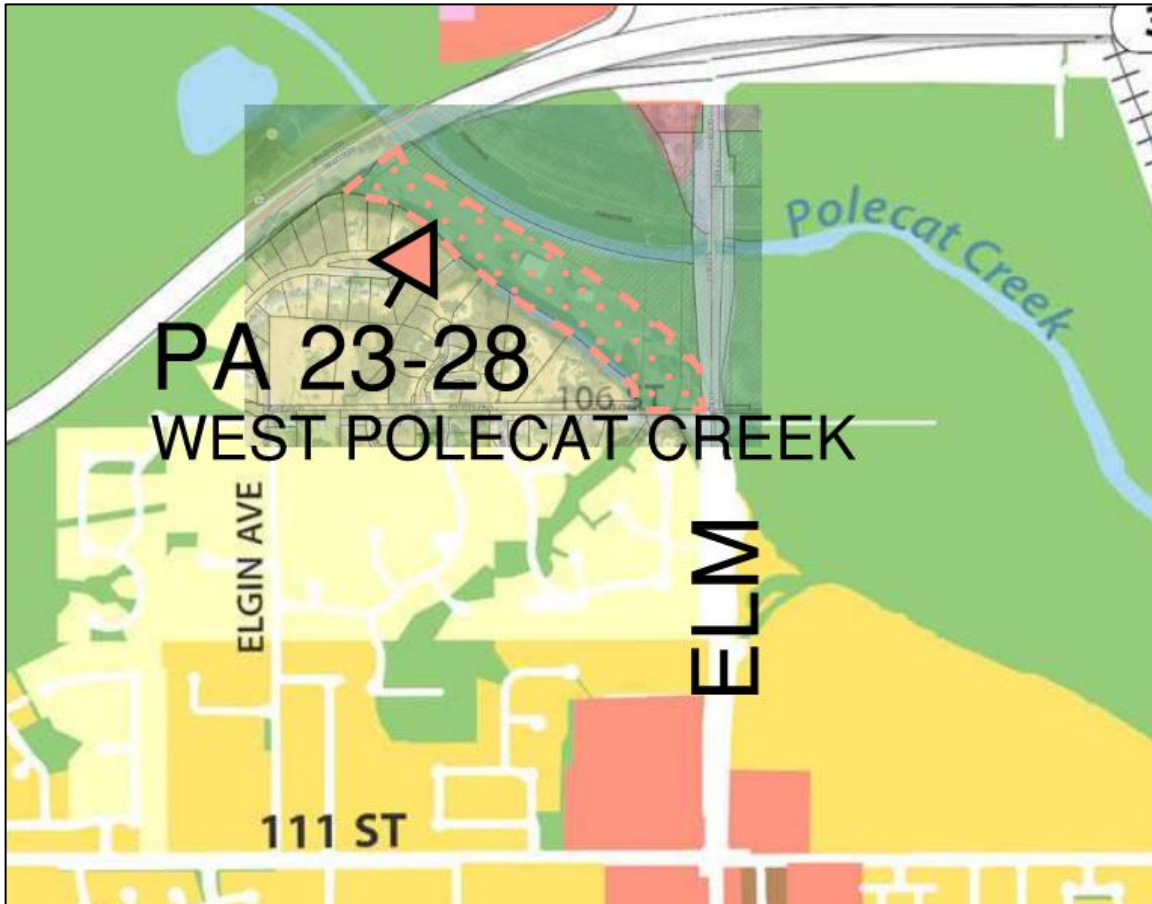


Figure 3: Local Commercial Map Designation/recommendation

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- Housing & Neighborhoods
- Economic Development Framework
- Community Facilities & Utilities
- Implementation Strategy

Staff Evaluation

EVALUATION | The Comprehensive Plan was adopted by Resolution 712; State Statute gives the Municipality the authority as follows:

Oklahoma Statutes; Title 11. Cities and Towns; Chapter 1 - Oklahoma Municipal Code; Article; Article XLIII-Buildings and Zoning; Section 43-103 - Purpose of Regulations – [Comprehensive Plan](#)

Municipal regulations as to buildings, structures and land shall be made in accordance with a comprehensive plan and be designed to accomplish any of the following objectives:

1. To lessen congestion in the streets;
2. To secure safety from fire, panic and other dangers;
3. To promote health and the general welfare, including the peace and quality of life of the district;

4. To provide adequate light and air;
5. To prevent the overcrowding of land;
6. To promote historical preservation;
7. To avoid undue concentration of population; or
8. To facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirements. The regulations shall be made with reasonable consideration, among other things, as to the character of the district and its peculiar suitability for particular uses, and with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the municipality. *The governing body shall provide the manner in which regulations, restrictions and district boundaries shall be determined, established and enforced, and amended, supplemented or changed.*

Staff has some conditions for approval of PA 23-28. Per State Statute, Municipalities are to regulate buildings, structures and land in accordance with the comprehensive plan and be designed to accomplish any of a list of objectives.

All of the parcels are currently designated as Open Space: *Open space (both public and private) throughout the City. Open space areas are largely located within the floodplain of the Polecat Creek, making development undesirable.* Staff understands the ability to develop within a floodplain is far more costly and requires additional layers of engineering, this makes the property undesirable to develop, but not impossible.

Staff Recommendations

RECOMMENDATIONS | Planning Commission recommended denial (7-0-0). The Comp Plan allows the request to forward to City Council regardless of PC recommendation. Staff recommends continuation of PA 23-28, West of Elm and south of Creek Turnpike (north of 106th), to the May 16, 2023, City Council meeting to allow time for additional communications and potential resolution of citizen concerns.

Staff recommends the submittal of a conceptual site plan and upon rezoning the added restriction of a PUD overlay believing appropriate conditions can provide a path forward for the land owner and reconciliation of some citizen concerns.

Jenks | PC Staff Report



To	City Council
Hearing Date	May 02, 2023
Case	JZ 23 PUD 141
Request	<i>Continuation of Rezoning until the June 6, 2023 City Council meeting</i>
Location	West of Highway 75 and North of 121 st Street

Staff Report

Preparer | Marcaé Hilton

Background Information

STAFF COMMENTARY | The City of Jenks has been working with Sooner Development for many months on a mix of uses development. The hard NW (northwest) corner of 121st and HWY 75 just north of the Glenpool Walmart commercial corner is a desirable area for the highest intensity commercial and residential development. This area of Jenks has not developed primarily due to infrastructure deficiencies. The City of Jenks is also in the process of amending TIF No. 4 to provide the needed funds and process to remedy the lack of infrastructure.

The northern approximate forty (40) acres will permit the development of a mixture of multifamily, senior living, office, medical office, lodging, and mini-storage (personal storage) (the “Mixed-Use Village”).

The southern approximate fifty (50) acres will permit the development of retail, entertainment, restaurant, lodging, office, medical office, and compatible ancillary uses consistent with the terms set forth herein (the “Commercial District”).

Request	Approval of rezoning to CS (Commercial Shopping) and PUD 141
Public Comment	One or two calls have come in at the time of this report. Staff has supplied detailed information.
General Location	West of HWY 75 and north of 121 st Street
STR	Section: 34, Township: 18N, Range: 12E
Gross Acres	93 +/-
Comprehensive Plan	Regional Commercial on southern 50 acres. Multi-family on northern 40 acres.
Plat	Unplatted, platting required.
Current Zoning	Mostly AG (Agriculture), some CG (Commercial General)
Surrounding Zoning	North PUD 97, PUD 57 & CS, CG (Commercial Shopping and General) East AG (Agriculture) & CS (Commercial Shopping) South (Glenpool) CG (Commercial General)

West | CS (Commercial Shopping) and AG (Agriculture)

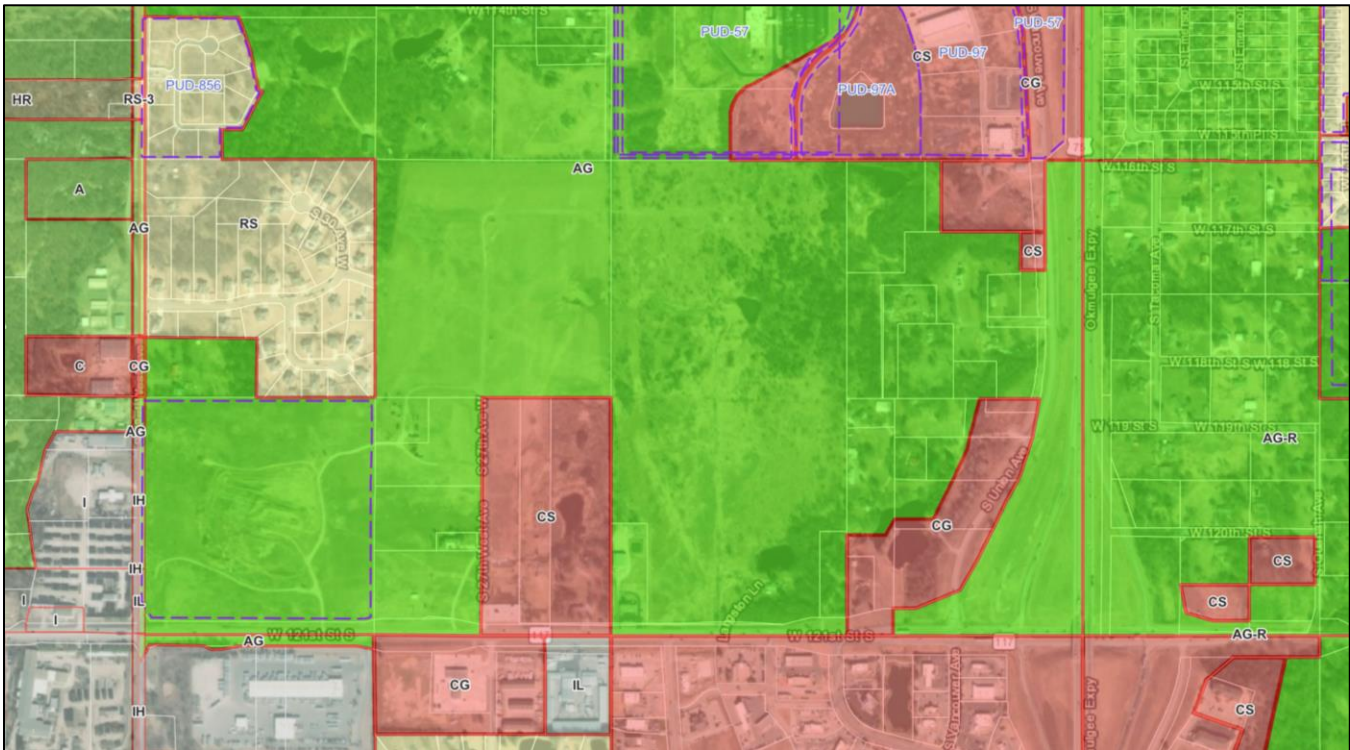


Figure 1: Zoning Map | GIS

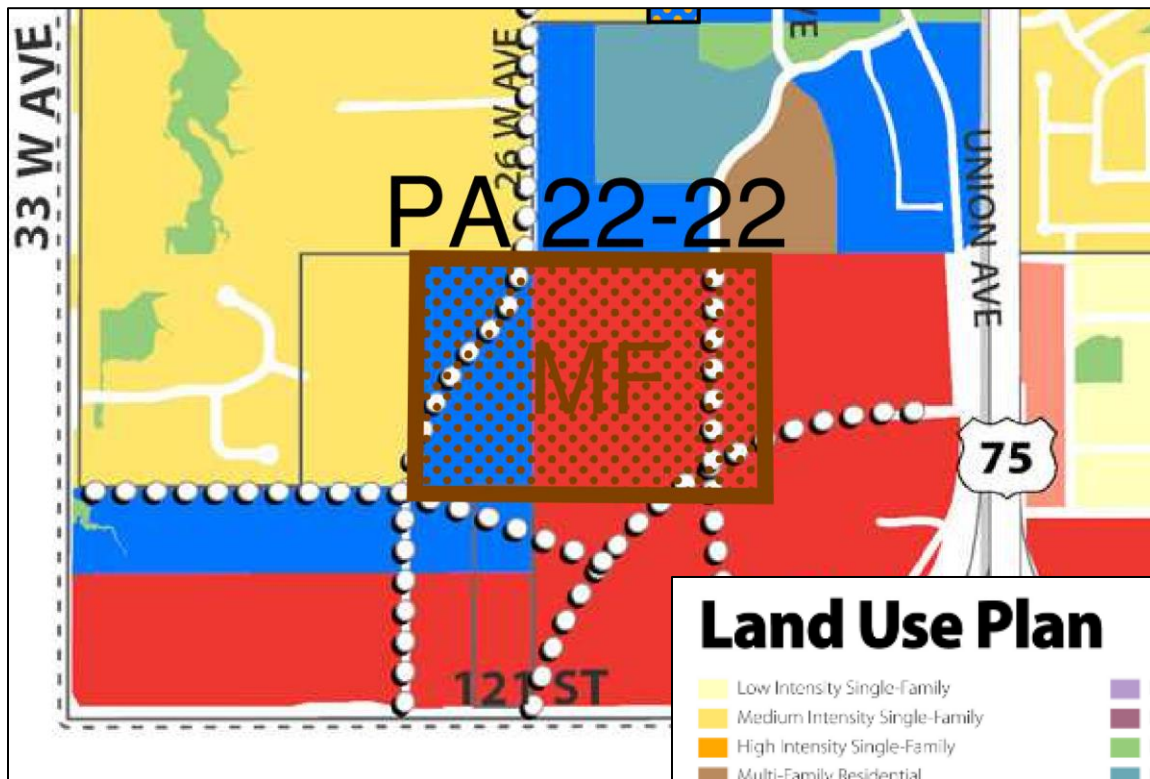


Figure 2: Current Land Use Map

Land Use Plan

- | | |
|--------------------------------|------------------------------------|
| Low Intensity Single-Family | Light Industrial |
| Medium Intensity Single-Family | Heavy Industrial |
| High Intensity Single-Family | Parks and Open Space |
| Multi-Family Residential | Public and Semi-Public |
| Business Park | Utility |
| Regional Commercial | Potential South Tulsa-Jenks Bridge |
| Local Commercial | Potential Road Connections |
| Downtown | |

Table 16-3-1(A): Residential District Bulk and Dimensional Standard
Lot Standards (Minimum)

Lot Area (sqft)	6,000	
Lot Area/DU (sqft)	1,500	
Lot Width (ft)	50	
Yard Setbacks (Minimum)		
Front (ft)	10	
Exterior Side (ft)	10	
Interior Side (ft)	10 (2)	
Rear (ft)	10	
Building Standards (Maximum)		
Height (ft)	45	
Impervious Surface Coverage	70%	
Notes		
(1) The cumulative interior side yard setback shall be 15 feet. No interior side yard setback shall be less than 5 feet.		
(2) If a parti-wall exists, the interior side yard setback shall be 0 feet.		
(3) Garages shall be setback a minimum of 25 feet from the front property line.		

Table 16-3-1(B): Nonresidential District Bulk and Dimensional Standards		
Standard	CS	PUD
Off Street Parking		
Lots within CS District shall be permitted to share parking	Per "Use"	1/200
Lot Standards (Minimum)		
Lot Area (acres)	n/a	
Lot Width (ft)	n/a	
Yard Setbacks (Minimum, unless otherwise stated)		
Front (ft)	0	
Front, maximum (ft)	n/a	
Exterior Side (ft) (3)	0	
Exterior Side, maximum (ft)	n/a	
Interior Side (ft) (3) (<i>No required interior side yard setback for multitenant shopping center</i>)	10 (1)	
Rear (ft) (3)	10 (1)	
Building Standards (Maximum)		
Height (ft)	60	
Impervious Surface Coverage	70%	
Notes		
(1) Add one additional foot of setback for each one foot of building height exceeding 18 feet, if the abutting property is within an RE, RS, or RD District.		
(2) Minimum setback shall be 75 feet if the abutting property is within an AG, R, or O District.		
(3) Transition yards, as specified in section 16-6-3(F), may apply and may result in greater yard setback requirements than specified in this table.		
(4) Minimum setback shall be 75 feet if the abutting property is within an AG, R, or O District.		

Table 16-3-4(C) Nonresidential District Permitted, Conditional, Special Exception, and Specific Uses			
Use	Additional Regulation	CS	PUD
Residential & Other Uses Allowed in Mixed-Use Village		CS	PUD

Multifamily Building, 8 units or more	16-5-2(C)	S	P
Multifamily Building, less than 8 units	16-5-2(C)	S	P
Multifamily Complex	16-5-2(D)	S	P
Residential, above ground floor		P	P
Senior Housing, dependent		S	P
Senior Housing, independent		S	P
Townhome			P
Business Park			P
Commercial Animal Boarding			P
Institutional and Utility Uses		CS	PUD
Government Uses, indoor		P	P
Wireless Communication Facility, Small Cell	16-5-3(B)	C	C
Retail Uses		CS	PUD
Convenience Store		P	P
General Retail, less than 10,000 sqft	16-5-4(B)	P	P
General Retail, 10,000 sqft – 49,999 sqft	16-5-4(C)	P	P
General Retail, 50,000 or more sqft	16-5-4(D)	P	P
Multitenant Shopping Center	16-5-4(E)	P	P
Service Uses		CS	PUD
Acute Care Center		P	P
General Service, less than 10,000 sqft	16-5-5(C)	P	P
General Service, 10,000 – 49,999 sqft	16-5-5(D)	P	P
General Service, 50,000 sq ft or more	16-5-5(E)	P	P
Medical/Dental Office		P	P
Personal Storage Facility (Mixed Use Village only)	16-5-5(F)	S	P
Professional Office		P	P
Professional Office, above ground floor		P	P
Veterinary Clinic/Animal Hospital		P	P
Lodging Uses		CS	PUD
Hotel		P	P
Eating/Drinking Uses		CS	PUD
Brewery/Winery/Distillery, micro		P	P
Brewery/Winery/Distillery, tasting room		P	P
Coffee/Tea Shop	16-5-7(A)	P	P
Restaurant, delivery/carry out only		P	P
Restaurant, fast casual		P	P
Restaurant, sit down		P	P
Entertainment Uses		CS	PUD
General Entertainment, indoor, less than 10,000 sqft	16-5-8(A)	P	P
General Entertainment, indoor, 10,000 sqft – 49,999 sqft	16-5-8(B)	P	P
General Entertainment, indoor, more than 50,000 sqft	16-5-8(C)	P	P
General Entertainment, outdoor	16-5-8(D)	S	S
Vehicle Related Uses		CS	PUD
Fuel Sales	16-5-9(B)	P	P
Gas Station With Mini-Mart		P	P
Service Station		P	P
Industrial Uses None)		CS	PUD
Medical Marijuana Uses		CS	PUD
Medical Marijuana Dispensary	16-5-11(A)	P	P
Accessory Uses		CS	PUD
Accessory Building	16-5-12(A)	P	P

Accessory Structure	16-5-12(D)	P	P
Donation Drop Box	16-5-12(E)	P	P
Drive Through	16-5-12(F)	P	P
Home Based Business	16-5-12(H)	C	C
Solar Energy Collection System, canopy	16-5-12(L)	P	P
Solar Energy Collection System, ground	16-5-12(M)	P	P
Solar Energy Collection System, roof	16-5-12(N)	P	P
Temporary Uses		CS	PUD
Carnival/Fair		T	T
Construction Related		T	T
Farmers Market		T	T
Flea Market		T	T
Food Truck	16-5-13(A)	T	T
Outdoor Dining	16-5-13(B)	T	T
Outdoor Activity/Operation, temporary		T	T
Outdoor Display/Sale of Merchandise, temporary	16-5-13(C)	T	T
Seasonal Sales	16-5-13(E)	T	T

Staff Evaluation & Recommendation

EVALUATION This site passes the “but for” test. But for a TIF and a large development it may never be more than single family residential on large agriculture lots. The developer has brought the City of Jenks a robust mix of uses including but not limited to big box development with retail, restaurant, office, entertainment and local commercial. In addition, a mix of housing options will create a master-planned village with multi-family, senior living, medical office, lodging, and office.

Approving this request will allow the developer to continue to move forward having the entitlements in place on the subject property, a Planned Unit Development will provide the zoning specifics.

RECOMMENDATION | Staff recommends continuing this item until the June 6th City Council meeting



CITY OF JENKS

211 NORTH ELM STREET • P.O. BOX 2007

JENKS, OKLAHOMA 74037-2007

PHONE (918) 299-5883 • FAX (918) 299-4489

To: Mayor and City Councilmembers

Cc: Chris Shrout, City Manager

From: Teresa Nowlin, City Attorney

Date: April 24, 2023

Re: Resolution #800 approving Purchase Agreement with Royce Enterprises Incorporated and Declaring Property Surplus

Staff recommends approval of Resolution #800 approving Purchase Agreement with Royce Enterprises and declaring the property surplus. The subject property is located at the northwest corner of US Highway 75 and West 121st Street and south of Union Ave.

The City leased the property from ODOT for nearly a year. Council approved the City's purchase of the property in February 2023 and the City completed the purchase on May 1, 2023.

The subject is a vacant commercial land tract containing 10.02 acres. This property is necessary for the large commercial development planned by Sooner Investment. The purchaser owns or is under contract to purchase the adjacent parcels.

The purchase price of One Million Three Hundred Thousand (\$1,300,000.00) is the price the City paid (which was the appraised value) for the property plus additional amounts to cover the City's lost opportunity costs.

Section 7-2-6 of the City Code provides: "Property may be sold to an adjoining property owner at fair market value where . . . sale other than to adjacent landowner would create an undue hardship to the adjacent landowner."

TN

Attachments

City of Jenks
Resolution #800

A RESOLUTION APPROVING PURCHASE AGREEMENT AND DECLARING CERTAIN REAL PROPERTY LOCATED ON THE WEST SIDE OF SOUTH UNION RIGHT OF AWAY AND NORTH OF 121ST STREET TO BE SURPLUS TO THE NEEDS OF THE CITY; AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT DOCUMENTS AND THE MAYOR TO EXECUTE THE SPECIAL WARRANTY DEED.

WHEREAS, certain property consisting of approximately 13.4 acres located generally at the northwest quadrant of US Highway 75 and 121st Street in Jenks (“Property”) was acquired for economic development purposes; and

WHEREAS, that Property is more fully described on Attachment A hereto;

WHEREAS, Royce Enterprises Incorporated (“Royce”) owns or is under contract to purchase property adjacent to the Property on which it (or its related entities) intends to develop a large commercial development;

WHEREAS, the Property is necessary in order to develop the other properties in the area;

WHEREAS, the City has obtained an appraisal of the Property and the Property is being sold for at least the appraised value plus additional sums to cover the opportunity cost of lost interest to the City on the Property;

WHEREAS, pursuant to City Code section 7-2-6, the Jenks City Council finds that it would be a hardship to Royce to transfer the property to another party;

WHEREAS, the City and Royce desire to enter a Purchase Agreement (“Agreement”) attached as Attachment A for Royce to purchase the Property from the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Jenks that the Property is no longer needed for a public purpose.

BE IT FURTHER RESOLVED that the Property is hereby declared surplus.

BE IT FURTHER RESOLVED that the Agreement is approved and the Property may be transferred to Royce pursuant to the terms of the Agreement.

BE IT FURTHER RESOLVED that the City Manager may approve contract documents and the Mayor is authorized to execute the special warranty deed.

APPROVED THIS _____ DAY OF _____, 2023.

Cory Box, Mayor
CITY OF JENKS

ATTEST:

City Clerk

PURCHASE AGREEMENT

THIS PURCHASE AGREEMENT (this "Agreement") is made this ___ day of April, 2023 (the "Effective Date"), by and between City of Jenks, an municipal corporation (hereinafter referred to as "Seller") and Royce Enterprises Incorporated, a Nebraska corporation, or its assigns (hereinafter referred to as "Purchaser").

PRELIMINARY STATEMENT

Seller is the legal and beneficial owner of certain unimproved real property consisting of approximately 13.4 acres located at the northwest quadrant of US Highway 75 and 121st Street in Jenks, Tulsa County, Oklahoma and legally described on Exhibit A to this Agreement, including, without limitation, all easements, licenses, appurtenances and mineral rights benefiting such real property, and any interest in the streets or alleys adjacent to such real property (hereinafter the "City Property").

Seller desires to sell a portion of the City Property to Purchaser and Purchaser desires to purchase a portion of the City Property from Seller, and for the purpose of evidencing the agreements of Purchaser and Seller with respect to the purchase and sale of a portion of the City Property, Seller and Purchaser have entered into this Agreement.

Purchaser is under contract to purchase multiple parcels surrounding the City Property. Jenks City Code section 7-2-6 provides that surplus real property may be sold to an adjoining property owner at fair market value where sale other than to adjacent landowner would create an undue hardship to the adjacent landowner.

TERMS AND PROVISIONS

In consideration of the foregoing Preliminary Statement and in consideration of the mutual covenants and agreements set forth in this Agreement, the receipt and sufficiency of which is hereby acknowledged, Seller and Purchaser agree as follows:

1. **Sale and Purchase.** Subject to the terms, conditions, representations, and warranties set forth herein, Seller agrees to sell the Property to Purchaser, and Purchaser agrees to purchase the Property from Seller.

2. **Property.** At the Closing, Seller shall convey to Purchaser a portion of the City Property, generally located on the west side of the South Union Avenue right-of-way (the "Property"), and which Property shall be specifically identified and approved by Seller and Purchaser in good faith pursuant to the Survey (defined below).

3. **Purchase Price.** Purchaser, in consideration of the mutual covenants and agreements contained herein, agrees to pay to Seller the amount in U.S. Dollars of One Million Three Hundred Thousand and NO/100 Dollars (\$1,300,000.00) (the "Purchase Price").

a. Five Thousand and No/100 Dollars (\$5,000.00) as earnest money ("Earnest Money") shall be deposited by Purchaser into an interest bearing trust account of Chicago Title Company of Oklahoma, Attn: Dawn Brooks, 210 Park Ave., Oklahoma City, OK 73102

(405-810-2400; dawnb@ctt.com) (hereinafter "Escrow Agent") within three (3) business days following acceptance of this Agreement by Seller, which shall be refundable to Purchaser until expiration of the Inspection Period, as hereinafter defined. Any interest that accrues on the Earnest Money shall accrue to the benefit of Purchaser.

b. The balance of the Purchase Price, subject to adjustments provided herein, shall be payable by wire transfer of available funds to Seller at Closing.

4. **Closing.** Assuming all contingencies herein have been satisfied or waived, the Closing of this transaction shall occur in the offices of the Escrow Agent thirty (30) days following the expiration of the Inspection Period or on such earlier date as designated by Purchaser and acceptable to Seller. All risk of loss in the Property in this transaction shall remain with Seller until Closing has occurred and possession of the Property has been delivered to Purchaser.

5. **Special Warranty Deed.** At Closing, the Seller shall execute and deliver to Purchaser, or its successors, assigns or nominees, a special warranty deed conveying insurable, marketable fee-simple title to the Property, free and clear of all liens, encumbrances, limitations, covenants, reservations, conditions, restrictions, and easements, except for such covenants, reservations, restrictions or easements as permitted in accordance with Section 6 of this Purchase Agreement. Such conveyance shall also convey to Purchaser, its successors, assigns or nominees, any and all interest of the Seller in any easements, licenses and appurtenances which benefit the Property and in any streets and alleys which are adjacent to the Property.

6. **Title Policy.**

a. **The Commitment.** Within ten (10) days after execution of this Agreement, Purchaser shall obtain a commitment (hereinafter the "Commitment") from Chicago Title Company of Oklahoma for issuance of an Owner's (ALTA Form B) policy of title insurance to be issued at Closing by a title insurance company acceptable to Purchaser. The Commitment shall be irrevocable for a period of six (6) months and shall commit the insurer to insure the title to the Property in the condition required herein for the benefit of the Purchaser and its assigns or nominees, for an amount equal to the Purchase Price. The Commitment shall exclude all standard exceptions to coverage shown on Schedule B, and shall include an extended coverage endorsement acceptable to Purchaser, the cost of which extended coverage endorsement, if any, shall be borne by Purchaser. The cost of the Commitment shall be paid by Purchaser.

b. **Purchaser's Objections to Title.** Within thirty (30) days after delivery of the Commitment and Purchaser's receipt of the Survey contemplated by Section 14, Purchaser shall notify Seller of any conditions disclosed in the Commitment and Survey which are objectionable to Purchaser. Upon expiration of said thirty (30) days, Purchaser shall be deemed to have accepted all exceptions to title to the Property as shown on the Commitment except for objectionable conditions of which notification to Seller has been made. In the event of notification to Seller of objectionable conditions by Purchaser, Seller may undertake to eliminate or modify such title defects to the reasonable satisfaction of Purchaser within thirty (30) days (the "Cure Period") after receipt of such notice. It is contemplated that any objections regarding liens and other encumbrances against the Property which may be satisfied by the payment of money may, in Seller's sole discretion, be satisfied at Closing. In the event Seller has not cured, or chooses not to cure such

conditions within the Cure Period or otherwise notified Purchaser that Seller has chosen not to cure earlier, Purchaser may, at its option, and as Purchaser's sole remedy, terminate the Purchase Agreement by written notice to Seller within ten (10) days from expiration of Cure Period or notification of Seller choosing not to cure, whichever is earlier. If this Purchase Agreement is terminated, the Earnest Money shall be promptly returned to Purchaser, Purchaser to pay all costs, fees, and expenses payable to the Title Company; and neither party shall thereafter have any further duties, rights or obligations hereunder with respect to this Purchase Agreement. Any title defects accepted by the Purchaser or not timely objected to as aforesaid shall be hereunder collectively referred to as "Permitted Encumbrances". Possession of the Property shall be delivered at the Closing free and clear of all matters except the Permitted Encumbrances.

c. **New Liens or Conditions.** So long as this Agreement is in effect, the Seller shall not transfer, convey, or otherwise dispose of any right, title or interest in the Property, except subject to the terms of this Agreement, or with written consent of Purchaser. Seller further agrees not to consent to, or allow to exist, any new lien, encumbrance, condition reservation, easement, lease, restriction, or covenant against the Property, other than the lien for current real estate taxes which are due but not yet delinquent.

7. **Existing Reports.** Not later than seven (7) days following acceptance of this Agreement, Seller shall provide to Purchaser all surveys, engineering reports, reports concerning environmental matters, reports concerning hazardous or toxic substances, engineering studies, zoning information, subdivision and development agreements, topographical maps, abstracts, tax statements and other reports, studies and information which Seller has in its possession.

8. **Right of Entry.** Purchaser, and its duly authorized agents, shall have the right during the Inspection Period, as hereinafter defined, and thereafter until closing, to enter into and upon the Property in order to make, at Purchaser's expense, necessary surveys, measurements, soil tests, environmental studies and other tests as Purchaser shall deem necessary. Purchaser agrees to restore any resulting damage to the Property and to indemnify, hold harmless and defend Seller from any and all claims by third persons of any nature whatsoever arising from Purchaser's right of entry hereunder, including all actions, suits, proceedings, demands, assessments, costs, expenses and attorney fees. Purchaser shall provide Seller with reasonable advance notice of all times in which Purchaser wishes to enter into and upon the Property.

9. **Tax Increment Financing and Entitlements.** Seller and Purchaser agree and acknowledge that an essential element of Purchaser's ability to develop the Property is the availability and access to tax increment financing ("TIF"). Seller represents that, to the best of Seller's knowledge, the Property is located in an area that has been designated by the City of Jenks, Oklahoma. Purchaser shall be responsible for completing and submitting all applications required by Seller to substantiate and apply for TIF funds (the "Project TIF"). Seller agrees to cooperate with Purchaser in processing the Project TIF and any entitlements reasonably requested by Purchaser associated with Purchaser's intended use in a timely manner during the "Inspection Period", as hereinafter defined, and at no cost to Seller, including but not limited to the execution of any applications associated therewith.

10. **Leases and Other Interests.** At Closing, no portion of the Property will be subject to any purchase agreement or right of first refusal and no portion of the Property will be subject to any lease or other undisclosed and unrecorded interest, right or restriction. Seller certifies that

there will have been no labor performed and no materials furnished to the Property by any person or entity that have not been paid in full, for at least one hundred twenty (120) days prior to closing. Seller hereby indemnifies and agrees to hold Purchaser harmless from any such claims.

11. **Hazardous Materials.** Seller represents and warrants that, to the best of Seller's knowledge, Seller has not used, generated, stored or disposed of, above, in, on, under or around the Property any "hazardous materials", as hereinafter defined, and Seller has no knowledge that there are any hazardous materials above, in, on, under, or around the Property. The term "hazardous materials" means any material or substance which is listed in the United States Department of Transportation Hazardous Materials' Table (49 CFR 172.101) on the date of this Agreement which is kept, used or disposed of in a manner and in quantities which do not comply with applicable laws and regulations pertaining to said materials or substances. Seller agrees that it will not use, generate, store or dispose of, or permit the use, generation, storage, or disposal of any hazardous materials as herein above described above, in, on, under or around the Property now or at any time prior to closing.

12. **Pending Actions.** Seller has no notice of any action, litigation, proceeding, or investigation against itself or its partners, or the Property, which would affect the Property or the right of Seller to sell and convey the Property, or any action, litigation, proceeding or investigation, including, without limitation, any eminent domain proceeding which would result in any lien, claim, right or interest in the Property in favor of any third party.

13. **Status of Seller.** Seller is not a foreign person, a foreign partnership, a foreign trust or a foreign estate as those defined in Section 1445 of the Internal Revenue Code.

14. **Survey.** Not later than thirty (30) days following receipt of the Commitment, Purchaser shall have its engineers prepare a certified ALTA land survey for the Property (hereinafter the "Survey"), at Purchaser's sole cost and expense. The Survey shall reflect the legal description of the Property and the "Surveyed Square Footage" of the Property, which shall be determinative of the square footage of the Property exclusive of existing road right-of-way, roadway easements, floodplain and floodway, and for calculation of the Purchase Price per Section 3. The accuracy and validity of the Survey shall be certified to Seller and Purchaser by the surveyor using a certification form reasonably acceptable to Seller and Purchaser.

15. **Purchaser's Conditions Precedent.** The obligation of Purchaser to consummate the transactions contemplated herein is expressly subject to satisfaction as determined by Purchaser, in its absolute discretion, of the Property's condition during the period commencing on complete execution of this Agreement and ending December 1, 2023 (hereinafter the "Inspection Period"). In the event that Purchaser determines the Property's condition is unsuitable in any manner in Purchaser's absolute discretion on or before expiration of the Inspection Period, Purchaser may terminate this transaction by giving written notice thereof to Seller on or before the expiration of the Inspection Period, and in the event of such termination, all Earnest Money paid herein, together with accrued interest, shall be refunded to Purchaser, and the parties shall have no further liability hereunder except for the provisions of Section 8 above. Notwithstanding the above, Purchaser may elect to extend the Inspection Period for two (2) additional ninety (90) day periods (hereinafter the "Extension Periods"). Upon exercising the Extension Period, Purchaser shall authorize Escrow Agent to release to Seller \$2,500 of the Earnest Money for each ninety (90) day Extension Period, which funds shall be nonrefundable to Purchaser and applicable to the Purchase Price at Closing. In the event Purchaser fails to terminate this Agreement prior to expiration of the

Inspection Period or any Extension Period, the conditions listed below, except for a. and b. shall be deemed waived.

a. **Title.** This Agreement is contingent upon condition of title to the Property being established in accordance with the Section 6 of this Agreement, subject only to Permitted Encumbrances.

b. **Warranties.** This Agreement is contingent upon all warranties and representations of Seller hereunder being true and correct in all material respects as of the date hereof and as of the closing date.

In the event the Purchase Agreement is terminated by Purchaser during the Inspection Period, Purchaser shall provide to Seller copies of all materials prepared by Purchaser during the Inspection Period at no additional cost to Seller.

16. Closing Costs and Apportionments.

a. **Real Estate Taxes.** All consolidated real estate taxes which become delinquent in the year in which Closing takes place shall be treated as though all are current taxes, and those taxes shall be prorated as of the date of Closing, and all prior years' taxes, interest, and other charges, if any, will be paid by Seller. In the event the Property does not contain all of the property included in the tax parcel, Seller and Purchaser shall agree on an equitable allocation of the valuation attributable to the Property and the portion of the tax parcel that is not purchased by Purchaser.

b. **Special Assessments.** Seller agrees that it shall pay and/or be responsible for all special assessments, preliminary or final, including any deficiency assessments or such assessments deferred for any reason, which relate to the installation of public improvements or which are attributable to public improvements that have been assessed as of execution of this Purchase Agreement, with Purchaser being responsible to pay for all special assessments, preliminary or final, including any deficiency assessments or such assessments deferred for any reason, which relate to the installation of public improvements or which are attributable to public improvements that are assessed at any time after the date of execution of this Purchase Agreement so long as the Purchase Agreement is closed.

c. **Real Estate Transfer Taxes.** Real estate transfer taxes predicated on the Purchase Price will be paid by Seller.

d. **Recording Fees.** Purchaser shall be responsible for recording fees for the deed of conveyance.

e. **Title Insurance.** Seller and Purchaser each shall pay one-half of the title insurance required by Section 6 of this Agreement. Purchaser shall pay the cost of any endorsements on such policy. Seller and Purchaser shall each shall pay one-half of the cost of closing fee charged by the closing company or agent.

f. **Survey.** Purchaser shall pay the cost of the Survey required by Section 14 of this Agreement.

17. **Other Documents and Deliveries.** Seller agrees to deliver at Closing such documents and assurances as may be reasonably required by Purchaser to affirm the title of the Property, and to verify to Seller's satisfaction the conditions of this Agreement, including, but not limited to:

- a. Affidavit of possession;
- b. Construction lien and special assessment affidavit and indemnity; and
- c. Special warranty deed.

Possession of the Property shall be delivered to Purchaser at closing.

18. **Notices.** All notices, demands, writings, supplements, or other documents which are required or permitted by the terms of this Agreement to be given to any party shall be delivered in person, via electronic mail with receipt, or shall be deposited in the United States Mail, postage prepaid, return receipt requested, addressed as set forth below, and shall be effective on the date of such deposit or the date of delivery, as the case may be:

To Seller:

City of Jenks, Oklahoma
c/o Chris Shrout, City Manager
211 North Elm Street
Jenks, OK 74037
Email: cshrout@jenksok.org

With copy to:

City of Jenks, Oklahoma
Attn: Teresa Nowlin, Esquire
City Attorney
211 North Elm Street
Jenks, OK 74037
Email: tnowlin@jenksok.org

To Purchaser:

Royce Enterprises Incorporated
c/o Lawrence R. James, II
12910 Pierce Street, Suite 110
Omaha, NE 68144
Email: chip@lockwooddev.com

With copy to:

Sooner Investment Group, Inc.
Attn: Chris Challis
2301 W. I-44 Service Rd., Suite 100
Oklahoma City, OK 73112
Email: chris@soonerinvestment.com

And with a copy to:

James D. Buser, Esq.
Pansing Hogan Ernst & Bachman, LLP
10250 Regency Circle, Suite 300
Omaha, NE 68114
Email: jbuser@pheblaw.com

19. **Entire Agreement.** This Agreement evidences the entire agreement of the parties and may only be amended in a written agreement signed by both parties. No oral representations may be relied upon.

20. **Broker.** Each party represents one to the other that it has not engaged any broker or real estate agent in this transaction. Each party agrees to indemnify and hold the other party harmless from and against any such fees or commissions, including reasonable attorney fees and court costs incurred, should any such expense arise other than as contemplated in this Section.

21. **Remedies of the Parties.** If Purchaser defaults in the performance of this Agreement, Seller may forfeit this Agreement upon thirty (30) days' written notice and the Earnest Money, including accrued interest thereon shall be deemed to be liquidated damages and shall be retained by Seller as its sole and exclusive remedy. If Seller defaults in the performance of any of its obligations pursuant to this Agreement, Purchaser shall give Seller notice of such default. If Seller has not cured such default or begun significant steps for such cure, the Agreement may be terminated by Purchaser at the expiration of the thirty (30) days following notice of default and the Earnest Money and interest shall be immediately refunded to Purchaser or Purchaser may elect to pursue an action for specific performance.

22. **Offer and Acceptance.** If this offer is not accepted by Seller on or before the 30th day of March, 2023, at 5:00 p.m., it shall become void, and all payments shall be repaid to Purchaser. Purchaser shall, however, have the right to withdraw the offer at any time prior to acceptance thereof by Seller.

23. **Prior Agreements.** This offer replaces any and all prior written or oral representations made by either party and shall be binding upon the parties hereto, their successors and assigns. This Agreement may not be changed or altered in any way, except pursuant to a written agreement signed by both parties, provided, however, Purchaser shall have the right to assign this Agreement to another entity in which Lawrence R. James, II has a controlling equity interest. No oral representations of any kind shall be binding upon either party unless fully set forth herein or in any such amendment.

24. **Survival of Warranties.** Any warranties, covenants and representations herein shall survive the execution of this Agreement and any other documents, including the Special Warranty Deed given by Seller to Purchaser to consummate this transaction, and shall not be merged into such documents.

25. **Construction; Jurisdiction; Costs and Fees.** This Agreement shall be construed pursuant to the laws of the State of Oklahoma. Jurisdiction for any legal proceeding involving the interpretation or enforcement of this Agreement shall lie exclusively in the State and Federal Courts located in Tulsa County, Oklahoma. In the event of any legal proceedings involving the interpretation or enforcement of this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party all of its costs, expenses and reasonable attorneys' fees. Wherever possible, each provision of this Agreement shall be interpreted in such manner as to be effective and valid. If any such provision of this Agreement shall be determined to be invalid or unenforceable, such provision shall be ineffective to the extent of such prohibition or invalidity without invalidating or otherwise affecting the remaining provisions of this Agreement. Time is of the essence.

26. **Headings.** Article and section headings used in this Agreement are for the convenience of the parties only and shall not affect the construction of this Agreement.

27. **Signs.** Seller agrees to allow Purchaser the right to place marketing sign(s) on the Property during the first and second Extension Periods. Notwithstanding the foregoing, Purchaser shall be able to market the property through other forms of marketing materials such as brochures, flyers and emails. Should Purchaser elect to terminate this agreement during any extensions of the Inspection Period, Purchaser shall remove all marketing signs from the property within 10 days of notice of termination and return the property to its condition prior to sign installation.

[THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK – SIGNATURES APPEAR ON THE FOLLOWING PAGE]

IN WITNESS WHEREOF, this Agreement is made effective as of the Effective Date written above.

SELLER:

City of Jenks, Oklahoma, an Oklahoma municipal corporation

By: _____
Christopher Shrout, City Manager

Approved as to Form:

By: _____
Teresa Nowlin, City Attorney

PURCHASER:

ROYCE ENTERPRISES INCORPORATED

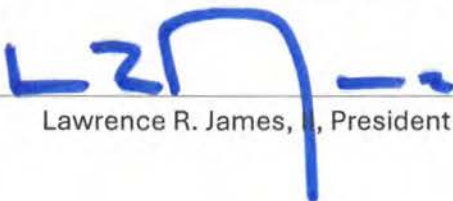
By:  _____
Lawrence R. James, President

Exhibit A

City Property Description

BOUNDARY SURVEY

OF A PORTION OF SECTION 34, T18N, R12E, 1M.

JENKS, TULSA COUNTY, OKLAHOMA

Legend

Symbol	Description
—	Survey Line
—	Boundary Line
—	Easement Line
—	Right of Way Line
—	Water Course
—	Road
—	Fence
—	Well
—	Structure
—	Tree
—	Shrub
—	Grass
—	Cultivated Land
—	Uncultivated Land

Table of Bearings and Distances

Line	Bearing	Distance
1	N 89° 15' 00" E	100.00
2	S 89° 15' 00" E	100.00
3	S 89° 15' 00" E	100.00
4	N 89° 15' 00" E	100.00
5	S 89° 15' 00" E	100.00
6	N 89° 15' 00" E	100.00
7	S 89° 15' 00" E	100.00
8	N 89° 15' 00" E	100.00
9	S 89° 15' 00" E	100.00
10	N 89° 15' 00" E	100.00
11	S 89° 15' 00" E	100.00
12	N 89° 15' 00" E	100.00
13	S 89° 15' 00" E	100.00
14	N 89° 15' 00" E	100.00
15	S 89° 15' 00" E	100.00
16	N 89° 15' 00" E	100.00
17	S 89° 15' 00" E	100.00
18	N 89° 15' 00" E	100.00
19	S 89° 15' 00" E	100.00
20	N 89° 15' 00" E	100.00
21	S 89° 15' 00" E	100.00
22	N 89° 15' 00" E	100.00
23	S 89° 15' 00" E	100.00
24	N 89° 15' 00" E	100.00
25	S 89° 15' 00" E	100.00
26	N 89° 15' 00" E	100.00
27	S 89° 15' 00" E	100.00
28	N 89° 15' 00" E	100.00
29	S 89° 15' 00" E	100.00
30	N 89° 15' 00" E	100.00
31	S 89° 15' 00" E	100.00
32	N 89° 15' 00" E	100.00
33	S 89° 15' 00" E	100.00
34	N 89° 15' 00" E	100.00
35	S 89° 15' 00" E	100.00
36	N 89° 15' 00" E	100.00
37	S 89° 15' 00" E	100.00
38	N 89° 15' 00" E	100.00
39	S 89° 15' 00" E	100.00
40	N 89° 15' 00" E	100.00
41	S 89° 15' 00" E	100.00
42	N 89° 15' 00" E	100.00
43	S 89° 15' 00" E	100.00
44	N 89° 15' 00" E	100.00
45	S 89° 15' 00" E	100.00
46	N 89° 15' 00" E	100.00
47	S 89° 15' 00" E	100.00
48	N 89° 15' 00" E	100.00
49	S 89° 15' 00" E	100.00
50	N 89° 15' 00" E	100.00
51	S 89° 15' 00" E	100.00
52	N 89° 15' 00" E	100.00
53	S 89° 15' 00" E	100.00
54	N 89° 15' 00" E	100.00
55	S 89° 15' 00" E	100.00
56	N 89° 15' 00" E	100.00
57	S 89° 15' 00" E	100.00
58	N 89° 15' 00" E	100.00
59	S 89° 15' 00" E	100.00
60	N 89° 15' 00" E	100.00
61	S 89° 15' 00" E	100.00
62	N 89° 15' 00" E	100.00
63	S 89° 15' 00" E	100.00
64	N 89° 15' 00" E	100.00
65	S 89° 15' 00" E	100.00
66	N 89° 15' 00" E	100.00
67	S 89° 15' 00" E	100.00
68	N 89° 15' 00" E	100.00
69	S 89° 15' 00" E	100.00
70	N 89° 15' 00" E	100.00
71	S 89° 15' 00" E	100.00
72	N 89° 15' 00" E	100.00
73	S 89° 15'	



CITY OF JENKS

211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

MEMORANDUM

To: **Chris Shrout, City Manager**
F. Robert Carr, Jr., P.E., Assistant City Manager

From: **Chris Cloyde, P. E. City Engineer**

Date: **May 2, 2023**

Subject: **Construction Management Cost Authorization for the Main Street Improvement Project**

On October 6, 2020, the City Council approved the Project Agreement for the Main Street Improvement Project between the City and the Oklahoma Department of Transportation (ODOT). Within this agreement, estimated costs for Construction, Right-of-Way Acquisition, Utility Relocation, Preliminary Railroad Engineering and Railroad Construction were listed with the percentage split between the federal and local funding responsibility.

On April 19, 2023, staff received an invoice and a detailed cost estimate from ODOT for the construction management costs for this project (see attachments). The invoice reflects a Total Estimated Cost of construction management in the amount of \$608,268.35 with the City portion due amounting to \$307,140.93. The 2020 G.O. Bond includes \$1,000,000.00 for the local portion of construction costs based on a previous engineering estimate. Staff recommends paying the amount of \$307,140.93 from a supplemental appropriation from the 2020 G.O. Bond Fund with \$1,000,000.00 allocated to Main Street Improvement Project.

Staff requests authorization to pay the invoice for construction management costs for the Main Street Improvement Project (TSU Railroad to Date Street)(ODOT project number STP-31550(04)) in the amount of \$307,140.93; funding for the same to be paid from a supplemental appropriation from the 2020 G.O. Bond Fund to Account No. 27-860-5393 – Main Street Improvements – Roads & Bridges.

Attachments:

Oklahoma Department of Transportation Invoice

Oklahoma Department of Transportation Detail Cost Estimate



Chief Financial Officer
Ms. Chelley Hilmes
200 N.E. 21st Street
Oklahoma City, OK 73105-3204
www.odot.org

April 19, 2023

City of Jenks
Attn: Cory Box, Mayor
P.O. Box 2007
Jenks, OK 74037

Dear Mayor Box:

Enclosed please find an invoice for the necessary project sponsor matching funds associated with the project below – Construction Management Costs related to Jenks: Main Street Improvements (TSU Railroad & Vicinity).

Project ID: **STP-272B(272)IG**

Job Piece Number: **31550(04)**

Balance Due: **\$307,140.93**

Please remit the balance due by: **May 19, 2023**

Should you have any questions, concerns or would like to make payment arrangements or pay by credit card, please contact Eric Rose at (405) 514-1419.

Sincerely,

Chelley Hilmes

Chelley Hilmes, CPA
Chief Financial Officer

CH:dk

Attachment(s)

"The mission of the Oklahoma Department of Transportation is to provide a safe, economical, and effective transportation network for the people, commerce and communities of Oklahoma."

AN EQUAL OPPORTUNITY EMPLOYER

**Oklahoma Department of Transportation
Progressive Funding Breakdown**

Project: STP-272B(272)IG **Job Piece:** 31550(04) **Date:** 4/19/2023
Description: Jenks: Main Street Improvements (TSU Railroad & Vicinity) **Invoice#** 31550(04)-1P
City: Jenks

		Expected Federal Reimbursement	Expected City Cost	State Cost
Total Project Cost	<u>\$ 5,687,058.75</u>			
Construction Cost	5,078,790.40	3,241,964.17	1,836,826.23	-
Engineering Cost	608,268.35	-	608,268.35	-
		<u>\$ 3,241,964.17</u>	<u>\$ 2,445,094.58</u>	<u>\$ -</u>

Cost Breakdown

Construction

Total Construction Cost	5,078,790.40
Expected Federal Reimbursement	3,241,964.17
State Cost	-
Balance of Construction Cost	<u>\$ 1,836,826.23</u>

Engineering

Total Engineering Cost	608,268.35
Expected Federal Reimbursement	-
State Cost	-
Balance of Engineering Cost	<u>\$ 608,268.35</u>

Total Amount Due from City	<u>\$ 2,445,094.58</u>
Deposit On Hand	\$ 2,137,953.65
Amount Due/(Amount of Refund)	<u>\$ 307,140.93</u>

FED Capped @ \$3,241,964.17; City responsible for remainder

Note: This is a progressive invoice and represents amounts based on the current status of project
This invoice supersedes all other unpaid progressive invoices
Actual costs upon completion may be different

CONSTRUCTION MANAGEMENT REQUEST FOR TASK ORDER APPROVAL

Submitted To:
Oklahoma Department of Transportation Procurement Division 200 N.E. 21st Room 3-C8 Oklahoma City, OK 73105 Phone: (405)521-2708

Contract Identification No.	CI-2412-H
Task Order No.	2
DBE Goal	6%

Submitted by:	
Provider Name	Tetra Tech, Inc.
Address	525 Central Park Drive, suite 403
City, State, Zip Code	Oklahoma City, Oklahoma 73105
Phone	405-606-8600
E-Mail Address	jonathan.brooks1@tetrattech.com
FEI #	95-4148514

Project No.	STP-272B(272)IG
Job Piece No.	31550(04)
County	Tulsa

SCOPE OF WORK

Construction duration allotted for contractor is 360 calendar days. Project construction estimate is \$5,078,790.40. This Level 3 proposal fee is 11.98% of the total construction cost.

Task order fee proposal is for Service Level 3. Residency will be the Tetra Tech's office in Tulsa. Proposal includes 1 full time on-site rep, working an average of 40 hours a week for 52 weeks plus additional time for precon and closeout activities. Given the nature of construction work, this proposal also includes 8 hours of overtime a week for 52 weeks. Proposal also includes appropriate office and closeout hours.

Upon satisfactory completion of construction, Tetra Tech Residency office will perform and complete Residency Audit of the project files and prior to Division submittal. Residency files and residency audited project records will be submitted to Division within 60 days following project completion. Corrections to the files from the ODOT Division Audit shall be submitted in a timely manner. All Change Orders/Suppl Agr. shall have preliminary approval of designated ODOT Division Construction Engineer. Given the 6.0%

DBE requirement, Tetra Tech will be utilizing 10.28% DBE participation via subcontractors.

Owner understands Consultant shall evaluate and resubmit this task order fee proposal if conditions change, contractor indicates sequence of work activities dissimilar to expected, contractor elects to work more than 360 C.D, or project exceeds original expected time to complete. Actual monthly billing will reflect the actual labor and costs required progressively during the project.

FEE PROPOSAL

Contract Identification # CI-2412-HTask Order # 2Compensation MethodTask Order Budget Total

Lump Sum	\$	10,845.88	Hourly	\$	573,846.96	\$	608,268.35
Cost Per Unit of Work		\$23,575.50	Cost Plus Fixed Fee	\$	-		

Project Time Estimates

Construction Contract Time	<u>200</u>	Complete by Date	<u>9/29/2023</u>
Estimated Start Date	<u>2/1/2023</u>	Estimated Work Weeks	<u>40</u>

Project Labor

Classification	Hourly Rate	Anticipated Overtime	Time on Project	Total Cost
Program Manager	345.01		0	\$ -
Sr. Project Manager	208.66 ✓		460	\$ 95,983.60
Project Administrator	106.61 ✓		800	\$ 85,288.00
Sr Constr Project Rep 1	109.19 ✓		2465	\$ 269,153.35
Sr Constr Project Rep 1 (OT)	131.21 ✓	416		\$ 54,583.36
Construction Project Rep 2	85.39 ✓		200	\$ 17,078.00
Construction Project Rep 2 (OT)	102.61			\$ -
Sr Construction Administrator	162.96		0	\$ -
Labor Total				\$ 522,086.31

Project Testing

Classification	Unit Rate	Quantity	Total Cost
Nuclear Density	\$ 109.45	25	\$ 2,736.25
Proctor	\$ 218.90	6	\$ 1,313.40
Sieve Analysis	\$ 159.45	15	\$ 2,391.75
Test cylinders	\$ 180.00	45	\$ 8,100.00
HMA	\$ 818.90	8	\$ 6,551.20
Cores	\$ 218.90	8	\$ 1,751.20
Sand Equivalent	\$ 100.00	3	\$ 300.00
Long. Joint Density	\$ 143.90	3	\$ 431.70
Per Unit Cost			\$ 23,575.50

Additional Project ExpensesAdditional Project Expenses (hourly)

Keystone Survey				\$	34,700.65
Rogers Engineering (auditing)				\$	17,060.00
Classification	Wks	# of Trips/Week	Miles Round Trip	Miles	
		Tetra Tech Mileage, see mileage sheet			\$ 6,157.00
		Keystone Survey Mileage			\$ 1,800.00
		Roger Audit Mileage			\$ 628.80
				Testing OH	\$ 707.27
				Survey OH	\$ 1,041.02
				Audit OH	\$ 511.80
				Lump Sum Total	\$ 10,845.88

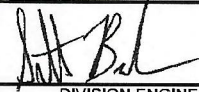
KEY PERSONNEL

Contract Identification # CI-2412-HTask Order # 2

Resident Engineer/(Level)	Project Manager/(Level)	Inspector/(Level)	Lab Manager / Testing	Auditor/(Level)
Jonathan Brooks, PE (Sr. Project Manager)	Jason Lanik (Sr Const Rep)	Bobby Kemp (Sr Const Rep)	Thunderhead	Rogers Engineering
Back ups				
Matt Moshiri, PE (Program Manager)			Surveyor	
		Brian Merriman (RPR 2)	Keystone	
Administration				
Lisa Vargo (Project Administrator)				

SCHEDULED DELIVERY DATE:

FIELD DIVISION APPROVAL



3/28/2023

DIVISION ENGINEER DATE

PROPOSAL APPROVAL:

FHWA APPROVAL



3/23/23

PROVIDER DATE

FHWA DATE

Engineering Contract #
Project Description:

31550(04)
Tulsa

Task Order: 2296-H TO-19

Mileage from Tetra Tech Office in OKC to Project							
Bridge		# of Weeks	# of Trips/Week	Miles Round Trip	Local Miles	Total Trip Miles	Sub Total
Construction Project Rep 2/OSR	8 miles one-way	50	5	16	2	18	4500
Sr. Project Manager / RE	8 miles one-way	25	1	16	0	16	400
Sr. Const. Project Rep 1/OSR	8 miles one-way	50	5	16	2	18	4500
		50.00	350.00			TOTAL Mileage	9,400
						Subtotal Mileage Reimbursement: \$	6,157.00
						Mileage Total	\$ 6,157.00

Mileages based on round trip from Tetra Tech Tulsa office to site

Mileage reimbursement rate based on Federal Rate: \$ 0.655 Per Mile

Local Miles are based on: 3 Miles/Day

Printed 3/23/2023



1720 e. 137th Street
Bixby, OK 74008
(918) 864-5160

Tetra Tech
Jonathan Brooks
525 Central Park Dr Suite403
Oklahoma City, OK 73105

March 21, 2023

Re: Jenks

Dear Jonathan,

This letter includes a quotation for construction materials testing services for the above referenced project that you requested. The total cost for the services is estimated at \$22,843.80. The scope of testing is outlined on the attached table. Each test has a unit cost. The unit cost includes time for the certified technician to perform the required test and submit a final report back to you.

Please do not hesitate to call if I can provide any additional information.

CO 685 Jenks Project Number: STP-272B(272)IG			
Test	Unit Rate	Quantity	Extended Cost
Nuclear Density	\$109.45	25	\$2,736.25
Proctor	\$218.90	6	\$1,313.40
Sieve Analysis	\$159.45	15	\$2,391.75
Make Cylinders and Fresh Tests	\$218.90	0	\$0.00
Test cylinders	\$180.00	45	\$8,100.00
HMA	\$818.90	8	\$6,551.20
Cores	\$218.90	8	\$1,751.20
Sand Equivalent	\$100.00	3	\$300.00
Longitudinal Joint Density	\$143.90	3	\$431.70
		Total:	\$23,575.50

Thank you,

Cynthia Y. Lynn
President

**OKLAHOMA DEPARTMENT OF TRANSPORTATION
SURVEYING CONTRACT COST PROPOSAL**

E.C. NO. CI 2412 SWO -
COUNTY Tulsa CITY Jenks JOB PIECE NO. 31550(04)
HIGHWAY Main Street & Birch Street ORGANIZATION SUBMITTING PROPOSAL
PROJECT DESCRIPTION RECONSTRUCT - NO ADDED LANES - CITY STREETS (WEST MAIN STREET, NORTH BIRCH STREET, AND SOUTH BIRCH STREET); WEST MAIN STREET, FROM NORTH ELM STREET EXTEND
EAST IN THE CITY OF JENKS. NORTH BIRCH STREET, FROM WEST MAIN STREET EXTEND NORTH IN THE CITY OF JENKS. SOUTH BIRCH STREET, FROM WEST MAIN STREET EXTEND SOUTH IN THE CITY OF JENKS.
PROJECT LENGTH = 0.615 MILES

DIRECT SALARY COSTS

Labor Description	Labor Category					Sub-Task	Task	Activity	Cost
	Senior Land Surveyor	Survey Party Chief	Survey Technician	CAD Technician	Admin.				
Labor Rate	\$ 132.76	\$ 91.95	\$ 69.37	\$ 64.27	\$ 56.32				1.00
3.1 - SURVEY	HOURS								
3.1.1.0 Preliminary Research	6	4	4	0	2	0		16	\$ 1,530.48
3.1.1.1 Obtain Property Ownerships / Deeds / Etc.								0	
3.1.1.2 Obtain Existing R/W Deeds & Easements								0	
3.1.1.3 Obtain Existing R/W & Construction Plans	4	2	2		2			10	
3.1.1.4 Land Survey Research	2							2	
3.1.1.5 Contact Property Owners For Right-Of-Entry		2	2					4	
3.1.2.0 Primary Horizontal Control Network	2	20	16	0	0	0		38	\$ 3,118.44
3.1.2.1 Recover NGS Control								0	
3.1.2.2 Establish Primary Control Points	2	16	16					34	
3.1.2.3 GPS Sessions / Field Traverse								0	
3.1.2.4 Data Reduction / Office Adjustment / Etc.		4						4	
3.1.3.0 Hub and Adjust Centerline of Survey	2	12	12	0	0	0		26	\$ 2,129.36
3.1.3.1 Establish Secondary Control Points		8	8					16	
3.1.3.2 Recover Alignment Control Shown On Previous Surveys & Plans	2	4	4					10	
3.1.3.3 Obtain Preliminary Data								0	
3.1.3.4 Data Reduction & Determination of Final Centerline Alignment								0	
3.1.3.5 Set, Measure & Reference Centerline Control Points								0	
3.1.4.0 Vertical Control	2	9	8	0	0	0		19	\$ 1,600.03
3.1.4.1 Recover NGS / USGS Control								0	
3.1.4.2 Set Project Bench Marks	2	8	8					18	
3.1.4.3 Complete Level Loop(s) / Data Reduction / Adjustment								0	
3.1.4.4 Create Bench Marks & Check Levels List		1						1	

Mar-10

Footnote: If an item is not applicable, leave it blank.

Page 1 of 3

**OKLAHOMA DEPARTMENT OF TRANSPORTATION
SURVEYING CONTRACT COST PROPOSAL**

DIRECT SALARY COSTS

Labor Description	Labor Category						Sub-Task	Task	Activity	Cost
	Prof. Land Surveyor	Survey Party Chief	Survey Crew Member	CAD Technician	Admin.	Clerical				
Labor Rate	\$ 132.76	\$ 91.95	\$ 63.37	\$ 64.27	\$ 56.32	\$ 1.00				
	HOURS									
3.1.5.0 Surface Features / Digital Terrain Model (DTM)	8	64	60	50	0	0			84	\$ 13,962.58
3.1.5.1 Conventional Survey Method	4	32	32	16				84		
3.1.5.2 Aerial Photogrammetric Method								0		
3.1.5.2.1 Set Aerial Targets & Obtain 3-D Positioning								0		
3.1.5.2.2 Obtain Aerial Photography								0		
3.1.5.2.3 Check & Scan Film								0		
3.1.5.2.4 Perform Aero-Triangulation								0		
3.1.5.2.5 Perform Stereo Compilation								0		
3.1.5.2.6 Obtain Pavement Profile(s)								98		
3.1.5.3 LIDAR Method										
3.1.5.3.1 Set Targets & Obtain 3-D Positioning		12	12	2				26		
3.1.5.3.2 Perform 3-D Laser Scanning		16	16					32		
3.1.5.3.3 Process And Edit Data	4	4		32				40		
3.1.5.3.4 Obtain Pavement Profile(s)								0		
3.1.6.0 Topography / Planimetrics	4	38	32	24	0	0			64	\$ 7,595.46
3.1.6.1 Conventional Survey Method								64		
3.1.6.1.1 Field Data Collection		32	32					64		
3.1.6.1.2 Data Reduction & Processing								0		
3.1.6.2 Aerial Photogrammetric Method								0		
3.1.6.2.1 Field Identification of Topographic/Planimetric Features								0		
3.1.6.2.2 Data Reduction & Processing								34		
3.1.6.3 LIDAR Method										
3.1.6.3.1 Field Identification of Topographic/Planimetric Features	4			24				28		
3.1.6.3.2 Data Reduction & Processing		6						6		
3.1.7.0 Land Ties	0	0	0	0	0	0			0	\$ -
3.1.7.1 Field Reconnaissance For Existing Monuments & Evidence								0		
3.1.7.2 Data Collection & Processing								0		
3.1.7.3 Computation of Land Corner Position(s)								0		
3.1.7.4 Set & Reference Land Corner(s)								0		
3.1.7.5 Complete & File Public Land Survey Corner Records								0		
3.1.8.0 Locate Underground Utilities (Including Underground Storage Tanks)	0	6	4	4	2	0			16	\$ 1,174.90
3.1.8.1 Utility Company Notification / Coordination					2			2		
3.1.8.2 Field Data Collection		4	4					8		
3.1.8.3 Data Reduction / Processing		2		4				6		
3.1.9.0 Hydraulics / Drainage Information	0	0	0	0	0	0			0	\$ -
3.1.9.1 Hydrographic Data Collection On Major Rivers / Lakes								0		
3.1.9.2 Obtain Flowline Profile(s)								0		
3.1.9.3 Ravine Sections Through Flood Plain								0		
3.1.9.4 Gather & Document High Water Information								0		
3.1.9.5 Field Check Drainage Divides								0		
3.1.9.6 Produce Raster Drainage Map								0		

Mar-10

Footnote: If an item is not applicable, leave it blank.

Page 2 of 3

OKLAHOMA DEPARTMENT OF TRANSPORTATION
SURVEYING CONTRACT COST PROPOSAL

DIRECT SALARY COSTS

Labor Description	Labor Category							
	Prof. Land Surveyor	Survey Party Chief	Survey Crew Member	CAD Technician	Admin.	Clerical		
Labor Rate	\$ 132.76	\$ 91.95	\$ 63.37	\$ 64.27	\$ 56.32	\$ 1.00		
	HOURS							
3.1.10.0 Office Work	8	0	0	32	4	0	42	\$ 3,344.00
3.1.10.1 Complete CAD File(s) / Survey Data Sheets	8			32			40	
3.1.10.2 Complete Historical & Written Report of Survey, ODOT Forms, Etc.							0	
3.1.10.3 Preparation of Fee Proposal & Misc. Office Work (attach detail)							0	
3.1.11.0 Other	0	0	0	0	2	0	2	\$ 112.64
3.1.11.1 Contract Administration & Invoicing					2		2	
3.1.11.2							0	
3.1.12 Meetings	1	0	0	0	0	0	1	\$ 132.76
3.1.12.1 Kick-Off / Stakeholder's Meeting							0	
3.1.12.2 Confirmation of Scope & Fee Proposal	1						1	
3.1.12.3 Pre-Negotiation Meeting							0	
3.1.12.4 Contract Negotiation Meeting							0	
3.1.12.5							0	
3.1.12.6							0	
Sub-Total Direct Salary Costs	33	153	136	110	8	0		\$ 34,700.65

DIRECT SALARY COSTS	\$ 34,700.65
PAYROLL ADDITIVE (Vacation, sick Leave, retirement, FICA, etc.) (Input percentage of Direct Salary Costs)	0 \$ -
DIRECT NON-PAYROLL COSTS	
Materials & Supplies	
Reproduction	
Data Processing	
Travel Expenses	\$ 1,800.00
Equipment Rental	
Filing Fees	
Other (specify)	
Subtotal	\$ 1,800.00
Subtotal - All Direct Costs	\$ 36,500.65
INDIRECT COSTS (Administration, rent, utilities, telephone, etc.)(Input percentage of All Direct Costs)	0 \$ -
Subtotal - Direct & Indirect	\$ 36,500.65
PROFIT	0 \$ -
TOTAL PROPOSED SURVEY FEE	Rounded Fee \$36,500 \$ 36,500.65
Computed Aggregate Rate per labor hour	per hour

Prepared by: Daniel A. McPeck Date: 20-Mar-23

Mar-10

Footnote: If an item is not applicable, leave it blank.

Page 3 of 3

ROGERS ENGINEERING AND CONSTRUCTION INC.

6035 S Industrial Dr. Chelsea, OK 74016 Ph:918-520-2159 rogers.engineer@sbcglobal.net

March 21, 2023

Jonathan Brooks P.E.
Tetra Tech Engineering Consultants
7645 E 63rd St Suite 301
Tulsa, OK 74133

Re: STP-272B(272)IG CI-2412H Task Order No 2

Mr. Jonathan Brooks:

Below are the costs to provide the services as outlined in the Task Order referenced above; that is to complete a residency audit on the referenced project.

1. Senior Construction Administrator at 120 hours at \$132.61/HR
2. Project Assistant at 30 hours at \$38.22/HR
3. Travel Expenses of 8 trips of 120 miles at \$0.655 or current federal rate

Based on the above information, a total of 150 hours at the cost of \$17,059.80 and a total travel expense of \$628.80 is estimated to complete the Task Order.

If any other information is necessary, please write or call at (918) 520-2159. Thank you for your time in this matter.

Sincerely,



Valerie R. Rogers, P.E.

OKLAHOMA DEPARTMENT OF TRANSPORTATION

MEMORANDUM

Date: February 28, 2023

To: Procurement & Comptroller Divisions

From: Local Government Division

Subject: Administrative Adjustment to Local Government INCOG Contract

As costs were initially estimates, it is necessary to adjust the line item amounts for the various services for the below listed contract, in accordance with Section 15 of the Project Agreement:

County	Construction JP #	Project #
Tulsa	31550(04)	STP-272B(272)IG
Description		
JENKS - MAIN STREET IMPROVEMENTS (TSU RAILROAD AND VICINTY)		

The below adjustments are requested to increase the INCOG STBG funds due to concurrence by the INCOG board and the additional Fourth Quarter funds provided.

Jobpiece	Project Phase	INCOG STBG	Jenks	Rail Div. 210R	AGREEMENT SUM
31550(04)	<u>Construction</u>	<u>\$1,944,647</u>	<u>\$1,822,322</u>		<u>\$3,766,969</u>
31550(05)	<u>Design</u>	<u>\$225,952.80</u>	<u>\$56,488.20</u>		<u>\$282,441</u>
31550(06)	<u>Railroad Engineering</u>	<u>\$20,000</u>	<u>\$5,000</u>		<u>\$25,000</u>
31550(07)	<u>Railroad Construction</u>			<u>\$420,996.61</u>	<u>\$420,996.61</u>
31550(08)	<u>Right of Way</u>	<u>\$240,000</u>	<u>\$60,000</u>		<u>\$300,000</u>
31550(09)	<u>Utilities</u>	<u>\$160,000</u>	<u>\$40,000</u>		<u>\$200,000</u>
	<u>Total*</u>	<u>\$2,590,599.80</u>	<u>\$1,983,810.20</u>	<u>\$420,996.61</u>	<u>\$4,995,406.61</u>

Jobpiece	Project Phase	INCOG STBG	Jenks	Rail Div. 210R	AGREEMENT SUM
31550(04)	Construction	\$3,241,964.17	\$2,137,953.65		\$5,379,917.82
31550(05)	Design	\$225,952.80	\$56,488.20		\$282,441
31550(06)	Railroad Engineering	\$20,000	\$5,000		\$25,000
31550(07)	Railroad Construction			\$420,996.61	\$420,996.61
31550(08)	Right of Way	\$240,000	\$60,000		\$300,000
31550(09)	Utilities	\$160,000	\$40,000		\$200,000
	Total*	\$3,887,916.97	\$2,299,441.85	\$420,996.61	\$6,608,355.43

Approved by: SW Williams
 Local Government Division Engineer / Date



CITY OF JENKS

211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

Memorandum

To: Mayor & Members of Council

From: Robert Saucedo, Finance Director

Date: April 27, 2023

Re: Resolution No. 801

Resolution #801 is a supplemental appropriation to fund the payment to ODOT for the City's portion of construction management costs for the Main Street improvement project (Elm Street to the railroad tracks), \$307,500.00.

The 2020 GO bond allocated \$1,000,000 towards the Main Street improvement project. As of today, \$2,204,991.97 has been encumbered/spent towards engineering services, right-of way acquisition, and to ODOT for construction costs. The remaining unfunded balance of \$1,512,132.90 will be funded by a combination of various funds (interest earned by the 2020 GO bond fund (\$400k so far), leftover funds from the 2020 GO bond Cost of Issuance budget, unspent funds from the 2010 and 2014 GO bond funds once ODOT completes their final accounting of the Elwood & 111th Street-US75 project). Finance will reconcile amounts due to/due from towards the end of the fiscal year.

Staff recommends approval.

Resolution No. 801

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JENKS, OKLAHOMA
ADOPTING AMENDMENTS TO THE ANNUAL REVENUES AND APPROPRIATIONS
FOR THE BUDGET OF THE CITY OF JENKS, OKLAHOMA, FOR FISCAL YEAR
ENDING JUNE 30, 2023.**

WHEREAS, the City of Jenks had unexpected expenditures which have not been appropriated in the budget for fiscal year 2022-2023; and

WHEREAS, the City of Jenks had unexpended unencumbered cash balances on hand at the end of fiscal year 2022-2023; and

WHEREAS, the City of Jenks is required to make supplemental appropriations for revenue sources and expenditures not appropriated in the budget;

NOW THEREFORE BE IT RESOLVED by the City Council for the City of Jenks that the following supplemental appropriations be made:

City – 2020 GO Bond Fund (Fund 27)

Revenue: Fund Balance	\$ 307,500.00
Expenditure: 27-5-860-5393	\$ 307,500.00
(Main Street Improvements – Roads and Bridges)	

PASSED BY THE CITY COUNCIL of the City of Jenks, Oklahoma, and signed by the Mayor this 2nd day of May 2023.

Mayor

Attest:

Brandon Macy, City Clerk



CITY OF JENKS

211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

To: Councilmembers

From: Teresa S. Nowlin, City Attorney

Date: April 26, 2023

Re: Council Code of Ethics Review and Acknowledgement

I've attached the Council Code of Ethics (adopted in 2019 and amended on April 18, 2023). The Code of Ethics requires that the Council annually review it. It was last reviewed in October 2022. Please review the code and sign the acknowledgment and return to the City Clerk at our May 2 Council Meeting. If you have any questions, please contact me. Also, if you have any suggested changes or additions after review that you believe Council should consider, please let me know.

I've summarized a few important provisions below:

- Use of Public Resources: Only use public resources (City staff time, equipment, supplies or facilities) for appropriate municipal purposes. Public resources are not for private benefit (self-interest, nonprofits, friends and family).
- Special Benefits: Members shall not take any special advantage of City services or opportunities for personal gain, by virtue of their public office that are not available to the public in general.
- Gifts and Favors: Members shall refrain from accepting any gifts, favors or promises of future benefits which might compromise their independence of judgment or action or give the appearance of being compromised.
- Policy Role of Members: Adhere to the council-manager structure of government. City Council determines the policies of the City with the advice, information and analysis provided by the public, boards and commissions, and City staff. Members are prohibited by law from giving orders on ordinary administrative matters to any subordinate of the City Manager.
- Code of Ethics is self-enforcing by Council.

Attachment

Code of Ethics

POLICY PURPOSE

The Jenks City Council has adopted a Code of Ethics for members of the City Council and the City's boards and commissions to assure public confidence in the integrity of local government and its effective and fair operation.

POLICY STATEMENT

Preamble

The citizens and businesses of Jenks are entitled to have fair, ethical and accountable local government which has earned the public's full confidence for integrity. In keeping with the City of Jenks's commitment to treasuring our past while forging our future, the effective functioning of democratic government therefore requires that:

Public officials, both elected and appointed, comply with both the letter and spirit of the laws and policies affecting the operations of government;

Public officials be independent, impartial and fair in their judgment and actions;

Public office be used for the public good, not for personal gain; and

Public deliberations and processes be conducted openly, unless legally confidential, in an atmosphere of respect and civility.

To this end, the Jenks City Council has adopted a Code of Ethics for members of the City Council and of the City's boards and commissions to assure public confidence in the integrity of local government and its effective and fair operation.

1. Act in the Public Interest.

Recognizing that stewardship of the public interest must be their primary concern, members will work for the common good of the people of Jenks and not for any private or personal interest, and they will assure fair and equal treatment of all persons, claims and transactions coming before the Jenks City Council, boards and commissions.

2. Comply with the Law.

Members shall comply with the laws of the nation, the State of Oklahoma and the City of Jenks in the performance of their public duties. These laws include but are not limited to: the United States and Oklahoma constitutions; laws pertaining to conflicts of interest, election campaigns, financial disclosures, employer responsibilities, open processes of government, and City ordinances and policies.

3. Conduct of Members.

The professional and personal conduct of members must be above reproach and avoid even the appearance of impropriety. Members shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other members of Council, boards and commissions, the staff or public.

4. Respect for Process.

Members shall perform their duties in accordance with the processes and rules of order established by the City Council and boards and commissions governing the deliberation of public policy issues, meaningful involvement of the public, and implementation of policy decisions of the City Council by City staff.

5. Conduct of Public Meetings.

Members shall prepare themselves for public issues, listen courteously and attentively to all public discussions before the body, and focus on the business at hand. They shall refrain from interrupting other speakers, making personal comments not germane to the business of the body, or otherwise interfering with the orderly conduct of meetings. Aside from accessing the current agenda and back-up, cell phone and electronic device use should be limited to urgent matters. During a public meeting, Members shall not exchange electronic communications with other Members during a public meeting regarding City business and shall not exchange electronic communications with anyone regarding matter on the agenda—violations of this provision could be construed to be an Open Meetings Act violation.

6. Decisions Based on Merit.

Members shall base their decisions on the merits and substance of the matter at hand, rather than on unrelated considerations.

7. Communication.

Members shall publicly share substantive information that is relevant to a matter under consideration by the Council or boards and commissions, which they may have received from sources outside of the public decision-making process.

8. Conflict of Interest.

In order to assure their independence and impartiality on behalf of the common good, members shall not use their official positions to influence government decisions in which they have a material financial interest or where they have an organizational responsibility or personal relationship which may give the appearance of a conflict of interest. In accordance with the law, members shall disclose investments, interests in real property, sources of income, and gifts, and they shall abstain from participating in deliberations and decision-making where conflicts may exist, because these areas WILL exist. When these issues arise, it is simply imperative that we mitigate those issues properly.

9. Gifts and Favors.

Members shall not take any special advantage of services or opportunities for personal gain, by virtue of their public office that are not available to the public in general. They shall refrain from accepting any gifts, favors or promises of future benefits which might compromise their independence of judgment or action or give the appearance of being compromised.

10. Confidential Information.

Members shall respect the confidentiality of information concerning the property, personnel or affairs of the City. They shall neither disclose confidential information without proper legal authorization nor use such information to advance their personal, financial or other private interests. Members shall respect and protect the attorney-client privilege shared with the City Attorney and other City legal counsel. Matters discussed in executive session are also to be treated as confidential.

11. Use of Public Resources.

Members shall not use public resources not available to the public in general, such as City staff time, equipment, supplies or facilities, for private gain or personal purposes. Members shall work to ensure that public resources are only used for appropriate municipal purposes.

12. Representation of Private Interests.

In keeping with their role as stewards of the public interest, members of Council shall not appear on behalf of the private interests of third parties before the Council or any board, commission or proceeding of the City, nor shall members of boards or commissions appear before their own bodies or before the Council on behalf of the private interests of third parties on matters related to the areas of service of their bodies.

13. Advocacy.

Members shall represent the official policies or positions of the City Council, board or commission to the best of their ability when designated as delegates for this purpose. Once a decision has been rendered by the City Council, members shall support and respect that decision as the official position of the City. When presenting their individual opinions and positions, members shall explicitly state they do not represent their body or the City of Jenks, nor will they allow the inference that they do.

14. Policy Role of Members.

Members shall respect and adhere to the council-manager structure of Jenks city government as outlined by the Title 11 of the Oklahoma statutes. In this structure, the City Council determines the policies of the City with the advice, information and analysis provided by the public, boards and commissions, and City staff. Members therefore shall not interfere with the administrative functions of the City or the professional duties of City staff; nor shall they impair the ability of staff to implement Council policy decisions. The City Council is responsible for appointment of the city manager, but the city manager, and not the Council, is responsible for all other employees of the city. Title 11 states that Council members may not (1) direct or request the city manager to appoint or remove officers or employees; (2) participate in any manner in the appointment or removal of officers and employees of the city, except as provided by law; (3) give orders on ordinary administrative matters to any subordinate of the city manager.

15. Independence of Boards and Commissions.

Because of the value of the independent advice of boards and commissions to the public decision-making process, members of Council shall refrain from using their position to unduly influence the deliberations or outcomes of board and commission proceedings.

16. Positive Work Place Environment

Members shall support the maintenance of a positive and constructive work place environment for City employees and for citizens and businesses dealing with the City. Members shall recognize their special role in dealings with City employees to in no way create the perception of inappropriate direction to staff. Members should never express concerns about the performance of a city employee in public or to the employee directly. Comments about staff performance should only be made through management through private correspondence or conversation.

17. Implementation.

As an expression of the standards of conduct for members expected by the City, the Jenks City Council Code of Ethics is intended to be self-enforcing. It therefore becomes most effective when members are thoroughly familiar with it

and embrace its provisions. For this reason, ethical standards shall be included in the regular orientations for applicants to board and commissions and newly elected and appointed officials. Members entering office shall sign a statement affirming they read and understood the City of Jenks code of ethics. In addition, the Code of Ethics shall be annually reviewed by the City Council and boards and commissions, and the City Council shall consider recommendations from boards and commissions and update it as necessary.

18. Compliance and Enforcement

The Jenks City Council Code of Ethics expresses standards of ethical conduct expected for members of the Jenks City Council, boards and commissions. Members themselves have the primary responsibility to assure that ethical standards are understood and met, and that the public can continue to have full confidence in the integrity of government.

The chairs of boards and commissions and the Mayor have the additional responsibility to intervene when actions of members that appear to be in violation of the Code of Ethics are brought to their attention. The second in line, when the Mayor's or a chair's actions come into question, would assume the duty of intervening. The City Council may impose sanctions on members whose conduct does not comply with the City's ethical standards, such as reprimand or formal censure.

Under the City Code, the City Council also may remove members of boards and commissions from office. A violation of this code of ethics shall not be considered a basis for challenging the validity of a Council, board or commission decision.



CITY OF JENKS

211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

Memorandum

To: Mayor & Members of Council

From: Robert Saucedo, Finance Director

Date: May 02, 2023

Re: **FY 2021-2022 Annual Audit**

The fiscal year 2021-2022 annual audit is enclosed in your agenda packet.

This was the third year with our auditors, Elfrink and Associates, PLLC. Elfrink performed this audit and expressed an unmodified opinion on our financial statements, meaning that the financial statements are presented fairly in accordance with accounting principles generally accepted in the U.S.A. Also, Elfrink stated in their Independent Auditor's Report on Internal Control that they did not identify any deficiencies in internal control that they considered to be a material weakness or significant deficiency.

Staff recommends acceptance of the fiscal year 2021-2022 annual audit.



THE CITY OF
JENKS
OKLAHOMA

**ANNUAL FINANCIAL STATEMENTS AND
INDEPENDENT AUDITOR'S REPORTS**

**FOR THE FISCAL YEAR ENDED
JUNE 30, 2022**

CITY OF JENKS, OKLAHOMA

**ANNUAL FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITOR'S REPORT**

**FOR THE FISCAL YEAR ENDED
JUNE 30, 2022**

**CITY OF JENKS
Jenks, Oklahoma**

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CITY OF JENKS
Jenks, Oklahoma

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Elfrink and Associates, PLLC

Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and City Council
City of Jenks, Oklahoma

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Jenks, Oklahoma ("City"), as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of June 30, 2022, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.



In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

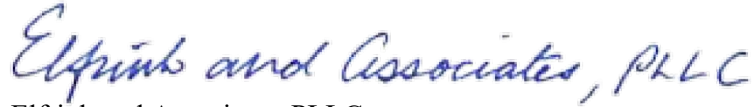
Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, pension and other post-employment benefit schedules on pages 3-15 and 60-65 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The combining general and nonmajor fund financial statements and schedule of expenditures of federal awards on pages 66-76 are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated April 18, 2023 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

A handwritten signature in blue ink that reads "Elfrink and Associates, PLLC". The signature is written in a cursive, flowing style.

Elfrink and Associates, PLLC

Tulsa, Oklahoma

April 18, 2023

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Introduction

Our discussion and analysis of the City of Jenks financial performance provides an overview of the City's financial activities for the fiscal year ended June 30, 2022. Please read it in conjunction with the City's financial statements, which follow.

Overview of Financial Statements and Financial Analysis

The financial statements presented herein include all of the activities of the City of Jenks (the "City") and its component units using the integrated approach as prescribed by GASB Statement No. 34. Included in this report are governmental-wide statements for each of two categories of activities – governmental and business-type.

Government-wide Financial Statements

The government-wide financial statements present the complete financial picture of the City from the economic resources measurement focus using the accrual basis of accounting. They present governmental activities and business type activities separately and combined. These statements include all assets of the City (including infrastructure) and deferred outflows as well as all liabilities (including long-term debt) and deferred inflows. The two government-wide financial statements are, as follows:

Statement of Net Position

- The **Statement of Net Position** presents information on all of the City's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City of Jenks is improving or deteriorating.
- The **Statement of Activities** presents information showing how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods, such as revenues for uncollected taxes and expenses for future general obligation debt payments. The statement includes the annual depreciation for infrastructure and governmental assets.

As mentioned above, in the Statement of Net Position and the Statement of Activities we divide the City into two kinds of activities:

- **Governmental activities.** Most of the City's basic services are reported here, including the police, fire, general administration, streets, and parks. Sales taxes, franchise fees, and fines finance most of these activities.
- **Business-type activities.** The City charges a fee to customers to cover the cost of certain services it provides. The City's water and sewer service, Aquarium and Industrial Authority are reported here.

Reporting the City's Most Significant Funds

The fund financial statements provide detailed information about the most significant funds – not the City as a whole. Some funds are required to be established by State law and by bond covenants. However, management establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money.

MANAGEMENT'S DISCUSSION AND ANALYSISFor the Fiscal Year Ended June 30, 2022

Unaudited

- **Governmental funds** – Most of the City's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. The differences of results in the Governmental Fund financial statements to those in the Government-Wide financial statements are explained in a reconciliation following each Governmental Fund financial statement.
- **Proprietary funds** – When the City charges customers for the services it provides – whether to outside customers or to other units of the City – these services are generally reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Position and the Statement of Revenues, Expenses and Changes in Fund Net Position. In fact, the City's enterprise funds, along with certain capital project funds, are the same as the business-type activities we report in the government-wide statements but provide more details and additional information, such as cash flows.

The City of Jenks' Net Position

The following table reflects a summary statement of net position compared to the prior year:

TABLE 1
NET POSITION (In Thousands)

	Governmental Activities		% Inc. (Dec.)	Business-Type Activities		% Inc. (Dec.)	Total		% Inc. (Dec.)
	<u>2022</u>	<u>2021</u>		<u>2022</u>	<u>2021</u>		<u>2022</u>	<u>2021</u>	
Current assets	\$ 62,710	\$ 57,455	9%	\$ 55,983	\$ 59,723	-6%	\$ 118,693	\$ 117,178	1%
Capital assets, net	76,266	72,566	5%	42,039	32,934	28%	118,305	105,500	12%
Total assets	<u>138,976</u>	<u>130,021</u>	7%	<u>98,022</u>	<u>92,657</u>	6%	<u>236,998</u>	<u>222,678</u>	6%
Total deferred outflows	<u>1,549</u>	<u>2,021</u>	-23%	<u>4,613</u>	<u>4,638</u>	-1%	<u>6,162</u>	<u>6,659</u>	-7%
Current liabilities	5,829	3,435	70%	5,586	3,544	58%	11,415	6,979	64%
Non-current liabilities	36,278	41,171	-12%	40,652	41,763	-3%	76,930	82,934	-7%
Total liabilities	<u>42,107</u>	<u>44,606</u>	-6%	<u>46,238</u>	<u>45,307</u>	2%	<u>88,345</u>	<u>89,913</u>	-2%
Total deferred inflows	<u>3,833</u>	<u>482</u>	695%	<u>129</u>	<u>70</u>	84%	<u>3,962</u>	<u>552</u>	618%
Net position									
Net investment in capital assets	59,884	54,279	10%	23,562	18,785	25%	83,446	73,064	14%
Restricted	23,656	19,722	20%	477	910	-48%	24,133	20,632	17%
Unrestricted	11,045	12,954	-15%	32,229	32,222	0%	43,274	45,176	-4%
Total net position	<u>\$ 94,585</u>	<u>\$ 86,955</u>	9%	<u>\$ 56,268</u>	<u>\$ 51,917</u>	8%	<u>\$ 150,853</u>	<u>\$ 138,872</u>	9%

Explanations for the significant changes exceeding 20% and \$500,000 include:

Governmental Activities:

Current liabilities – Increased 70% (\$2.39 million) mainly due to the receipt of the first tranche of American Recovery Plan Act (ARPA) funds, \$2.075 million. The funds were not spent during fiscal year 2022 and are therefore categorized as Unearned Revenue.

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Total deferred inflows – Increased 695% (\$3.35 million) mainly due to the increase in deferred amounts related to pensions (Police and Fire departments) of \$3.299 million.

Business-Type Activities:

Capital assets, net – Increased 28% (\$9.11 million) mainly due to the JPWA's Wastewater Treatment Plant Improvements - Phase 1 project currently in construction in progress with \$6.8 million paid in the fiscal year.

Current liabilities – Increased 58% (\$2.04 million) mainly due an increase in accounts payable of \$1.2 million mainly due to the accrual of construction invoices and related retainage payable for the JPWA's Wastewater Treatment Plant Improvements - Phase 1. Also, the current portion of the JAA Revenue Bonds increased \$490,000 due to the issuance of \$20.8 million JAA Revenue Bonds, Series 2021 A&B, and the refunding of the 2014 JAA Revenue Bonds from the funds received from the 2021B series.

Net investment in capital assets – Increased 25% (\$4.78 million) mainly due to the JPWA's Wastewater Treatment Plant Improvements - Phase 1 project currently in construction in progress. This project is funded by the 2019 JPWA Revenue Bonds.

City of Jenks' Changes in Net Position

TABLE 2
CHANGES IN NET POSITION (In Thousands)

	Governmental Activities		% Inc. (Dec.)	Business-Type Activities		% Inc. (Dec.)	Total		% Inc. (Dec.)
	<u>2022</u>	<u>2021</u>		<u>2022</u>	<u>2021</u>		<u>2022</u>	<u>2021</u>	
Revenues									
Charges for service	\$ 986	\$ 850	16%	\$ 22,811	\$ 20,347	12%	\$ 23,797	\$ 21,197	12%
Operating grants and contributions	675	2,719	-75%	299	111	169%	974	2,830	-66%
Capital grants and contributions	2,365	7,106	-67%	2,168	193	1023%	4,533	7,299	-38%
Taxes	19,975	16,519	21%	-	-	0%	19,975	16,519	21%
Intergovernmental revenue	141	56	152%	-	27	100%	141	83	70%
Investment income	(379)	122	-411%	(193)	149	-230%	(572)	271	-311%
Miscellaneous	545	565	-4%	723	1,539	-53%	1,268	2,104	-40%
Total revenues	24,308	27,937	-13%	25,808	22,366	15%	50,116	50,303	0%
Expenses									
General government	1,719	1,514	14%	-	-		1,719	1,514	14%
Public safety	6,815	8,103	-16%	-	-		6,815	8,103	-16%
Streets	3,526	3,833	-8%	-	-		3,526	3,833	-8%
Economic development	1,763	1,806	-2%	-	-		1,763	1,806	-2%
Culture, parks and recreation	679	557	22%	-	-		679	557	22%
Interest on long-term debt	1,689	1,003	68%	-	-		1,689	1,003	68%
Water	-	-		10,487	10,412	1%	10,487	10,412	1%
Wastewater	-	-		3,102	3,016	3%	3,102	3,016	3%
Sanitation	-	-		1,980	1,981	0%	1,980	1,981	0%
Stormwater	-	-		105	65	62%	105	65	62%
Aquarium	-	-		6,270	6,183	1%	6,270	6,183	1%
Total expenses	16,191	16,816	-4%	21,944	21,657	1%	38,135	38,473	-1%
Excess (deficiency) before transfers	8,117	11,121	-27%	3,864	709	445%	11,981	11,830	1%
Transfers	(487)	(461)	6%	487	461	-6%	-	-	
Increase in net position	7,630	10,660	-28%	4,351	1,170	-272%	11,981	11,830	1%
Net position, beginning	86,955	76,295	14%	51,917	50,747	-2%	138,872	127,042	9%
Net position, ending	\$ 94,585	\$ 86,955	9%	\$ 56,268	\$ 51,917	8%	\$ 150,853	\$ 138,872	9%

Explanations for the significant changes exceeding 20% and \$500,000 include:

Governmental Activities:

Operating grants and contributions – Decreased 75% (\$2.04 million) mainly due to the receipt of \$1.79 million in CARES Act funds from the State in the previous fiscal year (FY2021).

Capital grants and contributions - Decreased 67% (\$4.74 million) mainly due to the majority of ODOT contributions for the 111th Street and Elwood Ave. intersection project occurred during fiscal year 2021.

Taxes – Increased 21% (\$3.46 million) mainly due to a \$2.09 million increase in sales and use tax receipts and a \$1.07 million increase in property tax receipts for general obligation (G.O.) bond debt service. The ad valorem levy increased due to the issuance of the 2020 G.O. bond issuance.

Investment income – Decreased 411% (\$0.5 million) mainly due to the rising interest rate environment experienced during latter part of the fiscal year causing market value losses for our certificates of deposit.

Interest on long-term debt – Increased 68% (\$0.69 million) mainly due to the first interest payment for the 2020 G.O. Bonds.

Business-type Activities:

Capital grants and contributions – Increased 1023% (\$1.98 million) mainly due to the receipt of donated infrastructure from new commercial and residential developments in the current fiscal year.

Miscellaneous – Decreased 53% (\$0.82 million) mainly due to the receipt of proceeds from the sale of land held by the JPWA in the previous fiscal year.

To aid in the understanding of the Statement of Activities some additional explanation is given. Of particular interest in the format that is significantly different than a typical Statement of Revenues, Expenses, and Changes in Fund Balance. You will notice that expenses are listed in the first column with revenues from that particular program reported to the right. The result is a Net (Expense)/Revenue. The reason for this kind of format is to highlight the relative financial burden of each of the functions on the City's taxpayers. It also identifies how much each function draws from the general revenues or if it is self-financing through fees and grants or contributions. All other governmental revenues are reported as general. It is important to note all taxes are classified as general revenue even if restricted for a specific purpose.

Governmental Activities:

The following table compares fiscal year 2022 and 2021 total Governmental Activities expenses and net revenue (expense) of services:

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TABLE 3
Net Revenue (Expense) of Governmental Activities
(In Thousands)

	<u>Total Expense of Services</u>		<u>% Inc. (Dec.)</u>	<u>Net Revenue (Expense) of Services</u>		<u>% Inc. (Dec.)</u>
	<u>2022</u>	<u>2021</u>		<u>2022</u>	<u>2021</u>	
General government	\$ 1,719	\$ 1,514	14%	\$ (982)	\$ 1,033	-195%
Public safety	6,815	8,103	-16%	(6,272)	(7,383)	-15%
Streets	3,526	3,833	-8%	(675)	3,153	-121%
Economic development	1,763	1,806	-2%	(1,763)	(1,806)	-2%
Culture and recreation	679	557	22%	(784)	(135)	481%
Interest on long-term debt	1,689	1,003	68%	(1,689)	(1,002)	69%
Total	\$16,191	\$16,816	-4%	(\$12,165)	(\$6,140)	98%

Explanations for the significant changes exceeding 20% and \$500,000, not previously explained in Table 2, include:

Governmental Activities:

General government net revenue (expense) – Decrease of 195% (\$2.02 million) in net expense; mainly due to the receipt of \$1.79 million in CARES Act funds from the State in the previous fiscal year.

Streets net revenue (expense) – Decrease of 121% (\$3.83 million) in net expense; mainly due to the majority of ODOT contributions for the 111th Street and Elwood Ave. intersection project occurred during fiscal year 2021.

Culture and recreation net revenue (expense) – Increase of 481% (\$0.65 million) in net expense; mainly due to a correction in capital grants and contributions revenue resulting in a decrease of \$237,421.

Interest on long-term debt net revenue (expense) – Increase of 69% (\$0.69 million) in net expense; mainly due to the first interest payment for the 2020 G.O. Bonds.

Business-type Activities:

The following table compares fiscal year 2022 and 2021 total Business-type Activities expenses and net revenue (expense) of services:

TABLE 4
Net Revenue (Expense) of Business-Type Activities
(In Thousands)

	<u>Total Expense of Services</u>		<u>% Inc. Dec.</u>	<u>Net Revenue (Expense) of Services</u>		<u>% Inc. Dec.</u>
	<u>2022</u>	<u>2021</u>		<u>2022</u>	<u>2021</u>	
Water	\$ 10,487	\$ 10,412	1%	\$ 1,497	\$ 308	386%
Wastewater	3,102	3,016	3%	276	(715)	-139%
Sanitation	1,980	1,981	0%	(329)	(371)	-11%
Stormwater	105	65	62%	484	(65)	-845%
Aquarium	6,270	6,183	1%	1,406	(162)	-968%
Total	\$ 21,944	\$ 21,657	1%	\$ 3,334	\$ (1,005)	-432%

Water net revenue (expense) – Increase of 386% (\$1.19 million) in net revenue; mainly due to an increase in water sales of \$0.5 million and \$0.72 million in capital grants and contributions from donated water infrastructure from new commercial and residential developments.

Wastewater net revenue (expense) – Increase of 139% (\$0.99 million) in net expense; mainly due to \$0.71 million in capital grants and contributions from donated sewer infrastructure from new commercial and residential developments.

Stormwater net revenue (expense) – Increase of 845% (\$0.55 million) in net revenue; mainly due to \$0.59 million in capital grants and contributions from donated sewer infrastructure from new commercial and residential developments.

Aquarium net revenue (expense) – Increase of 968% (\$1.57 million) in net expense; mainly due to an increase in fee revenue at the Aquarium of \$0.78 million, an increase of \$0.21 million in Memberships, and \$0.17 million in new revenue from the State of Oklahoma's sales tax portion (see below - Operations Concerns and Anticipated Actions - Jenks Aquarium Authority (JAA)).

A Financial Analysis of the City's Funds

As the City completed its 2022 fiscal year, the governmental funds reported a combined fund balance of \$57.38 million, an increase of \$0.83 million from the previous fiscal year. The enterprise funds reported a combined net position of \$56.3 million, an increase of \$4.35 million.

Other funds highlights include:

The General Fund fund balance reported a decrease of \$12.96 million as transfers were made to fund the creation of the Jenks Economic Development Authority (JEDA), the City of Jenks Stabilization Reserve Fund, and the City of Jenks Capital Reserve Fund.

The Vision Sales Tax Fund increased its fund balance by \$1.28 million due to the unspent portion of sales and use tax revenue, restricted to fund future projects.

Budgetary Highlights

General Fund revenues were \$5.54 million (or 28.88%) more than final estimates, mainly due to the receipt of our first allocation of funds from the American Rescue Plan Act (ARPA). General Fund expenses were \$0.99 million (or 3.2%) less than final appropriations. Fund balances decreased due to the transfer of funds to fund the creation of two reserve funds: City of Jenks Stabilization Reserve Fund and City of Jenks Capital Reserve Fund.

Capital Assets

At the end of June 30, 2022, the City had \$118.3 million invested in capital assets including police and fire equipment, buildings, water and sewer lines, roads and park facilities. That's an increase of \$12.8 million over the previous year.

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TABLE 5
Primary Government Capital Assets
(In Thousands)
(Net of accumulated depreciation)

	Governmental Activities		Business-Type Activities		Total	
	<u>2022</u>	<u>2021</u>	<u>2022</u>	<u>2021</u>	<u>2022</u>	<u>2021</u>
Land	\$ 6,105	\$ 3,285	\$ 3,601	\$ 3,388	\$ 9,706	\$ 6,673
Buildings	2,967	3,187	9,569	10,044	12,536	13,231
Roads and bridges	2,770	2,043	-	-	2,770	2,043
Other improvements	1,224	658	61	73	1,285	731
Machinery and equipment	3,439	3,850	4,372	4,015	7,811	7,865
Infrastructure	45,429	47,194	9,904	8,291	55,333	55,485
Exhibits	-	-	5,127	5,146	5,127	5,146
Construction in progress	14,332	12,348	9,405	1,976	23,737	14,324
Totals	<u>\$ 76,266</u>	<u>\$ 72,565</u>	<u>\$ 42,039</u>	<u>\$ 32,933</u>	<u>\$ 118,305</u>	<u>\$ 105,498</u>

This year's more significant capital asset additions include:

Land – 202 W Main Street	\$2,448,000
Donated Infrastructure – Torrey Lakes – Streets	897,000
Splashpad at Veterans Park	474,000
Jellyfish and Clownfish Exhibit	473,000
Donated Infrastructure – Torrey Lakes – Water	366,000
Donated Infrastructure – Torrey Lakes – Sanitary Sewer	331,000
Donated Infrastructure – Torrey Lakes – Stormwater	289,000

Debt Administration

At the end of June 30, 2022, the City had about \$73.1 million in outstanding notes, bonds, capital leases, and accrued compensated absences. These debts are further detailed below:

TABLE 6
Primary Government Long-Term Debt
(In Thousands)

	Governmental Activities		Business-Type Activities		Total	
	<u>2022</u>	<u>2021</u>	<u>2022</u>	<u>2021</u>	<u>2022</u>	<u>2021</u>
Accrued absences	\$ 336	\$ 329	\$ 212	\$ 142	\$ 548	\$ 471
Revenue bonds	-	-	37,355	38,100	37,355	38,100
Notes payable	399	706	-	-	399	706
General obligation bonds	34,800	36,965	-	-	34,800	36,965
Totals	<u>\$ 35,535</u>	<u>\$ 38,000</u>	<u>\$ 37,567</u>	<u>\$ 38,242</u>	<u>\$ 73,102</u>	<u>\$ 76,242</u>

No debt issuances occurred during fiscal year 2022. During fiscal year 2021, the City of Jenks issued \$20.5 million in General Obligation bonds, Series 2020 to finance street projects. The JPWA issued \$2.92 million in Utility System Revenue Bonds, Series 2020 to finance the water meter conversion project. The JAA issued \$20.8 million in Revenue Bonds, Series 2021A&B to finance facility improvements and funds from the 2021B series are held in escrow for the refunding of the 2014 JAA Revenue Bonds.

Also, the JPWA acts as guarantor for the outstanding bonds and long term note of the Jenks Aquarium Authority as detailed in the above schedule pertaining to JAA in Business-Type Activities.

More detailed information about the City's long-term debt can be found in Note 2.

Operations Concerns and Anticipated Actions - City of Jenks

The City continues to perform well. The high inflationary environment helped boost sales and use tax receipts. The Federal Reserve's response to combat inflation by raising interest rates have resulted in higher interest income on our reserves. Sales and use tax revenue exceeded management projections in FY2022 by \$2.2 million or 21.4% and continues to exceed projections in the current fiscal year. For the first time ever, the City received a \$1 million+ monthly sales and use tax remittance, in September 2022, and continues to receive such receipts in the current fiscal year (July 2022 – January 2023). Management expects this strong performance to continue into the coming fiscal years as Jenks continues to be an attractive place for commerce.

In October 2022, the City received the second half of its allocation from the Coronavirus Local Fiscal Recovery Fund through the American Rescue Plan Act; the total allocation is \$4,170,709.49. Management is currently researching potential projects for these funds. The City has until December 31, 2024, to allocate the funds and until December 31, 2026, to spend the funds.

The City has historically been very conservative in its management practices. This is apparent in management's ability to control growth in personnel and operating expenses as it evaluates revenue performance. Evidence of such undertakings are reflected in higher-than-average cash reserves and investments for cities of similar circumstances. During the fiscal year, the City Council approved two ordinances for the creation of two reserve funds: City of Jenks Stabilization Reserve Fund and City of Jenks Capital Reserve Fund. Unrestricted fund balance from the General Fund was transferred to fund these two new funds. The Stabilization Reserve Fund will continue to help the City build a strong financial foundation to weather future potential economic downturns. The Capital Reserve Fund will accumulate funds to help finance the capital needs of the City.

The expenses associated with the City's general fund are primarily associated with public safety (police and fire functions). With current funding sources and their current and projected growth, it is unlikely that the City could sustain additional expenses in this area at any significant level without a significant increase in operating revenue. A 0.55 percent sales and use tax increase on qualifying sales was approved by voters in 2016 in order to help fund a low water dam on the Arkansas River, as well as fund capital improvement projects. However, these funds may not be used for operating expenditures. The City's primary focus is to continue to encourage growth in existing sources of public income by expansion of private sector entrepreneurship.

The effects of the McGirt v. Oklahoma case will not be determined until other cases are litigated. The Oklahoma Tax Commission indicated in a September 30, 2020, memorandum that it may lack the jurisdiction to enforce sales tax on tribal citizens and businesses on tribal land. Although this may apply to only a very small percentage of the City's population and businesses, it could slightly impact sales tax revenue.

The City continues to work with the private sector to achieve high quality housing development and stimulate commercial and industrial development, which have contributed to a strong ad valorem base when compared to similar cities of size and circumstance. Economic development continues to be a top priority and during the fiscal year, the City Council approved the creation of a new public trust of the City of Jenks, the Jenks Economic Development Authority (JEDA).

While the challenge to continue operational capabilities endures, the City strategically uses its reserves and other City Council initiatives to improve revenue streams to continue to provide quality public services. Such undertakings include having development projects pay its "fair share" in new infrastructure costs; pay back agreements to/from developers and/or the City for public infrastructure investments; charge reasonable permit fees for the review of development planning, engineering, and construction inspection; and in cooperation with other taxing authorities, structure tax increment financing districts and specialized charges and financing where city authorities and funds can be conservatively leveraged to stimulate development.

For example, in August 2021, the City used \$2.42 million of its fund balance to purchase prime real estate, 4.2 acres of land located on Main Street near the gateway to the City's downtown area. Management issued a request for proposals to developers soliciting their ideas to turn this property into a dynamic and innovative mixed-use development to spark the revitalization of the downtown area. An advisory panel of Jenks citizens and business owners reviewed the proposals and submitted their recommendation to the City Council. The City Council, recently, approved an economic development contract with the selected developer. The City eagerly awaits the groundbreaking of this transformative project.

The City continues to use its general obligation (G.O.) bond capacity, with voter approval, to leverage significant investments in infrastructure improvements (primarily in the area of street construction) with other state and federal funding sources at a great benefit to the local taxpayers. For example, in the Fall of 2020, the City issued \$20.5 million in G.O. bonds, receiving an Aa2 rating from Moody's Investor Service, for street improvements. The majority of these funds are for the widening of south Elm Street from 111st to 131st street. The project is currently in the engineering design, right-of-way acquisition, and utility relocation phase with construction expected to start in late 2023.

Until recently, the only allowed source of tax revenue available to Oklahoma cities to cover operating expenses came from sales and use tax. The reliance on a revenue source which tends to be volatile and dependent on economic conditions strengthens the need for stable revenue options. Via its membership with the Oklahoma Municipal League, the City continues to work with the State Legislature to strengthen the revenue options available to municipalities. In the Spring of 2021 during the legislative session, the Oklahoma State Legislature and Governor passed and signed a new bill into law allowing municipalities, with voter approval, to form a public safety district and levy up to 5 mills in ad valorem taxes. The ad valorem revenue generated by the district is restricted for public safety expenses for personnel and capital outlays. The additional revenue generated from this stable source will help the City weather the next economic downturn, potentially without having to reduce personnel citywide and/or in public safety. The City is reviewing this opportunity and hopes to pursue this in a future city election. Another option for additional operating revenue could be asking residents to vote and approve an increase to the current sales tax rate.

Economic Factors and Next Year's Budget

The unemployment rate in the Tulsa Metro Area is around 3.0% in December of 2022, down from 13.5% in April of 2020. This rate is expected to remain low if favorable economic conditions continue. The State, while improving its overall business sector diversification, is still heavily centered to the energy sector. Other significant sectors include agriculture, tourism, health, and aerospace. The City of Jenks is the home to a Kimberly-Clark Manufacturing Facility and two gas fueled power plants. The housing stock is diversified, and the community has one of the highest average household incomes in the Tulsa Metro Area. The community is home to two quality public school districts one of which (Jenks Public Schools) has received the prestigious Malcolm Baldrige Award for Public Education. The City is the owner (through its Jenks Aquarium Authority) and home to the Oklahoma Aquarium, the only public aquarium of its size and quality in the state and region.

While revenue is expected to increase in the short term, economic development initiatives may diminish related fund balances in the short term to facilitate private sector business investments in the community through municipal capital investments. However, in some cases the economic investments from fund balances are contingent on a form of payback agreement. Fund balances required by resolutions as contingencies will be maintained.

Operations Concerns and Anticipated Actions - Jenks Public Works Authority (JPWA)

The City of Jenks is the beneficiary of the Jenks Public Works Authority (JPWA), which is the utility arm of the City. JPWA is responsible for:

- the water distribution system (buying potable water wholesale from the City of Tulsa),
- the wastewater treatment (by contract with private operator),
- the wastewater collection system, the storm water system, the refuse system (by contract with private operator),
- the solid waste collection system (by contract with a private operator),
- the emergency medical system (by contract with a City of Tulsa trust), and
- the connection to the Tulsa Transit System (by contract with a City of Tulsa trust).

The JPWA is an anchor to the City and its related entities' credit worthiness through being the enterprise financial vehicle, not only for itself, but as guarantor of the other related entities' revenue bonds and loans which are guaranteed by the JPWA revenue stream and its authorizations under the State Constitution and Statutes.

The COVID-19 pandemic did not adversely affect the Authority as water sales increased due to residents staying home more than usual. The Authority completed its water meter conversion project, installing new radio water meters that measure and record water consumption with a higher accuracy. As the Statement of Activities shows, charges for services for water continues to increase about \$0.50 million from fiscal year 2021 to 2022. We expect the water meter upgrades to continue generating more revenue for the Authority and minimize unbilled consumption. Management expects the city to continue to grow at a modest pace.

Historically, any wholesale water increases by the City of Tulsa to the JPWA have been passed through by rate increases to the Jenks rate payers when these costs have been increased by the wholesale provider. This has been the long-standing policy practice of the policy bodies to do so. It is anticipated that the City of Tulsa will hold rates

steady over the next 1-2 years. Given that the JPWA does not own its own water supply, rate elasticity is limited. In comparison, sanitary sewer rates have higher elasticity at this time. The remaining enterprise functions have low to moderate rate elasticity.

Because so much of Jenks residential development is relatively new (over three decades), the overall infrastructure quality of water and sanitary sewer systems are considered to be above average at this time. JPWA initiated facility plan studies and evaluations for the Wastewater Treatment Plant and the Sanitary Sewer collection system – lines and lift stations. In December 2019, JPWA issued \$14,660,000 in Utility System Revenue Bonds to fund upgrades to the wastewater treatment plant. As part of this issuance, the outstanding JPWA Series 2012 Utility System Revenue Bonds were retired. The JPWA Utility System Revenue Bonds received a rating of AA from Standard & Poor's Financials Services. As of January 2023, phase one of the improvements at the wastewater treatment plant is at 70% completion, with an August 2023 completion date.

The management of the wastewater treatment plant will change in April 2023 as Veolia North America has communicated their intent to terminate their contract. As a result of a request for proposal process, the JPWA approved a new management contract with USW Utility Group to start April 2023. The new contract will increase expense by about \$350,000 annually, however, it is expected that the new management team will pursue opportunities to reduce operating costs at the plant.

Economic Factors and Next Year's Budget

The primary factors that affect the health of the water enterprise function of the Jenks Public Works Authority are rates and the weather. Rate elasticity is at least partially influenced by overall economic health within the City and by the size of any rate increases. As mentioned previously, it is anticipated that the Tulsa Water System wholesale supplier will hold its rates to the JPWA in place over the next 1-2 years. The JPWA may use this as an opportunity to increase their own rates to increase revenue.

It is anticipated that the emergency medical services rate structure will be increased at a low to moderate level to reflect the continued subsidy of that function metro wide. No other adjustments to rate functions within the JPWA are known or projected at this time.

Weather tends to have a sizable impact on overall water consumption; however, it remains unpredictable. There was less precipitation at the end of the fiscal year, than in the prior fiscal year. The Authority typically has lower water sales during rainy and cool periods, but higher sales during warm and dry periods. No water rate adjustments relative to weather trends are anticipated at this time. Generally, as of 2023, it is estimated that overall rate elasticity for all sources of services is low to moderate.

Operations Concerns and Anticipated Actions - Jenks Aquarium Authority (JAA)

The Jenks Aquarium Authority (JAA) relied heavily on revenue bonds to finance the construction of the Oklahoma Aquarium. As a result, the debt service requirements on an annual basis are relatively large in comparison to the

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organization's operating income. To guarantee the debt service requirement, the Jenks City Council appropriated \$12 million of Tulsa County Vision 2025 sales tax funds to the JAA over a 13-year period.

The Tulsa County Vision 2025 sales tax initiative ended in fiscal year 2016. At that time, the JAA was unable to cover the cost of debt service with operating income. In response, the Jenks Public Works Authority designated a specific revenue stream, industrial water sales, to be restricted for JAA debt service.

Before the COVID-19 pandemic, the JAA experienced substantial growth in four of the five fiscal years, from 2016 to 2019. Operating income (loss) changed from a loss of (\$85,782) to a gain of \$138,383, representing a 261% increase. The COVID-19 pandemic created several challenges for the organization. The facility closed to comply with state executive order 2020-07 on March 16, 2020, and remained closed until May 8, 2020. Spring break and most field trips typically occur during this time. As a result, the JAA missed its sales goals during what is generally one of the busiest periods of the fiscal year, ending the fiscal year (FY2020) with an operating loss of \$602,002. As COVID-19 vaccines became readily available and the economy reopened, the JAA experienced a significant rebound in visitors and admissions, ending fiscal year 2021 with an operating income of \$23,888; a 104% increase from the previous fiscal year. This strength continued into fiscal year 2022 as operating income increased to \$1.67 million; a 6,897% increase from fiscal year 2021.

In the Spring of 2021, the JAA decided to take advantage of the low interest rate environment and issued the \$20,800,000 Jenks Aquarium Authority Revenue Bonds Series 2021. The bonds consist of \$7,275,000 Capital Improvement Revenue Bonds - Tax Exempt Series 2021A and \$13,525,000 Revenue Refunding Bonds - Federally Taxable Series 2021B. The proceeds from the Series 2021B, Revenue Refunding Bonds, are restricted for the refunding of the Jenks Aquarium Authority Refunding Revenue Bonds Series 2014 when the call date is triggered. The proceeds from the Series 2021A, Capital Improvement Revenue Bonds, are for improvements to the aquarium's infrastructure and to its facilities. Management's priority is to relocate and construct a new large animal quarantine building as the current one is in poor shape. The JAA has contracted with a local architect to design the new quarantine building and expects the project to be completed in 2 to 3 years. If funds remain, management plans to improve the facility's roof and emergency back-up generator system.

On May 4, 2021, the Oklahoma Governor signed House Bill (HB) 1566, allowing aquariums (non-profit or governmental entities) to retain the State's portion of sales tax (4.5%) generated from the sale of tickets for admission. These funds are to be used in marketing efforts primarily to out-of-state residents to encourage tourism to the aquarium and Oklahoma. The change was effective November 1, 2021, and generated about \$168,000 for fiscal year 2022. Management expects revenue for fiscal year 2023 to exceed \$220,000.

Management continues to focus heavily on creating new ancillary income opportunities, maximizing operational efficiency, upselling memberships, and creating at least one new exhibit every fiscal year. The JAA's newest exhibit, Amazing Invertebrates (a clownfish and jellyfish exhibit), was completed in November 2021. Management expects the new exhibit will drive an increase in admissions and in anticipation of this, admission and membership prices were increased, effective July 1, 2021. Ticket prices were increased by \$1.00 for all tiers and membership prices were increased by \$5 for individual memberships and by \$10 for the other three tiers.

MANAGEMENT'S DISCUSSION AND ANALYSIS**For the Fiscal Year Ended June 30, 2022****Unaudited**

Although the aquarium has increased operating revenue over the last several years, such growth rates are unlikely to be sustainable after a full fiscal rebound is made. Management remains committed to creating ancillary income opportunities to maximize operating income growth. In December 2021, the JAA Trustees approved the purchase of an 18-seat carousel to be installed in the entry hall of the aquarium. The carousel was installed and in operation by the middle of October 2022, generating \$50,000+ in sales over the last three months (November 2022 – January 2023). Revenue projections, on the conservative side, anticipate about \$200,000 in ride sales and a payback period of 5 years.

Additionally, a proposed 325,000 square foot Simon Premium Outlet Mall is planned to be constructed on 50 acres just south of the Oklahoma Aquarium on the south side of the Creek Turnpike. Unfortunately, the COVID-19 pandemic halted construction, but the City of Jenks remained in communication with representatives from Simon. Simon restarted construction this month (February 2023) and expects to open Summer 2024. Once it is open, it is anticipated that millions of additional people will visit the City of Jenks and drive within proximity to the Oklahoma Aquarium. Potentially, this additional traffic will increase the overall gate admissions at the facility.

Economic Outlook

The three core markets for the Oklahoma Aquarium are the Tulsa, Oklahoma metropolitan area, the Oklahoma City metropolitan area, and the Springdale/Bentonville, Arkansas metropolitan area. Other geographic markets include South and Southeast Kansas, Southwest Missouri, and North Central Texas. The Aquarium is attracting significant attendance from all these areas, and it is anticipated that these markets offer substantial additional opportunities for revenue growth.

The region enjoys relatively low unemployment. Individual and family income growth is expected increase if the labor market remains tight. This will translate into modest growth for the organization in the absence of dramatic benefits from marketing or other programming efforts. The Oklahoma Aquarium remains a major cultural, recreational, entertainment, and educational point of destination for the Tulsa metropolitan area, the state of Oklahoma, and the Northeast Oklahoma multi-state region. Greater market penetration should be feasible regardless of slow to moderate overall economic growth in these geographic areas.

Contacting the City's Financial Management

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Finance Director's office at P.O. Box 2007, Jenks, OK 74037 or phone at (918) 299-5883.

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City of Jenks
Statement of Net Position
June 30, 2022

	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash and cash equivalents	\$ 28,931,258	\$ 36,921,137	\$ 65,852,395
Investments	29,062,731	16,925,391	45,988,122
Internal balances	341,842	(341,842)	-
Interest receivable	9,361	26,930	36,291
Accounts receivable, net of allowance	358	2,268,392	2,268,750
Court fine receivable, net of allowance	184,807	-	184,807
Due from other governments	2,115,958	183,263	2,299,221
Net pension asset	2,063,575	-	2,063,575
Capital assets:			
Land and construction in progress	20,436,889	13,006,395	33,443,284
Other capital assets, net of depreciation	55,829,029	29,032,238	84,861,267
 Total assets	 <u>138,975,808</u>	 <u>98,021,904</u>	 <u>236,997,712</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred amount on refunding	-	1,331,849	1,331,849
Deferred amount on OPEB	25,896	57,025	82,921
Deferred amount on asset retirement obligation	-	3,224,334	3,224,334
Deferred amounts related to pensions	1,523,198	-	1,523,198
Total deferred outflows	<u>1,549,094</u>	<u>4,613,208</u>	<u>6,162,302</u>
LIABILITIES			
Accounts payable	525,699	2,886,909	3,412,608
Accrued payroll liabilities	20,614	7,507	28,121
Accrued interest payable	919,726	311,536	1,231,262
Due to other governments	52,118	-	52,118
Due to bondholders	-	720,610	720,610
Unearned revenue	2,075,516	341,731	2,417,247
Long-term liabilities:			
Due within one year	2,234,876	1,317,338	3,552,214
Due in more than one year	33,708,113	36,984,837	70,692,950
Total OPEB liability	80,523	97,256	177,779
Asset retirement obligation	-	3,570,000	3,570,000
Net pension liability	2,489,136	-	2,489,136
Total liabilities	<u>42,106,321</u>	<u>46,237,724</u>	<u>88,344,045</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred amounts related to OPEB	111,020	129,310	240,330
Deferred amounts related to pensions	3,722,109	-	3,722,109
Total deferred inflows	<u>3,833,129</u>	<u>129,310</u>	<u>3,962,439</u>
NET POSITION			
Net investment in capital assets	59,884,261	23,561,972	83,446,233
Restricted for:			
Capital projects	4,683,328	-	4,683,328
Debt service	3,185,843	477,215	3,663,058
Streets	1,387,130	-	1,387,130
Culture and recreation	536,647	-	536,647
Public safety	919,745	-	919,745
Pension	443,089	-	443,089
Economic development	5,851,877	-	5,851,877
Vision projects	6,051,309	-	6,051,309
TIF projects	596,856	-	596,856
Unrestricted	11,045,367	32,228,891	43,274,258
Total net position	<u>\$ 94,585,452</u>	<u>\$ 56,268,078</u>	<u>\$ 150,853,530</u>

City of Jenks
Statement of Activities
For the Year Ended June 30, 2022

Functions/Programs	Expenses	Indirect Expense Allocation	Program Revenue			Net (Expense) Revenue and Changes in Net Position		
			Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government		
						Governmental Activities	Business-type Activities	Total
Primary government								
Governmental activities:								
General government	\$ 1,719,001	\$ -	\$ 708,131	\$ 28,720	\$ -	\$ (982,150)	\$ -	\$ (982,150)
Public safety	6,814,532	-	144,789	397,654	-	(6,272,089)	-	(6,272,089)
Streets	3,526,071	-	-	249,162	2,602,197	(674,712)	-	(674,712)
Economic development	1,762,853	-	-	-	-	(1,762,853)	-	(1,762,853)
Culture and recreation	679,359	-	132,730	-	(237,421)	(784,050)	-	(784,050)
Interest on long-term debt	1,689,175	-	-	-	-	(1,689,175)	-	(1,689,175)
Total governmental activities	16,190,991	-	985,650	675,536	2,364,776	(12,165,029)	-	(12,165,029)
Business-type activities								
Water	7,843,629	2,643,868	11,261,800	-	722,716	-	1,497,019	1,497,019
Wastewater	2,477,006	625,384	2,663,882	-	714,689	-	276,181	276,181
Sanitation	1,592,071	387,573	1,650,904	-	-	-	(328,740)	(328,740)
Stormwater	105,365	-	-	-	588,960	-	483,595	483,595
Aquarium	6,269,567	-	7,234,579	299,255	142,093	-	1,406,360	1,406,360
General Operations	3,656,825	(3,656,825)	-	-	-	-	-	-
Total business-type activities	21,944,463	-	22,811,165	299,255	2,168,458	-	3,334,415	3,334,415
Total primary government	\$ 38,135,454	\$ -	\$ 23,796,815	\$ 974,791	\$ 4,533,234	(12,165,029)	3,334,415	(8,830,614)
General revenues:								
Taxes:								
Sales and use taxes						12,791,451	-	12,791,451
Property taxes						3,826,616	-	3,826,616
Franchise and public service taxes						1,274,074	-	1,274,074
Hotel/motel taxes						85,765	-	85,765
Tax apportionment revenue						1,795,275	-	1,795,275
E-911 taxes						202,372	-	202,372
Intergovernmental revenue not restricted to specific programs						140,968	-	140,968
Investment income						(378,746)	(192,833)	(571,579)
Miscellaneous						544,949	722,903	1,267,852
Transfers - Internal activity						(487,017)	487,017	-
Total general revenues and transfers						19,795,707	1,017,087	20,812,794
Change in net position						7,630,678	4,351,502	11,982,180
Net position - beginning						86,954,774	51,916,576	138,871,350
Net position - ending						\$ 94,585,452	\$ 56,268,078	\$ 150,853,530

**City of Jenks
Balance Sheet
Governmental Funds
June 30, 2022**

	General Fund	Sinking Fund	2020 GO Bond Issue	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 5,008,841	\$ 3,095,156	\$ 4,424,710	\$ 16,402,551	\$ 28,931,258
Investments	859,629	-	14,800,637	13,402,465	29,062,731
Accrued interest receivable	4,799	-	-	4,562	9,361
Due from other funds	-	-	-	342,022	342,022
Due from other governments	1,811,357	254,307	-	50,294	2,115,958
Accounts receivable	358	-	-	-	358
Court fines receivable, net	184,807	-	-	-	184,807
Total assets	<u>\$ 7,869,791</u>	<u>\$ 3,349,463</u>	<u>\$ 19,225,347</u>	<u>\$ 30,201,894</u>	<u>\$ 60,646,495</u>
LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 327,065	\$ -	\$ -	\$ 219,248	\$ 546,313
Accrued interest payable	-	204,505	-	-	204,505
Due to other funds	180	-	-	-	180
Due to other governments	52,118	-	-	-	52,118
Unearned revenue	2,075,516	-	-	-	2,075,516
Total liabilities	<u>2,454,879</u>	<u>204,505</u>	<u>-</u>	<u>219,248</u>	<u>2,878,632</u>
Deferred Inflow of Resources:					
Unavailable revenue	<u>168,449</u>	<u>212,755</u>	<u>-</u>	<u>4,184</u>	<u>385,388</u>
Fund balances:					
Restricted	859,629	2,828,680	19,225,347	20,022,708	42,936,364
Committed	-	-	-	4,962,801	4,962,801
Assigned	3,006,089	103,523	-	4,992,953	8,102,565
Unassigned	1,380,745	-	-	-	1,380,745
Total fund balances	<u>5,246,463</u>	<u>2,932,203</u>	<u>19,225,347</u>	<u>29,978,462</u>	<u>57,382,475</u>
Total liabilities, deferred inflows and fund balances	<u>\$ 7,869,791</u>	<u>\$ 3,349,463</u>	<u>\$ 19,225,347</u>	<u>\$ 30,201,894</u>	<u>\$ 60,646,495</u>

City of Jenks
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position
June 30, 2022

Fund Balance - Net Position Reconciliation: \$ 57,382,475

Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not current financial resources and therefore are not reported in the funds, net of accumulated depreciation of \$32,398,876 76,265,918

Other long-term assets and deferrals are not available to pay for current period expenditures and therefore are deferred or not reported in the funds:

OPEB deferred outflows	25,896
Pension related deferred outflows of resources	1,523,198
Unavailable revenue	385,388
Net pension asset	2,063,575
	<u>3,998,057</u>

Certain long-term liabilities are not due and payable from current financial resources and therefore they, along with certain deferred inflows, are not reported in the funds:

Accrued interest payable	(715,221)
Notes payable	(399,279)
General obligation bond	(34,800,000)
Unamortized premium on general obligation bonds	(407,725)
Net pension liability	(2,489,136)
Pension related deferred inflows of resources	(3,722,109)
Total OPEB liability	(80,523)
OPEB related deferred inflows of resources	(111,020)
Accrued compensated absences	(335,985)
	<u>(43,060,998)</u>

Net Position of Governmental Activities in the Statement of Net Position \$ 94,585,452

City of Jenks
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2022

	General Fund	Sinking Fund	2020 GO Bond Issue	Other Governmental Funds	Total Governmental Funds
REVENUES					
Taxes	\$ 14,272,160	\$ 3,709,050	\$ -	\$ 2,083,412	\$ 20,064,622
Intergovernmental	616,922	-	-	315,761	932,683
Charges for services	117,899	-	-	-	117,899
Fines and forfeitures	143,623	-	-	-	143,623
Licenses and permits	533,263	-	-	132,730	665,993
Investment income	(13,240)	(2,303)	(203,679)	(127,899)	(347,121)
Miscellaneous	229,923	-	-	241,057	470,980
Total revenues	<u>15,900,550</u>	<u>3,706,747</u>	<u>(203,679)</u>	<u>2,645,061</u>	<u>22,048,679</u>
EXPENDITURES					
Current:					
General government	3,684,991	2,400	-	582,603	4,269,994
Public safety	6,390,388	-	-	220,143	6,610,531
Urban development	1,148,882	-	-	1,436,001	2,584,883
Streets	-	-	-	28,565	28,565
Culture and recreation	449,649	-	-	128,160	577,809
Capital Outlay	-	-	385,295	1,322,596	1,707,891
Debt Service:					
Principal	-	2,165,000	-	306,577	2,471,577
Interest	-	1,266,655	-	20,132	1,286,787
Total expenditures	<u>11,673,910</u>	<u>3,434,055</u>	<u>385,295</u>	<u>4,044,777</u>	<u>19,538,037</u>
Excess (deficiency) of revenues over expenditures	<u>4,226,640</u>	<u>272,692</u>	<u>(588,974)</u>	<u>(1,399,716)</u>	<u>2,510,642</u>
OTHER FINANCING SOURCES (USES)					
Transfers in	7,614,293	-	-	16,075,194	23,689,487
Transfers out	(24,797,903)	-	-	(570,393)	(25,368,296)
Total other financing sources (uses)	<u>(17,183,610)</u>	<u>-</u>	<u>-</u>	<u>15,504,801</u>	<u>(1,678,809)</u>
Net change in fund balances	(12,956,970)	272,692	(588,974)	14,105,085	831,833
Fund balances - beginning	18,203,433	2,659,511	19,814,321	15,873,377	56,550,642
Fund balances - ending	<u>\$ 5,246,463</u>	<u>\$ 2,932,203</u>	<u>\$ 19,225,347</u>	<u>\$ 29,978,462</u>	<u>\$ 57,382,475</u>

City of Jenks

**Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities
For the Year Ended June 30, 2022**

Changes in Fund Balance - Changes in Net Position Reconciliation: \$ 831,833

Amounts reported for Governmental Activities in the Statement of Activities are different because:

Governmental funds report outlays for capital assets as expenditures while governmental activities report depreciation and amortization expense to allocate those expenditures over the life of the assets:

Capital asset purchases capitalized	4,577,600
Book value of disposed capital assets	(56,977)
Contributed capital	2,364,776
Capital assets transferred from business-type activities	1,399,842
Capital assets transferred to business-type activities	(208,050)
Depreciation expense	(4,377,087)
	<u>3,700,104</u>

Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds:

Change in unavailable revenue	87,107
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In the Statement of Activities, the net cost of pension benefits earned is calculated and reported as pension expense. The fund financial statements report pension contributions as pension expenditures. This amount represents the difference between pension contributions and calculated pension expense.

954,003

Debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position:

Principal payment on G.O. bonds payable	2,165,000
Principal payment on notes payable	306,577
Bond premium amortization	22,239
	<u>2,493,816</u>

Some expenses reported in the Statement of Activities do not require the use of current financial resources and these are not reported as expenditures in governmental funds:

Change in accrued interest payable	(424,627)
Change in total OPEB liability and related deferrals	(4,953)
Change in accrued compensated absences	(6,605)
	<u>(436,185)</u>

Change in net position of governmental activities	<u>\$ 7,630,678</u>
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**City of Jenks
Statement of Net Position
Proprietary Funds
June 30, 2022**

	Enterprise Funds			
	Public Works Authority (Major)	Aquarium Authority (Major)	Industrial Authority (Nonmajor)	Total
ASSETS				
Current assets:				
Cash and cash equivalents	\$ 14,884,959	\$ 3,417,085	\$ 559	\$ 18,302,603
Restricted cash and cash equivalents	9,223,838	8,442,147	-	17,665,985
Investments	13,667,842	3,257,549	-	16,925,391
Interest receivable	20,736	6,194	-	26,930
Accounts receivable, net	2,174,230	86,494	-	2,260,724
Due from other governments	-	190,931	-	190,931
Due from other funds	786,129	-	-	786,129
Total current assets	40,757,734	15,400,400	559	56,158,693
Non-current assets:				
Restricted cash and cash equivalents	648,009	304,540	-	952,549
Capital assets:				
Land and other non-depreciable assets	12,121,045	885,350	-	13,006,395
Other capital assets, net of depreciation	16,511,836	12,247,007	273,395	29,032,238
Total non-current assets	29,280,890	13,436,897	273,395	42,991,182
Total assets	70,038,624	28,837,297	273,954	99,149,875
DEFERRED OUTFLOWS OF RESOURCES				
Deferred outflows related to OPEB	9,902	47,123	-	57,025
Deferred amount on refunding	-	1,331,849	-	1,331,849
Deferred amount on asset retirement obligation	3,224,334	-	-	3,224,334
Total deferred outflows	3,234,236	1,378,972	-	4,613,208
LIABILITIES				
Current liabilities:				
Accounts payable	2,531,662	242,159	-	2,773,821
Accrued payroll liabilities	1,940	119,255	-	121,195
Due to other funds	485,007	642,964	-	1,127,971
Accrued interest payable	67,338	244,198	-	311,536
Unearned revenue	-	341,731	-	341,731
Current portion of:				
Due to depositors	72,001	-	-	72,001
Revenue bonds payable	560,000	715,000	-	1,275,000
Accrued compensated absences	15,815	26,523	-	42,338
Total current liabilities	3,733,763	2,331,830	-	6,065,593
Non-current liabilities:				
Due to depositors	648,009	-	-	648,009
Total OPEB liability	36,602	60,654	-	97,256
Revenue bonds payable, net	16,507,690	20,307,795	-	36,815,485
Asset retirement obligation	3,570,000	-	-	3,570,000
Accrued compensated absences	63,260	106,092	-	169,352
Total non-current liabilities	20,825,561	20,474,541	-	41,300,102
Total liabilities	24,559,324	22,806,371	-	47,365,695
DEFERRED INFLOWS OF RESOURCES				
Deferred inflows related to OPEB	46,472	82,838	-	129,310
NET POSITION				
Net investment in capital assets	20,233,893	3,054,684	273,395	23,561,972
Restricted for debt service	415,797	61,418	-	477,215
Unrestricted	28,017,374	4,210,958	559	32,228,891
Total net position	\$ 48,667,064	\$ 7,327,060	\$ 273,954	\$ 56,268,078

City of Jenks
Statement of Revenues, Expenses and Changes in Fund Net Position
Proprietary Funds
For the Year Ended June 30, 2022

	Enterprise Funds			Total
	Public Works Authority (Major)	Aquarium Authority (Major)	Industrial Authority (Nonmajor)	
REVENUES				
Water charges	\$ 11,233,652	\$ -	\$ -	\$ 11,233,652
Sewer charges	2,570,038	-	-	2,570,038
Sanitation	1,650,904	-	-	1,650,904
Licenses and permits	121,993	-	-	121,993
Aquarium charges:				
Fees	-	5,710,126	-	5,710,126
Catering	-	276,684	-	276,684
Gift shop	-	569,593	-	569,593
Other charges	-	678,176	-	678,176
Miscellaneous	658,565	122,992	-	781,557
Total operating revenues	<u>16,235,152</u>	<u>7,357,571</u>	<u>-</u>	<u>23,592,723</u>
OPERATING EXPENSES				
General and administrative	2,589,081	-	-	2,589,081
Economic development	557,693	-	-	557,693
Cultural and recreational	75,991	-	-	75,991
Water service	7,134,254	-	-	7,134,254
Sewer service	1,911,188	-	-	1,911,188
Solid waste service	1,592,071	-	-	1,592,071
Stormwater drainage	252,823	-	-	252,823
Aquarium operations	-	4,730,395	-	4,730,395
Depreciation expense	1,075,820	955,723	17,218	2,048,761
Total operating expenses	<u>15,188,921</u>	<u>5,686,118</u>	<u>17,218</u>	<u>20,892,257</u>
Operating income (loss)	<u>1,046,231</u>	<u>1,671,453</u>	<u>(17,218)</u>	<u>2,700,466</u>
NON-OPERATING REVENUES (EXPENSES)				
Investment income	(149,261)	(43,572)	-	(192,833)
Grants and Contributions	-	183,056	-	183,056
Miscellaneous	36,154	4,636	-	40,790
Gain on disposal of capital assets	16,755	-	-	16,755
Transfer capital assets to governmental activities	(1,387,340)	(12,502)	-	(1,399,842)
Interest expense and fiscal charges	(468,758)	(583,449)	-	(1,052,207)
Total non-operating revenue (expenses)	<u>(1,952,450)</u>	<u>(451,831)</u>	<u>-</u>	<u>(2,404,281)</u>
Income (loss) before contributions and transfers	(906,219)	1,219,622	(17,218)	296,185
Capital contributions	2,234,415	142,093	-	2,376,508
Transfers in	10,682,424	-	-	10,682,424
Transfers out	(9,003,615)	-	-	(9,003,615)
Change in net position	<u>3,007,005</u>	<u>1,361,715</u>	<u>(17,218)</u>	<u>4,351,502</u>
Total net position - beginning	45,660,059	5,965,345	291,172	51,916,576
Total net position - ending	<u>\$ 48,667,064</u>	<u>\$ 7,327,060</u>	<u>\$ 273,954</u>	<u>\$ 56,268,078</u>

City of Jenks
Statement of Cash Flows
Proprietary Funds
For the Year Ended June 30, 2022

	Enterprise Funds			
	Public Works Authority (Major)	Aquarium Authority (Major)	Industrial Authority (Nonmajor)	Total Enterprise Funds
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts from customers	\$ 15,948,527	\$ 7,384,707	\$ -	\$ 23,333,234
Payments to suppliers	(10,277,795)	(2,319,075)	-	(12,596,870)
Payments to employees	(2,591,763)	(2,236,586)	-	(4,828,349)
Receipts of customer meter deposits	182,635	-	-	182,635
Refunds of customer meter deposits	(104,270)	-	-	(104,270)
Interfund receipts/payments	79,115	(79,115)	-	-
Net cash provided by operating activities	3,236,449	2,749,931	-	5,986,380
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES				
Transfers from other funds	10,682,424	-	-	10,682,424
Transfers to other funds	(9,003,615)	-	-	(9,003,615)
Net cash provided by noncapital financing activities	1,678,809	-	-	1,678,809
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES				
Purchases of capital assets	(7,830,471)	(1,382,124)	-	(9,212,595)
Capital contributions	-	142,093	-	142,093
Capital assets purchased for and transferred to governmental activities	(1,112,368)	-	-	(1,112,368)
Proceeds from sale of capital assets	22,499	-	-	22,499
Principal paid on capital debt	(520,000)	(225,000)	-	(745,000)
Interest and fiscal agent fees paid on capital debt	(500,560)	(329,181)	-	(829,741)
Net cash (used in) capital and related financing activities	(9,940,900)	(1,794,212)	-	(11,735,112)
CASH FLOWS FROM INVESTING ACTIVITIES				
Sale of investments	(3,717,748)	(354,455)	-	(4,072,203)
Interest and dividends	73,509	(25,133)	-	48,376
Net cash (used in) investing activities	(3,644,239)	(379,588)	-	(4,023,827)
Net decrease in cash and cash equivalents	(8,669,881)	576,131	-	(8,093,750)
Balances - beginning of year	33,426,687	11,587,641	559	45,014,887
Balances - end of year	\$ 24,756,806	\$ 12,163,772	\$ 559	\$ 36,921,137
Reconciliation to Statement of Net Position:				
Cash and cash equivalents	\$ 14,884,959	\$ 3,417,085	\$ 559	\$ 18,302,603
Restricted cash and cash equivalents - current	9,223,838	8,442,147	-	17,665,985
Restricted cash and cash equivalents - noncurrent	648,009	304,540	-	952,549
Total cash and cash equivalents, end of year	\$ 24,756,806	\$ 12,163,772	\$ 559	\$ 36,921,137

City of Jenks
Statement of Cash Flows
Proprietary Funds
For the Year Ended June 30, 2022

	Enterprise Funds			
	Public Works Authority (Major)	Aquarium Authority (Major)	Industrial Authority (Nonmajor)	Total Enterprise Funds
Reconciliation of operating income (loss) to net cash provided by operating activities:				
Operating income (loss)	\$ 1,046,231	\$ 1,671,453	\$ (17,218)	\$ 2,700,466
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:				
Depreciation expense	1,075,820	955,723	17,218	2,048,761
Grants and contributions	-	183,056	-	183,056
Miscellaneous income	36,154	4,636	-	40,790
Change in assets, liabilities, and deferrals:				
Due from other funds	(64,050)	(380,237)	-	(444,287)
Due from other governments	-	(188,606)	-	(188,606)
Accounts receivable	(322,779)	(13,031)	-	(335,810)
Total OPEB liability	(23,062)	9,724	-	(13,338)
OPEB deferred inflows	23,783	35,393	-	59,176
OPEB deferred outflows	1,874	(38,299)	-	(36,425)
Accounts payable	1,083,889	126,525	-	1,210,414
Accrued payroll payable	(4,570)	14,492	-	9,922
Change in asset retirement obligation and related deferral	119,000	-	-	119,000
Due to other funds	143,165	301,122	-	444,287
Unearned revenue	-	41,081	-	41,081
Deposits subject to refund	78,365	-	-	78,365
Accrued compensated absences	42,629	26,899	-	69,528
Net cash provided by operating activities	\$ 3,236,449	\$ 2,749,931	\$ -	\$ 5,986,380
Noncash activities:				
Contributed capital assets	\$ 2,234,415	\$ 142,093	\$ -	\$ 2,376,508
Capital assets transferred to governmental activities	(1,387,340)	(12,502)	-	\$ (1,399,842)

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Jenks, Oklahoma (the "City") complies with accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies established in GAAP and used by the City are discussed below.

A. Reporting Entity

The City's financial reporting entity is comprised of the following:

Primary Government:	City of Jenks
Component Units:	Jenks Public Works Authority
	Jenks Aquarium Authority
	Jenks Industrial Authority

In determining the financial reporting entity, the City complies with the provisions of GASB No. 14, *The Financial Reporting Entity*, and GASB Statement No. 61, *The Financial Reporting Entity: Omnibus, an amendment of GASB Statements No. 14 and No. 34*, and includes all component units of which the City is fiscally accountable.

The component units listed above are Public Trusts established pursuant to Title 60 of Oklahoma State law. A Public Trust (Authority) has no taxing power. The Authority is generally created to finance City services through issuance of revenue bonds or other non-general obligation debt and to enable the City Council to delegate certain functions to the governing body (Trustees) of the Authority. The Authority generally retains title to assets which are acquired or constructed with Authority debt or other Authority generated resources. In addition, the City has leased certain existing assets at the creation of the Authority to the Trustees on a long-term basis. The City, as beneficiary of the Public Trust, receives title to any residual assets when a Public Trust is dissolved.

Blended Component Units/Trusts:

The Jenks Public Works Authority (JPWA) was created pursuant to a Trust Indenture, for the benefit of the City of Jenks, Oklahoma. JPWA was established to acquire, construct, develop, equip, operate, maintain, repair, enlarge and remodel water and sanitary sewer facilities for the City of Jenks. The water, sanitary sewer and solid waste disposal systems owned by the City have been leased to JPWA until such date that all indebtedness of the Authority is retired or provided for. JPWA is a public trust and an agency of the State of Oklahoma under Title 60, Oklahoma Statutes 1991, Section 176, et seq., and is governed by a board consisting of seven trustees identical with the City Council. JPWA is exempt from State and Federal Income taxes. Any issuances of debt by the JPWA requires a 2/3rd approval of the City Council. The management of the City and the Trust is the same. JPWA is reported as an enterprise fund.

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

A. Reporting Entity (Continued)

The Jenks Aquarium Authority (JAA) is a public trust created under and pursuant to the provisions of Title 60, Oklahoma Statutes 1991, Section 176, et seq., for the use and benefit of the City of Jenks, Oklahoma. The JAA was created to finance, develop and operate the Oklahoma Aquarium. Four City Council members and three members of the Oklahoma Aquarium Foundation serve as the governing body (Trustees). JAA is exempt from State and Federal Income taxes. Any issuances of debt by the JAA requires a 2/3rd approval of the City Council. The management of the City and the Trust is the same. JAA is reported as an enterprise fund.

The Jenks Industrial Authority (JIA) is a public trust created under and pursuant to the provisions of Title 60, Oklahoma Statutes 1991, Section 176, et seq., for the use and benefit of the City of Jenks, Oklahoma. JIA was created to promote the development of industry and to provide additional employment in the Jenks, Oklahoma area. JIA is governed by a board consisting of seven trustees identical with the City Council. JIA is exempt from State and Federal Income taxes. Any issuances of debt by the JIA requires a 2/3rd approval of the City Council. The management of the City and the Trust is the same. JIA is reported as an enterprise fund.

B. 1. Basis of Presentation

Government-Wide Financial Statements:

The statement of net position and statement of activities display information about the City as a whole including component units. They include all financial activities of the reporting entity. Eliminations have been made to minimize the double reporting of transactions involving internal activities. Individual funds are not displayed in these statements. Instead, the statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

The statement of activities presents a comparison between the expenses and program revenues directly associated with the different governmental functions and business-type activities to arrive at the net revenue or expense of the function or activity prior to the use of taxes and other general revenues. Program revenues include (1) fees, fines, and service charges generated by the program or activity, (2) operating grants and contributions that are restricted to meeting the operational requirements of the program or activity, and (3) capital grants and contributions that are restricted to meeting the capital requirements of the program or activity.

Fund Financial Statements:

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be separate accounting entities. Each fund is accounted for by providing a separate set of self-balancing accounts which constitute its assets, deferred inflows of resources, liabilities, deferred outflows of resources, or fund equity, revenues, and expenditures/expenses. Funds are organized into two major categories: governmental and proprietary. The City presently has no fiduciary funds. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the City or meets the following criteria:

- a. Total assets plus deferred outflows of resources, liabilities plus deferred inflows of resources, revenues or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type.

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. 1. Basis of Presentation (Continued)

b. Total assets plus deferred outflows of resources, liabilities plus deferred inflows of resources, revenues or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

c. A fund that does not meet the criteria of (a) and (b), but for which management has determined is of such significance to be reported as a major fund.

All remaining governmental and enterprise funds not meeting the above criteria are aggregated and reported as nonmajor funds. The funds of the financial reporting entity are described below:

The following are the City's major governmental funds:

General Fund – is the general operating fund of the City. It accounts and reports for all financial resources not required to be reported in another fund. It also includes the following accounts that do not meet the qualifications to be reported as another governmental fund type:

Riverwalk Improvement District – remaining balance represents leftover funds from the Riverwalk Improvement District project whereby expenses were paid from another fund and reimbursements were received from the Muscogee (Creek) Nation Riverwalk for development expenses and related debt service payments and administration fees. This fund was closed out this fiscal year by transferring remaining funds to newly create Capital Reserve fund.

Economic Development – accounts for a \$3 million court-assessed judgment with Green Country for a lease permit fee and yearly transfers assigned to economic development expenses.

City Risk Management – accounts for insurance reimbursements and transfers assigned for risk management expenses.

Municipal Court – accounts for fines, bonds, and other assets held for distribution to the General Fund and others.

Sinking Fund – a debt service fund that accounts for and reports ad valorem taxes levied by the City for use in retiring court-assessed judgments and general obligation bonds and their related interest expense.

2020 GO Bond Issue – accounts for the proceeds of the 2020 Bond Issue for the construction, reconstruction, improvement and repair of streets within the City.

Other governmental funds of the City that are considered non-major funds include:

Special Revenue Funds – account for specific revenue sources that are restricted or committed to expenditures for specific purposes. The following are the City's Special Revenue Funds:

Street and Alley – Accounts for revenues received from gasoline excise tax, motor vehicle tax and expenditures made for street maintenance and operations.

Police Seizure - Accounts for revenues received from drug seizures. All monies and property received must be used for law enforcement purposes only.

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. 1. Basis of Presentation (Continued)

Park Recreation Funds – Accounts for fees on new residents to be used for parks and recreation expenses in accordance with enabling legislation in Article 4, Section 15-4-1 of the City Code.

Senior Citizens – Accounts for donations and fund raising revenues to be used for the benefit of senior citizens.

Home Rebate – Accounts for \$200 of residential development recreation fee and \$300 of plant development fee revenue to be used to provide \$500 home rebates to qualifying first resident home-buyers. This program ceased in 1994. Any remaining funds should be paid to the Parks Recreation Fund (40%) and the JPWA Wastewater Treatment Plant Fund (60%). This fund was closed during the fiscal year and the remaining balance was transferred accordingly.

Skyline Improvement – Accounts for revenues received from development fees assessed to property owners to be used to reimburse the city for its costs to connect utilities for those property owners. This fund was closed out this fiscal year.

Economic Development Accommodation – Accounts for 87.5% of accommodation tax to be used for economic development.

Vision Sales Tax – Accounts for a .55 cents sales taxes approved by the voters as outlined in Ordinance No. 1392, in effect for 15 years from January 1, 2017. The funds are to be used for specific capital projects to include Jenks/Tulsa Arkansas River Low Water Dam Project, constructing roads and road maintenance, park improvements and construction, sidewalks and trails, upgrades to stormwater and sewer infrastructure.

TIF District #3 – Accounts for tax increment revenues to be used for TIF projects within District #3

TIF District #4 – Accounts for tax increment revenues to be used for TIF projects within District #4

E-911 - Accounts for revenues received from tariff rates on base line telephone charges and expenditures for operations and maintenance of the E-911 system.

TIF District #1 – Accounts for tax increment revenues to be used for TIF projects within District #1

Police General Receipts – Accounts for donations and juvenile fine revenue to be used for juveniles expenses in accordance with an agreement with Oklahoma District Court in Tulsa County,

TIF District #2 – Accounts for tax increment revenues to be used for TIF projects within District #2.

Jenks Economic Development Authority – Accounts to support and promote economic development and commerce to foster economic growth and stability within the City.

City Stabilization Reserve- Accounts for receiving, holding and accounting for amounts designated as stabilization reserves. The minimum amount to be contained in this fund is 30% of budgeted annual non-capital operating expenses for each of the Funds contributing stabilization reserves.

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. 1. Basis of Presentation (Continued)

Capital Projects Funds – which accounts for and reports resources that are restricted, committed, or assigned to expenditure for the acquisition or construction of major capital facilities, other than those activities financed by proprietary activities or held in trust for individuals, private organizations or other governments. Capital Project Funds of the City include:

1978 Sanitary Sewer, 2002 GO Bond, 1991 GO Bond, 1998 Roadway Improvement, 2014 GO Bond, Fire Suppression Fund, CDBG Fund, 2010 GO Bond, Radio Communications, 2006 GO Bond, Uniformed Patrol Vehicles and City Capital Reserve.

PROPRIETARY FUNDS

Proprietary funds include enterprise funds. Enterprise funds are used to account for business-like activities provided to the general public. Internal service funds are used to account for business-like activities provided and charged to other funds or entities within the reporting entity. These activities are financed primarily by user charges and the measurement of financial activity focuses on net income measurement similar to the private sector. The reporting entity includes the following enterprise funds:

Jenks Public Works Authority (major fund) – accounts for the operations of providing public works (water, sewer and sanitation) to the City.

Jenks Aquarium Authority (major fund) – accounts for the operations of the Oklahoma Aquarium.

Jenks Industrial Authority (non-major fund) – accounts for promotion of the development of industry and provides additional employment in the Jenks, Oklahoma area.

B. 2. Measurement Focus and Basis of Accounting

Measurement focus is a term used to describe **how** transactions are recorded within the financial statements. Basis of accounting refers to **when** transactions are recorded regardless of the measurement focus applied.

Measurement Focus

Government-wide and Proprietary Fund Financial Statements

In the government-wide Statement of Net Position and the Statement of Activities, and the proprietary fund statements, the “*economic resources*” measurement focus is applied. The accounting objectives of this measurement focus are the determination of operating income, changes in net position (or cost recovery), financial position and cash flows. All assets, deferred outflows of resources, liabilities, and deferred inflows of resources (whether current or noncurrent, financial or nonfinancial) associated with their activities are reported. Fund equity is classified as net position.

Governmental Fund Financial Statements

In the governmental fund financial statements, a “*current financial resources*” measurement focus is applied. Under this focus, only current financial assets, deferred outflows of resources, liabilities, and deferred inflows of resources are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. 2. Measurement Focus and Basis of Accounting (Continued)

Basis of Accounting

Government-wide and Proprietary Fund Financial Statements

In the government-wide Statement of Net Position and Statement of Activities, and the proprietary fund financial statements, the accrual basis of accounting is applied. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, deferred outflows of resources, liabilities and deferred inflows of resources resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

Governmental Fund Financial Statements

In the governmental fund financial statements, the modified accrual basis of accounting is applied. Under this modified accrual basis of accounting, revenues are recognized when “measurable and available”. Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The City has defined “available” as collected within 60 days after year end. Sales and use taxes, franchise taxes, hotel/motel taxes, court fines and interest are considered susceptible to accrual. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general long-term debt principal and interest, claims and judgments, and accrued compensated absences, which are recorded as expenditures to the extent they have matured. Proceeds of general long-term debt, bond premiums, and capital leases are reported as other financial sources.

C. Assets, Deferred Outflows, Liabilities, Deferred Inflows and Equity

1. Deposits and Investments

Oklahoma Statutes authorize the City to invest in certificates of deposit, repurchase agreements, passbooks, bankers' acceptances, and other available bank investments provided that all deposits are fully covered by approved securities pledged to secure those funds. In addition, the City can invest in direct debt securities of the United States unless law expressly prohibits such an investment.

For financial statement presentation and for purposes of the statement of cash flows, the City's cash and cash equivalents are considered to be cash on hand, demand deposits and certificates of deposit with original maturity date of three months or less. Debt instruments with a maturity date of more than three months from date of purchase are considered to be investments. Investments are stated at fair value.

2. Restricted Cash and Investments

The restricted bond fund cash and investments are the result of financial requirements of bond issues and consist of funds held in Bond Fund Reserve Accounts, Bond Fund Principal Accounts, Bond Fund Interest Accounts, Construction Accounts, and Sales Tax Revenue Accounts. Under the terms and provisions of the Bond Indenture, these special accounts and reserve funds are maintained with the Trustee bank for the benefit of the holders of the bonds and are not subject to lien or attachment by any other creditors. These accounts and reserve funds are to be maintained so long as any bonds are outstanding. Monies contained in the accounts and reserve funds held by the Trustee are required to be continuously invested in authorized securities that mature not later than the respective dates when the funds shall be required for the purpose intended by the trust indenture.

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Assets, Deferred Outflows, Liabilities, Deferred Inflows and Equity (Continued)

3. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

4. Internal and Interfund Balances and Activities

In the process of aggregating the financial information for the government-wide financial statements, some amounts reported as interfund activity and balances in the fund financial statements have been eliminated or reclassified.

Government-Wide Financial Statements:

Interfund activity and balances, if any, are eliminated or reclassified in the government-wide financial statements as follows:

Internal balances - amounts reported in the fund financial statements as interfund receivables and payables are eliminated in the governmental and business-type activities columns of the statement of net position, except for the net residual amounts due between governmental and business-type activities, which are reported as Internal Balances.

Internal activities - amounts reported as interfund transfers in the fund financial statements are eliminated in the government-wide statement of activities except for the net amount of transfers between governmental and business-type activities, which are reported as Transfers - Internal Activities. The effect of interfund services between funds are not eliminated in the statement of activities.

Fund Financial Statements:

Interfund activity, if any, within and among the governmental and proprietary fund categories is reported as follows in the fund financial statements:

1. Interfund loans - amounts provided with a requirement for repayment are reported as interfund receivables and payables.
2. Interfund services - sales or purchases of goods and services between funds are reported as revenues and expenditures/expenses.
3. Interfund reimbursements - repayments from funds responsible for certain expenditures/expenses to the funds that initially paid for them are not reported as reimbursements but as adjustments to expenditures/expenses in the respective funds.
4. Interfund transfers - flow of assets from one fund to another where repayment is not expected are reported as transfers in and out.

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Assets, Deferred Outflows, Liabilities, Deferred Inflows and Equity (Continued)

5. Receivables

Material receivables in governmental funds and governmental activities include revenue accruals such as sales tax, franchise tax, grants, property tax, and police fines since they are usually both measurable and available. Property tax and police fines are reported net of allowances for uncollectible accounts. Revenue from non-exchange transactions collectible but not available are deferred in accordance with GASB Statement 33 at the fund level.

Proprietary funds and business-type activities material receivables consist of all revenues earned at year-end and not yet received. Billed and unbilled utility accounts receivable comprise the majority of these receivables. They are reported net of allowances for uncollectible accounts.

6. Inventories

Inventories in both governmental funds and proprietary funds normally consist of minimal amounts of expendable supplies held for consumption. The costs of such inventories are recorded as expenditures when purchased rather than when consumed.

7. Capital Assets

General capital assets are those assets not specifically related to activities reported in the proprietary funds. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net position but are not reported in the fund financial statements. Capital assets utilized by the proprietary funds are reported in the business-type activities column of the government-wide statement of net position and in the respective funds. All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair value as of the date received. The City maintains a capitalization threshold of \$5,000 for the governmental and proprietary funds.

The City's infrastructure consists of roads, bridges, culverts, curbs and gutter, streets and sidewalks, drainage system, lighting systems and similar assets that are immovable and of value only to the City. Such infrastructure assets acquired are capitalized in accordance with the requirements of GASB 34. Improvements are capitalized; the costs of normal maintenance and repairs that do not add value to the asset or materially extend an asset's life are not capitalized. Major outlays for capital assets and improvements are capitalized in proprietary funds as projects are constructed.

All reported capital assets are depreciated except for land and construction in progress. Improvements are depreciated over the remaining useful lives of the related capital assets. Useful lives for infrastructure were estimated based on the City's historical records of necessary improvements and replacement.

Depreciation is computed using the straight-line method over the following estimated useful lives:

Description	Governmental Activities Estimated Lives	Business-Type Activities Estimated Lives
Buildings	10 - 40 years	10 - 40 years
Other improvements	5 - 40 years	5 - 40 years
Equipment and vehicles	3 - 30 years	3 - 30 years
Infrastructure	5 - 50 years	5 - 50 years

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Assets, Deferred Outflows, Liabilities, Deferred Inflows and Equity (Continued)

8. Compensated Absences

Employees are granted vacation and sick leave based upon length of employment. For vacation leave, time is accrued each pay period by years of employment. The accrual of vacation leave may not exceed 2 times the number of hours an employee would accrue in 1 year. In the event of separation, the employee is paid for accumulated vacation leave, provided the employee has completed 12 months of employment. For sick leave, time is accrued in the amount of 3.69 hours per pay period. Sick leave may be accumulated to a maximum of 60 days. Upon separation, the employee will not be compensated for unused sick leave, except if an employee has accumulated 20 days of sick leave days (or 160 hours) at the time of separation, then the employee will be compensated for one-fourth (1/4) of those unused sick leave hours at the final hourly rate of pay. The expense and related liability for vacation benefits and sick leave is recorded in the respective funds of the City or component unit. The liability is computed based on pay rates in effect as of June 30, 2022.

9. Deferred Outflow/Inflow of Resources

In addition to assets and liabilities, the statement of financial position reports a separate section for deferred outflows of resources and deferred inflows of resources. Deferred outflows of resources represent a consumption of net position that applies to a future period which will not be recognized as an outflow of resources until that time. Deferred inflows of resources represent an acquisition of net position that applies to a future period which will not be recognized as an inflow of resources until that time.

10. Long-Term Debt

Accounting treatment of long-term debt varies depending upon the source of repayment and the measurement focus applied, and whether the debt is reported in the government-wide or fund financial statements.

All long-term debt to be repaid from governmental activities, business-type activities and proprietary funds are reported as liabilities as incurred. The long-term debt presently is primarily comprised of general obligation bonds, capital lease obligations payable, revenue bonds payable, net pension liability, total OPEB liability, and accrued compensated absences. This long-term debt is reported net of unamortized discounts and premiums.

Long-term debt of governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payments of principal and interest are reported as expenditures.

11. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions and pension expense, information about the fiduciary net position of the Oklahoma Police Pension & Retirement System (OPPRS) and the Oklahoma Firefighters Pension & Retirement System (FPRS) and additions to/deductions from OPPRS's and FPRS's fiduciary net positions have been determined on the same basis as they are reported by OPPRS and FPRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Assets, Deferred Outflows, Liabilities, Deferred Inflows and Equity (Continued)

12. Net Position/Fund Balance

In the government-wide financial statement and proprietary fund financial statements, net position represents the difference between assets, deferred outflows, liabilities and deferred inflows. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction, or improvement of those assets. Net position is reported as restricted when limitations on its use change the nature or normal understanding of the availability of the asset. Such constraints are either externally imposed by creditors, contributors, grantors, laws or other governments, or are imposed by law through constitutional provisions or enabling legislation.

In the fund financial statements, governmental funds report the hierarchy of fund balances. The hierarchy is based primarily on the degree of spending constraints placed upon use of resources for specific purposes versus availability of appropriation. An important distinction that is made in reporting fund balance is between amounts that are considered *nonspendable* (i.e., fund balance associated with assets that are *not in spendable form*, such as inventories or prepaid items, long-term portions of loans and notes receivable, or items that are legally required to be maintained intact (such as the corpus of a permanent fund) and those that are *spendable* (such as fund balance associated with cash, investments or receivables).

Amounts in the *spendable* fund balance category are further classified as *restricted*, *committed*, *assigned* or *unassigned*, as appropriate.

Restricted fund balance represents amounts that are constrained either externally by creditors (such as debt covenants), grantors, contributors or laws or regulations of other governments; or by law, through constitutional provisions or enabling legislation.

Committed fund balance represents amounts that are useable only for specific purposes by formal action of the government's highest level of decision-making authority. Such amounts are not subject to legal enforceability (like restricted amounts), but cannot be used for any other purpose unless the government removes or changes the limitation by taking action similar to that which imposed the commitment. The City Ordinance is the highest level of decision-making authority of the City.

Assigned fund balance represents amounts that are *intended* to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by the governing body itself, or a subordinated high-level body or official who the governing body has delegated the authority to assign amounts to be used for specific purposes. Assigned fund balances includes all remaining spendable amounts (except negative balances) that are reported in governmental funds *other than the general fund*, that are neither restricted nor committed, and amounts in the general fund that are intended to be used for specific purpose in accordance with the provisions of the standard.

Unassigned fund balance is the residual classification for the general fund. It represents the amounts that have not been assigned to other funds, and that have not been restricted, committed, or assigned to specific purposes within the general fund.

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Assets, Deferred Outflows, Liabilities, Deferred Inflows and Equity (Continued)

13. Stabilization Reserve Fund

On June 7, 2022 the City Council adopted an ordinance which established requirements for a stabilization reserve. This fund is created for the purpose of receiving, holding, and accounting for amounts designated as stabilization reserves. Funds are to be contributed by the General Fund and other funds as deemed appropriate by Resolution of the City Council.

The ordinance also established a minimum amount that must be set aside for this purpose. The amount committed for stabilization should be 30% of budgeted annual non-capital operating expenses for each of the funds contributing stabilization reserves into the stabilization reserve fund.

Amounts held in the stabilization reserve fund in excess of the minimum amount may be used only in certain limited and unusual circumstances that must be declared to exist by a 4/5th's majority vote of all of the members of the governing body establishing that one or more of the following criteria exists:

- a. Situations where a significant revenue decline arises that could not have reasonably been foreseen, and for which new revenue is not available and transfers of existing appropriation are not considered feasible or appropriate in maintaining existing service levels;
- b. Correcting the results of an inaccurate estimate, accounting error, or budgeting error;
- c. Expenditures where the proposed use is of a nonoperational nature involving capital or technical purchases having a useful life of greater than five years that will improve the efficiency of the city government. These efficiency improvements should result in tangible benefits that can be measured financially, through better service to the citizens, or in increased productivity for city employees;
- d. Expenditures where the proposed use is of a nonrecurring nature, such as a study, start-up costs of a program whose ongoing costs are otherwise funded, or matching funds for a grant. These expenditures should result in tangible benefits that can be measured financially, through better service to the citizens, or in increased productivity for city employees.

Amounts held in the stabilization reserve fund that are below the minimum threshold may be expended only under specific limited circumstances. The existence of this circumstance must be declared by a 4/5th's majority vote of all the member of the governing body establishing that one or more of the criteria listed below exists:

- a. Expenditures for emergency situations for life, health, or public safety issues for which no existing appropriation exists;
- b. Situations where a significant revenue declines arises that could not have reasonably been foreseen, and for which new revenue is not available and transfers of existing appropriations are not considered feasible or appropriate in maintaining existing service levels;
- c. Correcting the results of an inaccurate estimate, accounting error, or budgeting error.

As of June 30, 2022, the City had the following balances committed for stabilization:

	<u>Amount Committed for Stabilization</u>	<u>Original Budgeted Operating Expenses</u>	<u>Stabilization as % of Budgeted Expenses</u>
General	\$ 4,962,801	\$ 9,599,900	51.7%
	<u>\$ 4,962,801</u>	<u>\$ 9,599,900</u>	51.7%

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Assets, Deferred Outflows, Liabilities, Deferred Inflows and Equity (Continued)

14. Resource Use Policy

It is in the City's policy for all funds that when an expenditure/expense is incurred for purposes for which both restricted and unrestricted resources, including fund balances, are available, the City considers restricted amounts to be spent first before any unrestricted amounts are used. Furthermore, it is the City's policy that when an expenditure/expense is incurred for purposes for which committed, assigned, or unassigned resources, including fund balances, are available, the City considers committed amounts to be spent first, followed by assigned amounts and lastly unassigned amounts.

15. Revenues, Expenditures, and Expenses

Sales and Use Tax – The City presently levies 3.55 cent sales and use tax on taxable sales within the City. All sales and use tax are initially deposited into the General Fund. Then .55 cents is transferred to the Vision Sales Tax Fund to be used for specific purposes in accordance with Ordinance 1392, effective for 15 years from January 1, 2017. Additionally, a pledge of sales and use tax revenue for JPWA bonds requires all 3 cents initially deposited into the General Fund be transferred to the JPWA for debt service and then 2 cents is transferred back to the General Fund and the remaining one cent transferred to the JPWA One Cent Capital Fund to be used for capital and related debt service.

Property Tax – Under State law, municipalities are limited in their ability to levy a property tax. Such tax may only be levied to repay principal and interest on general obligation bonded debt approved by voters and any court-assessed judgments. At the present time the City levies a property tax to fund the annual debt service requirements of the following general obligation bonds:

- 2002 General Obligation Bonds
- 2006 General Obligation Bonds
- 2010 General Obligation Bonds
- 2014 General Obligation Bonds
- 2020 General Obligation Bonds

The property tax levy, as determined by the City's debt service needs, is submitted to the County Excise Board for approval. County assessors, elected officials, determine the taxable value of real estate and personal property in the County. A State Board of Equalization hears complaints on real estate values with the power to equalize assessments. Under present State law, the ratio of assessed value to true value cannot be less than 11 percent or more than 13 ½ percent.

Property taxes levied by the City are billed and collected by the County Treasurer's office and remitted to the City in the month following collection. Property taxes are levied normally in October and are due in equal installments on December 31 and March 31. Property taxes unpaid for the fiscal year are attached by an enforceable lien on property in the following October.

For the year ended June 30, 2022, the City's net assessed valuation of taxable property was \$331,445,028. The taxes levied by the City per \$1,000 of net assessed valuation for the year ended June 30, 2022 was \$11.47.

Expenditures/Expenses – In the government-wide statement of activities, expenses, including depreciation of capital assets, are reported by function or activity. In the governmental fund financial statements, expenditures are reported by class as current (further reported by function), capital outlay and debt service. In proprietary fund financial statements, expenses are reported by activity.

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

2. DETAILED NOTES –TRANSACTION CLASSES/ACCOUNTS

A. Deposits and Investments

Custodial Credit Risk

Custodial credit risk is the risk that in the event of a bank failure, the government deposits may not be returned to it. The City is governed by the State Public Deposits Act which requires that the City obtain and hold collateral whose fair value exceeds the amount of uninsured deposits. Investment securities are exposed to custody credit risk if the securities are uninsured, are not registered in the name of the government, and if held by a counterparty's trust department or agent, but not in the government's name. As of June 30, 2022, the City, as a whole, was not exposed to custodial credit risk as defined above.

Investment Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of investment. The City does not have a formal investment risk policy. The City discloses its exposure to interest rate risk by disclosing the maturity dates of its various investments.

Investment Credit Risk

Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The City has no formal policy limiting investments based on credit rating, but discloses any such credit risk associated with their investments by reporting the credit quality ratings of investments in debt securities as determined by nationally recognized statistical rating organizations-rating agencies-as of year-end. Investments of the City (excluding Public Trusts) are limited by state law to the following:

- a. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State of Oklahoma is pledged.
- b. Certificates of deposit or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.
- c. With certain limitation, negotiable certificates of deposit, prime banker's acceptances, prime commercial paper and repurchase agreements.
- d. County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipation notes of public trusts whose beneficiary is a county, municipality or school district.
- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- f. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs (a.-e.).

Public trusts created under O.S. Title 60, are not subject to the above noted investment limitations and are primarily governed by any restrictions in their trust or bond indentures. The City complied, in all material respects, with the above noted investment restrictions.

Unless there is information to the contrary, obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and do not require disclosure of credit quality.

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

2. DETAILED NOTES –TRANSACTION CLASSES/ACCOUNTS (Continued)

A. Deposits and Investments (Continued)

Concentration of Investment Credit Risk

Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the City (any over 5% are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools and other pooled investments are excluded from this consideration. The City was not exposed to this risk as defined above.

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 are significant other observable inputs; Level 3 inputs are significant unobservable inputs. The City did not hold investments that were measured at fair value as of June 30, 2022.

The City held the following deposits and investments at June 30, 2022:

Type	Maturities	Credit Rating	Carrying Value
Deposits:			
Demand deposits and cash on hand	n/a		\$ 48,195,062
Time deposits	Due within one year		21,620,202
Time deposits	Due in 1 - 5 years		24,367,921
			<u>\$ 94,183,184</u>
Investments:			
Money market funds	n/a	AAA	<u>\$ 17,657,333</u>
Total deposits and investments			<u><u>\$ 111,840,517</u></u>
Reconciliation to Statement of Net Position:			
Cash and cash equivalents			\$ 65,852,395
Investments			<u>45,988,122</u>
			<u><u>\$ 111,840,517</u></u>

B. Restricted Assets

The amounts reported as restricted assets on the Proprietary Funds Statement of Net Position are comprised of cash and investments held by the trustee bank on behalf of the public trusts related to its required revenue bond accounts and amounts due to depositors related to utility deposits.

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

2. DETAILED NOTES –TRANSACTION CLASSES/ACCOUNTS (Continued)

B. Restricted Assets (Continued)

	Current Cash and cash Equivalents	Noncurrent Cash and cash Equivalents
Utility Deposits	\$ 72,001	\$ 648,009
Trustee Accounts:		
JAA 2021 Bond Fund	407	-
JAA 2021 Bond Reserver Fund	-	304,540
JAA 2021A Bond Fund	669	-
JAA 2021A Constuction Fund	7,481,873	-
JAA 2021A & 2021B Sinking Fund	959,198	-
JPWA 2019 Bond Fund	206,409	-
JPWA 2019 Bond Project Fund	8,108,100	-
JPWA 2020 Bond Fund	276,726	-
JPWA 2020 Bond Project	560,602	-
Total	<u>\$ 17,665,985</u>	<u>\$ 952,549</u>

C. Accounts Receivable, Court Fines Receivable, and Due from Other Governments

The City's estimate of uncollectible accounts receivable by fund and activity is as follows:

	Utilities Receivable	Aquarium Receivables	Total Enterprise Fund Accounts Receivable
		Less: Allowance for Uncollectible Accounts	Net Accounts Receivable
Utilities	2,681,731	\$ (499,833)	\$ 2,181,898
Aquarium	<u>\$ 86,494</u>	<u>-</u>	<u>86,494</u>
Total Enterprise Fund Accounts Receivable	<u>\$ 2,768,225</u>	<u>\$ (499,833)</u>	<u>\$ 2,268,392</u>
Property Tax	\$ 292,316	\$ (38,009)	\$ 254,307
Sales and Use Tax	1,718,584	-	1,718,584
Other amounts Due from Other Governments	326,330	-	326,330
Total Due from Other Governments	<u>\$ 2,337,230</u>	<u>\$ (38,009)</u>	<u>\$ 2,299,221</u>
Court Fines Receivable	<u>\$ 1,164,170</u>	<u>\$ (979,363)</u>	<u>\$ 184,807</u>

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

2. DETAILED NOTES - TRANSACTION CLASSES/ACCOUNTS (Continued)

D. Capital Assets

Primary Government capital asset activity for the year ended is as follows:

	Balance at June 30, 2021	Additions	Transfers	Disposals	Balance at June 30, 2022
Governmental activities:					
Capital assets not being depreciated:					
Land	\$ 3,284,692	\$ 140,697	\$ 2,681,921	\$ (2,090)	\$ 6,105,220
Construction in progress	12,348,354	5,501,785	(3,518,470)	-	14,331,669
Total capital assets not being depreciated	15,633,046	5,642,482	(836,549)	(2,090)	20,436,889
Other capital assets:					
Buildings	7,963,862	89,122	-	-	8,052,984
Roads and Bridges	2,226,509	786,600	140,806	-	3,153,915
Other improvements	731,006	70,895	554,187	-	1,356,088
Furniture & equipment	2,420,806	122,681	-	-	2,543,487
Machinery and equipment	234,672	-	-	-	234,672
Other equipment	971,715	141,778	19,324	-	1,132,817
Vehicles	4,151,226	78,403	-	(97,177)	4,132,452
Infrastructure	66,297,051	927,236	397,203	-	67,621,490
Total other capital assets at historical cost	84,996,847	2,216,715	1,111,520	(97,177)	88,227,905
Less accumulated depreciation for:					
Buildings	(4,776,429)	(309,880)	-	-	(5,086,309)
Roads and Bridges	(183,232)	(201,093)	-	-	(384,325)
Machinery & heavy equipment	(104,870)	(46,935)	-	-	(151,805)
Other improvements	(72,792)	(59,432)	-	-	(132,224)
Furniture & equipment	(1,389,451)	(139,932)	-	-	(1,529,383)
Vehicles	(2,151,776)	(379,987)	-	42,290	(2,489,473)
Other equipment	(282,156)	(151,240)	-	-	(433,396)
Infrastructure	(19,103,373)	(3,088,588)	-	-	(22,191,961)
Total accumulated depreciation	(28,064,079)	(4,377,087)	-	42,290	(32,398,876)
Other capital assets, net	56,932,768	(2,160,372)	1,111,520	(54,887)	55,829,029
Governmental activities capital assets, net	\$ 72,565,814	\$ 3,482,110	\$ 274,971	\$ (56,977)	\$ 76,265,918

	Balance at June 30, 2021	Additions	Transfers	Disposals	Balance at June 30, 2022
Business-type activities:					
Capital assets not being depreciated:					
Land	\$ 3,388,373	\$ 212,700	\$ -	\$ -	\$ 3,601,073
Construction in progress	1,976,055	8,458,176	(1,028,909)	-	9,405,322
Total capital assets not being depreciated	5,364,428	8,670,876	(1,028,909)	-	13,006,395
Other capital assets:					
Buildings	21,297,283	109,278	-	-	21,406,561
Other improvements	116,476	-	-	-	116,476
Furniture & equipment	1,458,667	23,924	12,000	-	1,494,591
Vehicles	1,310,632	280,658	-	(16,642)	1,574,648
Exhibits	9,116,576	24,163	473,069	-	9,613,808
Machinery and equipment	3,574,107	382,301	94,141	-	4,050,549
Infrastructure	15,076,880	1,943,307	174,728	-	17,194,915
Total other capital assets at historical cost	51,950,621	2,763,631	753,938	(16,642)	55,451,548
Less accumulated depreciation for:					
Buildings	(11,253,199)	(584,156)	-	-	(11,837,355)
Furniture & equipment	(1,215,771)	(71,131)	-	-	(1,286,902)
Other improvements	(43,684)	(11,648)	-	-	(55,332)
Vehicles	(999,754)	(114,480)	-	10,898	(1,103,336)
Exhibits	(3,970,121)	(517,156)	-	-	(4,487,277)
Other equipment	(112,674)	(245,120)	-	-	(357,794)
Infrastructure	(6,786,243)	(505,071)	-	-	(7,291,314)
Total accumulated depreciation	(24,381,446)	(2,048,762)	-	10,898	(26,419,310)
Other capital assets, net	27,569,175	714,869	753,938	(5,744)	29,032,238
Business-type activities capital assets, net	\$ 32,933,603	\$ 9,385,745	\$ (274,971)	\$ (5,744)	\$ 42,038,633

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

2. DETAILED NOTES - TRANSACTION CLASSES/ACCOUNTS (Continued)

D. Capital Assets (Continued)

Depreciation expense was charged to the following activities:

Governmental Activities:		Business-type Activities:	
General government	\$ 220,317	Water	\$ 319,521
Public safety	668,258	Wastewater	577,265
Economic development	160,008	Industrial authority	17,219
Streets	3,119,822	Aquarium	955,723
Culture and recreation	208,682	Drainage	88,041
Total governmental activities depreciation expense	<u>\$ 4,377,087</u>	General operations	90,993
		Total business-type activities depreciation expense	<u>\$ 2,048,762</u>

E. Interfund balances and activities

Interfund receivables and payables at June 30, 2022, were as follows:

Payable To	Receivable From	Amount	Nature of Interfund Balance
Economic Development Accomodation Fund	JPWA Fund	341,842	For Small Animal Wet Lab
JPWA Fund	JAA Fund	341,842	For Small Animal Wet Lab
JPWA Fund	JAA Fund	301,122	Pledged Loan
Park Recreation	General Fund	180	Cash
JPWA Risk Management	JPWA Fund	143,165	JPWA Dump Truck Payment
		<u>\$ 1,128,151</u>	

Reconciliation to Fund Financial Statements:

	Due From	Due to	Net Interfund Balances
Governmental Funds	\$ 342,022	\$ (180)	\$ 341,842
Proprietary Funds	786,129	(1,127,971)	(341,842)
	<u>\$ 1,128,151</u>	<u>\$ (1,128,151)</u>	<u>\$ -</u>

Interfund transfers for the year ended June 30, 2022, were as follows:

Transfer From	Transfer To	Amount	Purpose of Transfer
General Fund	JPWA	\$ 8,407,706	Pledged sales tax, 3 cents - bond indenture
General Fund	JPWA	2,157,070	Use tax 3 cents
General Fund	Vision Tax Fund	1,936,876	Sales tax .55 cents per ordinance
General Fund	TIF #4	12,339	Half Cent sales tax revenue - TIF #4
General Fund	Economic Development	4,241,867	To establish Jenks Economic Development Authority
General Fund	TIF District #3	12,482	Half Cent sales tax revenue - TIF #3
General Fund	City Stabilization Fund	5,000,388	To create the City Stabilization Fund
General Fund	City Capital Reserve Fund	3,020,096	To create the City Capital Fund
General Fund	TIF #1	9,079	Half Cent sales tax revenue - TIF #1
1998 Roadway Improvement Fund	City	150,580	To close 1998 Roadway Improvement Fund
1991 GO Bond Fund	General Fund	73,055	To close 1991 GO Bond Fund
Police Seizure	General Fund	38	To close Police Seizure Fund
Police General Receipts	General Fund	640	To close Police General Receipts Fund
E-911	General Fund	150,000	Central Dispatch E-911
JPWA	Radio Communication Fund	95,000	Debt payments for radio communications equipment
JPWA	General Fund	420,431	EMSA fees collected by JPWA
JPWA	General Fund	7,043,184	Return of 2 cents sales tax
JPWA	Fire Suppression Capital	350,000	Fire Department Capital
JPWA Risk Management	Economic Development	1,095,000	AQ Parking Lot Expansion
Home Rebate	JPWA	117,648	To close out Home Rebate Fund
Home Rebate	Park and Recreation	78,432	To close out Home Rebate Fund
Total		<u>\$ 34,371,911</u>	

	Transfers In	Transfers Out	Capital Asset Activity	Net Transfers/ Internal Activity
Reconciliation to Fund Financial Statements:				
Governmental Funds	\$ 23,689,487	\$ (25,368,296)	\$ 1,191,792	\$ (487,017)
Proprietary Funds	10,682,424	(9,003,615)	(1,191,792)	487,017
Total Transfers	<u>\$ 34,371,911</u>	<u>\$ (34,371,911)</u>	<u>\$ -</u>	<u>\$ -</u>

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

2. DETAILED NOTES - TRANSACTION CLASSES/ACCOUNTS (Continued)

F. Allocation of Indirect Expenses

Certain indirect expenses (expenses benefiting more than one function) have been allocated to specific functions in the Statement of Activities, while other indirect expenses have not been allocated.

Indirect expenses reported in the Statement of Activities under the function of General Government have not been allocated for governmental purposes.

Indirect expenses of the proprietary funds, classified in the proprietary funds' statement of revenues, expenses and changes in net position as General and Administrative have been allocated to the utility functions on a percentage of total utility revenues in the Statement of Activities.

G. Long-term Debt

The City's long-term debt is described below, segregated between the amounts to be repaid from governmental activities and amounts to be repaid from business-type activities.

The governmental long-term debt of the financial reporting entity consisted of the following:

Governmental Activities Long-Term Debt:

General Obligation Bonds:

\$16,090,000 General Obligation Bonds of 2006, due in annual installments of \$850,000 plus semi-annual interest payments; final installment of \$850,000 plus interest due January 1, 2026; with interest rates at 4.00% to 5.00%	3,400,000
\$5,200,000 General Obligation Bonds of 2010, due in annual installments of \$275,000 plus semi-annual interest payments; final installment of \$275,000 plus interest due June 1, 2030; with interest rates at 2.25% - 5.25%	2,200,000
\$13,760,000 General Obligation Bonds of 2014, due in annual installments of \$725,000 plus semi-annual interest payments; final installment of \$725,000 plus interest due February 1, 2034; with interest rates at 1.00% - 4.00%	8,700,000
\$20,500,000 General Obligation Bonds of 2020, due in annual installments of \$1,075,000 plus semi-annual interest payments; final installment of \$1,150,000 plus interest due November 1, 2040; with interest rates at 2.00% - 2.50%	
	20,500,000
Total General Obligation Bonds	<u>\$ 34,800,000</u>
Current portion	\$ 1,850,000
Non-current portion	32,950,000
	<u>\$ 34,800,000</u>

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

2. DETAILED NOTES - TRANSACTION CLASSES/ACCOUNTS (Continued)

G. Long-term Debt (Continued)

Notes Payable - Direct Borrowings:

\$1,494,776 note payable with BancFirst, dated September 14, 2018, payable in monthly installments of \$27,226 with a maturity date of September 14, 2023, with interest at 3.50%, used to purchase two fire trucks. In the event of default, the lender may: 1) accelerate the payment of principal and interest accrued on the note, 2) require the borrower to assemble the collateral and deliver it to the lender, or 3) sell, lease, transfer, or otherwise dispose of the collateral.

Total Notes Payable	399,279
	<u>\$ 399,279</u>
Current portion	\$ 317,679
Non-current portion	81,600
	<u>\$ 399,279</u>

Business-Type Activities Long-Term Debt:

Revenue Bonds:

\$14,660,000 JPWA Refunding Revenue Bonds, Series 2019, issued date December 1, 2019 with a maturity date of December 1, 2049; annual payments approximately \$280,000 to \$695,000 and interest rates from 2.00% - 3.00%; purpose is to aide in enlarging, extending and improving the Authority's sanitary sewer system. Funds were used to refund the Authority's Series 2012 Bonds.

\$ 14,090,000

\$2,920,000 JPWA Refunding Revenue Bonds, Series 2020, issued date August 12, 2020 with a maturity date of August 1, 2030; annual payments approximately \$230,000 to \$335,000 and interest rates of 3.00%; purposes in providing (i) an automated meter reading system for the Authority's water system and (ii) payment for all costs of issuance on the Series 2020 Bonds.

2,690,000

\$20,800,000 JAA Revenue Bonds, consisting of \$7,275,000 Capital Improvement Revenue Bonds Series 2021A and \$13,525,000 Revenue Refunding Bonds Series 2021B, issued on April 1, 2021:

\$7,275,000 Capital Improvement Revenue Bonds, Series 2021A with annual payments of approximately \$460,000 to \$1,065,000 and interest rates of 3.00% with a maturity date of July 1, 2045; purpose is to provide certain capital improvement projects to the aquarium facility including a new shark quarantine building, improving the facility's roof and emergency back-up generator system and providing for miniature golf course and carousel and paying all costs of their issuance.

7,275,000

\$13,525,000 Revenue Refunding Bonds, Series 2021B with annual payemnts of approximately \$225,000 to \$515,000 and interest rates of 0.30% to 2.16% with a maturity date of July 1, 2038; purpose of the taxable advance refunding of the JAA Revenue Refunding Bonds, Series 2014 periously issued for the purpose of providing capital improvements to the Facilities, it will fund a debt service reserve fund, and will pay all costs of their issuance.

Total Revenue Bonds	13,300,000
	<u>\$ 37,355,000</u>
Current portion	\$ 1,275,000
Non-current portion	36,080,000
	<u>\$ 37,355,000</u>

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

2. DETAILED NOTES - TRANSACTION CLASSES/ACCOUNTS (Continued)

G. Long-term Debt (Continued)

The following is a summary of long-term debt transactions of the City:

<u>Type of Debt</u>	<u>Balance June 30, 2021</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance June 30, 2022</u>	<u>Amounts Due Within One Year</u>
Governmental Activities:					
General obligation bonds	\$ 36,965,000	\$ -	\$ 2,165,000	\$ 34,800,000	\$ 1,850,000
Notes payable - direct borrowings	705,857	-	306,577	399,280	317,679
Accrued compensated absences	329,378	106,312	99,706	335,984	67,197
Total Governmental Activities	<u>\$ 38,000,235</u>	<u>\$ 106,312</u>	<u>\$ 2,571,283</u>	<u>\$ 35,535,264</u>	<u>\$ 2,234,876</u>
Add: Unamortized bond premium				407,725	
				<u>\$ 35,942,989</u>	
Reconciliation to Government-Wide Statement of Net Position:					
Due in One Year				\$ 2,234,876	
Due in More than One Year				33,708,113	
				<u>\$ 35,942,989</u>	
Business-Type Activities:					
Revenue bonds payable	\$ 38,100,000	\$ -	\$ 745,000	37,355,000	\$ 1,275,000
Accrued compensated absences	142,162	66,983	(2,545)	211,690	42,338
Total Business-Type Activities	<u>\$ 38,242,162</u>	<u>\$ 66,983</u>	<u>\$ 742,455</u>	<u>\$ 37,566,690</u>	<u>\$ 1,317,338</u>
Add: Unamortized bond premium				735,485	
				<u>\$ 38,302,175</u>	
Reconciliation to Government-Wide Statement of Net Position:					
Due in One Year				\$ 1,317,338	
Due in More than One Year				36,984,837	
				<u>\$ 38,302,175</u>	

The annual debt service requirements to maturity, including principal, interest and administrative fees, for long-term debt are as follows:

<u>Year Ending June 30,</u>	<u>GOVERNMENTAL ACTIVITY DEBT</u>			
	<u>General Obligation Bonds</u>		<u>Notes Payable - Direct Borrowings</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2023	\$ 1,850,000	\$ 1,422,338	\$ 317,679	\$ 9,030
2024	2,925,000	900,613	81,601	482
2025	2,925,000	803,125	-	-
2026	2,925,000	702,750	-	-
2027	2,075,000	602,375	-	-
2028-2030	6,225,000	1,460,756	-	-
2031-2035	8,275,000	1,339,406	-	-
2036-2041	7,600,000	528,032	-	-
Totals	<u>\$ 34,800,000</u>	<u>\$ 7,759,395</u>	<u>\$ 399,280</u>	<u>\$ 9,512</u>

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

2. DETAILED NOTES - TRANSACTION CLASSES/ACCOUNTS (Continued)

G. Long-term Debt (Continued)

<u>Year Ending June 30,</u>	<u>BUSINESS-TYPE ACTIVITY DEBT</u>	
	<u>Revenue Bonds Payable</u>	
	<u>Principal</u>	<u>Interest</u>
2023	\$ 1,275,000	\$ 891,512
2024	1,295,000	882,274
2025	1,330,000	871,622
2026	1,345,000	858,919
2027	1,370,000	844,094
2028-2030	4,300,000	2,414,126
2031-2035	6,645,000	3,424,213
2036-2040	7,240,000	2,426,696
2041-2045	7,905,000	1,304,625
2046-2050	4,650,000	291,300
Totals	<u>\$ 37,355,000</u>	<u>\$ 14,209,381</u>

Defeased Bonds Outstanding – The Refunding Revenue Bonds of 2021B resulted in the defeasance of the Revenue Bonds of 2014 by placing deposits in an escrow account where the city will make principal and interest payments on the defeased note until the note is paid off in July of 2022. As a result, at fiscal year-end the remaining outstanding balance of these defeased bonds totaled \$12,295,000. The refunding resulted in a net present value savings of \$12,512,526.

H. Pledge of Future Revenues

The Jenks Aquarium Authority (JAA) has pledged revenues to repay the Series 2021A \$7,275,000 Capital Improvement Revenue Bonds and 2021B \$13,525,000 Refunding Revenue Bonds payable. The total principal and interest payable for the remainder of the life of the note, as of June 30, 2022 is \$27,928,831. Debt service payments will begin in fiscal year 2023. The bonds are secured by a first mortgage on the aquarium facilities and a first lien on the gross revenues derived from the operation of the aquarium which as of June 30, 2022 were \$7,357,571. Additionally, the Jenks Public Works Authority (JPWA) has entered into a replenishment agreement whereby JPWA has agreed to replenish the reserve fund in the event withdrawals are made from the reserve. The debt service payments of \$552,068 for fiscal year 2022 were 6.87% of the pledged gross revenues.

The Jenks Public Works Authority (JPWA) has pledged net revenues and three cents sales tax to repay the Series 2019, \$14,660,000 and Series 2020, \$2,920,000 Refunding Bonds payable. The total principal and interest payable for the remainder of the life of these notes as of June 30, 2022, is \$20,945,550 and \$3,068,750 respectively. Debt service payments on the note were \$1,014,550 in fiscal year 2022. The pledged net revenues and sales taxes were \$9,500,903. The debt service payments were 10.68% of the pledged net revenues and sales taxes.

I. Commitments

The City has agreed to remit 75% of its tax apportionment property tax revenues and 100% of its incremental ½ cent sales tax levied within TIF District #1 to be applied toward the debt service payments on an \$11,415,000 Tax Apportionment Note between the Tulsa County Industrial Authority and Village on Main, LLC. The City's only obligation is to remit the taxes received. If the taxes remitted are insufficient to service the debt, the City is not obligated to make up the difference. Village on Main, LLC is responsible for debt payments in excess of the tax apportionment taxes remitted by the City. The term of the note is for 15 years and matures in June 2031. As of June 30, 2022, \$7,940,000 had been drawn on the note. The proceeds of the note will be used to reimburse the City and Village on Main, LLC for the construction of public infrastructure.

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

3. OTHER INFORMATION

A. Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; employee health benefits; unemployment; and natural disasters. The City has established a self-insurance fund to cover deductibles on claims related to destruction, theft or damage of assets. Losses related to other risks or those exceeding deductibles are covered by commercial insurance. Management believes that such coverage is sufficient to preclude any significant uninsured losses to the City. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

B. Contingent Liabilities

The City is a defendant in ongoing litigation and various legal actions arising from normal governmental activities. Although most of such actions are covered by insurance, certain actions might have some degree of exposure to the City. The outcome of these lawsuits is not presently determinable, and it is not known if the resolution of these matters will have a material adverse effect on the financial condition of the City.

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the City expects such amounts, if any, to be immaterial.

C. Asset Retirement Obligation

The City has incurred certain asset retirement obligations related to the operation of its wastewater utility system. The estimated liability of the legally required closure costs for the wastewater utility system is \$3.6 million as of June 30, 2022. This cost estimate is for abandoning the lagoon system, removing the dike system piping appurtenance, and residual bio solids, and the primary lift station. The average remaining life of these assets is 27 years and the associated deferred outflow of resources is being amortized over that period. There are no required funding and assurance provisions for the estimated liability and no assets are restricted for the payment of the liability.

D. Employee Retirement System and Other Benefit Plans

The City participates in three employee pension systems as follows:

Oklahoma Police Pension and Retirement Plan--Cost Sharing Multiple Employer - Defined Benefit Plan

Oklahoma Firefighters Pension and Retirement Plan--Cost Sharing Multiple Employer - Defined Benefit Plan

Oklahoma Municipal Retirement Fund (OKMRF) – Agent Multiple Employer - Defined Contribution Plan

A summary of all the amounts recorded in the City's financial statements for the plans is as follows:

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

3. OTHER INFORMATION (Continued)

D. Employee Retirement System and Other Benefit Plans (Continued)

	Governmental Activities
Net Pension Asset	
Police Pension System	\$ 2,063,575
Net Pension Liability	
Police Pension System	\$ -
Firefighter's Pension System	2,489,136
Total Net Pension Liability	\$ 2,489,136
Deferred Outflows of Resources	
Police Pension System	\$ 258,649
Firefighter's Pension System	1,264,549
Total Deferred Outflows of Resources	\$ 1,523,198
Deferred Inflows of Resources	
Police Pension System	\$ 1,620,486
Firefighter's Pension System	2,101,623
Total Deferred Inflows of Resources	\$ 3,722,109

Oklahoma Police Pension and Retirement Plan

Plan description – The City of Jenks, as the employer, participates in the Oklahoma Police Pension and Retirement Plan – a cost-sharing multiple-employer defined benefit pension plan administered by the Oklahoma Police Pension and Retirement System (OPPRS). Title 11 of the Oklahoma State Statutes, through the Oklahoma Legislature, grants the authority to establish and amend the benefit terms to the OPPRS. OPPRS issues a publicly available financial report that can be obtained at www.ok.gov/OPPRS.

Benefits provided – OPPRS provides retirement, disability, and death benefits to members of the plan. The normal retirement date under the plan is the date upon which the participant completes 20 years of credited service, regardless of age. Participants become vested upon completing 10 years of credited service as a contributing participant of the plan. No vesting occurs prior to completing 10 years of credited service. Participants' contributions are refundable, without interest, upon termination prior to normal retirement. Participants who have completed 10 years of credited service may elect a vested benefit in lieu of having their accumulated contributions refunded. If the vested benefit is elected, the participant is entitled to a monthly retirement benefit commencing on the date the participant reaches 50 years of age or the date the participant would have had 20 years of credited service had employment continued uninterrupted, whichever is later.

Monthly retirement benefits are calculated at 2.5% of the final average salary (defined as the average paid base salary of the officer over the highest 30 consecutive months of the last 60 months of credited service) multiplied by the years of credited service, with a maximum of 30 years of credited service considered.

Monthly benefits for participants due to permanent disability incurred in the line of duty are 2.5% of the participants' final average salary multiplied by 20 years. This disability benefit is reduced by stated percentages for partial disability based on the percentage of impairment. After 10 years of credited service, participants who retire due to disability incurred from any cause are eligible for a monthly benefit based on 2.5% of their final average salary multiplied by the years of service. This disability benefit is also reduced by stated percentages for partial disability based on the percentage of impairment. Effective July 1, 1998, once a disability benefit is granted to a participant, that participant is no longer allowed to apply for an increase in the dollar amount of the benefit at a subsequent date.

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

3. OTHER INFORMATION (Continued)

D. Employee Retirement System and Other Benefit Plans (Continued)

Survivor's benefits are payable in full to the participant's beneficiary upon the death of a retired participant. The beneficiary of any active participant killed in the line of duty is entitled to a pension benefit.

Contributions – The contributions requirements of the plan are at an established rate determined by Oklahoma Statute and are not based on actuarial calculations. Employees are required to contribute 8% percent of their annual pay. Participating cities are required to contribute 13% of the employees' annual pay. Contributions to the pension plan from the City were \$185,728. The State of Oklahoma also made on behalf contributions to OPPRS in the amount of \$158,935 during the fiscal year and this is reported as both a revenue and an expenditure in the General Fund Statement of Revenues, Expenditures, and Changes in Fund Balance. In the government-wide Statement of Activities, revenue is recognized for the state's on-behalf contributions on an accrual basis of \$122,029. These on-behalf payments did not meet the criteria of a special funding situation.

Pension Asset, Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions – At June 30, 2022, the City reported a asset of \$2,063,575 for its proportionate share of the net pension asset. The net pension asset was measured as of June 30, 2021, and the total pension liability used to calculate the net pension asset was determined by an actuarial valuation as of July 1, 2021. The City's proportion of the net pension asset was based on the City's contributions received by the pension plan relative to the total contributions received by pension plan for all participating employers as of June 30, 2021. Based upon this information, the City's proportion was 0.4302%.

For the year ended June 30, 2022, the City recognized pension expense (benefit) of (\$212,606). At June 30, 2022, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 29,628	\$ 81,449
Changes of assumptions	31,380	-
Net difference between projected and actual earnings on pension plan investments	-	1,505,306
Changes in proportion	8,964	24,064
City contributions during measurement date	2,949	9,667
City contributions subsequent to the measurement date	185,728	-
Total	<u>\$ 258,649</u>	<u>\$ 1,620,486</u>

The \$185,728 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a decrease of the net pension liability in the year ended June 30, 2023. Any other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

3. OTHER INFORMATION (Continued)

D. Employee Retirement System and Other Benefit Plans (Continued)

Year ended June 30:

2023	\$ (350,619)
2024	(307,452)
2025	(386,071)
2026	(507,388)
2027	3,965
	<u>\$ (1,547,565)</u>

Actuarial Assumptions – The total pension liability was determined by an actuarial valuation as of July 1, 2021, using the following actuarial assumptions, applied to all prior periods included in the measurement:

Inflation:	3.0%
Salary increases:	4.0% to 12 % average, including inflation
Investment rate of return:	7.5% net of pension plan investment expense
Cost-of-living adjustments:	Police officers eligible to receive increased benefits according to repealed Section 50-120 of Title 11 of the Oklahoma Statutes pursuant to a court order receive an adjustment of 1/3 to 1/2 of the increase or decrease of any adjustment to the base salary of a regular police officer, based on an increase in base salary.
Mortality rates:	Active employees (pre-retirement) RP-2000 Blue Collar Healthy Combined table with age set back 4 years with fully generational improvement using Scale AA. Active employees (post-retirement): RP-2000 Blue Collar Healthy Combined table with fully generational Improvement using scale AA. Disabled pensioners: Blue Collar Healthy Combined table with age set forward 4 years.

The long-term expected rate of return on pension plan investments was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2021, are summarized in the following table:

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

3. OTHER INFORMATION (Continued)

D. Employee Retirement System and Other Benefit Plans (Continued)

<u>Asset Class</u>	<u>Long-Term Expected Real Rate of Return</u>
Fixed income	3.22%
Domestic equity	4.55%
International equity	8.50%
Real estate	7.97%
Private Equity	9.36%
Commodities	0.00%

The current allocation policy is that approximately 60% of assets in equity instruments, including public equity, long-short hedge, venture capital, and private equity strategies; approximately 25% of assets in fixed income to include investment grade bonds, high yield and non-dollar denominated bonds, convertible bonds, and low volatility hedge fund strategies; and 15% of assets in real assets to include real estate, commodities, and other strategies.

Discount Rate – The discount rate used to measure the total pension liability was 7.5%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at contractually required rates, determined by State statutes. Projected cash flows also assume the State of Oklahoma will continue contributing 14% of the insurance premium, as established by statute. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability

Sensitivity of the Net Pension Liability (Asset) to Changes in the Discount Rate – The following presents the net pension liability (asset) of the employers calculated using the discount rate of 7.5%, as well as what the Plan's net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage point lower (6.5%) or 1-percentage-point higher (8.5%) than the current rate:

	<u>1% Decrease (6.5%)</u>	<u>Current Discount Rate (7.5%)</u>	<u>1% Increase (8.5%)</u>
Employers' net pension liability (asset)	\$ (773,903)	\$ (2,063,575)	\$ (3,154,088)

Pension plan fiduciary net position – Detailed information about the pension plan's fiduciary net position is available in the separately issued financial report of the OPPRS; which can be located at www.ok.gov/OPPRS.

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

3. OTHER INFORMATION (Continued)

D. Employee Retirement System and Other Benefit Plans (Continued)

Oklahoma Firefighters Pension & Retirement Plan

Plan Description – The City of Jenks, as the employer, participates in the Firefighters Pension & Retirement – a cost-sharing multiple-employer defined benefit pension plan administered by the Oklahoma Firefighters Pension & Retirement System (FPRS). Title 11 of the Oklahoma State Statutes grants the authority to establish and amend the benefit terms to the FPRS. FPRS issues a publicly available financial report that can be obtained at www.ok.gov/fprs.

Benefits provided – FPRS provides retirement benefits to members of the plan. Benefits for members hired prior to November 1, 2013 are determined as 2.5 percent of the employee's final average compensation times the employee's years of service and have reached the age of 50 or have completed 20 years of service, whichever is later. For volunteer firefighters, the monthly pension benefit for normal retirement is \$150.60 per month. Benefits vest with 10 years or more service.

Benefits for members hired after November 1, 2013 are determined as 2.5 percent of the employee's final average compensation times the employee's years of service and have reached the age of 50 or have completed 22 years of service, whichever is later. For volunteer firefighters, the monthly pension benefit for normal retirement is \$165.66 per month. Benefits vest with 11 years or more service.

All firefighters are eligible for immediate disability benefits. For paid firefighters, the disability in-the-line-of-duty benefit for firefighters with less than 20 years of service is equal to 50% of final average monthly compensation, based on the most recent 30 months of service. For firefighters with over 20 years of service, a disability in-the-line-of-duty is calculated based on 2.5% of final average monthly compensation, based on the most recent 30 months, per year of service, with a maximum of 30 years of service. For disabilities not-in-the-line-of-duty, the benefit is limited to only those with less than 20 years of service and is 50% of final average monthly compensation, based on the most recent 60-month salary as opposed to 30 months. For volunteer firefighters, the not-in-the-line-of-duty disability is also limited to only those with less than 20 years of service and is \$7.53 per year of service. For volunteer firefighters, the in-the-line-of-duty pension is \$150.60 with less than 20 years of service, or \$7.53 per year of service, with a maximum of 30 years.

A \$5,000 lump sum death benefit is payable to the qualified spouse or designated recipient upon the participant's death. The \$5,000 death benefit does not apply to members electing the vested benefit.

Contributions – The contributions requirements of the plan are at an established rate determined by Oklahoma Statute and are not based on actuarial calculations. Employees are required to contribute 9% of their annual pay. Participating cities are required to contribute 14% of the employees' annual pay. Contributions to the pension plan from the City were \$176,773 (fiscal year contributions). The State of Oklahoma also made on-behalf contributions to FPRS in the amount of \$373,618 during the fiscal year and this is reported as both a revenue and an expenditure in the General Fund Statement of Revenues, Expenditures, and Changes in Fund Balance. In the government-wide Statement of Activities, revenue is recognized for the state's on-behalf contributions on an accrual basis of \$275,625. These on-behalf payments did not meet the criteria of a special funding situation.

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

3. OTHER INFORMATION (Continued)

D. Employee Retirement System and Other Benefit Plans (Continued)

Pension Liabilities, Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions – At June 30, 2022, the City reported a liability of \$2,489,136 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2021. The City's proportion of the net pension liability was based on the City's contributions received by the pension plan relative to the total contributions received by pension plan for all participating employers as of June 30, 2021. Based upon this information the City's proportion was 0.3779627%.

For the year ended June 30, 2022, the City recognized pension expense of \$18,761. At June 30, 2022, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 902,753	\$ 43,713
Changes of assumptions	-	55,209
Net difference between projected and actual earnings on pension plan investments	-	1,978,756
Changes in proportion and differences between City contributions and proportionate share of contributions	174,920	18,388
City contributions during the measurement date	10,103	5,557
City contributions subsequent to the measurement date	176,773	-
Total	<u>\$ 1,264,549</u>	<u>\$ 2,101,623</u>

The \$176,773 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	
2023	\$ 100,971
2024	176,053
2025	270,533
2026	466,290
2027	-
Thereafter	-
Total	<u>\$ 1,013,847</u>

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

3. OTHER INFORMATION (Continued)

D. Employee Retirement System and Other Benefit Plans (Continued)

Actuarial Assumptions – The total pension liability was determined by an actuarial valuation as of July 1, 2021, using the following actuarial assumptions, applied to all prior periods included in the measurement:

Inflation:	3.0%
Salary increases:	4.0% to 10.5% average, including inflation
Investment rate of return:	7.5% net of pension plan investment expense

Mortality rates were based on Pub-2010 Public Safety Table, with adjustments for generational mortality improvement using scale MP-2018 for healthy lives and no mortality improvement for disabled lives.

The long-term expected rate of return on pension plan investments was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2021, are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Fixed income	20%	3.53%
Domestic equity	47%	5.73%
International equity	15%	8.50%
Real estate	10%	7.97%
Other assets	8%	4.73%

Discount Rate – The discount rate used to measure the total pension liability was 7.5%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at contractually required rates, determined by State statutes. Projected cash flows also assume the State of Oklahoma will continue contributing 36% of the insurance premium, as established by statute. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate – The following presents the net pension liability of the employers calculated using the discount rate of 7.5%, as well as what the Plan's net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.5%) or 1-percentage-point higher (8.5%) than the current rate:

	<u>1% Decrease -6.5%</u>	<u>Current Discount Rate -7.5%</u>	<u>1% Increase -8.5%</u>
Employers' net pension liability	\$ 3,889,790	\$ 2,489,136	\$ 1,316,502

Pension plan fiduciary net position – Detailed information about the pension plan's fiduciary net position is available in the separately issued financial report of the FPRS; which can be located at www.ok.gov/fprs.

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

3. OTHER INFORMATION (Continued)

D. Employee Retirement System and Other Benefit Plans (Continued)

Defined Contribution Plans

The City participates in a defined contribution plan with Oklahoma Municipal Retirement Fund (OKMRF). Plan provisions are established or amended by City Council resolution. The City and its related entities are required to contribute 6.8% of annual covered payroll. Participants may make voluntary contributions to the plan. The plan participants include all employees not participating in the police or firefighter pension plans. Participants vest after one year of service and are entitled to 100 percent of vested contributions. The plan is a variable funding option plan where the contribution may be varied from year to year by the employer.

In addition to the 6.8% contributed for all employees, the City contributes an additional percentage amount for the City Manager, Assistant City Manager, and the City Attorney based on their contractual agreements. These amounts are as follows:

	<u>Contribution Percentage</u>	<u>Total Contributed</u>
City Manager	8%	\$12,531
Asst. City Manager	3%	\$ 3,986
City Attorney	7.5%	\$10,291

For the year ended June 30, 2022, the following amounts related to the defined contribution plan:

Payroll for covered employees	\$3,134,883
Employer (City) contributions made	\$323,638

1. Plan Description - The City participates in a defined benefit plan, a single-employer defined benefit OPEB plan administered by the City of Jenks. The City Council has the authority to establish and amend benefit provisions. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.
2. Benefits Provided – The City of Jenks provides medical coverage to eligible retirees and their dependents. Employees are eligible to receive medical coverage if they have 8 or more years of service at retirement. Employees may continue coverage into retirement on the City's plan if they pay the entire premium. Dependents may also continue coverage on a pay-all basis. Coverage ceases upon the retiree reaching Medicare eligibility age. Retiree premiums are the same as active employee premiums. This results in the retirees and beneficiaries receiving an implicit rate subsidy.
3. Employees covered by benefit terms – At June 30, 2022 the following employees were covered by the benefit terms:

Active employees	122
Inactives or beneficiaries currently receiving benefit payments	<u>0</u>
Total	<u>122</u>

4. Discount Rate – A single discount rate of 4.09% was used to measure the total OPEB liability as of June 30, 2021. Since there is no dedicated trust to pay retiree healthcare benefits, the discount rate is a yield or index rate for 20-year, tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The S&P Municipal Bond 20 Year High-Grade Rate Index as of June 30, 2022 was used.

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

3. OTHER INFORMATION (Continued)

D. Employee Retirement System and Other Benefit Plans (Continued)

5. Sensitivity of the Total OPEB Liability to Changes in the Health Care Cost Trend Rate – The following presents the total OPEB liability of the City calculated using the health care cost trend rates of 6.0% to 4.5%, as well as what the Plan's Total OPEB liability would be if it were calculated using health care cost trend rates that are 1-percentage point lower (5.0% to 3.5%) or 1-percentage-point higher (7.0% to 5.5%) than the current rate.

	<u>1% Decrease</u> <u>(5.0% to 3.5%)</u>	<u>Current Health</u> <u>Care Trend Rate</u> <u>(6.0% to 4.5%)</u>	<u>1% Increase</u> <u>(7.0% to 5.5%)</u>
Total OPEB Liability	\$ 156,019	\$ 177,779	\$ 203,566

6. Sensitivity of the Total OPEB Liability to Changes in the Discount Rate – The following presents the total OPEB liability of the City calculated using the discount rate of 4.09%, as well as what the Plan's Total OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower (3.09%) or 1-percentage-point higher (5.09%) than the current rate:

	<u>1% Decrease</u> <u>(3.09%)</u>	<u>Current Discount</u> <u>(4.09%)</u>	<u>1% Increase</u> <u>(5.09%)</u>
Total OPEB Liability	\$ 196,078	\$ 177,779	\$ 161,391

7. Actuarial Assumptions – The total OPEB liability as of June 30, 2022 was determined by an actuarial valuation as of July 1, 2021 with roll forward procedures to June 30, 2022, using the following actuarial assumptions:

Discount Rate	4.09%
Inflation Rate	3.00%
Salary Rate Increase	4.00%
Initial Health Care Cost Trend Rate	6.5%
Ultimate Health Care Cost Trend Rate	4.5%
Fiscal Year the Ultimate Rate is Reached	Fiscal Year 2038
Retiree Contribution Trend	Same as Health Care Trend
Mortality	PubG.H-2010 Mortality Table-General
Disability Rates	None
Retirement Rates	Later of age 58 or the first age with 8 years of service
Withdrawal Rates	Table T-5 from Pension Actuary's Handbook
Election at Retirement	5% of active employees will elect medical coverage at retirement

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

3. OTHER INFORMATION (Continued)

D. Employee Retirement System and Other Benefit Plans (Continued)

Marital Status

40% of active employees electing retiree coverage are assumed to be married and to elect spousal coverage with males 3 years older than females. Actual spouse data was used for current retirees.

8. Total OPEB Liability, OPEB Expense, and Deferred Inflows of Resources Related to OPEB –

The following table reports the components of changes in total OPEB liability:

Balance Beginning of Year	\$ 242,586
Changes for the Year:	
Service Cost	29,295
Interest on total OPEB liability	5,288
Difference between expected and actual	(59,833)
Changes of assumptions	(39,557)
Benefit Payments	-
Other Changes	-
Net changes	<u>(64,807)</u>
Balance End of Year	<u>\$ 177,779</u>
Governmental Activities	\$ 80,523
Business-type Activities	97,256
	<u>\$ 177,779</u>

For the year ended June 30, 2022, the City recognized OPEB expense of \$4,953. At June 30, 2022, the City reported deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ -	\$ 99,514
Changes of proportion	70,602	70,601
Changes of assumptions	<u>12,319</u>	<u>70,215</u>
Total	<u>\$ 82,921</u>	<u>\$ 240,330</u>

The deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year ended June 30:	
2023	\$ (20,219)
2024	(20,219)
2025	(20,219)
2026	(20,219)
2027	(20,219)
Thereafter	(56,314)
Total	<u>\$ (157,409)</u>

CITY OF JENKS
Jenks, Oklahoma

NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2022

4. FUND BALANCES AND NET POSITION

Fund Balance

The following table shows the fund balance classifications as shown on the Governmental Fund Balance Sheet:

	General Fund	G.O. Sinking Fund	2020 GO Bond Issue	Other Governmental Funds	TOTAL
Fund Balances:					
Restricted for:					
Law enforcement	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
Streets	-	-	-	1,387,130	1,387,130
E911	-	-	-	906,995	906,995
Juvenile Justice programs	-	-	-	-	-
Economic Development	-	-	-	5,851,877	5,851,877
Capital Improvements	-	-	19,225,347	4,683,328	23,908,675
Grants	-	-	-	-	-
Debt Service	859,629	2,828,680	-	-	3,688,309
Vision Projects	-	-	-	6,049,875	6,049,875
TIF Projects	-	-	-	596,856	596,856
Parking Garage Maintenance	-	-	-	-	-
Wastewater Treatment	-	-	-	-	-
Park and recreation	-	-	-	536,647	536,647
Sub-total Restricted	859,629	2,828,680	19,225,347	20,022,708	42,936,364
Committed to:					
Hunting & Fishing	-	-	-	-	-
Stabilization	-	-	-	4,962,801	4,962,801
Sub-total Committed	-	-	-	4,962,801	4,962,801
Assigned to:					
Subsequent Year Budget	2,259,971	-	-	-	2,259,971
Risk management	746,118	-	-	-	746,118
Riverwalk improvements	-	-	-	-	-
Debt service	-	103,523	-	-	103,523
Streets	-	-	-	47,904	47,904
Park and recreation	-	-	-	30,057	30,057
Law enforcement	-	-	-	-	-
Wastewater treatment	-	-	-	-	-
Vision Projects	-	-	-	55,485	55,485
TIF projects	-	-	-	14,793	14,793
E911	-	-	-	66,136	66,136
Juvenile Justice programs	-	-	-	-	-
Economic Development	-	-	-	26,935	26,935
Capital Improvements	-	-	-	4,751,643	4,751,643
Sub-total Assigned	3,006,089	103,523	-	4,992,953	8,102,565
Unassigned:	1,380,745	-	-	-	1,380,745
TOTAL FUND BALANCES	\$ 5,246,463	\$ 2,932,203	\$ 19,225,347	\$ 29,978,462	\$ 57,382,475

5. SUBSEQUENT EVENT

In October of 2022, the City received the second installment of the American Rescue Plan Act funds in the amount of \$2,095,193.

CITY OF JENKS
Jenks, Oklahoma

REQUIRED SUPPLEMENTARY INFORMATION
BUDGETARY COMPARISON SCHEDULE
For the Fiscal Year Ended June 30, 2022

Budgetary Comparison Schedule (Budgetary Basis) – Year Ended June 30, 2021

City of Jenks
 Budget and Actual (with Variances)
 General Fund
 For the year ended June 30, 2022

	<u>Budgeted Amounts</u>		<u>Actual Amounts,</u> <u>Budgetary Basis</u>	<u>Variance with</u> <u>Final Budget -</u> <u>Positive</u> <u>(Negative)</u>
	<u>Original</u>	<u>Final</u>		
REVENUES AND TRANSFERS IN				
Taxes	11,650,000	11,650,000	13,979,159	\$ 2,329,159
Intergovernmental	55,000	55,000	74,486	19,486
Charges for services	77,500	77,500	119,018	41,518
Fines and forfeitures	300,000	300,000	148,353	(151,647)
Licenses and permits	425,300	425,300	533,263	107,963
Investment income	57,350	57,350	(3,665)	(61,015)
Miscellaneous	131,400	131,400	2,274,570	2,143,170
Transfers in	6,498,900	6,498,900	7,614,293	1,115,393
Total revenues	19,195,450	19,195,450	24,739,477	5,544,027
EXPENDITURES AND TRANSFERS OUT				
City manager	225,100	225,100	224,056	1,044
City clerk	292,300	292,300	282,185	10,115
City treasury	88,800	88,800	113,265	(24,465)
City attorney	67,600	67,600	51,646	15,954
Personnel	197,100	197,100	203,359	(6,259)
Admin Support/records	78,600	78,600	77,674	926
Municipal court	91,300	91,300	83,741	7,559
General government	191,000	278,000	161,838	116,162
City planner	73,700	73,700	21,685	52,015
Community development	30,000	30,000	21,232	8,768
Uniformed patrol	3,038,800	3,038,800	2,690,129	348,671
Police reserve	251,300	251,300	227,711	23,589
Central dispatch	660,700	660,700	472,759	187,941
Fire suppression	2,632,500	2,632,500	2,591,730	40,770
Fire volunteers	70,900	70,900	40,821	30,079
Protective inspections	278,600	278,600	267,977	10,623
Street maintenance	465,200	465,200	417,921	47,279
General maintenance	28,000	28,000	27,481	519
Parks & grounds	580,800	580,800	477,128	103,672
Animal control	170,600	170,600	143,827	26,773
Transfers out	11,005,200	21,207,200	21,222,565	(15,365)
Total Expenditures	20,518,100	30,807,100	29,820,730	986,370
Excess (deficiency) of revenues over expenditures	(1,322,650)	(11,611,650)	(5,081,253)	6,530,397
Net change in fund balances	(1,322,650)	(11,611,650)	(5,081,253)	6,530,397
Fund balances - beginning	3,898,905	3,898,905	13,515,012	9,616,107
Fund balances - ending	\$ 2,576,255	\$ (7,712,745)	\$ 8,433,759	\$ 16,146,504

REQUIRED SUPPLEMENTARY INFORMATION
BUDGETARY COMPARISON SCHEDULE
For the Fiscal Year Ended June 30, 2022

Footnote to Budgetary Comparison Schedules:

Explanation of Differences between Budgetary Inflows and Outflows and GAAP Revenues and Expenditures

REVENUES AND TRANSFERS IN:

Actual amounts (budgetary basis) from the budgetary comparison schedule	\$ 24,739,477
Differences - budgetary basis to GAAP:	
State payments made on-behalf of police and fire pension not considered a budgetary resource	532,553
Change in accruals for revenue items	(1,787,772)
Total revenues and transfers in as reported on the statement of revenues, expenditures, and changes in fund balance - governmental funds	<u>\$ 23,484,258</u>
 Total Revenues - General Fund	 \$ 15,869,965
Transfers In - General Fund	7,614,293
	<u>\$ 23,484,258</u>

EXPENDITURES AND TRANSFERS OUT:

Actual amounts (budgetary basis) from the budgetary comparison schedule	\$ 29,820,730
Differences - budgetary basis to GAAP:	
Prior year encumbrances recorded as actual expenditures in current year	2,589,737
Current year outstanding encumbrances not recorded as actual expenditures in current year	(200,979)
State payments made on-behalf of police and fire pension not considered a budgetary expenditure	532,553
Change in accruals for expenditure items	43,165
Total expenditures and transfers out as reported on the statement of revenues, expenditures, and changes in fund balance - governmental funds	<u>\$ 32,785,206</u>
 Total Expenditures - General Fund	 \$ 11,562,641
Transfers Out - General Fund	20,535,940
Intraaccount Transfers Out	686,625
	<u>\$ 32,785,206</u>

CITY OF JENKS
Jenks, Oklahoma

REQUIRED SUPPLEMENTARY INFORMATION
BUDGETARY COMPARISON SCHEDULE
For the Fiscal Year Ended June 30, 2022

Budget Law

The City has adopted the provisions of the Municipal Budget Act of 1979 (the "Budget Act"). In accordance with the Budget Act, the following process is used to adopt the annual budget:

- a. Prior to June 1, the City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1.
- b. Public hearings are conducted to obtain citizen comments. At least one public hearing must be held no later than 15 days prior to July 1.
- c. Subsequent to the public hearings but no later than seven days prior to July 1, the budget is adopted by resolution of the City Council.
- d. By July 31, the adopted budget is filed with the Office of State Auditor and Inspector.

Per State law, the legal level of control at which expenditures may not legally exceed appropriations is the fund level. All transfers of appropriation between departments and supplemental appropriations require City Council approval. The City Manager may transfer appropriations between object categories within a department without City Council approval. Supplemental appropriations must also be filed with the Office of State Auditor and Inspector.

Budgetary Accounting

The annual operating budgets are prepared and presented on a budgetary basis of accounting. The differences between budgetary basis and modified accrual basis are shown in the following reconciliation schedule.

The City utilizes encumbrance accounting under which all purchase orders, contracts, and other commitments for the expenditure of funds are recorded in order to reserve a portion of the applicable appropriation. Encumbrances outstanding at year-end are considered expenditures for budgetary purposes. All unencumbered appropriations lapse at year end.

CITY OF JENKS
Jenks, Oklahoma

REQUIRED SUPPLEMENTARY INFORMATION

Schedules of Required Supplementary Information

SCHEDULE OF THE CITY OF JENKS' PROPORTIONATE SHARE OF THE NET PENSION LIABILITY (ASSET)

OKLAHOMA POLICE PENSION & RETIREMENT SYSTEM

Last 10 Fiscal Years*

	2015	2016	2017	2018	2019	2020	2021	2022
City's proportion of the net pension liability (asset)	0.3180%	0.3116%	0.3467%	0.3527%	0.4210%	0.3873%	0.4523%	0.4302%
City's proportionate share of the net pension liability (asset)	\$ (107,080)	\$ 14,051	\$ 530,903	\$ 27,129	\$ (200,557)	\$ (24,727)	\$ 519,510	\$(2,063,575)
City's covered-employee payroll	\$ 908,769	\$ 995,569	\$ 1,046,800	\$ 1,073,823	\$ 1,197,885	\$ 1,263,845	\$ 1,470,446	\$ 1,428,677
City's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	-11.78%	1.41%	50.72%	2.53%	-16.74%	-1.96%	35.33%	-144.44%
Plan fiduciary net position as a percentage of the total pension liability	101.53%	99.82%	93.50%	99.68%	101.89%	100.24%	95.80%	117.07%

*The amounts present for each fiscal year were determined as of 6/30

Notes to Schedule:

*Only eight years are presented because 10-year data is not yet available.

SCHEDULE OF CITY CONTRIBUTIONS

OKLAHOMA POLICE PENSION & RETIREMENT SYSTEM

Last 10 Fiscal Years*

	2015	2016	2017	2018	2019	2020	2021	2022
Statutorially required contribution	\$ 129,424	\$ 136,084	\$ 139,597	\$ 155,725	\$ 164,300	\$ 191,158	\$ 193,599	185,728
Contributions in relation to the statutorially required contribution	129,424	136,084	139,597	155,725	164,300	191,158	193,599	185,728
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City's covered-employee payroll	\$ 995,569	\$ 1,046,800	\$ 1,073,823	\$ 1,197,885	\$ 1,263,845	\$ 1,470,446	\$ 1,489,223	\$ 1,428,677
Contributions as a percentage of covered-employee payroll	13.00%	13.00%	13.00%	13.00%	13.00%	13.00%	13.00%	13.00%

Notes to Schedule:

*Only eight years are presented because 10-year data is not yet available.

CITY OF JENKS
Jenks, Oklahoma

REQUIRED SUPPLEMENTARY INFORMATION

Schedules of Required Supplementary Information

SCHEDULE OF THE CITY OF JENKS' PROPORTIONATE SHARE OF THE NET PENSION LIABILITY

OKLAHOMA FIREFIGHTERS PENSION & RETIREMENT SYSTEM

Last 10 Fiscal Years*

	2015	2016	2017	2018	2019	2020	2021	2022
City's proportion of the net pension liability	0.3448%	0.3678%	0.3283%	0.3467%	0.3615%	0.3696%	0.3755%	0.3779%
City's proportionate share of the net pension liability	\$ 3,546,247	\$ 3,903,848	\$ 4,010,356	\$ 4,360,871	\$ 4,069,148	\$ 3,905,090	\$ 4,626,369	\$ 2,489,136
City's covered-employee payroll	\$ 932,521	\$ 1,014,036	\$ 927,043	\$ 940,236	\$ 1,342,450	\$ 1,138,650	\$ 1,162,423	\$ 1,262,664
City's proportionate share of the net pension liability as a percentage of its covered-employee payroll	380%	385%	433%	464%	303%	343%	398%	197%
Plan fiduciary net position as a percentage of the total pension liability	68.12%	68.27%	64.87%	66.61%	70.73%	72.85%	69.98%	84.24%

*The amounts present for each fiscal year were determined as of 6/30

Notes to Schedule:

*Only eight years are presented because 10-year data is not yet available.

SCHEDULE OF CITY CONTRIBUTIONS

OKLAHOMA FIREFIGHTERS PENSION & RETIREMENT SYSTEM

Last 10 Fiscal Years*

	2015	2016	2017	2018	2019	2020	2021	2022
Statutorially required contribution	\$ 141,965	\$ 129,786	\$ 131,633	\$ 187,943	\$ 159,411	\$ 162,739	\$ 171,040	\$ 176,773
Contributions in relation to the statutorially required contribution	141,965	129,786	131,633	187,943	159,411	162,739	171,040	176,773
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City's covered-employee payroll	\$ 1,014,036	\$ 927,043	\$ 940,236	\$ 1,342,450	\$ 1,138,650	\$ 1,162,423	\$ 1,221,714	\$ 1,262,664
Contributions as a percentage of covered-employee payroll	14.00%	14.00%	14.00%	14.00%	14.00%	14.00%	14.00%	14.00%

Notes to Schedule:

*Only eight years are presented because 10-year data is not yet available.

CITY OF JENKS
Jenks, Oklahoma

REQUIRED SUPPLEMENTARY INFORMATION

Schedule of Required Supplementary Information
Other Post-Employment Benefits
Schedule of Changes in Total OPEB Liability and Related Ratios
Last 10 Fiscal Years*

	2018	2019	2020	2021	2022
Total OPEB Liability:					
Service cost	\$ 30,998	\$ 32,877	\$ 30,813	\$ 31,532	\$ 29,295
Interest	6,644	6,621	7,271	5,225	5,288
Difference between expected and actual experience	(12,568)	-	(55,758)	-	(59,833)
Change in assumptions	4,733	4,174	(27,600)	11,147	(39,557)
Benefit payments	(11,982)	(13,554)	-	(3,451)	-
Other changes	(10,761)	1,514	(17,185)	-	-
Net change in total OPEB liability	7,064	31,632	(62,459)	44,453	(64,807)
Total OPEB Liability - beginning	221,896	228,960	260,592	198,133	242,586
Total OPEB Liability - ending	\$ 228,960	\$ 260,592	\$ 198,133	\$ 242,586	\$ 177,779
 Covered employee payroll	 \$ 4,749,848	 \$ 4,749,848	 \$ 6,880,145	 \$ 6,880,145	 \$ 7,179,595
 Total OPEB liability as a percentage of covered employee payroll	 4.82%	 5.49%	 2.88%	 3.53%	 2.48%

* - Only five years are presented because 10-year data is not yet available.

CITY OF JENKS, OKLAHOMA
OTHER SUPPLEMENTARY INFORMATION

General Fund Combining Balance Sheet Accounts – June 30, 2022

City of Jenks Combining Balance Sheet - General Fund Accounts June 30, 2022						
	General Fund	Riverwalk Improvement District	Economic Development	City Risk Management	Municipal Court Fund	Total General Fund Accounts
ASSETS						
Cash and cash equivalents	\$ 4,197,150	\$ -	\$ -	\$ 746,118	\$ 65,573	\$ 5,008,841
Investments	859,629	-	-	-	-	859,629
Accrued interest receivable	4,799	-	-	-	-	4,799
Intra-account balances	14,137	-	-	-	(14,137)	-
Due from other governments	1,811,357	-	-	-	-	1,811,357
Accounts receivable	358	-	-	-	-	358
Court fines receivable, net	184,807	-	-	-	-	184,807
Total assets	<u>\$ 7,072,237</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 746,118</u>	<u>\$ 51,436</u>	<u>\$ 7,869,791</u>
LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES						
Liabilities:						
Accounts payable	\$ 327,065	\$ -	\$ -	\$ -	\$ -	\$ 327,065
Due to other funds	180	-	-	-	-	180
Due to other governments	682	-	-	-	51,436	52,118
Unearned revenue	2,075,516	-	-	-	-	2,075,516
Total liabilities	<u>2,403,443</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>51,436</u>	<u>2,454,879</u>
Deferred Inflow of Resources:						
Unavailable revenue	<u>168,449</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>168,449</u>
Fund balances:						
Restricted	859,629	-	-	-	-	859,629
Assigned	2,259,971	-	-	746,118	-	3,006,089
Unassigned	1,380,745	-	-	-	-	1,380,745
Total fund balances	<u>4,500,345</u>	<u>-</u>	<u>-</u>	<u>746,118</u>	<u>-</u>	<u>5,246,463</u>
Total liabilities, deferred inflows, and fund balances	<u>\$ 7,072,237</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 746,118</u>	<u>\$ 51,436</u>	<u>\$ 7,869,791</u>

CITY OF JENKS, OKLAHOMA
OTHER SUPPLEMENTARY INFORMATION

General Fund Accounts Combining Schedule of Revenues, Expenditures and Changes in Fund Balances – Year Ended June 30, 2022

City of Jenks Combining Schedule of Revenues, Expenditures and Changes in Fund Balances - General Fund Accounts For the Year Ended June 30, 2022						
	General Fund	Riverwalk Improvement District	Economic Development	City Risk Management	Municipal Court Fund	Total General Fund Accounts
REVENUES						
Taxes	\$ 14,272,160	\$ -	\$ -	\$ -	\$ -	\$ 14,272,160
Intergovernmental	616,922	-	-	-	-	616,922
Charges for services	117,899	-	-	-	-	117,899
Fines and forfeitures	143,623	-	-	-	-	143,623
Licenses and permits	533,263	-	-	-	-	533,263
Investment income	(14,075)	13	361	461	-	(13,240)
Miscellaneous	200,173	-	-	29,750	-	229,923
Total revenues	<u>15,869,965</u>	<u>13</u>	<u>361</u>	<u>30,211</u>	<u>-</u>	<u>15,900,550</u>
EXPENDITURES						
Current:						
General government	3,573,722	-	-	111,269	-	3,684,991
Public safety	6,390,388	-	-	-	-	6,390,388
Public services	1,148,882	-	-	-	-	1,148,882
Culture and recreation	449,649	-	-	-	-	449,649
Total expenditures	<u>11,562,641</u>	<u>-</u>	<u>-</u>	<u>111,269</u>	<u>-</u>	<u>11,673,910</u>
Excess (deficiency) of revenues over expenditures	<u>4,307,324</u>	<u>13</u>	<u>361</u>	<u>(81,058)</u>	<u>-</u>	<u>4,226,640</u>
OTHER FINANCING SOURCES (USES)						
Transfers in	7,614,293	-	-	-	-	7,614,293
Transfers out	(20,535,940)	(20,096)	(4,241,867)	-	-	(24,797,903)
Intra-account transfers	(686,625)	-	586,625	100,000	-	-
Total other financing sources and uses	<u>(13,608,272)</u>	<u>(20,096)</u>	<u>(3,655,242)</u>	<u>100,000</u>	<u>-</u>	<u>(17,183,610)</u>
Net change in fund balances	(9,300,948)	(20,083)	(3,654,881)	18,942	-	(12,956,970)
Fund balances - beginning	13,801,293	20,083	3,654,881	727,176	-	18,203,433
Fund balances - ending	<u>\$ 4,500,345</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 746,118</u>	<u>\$ -</u>	<u>\$ 5,246,463</u>

CITY OF JENKS, OKLAHOMA
OTHER SUPPLEMENTARY INFORMATION

NonMajor Governmental Funds Combining Balance Sheet – June 30, 2022

City of Jenks
Combining Balance Sheet
Non-Major Governmental Funds
June 30, 2022

Special Revenue Funds

	Street and Alley	Police Seizure	Park Recreation	Senior Citizen	Home Rebate	Skyline Improvement	Economic Development Accomodation	Vision Sales Tax	TIF District #3	TIF District #4
ASSETS										
Cash and cash equivalents	\$ 1,160,473	\$ -	\$ 588,261	\$ -	\$ -	\$ -	\$ 1,445,494	\$ 5,221,486	\$ 143,994	\$ 43,323
Investments	248,925	-	-	-	-	-	-	908,319	-	-
Due from other funds	-	-	180	-	-	-	341,842	-	-	-
Due from other governments	25,574	-	-	-	-	-	6,003	-	-	-
Interest receivable	62	-	-	-	-	-	-	-	-	-
Total assets	<u>\$ 1,435,034</u>	<u>\$ -</u>	<u>\$ 588,441</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,793,339</u>	<u>\$ 6,129,805</u>	<u>\$ 143,994</u>	<u>\$ 43,323</u>
LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES										
Liabilities:										
Accounts payable	\$ -	\$ -	\$ 21,737	\$ -	\$ -	\$ -	\$ 116,370	\$ 23,011	\$ -	\$ -
Accrued payroll payable	-	-	-	-	-	-	-	-	-	-
Total liabilities	<u>-</u>	<u>-</u>	<u>21,737</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>116,370</u>	<u>23,011</u>	<u>-</u>	<u>-</u>
Deferred Inflow of Resources:										
Unavailable revenue	-	-	-	-	-	-	-	1,434	-	-
Fund balances:										
Restricted	1,387,130	-	536,647	-	-	-	1,650,034	6,049,875	137,873	41,573
Committed	-	-	-	-	-	-	-	-	-	-
Assigned	47,904	-	30,057	-	-	-	26,935	55,485	6,121	1,750
Total fund balances	<u>1,435,034</u>	<u>-</u>	<u>566,704</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,676,969</u>	<u>6,105,360</u>	<u>143,994</u>	<u>43,323</u>
Total liabilities, deferred inflows, and fund balances	<u>\$ 1,435,034</u>	<u>\$ -</u>	<u>\$ 588,441</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,793,339</u>	<u>\$ 6,129,805</u>	<u>\$ 143,994</u>	<u>\$ 43,323</u>

CITY OF JENKS, OKLAHOMA
OTHER SUPPLEMENTARY INFORMATION

NonMajor Governmental Funds Combining Balance Sheet – June 30, 2022, (Continued)

							Capital Project Funds		
	E911	TIF District #1	Police General Receipts	TIF District #2	Jenks Eco. Dev. Authority	City Stabilization Reserve	1978 Sanitary Sewer Fund	2002 GO Bond Fund	1991 GO Bond Fund
ASSETS									
Cash and cash equivalents	\$ 79,900	\$ 379,319	\$ -	\$ 45,013	\$ 10,034	\$ -	\$ -	\$ 78,814	\$ -
Investments	877,817	-	-	-	4,191,809	4,962,801	-	-	-
Due from other funds	-	-	-	-	-	-	-	-	-
Due from other governments	15,678	-	-	-	-	-	-	-	-
Interest receivable	2,861	-	-	-	-	-	-	-	-
Total assets	\$ 976,256	\$ 379,319	\$ -	\$ 45,013	\$ 4,201,843	\$ 4,962,801	\$ -	\$ 78,814	\$ -
LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES									
Liabilities:									
Accounts payable	\$ 375	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued payroll payable	-	-	-	-	-	-	-	-	-
Total liabilities	375	-	-	-	-	-	-	-	-
Deferred Inflow of Resources:									
Unavailable revenue	2,750	-	-	-	-	-	-	-	-
Fund balances:									
Restricted	906,995	372,449	-	44,961	4,201,843	-	-	74,968	-
Committed	-	-	-	-	-	4,962,801	-	-	-
Assigned	66,136	6,870	-	52	-	-	-	3,846	-
Total fund balances	973,131	379,319	-	45,013	4,201,843	4,962,801	-	78,814	-
Total liabilities, deferred inflows, and fund balances	\$ 976,256	\$ 379,319	\$ -	\$ 45,013	\$ 4,201,843	\$ 4,962,801	\$ -	\$ 78,814	\$ -

CITY OF JENKS, OKLAHOMA
OTHER SUPPLEMENTARY INFORMATION

NonMajor Governmental Funds Combining Balance Sheet – June 30, 2022, (Continued)

City of Jenks
Combining Balance Sheet
Non-Major Governmental Funds
June 30, 2022

Capital Project Funds

	City Capital Reserve	1998 Roadway Improvement Fund	2014 GO Bond Fund	Fire Suppression Vehicles	CDBG Fund	2010 GO Bond Fund	Radio Communications	2006 GO Bond Fund	Uniformed Patrol Vehicles	Total Governmental Funds
ASSETS										
Cash and cash equivalents	\$ 1,002,322	\$ -	\$ 2,924,605	\$ 703,215	\$ -	\$ 1,798,927	\$ 327,670	\$ 420,165	\$ 29,536	\$ 16,402,551
Investments	2,212,794	-	-	-	-	-	-	-	-	13,402,465
Due from other funds	-	-	-	-	-	-	-	-	-	342,022
Due from other governments	-	-	-	-	-	3,039	-	-	-	50,294
Interest receivable	-	-	1,639	-	-	-	-	-	-	4,562
Total assets	<u>\$ 3,215,116</u>	<u>\$ -</u>	<u>\$ 2,926,244</u>	<u>\$ 703,215</u>	<u>\$ -</u>	<u>\$ 1,801,966</u>	<u>\$ 327,670</u>	<u>\$ 420,165</u>	<u>\$ 29,536</u>	<u>\$ 30,201,894</u>
LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES										
Liabilities:										
Accounts payable	\$ -	\$ -	\$ 47,540	\$ -	\$ -	\$ 10,215	\$ -	\$ -	\$ -	\$ 219,248
Accrued payroll payable	-	-	-	-	-	-	-	-	-	-
Total liabilities	<u>-</u>	<u>-</u>	<u>47,540</u>	<u>-</u>	<u>-</u>	<u>10,215</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>219,248</u>
Deferred Inflow of Resources:										
Unavailable revenue	-	-	-	-	-	-	-	-	-	4,184
Fund balances:										
Restricted	-	-	2,641,454	-	-	1,622,368	-	344,538	10,000	20,022,708
Committed	-	-	-	-	-	-	-	-	-	4,962,801
Assigned	3,215,116	-	237,250	703,215	-	169,383	327,670	75,627	19,536	4,992,953
Total fund balances	<u>3,215,116</u>	<u>-</u>	<u>2,878,704</u>	<u>703,215</u>	<u>-</u>	<u>1,791,751</u>	<u>327,670</u>	<u>420,165</u>	<u>29,536</u>	<u>29,978,462</u>
Total liabilities, deferred inflows, and fund balances	<u>\$ 3,215,116</u>	<u>\$ -</u>	<u>\$ 2,926,244</u>	<u>\$ 703,215</u>	<u>\$ -</u>	<u>\$ 1,801,966</u>	<u>\$ 327,670</u>	<u>\$ 420,165</u>	<u>\$ 29,536</u>	<u>\$ 30,201,894</u>

CITY OF JENKS, OKLAHOMA
OTHER SUPPLEMENTARY INFORMATION

NonMajor Governmental Funds Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Year Ended June 30, 2022

City of Jenks
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Non-Major Governmental Funds
For the Year Ended June 30, 2022

Special Revenue Funds

	Street and Alley	Police Seizure	Park Recreation	Senior Citizen	Home Rebate	Skyline Improvement	Economic Development Accommodation	Vision Sales Tax	TIF District #3	TIF District #4
REVENUES										
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,765	\$ -	\$ 376,616	\$ 131,525
Intergovernmental	249,162	-	-	-	-	-	-	-	-	-
Licenses and permits	-	-	132,730	-	-	-	-	-	-	-
Investment income	952	-	(3,653)	-	124	-	223	(7,974)	125	29
Miscellaneous	-	-	-	-	-	-	-	-	-	-
Total revenues	250,114	-	129,077	-	124	-	85,988	(7,974)	376,741	131,554
EXPENDITURES										
Current:										
General government	-	-	-	-	-	-	-	-	349,260	-
Public safety	-	-	-	-	-	-	-	-	-	-
Streets	28,565	-	-	-	-	-	-	-	-	-
Culture and recreation	-	-	128,160	-	-	-	-	-	-	-
Urban development	-	-	-	-	-	-	182,416	-	-	141,398
Capital outlay	10,000	-	-	-	-	-	116,370	651,686	-	-
Debt service:										
Principal	-	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-	-
Total expenditures	38,565	-	128,160	-	-	-	298,786	651,686	349,260	141,398
Excess (deficiency) of revenues over expenditures	211,549	-	917	-	124	-	(212,798)	(659,660)	27,481	(9,844)
OTHER FINANCING SOURCES (USES)										
Transfers in	-	-	78,432	-	-	-	1,095,000	1,936,876	12,482	12,339
Transfers out	-	(38)	-	-	(196,080)	-	-	-	-	-
Total other financing sources (uses)	-	(38)	78,432	-	(196,080)	-	1,095,000	1,936,876	12,482	12,339
Net change in fund balances	211,549	(38)	79,349	-	(195,956)	-	882,202	1,277,216	39,963	2,495
Fund balances - beginning	1,223,485	38	487,355	-	195,956	-	794,767	4,828,144	104,031	40,828
Fund balances - ending	\$ 1,435,034	\$ -	\$ 566,704	\$ -	\$ -	\$ -	\$ 1,676,969	\$ 6,105,360	\$ 143,994	\$ 43,323

CITY OF JENKS, OKLAHOMA
OTHER SUPPLEMENTARY INFORMATION

NonMajor Governmental Funds Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Year Ended June 30, 2022, (Continued)

City of Jenks Combining Statement of Revenues, Expenditures and Changes in Fund Balances Non-Major Governmental Funds For the Year Ended June 30, 2022									
Special Revenue Funds						Capital Project Funds			
	E911	TIF District #1	Police General Receipts	TIF District #2	Jenks Eco. Dev. Authority	City Stabilization Reserve	1978 Sanitary Sewer Fund	2002 GO Bond Fund	1991 GO Bond Fund
REVENUES									
Taxes	\$ 202,372	\$ 1,110,387	\$ -	\$ 176,747	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-	-	-
Investment income	(12,108)	256	-	34	(40,024)	(37,587)	-	50	45
Miscellaneous	-	-	-	-	-	-	-	-	-
Total revenues	<u>190,264</u>	<u>1,110,643</u>	<u>-</u>	<u>176,781</u>	<u>(40,024)</u>	<u>(37,587)</u>	<u>-</u>	<u>50</u>	<u>45</u>
EXPENDITURES									
Current:									
General government	-	-	-	233,343	-	-	-	-	-
Public safety	195,165	-	-	-	-	-	-	-	-
Streets	-	-	-	-	-	-	-	-	-
Culture and recreation	-	-	-	-	-	-	-	-	-
Urban development	-	1,112,187	-	-	-	-	-	-	-
Capital outlay	5,846	-	-	-	-	-	-	-	-
Debt service:									
Principal	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-
Total expenditures	<u>201,011</u>	<u>1,112,187</u>	<u>-</u>	<u>233,343</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of revenues over expenditures	<u>(10,747)</u>	<u>(1,544)</u>	<u>-</u>	<u>(56,562)</u>	<u>(40,024)</u>	<u>(37,587)</u>	<u>-</u>	<u>50</u>	<u>45</u>
OTHER FINANCING SOURCES (USES)									
Transfers in	-	9,079	-	-	4,241,867	5,000,388	-	-	-
Transfers out	(150,000)	-	(640)	-	-	-	-	-	(73,055)
Total other financing sources (uses)	<u>(150,000)</u>	<u>9,079</u>	<u>(640)</u>	<u>-</u>	<u>4,241,867</u>	<u>5,000,388</u>	<u>-</u>	<u>-</u>	<u>(73,055)</u>
Net change in fund balances	(160,747)	7,535	(640)	(56,562)	4,201,843	4,962,801	-	50	(73,010)
Fund balances - beginning	1,133,878	371,784	640	101,575	-	-	-	78,764	73,010
Fund balances - ending	<u>\$ 973,131</u>	<u>\$ 379,319</u>	<u>\$ -</u>	<u>\$ 45,013</u>	<u>\$ 4,201,843</u>	<u>\$ 4,962,801</u>	<u>\$ -</u>	<u>\$ 78,814</u>	<u>\$ -</u>

CITY OF JENKS, OKLAHOMA
OTHER SUPPLEMENTARY INFORMATION

NonMajor Governmental Funds Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Year Ended June 30, 2022, (Continued)

City of Jenks
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Non-Major Governmental Funds
For the Year Ended June 30, 2022

	Capital Project Funds									
	City Capital Reserve	1998 Roadway Improvement Fund	2014 GO Bond Fund	Fire Suppression Vehicles	CDBG Fund	2010 GO Bond Fund	Radio Communications	2006 GO Bond Fund	Uniformed Patrol Vehicles	Total Governmental Funds
REVENUES										
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,083,412
Intergovernmental	-	-	-	-	-	56,599	-	-	10,000	315,761
Licenses and permits	-	-	-	-	-	-	-	-	-	132,730
Investment income	(28,615)	7	382	423	-	(1,087)	211	270	18	(127,899)
Miscellaneous	-	-	191,057	50,000	-	-	-	-	-	241,057
Total revenues	(28,615)	7	191,439	50,423	-	55,512	211	270	10,018	2,645,061
EXPENDITURES										
Current:										
General government	-	-	-	-	-	-	-	-	-	582,603
Public safety	-	-	-	-	-	-	24,978	-	-	220,143
Streets	-	-	-	-	-	-	-	-	-	28,565
Culture and recreation	-	-	-	-	-	-	-	-	-	128,160
Urban development	-	-	-	-	-	-	-	-	-	1,436,001
Capital outlay	-	-	408,811	50,363	-	79,520	-	-	-	1,322,596
Debt service:										
Principal	-	-	-	306,577	-	-	-	-	-	306,577
Interest	-	-	-	20,132	-	-	-	-	-	20,132
Total expenditures	-	-	408,811	377,072	-	79,520	24,978	-	-	4,044,777
Excess (deficiency) of revenues over expenditures	(28,615)	7	(217,372)	(326,649)	-	(24,008)	(24,767)	270	10,018	(1,399,716)
OTHER FINANCING SOURCES (USES)										
Transfers in	3,243,731	-	-	350,000	-	-	95,000	-	-	16,075,194
Transfers out	-	(150,580)	-	-	-	-	-	-	-	(570,393)
Total other financing sources (uses)	3,243,731	(150,580)	-	350,000	-	-	95,000	-	-	15,504,801
Net change in fund balances	3,215,116	(150,573)	(217,372)	23,351	-	(24,008)	70,233	270	10,018	14,105,085
Fund balances - beginning	-	150,573	3,096,076	679,864	-	1,815,759	257,437	419,895	19,518	15,873,377
Fund balances - ending	\$ 3,215,116	\$ -	\$ 2,878,704	\$ 703,215	\$ -	\$ 1,791,751	\$ 327,670	\$ 420,165	\$ 29,536	\$ 29,978,462

CITY OF JENKS, OKLAHOMA
OTHER SUPPLEMENTARY INFORMATION

Combining Schedule of Net Position – Jenks Public Works Authority Accounts – June 30, 2022

	Public Works Authority	JPWA Sinking Fund	JPWA One Cent Capital	JPWA WW Treatment	JPWA Reimbursement to JPWA	JPWA Economic Development	JPWA Risk Management	Total
ASSETS								
Current assets:								
Cash and cash equivalents	\$ 5,107,951	\$ 89,577	\$ 4,232,274	\$ 315,166	\$ 1,394,307	\$ 444,547	\$ 3,301,137	\$ 14,884,959
Restricted cash and cash equivalents	72,001	9,151,837	-	-	-	-	-	9,223,838
Investments	9,660,743	244,715	2,228,568	464,821	246,316	-	822,679	13,667,842
Interest receivable	9,937	1,326	4,714	1,809	689	-	2,261	20,736
Accounts receivable, net	2,174,230	-	-	-	-	-	-	2,174,230
Due from other funds	341,842	-	-	-	-	-	444,287	786,129
Total current assets	17,366,704	9,487,455	6,465,556	781,796	1,641,312	444,547	4,570,364	40,757,734
Non-current assets:								
Restricted cash and cash equivalents	648,009	-	-	-	-	-	-	648,009
Capital assets:								
Land and other non-depreciable assets	12,121,045	-	-	-	-	-	-	12,121,045
Other capital assets, net of depreciation	16,511,836	-	-	-	-	-	-	16,511,836
Total non-current assets	29,280,890	-	-	-	-	-	-	29,280,890
Total assets	46,647,594	9,487,455	6,465,556	781,796	1,641,312	444,547	4,570,364	70,038,624
DEFERRED OUTFLOWS OF RESOURCES								
OPEB	9,902	-	-	-	-	-	-	9,902
Deferred amount on Asset Retirement Obligation	3,224,334	-	-	-	-	-	-	3,224,334
Total deferred outflows	3,234,236	-	-	-	-	-	-	3,234,236
LIABILITIES								
Current liabilities:								
Accounts payable	1,333,764	-	55,238	1,137,193	5,467	-	-	2,531,662
Accrued payroll liabilities	1,940	-	-	-	-	-	-	1,940
Due to other funds	485,007	-	-	-	-	-	-	485,007
Accrued interest payable	-	67,338	-	-	-	-	-	67,338
Current portion of:								
Due to depositors	72,001	-	-	-	-	-	-	72,001
Revenue bonds payable	-	560,000	-	-	-	-	-	560,000
Accrued compensated absences	15,815	-	-	-	-	-	-	15,815
Total current liabilities	1,908,527	627,338	55,238	1,137,193	5,467	-	-	3,733,763
Non-current liabilities:								
Due to depositors	648,009	-	-	-	-	-	-	648,009
Total OPEB liability	36,602	-	-	-	-	-	-	36,602
Revenue bonds payable, net	-	16,507,690	-	-	-	-	-	16,507,690
Asset retirement obligation	3,570,000	-	-	-	-	-	-	3,570,000
Accrued compensated absences	63,260	-	-	-	-	-	-	63,260
Total non-current liabilities	4,317,871	16,507,690	-	-	-	-	-	20,825,561
Total liabilities	6,226,398	17,135,028	55,238	1,137,193	5,467	-	-	24,559,324
DEFERRED INFLOWS OF RESOURCES								
OPEB	46,472	-	-	-	-	-	-	46,472
NET POSITION								
Net investment in capital assets	28,632,881	(8,398,988)	-	-	-	-	-	20,233,893
Restricted for debt service	-	415,797	-	-	-	-	-	415,797
Unrestricted	14,976,079	335,618	6,410,318	(355,397)	1,635,845	444,547	4,570,364	28,017,374
Total net position	\$ 43,608,960	\$ (7,647,573)	\$ 6,410,318	\$ (355,397)	\$ 1,635,845	\$ 444,547	\$ 4,570,364	\$ 48,667,064

CITY OF JENKS, OKLAHOMA
OTHER SUPPLEMENTARY INFORMATION

Combining Schedule of Revenues, Expenses and Changes in Net Position – Jenks Public Works Authority Accounts – Year Ended June 30, 2022

City of Jenks
Combining Schedule of Revenues, Expenses and Changes in Fund Net Position
JPWA Accounts
For the Year Ended June 30, 2022

	Public Works Authority	JPWA Sinking Fund	JPWA One Cent Capital	JPWA WW Treatment	JPWA Reimbursement to JPWA	JPWA Economic Development	JPWA Risk Management	Total
REVENUES								
Water charges	\$ 11,233,652	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,233,652
Sewer charges	2,482,407	-	-	-	87,631	-	-	2,570,038
Sanitation	1,650,904	-	-	-	-	-	-	1,650,904
Licenses and permits	-	-	-	93,845	-	28,148	-	121,993
Miscellaneous	658,565	-	-	-	-	-	-	658,565
Total operating revenues	16,025,528	-	-	93,845	87,631	28,148	-	16,235,152
OPERATING EXPENSES								
General and administrative	2,568,865	-	20,216	-	-	-	-	2,589,081
Economic development	552,073	-	5,620	-	-	-	-	557,693
Cultural and recreational	72,721	-	3,270	-	-	-	-	75,991
Water service	7,107,112	-	27,142	-	-	-	-	7,134,254
Sewer service	1,781,011	-	106,241	-	-	-	23,936	1,911,188
Solid waste service	1,592,071	-	-	-	-	-	-	1,592,071
Stormwater drainage	235,499	-	17,324	-	-	-	-	252,823
Depreciation expense	1,075,820	-	-	-	-	-	-	1,075,820
Total operating expenses	14,985,172	-	179,813	-	-	-	23,936	15,188,921
Operating income (loss)	1,040,356	-	(179,813)	93,845	87,631	28,148	(23,936)	1,046,231
NON-OPERATING REVENUES (EXPENSES)								
Investment income	403,353	(255,729)	(284,690)	(7,162)	(4,047)	301	(1,287)	(149,261)
Miscellaneous	36,154	-	-	-	-	-	-	36,154
Gain on disposal of capital assets	16,755	-	-	-	-	-	-	16,755
Transfer capital assets to governmental activities	(1,387,340)	-	-	-	-	-	-	(1,387,340)
Interest expense and fiscal charges	-	(468,758)	-	-	-	-	-	(468,758)
Total non-operating revenue (expenses)	(931,078)	(724,487)	(284,690)	(7,162)	(4,047)	301	(1,287)	(1,952,450)
Income (loss) before contributions and transfers	109,278	(724,487)	(464,503)	86,683	83,584	28,449	(25,223)	(906,219)
Capital contributions	2,234,415	-	-	-	-	-	-	2,234,415
Interaccount transfers	4,294,171	(4,239,458)	1,274,730	(1,944,994)	(112,410)	-	727,961	-
Transfers in	10,564,776	-	-	117,648	-	-	-	10,682,424
Transfers out	(7,558,615)	-	(350,000)	-	-	-	(1,095,000)	(9,003,615)
Change in net position	9,644,025	(4,963,945)	460,227	(1,740,663)	(28,826)	28,449	(392,262)	3,007,005
Total net position - beginning	33,964,935	(2,683,628)	5,950,091	1,385,266	1,664,671	416,098	4,962,626	45,660,059
Total net position - ending	\$ 43,608,960	\$ (7,647,573)	\$ 6,410,318	\$ (355,397)	\$ 1,635,845	\$ 444,547	\$ 4,570,364	\$ 48,667,064

CITY OF JENKS, OKLAHOMA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the fiscal year ended June 30, 2022

Federal Grantor/Pass through agency Grantor/Program Title	Federal AL Number	Grant #	Award Amount	Federal Expenditures
FEDERAL AWARDS:				
<u>U.S. Department of Fish and Wildlife Services</u>				
Passed through Association of Zoos and Aquariums:				
Endangered Species Covid-19 Relief- American Rescue Plan Act	15-657	COVID-19	\$ 183,263	\$ 183,263
Total U.S. Department of Fish and Wildlife Services			\$ 183,263	\$ 183,263
 <u>U.S. Department of Treasury:</u>				
Total U.S. Department of Treasury			\$ -	\$ -
TOTAL FEDERAL AWARDS			\$ 183,263	\$ 183,263

Note 1. Basis of Presentation

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of the City of Jenks, Oklahoma (the "City") under programs of the federal government for the year ended June 30, 2021. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the City, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the City.

Note 2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Note 3. Indirect Cost Rate

The City has not elected to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

INTERNAL CONTROL AND COMPLIANCE INFORMATION

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Elfrink and Associates, PLLC

Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Mayor and City Council
City of Jenks, Oklahoma

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City of Jenks, Oklahoma ("City"), as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated April 18, 2023.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

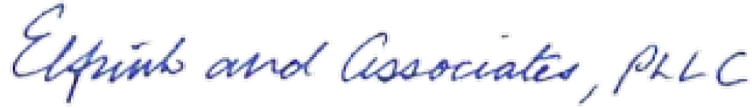
Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instance of noncompliance or other matter that is required to be reported under *Government Auditing Standards*.



Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in blue ink that reads "Elfrink and Associates, PLLC". The script is cursive and fluid.

Elfrink and Associates, PLLC

Tulsa, Oklahoma

April 18, 2023

Tax Increment Districts City of Jenks Coal Creek Village

City of Jenks TIF Review Committee
Coal Creek Village
Economic Development Project Plan
and proposed
Amendment to Increment District No. 4
Creation of Increment Districts “D” and “E”
May 2, 2023

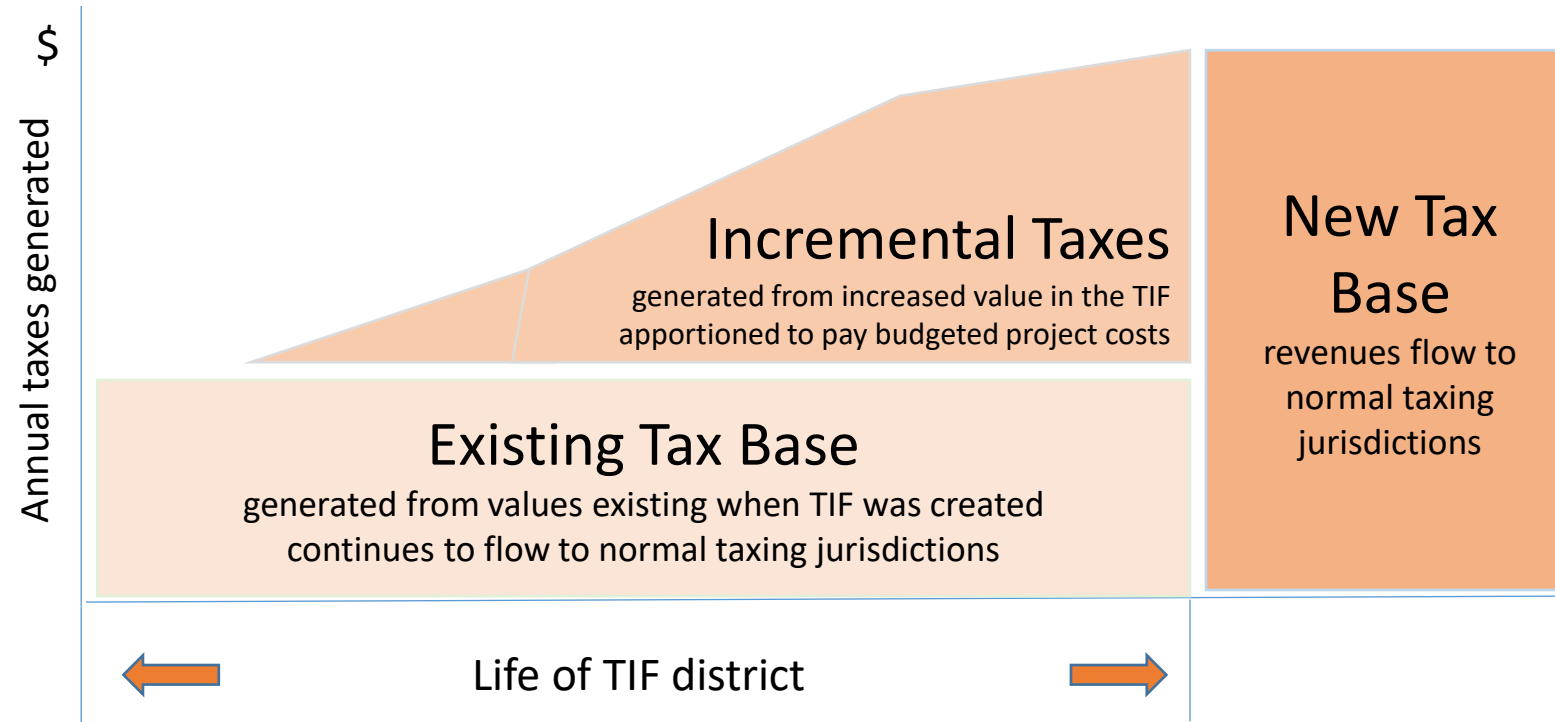
Tax Increment Districts – City of Jenks

What is a TIF?

- Tax Increment District (TIF)
 - Authorized by Article X, Section 6C of Oklahoma Constitution
 - Established pursuant to Local Development Act, Title 62, Oklahoma Statutes, Section 850 *et seq.*
 - Apportions the “increment” of new tax revenue generated within the TIF to finance certain identified project costs
- A TIF is an economic development tool used to incentivize capital investment in undeveloped or underdeveloped property in order to enhance the tax base and create employment opportunities within the City.
- Created by City Ordinance after completion of the TIF Process

Tax Increment Districts – City of Jenks

What is a TIF?



Basic TIF Model – Value Generation and Capture

Tax Increment Districts – City of Jenks

What is the TIF Process?

- Determination of Eligibility
 - Enterprise Area; Historic Preservation Area; Reinvestment Area
- Development of Project Plan
 - Duration (up to 25 full fiscal years from Commencement Date)
 - Capture of TIF Revenues (up to 100% of local tax revenues – ad valorem, sales tax, hotel tax, etc.)
 - Boundaries
 - Increment District – area where new tax revenues are captured
 - Project Area – area where project related activities may occur
 - Proposed Project and related Infrastructure Improvements
 - Proposed Allocation of TIF Revenues
- Statutory TIF Review Committee
 - Comprised of representatives of City Council, City Planning Commission, affected taxing jurisdictions and other at-large community members

Tax Increment Districts – City of Jenks

What is the TIF Process?

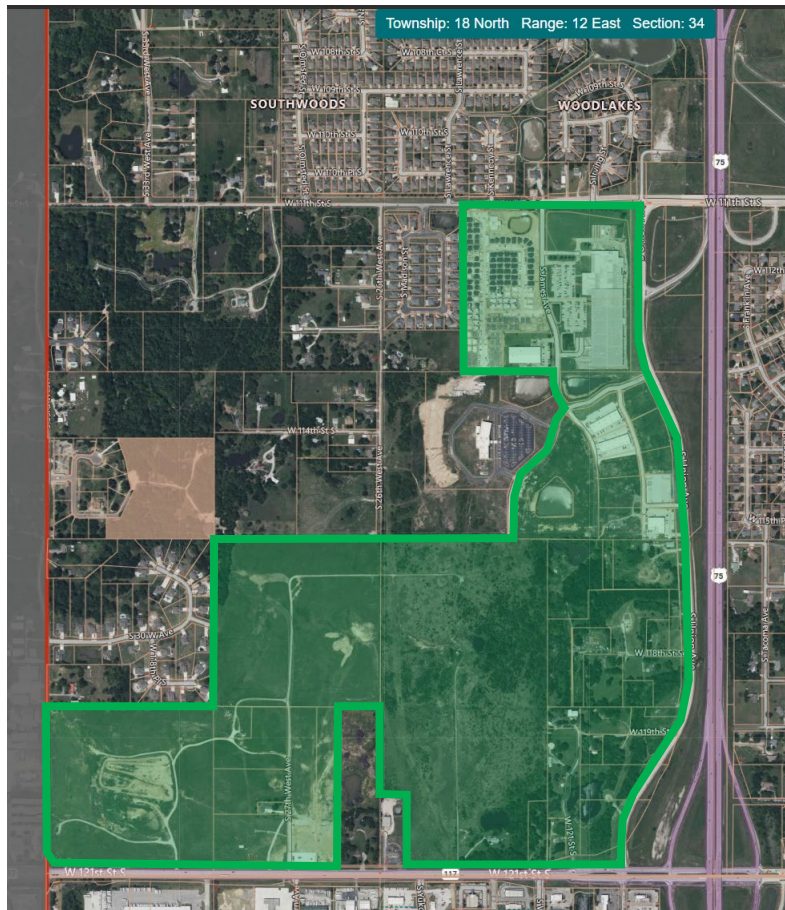
- Affected ad valorem taxing jurisdictions represented on TIF Review Committee
 - Jenks Public Schools (ISD No. 5 of Tulsa County)
 - Tulsa Technology Center (Vo-Tech District No. 18)
 - Tulsa County
 - Tulsa County Health Department
 - Tulsa Community College
 - Tulsa City-County Library
 - City of Jenks
- Project Plan Reviewed by TIF Review Committee
 - Make findings of eligibility and financial impacts on taxing jurisdictions and business activities
 - Make recommendation to City regarding approval of Project Plan
- Project Plan Reviewed by City's Planning Commission
 - Make recommendation to City regarding approval of Project Plan
- Hold two Public Hearings
- City Council considers an Ordinance approving Project Plan and creating TIF

Increment District No. 4, City of Jenks (Proposed Amendment)

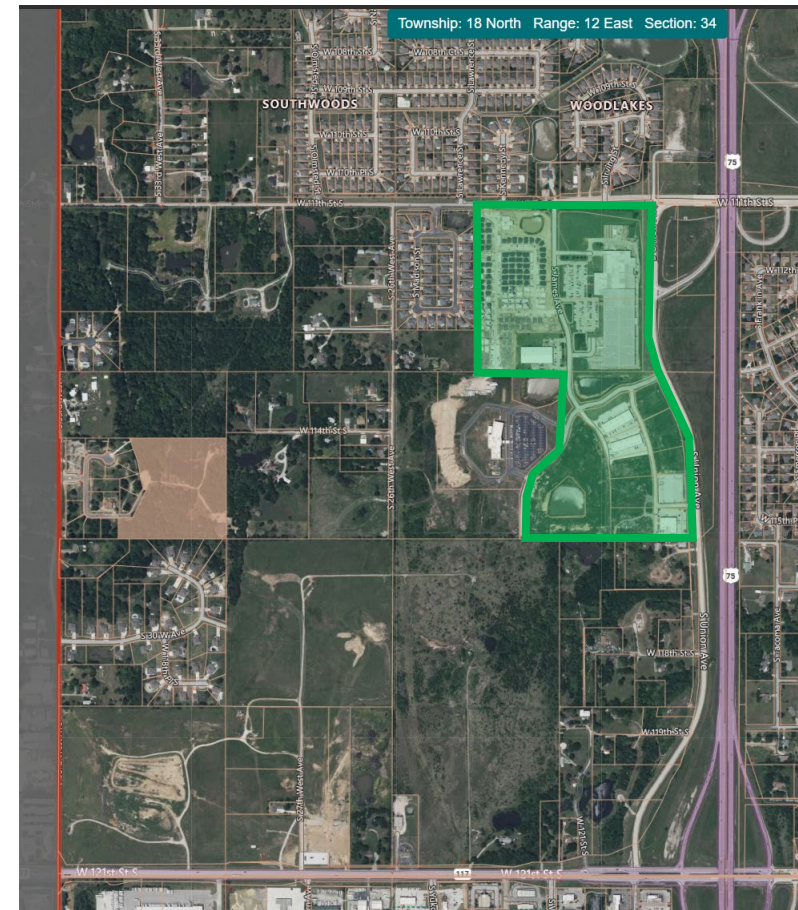
- General location: Between W 111th Street S and W 121st Street S, west of U.S. 75
- Established in 2014 (Ord. 1364)
 - Expires in 2030 (16 year term)
- Captures 100% of ad valorem tax increment
 - 80% to public infrastructure reimbursement (to developers)
 - 20% to taxing entities
 - \$418,263 captured since inception (as of June 2022)
- Captures sales tax increment equal to 0.5% sales tax
 - 100% for public infrastructure reimbursement (to developers)
 - \$36,001 captured since inception (\$255,621 total sales tax generated) (as of June 2022)
- Authorized Project Costs: \$29.49 million
 - Approved applications for reimbursement: \$4.06 million
- Proposed Amendment:
 - Remove the area south of 116th Street from Increment District No. 4
 - Proposed development (Coal Creek Village Project) not supported by existing parameters of Increment District No. 4
 - Removal does not impact existing development

Increment District No. 4, City of Jenks (Proposed Amendment)

Existing Boundaries



Amended Boundaries



Proposed Increment Districts, City of Jenks

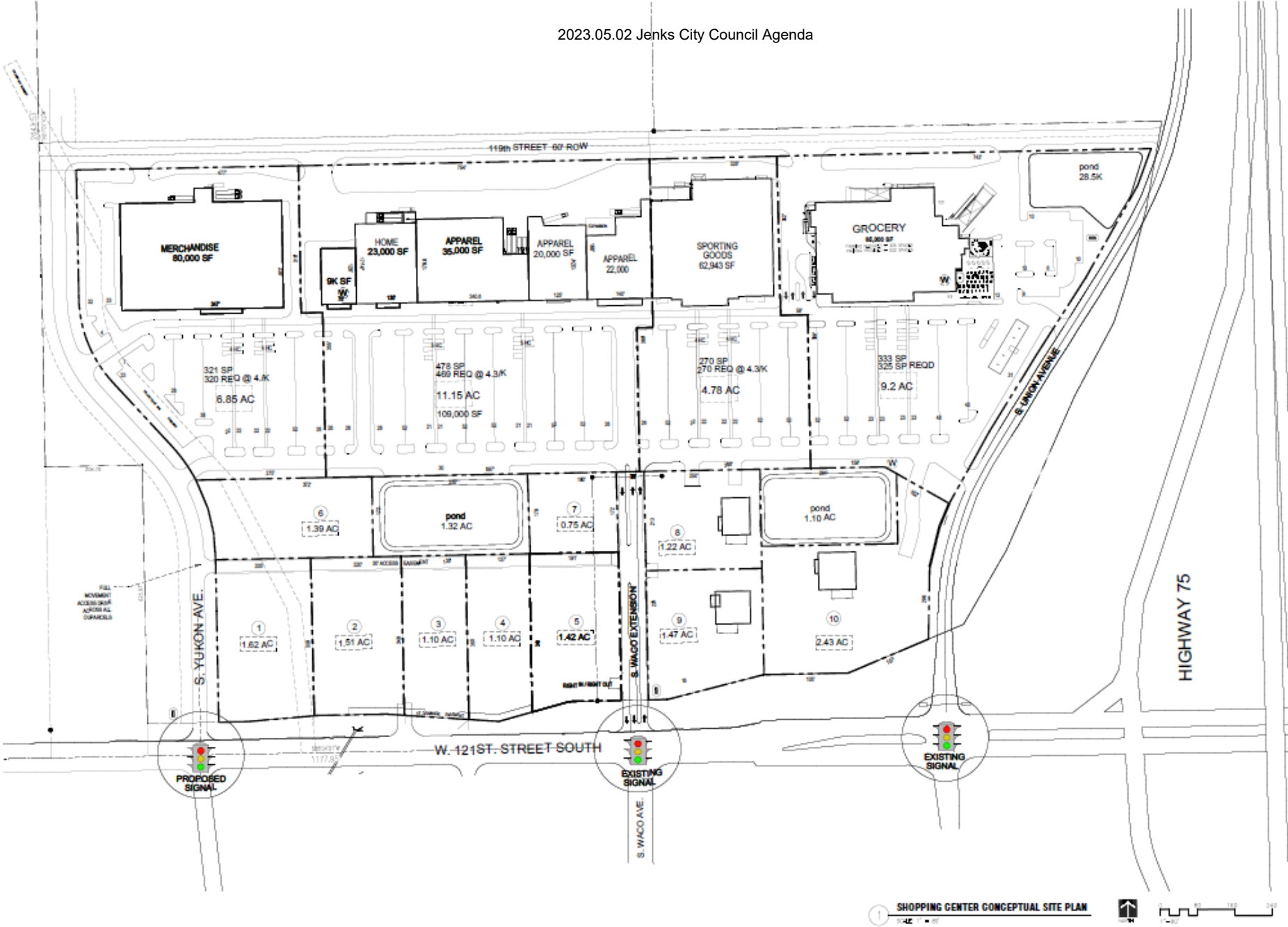
What are the proposed new TIF details?

- Creation of two new TIF areas:
 - Increment District “D” – Coal Creek Village Project
 - Increment District “E” – 121st Street Development Project
- Original Terms of approximately 25 years from Commencement Date (as established by City Council)
- Capture 100% of new “incremental” ad valorem, sales, and hotel tax revenues
 - Existing “baseline” taxes unaffected
 - 75% of ad valorem tax apportioned to Project Costs
 - Remaining 25% apportioned to Jenks Public Schools
 - 56.34% of sales and use tax apportioned to Project Costs
 - Represents 2.0% of total 3.55% City sales tax
 - Remaining 43.66% retained by City
 - 100% of hotel tax apportioned to Project Costs
 - Represents all of total 5.0% City hotel tax

Proposed Increment District “D”

What is the Coal Creek Village Project?

- Develop a transformative commercial center on the undeveloped area located on the northwest corner of the intersection of 121st Street and U.S. Highway 75
- Existing land conditions preclude development without significant public improvements
- 351,000 square feet of retail, service industry, and food service space
 - Estimated \$174.3 million project investment
 - Projected \$132.3 million annual retail sales
 - Estimated TIF Revenue generated over 25 years:
 - Sales Tax: \$138.78 million
 - Ad valorem Tax: \$51.78 million
 - \$12.94 million to Jenks Public Schools



1 SHOPPING CENTER CONCEPTUAL SITE PLAN

Increment District “D”, City of Jenks (Proposed Creation)

Coal Creek Village Project

South of (W 116th Street),
West of U.S. 75,
North of W 121st Street,
East of (26th W Avenue)



Proposed Increment District “E”

What is the 121st Street Development Project?

- Additional mixed use development immediately to the west of the Coal Creek Village Project
- The City anticipates that the Coal Creek Village Project will help spur additional development that will facilitate payment of the City Infrastructure Projects necessary to support full development within the Project Area
- City has not made specific site development projections, but anticipated TIF Revenues could be generated of a similar magnitude to the Coal Creek Village Project

Increment District “E”, City of Jenks (Proposed Creation)

121st Street Development Project

North of W 121st Street S,
West of (S 26th W Ave),
South of (W 116th Street),
East of S. 33rd W Ave

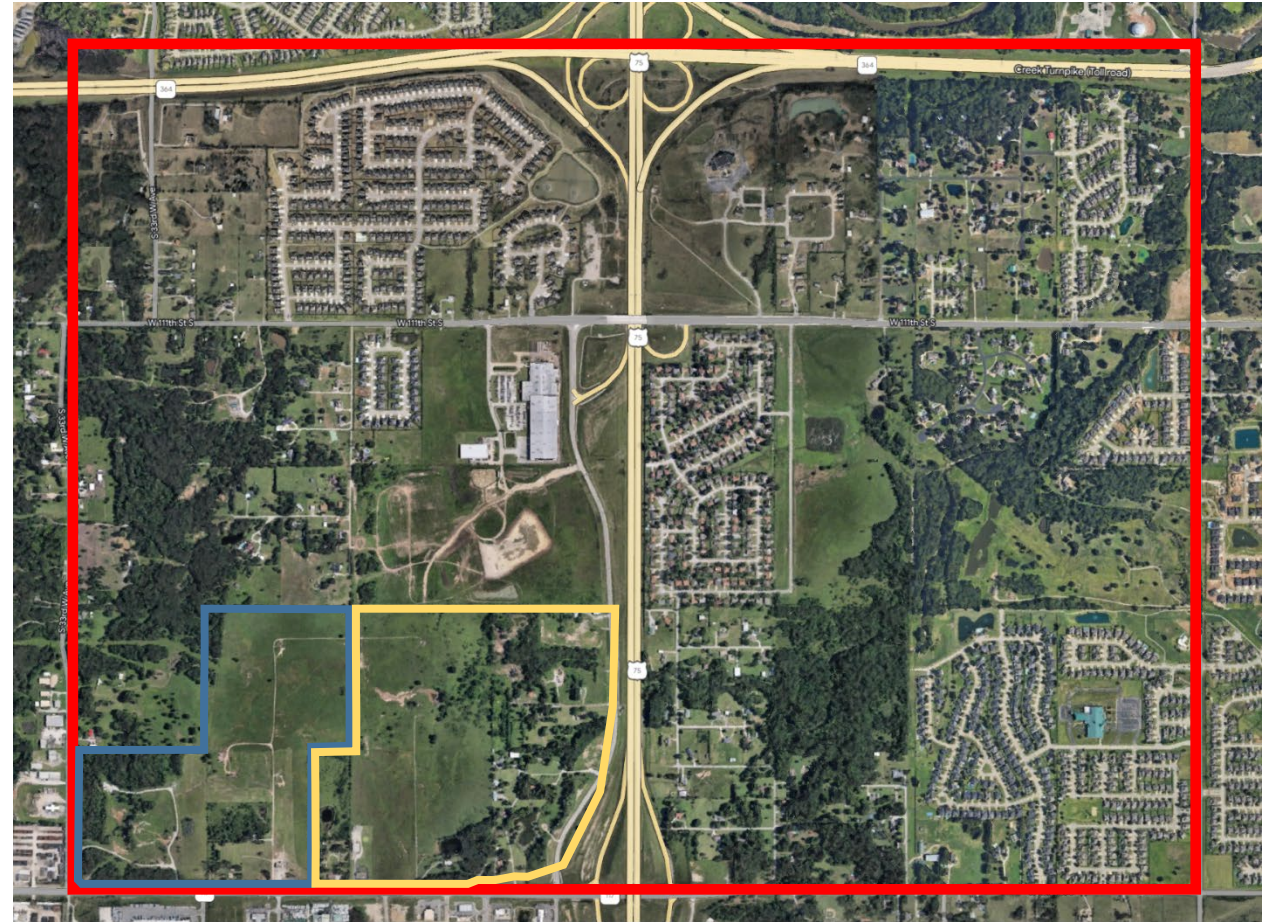


Proposed Increment Districts - Project Area

Project Area Boundaries

South of Creek Turnpike,
East of S. 33rd W. Ave.,
North of 121st Street S,
West of S. Elwood Ave.

3 square mile area where
project activities may
occur



Proposed Increment Districts, City of Jenks

What are the Identified TIF Project Costs?

Estimated Project Costs totaling not-to-exceed \$217,100,000

- Coal Creek Project Costs (\$42.6 million)
 - Internal infrastructure and site improvements within the Coal Creek Village Project, including water, sewer, storm water/drainage, site reclamation, streets, landscaping, environmental remediation, wetlands remediation, pipeline relocation, and other assistance in development financing
- City Infrastructure Project Costs (\$174.5 million)
 - Infrastructure costs necessary to support full development of the Increment Districts and expected impacts on the Project Area, including water, sewer, stormwater, streets, site reclamation, drainage studies, easement and right-of-way acquisition, streetscaping, and other related costs

Other Estimated Project Costs uses totaling approximately \$218,650,000

- Debt Service Costs in connection with Coal Creek Project Costs (estimated \$48 million)
- Debt Service Costs in connection with City Infrastructure Project Costs (estimated \$140 million)
- School District Capital Costs (initially estimated at \$12.94 million, potentially \$30 million)
- Organizational Costs, including annual administration costs (\$650,000)

Proposed Increment Districts, City of Jenks

What are the projected TIF revenues?

Based on Coal Creek Village Project only:

- Estimated \$51.78 million aggregate projected Ad Valorem TIF Revenues
 - \$38.84 million allocated to TIF Project Costs
 - \$12.94 million allocated to Jenks Public Schools
- Estimated \$329.05 million aggregate projected Sales Tax Revenues (State, County, and City)
 - TIF Revenues: \$78.19 million allocated to TIF Project Costs (2.0% City Sales Tax)
 - \$60.59 million allocated to the City of Jenks (1.55% City Sales Tax)
 - \$14.35 million allocated to Tulsa County (0.367% County Sales Tax)
 - \$175.92 million allocated to State of Oklahoma (4.5% State Sales Tax)
- Total Projected TIF Revenues: \$129.97 million (estimate based on conceptual buildout of Coal Creek Village Project)
- Similar order of magnitude TIF Revenues would be expected in connection with 121st Street Development Project

Proposed Increment Districts, City of Jenks

What is the oversight of the TIF revenues?

- City will apportion TIF revenues pursuant to the respective Project Plan
 - City Manager listed as person in charge of implementation
 - City will approve public agreements with developers as appropriate
 - City will disburse School District allocation of Ad Valorem TIF Revenues
- Assistance in Development Financing for Developers
 - Direct Incentive representing reimbursement of public infrastructure costs incurred by developer(s) on behalf of City
 - Pursuant to a public development agreement approved by City and/or public trust on behalf of City
- Infrastructure Projects undertaken by City
 - Public construction contracts (subject to competitive bidding), approved by City, subject to City annual auditing

Proposed Increment Districts, City of Jenks

What are the expected impacts of the Projects?

- Impacts on Taxing Entities
 - Increase in population/students and associated needs (capital infrastructure and service demands)
 - Taxing Entity Revenue allocation to Jenks Public Schools provides enhanced funding
 - Estimated to \$12.94 million, potentially \$30 million
 - Significant retail development will attract increased visitors to the City and reduce sales tax lost to surrounding municipalities
 - Ancillary development outside of TIF districts may generate additional revenue for taxing entities

Proposed Increment Districts, City of Jenks

What are the expected impacts of the Projects?

- Impacts on Business Activities
 - New business inside Increment District areas will create short-term and long-term employment opportunities
 - Short-term and long-term payroll will likely result in increased spending within the City benefitting local businesses
 - Attraction of increased visitors to the City
 - These visitors result in new spending within the City that will enhance opportunities for local merchants to provide additional goods and services

Proposed Increment Districts, City of Jenks

Remaining Steps

- April 14 – TIF Review Committee Meeting at 3:00pm
 - Committee unanimously recommended approval of TIF #4 amendment and creation of Increment Districts “D” and “E”
- April 20 – Planning Commission Regular Meeting at 6:00pm
 - Planning Commission unanimously recommended approval of TIF #4 amendment and creation of Increment Districts “D” and “E”
- May 2 – Public Hearing #1 at 6:00pm
 - To be held during Jenks City Council Regular Meeting, 211 N. Elm Street, Jenks, OK 74037
- May 16 – Public Hearing #2 at 6:00pm
 - To be held during Jenks City Council Regular Meeting, 211 N. Elm Street, Jenks, OK 74037
- May 16 – City Council Meeting to consider adoption of TIF Ordinances (TIF #4 amendment, creation of Increment Districts “D”, and “E”)



CITY OF JENKS

211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

To: Councilmembers

From: Brandon Macy, City Clerk

Date: April 26, 2023

Re: Ordinance 1614 – Youth Tobacco Prevention Ordinance

Last year, the City of Jenks was contacted by the Tobacco Settlement Endowment Trust (TSET) Healthy Living Program serving Tulsa County. They asked to work with us to update our City Code to reflect the changes made by the State Legislature, specifically SB 1423 which increased the legal age requirement to purchase tobacco from 18 to 21. This ordinance will also update our code to include vapor products as well as updating the penalties for providing underage individuals with tobacco products. Both the Police Department and Legal Department have been involved in the creation of this Ordinance.

Staff recommends approval of Ordinance No. 1614.

ORDINANCE NO. 1614

AN ORDINANCE AMENDING SEC 14-2-22 “FURNISHING TOBACCO PRODUCTS TO MINORS”; REPEALING ALL ORDINANCES OR PARTS THEREOF IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY

.....

WHEREAS, in 2020, Senate Bill 1423 increased the age requirement to buy tobacco products to 21 in the State of Oklahoma

WHEREAS, in updating this section the City of Jenks in enabling enforcement against retailers who unlawfully supply tobacco products to those under 21 years of age.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF JENKS, OKLAHOMA:

SECTION I. That Sec. 14-2-22 (A) and (B) be repealed and replaced with the following:

(A) **Definitions** - The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning

1. **Nicotine product:** means any product that contains nicotine extracted or isolated from plants, vegetables, fruit, herbs, weeds, genetically modified organic matter, or that is synthetic in origin and is intended for human consumption; provided, however, this term shall not include products approved by the United States Food and Drug Administration for smoking cessation;
2. **Person:** means any individual, firm, fiduciary, partnership, corporation, trust, or association, however formed;
3. **Proof of age:** means a driver license, license for identification only, or other generally accepted means of identification that describes the individual as twenty-one (21) years of age or older and contains a photograph or other likeness of the individual and appears on its face to be valid;
4. **Sample:** means a tobacco product, nicotine product or vapor product distributed to members of the public at no cost for the purpose of promoting the product;
5. **Sampling:** means the distribution of samples to members of the public in a public place;
6. **Tobacco product:** means any product that contains tobacco and is intended for human consumption;
7. **Transaction scan:** means the process by which a seller checks, by means of a transaction scan device, the validity of a driver license or other government-issued photo identification;
8. **Transaction scan device:** means any commercial device or combination of devices used at a point of sale or entry that is capable of deciphering in an electronically readable format the information encoded on the magnetic strip or bar code of a driver license or other government-issued photo identification; and

9. **Vapor product:** means noncombustible products, that may or may not contain nicotine, that employ a mechanical heating element, battery, electronic circuit, or other mechanism, regardless of shape or size, that can be used to produce a vapor in a solution or other form. "Vapor products" shall include any vapor cartridge or other container with or without nicotine or other form that is intended to be used with an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device and any vapor cartridge or other container of a solution, that may or may not contain nicotine, that is intended to be used with or in an electronic cigarette, electronic cigar, electronic cigarillo or electronic device. "Vapor products" do not include any products regulated by the United States Food and Drug Administration under Chapter V of the Food, Drug, and Cosmetic Act.

(B) Unlawful to sell or furnish tobacco, nicotine, or vapor product to persons under twenty-one years of age

1. It is unlawful for any person to sell, give or furnish in any manner any tobacco product, nicotine product or vapor product to another person who is under twenty-one (21) years of age, or to purchase in any manner a tobacco product, nicotine product or vapor product on behalf of any such person. It shall not be unlawful for an employee under twenty-one (21) years of age to handle tobacco products, nicotine products or vapor products when required in performance of the employee's duties.
2. A person engaged in the sale or distribution of tobacco products, nicotine products or vapor products shall demand proof of age from a prospective purchaser or recipient if an ordinary person would conclude on the basis of appearance that the prospective purchaser may be less than twenty-one (21) years of age. If an individual engaged in the sale or distribution of tobacco products, nicotine products or vapor products has demanded proof of age from a prospective purchaser or recipient who is not under twenty-one (21) years of age, the failure to subsequently require proof of age shall not constitute a violation of this subsection.
3. Any violation of subsection A or B of this article is an offense against the City of Jenks; upon conviction of any such offense, the violator shall be punished as follows:
 - a. Not more than One Hundred Dollars (\$100.00) for the first offense;
 - b. Not more than Two Hundred Dollars (\$200.00) for the second offense within a two-year period following the first offense;
 - c. Not more than Three Hundred Dollars (\$300.00) for the third offense within a two-year period following the first offense. In addition to any other penalty, the store's license to sell tobacco products or nicotine products or the store's sales tax permit for a store that is predominantly engaged in the sale of vapor products in which the sale of other products is merely incidental may be suspended for a period not exceeding thirty (30) days, or
 - d. Not more than Three Hundred Dollars (\$300.00) for a fourth or subsequent offense within a two-year period following the first

offense. In addition to any other penalty, the store's license to sell tobacco products or nicotine products or the store's sales tax permit for a store that is predominantly engaged in the sale of vapor products in which the sale of other products is merely incidental may be suspended for a period not exceeding sixty (60) days.

4. Proof that the defendant demanded, was shown, and reasonably relied upon proof of age shall be a defense to any action brought pursuant to this section. A person cited for violating this section shall be deemed to have reasonably relied upon proof of age, and such person shall not be found guilty of the violation if such person proves that:
 - a. the individual who purchased or received the tobacco product, nicotine product or vapor product presented a driver license or other government-issued photo identification purporting to establish that such individual was twenty-one (21) years of age or older, or
 - b. the person cited for the violation confirmed the validity of the driver license or other government-issued photo identification presented by such individual by performing a transaction scan by means of a transaction scan device.

Provided, that this defense shall not relieve from liability any person cited for a violation of this section if the person failed to exercise reasonable diligence to determine whether the physical description and picture appearing on the driver license or other government-issued photo identification was that of the individual who presented it. The availability of the defense described in this subsection does not affect the availability of any other defense under any other provision of law.

(C) Distribution of tobacco product and vapor product samples

1. It is unlawful for any person or retail store to display or offer for sale tobacco products, nicotine products, or vapor products in any manner that allows public access to the tobacco products, nicotine products or vapor products without assistance from the person displaying the tobacco products, nicotine products or vapor products or an employee or the owner of the store. The provisions of this subsection shall not apply to retail stores which do not admit into the store persons under twenty-one (21) years of age.
2. When a person is convicted or enters a plea and receives a continued sentence deferred sentence, or probation for a violation of this subsection C, the total of any fines, fees, or costs shall not exceed Two Hundred Dollars (\$200.00) for each offense.

(D) Enforcement

1. Any conviction for a violation of this section and any compliance checks by a municipal police officer pursuant to subsection C of this section shall be reported in writing to the Alcoholic Beverage Laws Enforcement (ABLE) Commission within thirty (30) days of such conviction or compliance check. Such reports shall be compiled in the manner prescribed by the ABLE Commission. Convictions shall be reported by the Court Clerk or their designee

and compliance checks shall be reported by the Chief of Police or their designee.

2. For the purpose of determining second or subsequent violations, both the offenses penalized by the ABLE Commission as administrative fines and the offenses penalized by the municipality and reported to the ABLE Commission, shall be considered together in such determination.
3. Persons under twenty-one (21) years of age may be enlisted by the Police Department to assist in compliance checks and enforcement of this Article pursuant to the rules of the ABLE Commission.

SECTION II. That all ordinances or parts of ordinances in conflict herewith be and the same are hereby expressly repealed.

SECTION III. If any section, sentence, clause or phrase of this ordinance or any part thereof is for any reason found to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remainder of this ordinance or any part thereof.

Approved this _____ day of _____ 2023

CITY OF JENKS, OKLAHOMA

MAYOR

SECTION IV. Since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, welfare and safety, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage by the City Council.

Emergency Clause approved separately this _____ day of _____ 2023.

CITY OF JENKS, OKLAHOMA

MAYOR

Attest:

CITY CLERK

Approved as to form:

CITY ATTORNEY

Jenks | City Council Staff Report



To	Mayor Box and City Council Christopher Shrout, City Manager
Hearing Date	May 02, 2023
Case Number	PUD 130MA1 Major Amendment No. 1 to PUD 130
Request	Approve to allow for therapy animals and services
Location	9330 S. Elwood Avenue
Applicant	Robert Bell, Bell Land Use

Staff Report

Preparer | Marcaé Hilton

Attachments

- ☐ PUD 130MA1 Document
- ☐ Public Notice

Preparer

Robert Bell
INCOG

Background Information

STAFF COMMENTARY

PC Summary | April 20, 2023 | Recommendation of Approval 7-0-0 with “conditions”.

September 21, 2021, PUD 130 was approved, rezoning this property from AG (Agriculture) to CS (Commercial Shopping) and added a Planned Unit Development overlay with prescribed restrictions. At that time, the lot served as a large Agriculture zoned Single-family residence with some livestock. The rezoning created the path forward for a retail/office/warehouse development. Following approval, the property was sold and the house was rehabilitated for office use. The new hearing doctor/owners allowed the horses to stay at the back of the lot. Since that time, the Dr. has become a certified animal therapist and would like to expand the property uses to allow for wellness therapy for children the Major Amendment process.

PLANNING DATA

Request	PUD 130 MA1 To allow for therapy animals and wellness services.
Zoning	PUD 130 & CS Planned Unit Development & Commercial Shopping.
Intended Use	Commercial Retail, Office, Warehousing & Service/therapy Animals.
Parcel ID	98223822307380
Property Address	9330 S ELWOOD AV W

General Location	West of Elwood and North of Main Street
Legal	PRT E/2 NE BEG 995N SECR NE TH W543 N401.11 E543 S401.11 LESS S200.56 THEREOF & LESS E50 FOR RD SEC 23 18 12
Gross Acres	2.27
STR	Section 23, Township 18, Range 12
Comprehensive Plan	Business Park requested use is compatible with Comprehensive Plan
Plat	Unplatted (Platting required at time of redevelopment)
Appearance District	Corridor Appearance (PUD will serve as ARC approval mechanism)
Public Comment	Staff has received a few calls in support of keeping the horse and adding other animals.
City Code Link	<u>CITY CODE REGARDING ANIMALS</u>
Screening Fence	Six (6) foot opaque located along North and West Property Lines adjacent to Residential uses.
Lighting	Shielded down away from residential ○ Street and Parking no greater than 19 ft. tall ○ Approved by City Staff
Signage	1 Development sign along Elwood Wall Signs along Elwood Per CS code Interior signage ○ 1 Wall or Canopy Sign Per business ○ 1 square ft. per linear foot of building wall ○ Cannot extend above building wall or parapet ○ Private covenants may exceed PUD restrictions Construction Sign ○ 24 months ○ Erected along Elwood ○ 400 sq. ft. max ○ Less than 15 feet ○ Constant light ○ Parking
Parking	Office Warehouse ○ 1/400 square feet of office area ○ 1/1200 square feet of warehouse area
Elevations	75% Masonry

Storage

Outside Storage is prohibited

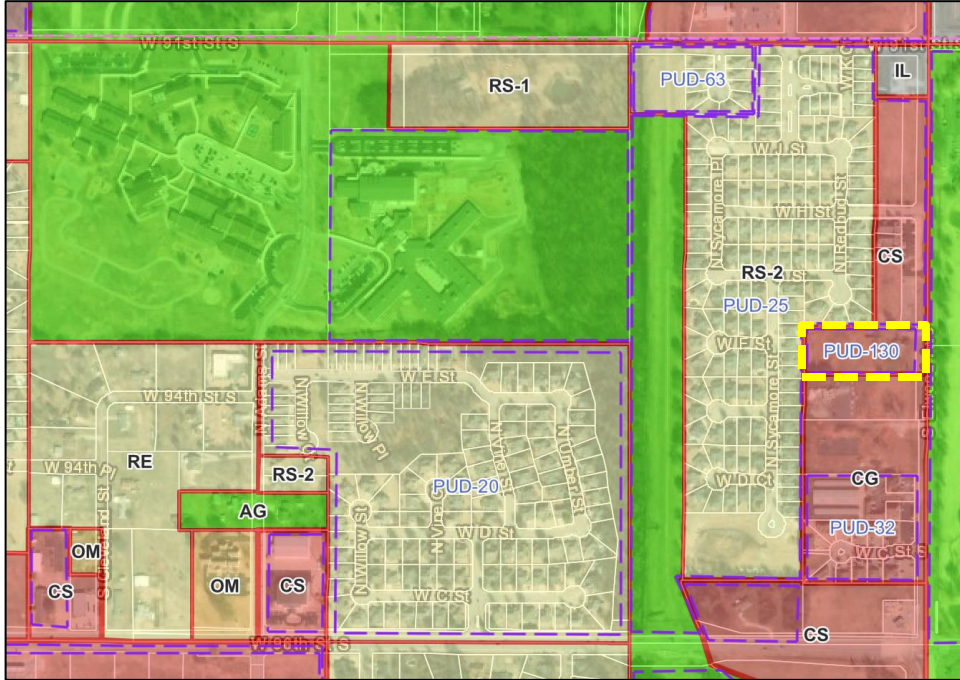
Drainage Utilities

All public Utilities are available

Table 2. Bulk and Area Requirements in the Commercial Districts (As approved prior to UDO adoption)	Districts			
	LC	CS	PUD 130	CG
Frontage (min. ft.) — Arterial ELWOOD SECONDARY ARTERIAL	150	150	200+-	150
Floor Area Ratio (maximum) The floor area of a building or buildings on a lot divided by the lot area.	0.25	0.50	0	0.75
Setback from centerline of abutting street — ELWOOD SECONDARY ARTERIAL	50	50	35 10 5	50
Setback from an abutting R District boundary line (min. ft.)	10 ¹	10 ¹	30++	10 1
Building Height (max. ft.)	35	35	35	35
¹ Plus two feet of setback for each one foot building height exceeding 15 feet, if the property is within an RE, RS, or RD District.				
++ Onsite Detention Rear yard setback cannot be adjusted without a new public hearing				

Chapter 10 Use Units Sec. 610. - Principal uses permitted in commercial districts. (As approved prior to UDO adoption)		Districts			
No.	Name	LC	CS	PUD 130	CG
1.	Area wide Uses	✕	✕	✕	✕
2.	Area wide Specific Use	S	S	NA	S
4.	Public Protection	X	X	X	X
5.	Community Services and Cultural Facilities	X	X	X	X
8.	Multifamily Dwellings and Similar uses		P	NA	P
10.	Off-Street Parking Areas		X	X	X
11.	Offices and Studios	X	X	X	X
12.	Eating Places Other Than Drive-Ins		X	X	X
13.	Convenience Goods and Services	X	X	X	X
14.	Shopping Goods and Services		X	X	X
15.	Other Trades and Services			X	X
16.	Gasoline Service Stations		X	X	X
17.	Automotive and Allied Activities		E	NA	X
18.	Drive-In Restaurants			NA	X
19.	Hotel, Motel, and Recreation Facilities		X	X	X
20.	Commercial Recreation, Intensive			NA	S
21.	Business Signs and Outdoor Advertising		X	X	X
22.	Warehousing and Wholesaling			X	E
24.	Light Manufacturing and Industrial Research and Development			NA	E
27.	Tattoo and Massage Parlors (Requiring Special Licensing, see Use Unit for Use conditions)			NA	X
28.	(See Use Unit for Special Exception Criteria and Conditions)			NA	E
¹ X = Use by Right.					
E = Special Exception-unless use is specifically identified on Specific Use List.					
S = Specific Use - see Use Unit 2 and Chapter 17.					
P = Requires Planned Unit Development Application due to Mixed Use Requirements.					

North:	CS Commercial Shopping Partially undeveloped
South:	CG Commercial General Not developed
West:	RS-2 Single-family Residential (South Lakes Villas) developed
East:	AG Agriculture Golf Course

[illegible]

Page 4 of 6

Staff Evaluation & Recommendation

EVALUATION | This request is unusual, because it is a request to expand and redefine an existing non-conforming use (animal boarding) on a previously zoned AG (Agriculture) parcel. When the property was rezoned in 2021, two of the three horses were removed from the property. During the public hearing the City heard from several neighbors who stated they really enjoyed the animals and preferred the existing use over the conceptual development of a business/retail center. In this case, the City Planner has determined the lodging of the animals are incidental to the function of a medical (animal) therapy office/clinic. Adding the legal use of therapy animals to the property does not impact the original approvals of PUD 130. The current Comprehensive Plan identifies the area as Business Park. Staff does not believe the requested use poses any increase of adverse impact to the surrounding properties since animals have been housed there for many years.

Approving this request will allow the hearing doctor to expand the number and type of animals on the property and to provide therapy service.

STAFF COMMENTS AND CONDITIONS

1. Platting is required at redevelopment.
2. Add PUD 130 MA1 to front of PUD Document
3. The animal habitats and care will follow [ARTICLE 2. ANIMALS; GENERAL](#) of the City Code.

RECOMMENDATION | *Staff and Planning Commission recommend Approval of PUD 130MA1 with conditions.*

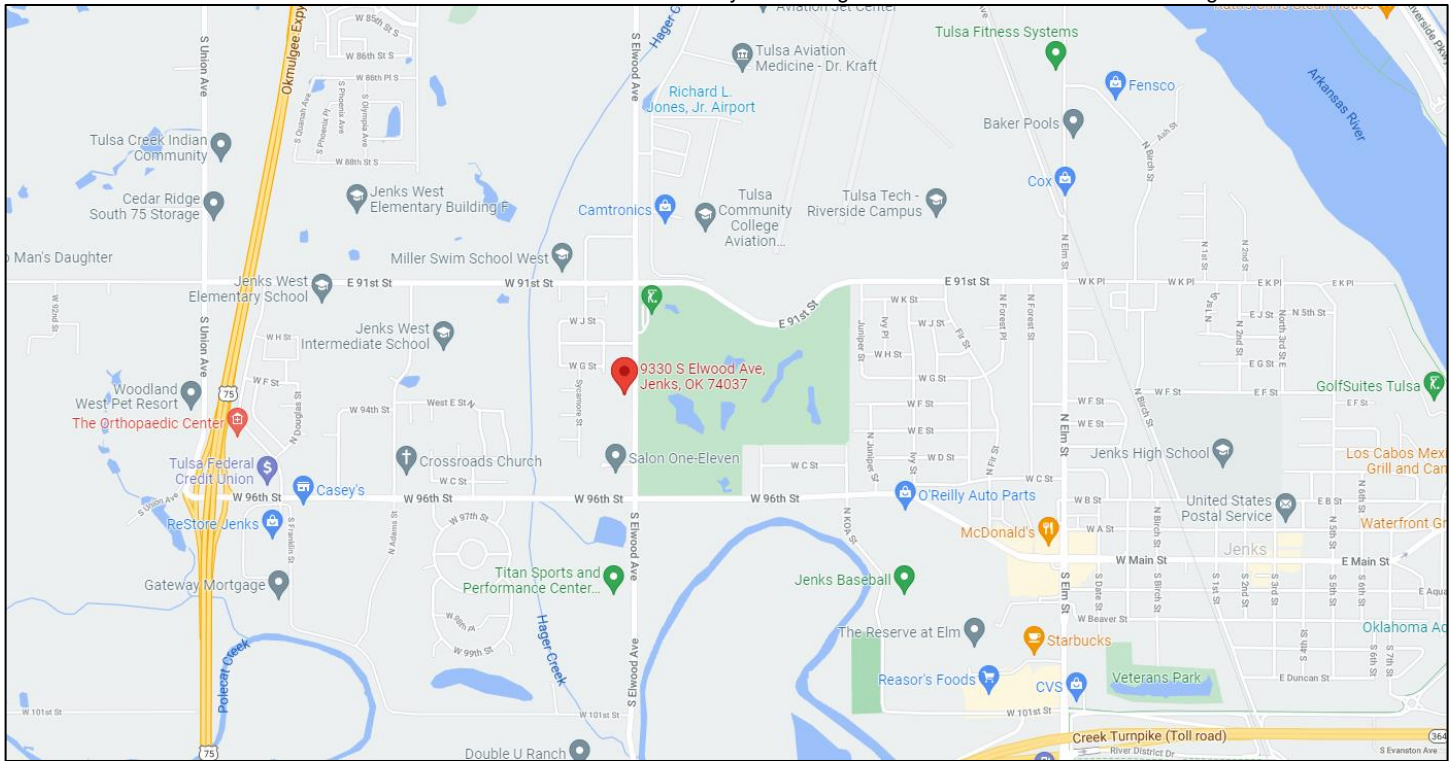
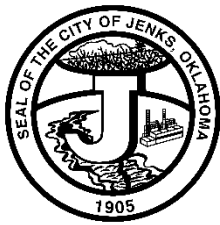


Figure 3: General Area



Figure 4: Pic of homestead



CITY OF JENKS

211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

NOTICE OF A PUBLIC HEARING AT THE JENKS PLANNING COMMISSION LOCATED IN THE CITY OF JENKS, OKLAHOMA

Case Number: JZ 23 PUD 130.ma1

Request: PUD Major Amendment

Request by Bell Land Use LLC for approval of a major amendment to the PUD to allow for a medical use with therapy animals.

Legal Description: Part of the E/2 NE/4 Section 23, T18N, R12E and more particularly described as Beginning 995 feet North of the SE Corner of the NE/4 Section 23 Thence West 543 feet, Thence North 401.11 feet, Thence East 543 feet, Thence South 401.11 feet to point of beginning. Less and Except the South 200.56 feet thereof and Less the East 50 for Elwood Right of Way

General Location: 9330 S Elwood

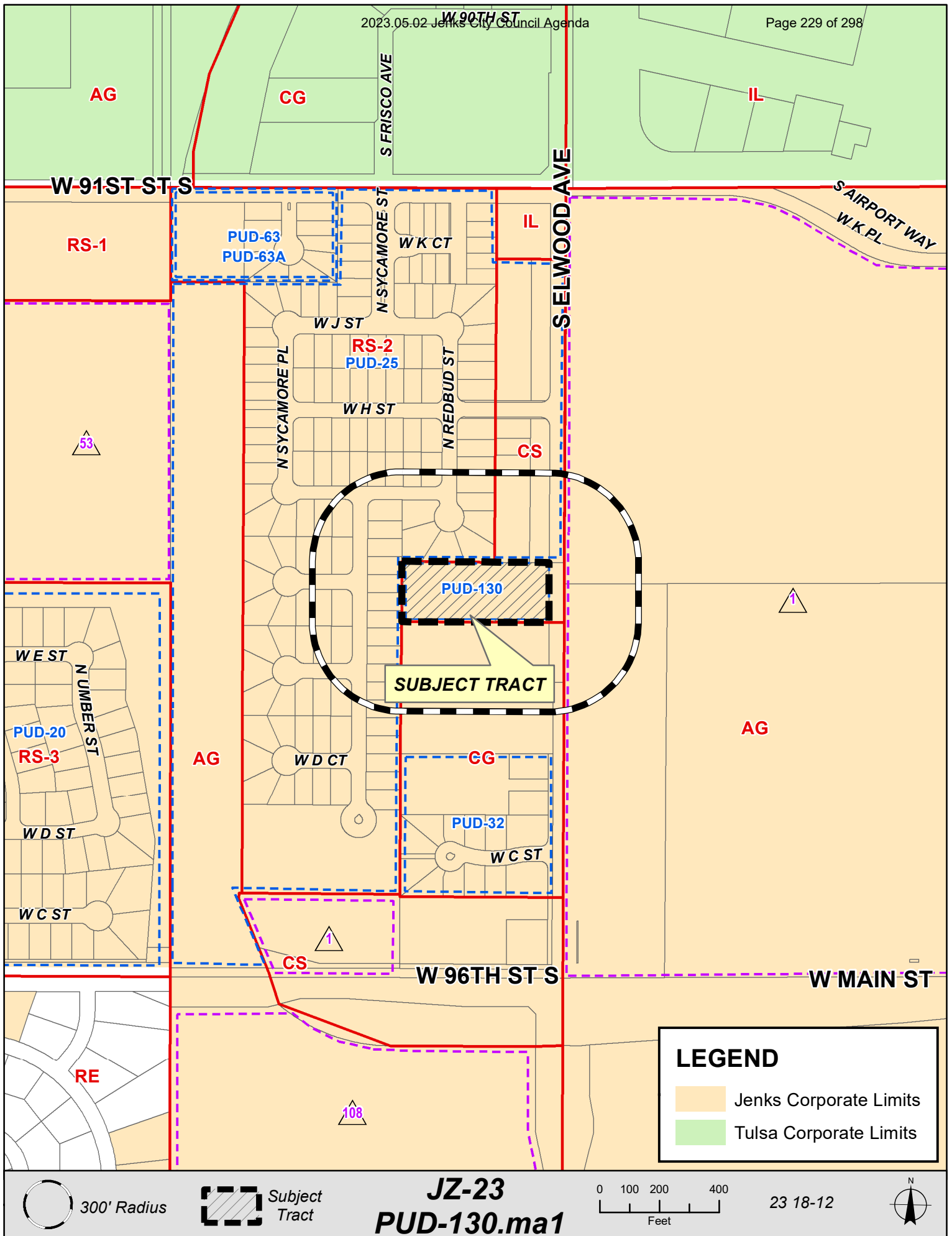
Hearing Date: 20 April 2023

Location: Jenks City Hall, 211 N Elm St, Jenks, OK 74037

All persons interested in this matter may appear at these hearings and present their objections to or arguments for any of the above matters.

Dated at Jenks Oklahoma on 17 March 2023.

Marcae Hilton, Secretary
Jenks Planning Commission



LEGEND

- Jenks Corporate Limits
- Tulsa Corporate Limits



300' Radius



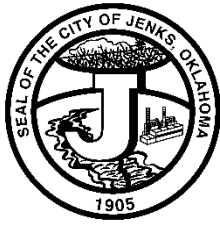
Subject Tract

JZ-23
PUD-130.ma1

0 100 200 400
Feet

23 18-12





CITY OF JENKS
211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

CORRECTED NOTICE¹

**NOTICE OF A PUBLIC HEARING AT THE JENKS PLANNING COMMISSION
LOCATED IN THE CITY OF JENKS, OKLAHOMA**

Case Number: JZ 23 PUD 130.ma1

Request: PUD Major Amendment

Request by Bell Land Use LLC for approval of a major amendment to the PUD to allow for a medical use with therapy animals.

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General Location: 9330 S Elwood

Hearing Date #1: 20 April 2023 (Jenks Planning Commission) at 6 p.m.

Hearing Date #2: 2 May 2023 (Jenks City Council) at 6 p.m.

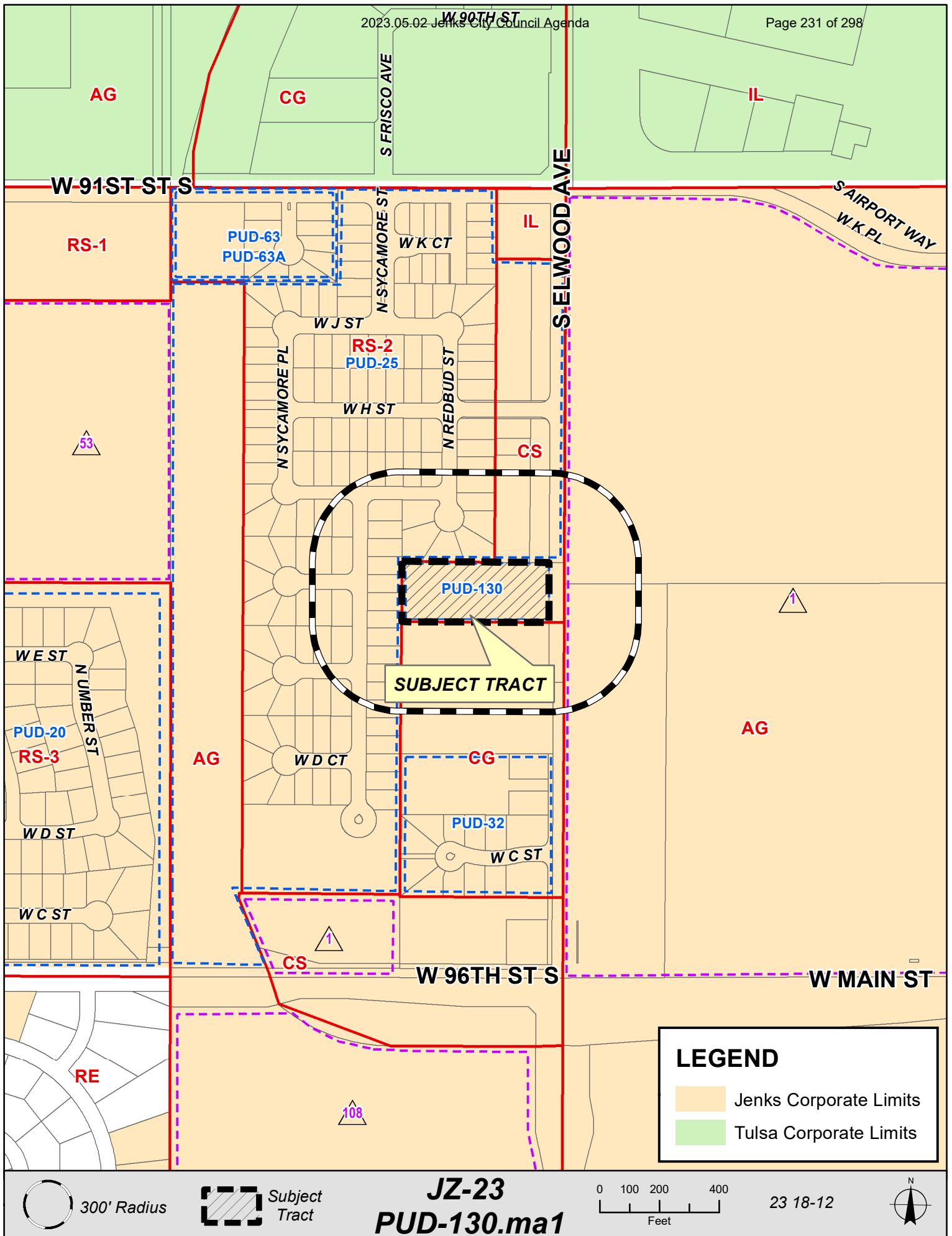
Location: Jenks City Hall, 211 N Elm St, Jenks, OK 74037

All persons interested in this matter may appear at these hearings and present their objections to or arguments for any of the above matters.

Dated at Jenks Oklahoma on 11 April 2023.

Marcae Hilton, Secretary
Jenks Planning Commission

¹ This notice is correcting the previous notice that was mailed 2023.03.23, which did not have a time for the Planning Commission Public Hearing. This Notice includes the time (6:00 p.m.) and a second public hearing time and date.



LEGEND

- Jenks Corporate Limits
- Tulsa Corporate Limits



300' Radius



Subject Tract

JZ-23
PUD-130.ma1

0 100 200 400
Feet

23 18-12



PUD 130 AMENDMENT



PUD 130 was approved with a development concept to provide potential retail or standard office sites that front Elwood Avenue. On the remainder of the tract, in a uniform look, an office/warehouse structure'(s) that will be supportive of the trades that provide support to the many services that are necessary in the community.

The sale of the property to the original PUD Applicant was not completed. The property was purchased by a Hearing Doctor that renovated the existing residential into an office building and established their practice in the building. Dr. Brandy Vowell is in process of expanding their services to include a Wellness Therapy Center for children that utilizes a connection with farm animals.

Arise Wellness Therapy Center will provide a connection with animals and nature- based therapy, striving to create a harmonious relationship among individuals, animals, and the environment incorporating an array of educational and wellness services.

They will work with adults and children in a natural setting to facilitate non pharmaceutical health and wellness goals. They will apply knowledge and skills so that clients are able to navigate health challenges utilizing cutting edge therapies. The wellness center will utilize its natural setting to assist in nurturing the whole body to optimize mind, body, and spirit balance. The natural setting and farm animals help all clients, especially children, to feel more calm/less anxiety which then enables their individual therapies to be more effective and provide faster results. The gardens and fruit trees/shrubs will be used to help patients learn how to plant, recognize, and utilize various herbs, fruits, and vegetables to improve diet and nutrition. The animals are also part of the process that allows the gardens to maintain needed nutrients and enrichment of the soils.

The amendment of PUD 130 is to allow farm animals to be kept on the property in compliance with the limits established by the Jenks Zoning Code or City Code as it relates to the number of animals related to the size of the area they are housed. The animals currently planned for the facility are a horse, therapy dog, chickens, and rabbits. The addition of goats, miniature pony/horse, or sheep is also being considered. The pasture area of the property is 2 acres in size which will limit the number of larger animals per code.

The subject property has a history of farm animals being housed. The previous owners had several horses and one horse remained with the property at the time of sale. Pictures provided show the horse, the stalls for the horse, and the chicken coop. This amendment is not introducing a negative to the area but utilizes the accepted existence for the wellness of individuals and families.

This is an interim use of the property. Should the office warehouse use planned for the back two acres of the property be initiated it would reduce the area allowed for animals and eventually be converted to the business park as designed in the original PUD will initiate the requirement for platting of the property.







9330 S Elwood Avenue

2023.05.02 Jenks City Council Agenda

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Page 6 of 8

Google E

Worthen Counseling Center

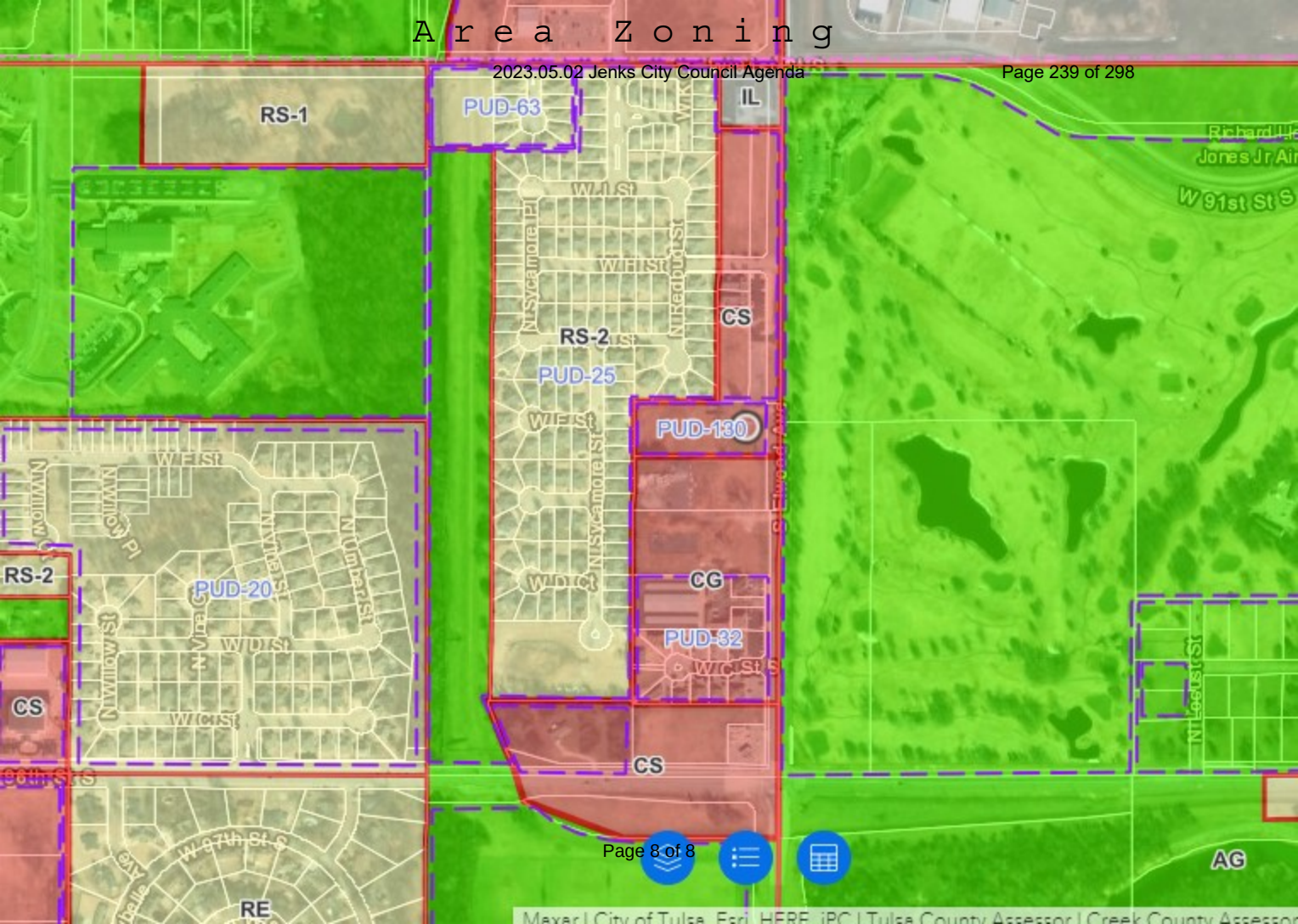
9330 S Elwood Ave

Hearing Doctor

Area Zoning

2023.05.02 Jenks City Council Agenda

Page 239 of 298



ARTICLE 2. ANIMALS; GENERAL

Sec. 3-2-1. Animals Not to Be At-Large.

- (A) No owner shall permit any animal owned, harbored, or kept by him, including a dog or cat, to be at-large except as hereafter provided; and it is unlawful for any animal, including a dog or cat, to be at-large at any time within the city, except as hereinafter provided.
- (B) Dogs or cats, which are not a nuisance or vicious as defined elsewhere in the Jenks City Code, may be at-large within non-platted AG zoned areas within the City of Jenks.

(Ord. No. 824, 1-17-1994)

Sec. 3-2-2. Turning Animals At-Large Unlawful.

- (A) It is unlawful for any person to open any enclosure in which any animal is confined as required by ordinance so as to turn such animal at-large, or in any manner to turn such animal at-large.

(Code 1972, § 3-3)

Sec. 3-2-3. Pasturing Public Areas, Etc., Illegal.

- (A) It is unlawful for any person to stake, confine, or pasture any animal on any public school ground or other public property, federal, state, city, or other, on any railroad right-of-way, or any property without the consent of the person owning or controlling such property.

(Code 1972, § 3-4)

Sec. 3-2-4. Swine Prohibited.

- (A) No swine shall be kept within the City except temporarily in a stock yard awaiting transportation or except upon a tract not within a subdivision and not less than seven acres in size, unless the same has been properly permitted as an "Exotic Animal" under Article 7 of this chapter.

(Ord. No. 783, 7-20-1992)

Sec. 3-2-5. Animals Which Disturb Prohibited.

- (A) It is unlawful for any person to keep or harbor within the city any dog or other animal which, by barking, howling, or otherwise, disturbs the peace and quiet of any person or persons.

(Code 1972, § 3-6)

Sec. 3-2-6. Buildings for Animals.

- (A) Every stable or building wherein any horse, mule, donkey, pony, cow, goat, sheep, or animal raised for fur-bearing purposes shall be kept within the city, shall be constructed of such material and in such manner that it can be kept clean and sanitary at all times.
- (B) Every such stable or building, if located within 200 feet of any tenement or apartment house, hotel, restaurant, boarding house, retail food store, building used for educational, religious, or hospital purposes or residence other than that occupied by the owner or occupant of the premises upon which such animal is kept, shall be provided with a water-tight and fly-tight receptacle for manure, of such size as to hold all accumulations of manure. Such receptacle shall be emptied sufficiently often and in such manner as to prevent it from being or becoming a nuisance and shall be kept covered at all times except when open during the deposit or removal of manure or refuse. No manure shall be allowed to accumulate on such premises except in such receptacle.
- (C) The minimum space required for animals referred to in subsection (A) of this section are as follow:
 - (1) No more than one on less than one acre.
 - (2) No more than two per acre as a maximum.

(Code 1972, § 3-7)

Sec. 3-2-7. Stables, Kennels, Coops, Etc.; Location.

- (A) No stable, dog kennel, chicken coop, dovecote, rabbit warren, yard, or other establishment wherein animals are kept, shall be maintained closer than 40 feet to any tenement or apartment house, hotel, restaurant, boarding house, retail food store, building used for educational, religious, or hospital purposes, or residence other than that occupied by the owner or occupant of the premises upon which such animal is kept.

(Code 1972, § 3-8)

Sec. 3-2-8. To Be Kept Clean, Etc.

- (A) Every stable, structure, pen, coop, or place wherein an animal is kept or permitted to be, shall be maintained in a clean and sanitary condition, devoid of rodents and vermin, and free from objectionable odors.

(Code 1972, § 3-8)

Sec. 3-2-9. Manure.

- (A) Manure shall be hauled outside the city in a manner which does not jeopardize the public health, or else shall be spread evenly upon the ground and turned under at once or as soon as the weather permits.

(Code 1972, § 3-10)

Sec. 3-2-10. Inspections.

- (A) The animal control officer, police officer, or other designee of the city manager, upon complaint of any person, shall inspect any structure or place where an animal is kept, and may do so on his own initiative. He may issue any such reasonable order as he may deem necessary to the owner of such animal to cause such animal to be kept as provided in this chapter or in a manner so as not to constitute a nuisance. He may make

a complaint before the municipal judge against any person for violation of any provision of this chapter or of any such reasonable order; but this shall not abridge the right of others to make such complaint.

(Code 1972, § 3-11)

**ORDINANCE NO. 1615
(JZ 23 PUD 130.ma1)**

AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF JENKS, OKLAHOMA AND REZONING A TRACT OF LAND TO A PUD 130.MA1 (PLANNED UNIT DEVELOPMENT NUMBER 130 MAJOR AMENDMENT 1) DISTRICT; REPEALING ALL ORDINANCES OR PARTS THEREOF IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY

.....

WHEREAS, the owner of certain real property has petitioned for the zone change of a parcel of land; and

WHEREAS, a public hearing on said zone change was held by the Jenks Planning Commission on April 20, 2023, and by the Jenks City Council on May 02, 2023, and due consideration has been given to any public comments; and

WHEREAS, the City Council of the City of Jenks, Oklahoma finds that the zone change promotes the health, safety, or general welfare of the Jenks community and that the same is necessary and expedient.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF JENKS, OKLAHOMA:

SECTION I. That the following described property in the City of Jenks, Tulsa County, Oklahoma:

Part of the E/2 NE/4 Section 23, T18N, R12E and more particularly described as Beginning 995 feet North of the SE Corner of the NE/4 Section 23 Thence West 543 feet, Thence North 401.11 feet, Thence East 543 feet, Thence South 401.11 feet to point of beginning. Less and Except the South 200.56 feet thereof and Less the East 50 for Elwood Right of Way

General Location: 9330 S Elwood Ave

The zoning map and zoning district of the City of Jenks is hereby amended to create PUD 130.ma1

SECTION II. That approval of PUD-130.ma1 shall be subject to the conditions as set forth in the official minutes of the Jenks City Council meeting approving this ordinance as well as the corresponding Planned Unit Development. Including §16-9-8(K) of the Jenks City Code, which states that the PUD will be considered null and void if no building permits have been issued or if the property hasn't been platted within five (5) years. Should the PUD become void, the underlying zoning will not change.

SECTION III. That all ordinances or parts of ordinances in conflict herewith be and the

same are hereby expressly repealed.

SECTION IV. If any section, sentence, clause or phrase of this ordinance or any part thereof is for any reason found to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remainder of this ordinance or any part thereof.

Approved this _____ day of _____ 2023

CITY OF JENKS, OKLAHOMA

MAYOR

SECTION V. Since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, welfare and safety, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage by the City Council.

Emergency Clause approved separately this _____ day of _____ 2023.

CITY OF JENKS, OKLAHOMA

MAYOR

Attest:

CITY CLERK

Approved as to form:

CITY ATTORNEY



CITY OF JENKS
211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

MEMORANDUM

To: **Chris Shrout, City Manager**
F. Robert Carr, Jr., P.E., Assistant City Manager

From: **Christian J. Cloyde, P.E., C.F.M. - City Engineer**
Jarrett, Denton, Civil Engineer

Date: **May 2, 2023**

Subject: **Resolution 798 & 799 – FFY 2025 Surface Transportation Block Grant (STBG) Program Application for the Elwood Avenue (91st Street to 96th Street) Widening Project (Phase 1 & 2)**

A new round of federal funding under the Surface Transportation Block Grant (STBG) Program has been opened for applications by INCOG for the period of FFY 2025. Project categories eligible for STBG funding include arterial intersections (includes improvements to railroad crossings, signalization, intersection safety and pedestrian safety), system preservation (for example pavement resurfacing, replacement, rehabilitation and bridge restoration), system management and integration (including highway courtesy patrols, Advanced Traveler Information Systems, data storage and transmission and Intelligent Transportation System (ITS) roadside hardware), alternative transportation (such as carpool/vanpool projects, sidewalk or walkway projects, bicycle transportation projects and multimodal connections) and capacity expansion (i.e. adding new lanes to existing streets, new interchanges, new roads, bridge replacement and bridge widening). Federal funding can be to a maximum of \$3,000,000 per project, a minimum of 20% of the total project cost must be provided as local match, and no single entity may receive a combined sum of more than \$6,000,000 for any federal fiscal year.

Projects will be ranked by INCOG staff based on their relative competitiveness to other projects submitted. Each project will be evaluated and scored in the following categories: travel time improvements, safety improvements, system maintenance and management, livability criteria, freight movement and intermodal, project preparation, multijurisdictional and transportation equity/access/mobility. Applications were submitted to INCOG on April 18, 2023 (deadline for submittals was April 21, 2023) and supporting Resolutions are due by May 17, 2023.

Two (2) proposed project applications have been submitted for consideration. These are:

- Elwood Avenue (91st Street to 96th Street) Widening Project (Phase 1) and
- Elwood Avenue (91st Street to 96th Street) Widening Project (Phase 2)

The voters of the City of Jenks approved the design of the Elwood Avenue (91st Street to 96th Street) Widening Project in the 2020 General Obligation (GO) Bond Election and the widening of this roadway is a priority street improvement project on the Capital Improvement Plan. The Elwood Avenue (91st Street to 96th Street) Widening Project will widen the roadway from two lanes to three lanes with the center lane alternating from a turning lane to landscaped medians. In addition, this project will include the installation of curb and gutter, a storm sewer system, a 10-foot wide trail on the east and a 5-foot wide sidewalk on the west, pedestrian signals at 91st Street, and medians equipped with irrigation and power.

The design consultant, Garver, provided a cost estimate for constructing the entire length of Elwood Avenue from 91st Street to 96th Street in the amount of \$5,262,226.65 following their preliminary design of the project. After adding estimated costs for right-of-way acquisition, 10% contingency, inflation and construction management/inspection costs, the grand total estimate for the project is

\$6,036,865.75. The applications are capped at \$3,000,000 for each project; therefore, staff submitted this project in two phases. The first phase is the southern 1,340 feet of Elwood Avenue from 91st Street to 96th Street which would be best to construct the downstream portion of the storm sewer system first. The total cost estimate of construction, right-of-way acquisition, 10% contingency, inflation, and construction management and inspection, amounts to \$3,312,317.80. Federal funding is being requested in an amount of 80% of the total cost (\$2,649,854.24) and the local city match will contribute 20% of the total cost (\$662,463.56).

Phase 1 Project Budget

			Percent	Federal Funds	Sponsor Funds (20% Minimum)	TOTAL
Pre-Construction Costs:						
Planning/Design						
ROW				200,000.00	50,000.00	250,000.00
Utility Relocation						
Sub-total				200,000.00	50,000.00	250,000.00
Construction Cost				1,925,986.04	481,496.51	2,407,482.55
Contingency Cost (%)			<u>10</u> %	192,598.60	48,149.65	240,748.26
Sub-total				2,118,584.64	529,646.16	2,648,230.81
Escalation	# of yrs <u>1</u>	<u>10</u> % per yr	<u>10</u> %	192,598.60	48,149.65	240,748.26
Sub-total				2,311,183.25	577,795.81	2,888,979.06
Construction Management & Inspection (%)			6%	138,670.99	34,667.75	173,338.74
TOTAL				2,649,854.24	662,463.56	3,312,317.80

The second phase is the northern 1,280 feet of Elwood Avenue from 91st Street to 96th Street. The total cost estimate of construction, right-of-way acquisition, 10% contingency, inflation, and construction management and inspection, amounts to \$2,838,040.96. Federal funding is being requested in an amount of 80% of the total cost (\$2,270,432.77) and the local city match will contribute 20% of the total cost (\$567,608.19).

Phase 2 Project Budget

			Percent	Federal Funds	Sponsor Funds (20% Minimum)	TOTAL
Pre-Construction Costs:						
Planning/Design						
ROW				200,000.00	50,000.00	250,000.00
Utility Relocation						
Sub-total				200,000.00	50,000.00	250,000.00
Construction Cost				1,627,698.72	406,924.68	2,034,623.40
Contingency Cost (%)			<u>10</u> %	162,769.87	40,692.47	203,462.34
Sub-total				1,790,468.59	447,617.15	2,238,085.74
Escalation	# of yrs <u>1</u>	<u>10</u> % per yr	<u>10</u> %	162,769.87	40,692.47	203,462.34
Sub-total				1,953,238.46	488,309.62	2,441,548.08
Construction Management & Inspection (%)			6%	117,194.31	29,298.58	146,492.88
TOTAL				2,270,432.77	567,608.19	2,838,040.96

No funds are requested to be appropriated at this time since the project will still need to be approved through the INCOG selection process. When it is determined that the project is awarded for funding by ODOT, the project budget and funding source will be developed for acceptance by Council.

A requirement for the application is to attach “an STBG Project Resolution . . . adopted by the governing body at a public meeting.” The requested resolution (Resolution 798 & 799) to satisfy this requirement is attached.

Attachments:

- Application - FFY 2025 Surface Transportation Program for Phase 1 and Phase 2
 - Resolution 798
 - Resolution 799
 - Plan and Profile Drawings

Surface Transportation Block Grant (STBG) Project Prioritization & Selection Process

For the Tulsa Urbanized Area

Revised: March 2023

Project Applications Due: April 21, 2023



Surface Transportation Program (STBG) Project Prioritization and Selection Process

Per CFR Title 23, U.S.C., Section 133(b)

INCOG, as the Metropolitan Planning Organization (MPO) for the Tulsa metropolitan area, is required to establish a selection process for the distribution of Surface Transportation Block Grants Program (STBGP) funds. Priority funding will be given to projects that meet federal regulations and help advance the Regional Transportation Plan (RTP) in the following areas:

#1 System Preservation – Maintenance or preservation projects for existing transportation infrastructure. Sample projects include, but are not limited to:

- Pavement resurfacing, replacement, reconstruction and/or rehabilitation
- Pavement management system
- Bridge restoration and/or operational improvements

#2 System Management and Integration – Technology systems for the management of, and communication between, transportation-related systems. Sample projects include, but are not limited to:

- Highway courtesy patrols
- Congestion/Incident Management Systems
- Advanced Traveler Information Systems (ATIS)
- Intermodal transportation facilities and systems (including CVISN)
- Traffic management center capital and O&M costs
- Data storage and transmission
- Intelligent Transportation System (ITS) roadside hardware

#3 Arterial Intersections – Safety and capacity improvements to existing intersections. Sample projects include, but are not limited to:

- Railroad crossing improvements
- Signal prioritization, automation, preemption, and/or synchronization
- Intersection lighting, markings, and/or signage
- Pedestrian safety measures

#4 Transportation Alternatives – Projects that promote alternatives to Single Occupant Vehicle (SOV) usage. Sample projects include, but are not limited to:

- Transit capital, research, safety improvements, and/or management systems costs
- Carpool/vanpool projects
- Sidewalk modifications and/or walkway projects
- Bicycle transportation projects
- Multimodal connections (park & ride lots)

#5 Capacity Expansion – Construction projects that add capacity to an existing roadway or construction of new facilities. Sample projects include, but are not limited to:

- Adding lanes to existing streets
- New Interchanges
- Bridge Replacement
- Bridge Widening and/or Lane Additions

A complete list of eligible activities is provided in *Title 23, U.S.C., Section 133(b)*.

With the input of local officials through the Transportation Technical Committee (TTC), Transportation Policy Committee (TPC), and INCOG Board of Directors, proposed projects will be evaluated for eligibility and priority based on a selection process based on a comparative ranking procedure to help identify regional priorities. Selected projects will be included in the Transportation Improvement Program (TIP) for the Tulsa Transportation Management Area (TMA).

Eligible Transportation Improvements

For a project to be eligible for Tulsa Urbanized Area STBG funds, it must meet the following criteria:

- 1) The proposed project must represent at least one of the following:
 - A) An implementation of actions and/or projects listed from the [Connected 2050 LRTP](#).
 - B) A transportation system management (including congestion management) project,
 - C) A safety or active transportation project, or
 - D) System preservation of a transportation facility (*i.e.*, reconstruction, rehabilitation, resurfacing, restoration and operational improvements).
- 2) Projects must be located within the [Tulsa Transportation Management Area \(TMA\)](#) (Attachment B).
- 3) Funds must be used for roads classified as Urban Collectors and Arterials or Rural Collectors and Arterials under the Federal Highway Administration Functional Classification System. Bridges are exempt from this rule. In addition, Projects on roadways planned for inclusion as proposed revisions to Federal Highway Functional Classification, contingent upon concurrence and approval by the FHWA, will be eligible.

[https://spotlight-](https://spotlight-okdot.hub.arcgis.com/apps/6555de44b6314ab2a71bb0620e52ea78/explore)

[okdot.hub.arcgis.com/apps/6555de44b6314ab2a71bb0620e52ea78/explore](https://spotlight-okdot.hub.arcgis.com/apps/6555de44b6314ab2a71bb0620e52ea78/explore)

- 4) The local project sponsor must be a local unit of government or instrumentality thereof (such as the Metropolitan Tulsa Transit Authority), within the Tulsa Urban Area (Creek County, Osage County, Rogers County, Tulsa County, Wagoner County, City of Bixby, City of Broken Arrow, City of Catoosa, City of Collinsville, City of Coweta, City of Glenpool, City of Jenks, City of Owasso, City of Sand Springs, City of Sapulpa, City of Tulsa Town of Sperry, Town of Kiefer) or within the Tulsa Transportation Management Area (City of Claremore, City of Skiatook or the Town of Inola, Town of Kellyville, Town of Mannford, Town of Mounds, or Town of Verdigris.)
- 5) The local project sponsor must provide to INCOG an STBG Project Resolution (Attachment A), adopted by the governing body at a public meeting, which describes the project, including the type of improvement, project location, total project cost, and source(s) of matching funds. The sample resolution may be modified to reflect specific agreements between the project sponsor and ODOT or to meet local city charter requirements.
- 6) **The local project sponsor must provide to INCOG a preliminary cost estimate adjusted for inflation using a minimum of 6% Construction Management & Inspection costs per ODOT's recommendation. Cost estimates for construction projects must be submitted by a registered professional engineer, architect, or landscape architect as appropriate, licensed in the State of Oklahoma.**

Funding Ratios

The United States Department of Transportation (USDOT) will divide Surface Transportation Program funds each year among the states based on their respective amounts of highway mileage, vehicles miles traveled, and fuel tax contributions. A portion of STBGP funding is suballocated to the TMAs within the State. INCOG's share is estimated to be \$22 million per year. Based on the priorities established, projects representing the expected resources may be programmed in the TIP to be funded with Urban Area STBG funds.

In order to accelerate regionally significant projects that are considered multi-jurisdictional, or multi-modal surface transportation system within the Tulsa metropolitan area, up to 10 % of the available Urban Area STBG funds may be set aside for corridor analysis, functional planning/engineering and environmental studies; up to 35 % for right-of-way acquisition, utility relocation; and for construction related activities. Furthermore, Urban Area STBG funds may be committed to pay bonds and associated financing for projects completing the regional, multijurisdictional projects.

The balance of the Urban Area STBG funds will be made available for construction/implementation of transportation projects, utilizing a process to prioritize and select projects to be awarded funding. For those projects selected for funding, expenses associated with the development of engineering plans, right-of-way acquisition and utility relocation are eligible but must meet all state and federal policies. Local sponsors will also be responsible for providing required matching funds.

Urban Area STBG projects will be funded at a maximum of 80 % federal funds and a minimum of 20 % local funds for eligible project costs. Certain safety projects may be funded at 100 % of the cost by federal funds upon approval by ODOT. Such safety projects are described in Title 23, U.S.C., Section 120(c), and include traffic control signalization, pavement marking, commuter carpooling and vanpooling, or installation of traffic signs, traffic lights, guardrails, impact attenuators, concrete barrier end treatments, breakaway utility poles, or priority control systems for emergency vehicles at signalized intersections.

All state and federal requirements in conjunction with the use of federal funds (*i.e.*, uniform relocation, Davis-Bacon, NEPA, etc.) must also be met. In general, it is expected that no single project or entity will be allocated more than 40% of the total STBG Urban Area funds available per year.

Final project scheduling by fiscal year for selected projects will be based on project phasing, project size and anticipated resources available.

STBG Funding Allocation Notes

The total anticipated funding sub-allocation to INCOG is approximately \$22Million for FFY2025. INCOG has a commitment of \$6M to GARVEE for the debt service of bonds for the Gilcrease Turnpike. Therefore, there is expected to be \$16M available from the STBGP grant funding for the year 2025.

In order to achieve a regional equity, certain constraints are provided as a guidance for all eligible applicants:

No single entity may receive a combined sum of more than \$6M for any federal fiscal year, for all projects combined. All federal funding is capped to the amount allocated for the project. No Single project may exceed \$3 M in new federal funds. Projects selected for any federal fiscal year will be advanced based on first-ready first-let.

Each eligible entity may submit up to 3 applications. Any entity submitting multiple applications shall indicate the priority on each of the application per the sponsoring agency.

Under rare and extenuating circumstance, funded projects may be allowed for substitution at the request of the project sponsor provided the project requested would satisfy all the requirements for the given year the original project is selected, and the evaluation criteria is satisfied after ranking and rating of the project. Staff recommendation in such circumstances will be forwarded to the Transportation Policy Committee and the INCOG Board of Directors for approvals and endorsement.

INCOG Project Contact for STBG application submittals:

Final applications should be submitted to INCOG by 5 PM, April 21st, 2023. Electronic submittal in PDF is preferred. Hard copies will be accepted if they can be delivered to INCOG by the deadline. For project related questions and final submittals please contact Braden Cale at:

Braden Cale
INCOG Transportation Programs Coordinator bcale@incog.org
(918) 579-9419

Instruction for Project Submittals

Any entity wishing to sponsor functional planning/engineering, Planning and Environment Linkages (PEL), right-of-way acquisition, and utility relocation related to completion/upgrading of the Expressway System must submit a request to INCOG. Each request will be evaluated on a case-by-case basis to determine if funds will be set aside for this purpose.

A project sponsor wishing to submit a project for implementation using Tulsa Urban Area STBG funds must complete a *Transportation Project Rating Form* (Attachment C) for each proposed project. The *Transportation Project Rating Form* will be used to establish project eligibility and to score transportation projects proposed for funding. The prioritization resulting from the form's scoring system will allow fair competition and selection based on a project's individual characteristics, status, and local commitment relative to other proposed projects.

Proposed projects will be evaluated on the following characteristics:

Selection Criteria

A. Travel Time Improvements	Maximum - 30 points
B. Safety Improvements	Maximum - 30 points
C. System Maintenance and Management	Maximum - 30 points
D. Livability Criteria	Maximum - 30 points
E. Freight Movement & Intermodal	Maximum - 20 points
F. Project Preparation	Maximum - 20 points
G. Multijurisdictional	Maximum - 20 points
H. Transportation Equity/Access/Mobility	Maximum - 20 points

Total 200 points

The prioritization scoring will serve as the initial screening used to select projects for funding with Urban Area STBG funds. Certain types of projects that cannot be evaluated through the project rating process due to their characteristics (e.g., planning and engineering studies, wetlands mitigation, research programs, etc.) may be submitted for consideration. These "exception" projects along with the initial prioritized list will be presented to the TAC, TPC, and the INCOG Board of Directors, which together will establish the final priorities.

Completion of the preliminary activities (functional planning/engineering, and environmental studies) will make the projects better able to compete for construction funds available through other programs for projects statewide. Affected/interested entities will select a lead agency that will act as project sponsors and will be responsible for coordinating the provision of local matching funds. Funding for right-of-way acquisition and utility relocation will only be eligible upon state and federal approval of required functional planning/engineering and environmental studies.

INCOG, as the MPO, will notify ODOT of the programming of projects and will provide to ODOT copies of the project sponsors' STBG Project Resolution and preliminary cost estimate. The project sponsor must file with ODOT evidence that the local matching share for the proposed project is unencumbered and available to the project, and three copies of documentation as to the provision of engineering services to the project sponsor for preparation of plans, as applicable, for construction projects. The project sponsor must also

execute a project agreement with ODOT within 180 days of project approval by the Board of Directors. INCOG reserves the right to reprogram funds for projects whose sponsors fail to execute agreements within that period.

Project funding will be obligated (approved by ODOT and FHWA) in consultation with INCOG on a "first ready, first funded" basis, regardless of project sponsor. Projects that fail to be ready to be obligated by the Federal Fiscal Year in which they were selected for funding will be jointly assessed by the project sponsor, INCOG, ODOT and USDOT, to determine if the project should be terminated and the funds reprogrammed. Reprogrammed funds will be made immediately available for projects that are ready to proceed. Project selection by the MPO will be considered to occur when the project is included on the TIP approved by the Transportation Policy Committee and endorsed by the INCOG Board of Directors. Upon receipt of MPO concurrence, ODOT will place the project on a scheduled letting list and request the local funding share from the project sponsor. The matching funds must be received by ODOT before the project can be advertised for bids. Prior to bid opening, ODOT will request Federal authorization of the project.

Project Monitoring

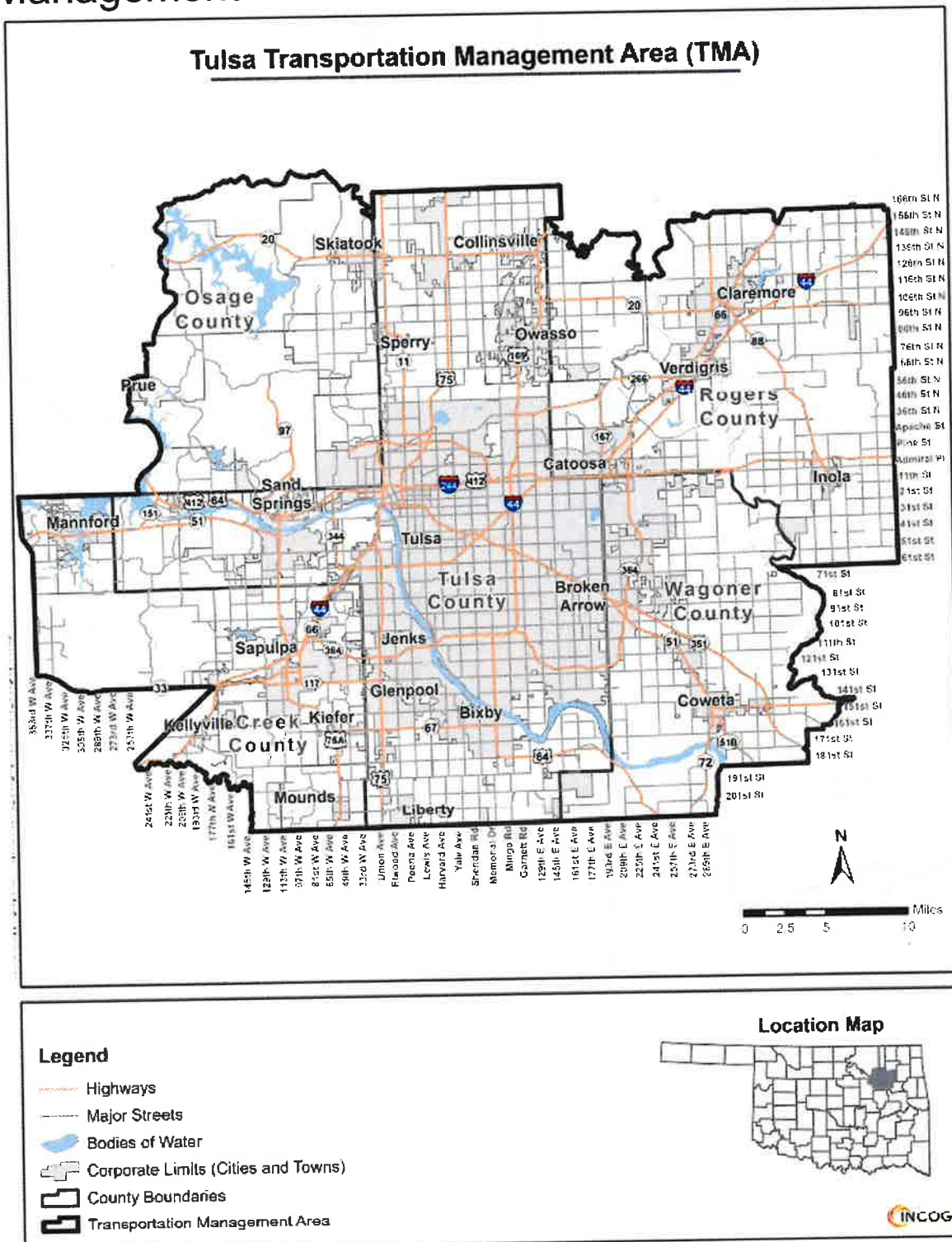
It is the responsibility of ODOT to keep INCOG informed of the status of all Urban Area STBG projects within the Tulsa area, and to report project cost adjustments so that cost estimates can be replaced with actual construction costs when the projects are let for bid and completed. ODOT shall provide to INCOG verification of the final project cost upon its completion. ODOT shall also provide to INCOG a quarterly status report summarizing the Tulsa Urban Area STBG program, including the status of all selected projects and the amount of unobligated funding available for programming additional projects.

INCOG will routinely prepare a summary of all Tulsa Urban Area STBG projects, including location, cost, and status, which have been obligated since the inception of the program.

Tentative Schedule

Activity	Target Date
Solicit Applications	March 8, 2023
Applications Due	April 21, 2023
Preliminary List to Technical Committee	May 17, 2023
Preliminary List to Policy Committee	May 29, 2023
Approved List to INCOG Board	June 13, 2023

ATTACHMENT B Tulsa Transportation Management Area



ATTACHMENT C

Tulsa Urbanized Area Surface Transportation Program Project Rating Form



Tulsa Urbanized Area Surface Transportation Program Project Rating Form: FFY 2025

The following information must be completed for all proposed Urban Area STBG projects. INCOG staff will use the reported information to assign points to proposed projects. The establishment of project eligibility and the project scores will then be used by the Technical Advisory Committee, Transportation Policy Committee, and the INCOG Board of Directors to program projects to be funded with Urban Area STBG funds. Please attach the cost estimate from the appropriate licensed professional and a map/drawing of the proposed project.

Project Information

Project Name and Location: Elwood Ave. Widening (91st – 96th) Phase I; S. Elwood Ave. W. 96th St. to Station 113+40

Project Description (please include all information necessary for the extent of the project you would like to be rated in the criteria that follows):

The Elwood Ave. Widening (91st – 96th) Phase I Project consists of the following: reconstruction of Elwood Ave. 96th Street to Station 113+40 as a 3-lane road with curb, gutter, trail, sidewalk, and stormwater system. The center lane will incorporate raised medians with trees and dedicated left turn lanes. A piped stormwater system will be incorporated along both the east and west sides of Elwood Ave., eliminating the existing bar ditches that run the length of the project.;

Project Sponsor/Jurisdiction:

City of Jenks (If the Sponsor has no jurisdiction or shares jurisdiction with another entity, the Sponsor shall provide evidence of support from the other entity/entities)

Project Engineer:

Chris Cloyde; PE

Contact Person: (Name) Chris Cloyde

Email address: ccloyde@jenksok.org

Please attach detailed budget to include inflation adjusted costs and fill out the following table.

PROJECT BUDGET					
		Percent	Federal Funds	Sponsor Funds (20% Minimum)	TOTAL
Pre-Construction Costs:					
Planning/Design					
ROW			200,000.00	50,000.00	250,000.00
Utility Relocation					
Sub-total			200,000.00	50,000.00	250,000.00
Construction Cost			1,925,986.04	481,496.51	2,407,482.55
Contingency Cost (%)		<u>10</u> %	192,598.60	48,149.65	240,748.26
Sub-total			2,118,584.64	529,646.16	2,648,230.81
Escalation	# of yrs <u>1</u> <u>10</u> % per yr	<u>10</u> %	192,598.60	48,149.65	240,748.26
Sub-total			2,311,183.25	577,795.81	2,888,979.06
Construction Management & Inspection (%)		6%	138,670.99	34,667.75	173,338.74
TOTAL			2,649,854.24	662,463.56	3,312,317.80

☐ Check here if other transportation funding has been received or authorized for this project.
 Please note the source and amount of the funding.
 Source _____ Amount _____

A. Travel Time Improvement - Maximum 30 points

Projects that seek to improve travel time can receive up to 30 points in this category. Improvements are usually in the form of capacity addition or intersection improvements.

1. What is the most recent average daily traffic count for the proposed project location? (For new alignments the projected volume and number of lanes from the most current computer model of the long-range transportation plan will be used. For intersection improvements, traffic volume of all approaches averaged will be used to determine the V/C ratio.)

Count: 3,367 Date: 12/13/2019

Current number of lanes: 2 Count per lane: 1.683

For corridor improvements, INCOG will determine if the proposed project provides relief for an existing/future congested corridor location, using volume to capacity (V/C) ratio where Level of Service C capacity is greater than 0.80.

- ☐ V/C Ratio 1.50 or greater (18 points)
- ☐ V/C Ratio 1.20 or greater (12 points)
- ☐ V/C Ratio 1.00 to 1.19 (8 points)
- ☐ V/C Ratio 0.80 to 0.99 (4 points)
- ☐ V/C Ratio less than 0.80 (0 points)

2. Cost Points: Max 6 Points INCOG will calculate the STBG dollar cost per daily traffic volume. The projects will be divided into quartiles and the first quartile will receive 6 points, the second quartile 4 points, the third quartile 2 points and the fourth quartile 1 point.
3. If the project is exclusively related to intersection improvements: Additional 6 Points (Example: for Traffic Flow Improvements such as Arterial intersection projects, System Management/Integration, Turning Movement improvements, adding turn lanes to existing roadway or other related corridor traffic improvement projects that include intersection improvements to reduce congestion) –

Please provide any additional comments on congestion improvements

B. Safety Improvements -**Maximum 30 points**

If the project is designed to mitigate identified safety issues, it can receive up to 30 points in this category. Please provide a description in the space provided next to each applicable criterion.

What is the Average Annual Crash Severity Index for the Project? _____
(INCOG will calculate based on data from DPS/ODOT related to Fatality, Injury & PDO crashes)

First Quartile of Projects: 18 Points
Second Quartile of Projects: 12 Points
Third Quartile of Projects submitted: 8 Points
Fourth Quartile of Projects submitted: 4 Points

If the project is not an EXCLUSIVE safety project, it may not receive above points, but eligible to receive following points:

Evaluation Criteria	Points	Provide Description
Project includes transit, pedestrian, bicycle & wheelchair traffic safety. Ex: signalized crossings, high visibility markings, signage, crosswalk upgrades, sidewalk extensions, pedestrian ramps, lighting, barriers separating vehicle/person conflicts. (List each item that is a part of the design separately to receive 1 point each, up to 4 points total.)	4	This project is addressing INCOG's Go-Plan goals (addition of crosswalks at all side streets, lighting to overlap sidewalk and trail, construction of curb barriers between road and pedestrians). The project includes construction of a 5' wide sidewalk on the west side of Elwood Ave. and a 10' wide trail on the east. The trail segment will connect to an existing sidewalk on Main St. (96 th St.). Also, the trail will connect a future segment along Elwood Ave. starting at the intersection of Main St. (96 th St.) and extending south before turning east at 121 st St. Which then connects to the trail system along Elm St. As well as connecting to a future trail system along 91 st Street heading east towards the Tulsa Tech campus and Jenks High School and west towards Jenks West Elementary. The future trail system along 91 st Street is currently under design by Tulsa County with an expected completion of construction in July 2025. Furthermore, curb and gutter will be added to Elwood Ave. The addition of curbing and guttering will improve the safety for the pedestrians using the sidewalk and trail along Elwood Ave. by acting as a barrier between the vehicles and pedestrians.

Projects to improve roadway safety and/or address Traffic Incident Management. Ex: pavement markings, lighting, signage, barriers or increase skid resistance, responder safety, equipment, communication systems, design features such as incident detection/synchronized signals, turning lane improvements, super-two-lane configuration with added shoulders (List each item that is a part of the design separately to receive 1 point each, up to 4 points total.)	4	This project includes the construction of medians with breaks for turn lanes, new pavement marking/stripping, and street lighting along the street. Also, this project will include signal synchronization to improve the traffic flow along Elwood Ave. Additionally, the current storm system, consisting of bar ditches and culverts, will be replaced with an underground piped system adding curb and gutter along Elwood Ave.
Project increases safety through rail crossing improvements.	4	N/A project limit does not contain a rail crossing.
TOTAL		

Comments: _____

Arterial intersection related safety criteria:

Additional points will be awarded for projects that are proposed to improve unsafe intersections, railroad crossings and/or bridges Using the ODOT Public Safety data from the past three years, INCOG will calculate the most recent average annual crash count at the proposed project location:

Number of Crashes: _____ Date: _____

Crash Severity Index: _____

Points Awarded: _____

The projects will be divided into quartiles based on the Crash Severity Index and the first quartile will receive 2 points, the second quartile 4 points, the third quartile 6 points and the fourth quartile 8 points. Projects that involve rehabilitation of existing facilities only, with no targeted additional safety features/improvements, are not eligible for "Crash Severity" points.

C. System Maintenance and Management -**Maximum 30 Points**

If the main purpose of the proposed project is to maintain, rehabilitate or rebuild existing facilities, it may receive up to 30 points in this category. Please provide a description in the space provided next to each applicable criterion.

Evaluation Criteria	Points	Provide Description
Project includes either resurfacing or rehabilitation of a majority of the extent, substantial drainage improvements.	15	Project will include a reconstruction of S. Elwood Ave. W. 96 th St. to Station 113+40 which will include the addition of center medians with turn lanes and a piped storm sewer system that connects to the existing storm sewer at the intersection of W. 96 th St. and S. Elwood Ave. The piped storm sewer system will greatly improve the amount of water that can be handled, compared to the existing system of bar ditches. Additionally, the ability to remove the water from the roadway quicker and more efficiently could improve the overall safety of Elwood Ave. during rain events.
Project improves signalization and/or aids in the detection and clearance of non-recurring traffic incidents, the rapid clearing of road obstructions, or otherwise contributes to or utilizes ITS technology or incident management elements.	15	Project improves signalization with the addition of signalized pedestrian crossings to reduce risk of vehicle-pedestrian collisions.
Project includes replacement or rehabilitation of a functionally obsolete or structurally deficient bridge, such that it no longer is a functionally obsolete or structurally deficient.	10	N/A, there are no bridges within the project area.
Project is derived from or related to the INCOG Congestion Management Process and reduces congestion on streets or intersections functionally classified by the FHWA as arterials in incorporated areas or as a major rural collectors in unincorporated areas.	5	N/A, for this project.
TOTAL		

Comments: _____

D. Livability Criteria -**Maximum 30 points**

If the main purpose of the proposed project is transit components, pedestrian components, or bicycle components, it may receive up to 30 points in this category. If the project is NOT an alternative-mode enhancement, but it includes design considerations for the operation thereof, it may obtain up to 15 points. Please provide a description in the space provided next to each applicable criterion.

Evaluation Criteria	Points	Provide Description
The project is a transit facility improvement, pedestrian or bicycle facility per the GO plan	30	This project includes a 5' wide sidewalk and a 10' wide trail along Elwood Ave. Per the GO plan both additions meet the requirement for pedestrian/bicycle facility improvement.
<i>If main purpose of project is not alternative mode, but it does include complementary features, please fill in below.</i>		
Project provides for existing or planned bus/transit/school bus operations (i.e., turning radii, bus stop pad, etc....)	5	This project will provide turning radii acceptable for bus/transit/school bus operations.
Project provides for pedestrian or bicycle components (bump outs, sidewalks, shelters, wide shoulders, dedicated lanes, paths/trails etc....)	5	Project includes a 5' wide sidewalk, a 10' wide trail, and could include rest stations with benches along the 10' wide trail.
Project (<u>not</u> a limited access facility) is primarily located in a district zoned as Commercial, Office, High-Density Single-Family Residential, or Medium-Density Multi-Family.	5	Project is primarily located in a districted zoned Agricultural to the east and Commercial to the west. Though the land to the east of the project area is zoned as agricultural the development on the land is a golf course and could be considered as commercial property.
Project displaces one or more homes, businesses, schools, churches or recreational areas.	-10	There are no homes, businesses, schools, churches, or recreational areas displaced by this project.
TOTAL		

Comments: _____

E. Freight Movement and Intermodal Linkages -**Maximum 20 points**

If the project induces the interaction between two or more modes of transportation, it may receive up to 20 points in this category. Please provide a description in the space provided next to each applicable criterion.

Evaluation Criteria	Points	Provide Description
Project facilitates the exchange of passengers and/or goods from private to public modes or between transportation modes.	10	N/A for this project.
Project improves access to existing or proposed transportation freight or passenger terminal facility	10	N/A for this project.
Project improves road component(s) with 5% or more heavy duty trucks by traffic volume substantiated with observed vehicle classification data as an attachment	10	N/A for this project.
TOTAL		

Comments: _____

F. Project Preparation -**Maximum 20 Points**

Projects that are prepared for construction may receive up to 20 points in this category. Please provide a description in the space provided next to each applicable criterion. Additionally, INCOG may reduce the project score if previously awarded projects are not advancing to construction in a timely manner unless circumstances are out of the applicant's control.

Evaluation Criteria	Pt	Provide Description
<i>What is the status of the environmental review process?</i>		
Environmental clearance completed and federal approval obtained.	5	
Safety and/or Active Transportation Projects that are deemed to be a CE projects	5	
Environmental clearance is in process in compliance with federal requirements	2	Environmental clearance is in progress and is in compliance with federal requirements.
Environmental clearance has not been initiated	0	
EIS likely to be required	-4	
<i>What is the status of proposed project design/ engineering/ planning?</i>		
Final Design/ Engineering/ planning completed and approved by ODOT.	10	
Preliminary Design/ Engineering 60% plans completed.	6	Preliminary Design/Engineering 60% plans have been completed.
Preliminary Design/ Engineering/ Planning design consultant selected.	2	
<i>What is the status of right-of-way acquisition?</i>		
Right-of-way acquisition completed or not required per ODOT approved plans.	5	
Right-of-way acquisition based on area is 50% complete in compliance with federal requirements	2	Right-of-way acquisition based on area is 50% complete in compliance with federal requirements. All right-of-way locations/parcels have been identified and negotiations for acquiring these locations/parcels have begun.
Right-of-way acquisition has not been initiated	0	
<i>What is the status of utility relocation?</i>		
Utility relocation plans are completed or not required per ODOT approved plans.	5	
Utility relocation is 50% complete in compliance with federal requirements	3	Utility relocation is 50% complete in compliance with federal requirements. All utility companies have been notified and relocation plans are in the process of being drafted. Utility impacts are minimal, with many existing utilities being able to remain in place without relocations.
Utility relocation has not been initiated	0	
<i>What is the amount of matching funds for STBG Funds?</i>		
More than 50% (6pts), 25 – 50% (4pts)	4 or 6	20%
TOTAL		

G. Regional Economic Benefits -**Maximum 20 points**

Please describe the extent to which the proposed project offers significant regional benefits, specific to the transportation system not reflected by other rating factors. Please provide a description in the space provided next to each applicable criterion.

Evaluation Criteria	Points	Provide Description
Project is multi-jurisdictional and is a part of a regional funding program or economic development or Travel/Tourism strategy that benefits more than one community and/or county involving multiple local public agencies.	10	In coordination with Tulsa County, this project will connect to the projects for improving W. 91 st St., extend a trail east along W. 91 st St. to the Tulsa Tech campus, and the Elwood Ave. Widening (91st – 96th) project Phase II. With the completion of these projects, citizens west of Elwood Ave will have the ability to travel safely by using the trail system to the Tulsa Tech campus and Jenks high school. The anticipation of higher pedestrian and bicycle travel could lead to a lower carbon admission from single passenger cars in the area.
Project involves multiple partners that participate with substantial local match in funding, greater than 25% of total match required, substantiated with a letter of commitment from the partner(s).	10	N/A, for this project.
TOTAL		

Comments: _____

H. Transportation Equity, Access & Mobility -**Maximum 20**

Please describe the extent to which the proposed project offers significant additional benefits in terms of transportation access and/or mobility to disadvantaged populations such as elderly, low-income, people with disabilities and minorities. Please provide a description in the space provided next to each applicable criterion.

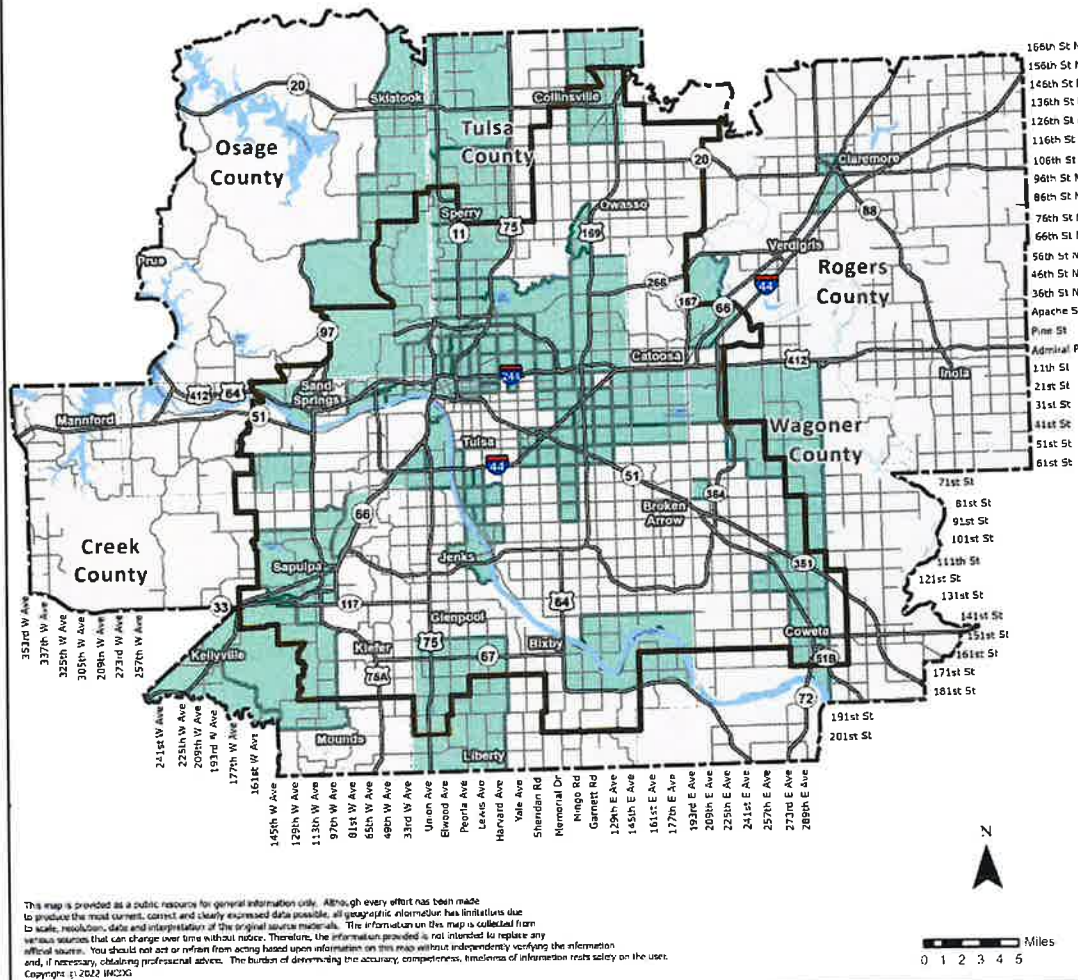
Evaluation Criteria	Points	Provide Description
Project is located in or adjacent to Area of Persistent Poverty & Historically Disadvantaged Communities per Federal Highway Administration (see Map 2, Page 21)	10	Project is located on the edge of the Area of Persistent Poverty & Historically Disadvantaged Communities according to Map 2, Page 21.
Project specifically benefits elderly or people with disabilities. Each specific improvement identified will be awarded 2 points. (Ex: Signal heads accommodating hearing impaired, other signal improvements - countdowns, ADA improvements, accommodation for benches/rest areas, etc.,)	10	Benches/rest areas could be included along the trail/sidewalk being built. ADA access and ramps will also be improved along the existing and proposed trail and sidewalk areas. The sidewalk will provide safe access to the businesses along the west side of Elwood to pedestrians and/or bicyclists. Signal heads for pedestrian crossings will be fully ADA compliant, will accommodate hearing impaired, and provide audible and visual countdown. Pedestrian push buttons will be installed adjacent to ramp landing areas within reach for elderly and disabled users.
TOTAL		

Comments: _____

ATTACHMENT – Map 2

Tulsa Urbanized Area Surface Transportation Program

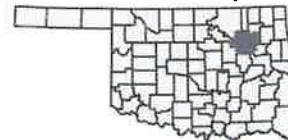
Areas of Persistent Poverty & Historically Disadvantaged Communities



Legend

- Adjusted Urbanized Area
- Area of Persistent Poverty and/or Historically Disadvantaged Community

Location Map



Source: USDOT Data Hub (<https://datahub.transportation.gov/stories/s/tsyd-k6j1>). Downloaded October 6, 2022.



Surface Transportation Block Grant (STBG) Project Prioritization & Selection Process

For the Tulsa Urbanized Area

Revised: March 2023

Project Applications Due: April 21, 2023



Surface Transportation Program (STBG) Project Prioritization and Selection Process

Per CFR Title 23, U.S.C., Section 133(b)

INCOG, as the Metropolitan Planning Organization (MPO) for the Tulsa metropolitan area, is required to establish a selection process for the distribution of Surface Transportation Block Grants Program (STBGP) funds. Priority funding will be given to projects that meet federal regulations and help advance the Regional Transportation Plan (RTP) in the following areas:

#1 System Preservation – Maintenance or preservation projects for existing transportation infrastructure. Sample projects include, but are not limited to:

- Pavement resurfacing, replacement, reconstruction and/or rehabilitation
- Pavement management system
- Bridge restoration and/or operational improvements

#2 System Management and Integration – Technology systems for the management of, and communication between, transportation-related systems. Sample projects include, but are not limited to:

- Highway courtesy patrols
- Congestion/Incident Management Systems
- Advanced Traveler Information Systems (ATIS)
- Intermodal transportation facilities and systems (including CVISN)
- Traffic management center capital and O&M costs
- Data storage and transmission
- Intelligent Transportation System (ITS) roadside hardware

#3 Arterial Intersections – Safety and capacity improvements to existing intersections. Sample projects include, but are not limited to:

- Railroad crossing improvements
- Signal prioritization, automation, preemption, and/or synchronization
- Intersection lighting, markings, and/or signage
- Pedestrian safety measures

#4 Transportation Alternatives – Projects that promote alternatives to Single Occupant Vehicle (SOV) usage. Sample projects include, but are not limited to:

- Transit capital, research, safety improvements, and/or management systems costs
- Carpool/vanpool projects
- Sidewalk modifications and/or walkway projects
- Bicycle transportation projects
- Multimodal connections (park & ride lots)

#5 Capacity Expansion – Construction projects that add capacity to an existing roadway or construction of new facilities. Sample projects include, but are not limited to:

- Adding lanes to existing streets
- New Interchanges
- Bridge Replacement
- Bridge Widening and/or Lane Additions

A complete list of eligible activities is provided in *Title 23, U.S.C., Section 133(b)*.

With the input of local officials through the Transportation Technical Committee (TTC), Transportation Policy Committee (TPC), and INCOG Board of Directors, proposed projects will be evaluated for eligibility and priority based on a selection process based on a comparative ranking procedure to help identify regional priorities. Selected projects will be included in the Transportation Improvement Program (TIP) for the Tulsa Transportation Management Area (TMA).

Eligible Transportation Improvements

For a project to be eligible for Tulsa Urbanized Area STBG funds, it must meet the following criteria:

- 1) The proposed project must represent at least one of the following:
 - A) An implementation of actions and/or projects listed from the [Connected 2050 LRTP](#).
 - B) A transportation system management (including congestion management) project,
 - C) A safety or active transportation project, or
 - D) System preservation of a transportation facility (*i.e.*, reconstruction, rehabilitation, resurfacing, restoration and operational improvements).
- 2) Projects must be located within the [Tulsa Transportation Management Area \(TMA\)](#) (Attachment B).
- 3) Funds must be used for roads classified as Urban Collectors and Arterials or Rural Collectors and Arterials under the Federal Highway Administration Functional Classification System. Bridges are exempt from this rule. In addition, Projects on roadways planned for inclusion as proposed revisions to Federal Highway Functional Classification, contingent upon concurrence and approval by the FHWA, will be eligible.

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[okdot.hub.arcgis.com/apps/6555de44b6314ab2a71bb0620e52ea78/explore](https://spotlight-okdot.hub.arcgis.com/apps/6555de44b6314ab2a71bb0620e52ea78/explore)

- 4) The local project sponsor must be a local unit of government or instrumentality thereof (such as the Metropolitan Tulsa Transit Authority), within the Tulsa Urban Area (Creek County, Osage County, Rogers County, Tulsa County, Wagoner County, City of Bixby, City of Broken Arrow, City of Catoosa, City of Collinsville, City of Coweta, City of Glenpool, City of Jenks, City of Owasso, City of Sand Springs, City of Sapulpa, City of Tulsa Town of Sperry, Town of Kiefer) or within the Tulsa Transportation Management Area (City of Claremore, City of Skiatook or the Town of Inola, Town of Kellyville, Town of Mannford, Town of Mounds, or Town of Verdigris.)
- 5) The local project sponsor must provide to INCOG an STBG Project Resolution (Attachment A), adopted by the governing body at a public meeting, which describes the project, including the type of improvement, project location, total project cost, and source(s) of matching funds. The sample resolution may be modified to reflect specific agreements between the project sponsor and ODOT or to meet local city charter requirements.
- 6) **The local project sponsor must provide to INCOG a preliminary cost estimate adjusted for inflation using a minimum of 6% Construction Management & Inspection costs per ODOT's recommendation. Cost estimates for construction projects must be submitted by a registered professional engineer, architect, or landscape architect as appropriate, licensed in the State of Oklahoma.**

Funding Ratios

The United States Department of Transportation (USDOT) will divide Surface Transportation Program funds each year among the states based on their respective amounts of highway mileage, vehicles miles traveled, and fuel tax contributions. A portion of STBGP funding is suballocated to the TMAs within the State. INCOG's share is estimated to be \$22 million per year. Based on the priorities established, projects representing the expected resources may be programmed in the TIP to be funded with Urban Area STBG funds.

In order to accelerate regionally significant projects that are considered multi-jurisdictional, or multi-modal surface transportation system within the Tulsa metropolitan area, up to 10 % of the available Urban Area STBG funds may be set aside for corridor analysis, functional planning/engineering and environmental studies; up to 35 % for right-of-way acquisition, utility relocation; and for construction related activities. Furthermore, Urban Area STBG funds may be committed to pay bonds and associated financing for projects completing the regional, multijurisdictional projects.

The balance of the Urban Area STBG funds will be made available for construction/implementation of transportation projects, utilizing a process to prioritize and select projects to be awarded funding. For those projects selected for funding, expenses associated with the development of engineering plans, right-of-way acquisition and utility relocation are eligible but must meet all state and federal policies. Local sponsors will also be responsible for providing required matching funds.

Urban Area STBG projects will be funded at a maximum of 80 % federal funds and a minimum of 20 % local funds for eligible project costs. Certain safety projects may be funded at 100 % of the cost by federal funds upon approval by ODOT. Such safety projects are described in Title 23, U.S.C., Section 120(c), and include traffic control signalization, pavement marking, commuter carpooling and vanpooling, or installation of traffic signs, traffic lights, guardrails, impact attenuators, concrete barrier end treatments, breakaway utility poles, or priority control systems for emergency vehicles at signalized intersections.

All state and federal requirements in conjunction with the use of federal funds (*i.e.*, uniform relocation, Davis-Bacon, NEPA, etc.) must also be met. In general, it is expected that no single project or entity will be allocated more than 40% of the total STBG Urban Area funds available per year.

Final project scheduling by fiscal year for selected projects will be based on project phasing, project size and anticipated resources available.

STBG Funding Allocation Notes

The total anticipated funding sub-allocation to INCOG is approximately \$22Million for FFY2025. INCOG has a commitment of \$6M to GARVEE for the debt service of bonds for the Gilcrease Turnpike. Therefore, there is expected to be \$16M available from the STBGP grant funding for the year 2025.

In order to achieve a regional equity, certain constraints are provided as a guidance for all eligible applicants:

No single entity may receive a combined sum of more than \$6M for any federal fiscal year, for all projects combined. All federal funding is capped to the amount allocated for the project. No Single project may exceed \$3 M in new federal funds. Projects selected for any federal fiscal year will be advanced based on first-ready first-let.

Each eligible entity may submit up to 3 applications. Any entity submitting multiple applications shall indicate the priority on each of the application per the sponsoring agency.

Under rare and extenuating circumstance, funded projects may be allowed for substitution at the request of the project sponsor provided the project requested would satisfy all the requirements for the given year the original project is selected, and the evaluation criteria is satisfied after ranking and rating of the project. Staff recommendation in such circumstances will be forwarded to the Transportation Policy Committee and the INCOG Board of Directors for approvals and endorsement.

INCOG Project Contact for STBG application submittals:

Final applications should be submitted to INCOG by 5 PM, April 21st, 2023. Electronic submittal in PDF is preferred. Hard copies will be accepted if they can be delivered to INCOG by the deadline. For project related questions and final submittals please contact Braden Cale at:

Braden Cale
INCOG Transportation Programs Coordinator bcale@incog.org
(918) 579-9419

Instruction for Project Submittals

Any entity wishing to sponsor functional planning/engineering, Planning and Environment Linkages (PEL), right-of-way acquisition, and utility relocation related to completion/upgrading of the Expressway System must submit a request to INCOG. Each request will be evaluated on a case-by-case basis to determine if funds will be set aside for this purpose.

A project sponsor wishing to submit a project for implementation using Tulsa Urban Area STBG funds must complete a *Transportation Project Rating Form* (Attachment C) for each proposed project. The *Transportation Project Rating Form* will be used to establish project eligibility and to score transportation projects proposed for funding. The prioritization resulting from the form's scoring system will allow fair competition and selection based on a project's individual characteristics, status, and local commitment relative to other proposed projects.

Proposed projects will be evaluated on the following characteristics:

Selection Criteria

A. Travel Time Improvements	Maximum - 30 points
B. Safety Improvements	Maximum - 30 points
C. System Maintenance and Management	Maximum - 30 points
D. Livability Criteria	Maximum - 30 points
E. Freight Movement & Intermodal	Maximum - 20 points
F. Project Preparation	Maximum - 20 points
G. Multijurisdictional	Maximum - 20 points
H. Transportation Equity/Access/Mobility	Maximum - 20 points

Total 200 points

The prioritization scoring will serve as the initial screening used to select projects for funding with Urban Area STBG funds. Certain types of projects that cannot be evaluated through the project rating process due to their characteristics (e.g., planning and engineering studies, wetlands mitigation, research programs, etc.) may be submitted for consideration. These "exception" projects along with the initial prioritized list will be presented to the TAC, TPC, and the INCOG Board of Directors, which together will establish the final priorities.

Completion of the preliminary activities (functional planning/engineering, and environmental studies) will make the projects better able to compete for construction funds available through other programs for projects statewide. Affected/interested entities will select a lead agency that will act as project sponsors and will be responsible for coordinating the provision of local matching funds. Funding for right-of-way acquisition and utility relocation will only be eligible upon state and federal approval of required functional planning/engineering and environmental studies.

INCOG, as the MPO, will notify ODOT of the programming of projects and will provide to ODOT copies of the project sponsors' STBG Project Resolution and preliminary cost estimate. The project sponsor must file with ODOT evidence that the local matching share for the proposed project is unencumbered and available to the project, and three copies of documentation as to the provision of engineering services to the project sponsor for preparation of plans, as applicable, for construction projects. The project sponsor must also

execute a project agreement with ODOT within 180 days of project approval by the Board of Directors. INCOG reserves the right to reprogram funds for projects whose sponsors fail to execute agreements within that period.

Project funding will be obligated (approved by ODOT and FHWA) in consultation with INCOG on a "first ready, first funded" basis, regardless of project sponsor. Projects that fail to be ready to be obligated by the Federal Fiscal Year in which they were selected for funding will be jointly assessed by the project sponsor, INCOG, ODOT and USDOT, to determine if the project should be terminated and the funds reprogrammed. Reprogrammed funds will be made immediately available for projects that are ready to proceed. Project selection by the MPO will be considered to occur when the project is included on the TIP approved by the Transportation Policy Committee and endorsed by the INCOG Board of Directors. Upon receipt of MPO concurrence, ODOT will place the project on a scheduled letting list and request the local funding share from the project sponsor. The matching funds must be received by ODOT before the project can be advertised for bids. Prior to bid opening, ODOT will request Federal authorization of the project.

Project Monitoring

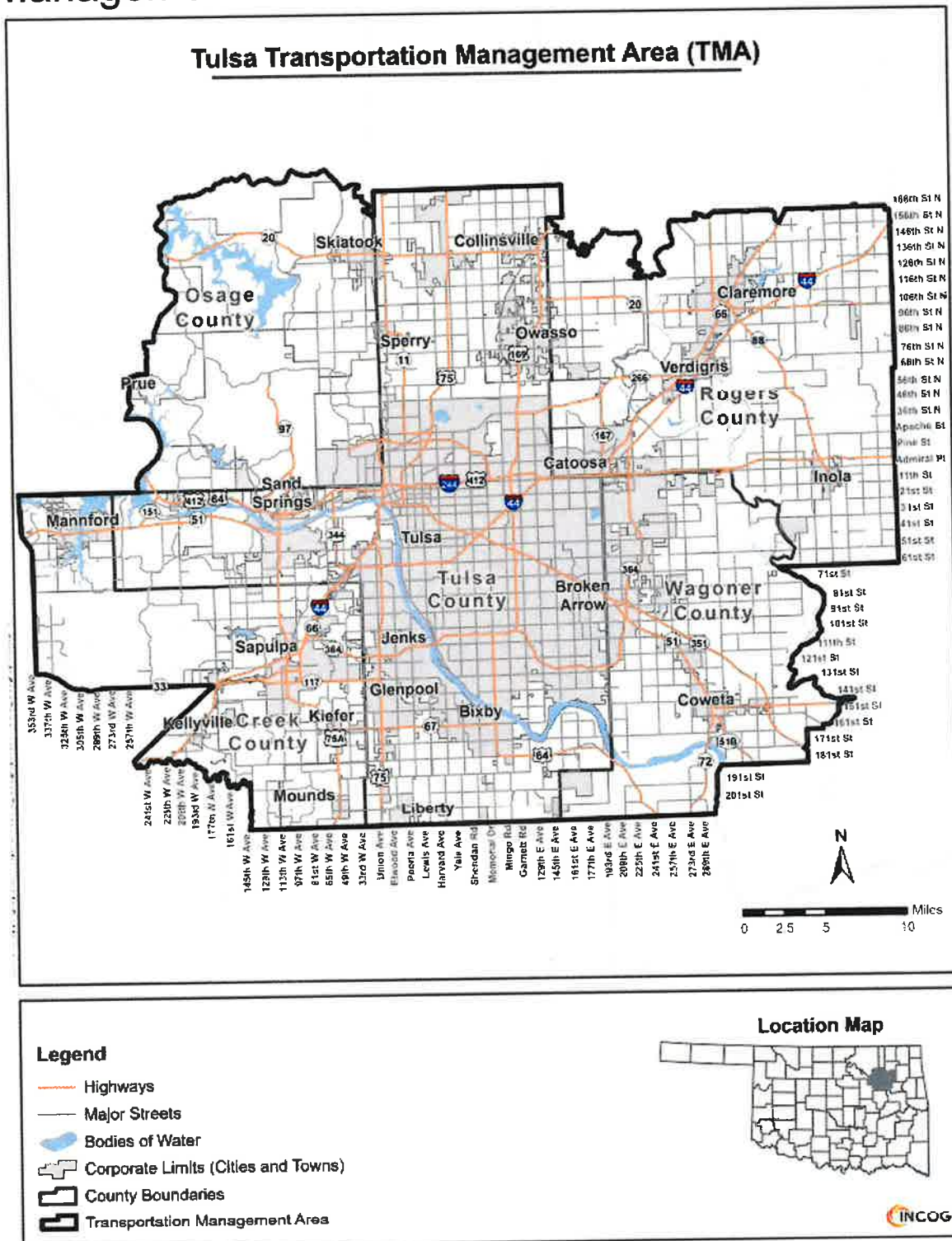
It is the responsibility of ODOT to keep INCOG informed of the status of all Urban Area STBG projects within the Tulsa area, and to report project cost adjustments so that cost estimates can be replaced with actual construction costs when the projects are let for bid and completed. ODOT shall provide to INCOG verification of the final project cost upon its completion. ODOT shall also provide to INCOG a quarterly status report summarizing the Tulsa Urban Area STBG program, including the status of all selected projects and the amount of unobligated funding available for programming additional projects.

INCOG will routinely prepare a summary of all Tulsa Urban Area STBG projects, including location, cost, and status, which have been obligated since the inception of the program.

Tentative Schedule

Activity	Target Date
Solicit Applications	March 8, 2023
Applications Due	April 21, 2023
Preliminary List to Technical Committee	May 17, 2023
Preliminary List to Policy Committee	May 29, 2023
Approved List to INCOG Board	June 13, 2023

ATTACHMENT B Tulsa Transportation Management Area



ATTACHMENT C

Tulsa Urbanized Area Surface Transportation Program Project Rating Form



Tulsa Urbanized Area Surface Transportation Program Project Rating Form: FFY 2025

The following information must be completed for all proposed Urban Area STBG projects. INCOG staff will use the reported information to assign points to proposed projects. The establishment of project eligibility and the project scores will then be used by the Technical Advisory Committee, Transportation Policy Committee, and the INCOG Board of Directors to program projects to be funded with Urban Area STBG funds. Please attach the cost estimate from the appropriate licensed professional and a map/drawing of the proposed project.

Project Information

Project Name and Location: Elwood Ave. Widening (91st – 96th) Phase II; S. Elwood Ave. W. Station 113+40 to 91st St.

Project Description (please include all information necessary for the extent of the project you would like to be rated in the criteria that follows):

The Elwood Ave. Widening (91st – 96th) Phase II Project consists of the following: reconstruction of Elwood Ave. Station 113+40 to 91st St. as a 3-lane road with curb, gutter, trail, sidewalk, and stormwater system. The center lane will incorporate raised medians with trees and dedicated left turn lanes. A piped stormwater system will be incorporated along both the east and west sides of Elwood Ave., eliminating the existing bar ditches that run the length of the project.;

Project Sponsor/Jurisdiction:

City of Jenks (If the Sponsor has no jurisdiction or shares jurisdiction with another entity, the Sponsor shall provide evidence of support from the other entity/entities)

Project Engineer:

Chris Cloyde; PE

Contact Person: (Name) Chris Cloyde

Email address: ccloyde@jenksok.org

Please attach detailed budget to include inflation adjusted costs and fill out the following table.

PROJECT BUDGET					
		Percent	Federal Funds	Sponsor Funds (20% Minimum)	TOTAL
Pre-Construction Costs:					
Planning/Design					
ROW			200,000.00	50,000.00	250,000.00
Utility Relocation					
Sub-total			200,000.00	50,000.00	250,000.00
Construction Cost			1,627,698.72	406,924.68	2,034,623.40
Contingency Cost (%)		<u>10</u> %	162,769.87	40,692.47	203,462.34
Sub-total			1,790,468.59	447,617.15	2,238,085.74
Escalation	# of yrs <u>1</u>	<u>10</u> % per yr	162,769.87	40,692.47	203,462.34
Sub-total			1,953,238.46	488,309.62	2,441,548.08
Construction Management & Inspection (%)		6%	117,194.31	29,298.58	146,492.88
TOTAL			2,270,432.77	567,608.19	2,838,040.96

Check here if other transportation funding has been received or authorized for this project.
Please note the source and amount of the funding.

Source _____ Amount _____

A. Travel Time Improvement - Maximum 30 points

Projects that seek to improve travel time can receive up to 30 points in this category. Improvements are usually in the form of capacity addition or intersection improvements.

1. What is the most recent average daily traffic count for the proposed project location? (For new alignments the projected volume and number of lanes from the most current computer model of the long-range transportation plan will be used. For intersection improvements, traffic volume of all approaches averaged will be used to determine the V/C ratio.)

Count: 3.367 Date: 12/13/2019

Current number of lanes: 2 Count per lane: 1,683

For corridor improvements, INCOG will determine if the proposed project provides relief for an existing/future congested corridor location, using volume to capacity (V/C) ratio where Level of Service C capacity is greater than 0.80.

- ☐ V/C Ratio 1.50 or greater (18 points)
- ☐ V/C Ratio 1.20 or greater (12 points)
- ☐ V/C Ratio 1.00 to 1.19 (8 points)
- ☐ V/C Ratio 0.80 to 0.99 (4 points)
- ☐ V/C Ratio less than 0.80 (0 points)

2. Cost Points: Max 6 Points INCOG will calculate the STBG dollar cost per daily traffic volume. The projects will be divided into quartiles and the first quartile will receive 6 points, the second quartile 4 points, the third quartile 2 points and the fourth quartile 1 point.
3. If the project is exclusively related to intersection improvements: Additional 6 Points (Example: for Traffic Flow Improvements such as Arterial intersection projects, System Management/Integration, Turning Movement improvements, adding turn lanes to existing roadway or other related corridor traffic improvement projects that include intersection improvements to reduce congestion) –

Please provide any additional comments on congestion improvements

B. Safety Improvements -**Maximum 30 points**

If the project is designed to mitigate identified safety issues, it can receive up to 30 points in this category. Please provide a description in the space provided next to each applicable criterion.

What is the Average Annual Crash Severity Index for the Project? _____
(INCOG will calculate based on data from DPS/ODOT related to Fatality, Injury & PDO crashes)

First Quartile of Projects: 18 Points
Second Quartile of Projects: 12 Points
Third Quartile of Projects submitted: 8 Points
Fourth Quartile of Projects submitted: 4 Points

If the project is not an EXCLUSIVE safety project, it may not receive above points, but eligible to receive following points:

Evaluation Criteria	Points	Provide Description
Project includes transit, pedestrian, bicycle & wheelchair traffic safety. Ex: signalized crossings, high visibility markings, signage, crosswalk upgrades, sidewalk extensions, pedestrian ramps, lighting, barriers separating vehicle/person conflicts. (List each item that is a part of the design separately to receive 1 point each, up to 4 points total.)	4	This project is addressing INCOG's Go-Plan goals (addition of crosswalks at all side streets, lighting to overlap sidewalk and trail, construction of curb barriers between road and pedestrians). The project includes construction of a 5' wide sidewalk on the west side of Elwood Ave. and a 10' wide trail on the east. The trail segment will connect to an existing sidewalk on Main St. (96 th St.). Also, the trail will connect future a segment along Elwood Ave. starting at the intersection of Main St. (96 th St.) and extending south before turning east at 121 St. Which then connects to the trail system along Elm St. As well as a future trail system along 91 st Street heading east towards the Tulsa Tech campus and Jenks High school and west towards Jenks West Elementary. The future trail system along 91 st Street is currently under design by Tulsa County with an expected completion of construction in July 2025. In addition, a crosswalk at 91 st Street will be added to allow safe crossing between the 5' sidewalk and the 10' wide trail on either side of Elwood Ave. Furthermore, curb and gutter will be added along the edge of Elwood Ave. The addition of curbing and guttering will improve the safety for the pedestrians using the sidewalk and trail along Elwood Ave. by acting as a barrier between the vehicles and pedestrians.

Projects to improve roadway safety and/or address Traffic Incident Management. Ex: pavement markings, lighting, signage, barriers or increase skid resistance, responder safety, equipment, communication systems, design features such as incident detection/synchronized signals, turning lane improvements, super-two-lane configuration with added shoulders (List each item that is a part of the design separately to receive 1 point each, up to 4 points total.)	4	This project includes the construction of medians with breaks for turn lanes, new pavement marking/stripping, and street lighting along the street. Also, this project will include signal synchronization to improve the traffic flow along Elwood Ave. Additionally, the current storm system, consisting of bar ditches and culverts, will be replaced with an underground piped system adding curb and gutter along Elwood Ave.
Project increases safety through rail crossing improvements.	4	N/A project limit does not contain a rail crossing.
TOTAL		

Comments: _____

Arterial intersection related safety criteria:

Additional points will be awarded for projects that are proposed to improve unsafe intersections, railroad crossings and/or bridges Using the ODOT Public Safety data from the past three years, INCOG will calculate the most recent average annual crash count at the proposed project location:

Number of Crashes: _____ Date: _____

Crash Severity Index: _____

Points Awarded: _____

The projects will be divided into quartiles based on the Crash Severity Index and the first quartile will receive 2 points, the second quartile 4 points, the third quartile 6 points and the fourth quartile 8 points. Projects that involve rehabilitation of existing facilities only, with no targeted additional safety features/improvements, are not eligible for "Crash Severity" points.

C. System Maintenance and Management -**Maximum 30 Points**

If the main purpose of the proposed project is to maintain, rehabilitate or rebuild existing facilities, it may receive up to 30 points in this category. Please provide a description in the space provided next to each applicable criterion.

Evaluation Criteria	Points	Provide Description
Project includes either resurfacing or rehabilitation of a majority of the extent, substantial drainage improvements.	15	Project will include a reconstruction of S. Elwood Ave. W. Station 113+40 to 91 st St. which will include the addition of center medians with turn lanes and a piped storm sewer system that connects to the storm sewer from phase I of the Elwood Ave. Widening (91 st – 96 th) project at Station 113+40. The piped storm sewer system will greatly improve the amount of water that can be handled, compared to the existing system of bar ditches. Additionally, the ability to remove the water from the roadway quicker and more efficiently could improve the overall safety of Elwood Ave. during rain events.
Project improves signalization and/or aids in the detection and clearance of non-recurring traffic incidents, the rapid clearing of road obstructions, or otherwise contributes to or utilizes ITS technology or incident management elements.	15	Project improves signalization with the addition of signalized pedestrian crossings to reduce risk of vehicle-pedestrian collisions.
Project includes replacement or rehabilitation of a functionally obsolete or structurally deficient bridge, such that it no longer is a functionally obsolete or structurally deficient.	10	N/A, there are no bridges within the project area.
Project is derived from or related to the INCOG Congestion Management Process and reduces congestion on streets or intersections functionally classified by the FHWA as arterials in incorporated areas or as a major rural collectors in unincorporated areas.	5	N/A, for this project.
TOTAL		

Comments: _____

D. Livability Criteria -**Maximum 30 points**

If the main purpose of the proposed project is transit components, pedestrian components, or bicycle components, it may receive up to 30 points in this category. If the project is NOT an alternative-mode enhancement, but it includes design considerations for the operation thereof, it may obtain up to 15 points. Please provide a description in the space provided next to each applicable criterion.

Evaluation Criteria	Points	Provide Description
The project is a transit facility improvement, pedestrian or bicycle facility per the GO plan	30	This project includes a 5' wide sidewalk and a 10' wide trail along Elwood Ave. Per the GO plan both additions meet the requirement for pedestrian/bicycle facility improvement.
<i>If main purpose of project is not alternative mode, but it does include complementary features, please fill in below.</i>		
Project provides for existing or planned bus/transit/school bus operations (i.e., turning radii, bus stop pad, etc....)	5	This project will provide turning radii acceptable for bus/transit/school bus operations.
Project provides for pedestrian or bicycle components (bump outs, sidewalks, shelters, wide shoulders, dedicated lanes, paths/trails etc....)	5	Project includes a 5' wide sidewalk, a 10' wide trail, and could include rest stations with benches along the 10' wide trail.
Project (<i>not</i> a limited access facility) is primarily located in a district zoned as Commercial, Office, High-Density Single-Family Residential, or Medium-Density Multi-Family.	5	Project is primarily located in a districted zoned Agricultural to the east and Commercial to the west. Though the land to the east of the project area is zoned as agricultural the development on the land is a golf course and could be considered as commercial property.
Project displaces one or more homes, businesses, schools, churches or recreational areas.	-10	There are no homes, businesses, schools, churches, or recreational areas displaced by this project.
TOTAL		

Comments:

E. Freight Movement and Intermodal Linkages -**Maximum 20 points**

If the project induces the interaction between two or more modes of transportation, it may receive up to 20 points in this category. Please provide a description in the space provided next to each applicable criterion.

Evaluation Criteria	Points	Provide Description
Project facilitates the exchange of passengers and/or goods from private to public modes or between transportation modes.	10	N/A for this project.
Project improves access to existing or proposed transportation freight or passenger terminal facility	10	N/A for this project.
Project improves road component(s) with 5% or more heavy duty trucks by traffic volume substantiated with observed vehicle classification data as an attachment	10	N/A for this project.
TOTAL		

Comments: _____

F. Project Preparation -**Maximum 20 Points**

Projects that are prepared for construction may receive up to 20 points in this category. Please provide a description in the space provided next to each applicable criterion. Additionally, INCOG may reduce the project score if previously awarded projects are not advancing to construction in a timely manner unless circumstances are out of the applicant's control.

Evaluation Criteria	Pt	Provide Description
<i>What is the status of the environmental review process?</i>		
Environmental clearance completed and federal approval obtained.	5	
Safety and/or Active Transportation Projects that are deemed to be a CE projects	5	
Environmental clearance is in process in compliance with federal requirements	2	Environmental clearance is in progress and is in compliance with federal requirements.
Environmental clearance has not been initiated	0	
EIS likely to be required	-4	
<i>What is the status of proposed project design/ engineering/ planning?</i>		
Final Design/ Engineering/ planning completed and approved by ODOT.	10	
Preliminary Design/ Engineering 60% plans completed.	6	Preliminary Design/Engineering 60% plans have been completed.
Preliminary Design/ Engineering/ Planning design consultant selected.	2	
<i>What is the status of right-of-way acquisition?</i>		
Right-of-way acquisition completed or not required per ODOT approved plans.	5	
Right-of-way acquisition based on area is 50% complete in compliance with federal requirements	2	Right-of-way acquisition based on area is 50% complete in compliance with federal requirements. All right-of-way locations/parcels have been identified and negotiations for acquiring these locations/parcels have begun.
Right-of-way acquisition has not been initiated	0	
<i>What is the status of utility relocation?</i>		
Utility relocation plans are completed or not required per ODOT approved plans.	5	
Utility relocation is 50% complete in compliance with federal requirements	3	Utility relocation is 50% complete in compliance with federal requirements. All utility companies have been notified and relocation plans are in the process of being drafted. Utility impacts are minimal, with many existing utilities being able to remain in place without relocations.
Utility relocation has not been initiated	0	
<i>What is the amount of matching funds for STBG Funds?</i>		
More than 50% (6pts), 25 – 50% (4pts)	4 or 6	20%
TOTAL		

G. Regional Economic Benefits -**Maximum 20 points**

Please describe the extent to which the proposed project offers significant regional benefits, specific to the transportation system not reflected by other rating factors. Please provide a description in the space provided next to each applicable criterion.

Evaluation Criteria	Points	Provide Description
Project is multi-jurisdictional and is a part of a regional funding program or economic development or Travel/Tourism strategy that benefits more than one community and/or county involving multiple local public agencies.	10	In coordination with Tulsa County, this project will connect to the projects for improving W. 91 st St., extend a trail east along W. 91 st St. to the Tulsa Tech campus, and the Elwood Ave. Widening (91st – 96th) project Phase I. With the completion of these projects, citizens west of Elwood Ave will have the ability to travel safely by using the trail system to the Tulsa Tech campus and Jenks high school. The anticipation of higher pedestrian and bicycle travel could lead to a lower carbon admission from single passenger cars in the area.
Project involves multiple partners that participate with substantial local match in funding, greater than 25% of total match required, substantiated with a letter of commitment from the partner(s).	10	N/A, for this project.
TOTAL		

Comments: _____

H. Transportation Equity, Access & Mobility -**Maximum 20**

Please describe the extent to which the proposed project offers significant additional benefits in terms of transportation access and/or mobility to disadvantaged populations such as elderly, low-income, people with disabilities and minorities. Please provide a description in the space provided next to each applicable criterion.

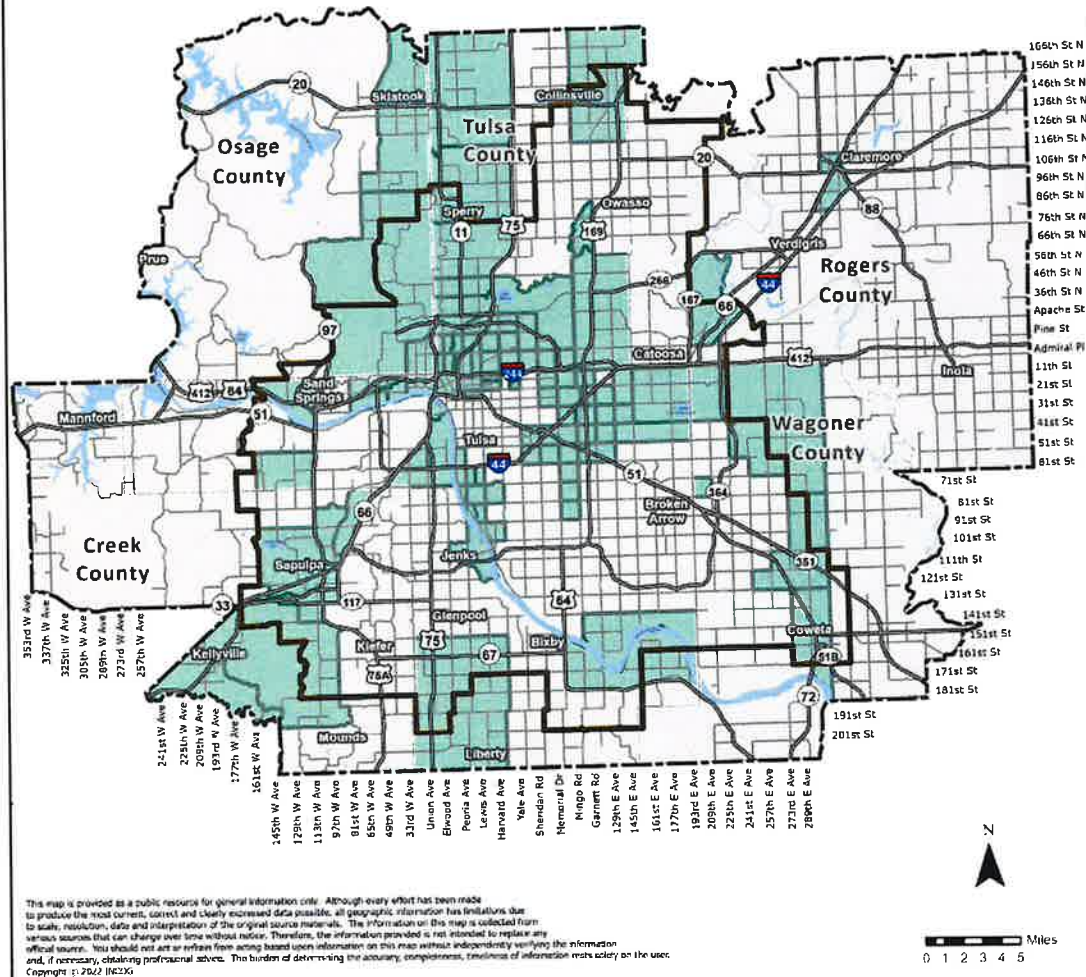
Evaluation Criteria	Points	Provide Description
Project is located in or adjacent to Area of Persistent Poverty & Historically Disadvantaged Communities per Federal Highway Administration (see Map 2, Page 21)	10	Project is located on the edge of the Area of Persistent Poverty & Historically Disadvantaged Communities according to Map 2, Page 21.
Project specifically benefits elderly or people with disabilities. Each specific improvement identified will be awarded 2 points. (Ex: Signal heads accommodating hearing impaired, other signal improvements - countdowns, ADA improvements, accommodation for benches/rest areas, etc.)	10	Benches/rest areas could be included along the trail/sidewalk being built. ADA access and ramps will also be improved along the existing and proposed trail and sidewalk areas. The sidewalk will provide safe access to the businesses along the west side of Elwood to pedestrians and/or bicyclists. Signal heads for pedestrian crossings will be fully ADA compliant, will accommodate hearing impaired, and provide audible and visual countdown. Pedestrian push buttons will be installed adjacent to ramp landing areas within reach for elderly and disabled users.
TOTAL		

Comments: _____

ATTACHMENT – Map 2

Tulsa Urbanized Area Surface Transportation Program

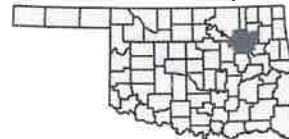
Areas of Persistent Poverty & Historically Disadvantaged Communities



Legend

- Adjusted Urbanized Area
- Area of Persistent Poverty and/or Historically Disadvantaged Community

Location Map



Source: USDOT Data Hub (<https://datahub.transportation.gov/stories/s/tzsyd-k6j1>). Downloaded October 6, 2022.



ATTACHMENT A

Resolution # 798

Resolution to Request Programming of Tulsa Urbanized Area Surface Transportation Funds

WHEREAS Surface Transportation Program Urbanized Area funds have been made available for transportation improvements within the Tulsa Transportation Management Area; and

WHEREAS, The City of Jenks has selected a project described as follows:

The Elwood Ave. Widening (91st – 96th) Phase I Project consists of the following: reconstruction of Elwood Ave. 96th Street to Station 113+40 as a 3-lane road with curb, gutter, trail, sidewalk, and stormwater system. The center lane will incorporate raised medians with trees and dedicated left turn lanes. A piped stormwater system will be incorporated along both the east and west sides of Elwood Ave., eliminating the existing bar ditches that run the length of the project.; and

WHEREAS the selected project is consistent with the local comprehensive plan, including applicable Major Street and Highway Plan Element, and the Regional Transportation Plan; and

WHEREAS the engineer's preliminary estimate of cost is \$ 3,312,317.80, and Federal participation under terms of the Surface Transportation Block Grant Program Urbanized Area funds are hereby requested for funding of 80% percent of the project cost; and

WHEREAS the City of Jenks proposes to use city budgeted funds for the balance of the project costs; and

WHEREAS the City of Jenks agrees to provide for satisfactory maintenance after completion, and to furnish the necessary right-of-way clear and unobstructed; and

WHEREAS, the City of Jenks has required matching funds available and further agrees to deposit with the Oklahoma Department of Transportation said matching funds within the time frame as required by the ODOT.

NOW, THEREFORE, BE IT RESOLVED: That the Indian Nations Council of Governments is hereby requested to program this project into the Transportation Improvement Program for the Tulsa Transportation Management Area, should the project be selected for funding; and

BE IT FURTHER RESOLVED: That upon inclusion in the Transportation Improvement Program, the Oklahoma Transportation Commission is hereby requested to concur in the programming and selection of this project and to submit the same to the Federal Highway Administration for its approval.

ATTEST:

(Chief Elected Official or local governing body)

(Clerk/Secretary/Attorney)

ATTACHMENT A

Resolution # 799

Resolution to Request Programming of Tulsa Urbanized Area Surface Transportation Funds

WHEREAS Surface Transportation Program Urbanized Area funds have been made available for transportation improvements within the Tulsa Transportation Management Area; and

WHEREAS, The City of Jenks has selected a project described as follows:

The Elwood Ave. Widening (91st – 96th) Phase II Project consists of the following: reconstruction of Elwood Ave. Station 113+40 to 91st St. as a 3-lane road with curb, gutter, trail, sidewalk, and stormwater system. The center lane will incorporate raised medians with trees and dedicated left turn lanes. A piped stormwater system will be incorporated along both the east and west sides of Elwood Ave., eliminating the existing bar ditches that run the length of the project.; and

WHEREAS the selected project is consistent with the local comprehensive plan, including applicable Major Street and Highway Plan Element, and the Regional Transportation Plan; and

WHEREAS the engineer's preliminary estimate of cost is \$ 2,838,040.96, and Federal participation under terms of the Surface Transportation Block Grant Program Urbanized Area funds are hereby requested for funding of 80% percent of the project cost; and

WHEREAS the City of Jenks proposes to use city budgeted funds for the balance of the project costs; and

WHEREAS the City of Jenks agrees to provide for satisfactory maintenance after completion, and to furnish the necessary right-of-way clear and unobstructed; and

WHEREAS, the City of Jenks has required matching funds available and further agrees to deposit with the Oklahoma Department of Transportation said matching funds within the time frame as required by the ODOT.

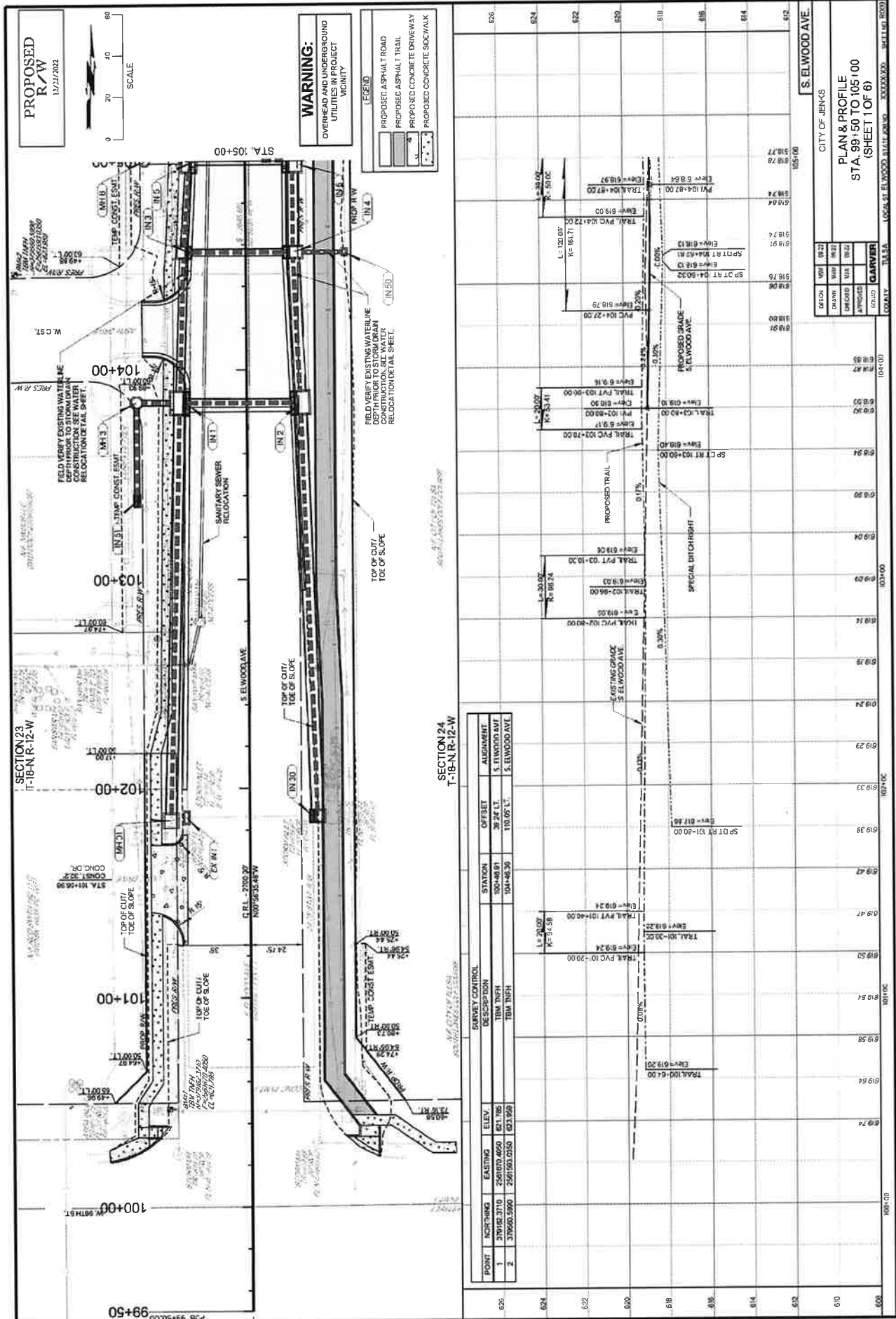
NOW, THEREFORE, BE IT RESOLVED: That the Indian Nations Council of Governments is hereby requested to program this project into the Transportation Improvement Program for the Tulsa Transportation Management Area, should the project be selected for funding; and

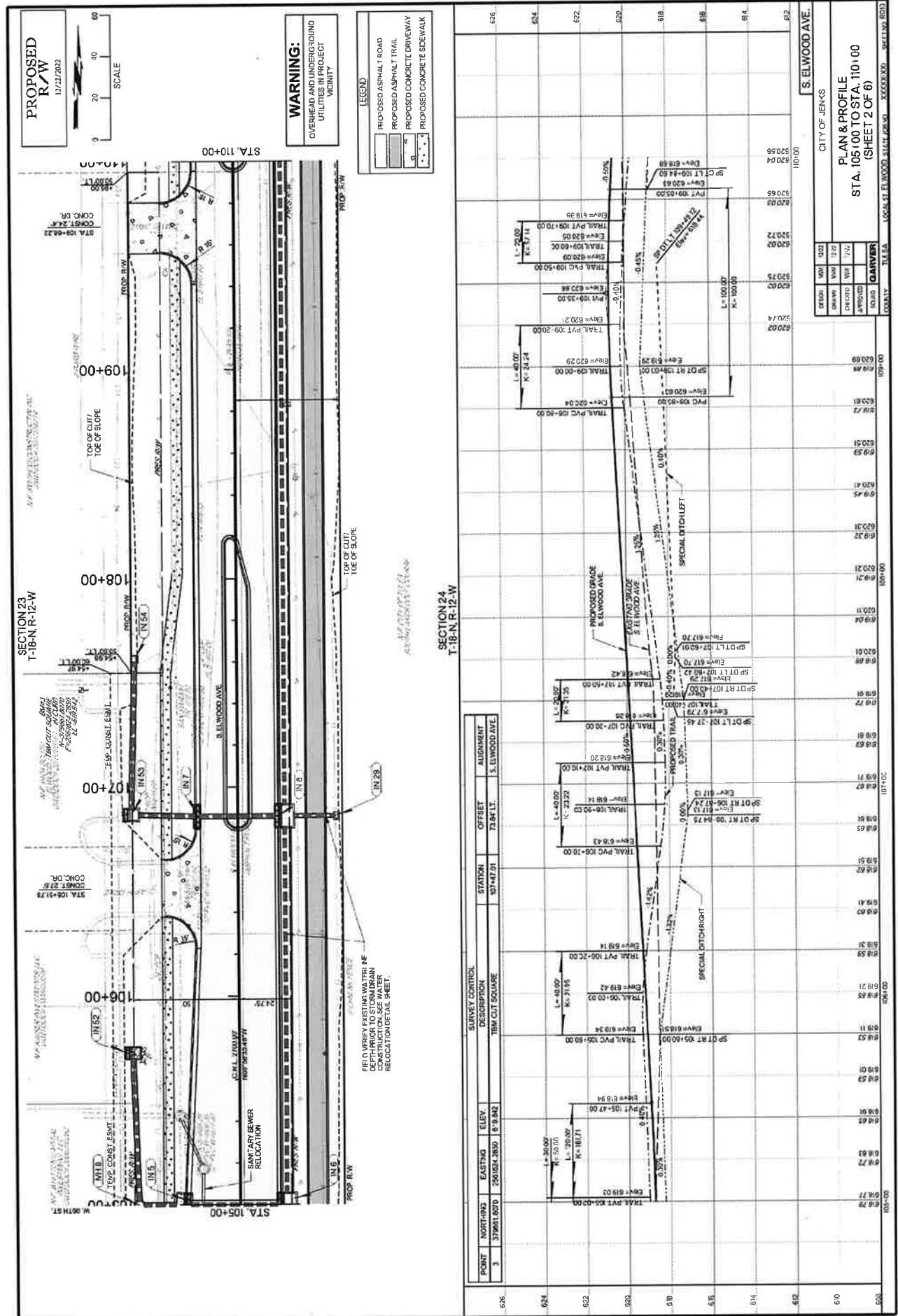
BE IT FURTHER RESOLVED: That upon inclusion in the Transportation Improvement Program, the Oklahoma Transportation Commission is hereby requested to concur in the programming and selection of this project and to submit the same to the Federal Highway Administration for its approval.

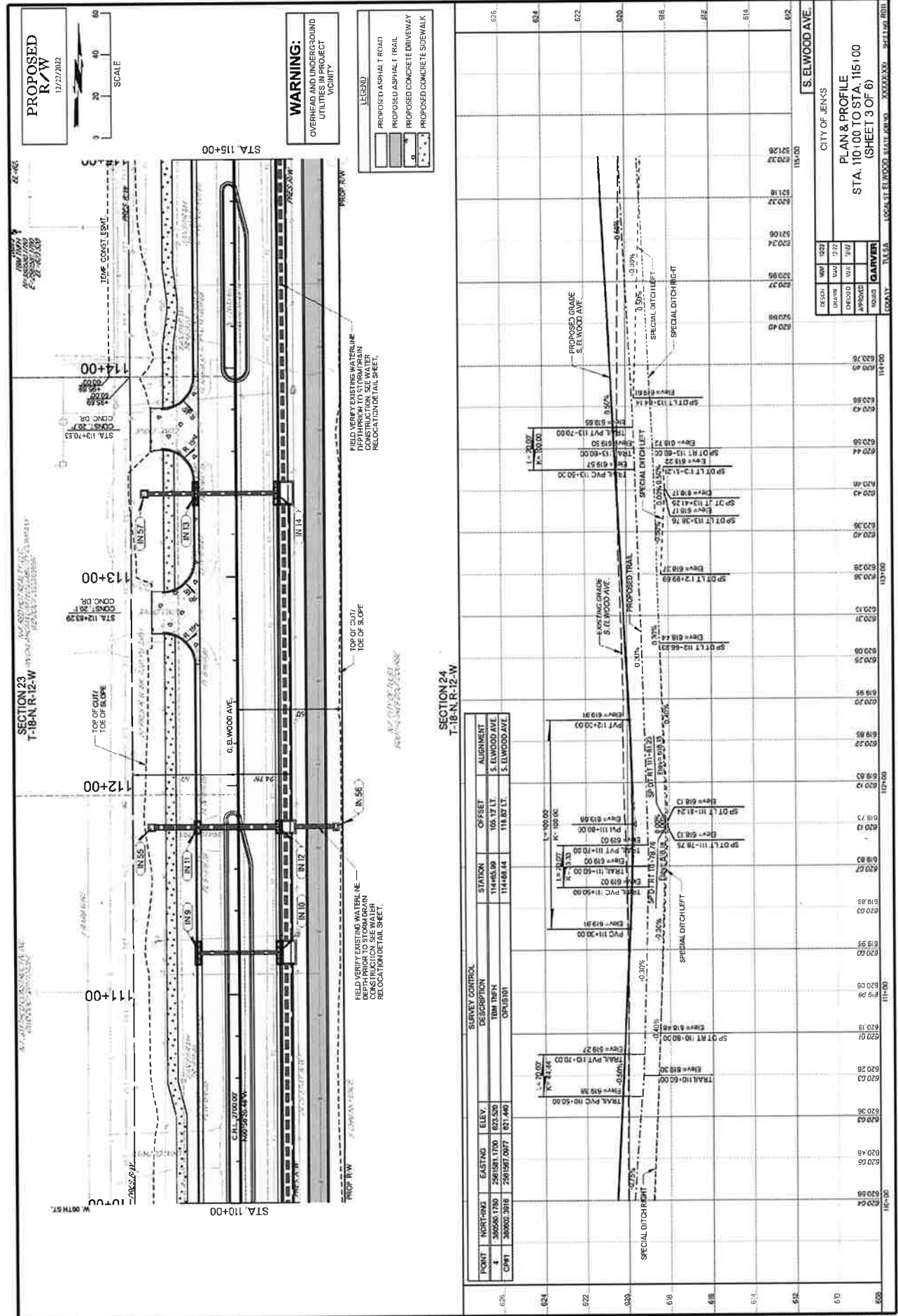
ATTEST:

(Chief Elected Official or local governing body)

(Clerk/Secretary/Attorney)









JENKS POLICE DEPARTMENT

918-299-6311
918-556-7498 (fax)
www.jenks.com

211 N Elm ST
PO Box 2007
Jenks, OK 74037

4/12/2023- 4/18/2023

Patrol

- There were 101 traffic stops, 14 motor vehicle accidents, 3 arrest, 367 calls for service, and 17 reports taken during this reporting period.
- 7 Domestic Assault and Battery
- 2 Mental Health Calls
- 1 Fraud
- 2 Larceny
- Rape
- 2 DUI
- Child Endangerment

Training

- Intoxylizer Certification (Cole, Sanchez and Davis)
- Crisis Negotiators Confrence
- Glock Armor School
- Firearms Qualifcations for all of PD

Events

- Leon Russell Birthday Celebration- Maggie's
- Run to The Well
- Lizzie and Malea testing and observation 3/3 complete

Animal Control**Calls (per SOMS records)**

At Large:	11
Animal Bite:	0
Missing:	2
Barking Dog:	2
Livestock All:	1
Trap:	0
Vicious Animal:	1
Welfare/Cruelty:	0
Wildlife:	5
Assist Other Agency:	0
Dead Animal Pickup:	3
Other:	6

Other Calls Not In SOMS:

1 voicemail re: dog found (out of jurisdiction)

1 email re: adoption interest

Notes:

Dog in quarantine at vet completed and returned to owner





Code Enforcement

Two properties from October 25, 2022 Administrative Hearing that were scheduled for immediate abatement are still awaiting abatement.

Trailer at 121 and 75 has been looked into and owners have been notified to move it or lock it up.

