MINUTES
JENKS PUBLIC WORKS AUTHORITY
TUESDAY, APRIL 02, 2024, 6:00 P.M.
JENKS CITY HALL, 211 NORTH ELM

The Agenda for the Jenks Public Works Authority was posted on the City's website at 4:47 p.m. on March 28, 2024. The meeting was called to order at 7:32 p.m. on the above date by Chair Cory Box. A roll call vote of members was taken as follows.

Kevin Short	Present
Matthew Emmons	Present
Donna Ogez	Present
Craig Murray	Present
John Brown	Present
Rodney Cline	Present
Chair Cory Box	Present

Business

Official action can only be taken on items which appear on the agenda. The Jenks Public Works Authority may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item (except for Item 1).

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Board Member may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

   A. Approve minutes of the special meeting held on March 12, 2024
   B. Approve Encumbrances and Expenditures
   C. Monthly Reports
   D. Note in the minutes that the City Manager approved Change Order No. 1 for the Glennwood South Pavement Patching Project submitted by APAC-Central, Inc. (Tulsa, Oklahoma) for providing additional area of pavement patching and curb and gutter replacement which amount to an additional $15,573 in cost on the project resulting in a new contract amount of $120,573.00; funding for the same to be paid by the FY23-24 Budget (Account No. 53-521-5393 (Street Maintenance - Pavement Rehab Program)).
   E. Note in the minutes that the City Manager approved Change Order No. 1 for the 2nd Street Parking Lot Project submitted by Cherokee Pride Construction, Inc. (Sapulpa, Oklahoma) for removing the work planned in the southwest corner of the site. The planned work in question contains the following: a removal of three (3) parking places and related curb and gutter, an area drain, junction box, all underground stormwater drainage piping under the parking lot, relocation of electrical service and irrigation controls. The cost of this change results in a reduction of $12,900.00. Therefore, the contract amount for this project is reduced to $204,100.00.

F. Approve the purchase of material for the construction of a temporary parking lot and driveway improvements to be built by Tulsa County at the City property located northwest of the 106th Street and Elm Street intersection for a total cost of $137,126.00; funding for the same to be provided by a supplemental appropriation to Account No. 53-252-5392 (City Facilities - Building and Improvements).
G. Approve the co-sponsorship of the Jenks America Kiwanis Club's "Trash Bash" on Saturday, May 11, 2024 from 8:00am to 4:00pm on the former Millcreek Lumber/Tulsa County Library property on Main Street at Birch Street currently owned by the City of Jenks; providing event promotion in the public right-of-way with approval of the City Manager, the use of pre-event and day of the event tickets, equipment, labor, and any fees for the disposal or collected items and related activities to be approved by the City Manager; funding for same is included within the existing budget.
H. Request to award mowing, weedeating and flower bed and landscaping maintenance services for the period of April 1, 2024, to June 30, 2024, to:
   - Abundant Life Lawn Services in the amounts of $33,500.00 (Account No. 50-522-5250), and $6180 (Account No. 50-523-5250) and $8320 (Account No. 90-919-5250), and $28,580 (Account No. 10-561-5250).
   - MowTown Outdoors in an amount of $18,560 (Account No. 50-522-5250), and $10,260 (Account No. 50-523-5250) and $4381 (Account No. 90-919-5250) and $73,061 (Account No. 10-561-5250) and
   - Hazelwood's Lawn Services in the amounts of $3500 (Account No. 50-522-5250), and $420 (Account No. 10-561-5250).

   Funding for the same is included in the FY23-24 Budget.

John Brown asked to pull Item 1.F. John Brown made a motion to approve Item 1, pulling Item 1.F. John Brown seconded the motion. A roll call vote of members was taken as follows:

Kevin Short	Yes
Matthew Emmons	Yes
Donna Ogez	Yes
Craig Murray	Yes
John Brown	Yes
Rodney Cline	Yes
Chair Cory Box	Yes

Motion Carried.

2. Consideration and appropriate action relating to items removed from the Consent Agenda. General Manager Christopher Shrout introduced Items 1.F, 3, and 4, and answered questions. Chair Box opened the floor for comments. The following individuals spoke on the item:
   - Charolette Montgomery (10612 S Fir)
   - Keith Montgomery (10612 S Fir)
   - Catherine Lenhart (777 W 106th St)

Rodney Cline made a motion to approve Item 1.F. Kevin Short seconded the motion. A roll call vote of members was taken as follows:

Kevin Short	Yes

Matthew Emmons	Yes
Donna Ogez	Yes
Craig Murray	Yes
John Brown	Yes
Rodney Cline	Yes
Chair Cory Box	Yes

Motion Carried.

3. Interlocal Agreement with Tulsa County for providing labor and equipment to install a parking lot and driveway improvements on the City's property located on the northwest corner of 106th Street and Elm Street intersection in the amount of $39,930.00 and authorize the Mayor to execute the document; funding for the same to be paid by a supplemental appropriation to Account No. 53-252-5392 (City Facilities - Building and Improvements). Donna Ogez made a motion to approve Item 3. Matthew Emmons seconded the motion. A roll call vote of members was taken as follows:

Kevin Short	Yes
Matthew Emmons	Yes
Donna Ogez	Yes
Craig Murray	Yes
John Brown	Yes
Rodney Cline	Yes
Chair Cory Box	Yes

Motion Carried.

4. Resolution 2024-01, a Resolution amending the annual appropriation by $177,056 in account number 53-252-5392[1] (Buildings and Improvements) for Fiscal Year ending June 30, 2024, to fund the Interlocal Agreement with Tulsa County for parking lot and driveway improvements to City property near 106th St. and Elm St. along with paving materials. Matthew Emmons made a motion to approve Item 4. Rodney Cline seconded the motion. A roll call vote of members was taken as follows:

Kevin Short	Yes
Matthew Emmons	Yes
Donna Ogez	Yes
Craig Murray	Yes
John Brown	Yes
Rodney Cline	Yes
Chair Cory Box	Yes

Motion Carried.

Other Business

1. General Manager's Report None

Adjournment. The Jenks Public Works Authority adjourned at 8:27 p.m.

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[1] Account number was incorrect on the posted agenda (listed as 53-52-5392). The correct account number was listed on the Resolution and corrected for the minutes.

Cory Box, **CHAIR**

AUTHORITY SECRETARY