

AGENDA
JENKS CITY COUNCIL – SPECIAL MEETING
BUDGET COMMITTEE MEETING
MONDAY, MAY 19, 2025, 11:00 AM
JENKS CITY HALL, 211 NORTH ELM

If you require special accommodations pursuant to the Americans with Disabilities Act, please notify the City Clerk's Office at (918) 299-5883 or email agendas@jenksok.org.

CALL TO ORDER

ROLL CALL

BUSINESS

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item.

1. Review of proposed changes to the approved FY 2024-2026 Biennial Budget
2. Recommend to the Jenks City Council the Fiscal Year Two of the FY 2024-2026 Biennial Budget and its related documents to implement same.

ADJOURNMENT



CITY OF JENKS

211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

Memorandum

To: Mayor & Members of the Council

From: David Sims, CFO/Finance Director

Date: May 19, 2025

Re: **FY2026 Budget Highlights – CITY**

Revenue Assumptions

- **Sales/Use Tax Revenue** – As of May 2025, the City has collected \$15.386 million or 92.8% of the FY24-25 sales/use tax revenue budget of \$16.571 million. For the current fiscal year to date, the average monthly receipt is \$1.381 million. Conservative estimates for June 25 collections are \$1.488 million. If we meet this estimate, we will end this fiscal year with \$16.874 million in revenue which is \$0.303 million above budget.

For FY25-26, the sales/use tax revenue budget is \$17.723 million. That amount represents an increase of \$1.152 million, which equates to a 24.2% increase over the FY24-25 sales/use tax revenue budget. There are several factors that explain this large increase year-over-year. First, a full fiscal year of Tulsa Premium Outlet sales tax collection versus the nine months of mall-related tax revenue in FY24-25 accounts for 75.3% of the increase year-over-year. The remaining 24.7% increase from the FY24-25 is related to a conservative increase of 0.5% over actual sales tax collections for the current fiscal and 2.0% over actual use tax collections for the current fiscal year. The continued increased usage of online purchases explains the larger increase in use tax over the smaller increase in sales tax. The decision to use essentially a flat sales tax increase over actual current fiscal year collections for the FY25-26 stems from two points, which one suggests a decrease in growth while the other suggests an increase in growth. First, based on uncertain economic conditions within Tulsa County, the State of Oklahoma and the United States, it is necessary to not overbudget any increase that may affect sales/use tax collections negatively. Alternatively, through continued economic growth and new businesses within the City of Jenks suggests a growth rate that would increase sales/use tax collections. Based on those conflicting issues, the modest growth rate of 0.5% was used to budget the FY25-26 sales/use tax revenue figures.

- **Franchise Fees** – Increased Franchise Fees revenue budget is based on current fiscal year performance. The estimate for this fiscal year is \$1.366 million with the three-year average amount being \$1.401 million. A slight increase of \$0.050 million is a conservative amount that aligns with the FY24-25 estimate.
- Increase interest revenue based on current invested dollars and current fiscal year performance.
- Increased transfer from JPWA for sales/use tax based on the larger budgeted sales/use tax anticipated to be received in FY25-26.

Expenses

- **Personnel Expense**

- Standard Pay Raise – A 6% base pay increase is budgeted for the FY25-26 budget, which is the amount that was budgeted for the current fiscal year. It is management's desire to continue the same percentage to make the City competitive with surrounding municipalities to retain/find exceptional employees.
- Total Personnel Expense increases to \$10.074 million from \$9.720 million, which represents a total increase of \$0.355 million or a rate of 3.65%.

- **Maintenance & Operations**

- Overall, the General Fund is seeing an increase of \$69,603 in Maintenance & Operations over last fiscal year's budget. Increases in Utilities and Insurance costs account for a budgeted increase of \$147,640 while decreased contractual services (FY25-26 Downtown Master Plan budget moved up to FY24-25 to be encumbered as part of the overall project) account for a budgeted decrease of \$100,000. The minimal variances from various accounts comprise the remaining \$21,963 increase from the current fiscal year.
- Total Maintenance & Operations increases to \$3.445 million from \$3.375 million, which represents a total increase of \$0.070 million or a rate of 2.06%.

- **Transfers**

- Total Transfers increase to \$18.879 million from \$17.461 million, which represents a total increase of \$1.418million or a rate of 8.12%.
- These increases are the result of the increase in sales/use tax collections budgeted for the fiscal year.

Master Fee Schedule

A master fee schedule was created when Council approved the biennial budget for FY2020-2022. Staff stated that the schedule would be reviewed every year and would submit recommendations for fee changes. A draft of the proposed FY25-26 master fee schedule is attached with changes highlighted in orange.

CITY OF JENKS
FY 2024-2026 BIENNIAL REVENUE BUDGET
GENERAL FUND (FUND 10)
FY 24-25 ACTUAL FOR PERIOD ENDING MARCH 31, 2025

		FY 22-23		FY 22-23		FY 23-24		FY 23-24		FY 24-25		FY 24-25		FY 25-26			
										YEAR 1		YEAR 2				BUDGET	
REVENUES										BUDGET		BUDGET				CHANGE	
ACCOUNT NO.	DESCRIPTION	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL - 3/31	BUDGET	ACTUAL - 3/31	BUDGET	ACTUAL - 3/31	BUDGET	ACTUAL - 3/31	BUDGET	ACTUAL - 3/31	BUDGET	ACTUAL - 3/31	BUDGET
10 4010-001	OTHER LICENSES & PERMITS	\$ 5,764	\$ 7,500	\$ 16,120	\$ 7,500	\$ 9,545	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
10 4010-002	ELECTRICAL LICENSES	14,150	15,000	16,625	15,000	9,575	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	500
10 4010-003	PLUMBING LICENSES	15,575	15,000	13,750	15,000	11,250	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500	350
10 4010-004	MECHANICAL LICENSES	10,300	9,800	8,090	9,800	7,650	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	250
10 4010-005	SIGN LICENSES	-	-	125	-	-	-	-	-	-	-	-	-	-	-	-	-
10 4010-006	BEVERAGE LICENSES	35,105	32,000	33,262	40,000	16,290	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	1,500
10 4010-008	SOLICITORS LICENSES	2,530	2,000	3,140	2,000	430	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	-
10 4010-009	SIGN PERMITS	3,063	2,000	6,165	2,000	3,257	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	-
10 4010-010	ELECTRICAL PERMITS	26,774	30,000	39,781	30,000	21,750	26,500	26,500	26,500	26,500	26,500	26,500	26,500	26,500	26,500	26,500	-
10 4010-011	PLUMBING PERMITS	34,588	30,000	43,466	30,000	26,038	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	1,000
10 4010-012	MECHANICAL PERMITS	25,374	30,000	35,731	30,000	19,275	27,500	27,500	27,500	27,500	27,500	27,500	27,500	27,500	27,500	27,500	-
10 4010-013	BUILDING PERMITS	93,835	220,000	136,920	220,000	79,081	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	(20,000)
10 4010-014	SOLID WASTE REVENUE	54,842	55,000	55,691	58,000	43,441	58,000	58,000	58,000	58,000	58,000	58,000	58,000	58,000	58,000	58,000	-
10 4010-015	FIREWORKS PERMITS	7,180	10,000	6,460	10,000	8,170	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	-
10 4010-017	FIRE PERMITS	16,807	10,000	34,451	15,000	11,952	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	-
10 4011/12	INSPECTION FEES	3,812	12,000	4,130	12,000	3,111	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	-
10 4012	RE-INSPECTION FEES	3,500	-	1,200	-	750	-	-	-	-	-	-	-	-	-	-	-
10 4013	ENGINEERING FEES	24,675	25,000	49,800	25,000	34,300	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	-
10 4025	BUILDING PERMITS ADMIN FEE	1,634	1,500	1,319	1,800	639	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-
10 4030	ZONING APPLICATIONS	16,265	10,000	18,700	10,000	12,910	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	-
10 4040	ALCOHOLIC BEVERAGE TAX	81,969	65,000	78,319	68,000	62,071	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	5,000
10 4060	FRANCHISE FEES	1,533,884	1,053,410	1,395,155	1,200,000	1,022,906	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	50,000
10 4064	RENTAL INCOME	-	-	-	-	6,086	-	-	-	-	-	-	-	-	-	-	14,900
10 4065	MCDONALDS RENTAL INCOME	57,720	53,000	48,840	53,000	44,400	53,000	53,000	53,000	53,000	53,000	53,000	53,000	53,000	53,000	53,000	-
10 4080	ASSESSMENT LETTER	600	1,000	850	1,000	700	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-
10 4110	MOWING	4,273	-	344	-	1,888	-	-	-	-	-	-	-	-	-	-	-
10 4130	REIMBURSEMENTS	20,194	-	9,384	-	3,086	-	-	-	-	-	-	-	-	-	-	-
10 4140	MISCELLANEOUS	2,255,151	100,000	236,959	105,000	149,154	110,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000	-
10 4150	SALE OF FIXED ASSETS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
10 4170	MUNICIPAL COURT FINE	163,700	175,000	174,876	175,000	158,786	160,000	160,000	160,000	160,000	160,000	160,000	160,000	160,000	160,000	160,000	5,000
10 4180	MISCELLANEOUS ZONING FEES	37,837	40,000	54,495	40,000	30,505	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	-
10 4190-001	INTEREST	146,159	2,000	29,150	100,000	36,433	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	24,000
10 4190-002	INTEREST ON INVESTMENTS	25,211	41,300	33,597	30,000	21,235	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	(5,000)
10 4219	SAFER GRANT	-	-	-	-	-	421,696	421,696	421,696	421,696	421,696	421,696	421,696	421,696	421,696	421,696	-
10 4220	GROSS RECEIPTS	219,570	150,000	128,536	200,000	97,064	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	5,000
10 4230	COMMUNITY ROOM RENTAL	1,400	1,400	1,620	1,490	1,350	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-
10 4400-001	AUCTION SALES	-	10,000	-	10,000	10,607	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	-
10 4510-001	TRANSFER FROM JPWA	7,547,559	7,166,990	7,546,891	7,865,110	6,975,323	9,329,347	9,329,347	9,329,347	9,329,347	9,329,347	9,329,347	9,329,347	9,329,347	9,329,347	9,329,347	655,720
10 4510-005	TRANSFERS FROM JPWA (EMSA)	434,329	410,000	447,675	420,000	225,754	430,000	430,000	430,000	430,000	430,000	430,000	430,000	430,000	430,000	430,000	10,000
10 4510-059	TRANSFER FROM INS & RISK MANAGEMENT	545,498	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
10 4510-016	TRANSFER FROM E-911	150,000	300,000	300,000	300,000	150,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	-
10 4510-099	TRANSFERS FROM OTHER FUNDS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL		\$ 13,620,825	\$ 10,085,900	\$ 11,011,616	\$ 11,101,700	\$ 9,316,763	\$ 12,998,543	\$ 12,998,543	\$ 12,998,543	\$ 12,998,543	\$ 12,998,543	\$ 12,998,543	\$ 12,998,543	\$ 12,998,543	\$ 12,998,543	\$ 12,998,543	\$ 748,220
FUND BALANCE - PUBLIC SAFETY		-	-	-	-	-	963,253	963,253	963,253	963,253	963,253	963,253	963,253	963,253	963,253	963,253	(96,375)
FUND BALANCE		-	350,000	-	332,900	-	-	-	-	-	-	-	-	-	-	-	-
FUND BALANCE - E.D. REASOR'S ROAD		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
FUND BALANCE - RISK REIMB. FUND *		100,000	100,000	100,000	100,000	50,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	-
FUND BALANCE - CDBG/ARPA/CARES ACT		-	3,872,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL		\$ 13,720,825	\$ 14,408,400	\$ 11,111,616	\$ 11,534,600	\$ 9,366,763	\$ 14,061,796	\$ 14,061,796	\$ 14,061,796	\$ 14,061,796	\$ 14,061,796	\$ 14,061,796	\$ 14,061,796	\$ 14,061,796	\$ 14,061,796	\$ 14,061,796	\$ 651,845
SALES TAX COLLECTIONS **		10,663,549	10,110,000	10,547,000	11,090,000	9,574,042	13,584,414	13,584,414	13,584,414	13,584,414	13,584,414	13,584,414	13,584,414	13,584,414	13,584,414	13,584,414	531,888
USE TAX COLLECTIONS ***		2,733,368	2,620,000	2,848,732	2,880,000	2,807,156	2,986,361	2,986,361	2,986,361	2,986,361	2,986,361	2,986,361	2,986,361	2,986,361	2,986,361	2,986,361	620,211
TOTALS		\$ 27,117,742	\$ 27,138,400	\$ 24,507,348	\$ 25,504,600	\$ 21,747,961	\$ 30,632,571	\$ 30,632,571	\$ 30,632,571	\$ 30,632,571	\$ 30,632,571	\$ 30,632,571	\$ 30,632,571	\$ 30,632,571	\$ 30,632,571	\$ 30,632,571	\$ 1,803,944

* Transfer to Insurance & Cash Reimbursement

** Includes Sales Tax Transfer to JPWA & Jenks Vision Fund

*** Use Tax Transfer to JPWA

ACCOUNT NO.	EXPENSES DESCRIPTION	FY 22-23	FY 22-23	FY 23-24	FY 23-24	FY 24-25	FY 24-25	FY 25-26	BUDGET CHANGE	
		ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL - 3/31	YEAR 1 BUDGET	YEAR 2 BUDGET		
211	CITY MANAGER	242,341	299,900	202,190	316,000	202,970	317,550	332,450	14,900	9
212	CITY CLERK	311,828	300,400	260,332	311,300	247,707	321,600	342,000	20,400	9
213	CITY TREASURY	229,060	218,900	239,599	235,500	182,677	245,100	254,700	9,600	9
214	CITY ATTORNEY	160,559	68,100	114,603	69,000	66,988	98,200	97,600	(600)	
216	PERSONNEL	217,674	222,300	207,915	229,500	145,482	233,900	246,900	13,000	9
218	ADMIN SUPPORT/RECORDS	81,990	81,600	81,423	84,400	65,088	88,100	101,100	13,000	10
221	MUNICIPAL COURT	90,769	91,400	113,941	98,800	85,074	133,600	125,200	(8,400)	11
231	GENERAL GOVERNMENT	227,683	231,500	182,208	350,500	209,862	250,000	244,000	(6,000)	12
241	CITY PLANNER	24,770	99,500	20,591	103,700	139,392	212,150	114,350	(97,800)	13
245	COMMUNITY DEVELOPMENT	67,405	30,000	220,977	30,000	110,667	135,500	135,500	-	
311	UNIFORMED PATROL	3,011,837	3,068,500	2,984,868	3,210,800	2,560,590	3,859,300	3,938,090	78,790	14
315	POLICE RESERVE	200,834	276,100	169,205	278,100	148,072	288,600	284,400	(4,200)	15
321	CENTRAL DISPATCH	528,150	625,000	485,240	655,700	434,895	686,100	679,425	(6,675)	16
331	CODE ENFORCEMENT	76,335	79,800	71,947	82,100	48,592	96,300	98,700	2,400	17
411	FIRE SUPPRESSION	3,001,402	2,963,500	3,084,525	3,398,000	3,023,622	3,936,380	4,203,113	266,733	18
412	FIRE VOLUNTEERS	17,597	74,400	29,452	76,300	12,494	112,500	112,500	-	
512	PROTECTIVE INSPECTIONS	276,056	288,400	279,500	310,400	218,752	321,000	333,800	12,800	19
521	STREET MAINTENANCE	426,478	576,000	610,573	630,100	638,766	665,573	674,273	8,700	20
522	GENERAL MAINTENANCE	19,111	27,000	24,347	28,500	23,314	32,500	32,500	-	
525	SMALL CAPITAL PROJECTS	6,671,085	3,872,500	9,360	-	-	-	-	-	
561	PARKS & GROUNDS	675,015	607,000	875,359	695,200	764,920	878,900	1,001,400	122,500	21
562	ANIMAL CONTROL	176,144	180,200	152,404	187,800	117,462	217,350	205,740	(11,610)	22
	SUBTOTAL	16,734,123	14,282,000	10,420,557	11,381,700	9,447,386	13,130,203	13,557,741	427,538	
5500	TRANSFERS	13,496,917	12,856,400	13,445,795	14,070,000		17,460,668	18,878,774	1,418,107	23
	TOTALS	30,231,040	27,138,400	23,866,352	25,451,700	9,447,386	30,590,870	32,436,515	1,845,645	

FOOTNOTES TO FUND 10

1	Decrease based on current/prior fiscal year performance.
2	Increase based on current fiscal year estimate (\$1.368M) and below 3-year average (\$1.401M)
3	Increase based on current/prior fiscal year performance.
4	Safer Grant reimbursement for six fire fighters
5	Increase based on anticipated increase in sales and use tax revenue collections.
6	Increased based on current fiscal year collection of EMSA Total Care Fees
7	Current sales tax collections are flat. Majority of budgeted increase is due to Tulsa Premium Outlet.
8	Current use tax collections through March are 25% higher than last year. Estimated a slight increase over current year estimate.
9	Increase in Personnel expense for a 6% increase in pay and slight increase in insurance based on current fiscal year actuals
10	Increase in Personnel expense for a 6% increase and reclassification of position within department
11	Decrease in Personnel expense to match actual amounts for part-time personnel
12	Decrease in insurance related to workers comp expenses
13	Increase in Personnel expense for a 6% increase in pay; decrease in professional services for a Downtown Master Plan appropriated and encumbered in FY24-25
14	Increase in Personnel expense for a 6% base pay increase for non-union, current CBA accounted for in this amount, increase in most maintenance & operations accounts to cover additional costs.
15	Decrease in materials & supplies based on actual expenditures
16	Decrease in Personnel expense due to employee turnover
17	Increase in Personnel expense for a 6% increase in pay
18	Increase in Personnel expense for a 6% increase in pay for non-union, budgeted an increase for union employees (current negotiations underway), increase in uniforms, vehicle fuel, insurance and
19	Increase in Personnel expense for a 6% increase in pay and slight increase in insurance based on current fiscal year actuals
20	Increase in Personnel expense for a 6% increase in pay and slight increase in insurance based on current fiscal year actuals
21	Increase in Personnel expense for a 6% increase in pay, increases in insurance and utilities (water for splash pads)
22	Decrease in Personnel expense due to employee turnover
23	Increase based on anticipated increase in sales/use tax revenue collections.

CITY OF JENKS
FY 2024-2026 BIENNIAL REVENUE & EXPENSE BUDGET
SPECIAL FUNDS
FY 24-25 ACTUAL FOR PERIOD ENDING MARCH 31, 2025

ACCOUNT NO.	REVENUES/EXPENSES DESCRIPTION	FY 22-23 ACTUAL	FY 22-23 BUDGET	FY 23-24 ACTUAL	FY 23-24 BUDGET	FY 24-25 ACTUAL - 3/31	FY 24-25 YEAR 1 BUDGET	FY 25-26 YEAR 2 BUDGET	BUDGET CHANGE
23-242	ECONOMIC DEVELOPMENT	309,276	100,000	130,359	101,000	88,117	107,500	107,500	-
23-242	ECONOMIC DEVELOPMENT	239,114	100,000	42,000	100,000	3,500	100,000	100,000	-
26-255	2006 G.O. BOND	10,598	-	19,122	-	11,908	-	-	-
26-255	2006 G.O. BOND	-	-	-	-	-	-	-	-
12-311	POLICE VEHICLE FUND	98,844	100,540	154,035	153,700	267,383	237,473	362,763	125,290
12-311	POLICE VEHICLE FUND	98,899	100,540	151,959	153,700	227,329	237,473	362,763	125,290
14-411	FIRE VEHICLES & EQUIPMENT FUND	630,049	639,500	583,586	567,300	2,498,060	5,460,393	1,181,488	(4,278,905)
14-411	FIRE VEHICLES & EQUIPMENT FUND	629,297	639,500	505,104	566,000	641,298	5,457,893	1,176,488	(4,281,405)
16-321	E-911 CENTRAL DISPATCH	219,756	504,260	355,881	525,140	299,670	460,000	460,000	-
16-XFER	E-911 - TRANSFER	150,000	300,000	300,000	300,000	150,000	300,000	300,000	-
16-321	E-911 CENTRAL DISPATCH	150,761	204,260	119,050	225,140	105,362	160,000	160,000	-
16-514	E-911 TECH & COMMUNICATIONS	-	-	-	-	-	-	-	-
30-521	STREET & ALLEY STREET MAINTENANCE	764,511	935,000	288,399	265,000	247,319	225,000	230,500	5,500
30-521	STREET & ALLEY STREET MAINTENANCE	794,618	935,000	85,932	265,000	158,543	185,000	225,000	40,000
32-521	2014 G.O. BOND	201,299	736,000	120,809	715,800	100,170	90,000	720,800	630,800
32-521	STREET MAINTENANCE	-	-	-	-	-	-	-	-
32-775	OTA TURNPIKE	100,000	100,000	-	100,000	-	90,000	100,000	10,000
32-844	SEWER INFRASTRUCTURE	-	-	-	-	-	-	-	-
32-866	ELWOOD AVE/111TH-MAIN	20,220	636,000	-	615,800	290,800	-	615,800	615,800
24-522	2010 G.O. BOND	299,535	158,000	92,843	-	77,463	5,500	5,500	-
24-522	2010 G.O. BOND STORMWATER DESIGN	114,850	158,000	-	-	-	-	-	-
45-561	PARKS & RECREATION	37,619	290,000	56,799	190,000	40,988	70,000	70,000	-
45-561	PARKS & RECREATION	78,456	290,000	36,975	190,000	48,815	70,000	70,000	-
11-611	DEBT SERVICE	3,996,517	4,145,000	3,903,783	3,835,000	3,161,805	3,735,000	3,665,000	(70,000)
11-611	DEBT SERVICE	3,920,125	4,145,000	3,820,575	3,835,000	3,231,213	3,735,000	3,665,000	(70,000)
33-750	JENKS VISION TAX FUND	2,140,309	1,974,150	2,518,969	3,975,000	2,275,381	2,575,970	2,805,273	229,303
33-750	JENKS VISION TAX FUND	418,547	1,075,000	2,030,467	3,975,000	36,555	500,000	1,500,000	1,000,000
38-780	TIF #6	-	-	94	-	25	1,125,000	4,000,000	2,875,000
38-780	TIF #6	175,766	-	43,910	-	470,030	1,075,000	4,000,000	2,925,000
34-790	TIF #3	736,320	611,500	983,102	620,000	891,310	757,500	1,110,000	352,500
34-790	TIF #3	656,207	600,000	762,092	600,000	416,980	650,000	1,110,000	460,000
35-795	TIF #4	186,241	182,900	257,401	307,900	717,024	220,500	957,900	737,400
35-795	TIF #4	131,042	175,000	248,096	300,000	102,163	175,000	957,900	782,900
61-801	INSURANCE & RISK MANAGEMENT	1,300,273	300,000	152,933	300,000	117,173	300,000	350,000	50,000
61-801	INSURANCE & RISK MANAGEMENT	1,193,611	300,000	20,339	300,000	66,916	300,000	350,000	50,000
27	2020 G.O. BOND	435,957	15,550,000	922,366	15,388,500	570,565	14,795,000	4,464,293	(10,330,707)
27-840	SOUTH ELM ST. WIDENING	188,484	14,670,000	698,973	14,433,500	9,725,482	14,670,000	4,246,793	(10,423,207)
27-860	MAIN STREET IMPROVEMENT	2,475,612	880,000	-	-	4,061	-	-	-
27-861	91ST - 96TH AND ELWOOD	19,556	-	-	586,500	130,000	125,000	-	(125,000)
27-862	111TH - 121ST AND ELWOOD	20,909	-	10,075	368,500	-	-	-	-
27-867	106TH STREET DESIGN	-	-	-	-	40,000	-	-	-
62		68,593	-	189,577	-	237,165	5,000	100,000	95,000
		-	-	-	-	-	-	-	-
63		53,102	-	155,123	-	130,196	6,000	102,000	96,000
		-	-	-	-	-	-	-	-
TOTAL REVENUE		11,367,104	26,226,850	10,540,483	26,944,340	11,364,361	30,164,836	20,491,017	(9,673,819)
TOTAL EXPENSES		11,576,074	25,308,300	8,875,547	26,914,140	15,849,046	27,830,366	18,939,744	(8,890,622)

FOOTNOTES TO CITY SPECIAL FUNDS

- 1 Revenue is provided by Accommodation Taxes, Earned Interest, and Fund Balance
- 2 Expense is a \$100K Contingency budget, previously used to fund Boomfest fireworks show
- 3 No budget for FY26
- 4 No budget for FY26 - No anticipated expenditures
- 5 Revenue is a Transfer from One Cent Capital (Fund 53) & interest
- 6 Refer to Capital Outlays List
- 7 Revenue is a Transfer From One Cent Capital to cover anticipated capital expenditures and Earned Interest.
- 8 Refer to Capital Outlays List
- 9 Revenue is E-911 Fees, Earned Interest, Fund Balance
- 10 Transfer to City General Fund to help pay for Dispatch salaries
- 11 Expense is Office Supplies, Repair & Maint., and Subscriptions (INCOG 911 Communication Expense) for Dispatch
- 12 Account no longer used
- 13 Revenue is from Gasoline Excise Tax and Motor Vehicle Tax, Earned Interest, Fund Balance
- 14 Repairs and maintenance related to potential de-icer expense, refer to Capital Outlays list (traffic signals, guard rails and misc. street repairs)
- 15 Revenue is Fund Balance, Earned Interest
- 16 No budget for FY26
- 17 Legal fees - Sparkman case, Wallace Engineering
- 18 No budget for FY26
- 19 Refer to Capital Outlays List - (Elwood Ave from 111th Street to 96th Street)
- 20 Revenue is Earned Interest
- 21 No budget for FY26
- 22 Revenue is Park & Rec Fee on Building Permits, Fund Balance
- 23 Refer to Capital Outlays List - (Landscaping, streetscaping)
- 24 Revenue is Ad Valorem Taxes and Earned Interest
- 25 Annual Debt Service for G.O. Bonds. Decrease related to lower interest expense
- 26 Revenue is Sales and Use Taxes (\$0.55 from our tax rate), Earned Interest
- 27 Refer to Capital Outlays List - Neighborhood Road Maintenance, Trail/Park Infrastructure
- 28 Revenue is Sales Tax, Ad Valorem (beginning this fiscal year)
- 29 Ad Valorem and Sales tax Reimbursements to Developers & Taxing Entities
- 30 Revenue is Ad Valorem Taxes, Sales Tax and Earned Interest (Increased due to higher assessed value in TIF area)
- 31 Ad Valorem, Sales tax and Earned interest Reimbursements to Developers & Taxing Entities
- 32 Revenue is Ad Valorem Taxes, Sales Tax and Earned Interest (Increased due to higher assessed value in TIF area)
- 33 Ad Valorem Reimbursements to Developers & Taxing Entities
- 34 Revenue is Transfer from General Fund, Earned Interest, Fund Balance
- 35 Health Insurance Deductible Reimbursement, contingency budget. Increase for new wellness policy in FY26
- 36 Revenue is Earned Interest, Fund Balance
- 37 Refer to Capital Outlays List - (South Elm St. Widening)
- 38 No budget needed for FY26
- 39 Refer to Capital Outlays List - (91st - 96th and Elwood)
- 40 No budget needed for FY26
- 41 No budget needed for FY26
- 42 Revenue is Earned Interest
- 43 No budget anticipated for FY26
- 44 Revenue is Earned Interest
- 45 No budget anticipated for FY26

**CITY OF JENKS
CAPITAL OUTLAY/PROJECTS FY 26
2024-2026 BIENNIUM**

FUND	ACCOUNT	OBJECT	DESCRIPTION	AMOUNT	FUND TOTAL
10	412	5399	PPE FOR VOLUNTEER FIRE FIGHTERS	35,000	35,000
12	311	5254	LENSLOCK SUBSCRIPTION	35,000	
12	311	5396	NEW VEHICLE DEBT PAYMENT (5 VEHICLES)	52,500	
12	311	5396	DEBT SERVICE ON TAHOES (4)	50,400	
12	311	5396	DEBT SERVICE ON TAHOES (4)	61,700	
12	311	5396	POLICE ACCESSORIES (LIGHTS, CAGE, EQUIP)	80,000	
12	311	5399	CAR RADIOS (2)	12,453	
12	311	5399	HANDHELD RADIOS (2)	6,748	
12	311	5399	40 GLOCK 45 OR 47 W/ SIGHTS & HOLSTERS	35,000	
12	311	5399	5 LIFEPAK AED'S	17,180	
12	311	5399	1 DJI AVATA & 1 TELEDYNE SIRAS DRONE	11,782	362,763
14	411	5392	FIRE STATION 1 INTERIOR BUILDOUT	250,000	
14	411	5392	DEBT SERVICE ON FIRE STATION 1	287,000	
14	411	5396	DEBT SERVICE ON LADDER TRUCK	189,344	
14	411	5396	DEBT SERVICE ON ENGINE	130,944	
14	411	5396	DEBT SERVICE ON TAHOES	26,200	
14	411	5399	BATTERY POWERED EXTRICATION TOOLS	30,000	
14	411	5399	THERMAL IMAGING CAMERAS	16,000	
14	411	5399	PPE REPLACEMENT FOR NEW TECHNOLOGY	65,000	
14	411	5399	DRONE	21,000	
14	411	5399	HANDHELD RADIOS	150,000	
14	411	5399	BATTERY POWERED VENTILATION FANS	11,000	1,176,488
27	840	5393	CONSTRUCTION - WIDENING ELM ST FROM 111TH TO 131ST ST	4,246,793	4,246,793
30	521	5393	MISCELLANEOUS STREET REPAIRS	100,000	
30	521	5393	TRAFFIC SIGNALS	27,500	
30	521	5393	GUARD RAILS	57,500	185,000
32	866	5393	ELWOOD AVE (111TH ST TO 96TH ST)	615,800	615,800
33	750	5393	TRAIL/PARK INFRASTRUCTURE	1,000,000	
33	750	5393	NEIGHBORHOOD ROAD MAINTENANCE	500,000	1,500,000
45	561	5392	LANDSCAPING AND BEAUTIFICATION	40,000	
45	561	5392	NEIGHBORHOOD STREET SCAPING	30,000	70,000

\$ 8,191,844

City of Jenks and Jenks Public Works Authority

Master Fee Schedule

RESIDENTIAL BUILDING PERMIT FEES - New Construction and Remodel

Residential Building Permit Fees	As of July 1, 2025
Total Estimated Value	
\$1,000.00 to \$40,000.00	\$100.00
\$10,000.01 to \$100,000.00	0.25% of estimated construction costs.
\$100,000.01 and more	0.25% of estimated construction costs up to \$100,000.00 and 0.125% of estimated construction exceeding
Minimum estimated construction costs for Single Family	\$100.00 per square foot of living area and \$80.00 per square foot for garage.
Minimum estimated construction costs for Multiple Family Residential	\$120.00 per square foot.
Recreational Development Fee	\$250.00/dwelling unit, mobile home lot or space; \$500.00/duplex lot; \$250.00/multifamily lots, PUDs.
Plan Review Fee, Residential	\$100.00
Plan Review Fee, Residential Swimming Pool	\$200.00
Inspection / Re-Inspect Fees per trip	\$50.00
Mechanical Permit (Residential)	\$75.00 for valuation up to \$100,000.00 of estimated construction costs, increases by 25% per every \$250.00
Electrical Permit (Residential)	\$75.00 for valuation up to \$100,000.00 of estimated construction costs, increases by 25% per every \$250.00
Plumbing Permit (Residential)	\$75.00 for valuation up to \$100,000.00 of estimated construction costs, increases by 25% per every \$250.00
Oklahoma Uniform Building Code Fee (remitted to State)	\$4.00 per permit
Administrative Fee for remitting fee to State	\$0.50 per permit
Commercial Building Permit Fees	As of July 1, 2025
Total Estimated Value	
Minimum Permit Fee	\$200.00
Less than \$200,000.00	0.25% of estimated construction costs.
\$200,000.01 and more	0.25% of estimated construction costs up to \$200,000.00 and 0.125% of estimated construction exceeding
Minimum estimated construction costs for Commercial Construction	\$120.00 per square foot.
Mechanical Permit (Commercial)	\$150.00 for valuation up to \$200,000.00 of estimated construction costs, increase by 50% per every \$500.00 increase to Building Permit Fee for structure estimated in value above \$200,000.00
Electrical Permit (Commercial)	\$150.00 for valuation up to \$200,000.00 of estimated construction costs, increase by 50% per every \$500.00 increase to Building Permit Fee for structure estimated in value above \$200,000.00.
Plumbing Permit (Commercial)	\$150.00 for valuation up to \$200,000.00 of estimated construction costs, increase by 50% per every \$500.00 increase to Building Permit Fee for structure estimated in value above \$200,000.00.
Fire Inspection Fees, Commercial	
\$200,000.00 or less	\$150.00
\$200,000.01 and more	Fee increases 50% per every \$500 increase to Building Permit Fee for a structure estimated in value above \$200.
Inspection / Re-Inspect Fees per trip	\$50.00 per trip.
Plan Review Fee	\$50.00 per department.
Oklahoma Uniform Building Code Fee (remitted to State)	\$4.00 per permit
Administrative Fee for remitting fee to State	\$0.50 per permit
Mechanical, Electrical, Plumbing Fees (MEP);	As of July 1, 2025
Mechanical Permit (Small Jobs)	\$85.00 per job
Electrical Permit (Small Jobs)	\$85.00 per job
Plumbing Permit (Small Jobs)	\$85.00 per job
Sewer Tap	\$200.00
Contractor Installed:	
Water Tap, 3/4"	\$460.00
Water Tap, 1"	\$515.00
Water Tap, 2"	\$1,000.00
City Installed:	
Water Tap, 3/4"	\$835.00
Water Tap, 1"	\$1,150.00
Water Tap, 2"	\$2,610.00
Connections over 2"	Case-by-case basis
Hydrant Meter Deposit	\$1,500.00
Deposit for Water / Sewer (3/4" & 1" Meters)	\$100.00
Deposit for Water / Sewer (2" Meters)	\$200.00
Connect Fee	\$20.00

Master Fee Schedule	
Engineering Fees	As of July 1, 2025
Earth Change Permit (With or Without Building Permit)	\$75.00
Curb Cut Permit	\$50.00
Floodplain Permit	\$50.00
Right-of-Way Utility Permit	\$50.00
Street Open Cut Permit	\$50.00
Small Wireless Facilities Fee	\$200.00 - one to five locations on the same application / \$100.00 - Additional locations on the same application
Utility Pole Installation, Modification, or Replacement	\$350.00 - per pole
Public Infrastructure Review Permits:	
First Time Administration Fee	\$300.00
Initial Plan Review Fee (Per Page)	\$100.00
Additional Reviews Fee (Per Page)	\$100.00
Stormwater Pollution Prevention Plan Review Fee (Per review)	\$100.00
Detention Report (Hydrology Analysis) Review Fee (Per Review)	\$100.00
Miscellaneous Fees	As of July 1, 2025
Certificate of Occupancy/Change of Occupancy	\$100.00 (\$50.00 Fire / \$50.00 Building)
Waste Water Treatment Development	\$315.00 per each new residential dwelling, each dwelling unit on multiple family residential structures, and each tenant space of commercial building.
Recreational Development Fee	\$250.00 per each permit for new structures.
Promotional Fee (by valuation):	
\$1,000 to \$150,000	\$25.00
\$151,000 to \$250,000	\$50.00
\$251,000 and above	\$100.00
House, Building, and Structure Moving Permit	
Any size	\$100.00 plus \$5.00 for each 100 square feet.
Demolition Permit	
Any size	\$50.00 plus \$5.00 for each 100 square feet.
Single Inspection Fees	\$75.00 Per Trip
Re-Inspection Fees	\$50.00 Per Trip
Signage Fees (including, but not limited to, signs for new developments)	(At Cost)
Signage Installation Labor (Per Hour)	\$25.00
City Equipment (Per Hour)	Varies
Administration and Indirect Costs	15%
Collection Agency fee	35%

Governmental Subdivision Building Inspection Fees	
	As of July 1, 2025
Square Feet of Structure	Fee
0 - 1,000	\$910.00
1,001 - 2,000	\$1,365.00
2,001 - 3,000	\$1,820.00
3,001 - 4,000	\$2,275.00
4,001 - 5,000	\$2,730.00
5,001 - 6,000	\$3,185.00
6,001 - 7,000	\$3,640.00
7,001 - 8,000	\$4,095.00
8,001 - 9,000	\$4,550.00
9,001 - 10,000	\$5,005.00
10,001 - 15,000	\$7,500.00
15,001 - 20,000	\$9,375.00
20,001 - 25,000	\$11,250.00
25,001 - 30,000	\$13,125.00
30,001 - 35,000	\$15,000.00
35,001 - 40,000	\$16,875.00
40,001 - 45,000	\$18,750.00
45,001 - 50,000	\$20,625.00
50,001 - 55,000	\$22,500.00
55,001 - 60,000	\$24,375.00
60,001 - 65,000	\$26,250.00
65,001 - 70,000	\$28,125.00
70,001 - 75,000	\$30,000.00
75,001 - 80,000	\$31,875.00
80,001 - 85,000	\$33,750.00

Master Fee Schedule	
85,001 - 90,000	\$35,625.00
90,001 - 95,000	\$37,500.00
95,001 - 100,000	\$39,375.00
Administrative and Indirect Costs	15%
Collection Agency Fee	35%

PLANNING & ZONING	
SIGN PERMIT FEES	As of July 1, 2025
Temporary Sign	\$50.00
Permit Fee	The greater of .25% of sign valuation or \$25.00
ZONING APPLICATIONS	As of July 1, 2025
Zoning Text and Map Amendments to AG or Residential	\$300.00
Zoning Text and Map Amendments to Non-Residential	\$500.00
Conditional Use Permit (does not include inspection fees)	\$50.00
Planned Unit Development (PUD)	\$750.00
Planned Unit Development Major Amendment	\$750.00
Planned Unit Development Minor Amendment	\$300.00
Specific Use Permit	\$500.00
Specific Use Permit Major Amendment	\$500.00
Specific Use Permit Minor Amendment	\$300.00
Processing Fee	\$250 + \$3/per mailing label over 60
Public Notice Publication Fee	\$110.00
Ordinance Publication Fee	\$40.00
Sign Fee (Posted Notice)	\$150.00
Temporary Use Permit	\$100.00
BOA APPLICATIONS	As of July 1, 2025
Processing Fee	\$250.00 + \$3/per mailing label over 60
Variance	\$300.00
Special Exception	\$200.00
Appeal Hearing Request	\$250.00
Public Notice Publication Fee	\$110.00
Sign Fee	\$150.00
PLAT AND LAND DIVISION APPLICATIONS	As of July 1, 2025
Preliminary Plat	\$750.00
Final Plat	\$500.00
Final Plat (Resubmittal)	\$100.00
Lot Split/Combination	\$150.00
Major Subdivision	\$500.00
Minor Subdivision	\$300.00
Plat Addressing Fee	\$3.00/lot
Processing Fee	\$250.00
OTHER ZONING AND DEVELOPMENT RELATED FEES	As of July 1, 2025
Request for City Council Hearing	\$100.00 (plus \$250.00 processing fee plus any applicable notice fees)
Zoning Clearance Permits/Zoning Verification Letter	\$50.00
Site Plan Review	\$300.00
Encroachment Agreement	\$1,000.00
Annexation (via Petition) Fee	\$300.00 + \$110.00 Public notice fee + \$40.00 Ordinance Fee + \$250.00 Processing fee
De-Annexation Fee	\$300.00 + \$110.00 Public notice fee + \$40.00 Ordinance Fee + \$250.00 Processing fee
Right-of-way or Utility Easement Closure	\$750.00 + \$110.00 Public notice fee + \$40.00 Ordinance Fee + \$250.00 Processing fee
Easement Dedication	\$750.00
Filing Fee - Tulsa County	\$30.00
Administrative and Indirect Costs	15%
Collection Agency Fee	35%

Utilities	
CHARGES ASSOCIATED WITH REPLACING DAMAGED PARTS	
Type of Charge	As of July 1, 2025
Water meter replacement	Cost plus Labor & Materials
Replacement of water meter box	Cost plus Labor & Materials
Replacement of water meter lid	Cost plus Labor & Materials
Charges associated with replacement of water meter vaults	Cost plus Labor & Materials

Master Fee Schedule			
Labor costs for water meter repairs	Cost plus Labor & Materials		
Service performed after normal working hours	\$70.00		
Deposits			
Meter Deposit - Commercial	\$200.00		
Meter Deposit - Homeowner (3/4" & 1" Meters)	\$100.00		
Meter Deposit - Homeowner (2" Meters & Above)	\$200.00		
Meter Deposit - Renters (3/4" & 1" Meters)	\$200.00		
Meter Deposit - Renters (2" Meters & Above)	\$200.00		
WATER RATES	As of October 1, 2025		
Consumption per 1,000 gallons	Rate	Total Rate	Cumulative Rate
First 1,000	\$19.51	\$19.51	\$19.51
1,001 to 8,000	\$8.06	\$56.42	\$75.93
8,001 to 12,000	\$8.16	\$32.64	\$108.57
12,001 to 18,000	\$8.35	\$50.10	\$158.67
18,001 to 25,000	\$8.77	\$61.39	\$220.06
Over 25,000	\$9.27	N/A	N/A
SANITARY SEWER RATES	As of October 1, 2025		
Consumption per 1,000 gallons	Rate	Total Rate	Cumulative Rate
First 1,000	\$9.93	\$9.93	\$9.93
1,001 to 12,000	\$3.23	\$35.53	\$45.46
12,001 to 25,000	\$3.50	\$45.50	\$90.96
Over 25,000	\$3.78	N/A	N/A
Sewer Bond Fee (per meter)	\$3.50		
Stormwater Fee (per meter)	\$6.50/month for residential		
SOLID WASTE FEES	As of July 1, 2025		
Basic Service Fee	\$13.77		
Carry-Out Service Fee	\$21.11		
Elderly/Disabled Service Fee	\$9.39		
Extra Service Fee	\$4.33		
Recycling Fee	\$3.40		
Violations if photographs are required	\$25.00		
Deposit - Trash Service Only	\$100.00		
MISC UTILITY FEES	As of July 1, 2025		
Connect Fee	\$25.00		
Transfer Fee	\$20.00		
After-hours and weekend service	\$70.00		
Returned payment charge	\$35.00		
Leak Check/Re-read Fee	\$20.00 (For more than two meter checks/year and City isn't responsible for any problem)		
Disconnect for Non-Payment	\$25.00		
Daytime Reconnect (Weekdays)	\$30.00		
Afterhours Reconnect (Weekends and Holidays)	\$70.00		
Fiber Optic Cable	\$0.75/linear foot		
Pipeline Capacity Lease Permit	3% of purchase price of gas transported and received or delivered. If not exempt from municipal sales tax, an additional 3% of purchase price of gas transported and received or delivered.		
Cable Television and Telephone Provider	\$150.00 application fee; 2% of charges for telephone service and 5% of charges for cable service (due monthly)		
Trash and Recycling Cart Maintenance Fee	Actual cost of repair or replacement (not to exceed \$10.00 in a billing cycle when resident remains at premises)		
Waste Water Plant Development Charge	\$315.00/dwelling unit		
Watering Permit During Stage 2 Water Conservation	\$100.00		
Oil and Gas Well or Plan Annual Inspection	\$250.00/site		
Senior Citizens Discount	\$2 (per month as of October 1, 2021)		
Administrative and Indirect Costs	15%		
Collection Agency fee	35%		

Public Safety Fees	
EMSA FEES	As of July 1, 2025
Per Meter	\$3.50
FIRE FEES	As of July 1, 2025
Outside City Limits	\$375.00 for first hour and \$300.00 for each hour after. Additional personnel and fire apparatus: \$300/hour
Inside City Limits	\$250.00 for first hour and \$200.00 for each hour after. Additional personnel and fire apparatus: \$300/hour
Estimated Value	
Suppression or Alarm Install Permit, Small Job	\$75.00
Suppression or Alarm Install Permit, Commercial	

Master Fee Schedule

\$200,000.00 or less	\$150.00
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Master Fee Schedule	
\$200,000.01 and more	Fee increases 50% per every \$500 increase to Building Permit Fee for a structure estimated in value above \$200.
Inspection / Re-Inspect Fees per trip	\$50.00 per trip
POLICE DEPARTMENT FEES	As of July 1, 2025
Burglar alarm false alarm	\$100.00 per false alarm starting with the second false alarm/month
MUNICIPAL COURT FEES	As of July 1, 2025
Juror's Compensation per day	\$7.50
Juror's Mileage per mile	\$0.20
License Reinstatement Processing Fee	\$10.00
Warrant Fee	\$100.00
Collection Fee	\$0.35
Deferred Sentence Administrative Fee	not to exceed \$200.00
OSBI Laboratory Fee	\$150.00
MISC FEES	As of July 1, 2025
Home Sale Assessment Letter Fee	\$50.00
Open Records Act. Copy Fee:	
Per page	\$0.25
Per Certified Page	\$1.00
Mechanical Reproduction	Cost
Compact Disk	Cost
DVD	Cost
Search Fee	Cost
Returned Check Fee	\$15.00
Removal of Garage Sale Signs	\$10.00 each
Administrative and Indirect Costs	15%

Licenses & Business & Occupational Taxes	
BUSINESS REGULATIONS	As of July 1, 2025
Alcohol Licenses / Permits (annual) :	
Brewer	\$1,250.00
Small Brewer	\$125.00
Distiller	\$3,125.00
Winemaker	\$625.00
Small Farm Winery	\$75.00
Rectifier	\$3,125.00
Wine and Spirits Wholesaler	\$3,000.00
Beer Distributor	\$750.00
Retail Spirits	\$905.00
Retail Wine	\$1,000.00
Retail Beer	\$500.00
Mixed Beverage (Initial)	\$1,005.00
Mixed Beverage (Renewal)	\$905.00
Mixed Beverage/Caterer Combination	\$1,250.00
On-Premises Beer and Wine (Initial)	\$500.00
On-Premises Beer and Wine (Renewal)	\$450.00
Caterer License (Initial)	\$1,005.00
Caterer License (Renewal)	\$905.00
Hotel Beverage (Initial)	\$1,005.00
Hotel Beverage (Renewal)	\$905.00
Airline/Railroad Beverage (Initial)	\$1,005.00
Airline/Railroad Beverage (Renewal)	\$905.00
Annual Public Event	\$1,005.00
One-Time Public Event	\$255.00
Brewpub License	\$1,005.00
Other Business Licenses:	
Contractor's License - Electrical	\$125.00
Contractor's License - Mechanical, Refrigeration, Heating	\$125.00
Contractor's License - Plumbing	\$125.00
Contractor Registration	\$125.00
House Moving Licenses	\$25.00 annual
Moving Job Material Shed or Office Permit	\$5.00
Drilling Bond	\$100,000.00
Drilling Permit (annual)	\$1,250.00
Processing Fee for Withdrawn Drilling Permit	\$500.00
Drilling Permit Lapse	City retains \$500.00 of permit fee and returns the balance
Failure to Drill	City retains \$625.00 of permit fee and returns the balance
Deeper Drilling Filing Fee	\$1,000.00

Master Fee Schedule	
Conversion Permit Filing Fee	\$750.00/project
Itinerant Shows, Exhibitions, or Entertainment	\$10.00 per week
Circus (traveling by railroad):	
One to Ten Railroad Cars	\$50.00 per day
Eleven to Twenty Railroad Cars	\$75.00 per day
More than Twenty Railroad Cars	\$150.00 per day
Circus (traveling by land):	
One to Ten Vehicles	\$25.00 per day
Eleven to Twenty Vehicles	\$50.00 per day
More than Twenty Vehicles	\$75.00 per day
Street Fair or Carnival	\$25.00 per day
Solicitor Selling Goods	
Daily Rate	\$20.00
Monthly Rate	\$100.00
Yearly Rate	\$300.00
Solicitor Selling Food or Drinks:	
Daily Rate	\$20.00
Ride Operator	\$5.00 per day
Photographer	\$5.00 per day
Pool/Billiard Table (per table)	\$20.00 per year
Domino, Card, or Other Game Parlor (per area)	\$5.00 per year
Coin-Operated Music/Amusement Device	\$37.50 per year
Coin-Operated Vending Device:	
Requiring Coin or Thing valued more than \$0.25	\$37.50 per year
Requiring Coin or Thing valued less than \$0.25	\$7.50 per year
Pawnbroker	\$50.00 per year
Massage Establishments:	
Business License (Initial)	\$75.00
Business License (Renewal)	\$50.00 per year
Technician or Therapist (Initial)	\$45.00
Technician or Therapist (Renewal)	\$30.00 per year
Out-Call Service (Initial)	\$45.00
Out-Call Service (Renewal)	\$30.00 per year
Apprentice (Initial)	\$45.00
Apprentice (Renewal)	\$30.00 per year
Food Service Establishment Permit	\$5.00 per year
Taxicab or Jitney License (per vehicle)	\$100.00 per year
Taxicab or Jitney (Licensed by another entity)	\$50.00 per year
Fireworks Use Permit	\$750.00
Public Firework Exhibition Display	\$50.00
Milk Product Permit	\$2.50 per year
Ambulance Service License	\$500.00
Body Piercing Business Permit	\$50.00
Body Piercing Operator Permit	\$45.00
Tattoo Parlor Permit	\$50.00
Tattoo Operator Permit	\$45.00
Electrical (Sign) Contractor's License	\$100 per year
Food Truck Operators Permit	\$200 per year
Small Vehicle Permit Fee (Initial & Renewals)	\$75
Public Property & Maintenance Fee (per small vehicle, per year)	\$20
Public Infrastructure and Education Fee (per small vehicle, per year)	\$30
Gas Fitters License	\$125.00/year
Duplicate License	\$5.00
Administrative and Indirect Costs	15%
Collection fee	35%

Parks & Events Fees	
CITY FACILITIES RESERVATION FEES	As of July 1, 2025
Community Room at City Hall	\$0.00
Meeting Room Deposit	\$20.00
Meeting Room Rental	\$20.00 per hour
Kitchen Deposit	\$20.00
Kitchen Rental	\$20.00 per hour
Cleaning Fee	\$40.00 per hour
Administration and Indirect Costs	15%
Collection Fees	35%
Veterans Park	No Charge, Reservation Required

Master Fee Schedule	
Events	0% - 33% of direct costs
Special Event Permit - Application Fee (for profit events by non Not-For-Profit/Government entities)	\$250.00
Administration & Indirect Costs	15%
Event Deposit	\$0 - \$5,000

Animal Control	
ANIMAL FEES	As of July 1, 2025
Impounding Fees:	
Large Animal (horse, cow, etc.)	\$10.00
Large Animal Daily Fee	\$3.00
Small Animal (dog, hog, sheep, etc.)	\$10.00
Small Animal Daily Fee	\$2.00
Fowl	\$2.00
Fowl Daily Fee	\$1.50
Dogs, unaltered	\$5.00
Dogs, altered	\$3.00
Replacement of Lost Tag	\$1.00
Exotic Animal Permit Application	\$35.00
Exotic Animal Renewal	\$20.00
Additional Inspections	\$20.00 each trip
Animal Surrender Fee	\$50.00
MEDICAL FEES	As of July 1, 2025
Total Care Package:	At Cost
Exam, HWT, FELV/FIV Test, Rabies, Distemper Combo, Lepto, Fecal Check, Bordetella	
Rabies Vaccine	At Cost
Bordetella	At Cost
Distemper Combo	At Cost
Heartworm Test	At Cost
FELV/FIV Test	At Cost
FVRCP Vaccine	At Cost
FELV Vaccine	At Cost
Fecal Check	At Cost
Puppy or Kitten Package:	At Cost
Booster Vaccine, Fecal Check, Sample of Flea Prevention, Exam	
Dog Neuter	
0-50 pounds	At Cost
51-100 pounds	At Cost
Over 100 pounds	At Cost
Dog Spay	
0-25 pounds	At Cost
26-50 pounds	At Cost
51-75 pounds	At Cost
Over 75 pounds	At Cost
Feline Neuter	At Cost
Feline Spay	At Cost

This master fee schedule was adopted and approved by Jenks City Council and the Jenks Public Works Authority. The City Clerk and City Manager are authorized where permitted by applicable law to adjust fees as needed to ensure the City and its Authorities will recover its expenses for services.

