

**AGENDA  
JENKS CITY COUNCIL  
TUESDAY, JUNE 3, 2025, 6:00 PM  
JENKS CITY HALL, 211 NORTH ELM**

**If you require special accommodations pursuant to the Americans with Disabilities Act, please notify the City Clerk's Office at (918) 299-5883 or email [agendas@jenksok.org](mailto:agendas@jenksok.org).**

**CALL TO ORDER**

**ROLL CALL**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**ANIMAL WELFARE SPOTLIGHT**

**CITIZEN COMMENTS**

**BUSINESS**

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item (except for Item 1).

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
  - A. Approve minutes of the regular meeting held on June 20, 2025. pg. 3
  - B. Approve minutes of the Special Budget Committee meeting held on June 19, 2025 pg. 6
  - C. Approve Encumbrances and Expenditures pg. 7
  - D. Monthly Reports pg. 39
  - E. Note in the minutes Oklahoma Department of Environmental Quality (DEQ) Permit Number SL000072250438 for the construction of 295 linear feet of eight (8) inch PVC sanitary sewer line and all appurtenances to serve the Chase Retail Banking Center, Tulsa County, Oklahoma. pg. 47
2. Consideration and appropriate action relating to items removed from the Consent Agenda
3. Appoint two members to the Jenks Aquarium Authority.
4. Public hearing for the proposed budget for FY 2025-2026 [Sims] pg. 53
5. Resolution No. 869, a Resolution appropriating and approving the Fiscal Year 2025-2026 Annual Budget, providing for a pay plan and benefits program for the City of Jenks, Oklahoma, and providing for an effective date of July 01, 2025 [Sims] pg. 107
6. Potential Executive Session for the purpose of conferring on matters pertaining to economic development, including the transfer of property or the creation of a proposal to entice a business to locate within the City of Jenks where public disclosure of the

matter discussed would interfere with the development of products or services or would violate the confidentiality of the business (25 O.S. §307 (C)(11) South of Creek Turnpike, West of the Arkansas River)

7. Consideration and appropriate action relating to approval of a Preliminary Economic Development Agreement by and among the Jenks Economic Development Authority, the City of Jenks, Oklahoma, and Raw Pickle LLC pertaining to the proposed reimbursement of certain public infrastructure and site improvements in connection with the implementation of the Jenks River Entertainment District Economic Development Project Plan.

pg. 124

## **OTHER BUSINESS**

1. City Manager's Report
2. Committee Reports
3. Mayor's Report

pg. 152

## **ADJOURNMENT**



**MINUTES  
JENKS CITY COUNCIL  
TUESDAY, MAY 20, 2025, 6:00 PM  
JENKS CITY HALL, 211 NORTH ELM**

**CALL TO ORDER**

The Agenda for the Jenks City Council was posted on the City's website at 4:28 p.m. on May 20, 2025. The meeting was called to order at 6:04 p.m. on the above date with Mayor Cory Box presiding at Jenks City Hall.

**ROLL CALL**

**Present**

John Brown  
Kevin Short  
Adam Abel  
Craig Murray  
Mayor Cory Box

**Absent**

Matthew Emmons  
Donna Ogez

**INVOCATION**

Pastor Tommy Davis of New Direction International gave the invocation.

**PLEDGE OF ALLEGIANCE**

Was given.

**ANIMAL WELFARE SPOTLIGHT**

Animal Control Officer Jordan Simmons presented an animal for adoption.

**CITIZEN COMMENTS**

None.

**BUSINESS**

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
  - A. Approve minutes of the regular meeting held on May 06, 2025
  - B. Approve Encumbrances and Expenditures
  - C. Monthly Reports
  - D. Approve Plat 25-09, a Preliminary Plat for 121 Crossing. General Location: 121st & HWY 75
  - E. Approve Plat 25-12, a Preliminary Plat for Frazier Falls. General Location: Harvard and 126th
  - F. Approve Plat 25-13, a Preliminary Plat for Glenwood Ridge. General Location: 121st and Elm
  - G. Approve Plat 25-14, a Preliminary Plat for Bridgepoint. General Location: 131st and

Harvard

- H. Notice of withdrawn application: JZ 25 PUD 116.MA1, a request for a Major Amendment to PUD 116 to reduce minimum livability space in Frazier Meadows II at the General Location of 131st and Harvard, has been withdrawn by the applicant.
- I. Approve Resolution 868, a Supplemental Appropriation in the amount of \$100,000 for costs related to the Downtown Master Plan in account 10-241-5250 (General Fund - City Planner - Maintenance & Operations)
- J. Note in the minutes that the City Manager has approved Change Order No. 1 in the amount of \$19,470.00 resulting in a revised contract total amount of \$9,136,757.68 with Paragon Contractors, LLC to add removable marking tape and pavement marking removal; funding for this additional cost is included in the 2020 G.O. Bond funds (Account No. 27-840-5393) (Elm Street Widening Project, 111th St to 121st St).
- K. Approve Request by Michelle Metcalf to use Jenks streets from 10:30 a.m. until 12:30 p.m. on September 27, 2025, for the "Tulsa Metro Out of the Darkness Walk" event. [Chandlee]

Kevin Short made a motion to approve Item 1. John Brown seconded the motion. A roll call vote of members was taken as follows:

Yes: Cory Box, John Brown, Craig Murray, Adam Abel, Kevin Short

No: None

Motion Carried.

- 2. Consideration and appropriate action relating to items removed from the Consent Agenda  
*Withdrawn*
- 3. Potential Executive Session for the purpose of discussing the potential purchase of real property located generally near the intersection of Riverfront Dr. and Aquarium Pl. (25 O.S. §307(B)(3))  
Craig Murray made a motion to enter Executive Session. Adam Abel seconded the motion. A roll call vote of members was taken as follows:  
Yes: Cory Box, John Brown, Craig Murray, Adam Abel, Kevin Short  
No: None  
Motion Carried. *Council and staff entered Executive Session at 6:09 p.m. and returned at 7:07 p.m. No other business was discussed and no votes were taken.*

OTHER BUSINESS

- 1. City Manager's Report  
City Manager Christopher Shrout gave his report.
- 2. Committee Reports  
Councilors gave Committee reports.
- 3. Mayor's Report

ADJOURNMENT

City Council adjourned at 7:10 p.m.

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Cory Box, **MAYOR**

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**CITY CLERK**

**MINUTES**  
**JENKS CITY COUNCIL – SPECIAL MEETING**  
**BUDGET COMMITTEE MEETING**  
**MONDAY, MAY 19, 2025, 11:00 AM**  
**JENKS CITY HALL, 211 NORTH ELM**

**CALL TO ORDER**

The Agenda for the Jenks City Council Budget Committee was posted on the City’s website at 5:15 p.m. on May 14, 2025. The meeting was called to order at 11:00 a.m. on the above date with Mayor Cory Box presiding at Jenks City Hall.

**ROLL CALL**

**Present**

John Brown

Kevin Short

Mayor Cory Box

**Absent**

**BUSINESS**

1. Review of proposed changes to the approved FY 2024-2026 Biennial Budget  
Finance Director David Sims introduced Item 1 and answered questions along with City Manager Christopher Shrout.
2. Recommend to the Jenks City Council the Fiscal Year Two of the FY 2024-2026 Biennial Budget and its related documents to implement same.  
Kevin Short made a motion to approve Item 2. John Brown seconded the motion. A roll call vote of members was taken as follows:  
Yes: Cory Box, John Brown, Kevin Short  
No: None  
Motion Carried.

**ADJOURNMENT**

Meeting adjourned at 11:50 a.m.

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Cory Box, **MAYOR**

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**CITY CLERK**

| P.O.#             | VENDOR # | NAME                          | SUMMARY DESCRIPTION       | DATE   | INVOICE          | AMOUNT   |
|-------------------|----------|-------------------------------|---------------------------|--------|------------------|----------|
| DEPARTMENT: 311   |          |                               |                           |        |                  |          |
|                   |          | UNIFORMED PATROL              |                           |        |                  |          |
| 240011            | 1 -1073  | OKLAHOMA NATURAL GAS          | GAS SERVICE 24-25         | 5/2025 | 182557209 MAY 25 | 53.05    |
| 241467            | 1 -3933  | DANA MUGAVERO DBA             | BEHAVIORAL HEALTH SERVICE | 5/2025 | 1518 05-15       | 850.00   |
| DEPARTMENT TOTAL: |          |                               |                           |        |                  | 903.05   |
| DEPARTMENT: 411   |          |                               |                           |        |                  |          |
|                   |          | FIRE SUPPRESSION              |                           |        |                  |          |
| 240011            | 1 -1073  | OKLAHOMA NATURAL GAS          | GAS SERVICE 24-25         | 5/2025 | 113564527 MAY 25 | 504.21   |
| DEPARTMENT TOTAL: |          |                               |                           |        |                  | 504.21   |
| DEPARTMENT: 521   |          |                               |                           |        |                  |          |
|                   |          | STREET MAINTENANCE            |                           |        |                  |          |
| 243406            | 1 -1025  | EAST CENTRAL ELECTRIC         | ELECTRIC SERVICE          | 5/2025 | 3993011 MAY 25   | 250.00   |
| 240424            | 1 -3381  | TULSA-SAPULPA UNION RAILWAYRR | MAINT & INSPECTION        | 5/2025 | JK-42025 04-30   | 763.40   |
| DEPARTMENT TOTAL: |          |                               |                           |        |                  | 1,013.40 |
| FUND TOTAL:       |          |                               |                           |        |                  | 2,420.66 |

PAID UNAPPROVED

| P.O.#             | VENDOR # | NAME                             | SUMMARY DESCRIPTION | DATE   | INVOICE           | AMOUNT   |
|-------------------|----------|----------------------------------|---------------------|--------|-------------------|----------|
| DEPARTMENT: 321   |          | CENTRAL DISPATCH                 |                     |        |                   |          |
| 240143            | 1 -1022  | OKLAHOMA DEPT OF PUBLIC SAFMNTLY | OLET JAN-JUN 2025   | 5/2025 | LET-018880 05-13  | 750.00   |
| 240145            | 1 -1022  | OKLAHOMA DEPT OF PUBLIC SAFMNTLY | OLETS MOBIL/COMPUT  | 5/2025 | LET-018880A 05-13 | 222.00   |
| DEPARTMENT TOTAL: |          |                                  |                     |        |                   | 972.00   |
| FUND TOTAL:       |          |                                  |                     |        |                   | 972.00   |
| GRAND TOTAL:      |          |                                  |                     |        |                   | 3,392.66 |

PAID UNAPPROVED

## G / L   R E C A P

| PERIOD                | G/L | ACCOUNT    | NAME                 | AMOUNT | TOTAL    |
|-----------------------|-----|------------|----------------------|--------|----------|
| 5/2025                | 10  | 5-311-5116 | INSURANCE - OTHER    | 850.00 |          |
| 5/2025                | 10  | 5-311-5260 | UTILITIES            | 53.05  |          |
| 5/2025                | 10  | 5-411-5260 | UTILITIES            | 504.21 |          |
| 5/2025                | 10  | 5-521-5250 | CONTRACTUAL SERVICES | 763.40 |          |
| 5/2025                | 10  | 5-521-5260 | UTILITIES            | 250.00 | 2,420.66 |
| 5/2025                | 16  | 5-321-5250 | CONTRACTUAL SERVICES | 972.00 | 972.00   |
| GRAND TOTAL ESTIMATE: |     |            |                      |        | 0.00     |
| GRAND TOTAL ACTUAL:   |     |            |                      |        | 3,392.66 |
| REPORT TOTAL:         |     |            |                      |        | 3,392.66 |

**PAID UNAPPROVED**

| P.O.#                                 | VENDOR # | NAME                      | SUMMARY DESCRIPTION       | DATE   | INVOICE            | AMOUNT   |
|---------------------------------------|----------|---------------------------|---------------------------|--------|--------------------|----------|
| DEPARTMENT: 231 GENERAL GOVERNMENT    |          |                           |                           |        |                    |          |
| 240025                                | 1 -1596  | COMMUNITY CARE HMO INC    | JUL 24 EAP MONTHLY FEES   | 5/2025 | MAY 25 MONTHLY EAP | 58.75    |
| 240004                                | 1 -3664  | UKG INC                   | HR/PARYOLL QUARTERLY SUBS | 5/2025 | I01100005502 05-16 | 366.49   |
| DEPARTMENT TOTAL:                     |          |                           |                           |        |                    | 425.24   |
| DEPARTMENT: 245 COMMUNITY DEVELOPMENT |          |                           |                           |        |                    |          |
| 240411                                | 1 -2755  | COX BUSINESS              | TELEPHONE/INTERNET/TV     | 5/2025 | 067761602 MAY 25   | 649.51   |
| DEPARTMENT TOTAL:                     |          |                           |                           |        |                    | 649.51   |
| DEPARTMENT: 311 UNIFORMED PATROL      |          |                           |                           |        |                    |          |
| 240104                                | 1 -3977  | A T & T                   | PD/DISPATCH PHONE 24-25   | 5/2025 | 8310012118870 0625 | 814.69   |
| DEPARTMENT TOTAL:                     |          |                           |                           |        |                    | 814.69   |
| DEPARTMENT: 321 CENTRAL DISPATCH      |          |                           |                           |        |                    |          |
| 240104                                | 1 -3977  | A T & T                   | PD/DISPATCH PHONE 24-25   | 5/2025 | 8310012118870 625  | 316.82   |
| DEPARTMENT TOTAL:                     |          |                           |                           |        |                    | 316.82   |
| DEPARTMENT: 521 STREET MAINTENANCE    |          |                           |                           |        |                    |          |
| 240013                                | 1 -1082  | PUBLIC SERVICE COMPANY OF | ELECTRIC SERVICE 24-25    | 5/2025 | 95842358103 JUN 25 | 287.38   |
| 240010                                | 1 -2027  | O G & E ELECTRIC SERVICES | ELECTRIC SERVICE 24-25    | 5/2025 | 131804321-1 JUN 25 | 521.54   |
| DEPARTMENT TOTAL:                     |          |                           |                           |        |                    | 808.92   |
| FUND TOTAL:                           |          |                           |                           |        |                    | 3,015.18 |
| GRAND TOTAL:                          |          |                           |                           |        |                    | 3,015.18 |

PAID UNAPPROVED



## G / L R E C A P

| PERIOD                | G/L | ACCOUNT    | NAME                 | AMOUNT | TOTAL    |
|-----------------------|-----|------------|----------------------|--------|----------|
| 5/2025                | 10  | 5-231-5250 | CONTRACTUAL SERVICES | 366.49 |          |
| 5/2025                | 10  | 5-231-5262 | INSURANCE            | 58.75  |          |
| 5/2025                | 10  | 5-245-5258 | COMMUNICATIONS       | 649.51 |          |
| 5/2025                | 10  | 5-311-5258 | COMMUNICATIONS       | 814.69 |          |
| 5/2025                | 10  | 5-321-5258 | COMMUNICATIONS       | 316.82 |          |
| 5/2025                | 10  | 5-521-5260 | UTILITIES            | 808.92 | 3,015.18 |
| GRAND TOTAL ESTIMATE: |     |            |                      |        | 0.00     |
| GRAND TOTAL ACTUAL:   |     |            |                      |        | 3,015.18 |
| REPORT TOTAL:         |     |            |                      |        | 3,015.18 |

**PAID UNAPPROVED**

| P.O.#           | VENDOR # | NAME                   | SUMMARY DESCRIPTION     | DATE   | INVOICE           | AMOUNT |
|-----------------|----------|------------------------|-------------------------|--------|-------------------|--------|
| <hr/>           |          |                        |                         |        |                   |        |
| DEPARTMENT: 231 |          | GENERAL GOVERNMENT     |                         |        |                   |        |
| 240272          | 1 -2450  | JPMORGAN CHASE BANK NA | JAMF MOBILE DEVICE MGMT | 5/2025 | 05-02-25 JAMF     | 132.00 |
|                 |          |                        |                         |        | DEPARTMENT TOTAL: | 132.00 |
|                 |          |                        |                         |        | FUND TOTAL:       | 132.00 |
|                 |          |                        |                         |        | GRAND TOTAL:      | 132.00 |

PAID UNAPPROVED

G / L   R E C A P

| PERIOD                | G/L ACCOUNT   | NAME          | AMOUNT | TOTAL  |
|-----------------------|---------------|---------------|--------|--------|
| 5/2025                | 10 5-231-5254 | SUBSCRIPTIONS | 132.00 | 132.00 |
| GRAND TOTAL ESTIMATE: |               |               |        | 0.00   |
| GRAND TOTAL ACTUAL:   |               |               |        | 132.00 |
| REPORT TOTAL:         |               |               |        | 132.00 |

| P.O.#             | VENDOR # | NAME                                            | SUMMARY DESCRIPTION       | DATE   | INVOICE            | AMOUNT    |
|-------------------|----------|-------------------------------------------------|---------------------------|--------|--------------------|-----------|
| DEPARTMENT: 212   |          |                                                 |                           |        |                    |           |
| 244658            | 1 -2450  | CITY CLERK<br>JPMORGAN CHASE BANK NA            | WELCOME LUNCH D DIRECTOR  | 5/2025 | 04-01-25 WATERFRON | 68.00     |
| DEPARTMENT TOTAL: |          |                                                 |                           |        |                    | 68.00     |
| DEPARTMENT: 218   |          |                                                 |                           |        |                    |           |
| 244632            | 1 -2450  | ADMIN SUPPORT/RECORDS<br>JPMORGAN CHASE BANK NA | DAY AT THE CAPITAL        | 5/2025 | 03-12-25 OMNI6     | 282.96    |
| DEPARTMENT TOTAL: |          |                                                 |                           |        |                    | 282.96    |
| DEPARTMENT: 221   |          |                                                 |                           |        |                    |           |
| 244436            | 1 -2450  | MUNICIPAL COURT<br>JPMORGAN CHASE BANK NA       | COURT CLERK MMBRSHP       | 5/2025 | 01-22-25 NCOURT    | 57.99     |
| DEPARTMENT TOTAL: |          |                                                 |                           |        |                    | 57.99     |
| DEPARTMENT: 241   |          |                                                 |                           |        |                    |           |
| 244445            | 1 -2450  | CITY PLANNER<br>JPMORGAN CHASE BANK NA          | PC SPECIAL MEETING DINNER | 5/2025 | 04-21-25 RED LOTUS | 205.30    |
| 244446            | 1 -2450  | JPMORGAN CHASE BANK NA                          | PUBLIC NOTICE             | 5/2025 | 04-21-25 COLUMN    | 105.75    |
| 244633            | 1 -2450  | JPMORGAN CHASE BANK NA                          | PC DINNER                 | 5/2025 | 05-08-25 RUBICON   | 140.95    |
| DEPARTMENT TOTAL: |          |                                                 |                           |        |                    | 452.00    |
| DEPARTMENT: 245   |          |                                                 |                           |        |                    |           |
| 244435            | 1 -2450  | COMMUNITY DEVELOPMENT<br>JPMORGAN CHASE BANK NA | DELL DOCK                 | 5/2025 | 04-10-25 AMAZON    | 139.99    |
| DEPARTMENT TOTAL: |          |                                                 |                           |        |                    | 139.99    |
| DEPARTMENT: 311   |          |                                                 |                           |        |                    |           |
| 244448            | 1 -2450  | UNIFORMED PATROL<br>JPMORGAN CHASE BANK NA      | MICROWAVE/TABLE CLOTH     | 5/2025 | 03-05-25 SIGNS & S | 450.00    |
| 244449            | 1 -2450  | JPMORGAN CHASE BANK NA                          | OFFICE SUPPLIES           | 5/2025 | 04-18-25 AMAZON    | 343.45    |
| 244450            | 1 -2450  | JPMORGAN CHASE BANK NA                          | COFFEE/SHARPIES/CD COVERS | 5/2025 | 04-15-25 STARBUCKS | 162.29    |
| 244451            | 1 -2450  | JPMORGAN CHASE BANK NA                          | WINDSHIELD, SHIRTS, FLAG  | 5/2025 | 04-23-25 SAFELITE  | 2,428.65  |
| 244452            | 1 -2450  | JPMORGAN CHASE BANK NA                          | PICTURE, HOTEL, LUNCH     | 5/2025 | 04-01-25 KENTUCKY  | 811.75    |
| 244453            | 1 -2450  | JPMORGAN CHASE BANK NA                          | BOOTS, LUNCH, SHREDDING   | 5/2025 | 04-17-25 DOORDASH  | 245.46    |
| 244454            | 1 -2450  | JPMORGAN CHASE BANK NA                          | LUNCH, FUEL POCKET, WRAP  | 5/2025 | 04-17-25 DOORDAS3  | 212.78    |
| 244646            | 1 -2450  | JPMORGAN CHASE BANK NA                          | SEAT COVER/LETR SUPPLIES  | 5/2025 | 05-08-25 AMAZON    | 916.63    |
| 244648            | 1 -2450  | JPMORGAN CHASE BANK NA                          | DISPATCH SUPPLIES         | 5/2025 | 04-30-25 AMAZON2   | 121.63    |
| 244649            | 1 -2450  | JPMORGAN CHASE BANK NA                          | GOLF CARTS/KEYBOARD/MOUSE | 5/2025 | 03-06-25 AMAZON3   | 1,184.98  |
| 244650            | 1 -2450  | JPMORGAN CHASE BANK NA                          | OFFICE SUPPLIES           | 5/2025 | 05-06-25 AMAZON2   | 266.12    |
| 244652            | 1 -2450  | JPMORGAN CHASE BANK NA                          | PENS, DOOR TRIM KIT, TABL | 5/2025 | 04-24-25 AMAZON    | 68.79     |
| 244653            | 1 -2450  | JPMORGAN CHASE BANK NA                          | OFFICE SUPPLIES           | 5/2025 | 01-23-25 GT DISTRI | 864.08    |
| 244654            | 1 -2450  | JPMORGAN CHASE BANK NA                          | MICROWAVE, DOOR RPR       | 5/2025 | 04-25-25 GRUNT STY | 2,181.78  |
| 244657            | 1 -2450  | JPMORGAN CHASE BANK NA                          | LUNCH BAGS FOR PATROL     | 5/2025 | 04-26-25 GALL'S    | 1,547.62  |
| DEPARTMENT TOTAL: |          |                                                 |                           |        |                    | 11,806.01 |

PAID UNAPPROVED

| P.O.#                            | VENDOR # | NAME                   | SUMMARY DESCRIPTION       | DATE   | INVOICE            | AMOUNT    |
|----------------------------------|----------|------------------------|---------------------------|--------|--------------------|-----------|
| DEPARTMENT: 321 CENTRAL DISPATCH |          |                        |                           |        |                    |           |
| 244449                           | 1 -2450  | JPMORGAN CHASE BANK NA | OFFICE SUPPLIES           | 5/2025 | 04-15-25 AMAZON    | 35.81     |
| 244647                           | 1 -2450  | JPMORGAN CHASE BANK NA | DISP SUPPLIES/ACO PANTS   | 5/2025 | 03-29-25 AMAZON    | 145.05    |
| 244648                           | 1 -2450  | JPMORGAN CHASE BANK NA | DISPATCH SUPPLIES         | 5/2025 | 04-30-25 AMAZON    | 95.11     |
| 244652                           | 1 -2450  | JPMORGAN CHASE BANK NA | PENS, DOOR TRIM KIT, TABL | 5/2025 | 04-26-25 AMAZON    | 64.59     |
| 244654                           | 1 -2450  | JPMORGAN CHASE BANK NA | MICROWAVE,DOOR RPR        | 5/2025 | 04-28-25 LUXURY W2 | 45.09     |
| DEPARTMENT TOTAL:                |          |                        |                           |        |                    | 385.65    |
| DEPARTMENT: 411 FIRE SUPPRESSION |          |                        |                           |        |                    |           |
| 244437                           | 1 -2450  | JPMORGAN CHASE BANK NA | FRI RESCUE CONF           | 5/2025 | 05-05-25 AMERICAN  | 6,606.80  |
| 244438                           | 1 -2450  | JPMORGAN CHASE BANK NA | MICROFIBER RALLY TOWELS   | 5/2025 | 04-17-25 IMPRINT   | 662.00    |
| 244439                           | 1 -2450  | JPMORGAN CHASE BANK NA | BANQET CATERING&CAKES     | 5/2025 | 04-26-25 LOS CABOS | 1,358.10  |
| 244440                           | 1 -2450  | JPMORGAN CHASE BANK NA | BUSINESS MEETINGS         | 5/2025 | 05-01-25 MASAGO SU | 69.56     |
| 244441                           | 1 -2450  | JPMORGAN CHASE BANK NA | LUNCH MTGS, FLOWER ADMIN  | 5/2025 | 04-17-25 RON'S     | 225.69    |
| 244443                           | 1 -2450  | JPMORGAN CHASE BANK NA | FIRE DEPT TABLE COVERS    | 5/2025 | 04-30-25 DRY CLEAN | 11.98     |
| 244444                           | 1 -2450  | JPMORGAN CHASE BANK NA | TABLE COVER CLEANING      | 5/2025 | 04-24-25 DRY CLEAN | 12.99     |
| 244447                           | 1 -2450  | JPMORGAN CHASE BANK NA | JFR ENGINE TOOL MOUNT     | 5/2025 | 04-07-25 PLASTIC P | 268.96    |
| 244635                           | 1 -2450  | JPMORGAN CHASE BANK NA | ADMIN MEETING             | 5/2025 | 05-07-25 THE LODGE | 70.00     |
| 244636                           | 1 -2450  | JPMORGAN CHASE BANK NA | COOKIES FOR PUSHIN        | 5/2025 | 05-08-25 COOKIEDOO | 536.08    |
| 244637                           | 1 -2450  | JPMORGAN CHASE BANK NA | EDISPATCHES               | 5/2025 | 05-15-25 EDISPATCH | 181.00    |
| 244638                           | 1 -2450  | JPMORGAN CHASE BANK NA | REGISTR FIREMAN'S SYMPOSI | 5/2025 | 05-01-25 TACTICAL  | 210.00    |
| 244639                           | 1 -2450  | JPMORGAN CHASE BANK NA | PANTS-CHIEFS              | 5/2025 | 05-18-25 5.11      | 742.28    |
| 244641                           | 1 -2450  | JPMORGAN CHASE BANK NA | BELT/PANTS FOR CHIEF Z    | 5/2025 | 05-13-25 5.11      | 178.12    |
| 244642                           | 1 -2450  | JPMORGAN CHASE BANK NA | LUNCH MEETING             | 5/2025 | 04-25-25 GAETANO'S | 25.39     |
| 244643                           | 1 -2450  | JPMORGAN CHASE BANK NA | SHIFT LUNCH/PUSH IN       | 5/2025 | 05-03-25 LOS MARIA | 125.65    |
| 244644                           | 1 -2450  | JPMORGAN CHASE BANK NA | MEETING W/EMSA            | 5/2025 | 05-14-25 THE LODGE | 58.05     |
| 244645                           | 1 -2450  | JPMORGAN CHASE BANK NA | FDIC REG/G DIRT FIRE MEAL | 5/2025 | 02-19-25 CLARION E | 5,121.40  |
| DEPARTMENT TOTAL:                |          |                        |                           |        |                    | 16,464.05 |
| DEPARTMENT: 412 FIRE VOLUNTEERS  |          |                        |                           |        |                    |           |
| 244442                           | 1 -2450  | JPMORGAN CHASE BANK NA | BACKGROUND CHECK          | 5/2025 | 04-17-25 OSBI      | 19.00     |
| 244634                           | 1 -2450  | JPMORGAN CHASE BANK NA | BACKGROUND CHECK          | 5/2025 | 05-02-25 OSBI      | 19.00     |
| 244640                           | 1 -2450  | JPMORGAN CHASE BANK NA | BACKGROUND CHECK          | 5/2025 | 05-09-25 OSBI      | 19.00     |
| DEPARTMENT TOTAL:                |          |                        |                           |        |                    | 57.00     |

| P.O.#             | VENDOR # | NAME                   | SUMMARY DESCRIPTION       | DATE   | INVOICE            | AMOUNT    |
|-------------------|----------|------------------------|---------------------------|--------|--------------------|-----------|
| DEPARTMENT: 562   |          | ANIMAL CONTROL         |                           |        |                    |           |
| 244448            | 1 -2450  | JPMORGAN CHASE BANK NA | MICROWAVE/TABLE CLOTH     | 5/2025 | 04-09-25 HOME DEPO | 89.00     |
| 244451            | 1 -2450  | JPMORGAN CHASE BANK NA | WINDSHIELD, SHIRTS, FLAG  | 5/2025 | 04-08-25 SIGNS & 3 | 504.00    |
| 244452            | 1 -2450  | JPMORGAN CHASE BANK NA | PICTURE, HOTEL, LUNCH     | 5/2025 | 03-28-25 SPRINGHIL | 395.00    |
| 244453            | 1 -2450  | JPMORGAN CHASE BANK NA | BOOTS, LUNCH, SHREDDING   | 5/2025 | 04-09-25 UNDER ARM | 67.50     |
| 244454            | 1 -2450  | JPMORGAN CHASE BANK NA | LUNCH, FUEL POCKET, WRAP  | 5/2025 | 04-15-25 DIAMOND   | 941.84    |
| 244646            | 1 -2450  | JPMORGAN CHASE BANK NA | SEAT COVER/LETR SUPPLIES  | 5/2025 | 05-07-25 AMAZON    | 7.99      |
| 244647            | 1 -2450  | JPMORGAN CHASE BANK NA | DISP SUPPLIES/ACO PANTS   | 5/2025 | 03-26-25 AMAZON    | 258.12    |
| 244648            | 1 -2450  | JPMORGAN CHASE BANK NA | DISPATCH SUPPLIES         | 5/2025 | 04-10-25 AMAZON2   | 136.28    |
| 244649            | 1 -2450  | JPMORGAN CHASE BANK NA | GOLF CARTS/KEYBOARD/MOUSE | 5/2025 | 03-14-25 AMAZON3   | 59.81     |
| 244650            | 1 -2450  | JPMORGAN CHASE BANK NA | OFFICE SUPPLIES           | 5/2025 | 04-10-25 AMAZON3   | 38.99     |
| 244651            | 1 -2450  | JPMORGAN CHASE BANK NA | AIR FRESHENER, COFFEE     | 5/2025 | 05-12-25 AMAZON    | 178.85    |
| 244652            | 1 -2450  | JPMORGAN CHASE BANK NA | PENS, DOOR TRIM KIT, TABL | 5/2025 | 04-23-25 AMAZON    | 171.96    |
| 244653            | 1 -2450  | JPMORGAN CHASE BANK NA | OFFICE SUPPLIES           | 5/2025 | 03-26-25 AMAZON2   | 101.26-   |
| 244654            | 1 -2450  | JPMORGAN CHASE BANK NA | MICROWAVE,DOOR RPR        | 5/2025 | 04-28-25 HOME DEPO | 512.20    |
| DEPARTMENT TOTAL: |          |                        |                           |        |                    | 3,260.28  |
| FUND TOTAL:       |          |                        |                           |        |                    | 32,973.93 |
| GRAND TOTAL:      |          |                        |                           |        |                    | 32,973.93 |

## G / L R E C A P

| PERIOD | G/L | ACCOUNT    | NAME                   | AMOUNT    | TOTAL     |
|--------|-----|------------|------------------------|-----------|-----------|
| 5/2025 | 10  | 5-212-5230 | BUSINESS               | 68.00     |           |
| 5/2025 | 10  | 5-218-5234 | TRAVEL                 | 282.96    |           |
| 5/2025 | 10  | 5-221-5128 | MEMBERSHIP DUES        | 57.99     |           |
| 5/2025 | 10  | 5-241-5230 | BUSINESS               | 346.25    |           |
| 5/2025 | 10  | 5-241-5256 | LEGAL NOTICES          | 105.75    |           |
| 5/2025 | 10  | 5-245-5242 | MATERIALS & SUPPLIES   | 139.99    |           |
| 5/2025 | 10  | 5-311-5125 | TRAINING & SCHOOLS     | 178.31    |           |
| 5/2025 | 10  | 5-311-5128 | MEMBERSHIP DUES        | 50.00     |           |
| 5/2025 | 10  | 5-311-5230 | BUSINESS               | 80.87     |           |
| 5/2025 | 10  | 5-311-5232 | CLOTHING AND UNIFORMS  | 540.49    |           |
| 5/2025 | 10  | 5-311-5240 | VEHICLE PARTS/REPAIRS  | 2,950.34  |           |
| 5/2025 | 10  | 5-311-5242 | MATERIALS AND SUPPLIES | 2,698.40  |           |
| 5/2025 | 10  | 5-311-5244 | OFFICE SUPPLIES        | 887.13    |           |
| 5/2025 | 10  | 5-311-5248 | REPAIR AND MAINTENANCE | 46.61     |           |
| 5/2025 | 10  | 5-311-5252 | PROFESSIONAL SERVICES  | 228.75    |           |
| 5/2025 | 10  | 5-311-5269 | MISCELLANEOUS          | 4,145.11  |           |
| 5/2025 | 10  | 5-321-5242 | MATERIALS AND SUPPLIES | 349.84    |           |
| 5/2025 | 10  | 5-321-5244 | OFFICE SUPPLIES        | 35.81     |           |
| 5/2025 | 10  | 5-411-5125 | TRAINING & SCHOOLS     | 11,637.89 |           |
| 5/2025 | 10  | 5-411-5128 | MEMBERSHIP DUES        | 35.00-    |           |
| 5/2025 | 10  | 5-411-5230 | BUSINESS               | 761.12    |           |
| 5/2025 | 10  | 5-411-5232 | CLOTHING AND UNIFORMS  | 920.40    |           |
| 5/2025 | 10  | 5-411-5240 | VEHICLE PARTS/REPAIRS  | 268.96    |           |
| 5/2025 | 10  | 5-411-5242 | MATERIALS AND SUPPLIES | 2,729.68  |           |
| 5/2025 | 10  | 5-411-5252 | PROFESSIONAL SERVICES  | 181.00    |           |
| 5/2025 | 10  | 5-412-5270 | VOLUNTEER EXPENSE      | 57.00     |           |
| 5/2025 | 10  | 5-562-5125 | TRAINING & SCHOOLS     | 395.00    |           |
| 5/2025 | 10  | 5-562-5232 | CLOTHING AND UNIFORMS  | 218.18    |           |
| 5/2025 | 10  | 5-562-5240 | VEHICLE PARTS/REPAIRS  | 111.28    |           |
| 5/2025 | 10  | 5-562-5242 | MATERIALS AND SUPPLIES | 2,050.16  |           |
| 5/2025 | 10  | 5-562-5244 | OFFICE SUPPLIES        | 78.16     |           |
| 5/2025 | 10  | 5-562-5248 | REPAIR AND MAINTENANCE | 407.50    | 32,973.93 |

GRAND TOTAL ESTIMATE: 0.00

GRAND TOTAL ACTUAL: 32,973.93

REPORT TOTAL: 32,973.93

**PAID UNAPPROVED**

| P.O.#             | VENDOR # | NAME                                                       | SUMMARY DESCRIPTION     | DATE   | INVOICE           | AMOUNT |
|-------------------|----------|------------------------------------------------------------|-------------------------|--------|-------------------|--------|
| DEPARTMENT: N/A   |          |                                                            |                         |        |                   |        |
| 244739            | 1 -2653  | NON-DEPARTMENTAL<br>OKLAHOMA UNIFORM BUILDING              | C06-25 BLDG PERMIT FEES | 5/2025 | 04-25 BLDG PERMIT | 484.00 |
| DEPARTMENT TOTAL: |          |                                                            |                         |        |                   | 484.00 |
| DEPARTMENT: 211   |          |                                                            |                         |        |                   |        |
| 244429            | 1 -4198  | CITY MANAGER<br>JAMF HOLDINGS, INC & SUBSIDMOBILE          | DEVICE MGMT RNWL        | 5/2025 | 90216741 03-26    | 357.26 |
| DEPARTMENT TOTAL: |          |                                                            |                         |        |                   | 357.26 |
| DEPARTMENT: 214   |          |                                                            |                         |        |                   |        |
| 244429            | 1 -4198  | CITY ATTORNEY<br>JAMF HOLDINGS, INC & SUBSIDMOBILE         | DEVICE MGMT RNWL        | 5/2025 | 90216741 03-26    | 101.20 |
| DEPARTMENT TOTAL: |          |                                                            |                         |        |                   | 101.20 |
| DEPARTMENT: 216   |          |                                                            |                         |        |                   |        |
| 244429            | 1 -4198  | PERSONNEL<br>JAMF HOLDINGS, INC & SUBSIDMOBILE             | DEVICE MGMT RNWL        | 5/2025 | 90216741 03-26    | 101.20 |
| DEPARTMENT TOTAL: |          |                                                            |                         |        |                   | 101.20 |
| DEPARTMENT: 218   |          |                                                            |                         |        |                   |        |
| 244429            | 1 -4198  | ADMIN SUPPORT/RECORDS<br>JAMF HOLDINGS, INC & SUBSIDMOBILE | DEVICE MGMT RNWL        | 5/2025 | 90216741 03-26    | 101.20 |
| DEPARTMENT TOTAL: |          |                                                            |                         |        |                   | 101.20 |
| DEPARTMENT: 221   |          |                                                            |                         |        |                   |        |
| 244429            | 1 -4198  | MUNICIPAL COURT<br>JAMF HOLDINGS, INC & SUBSIDMOBILE       | DEVICE MGMT RNWL        | 5/2025 | 90216741 03-26    | 266.04 |
| DEPARTMENT TOTAL: |          |                                                            |                         |        |                   | 266.04 |
| DEPARTMENT: 231   |          |                                                            |                         |        |                   |        |
| 244429            | 1 -4198  | GENERAL GOVERNMENT<br>JAMF HOLDINGS, INC & SUBSIDMOBILE    | DEVICE MGMT RNWL        | 5/2025 | 90216741 03-26    | 607.20 |
| DEPARTMENT TOTAL: |          |                                                            |                         |        |                   | 607.20 |

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| P.O.#             | VENDOR # | NAME                        | SUMMARY DESCRIPTION     | DATE   | INVOICE         | AMOUNT   |
|-------------------|----------|-----------------------------|-------------------------|--------|-----------------|----------|
| DEPARTMENT: 242   |          |                             |                         |        |                 |          |
| 244429            | 1 -4198  | JAMF HOLDINGS, INC & SUBSID | MOBILE DEVICE MGMT RNWL | 5/2025 | 90216741 03-26  | 549.68   |
| DEPARTMENT TOTAL: |          |                             |                         |        |                 | 549.68   |
| DEPARTMENT: 245   |          |                             |                         |        |                 |          |
| 243624            | 1 -2832  | ROGER SCOTT                 | PEST CONTROL            | 5/2025 | 05-20-25 HIVE   | 200.00   |
| DEPARTMENT TOTAL: |          |                             |                         |        |                 | 200.00   |
| DEPARTMENT: 311   |          |                             |                         |        |                 |          |
| 244743            | 1 -3312  | WEX BANK-QUIKTRIP           | FUEL                    | 5/2025 | 104876785 05-23 | 5,523.81 |
| 244429            | 1 -4198  | JAMF HOLDINGS, INC & SUBSID | MOBILE DEVICE MGMT RNWL | 5/2025 | 90216741 03-26  | 569.64   |
| DEPARTMENT TOTAL: |          |                             |                         |        |                 | 6,093.45 |
| DEPARTMENT: 315   |          |                             |                         |        |                 |          |
| 244743            | 1 -3312  | WEX BANK-QUIKTRIP           | FUEL                    | 5/2025 | 104876785 05-23 | 328.64   |
| DEPARTMENT TOTAL: |          |                             |                         |        |                 | 328.64   |
| DEPARTMENT: 321   |          |                             |                         |        |                 |          |
| 244429            | 1 -4198  | JAMF HOLDINGS, INC & SUBSID | MOBILE DEVICE MGMT RNWL | 5/2025 | 90216741 03-26  | 329.68   |
| DEPARTMENT TOTAL: |          |                             |                         |        |                 | 329.68   |
| DEPARTMENT: 411   |          |                             |                         |        |                 |          |
| 240046            | 1 -2832  | ROGER SCOTT                 | PEST CONTROL FS         | 5/2025 | 05-27-25 FS#1   | 150.00   |
| 244743            | 1 -3312  | WEX BANK-QUIKTRIP           | FUEL                    | 5/2025 | 104876785 05-23 | 2,669.62 |
| 244429            | 1 -4198  | JAMF HOLDINGS, INC & SUBSID | MOBILE DEVICE MGMT RNWL | 5/2025 | 90216741 03-26  | 1,947.54 |
| DEPARTMENT TOTAL: |          |                             |                         |        |                 | 4,767.16 |
| DEPARTMENT: 512   |          |                             |                         |        |                 |          |
| 244743            | 1 -3312  | WEX BANK-QUIKTRIP           | FUEL                    | 5/2025 | 104876785 05-23 | 115.11   |
| 244429            | 1 -4198  | JAMF HOLDINGS, INC & SUBSID | MOBILE DEVICE MGMT RNWL | 5/2025 | 90216741 03-26  | 183.62   |
| DEPARTMENT TOTAL: |          |                             |                         |        |                 | 298.73   |

PAID UNAPPROVED

| P.O.#                               | VENDOR # | NAME                                               | SUMMARY DESCRIPTION | DATE   | INVOICE         | AMOUNT    |
|-------------------------------------|----------|----------------------------------------------------|---------------------|--------|-----------------|-----------|
| DEPARTMENT: 521 STREET MAINTENANCE  |          |                                                    |                     |        |                 |           |
| 243406                              | 1 -1025  | EAST CENTRAL ELECTRIC                              | ELECTRIC SERVICE    | 5/2025 | 3993001 JUN 25  | 2,761.41  |
| 244743                              | 1 -3312  | WEX BANK-QUIKTRIP                                  | FUEL                | 5/2025 | 104876785 05-23 | 650.34    |
| 244429                              | 1 -4198  | JAMF HOLDINGS, INC & SUBSIDMOBILE DEVICE MGMT RNWL |                     | 5/2025 | 90216741 03-26  | 82.42     |
| DEPARTMENT TOTAL:                   |          |                                                    |                     |        |                 | 3,494.17  |
| DEPARTMENT: 522 GENERAL MAINTENANCE |          |                                                    |                     |        |                 |           |
| 244743                              | 1 -3312  | WEX BANK-QUIKTRIP                                  | FUEL                | 5/2025 | 104876785 05-23 | 625.24    |
| DEPARTMENT TOTAL:                   |          |                                                    |                     |        |                 | 625.24    |
| DEPARTMENT: 561 PARKS & GROUNDS     |          |                                                    |                     |        |                 |           |
| 244743                              | 1 -3312  | WEX BANK-QUIKTRIP                                  | FUEL                | 5/2025 | 104876785 05-23 | 269.48    |
| 244429                              | 1 -4198  | JAMF HOLDINGS, INC & SUBSIDMOBILE DEVICE MGMT RNWL |                     | 5/2025 | 90216741 03-26  | 329.68    |
| DEPARTMENT TOTAL:                   |          |                                                    |                     |        |                 | 599.16    |
| DEPARTMENT: 562 ANIMAL CONTROL      |          |                                                    |                     |        |                 |           |
| 244743                              | 1 -3312  | WEX BANK-QUIKTRIP                                  | FUEL                | 5/2025 | 104876785 05-23 | 240.82    |
| 244429                              | 1 -4198  | JAMF HOLDINGS, INC & SUBSIDMOBILE DEVICE MGMT RNWL |                     | 5/2025 | 90216741 03-26  | 247.26    |
| DEPARTMENT TOTAL:                   |          |                                                    |                     |        |                 | 488.08    |
| FUND TOTAL:                         |          |                                                    |                     |        |                 | 19,792.09 |

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| P.O.#             | VENDOR # | NAME                      | SUMMARY DESCRIPTION      | DATE   | INVOICE          | AMOUNT     |
|-------------------|----------|---------------------------|--------------------------|--------|------------------|------------|
| <hr/>             |          |                           |                          |        |                  |            |
| DEPARTMENT: 611   |          | DEBT SERVICE              |                          |        |                  |            |
| 244738            | 1 -2661  | BANCFIRST CORPORATE TRUST | CITY JENKS 2010 GO BONDS | 5/2025 | G6000 2010 06-25 | 309,118.75 |
| DEPARTMENT TOTAL: |          |                           |                          |        |                  | 309,118.75 |
| FUND TOTAL:       |          |                           |                          |        |                  | 309,118.75 |

| P.O.#             | VENDOR # | NAME             | SUMMARY DESCRIPTION   | DATE   | INVOICE            | AMOUNT   |
|-------------------|----------|------------------|-----------------------|--------|--------------------|----------|
| <hr/>             |          |                  |                       |        |                    |          |
| DEPARTMENT: 311   |          | UNIFORMED PATROL |                       |        |                    |          |
| 240001            | 1 -1112  | BANCFIRST        | 0490091391 07-24 PR   | 5/2025 | 0490091391 06-25 P | 4,194.22 |
| 242333            | 1 -1112  | BANCFIRST        | 5 2024 FORD EXPLORERS | 5/2025 | 0490091730 06-25   | 4,368.23 |
| DEPARTMENT TOTAL: |          |                  |                       |        |                    | 8,562.45 |
| FUND TOTAL:       |          |                  |                       |        |                    | 8,562.45 |

| P.O.#                            | VENDOR # | NAME             | SUMMARY DESCRIPTION   | DATE   | INVOICE            | AMOUNT    |
|----------------------------------|----------|------------------|-----------------------|--------|--------------------|-----------|
| DEPARTMENT: 411 FIRE SUPPRESSION |          |                  |                       |        |                    |           |
| 240000                           | 1 -1112  | BANCFIRST        | 0490091402 07-24 PR   | 5/2025 | 0490091402 06-25 P | 2,175.36  |
| 244740                           | 1 -1685  | BANK OF OKLAHOMA | 0625 JENKSPWAPROMNT24 | 5/2025 | 0625 JENKSPWAPROMN | 22,916.67 |
| DEPARTMENT TOTAL:                |          |                  |                       |        |                    | 25,092.03 |
| FUND TOTAL:                      |          |                  |                       |        |                    | 25,092.03 |

| P.O.#             | VENDOR # | NAME                                                 | SUMMARY DESCRIPTION | DATE   | INVOICE           | AMOUNT     |
|-------------------|----------|------------------------------------------------------|---------------------|--------|-------------------|------------|
| DEPARTMENT: 321   |          | CENTRAL DISPATCH                                     |                     |        |                   |            |
| 240143            | 1 -1022  | OKLAHOMA DEPT OF PUBLIC SAFMNTHLY OLET JAN-JUN 2025  |                     | 5/2025 | LET-018183 03-17  | 750.00     |
| 240145            | 1 -1022  | OKLAHOMA DEPT OF PUBLIC SAFMNTHLY OLETS MOBIL/COMPUT |                     | 5/2025 | LET-018183A 03-17 | 222.00     |
| DEPARTMENT TOTAL: |          |                                                      |                     |        |                   | 972.00     |
| FUND TOTAL:       |          |                                                      |                     |        |                   | 972.00     |
| GRAND TOTAL:      |          |                                                      |                     |        |                   | 363,537.32 |

PAID UNAPPROVED

## G / L   R E C A P

| PERIOD | G/L | ACCOUNT    | NAME                      | AMOUNT     | TOTAL      |
|--------|-----|------------|---------------------------|------------|------------|
| 5/2025 | 10  | 2100-024   | DUE TO STATE OF OKLAHOMA  | 484.00     |            |
| 5/2025 | 10  | 5-211-5254 | SUBSCRIPTIONS             | 357.26     |            |
| 5/2025 | 10  | 5-214-5254 | SUBSCRIPTIONS             | 101.20     |            |
| 5/2025 | 10  | 5-216-5254 | SUBSCRIPTIONS             | 101.20     |            |
| 5/2025 | 10  | 5-218-5254 | SUBSCRIPTIONS             | 101.20     |            |
| 5/2025 | 10  | 5-221-5254 | SUBSCRIPTIONS             | 266.04     |            |
| 5/2025 | 10  | 5-231-5254 | SUBSCRIPTIONS             | 607.20     |            |
| 5/2025 | 10  | 5-242-5254 | SUBSCRIPTIONS             | 549.68     |            |
| 5/2025 | 10  | 5-245-5250 | CONTRACTUAL SERVICES      | 200.00     |            |
| 5/2025 | 10  | 5-311-5238 | VEHICLE FUEL              | 5,523.81   |            |
| 5/2025 | 10  | 5-311-5254 | SUBSCRIPTIONS             | 569.64     |            |
| 5/2025 | 10  | 5-315-5238 | VEHICLE FUEL              | 328.64     |            |
| 5/2025 | 10  | 5-321-5254 | SUBSCRIPTIONS             | 329.68     |            |
| 5/2025 | 10  | 5-411-5238 | VEHICLE FUEL              | 2,669.62   |            |
| 5/2025 | 10  | 5-411-5250 | CONTRACTUAL SERVICES      | 150.00     |            |
| 5/2025 | 10  | 5-411-5254 | SUBSCRIPTIONS             | 1,947.54   |            |
| 5/2025 | 10  | 5-512-5238 | VEHICLE FUEL              | 115.11     |            |
| 5/2025 | 10  | 5-512-5254 | SUBSCRIPTIONS             | 183.62     |            |
| 5/2025 | 10  | 5-521-5238 | VEHICLE FUEL              | 650.34     |            |
| 5/2025 | 10  | 5-521-5254 | SUBSCRIPTIONS             | 82.42      |            |
| 5/2025 | 10  | 5-521-5260 | UTILITIES                 | 2,761.41   |            |
| 5/2025 | 10  | 5-522-5238 | VEHICLE FUEL              | 625.24     |            |
| 5/2025 | 10  | 5-561-5238 | VEHICLE FUEL              | 269.48     |            |
| 5/2025 | 10  | 5-561-5254 | SUBSCRIPTIONS             | 329.68     |            |
| 5/2025 | 10  | 5-562-5238 | VEHICLE FUEL              | 240.82     |            |
| 5/2025 | 10  | 5-562-5254 | SUBSCRIPTIONS             | 247.26     | 19,792.09  |
| 5/2025 | 11  | 5-611-5252 | PROFESSIONAL SERVICES     | 500.00     |            |
| 5/2025 | 11  | 5-611-5264 | INTEREST                  | 33,618.75  |            |
| 5/2025 | 11  | 5-611-5266 | MATURED BONDS             | 275,000.00 | 309,118.75 |
| 5/2025 | 12  | 5-311-5396 | MOTOR VEHICLES            | 8,562.45   | 8,562.45   |
| 5/2025 | 14  | 5-411-5392 | BUILDING AND IMPROVEMENTS | 22,916.67  |            |
| 5/2025 | 14  | 5-411-5396 | MOTOR VEHICLES            | 2,175.36   | 25,092.03  |
| 5/2025 | 16  | 5-321-5250 | CONTRACTUAL SERVICES      | 972.00     | 972.00     |
|        |     |            | GRAND TOTAL ESTIMATE:     | 0.00       |            |
|        |     |            | GRAND TOTAL ACTUAL:       | 363,537.32 |            |
|        |     |            | REPORT TOTAL:             | 363,537.32 |            |

**PAID UNAPPROVED**

FUND: 10 - GENERAL FUND

SUMMARY REPORT

| P.O.#             | VENDOR # | NAME                                             | SUMMARY DESCRIPTION        | DATE   | INVOICE           | AMOUNT    |
|-------------------|----------|--------------------------------------------------|----------------------------|--------|-------------------|-----------|
| DEPARTMENT: 231   |          |                                                  |                            |        |                   |           |
| 244432            | 1 -3912  | GENERAL GOVERNMENT<br>SOFTCHOICE CORPORATION     | SQL SERVER LICENSE         | 5/2025 | 91616858 05-21    | 3,456.00  |
| DEPARTMENT TOTAL: |          |                                                  |                            |        |                   | 3,456.00  |
| DEPARTMENT: 315   |          |                                                  |                            |        |                   |           |
| 243752            | 1 -1183  | POLICE RESERVE<br>GT DISTRIBUTORS INC            | Q 2 RIFLES PATROL OFFICER  | 5/2025 | INV1045504 05-16  | 1,637.96  |
| DEPARTMENT TOTAL: |          |                                                  |                            |        |                   | 1,637.96  |
| DEPARTMENT: 411   |          |                                                  |                            |        |                   |           |
| 244626            | 1 -1101  | FIRE SUPPRESSION<br>BROOKSHIRE GROCERY COMPANY   | HYDRATION DRINKS           | 5/2025 | 6106 05-20        | 91.61     |
| 244631            | 1 -2025  | FLEET FUELS                                      | FUEL FOR FLEET             | 5/2025 | 160937 04-21      | 674.35    |
| 243770            | 1 -2286  | CONRAD FIRE EQUIPMENT INC                        | Q:EQUIP FOR RESCUE 2       | 5/2025 | 583914 05-15      | 398.87    |
| 244630            | 1 -2286  | CONRAD FIRE EQUIPMENT INC                        | AERIAL LADDER/E1&E2 RPRS   | 5/2025 | 583999 05-16      | 7,273.48  |
| 244624            | 1 -2503  | ALL MAINTENANCE SUPPLY INC                       | STATION 2 CLEANING SUPPLI  | 5/2025 | 00145625-01 05-16 | 233.89    |
| 244625            | 1 -2503  | ALL MAINTENANCE SUPPLY INC                       | STATION SUPPLIES           | 5/2025 | 00144442-02 04-03 | 238.04    |
| 244629            | 1 -3430  | COMMERCIAL POWER, LLC                            | COOLANT/BYPASS CAP         | 5/2025 | 18222 05-02       | 245.23    |
| 244627            | 1 -4119  | WESTLAKE HARDWARE, INC                           | ELEC TAPE/CHROME TOGGLE    | 5/2025 | 18100651 03-27    | 89.62     |
| 244628            | 1 -4119  | WESTLAKE HARDWARE, INC                           | SPRAY PAINT                | 5/2025 | 18100731 05-19    | 95.90     |
| DEPARTMENT TOTAL: |          |                                                  |                            |        |                   | 9,340.99  |
| DEPARTMENT: 521   |          |                                                  |                            |        |                   |           |
| 244631            | 1 -2025  | STREET MAINTENANCE<br>FLEET FUELS                | FUEL FOR FLEET             | 5/2025 | 160937 04-21      | 202.31    |
| 244474            | 1 -3927  | J & A TRAFFIC PRODUCTS                           | STREET MAINT SUPPLIES      | 5/2025 | 244474 05-23      | 412.80    |
| DEPARTMENT TOTAL: |          |                                                  |                            |        |                   | 615.11    |
| DEPARTMENT: 522   |          |                                                  |                            |        |                   |           |
| 241685            | 1 -3302  | GENERAL MAINTENANCE<br>LAMPTON WELDING SUPPLY CO | IFY24-25 WLDNG CYLIND RENT | 5/2025 | 0020218148 05-27  | 74.25     |
| DEPARTMENT TOTAL: |          |                                                  |                            |        |                   | 74.25     |
| DEPARTMENT: 561   |          |                                                  |                            |        |                   |           |
| 244631            | 1 -2025  | PARKS & GROUNDS<br>FLEET FUELS                   | FUEL FOR FLEET             | 5/2025 | 160937 04-21      | 202.31    |
| 243891            | 1 -3346  | RANDY HAZELWOOD                                  | MOWING / WEEDEATING SRVC   | 5/2025 | 207 04-30         | 1,860.00  |
| 240481            | 1 -3751  | GREENPRO LLC                                     | FERTZER&SPT TMNT@CITY HAL  | 5/2025 | 36817 04-24       | 370.00    |
| 240232            | 1 -3924  | MOWTOWN OUTDOORS LLC                             | FLWR BEDS&LNDSCPNG SVS     | 5/2025 | 25023 05-02       | 36,500.00 |
| DEPARTMENT TOTAL: |          |                                                  |                            |        |                   | 38,932.31 |
| FUND TOTAL:       |          |                                                  |                            |        |                   | 54,056.62 |



FUND: 14 - FIRE SUPPRESSION CAPITAL

SUMMARY REPORT

| P.O.#           | VENDOR # | NAME                                              | SUMMARY DESCRIPTION | DATE   | INVOICE           | AMOUNT |
|-----------------|----------|---------------------------------------------------|---------------------|--------|-------------------|--------|
| <hr/>           |          |                                                   |                     |        |                   |        |
| DEPARTMENT: 411 |          | FIRE SUPPRESSION                                  |                     |        |                   |        |
| 243618          | 1 -2747  | WITMER PUBLIC SAFETY GROUP PULL ON FIRE BOOTS (2) |                     | 5/2025 | INV6777797 05-06  | 661.20 |
|                 |          |                                                   |                     |        | DEPARTMENT TOTAL: | 661.20 |
|                 |          |                                                   |                     |        | FUND TOTAL:       | 661.20 |

| P.O.#             | VENDOR # | NAME                | SUMMARY DESCRIPTION       | DATE   | INVOICE    | AMOUNT     |
|-------------------|----------|---------------------|---------------------------|--------|------------|------------|
| <hr/>             |          |                     |                           |        |            |            |
| DEPARTMENT: 840   |          | ELM STREET WIDENING |                           |        |            |            |
| 242177            | 1 -2963  | PARAGON CONTRACTORS | S ELM ST WIDENING PHASE 1 | 5/2025 | 3 03-31-25 | 499,740.01 |
| DEPARTMENT TOTAL: |          |                     |                           |        |            | 499,740.01 |
| FUND TOTAL:       |          |                     |                           |        |            | 499,740.01 |
| GRAND TOTAL:      |          |                     |                           |        |            | 554,457.83 |

## G / L   R E C A P

| PERIOD | G/L | ACCOUNT    | NAME                   | AMOUNT     | TOTAL      |
|--------|-----|------------|------------------------|------------|------------|
| 5/2025 | 10  | 5-231-5254 | SUBSCRIPTIONS          | 3,456.00   |            |
| 5/2025 | 10  | 5-315-5242 | MATERIALS AND SUPPLIES | 1,637.96   |            |
| 5/2025 | 10  | 5-411-5238 | VEHICLE FUEL           | 674.35     |            |
| 5/2025 | 10  | 5-411-5240 | VEHICLE PARTS/REPAIRS  | 7,917.58   |            |
| 5/2025 | 10  | 5-411-5242 | MATERIALS AND SUPPLIES | 749.06     |            |
| 5/2025 | 10  | 5-521-5238 | VEHICLE FUEL           | 202.31     |            |
| 5/2025 | 10  | 5-521-5242 | MATERIALS AND SUPPLIES | 412.80     |            |
| 5/2025 | 10  | 5-522-5250 | CONTRACTUAL SERVICES   | 74.25      |            |
| 5/2025 | 10  | 5-561-5238 | VEHICLE FUEL           | 202.31     |            |
| 5/2025 | 10  | 5-561-5250 | CONTRACTUAL SERVICES   | 38,730.00  | 54,056.62  |
| 5/2025 | 14  | 5-411-5399 | OTHER EQUIPMENT        | 661.20     | 661.20     |
| 5/2025 | 27  | 5-840-5393 | ROADS AND BRIDGES      | 499,740.01 | 499,740.01 |
|        |     |            | GRAND TOTAL ESTIMATE:  |            | 0.00       |
|        |     |            | GRAND TOTAL ACTUAL:    |            | 554,457.83 |
|        |     |            | REPORT TOTAL:          |            | 554,457.83 |

FUND: 10 - GENERAL FUND

SUMMARY REPORT

| P.O.#                              | VENDOR # | NAME                     | SUMMARY DESCRIPTION       | DATE   | INVOICE           | AMOUNT   |
|------------------------------------|----------|--------------------------|---------------------------|--------|-------------------|----------|
| DEPARTMENT: 521 STREET MAINTENANCE |          |                          |                           |        |                   |          |
| 230912                             | 1 -4067  | INSIGHT MOBILE DATA INC. | GPS UNT CITY VEHIC & EQUI | 5/2025 | INV1670762A 03-01 | 95.70    |
| 231789                             | 1 -4067  | INSIGHT MOBILE DATA INC. | GPS FOR CITY VEHIC& EQUIP | 5/2025 | INV1670762B 03-01 | 15.95    |
| DEPARTMENT TOTAL:                  |          |                          |                           |        |                   | 111.65   |
| DEPARTMENT: 561 PARKS & GROUNDS    |          |                          |                           |        |                   |          |
| 230129                             | 1 -3924  | MOWTOWN OUTDOORS LLC     | MOW/WEED SVCS 7/1-10-31   | 5/2025 | 25015 04-24       | 2,459.45 |
| 233806                             | 1 -3924  | MOWTOWN OUTDOORS LLC     | FLWR BEDS &LNDSCPNG SVS   | 5/2025 | 26002 05-08       | 2,314.00 |
| 230911                             | 1 -4067  | INSIGHT MOBILE DATA INC. | GPS UNT CITY VEHIC & EQUI | 5/2025 | INV1670762 03-01  | 32.93    |
| DEPARTMENT TOTAL:                  |          |                          |                           |        |                   | 4,806.38 |
| FUND TOTAL:                        |          |                          |                           |        |                   | 4,918.03 |

| P.O.#             | VENDOR # | NAME                        | SUMMARY DESCRIPTION       | DATE   | INVOICE        | AMOUNT    |
|-------------------|----------|-----------------------------|---------------------------|--------|----------------|-----------|
| <hr/>             |          |                             |                           |        |                |           |
| DEPARTMENT: 840   |          | ELM STREET WIDENING         |                           |        |                |           |
| 234839            | 1 -4156  | PINNACLE CONSULTING MANAGEM | ROW-ELM ST WIDENING PROJE | 5/2025 | 1-82-2-3 02-20 | 6,650.00  |
| DEPARTMENT TOTAL: |          |                             |                           |        |                | 6,650.00  |
| FUND TOTAL:       |          |                             |                           |        |                | 6,650.00  |
| GRAND TOTAL:      |          |                             |                           |        |                | 11,568.03 |

## G / L   R E C A P

| PERIOD | G/L | ACCOUNT    | NAME                  | AMOUNT   | TOTAL     |
|--------|-----|------------|-----------------------|----------|-----------|
| 5/2025 | 10  | 5-521-5258 | COMMUNICATIONS        | 111.65   |           |
| 5/2025 | 10  | 5-561-5250 | CONTRACTUAL SERVICES  | 4,773.45 |           |
| 5/2025 | 10  | 5-561-5258 | COMMUNICATIONS        | 32.93    | 4,918.03  |
| 5/2025 | 27  | 5-840-5393 | ROADS AND BRIDGES     | 6,650.00 | 6,650.00  |
|        |     |            | GRAND TOTAL ESTIMATE: |          | 0.00      |
|        |     |            | GRAND TOTAL ACTUAL:   |          | 11,568.03 |
|        |     |            | REPORT TOTAL:         |          | 11,568.03 |

| P.O.#             | VENDOR # | NAME                 | SUMMARY DESCRIPTION | DATE   | INVOICE            | AMOUNT   |
|-------------------|----------|----------------------|---------------------|--------|--------------------|----------|
| <hr/>             |          |                      |                     |        |                    |          |
| DEPARTMENT: 775   |          | OTA/TURNPIKE         |                     |        |                    |          |
| 204862            | 1 -2540  | WARRICK LAW GROUP PC | SPARKMAN LEGAL FEES | 5/2025 | 5867-005- 04-30-25 | 5,689.57 |
| DEPARTMENT TOTAL: |          |                      |                     |        |                    | 5,689.57 |
| FUND TOTAL:       |          |                      |                     |        |                    | 5,689.57 |
| GRAND TOTAL:      |          |                      |                     |        |                    | 5,689.57 |

G / L   R E C A P

| PERIOD                | G/L ACCOUNT     | NAME                 | AMOUNT   | TOTAL    |
|-----------------------|-----------------|----------------------|----------|----------|
| 5/2025                | 32   5-775-5250 | CONTRACTUAL SERVICES | 5,689.57 | 5,689.57 |
| GRAND TOTAL ESTIMATE: |                 |                      |          | 0.00     |
| GRAND TOTAL ACTUAL:   |                 |                      |          | 5,689.57 |
| REPORT TOTAL:         |                 |                      |          | 5,689.57 |



| P.O.#           | VENDOR # | NAME         | SUMMARY DESCRIPTION | DATE   | INVOICE           | AMOUNT    |
|-----------------|----------|--------------|---------------------|--------|-------------------|-----------|
| <hr/>           |          |              |                     |        |                   |           |
| DEPARTMENT: 867 |          | 106TH STREET |                     |        |                   |           |
| 210432          | 1 -3378  | CP&Y INC     | PROFESSIONAL DESIGN | 5/2025 | COJE2100711.00-30 | 25,856.85 |
|                 |          |              |                     |        | DEPARTMENT TOTAL: | 25,856.85 |
|                 |          |              |                     |        | FUND TOTAL:       | 25,856.85 |
|                 |          |              |                     |        | GRAND TOTAL:      | 25,856.85 |

G / L   R E C A P

| PERIOD                | G/L ACCOUNT     | NAME              | AMOUNT    | TOTAL     |
|-----------------------|-----------------|-------------------|-----------|-----------|
| 5/2025                | 27   5-867-5393 | ROADS AND BRIDGES | 25,856.85 | 25,856.85 |
| GRAND TOTAL ESTIMATE: |                 |                   |           | 0.00      |
| GRAND TOTAL ACTUAL:   |                 |                   |           | 25,856.85 |
| REPORT TOTAL:         |                 |                   |           | 25,856.85 |

## GENERAL FUND ENCUMBRANCES AND EXPENDITURES

Payroll and Benefits for approval June 1, 2025 through June 15, 2025

|                       | BIWEEKLY     | SEMI-MONTHLY |
|-----------------------|--------------|--------------|
| PAYROLL FOR EMPLOYEES | \$130,000.00 | \$45,000.00  |

### EMPLOYEE PAID PAYROLL BENEFITS INCLUDED IN PAYROLL

|                       |                                 |                    |                    |
|-----------------------|---------------------------------|--------------------|--------------------|
| Bank of Oklahoma      | Federal Tax Deposit             | \$11,500.00        | \$3,500.00         |
| Bank of Oklahoma      | State Tax Deposit               | \$4,500.00         | \$1,500.00         |
| Bank of Oklahoma      | FICA/Medicare Taxes             | \$5,900.00         | \$600.00           |
| AFLAC                 | Accident Insurance              | \$500.00           | \$0.00             |
| Benefits Resource Inc | Flex Plan                       | \$1,550.00         | \$150.00           |
| Community Care        | Medical Insurance               | \$500.00           | \$1,000.00         |
| Dearborn Life         | Previous Life Insurance         | \$150.00           | \$0.00             |
| Delta Dental          | Dental Insurance                | \$800.00           | \$400.00           |
| FF Dues               | Firefighters Union/Station Dues | \$0.00             | \$600.00           |
| FOP DUES              | Police Union Dues               | \$600.00           | \$0.00             |
| Garnishments          | Various CS, EDUC, GARNISH       | \$300.00           | \$450.00           |
| OK Fire Pension       | 9% Fire Retirement              | \$800.00           | \$3,700.00         |
| Mutual of Omaha       | Life Insurance                  | \$375.00           | \$75.00            |
| OK Police Pension     | 8% Police Retirement            | \$5,000.00         | \$0.00             |
| Vision Services Plan  | Vision Insurance                | \$150.00           | \$50.00            |
| VOYA                  | 457 Retirement                  | \$1,800.00         | \$0.00             |
|                       | <b>TOTAL</b>                    | <b>\$34,425.00</b> | <b>\$12,025.00</b> |

### ADDITIONAL EMPLOYER PAID PAYROLL BENEFITS

|                  |                          |                    |                    |
|------------------|--------------------------|--------------------|--------------------|
| Bank of Oklahoma | FICA/Medicare            | \$5,000.00         | \$600.00           |
| Community Care   | Medical Insurance        | \$18,000.00        | \$5,750.00         |
| Fire Pension     | 14% Fire Retirement      | \$0.00             | \$7,000.00         |
| Mutual of Omaha  | Life Insurance           | \$300.00           | \$90.00            |
| OKMRF            | 6.8% Employee Retirement | \$4,000.00         | \$0.00             |
| Police Pension   | 13% Police Retirement    | \$8,000.00         | \$0.00             |
|                  | <b>TOTAL</b>             | <b>\$35,300.00</b> | <b>\$13,440.00</b> |

\*Please note that expenditures and encumbrances are shown based on 26 pay periods unless noted as semimonthly.

## GENERAL FUND ENCUMBRANCES AND EXPENDITURES

Payroll and Benefits for approval June 16, 2025 through June 30, 2025

|                       | BIWEEKLY     | SEMI-MONTHLY |
|-----------------------|--------------|--------------|
| PAYROLL FOR EMPLOYEES | \$134,000.00 | \$45,000.00  |

### EMPLOYEE PAID PAYROLL BENEFITS INCLUDED IN PAYROLL

|                       |                                 |                    |                    |
|-----------------------|---------------------------------|--------------------|--------------------|
| Bank of Oklahoma      | Federal Tax Deposit             | \$11,750.00        | \$3,500.00         |
| Bank of Oklahoma      | State Tax Deposit               | \$4,750.00         | \$1,500.00         |
| Bank of Oklahoma      | FICA/Medicare Taxes             | \$6,000.00         | \$600.00           |
| AFLAC                 | Accident Insurance              | \$500.00           | \$0.00             |
| Benefits Resource Inc | Flex Plan                       | \$1,550.00         | \$150.00           |
| Community Care        | Medical Insurance               | \$500.00           | \$1,000.00         |
| Dearborn Life         | Previous Life Insurance         | \$150.00           | \$0.00             |
| Delta Dental          | Dental Insurance                | \$800.00           | \$400.00           |
| FF Dues               | Firefighters Union/Station Dues | \$0.00             | \$600.00           |
| FOP DUES              | Police Union Dues               | \$600.00           | \$0.00             |
| Garnishments          | Various CS, EDUC, GARNISH       | \$300.00           | \$450.00           |
| OK Fire Pension       | 9% Fire Retirement              | \$800.00           | \$3,700.00         |
| Mutual of Omaha       | Life Insurance                  | \$375.00           | \$75.00            |
| OK Police Pension     | 8% Police Retirement            | \$5,000.00         | \$0.00             |
| Vision Services Plan  | Vision Insurance                | \$150.00           | \$50.00            |
| VOYA                  | 457 Retirement                  | \$1,800.00         | \$0.00             |
|                       | <b>TOTAL</b>                    | <b>\$35,025.00</b> | <b>\$12,025.00</b> |

### ADDITIONAL EMPLOYER PAID PAYROLL BENEFITS

|                  |                          |                    |                    |
|------------------|--------------------------|--------------------|--------------------|
| Bank of Oklahoma | FICA/Medicare            | \$5,500.00         | \$600.00           |
| Community Care   | Medical Insurance        | \$20,000.00        | \$5,750.00         |
| Fire Pension     | 14% Fire Retirement      | \$0.00             | \$7,000.00         |
| Mutual of Omaha  | Life Insurance           | \$500.00           | \$90.00            |
| OKMRF            | 6.8% Employee Retirement | \$4,500.00         | \$0.00             |
| Police Pension   | 13% Police Retirement    | \$8,500.00         | \$0.00             |
|                  | <b>TOTAL</b>             | <b>\$39,000.00</b> | <b>\$13,440.00</b> |

\*Please note that expenditures and encumbrances are shown based on 26 pay periods unless noted as semimonthly.





PARENT ACCOUNT:  
CITY OF JENKS 29

REPORT FOR:  
CITY OF JENKS 29  
2960-00-656689-7  
APR-24-2025 TO MAY-23-2025

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# Financial Summary

| ACCOUNT NUMBER   | FLEET NAME       |
|------------------|------------------|
| 2960-00-656689-7 | CITY OF JENKS 29 |

| DEPARTMENT | DESCRIPTION       | UNITS   | COST<br>OR FEE | TOTAL FEES | FUEL \$  | OTHER \$ | EXEMPTED<br>TAX | NET \$   | TOTAL FEES &<br>PURCHASES |
|------------|-------------------|---------|----------------|------------|----------|----------|-----------------|----------|---------------------------|
| 215        | Unleaded Plus     | 33.55   | 3.069          | 0.00       | 102.78   | 0.00     | -12.51          | 90.27    |                           |
|            | Unleaded Regular  | 45.94   | 2.952          | 0.00       | 135.12   | 0.00     | -17.14          | 117.98   |                           |
|            | PERIOD            |         |                | 0.00       | 237.90   | 0.00     | -29.65          | 208.25   | 208.25                    |
|            | YTD               |         |                | 0.00       | 867.79   | 0.00     | -114.79         | 753.00   | 753.00                    |
| 252        | Unleaded Regular  | 30.37   | 2.899          | 0.00       | 88.05    | 0.00     | -11.33          | 76.72    |                           |
|            | PERIOD            |         |                | 0.00       | 88.05    | 0.00     | -11.33          | 76.72    | 76.72                     |
|            | YTD               |         |                | 0.00       | 279.06   | 0.00     | -37.59          | 241.47   | 241.47                    |
| 311        | Unleaded Regular  | 2423.91 | 2.849          | 0.00       | 6910.40  | 0.00     | -904.10         | 6006.30  |                           |
|            | PERIOD            |         |                | 0.00       | 6910.40  | 0.00     | -904.10         | 6006.30  | 6006.30                   |
|            | YTD               |         |                | 0.00       | 35713.10 | 0.00     | -4828.38        | 30884.72 | 30884.72                  |
| 411        | Regular Diesel #2 | 593.15  | 3.337          | 0.00       | 1980.36  | 0.00     | -256.83         | 1723.53  |                           |
|            | Unleaded Regular  | 386.56  | 2.829          | 0.00       | 1090.28  | 0.00     | -144.19         | 946.09   |                           |
|            | PERIOD            |         |                | 0.00       | 3070.64  | 0.00     | -401.02         | 2669.62  | 2669.62                   |
|            | YTD               |         |                | 0.00       | 13463.29 | 0.00     | -1770.19        | 11693.10 | 11693.10                  |
| 511        | Unleaded Regular  | 153.15  | 2.840          | 0.00       | 432.67   | 0.00     | -57.11          | 375.56   |                           |
|            | PERIOD            |         |                | 0.00       | 432.67   | 0.00     | -57.11          | 375.56   | 375.56                    |
|            | YTD               |         |                | 0.00       | 2303.21  | 0.00     | -309.49         | 1993.72  | 1993.72                   |
| 512        | Unleaded Regular  | 45.94   | 2.879          | 0.00       | 132.25   | 0.00     | -17.14          | 115.11   |                           |
|            | PERIOD            |         |                | 0.00       | 132.25   | 0.00     | -17.14          | 115.11   | 115.11                    |
|            | YTD               |         |                | 0.00       | 350.61   | 0.00     | -47.16          | 303.45   | 303.45                    |
| 521        | Unleaded Plus     | 146.16  | 3.170          | 0.00       | 462.41   | 0.00     | -54.52          | 407.89   |                           |
|            | Unleaded Regular  | 22.94   | 3.089          | 0.00       | 70.86    | 0.00     | -8.56           | 62.30    |                           |
|            | Unleaded Super    | 20.03   | 3.484          | 0.00       | 69.65    | 0.00     | -7.48           | 62.17    |                           |
|            | PERIOD            |         |                | 0.00       | 602.92   | 0.00     | -70.56          | 532.36   | 532.36                    |
|            | YTD               |         |                | 0.00       | 3542.81  | 0.00     | -436.11         | 3106.70  | 3106.70                   |
| 522        | Unleaded Plus     | 96.97   | 3.179          | 0.00       | 307.74   | 0.00     | -36.18          | 271.56   |                           |
|            | Unleaded Regular  | 124.25  | 2.844          | 0.00       | 351.59   | 0.00     | -46.32          | 305.27   |                           |
|            | Unleaded Super    | 16.60   | 3.289          | 0.00       | 54.60    | 0.00     | -6.19           | 48.41    |                           |
|            | PERIOD            |         |                | 0.00       | 713.93   | 0.00     | -88.69          | 625.24   | 625.24                    |
|            | YTD               |         |                | 0.00       | 3177.75  | 0.00     | -408.91         | 2768.84  | 2768.84                   |
| 531        | Unleaded Plus     | 289.51  | 3.139          | 0.00       | 901.96   | 0.00     | -107.97         | 793.99   |                           |
|            | Unleaded Regular  | 122.08  | 2.852          | 0.00       | 349.17   | 0.00     | -45.53          | 303.64   |                           |
|            | PERIOD            |         |                | 0.00       | 1251.13  | 0.00     | -153.50         | 1097.63  | 1097.63                   |
|            | YTD               |         |                | 0.00       | 5835.35  | 0.00     | -724.91         | 5110.44  | 5110.44                   |
| 533        | Unleaded Regular  | 348.90  | 2.862          | 0.00       | 993.35   | 0.00     | -130.12         | 863.23   |                           |
|            | PERIOD            |         |                | 0.00       | 993.35   | 0.00     | -130.12         | 863.23   | 863.23                    |
|            | YTD               |         |                | 0.00       | 4273.91  | 0.00     | -575.18         | 3698.73  | 3698.73                   |



PARENT ACCOUNT:  
CITY OF JENKS 29

REPORT FOR:  
CITY OF JENKS 29  
2960-00-656689-7  
APR-24-2025 TO MAY-23-2025

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END OF REPORT

# Financial Summary

| ACCOUNT NUMBER   | FLEET NAME       |
|------------------|------------------|
| 2960-00-656689-7 | CITY OF JENKS 29 |

| DEPARTMENT                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | DESCRIPTION       | UNITS   | COST<br>OR FEE | TOTAL FEES | FUEL \$  | OTHER \$ | EXEMPTED<br>TAX | NET \$   | TOTAL FEES &<br>PURCHASES |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|---------|----------------|------------|----------|----------|-----------------|----------|---------------------------|
| 561                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Unleaded Regular  | 22.33   | 2.999          | 0.00       | 66.97    | 0.00     | -8.33           | 58.64    |                           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Unleaded Super    | 67.93   | 3.474          | 0.00       | 236.18   | 0.00     | -25.34          | 210.84   |                           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | PERIOD            |         |                | 0.00       | 303.15   | 0.00     | -33.67          | 269.48   | 269.48                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | YTD               |         |                | 0.00       | 1902.00  | 0.00     | -231.83         | 1670.17  | 1670.17                   |
| 562                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Unleaded Regular  | 97.65   | 2.855          | 0.00       | 277.24   | 0.00     | -36.42          | 240.82   |                           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | PERIOD            |         |                | 0.00       | 277.24   | 0.00     | -36.42          | 240.82   | 240.82                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | YTD               |         |                | 0.00       | 1412.94  | 0.00     | -189.19         | 1223.75  | 1223.75                   |
| 571                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                   |         |                | 0.00       | 0.00     | 0.00     | 0.00            | 0.00     | 0.00                      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | PERIOD            |         |                | 0.00       | 73.34    | 0.00     | -9.88           | 63.46    | 63.46                     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | YTD               |         |                |            |          |          |                 |          |                           |
| 911                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Regular Diesel #2 | 28.42   | 3.399          | 0.00       | 96.61    | 0.00     | -12.31          | 84.30    |                           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | PERIOD            |         |                | 0.00       | 96.61    | 0.00     | -12.31          | 84.30    | 84.30                     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | YTD               |         |                | 0.00       | 96.61    | 0.00     | -12.31          | 84.30    | 84.30                     |
| 919                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Unleaded Regular  | 12.27   | 2.899          | 0.00       | 35.56    | 0.00     | -4.57           | 30.99    |                           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | PERIOD            |         |                | 0.00       | 35.56    | 0.00     | -4.57           | 30.99    | 30.99                     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | YTD               |         |                | 0.00       | 413.37   | 0.00     | -55.08          | 358.29   | 358.29                    |
| Unassigned                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Rebate            | 5128.42 | 0.030          | -153.85    | 0.00     | 0.00     | 0.00            | 0.00     |                           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | PERIOD            |         |                | -153.85    | 0.00     | 0.00     | 0.00            | 0.00     | -153.85                   |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | YTD               |         |                | 0.00       | 0.00     | 0.00     | 0.00            | 0.00     | 0.00                      |
| ACCOUNT TOTALS                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Regular Diesel #2 | 621.57  | 6.736          | 0.00       | 2076.97  | 0.00     | -269.14         | 1807.83  |                           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Unleaded Plus     | 566.19  | 12.557         | 0.00       | 1774.89  | 0.00     | -211.18         | 1563.71  |                           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Unleaded Regular  | 3836.29 | 37.648         | 0.00       | 10933.51 | 0.00     | -1430.86        | 9502.65  |                           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Unleaded Super    | 104.56  | 10.247         | 0.00       | 360.43   | 0.00     | -39.01          | 321.42   |                           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Rebate            | 5128.42 | 0.030          | -153.85    | 0.00     | 0.00     | 0.00            | 0.00     |                           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | PERIOD            |         |                | -153.85    | 15145.80 | 0.00     | -1950.19        | 13195.61 | 13041.76                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | YTD               |         |                | 0.00       | 73705.14 | 0.00     | -9751.00        | 63954.14 | 63954.14                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |         |                |            |          |          |                 |          |                           |
| <div><div>ACCOUNTS RECEIVABLE SUMMARY - Invoice 104876785</div><div><div>PREVIOUS BALANCE</div><div>13931.66</div></div><div><div>PAYMENTS</div><div>-13931.66</div></div><div><div>PURCHASES</div><div>13195.61</div></div><div><div>DEBITS</div><div>0.00</div></div><div><div>CREDITS</div><div>0.00</div></div><div><div>QuikTrip Rebate</div><div>-153.85</div></div><div><div>ANCILLARIES</div><div>0.00</div></div><div><div>AMOUNT DUE</div><div>13041.76</div></div></div> |                   |         |                |            |          |          |                 |          |                           |

| Transaction Date | Transaction Time | Card Number | Custom Vehicle/Asset ID | Units | Product | Merchant Name | Merchant Address | Merchant City | Merchant State / Province | Merchant Postal Code | Current Odometer | Adjusted Odometer | Driver Last Name | Driver Department | Department |
|------------------|------------------|-------------|-------------------------|-------|---------|---------------|------------------|---------------|---------------------------|----------------------|------------------|-------------------|------------------|-------------------|------------|
| 04/22/2025       | 00:21:51         | ****01531   | 311 20 4197             | 5.815 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 48118            |                   | miller           | 311               | 311        |
| 04/22/2025       | 05:48:51         | ****01541   | 311 20 4199             | 6.321 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 87229            |                   | LUTTRELL         | 311               | 311        |
| 04/22/2025       | 08:35:31         | ****01771   | 411 601 COMMAND 1       | 22.31 | UNL     | Quiktrip 0121 | 12100 S Waco Ave | Sapulpa       | OK                        | 74066                | 37283            |                   | OSTRUM           | 411               | 411        |
| 04/22/2025       | 13:28:17         | ****00231   | 311 17 2922             | 13.23 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 125725           |                   | CHANDLEE         | 311               | 311        |
| 04/22/2025       | 13:51:37         | ****01821   | 311 25 0626             | 16.09 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 2958             | 2838              | SEMKE            | 311               | 311        |
| 04/22/2025       | 16:09:08         | ****01321   | 311 18 3660             | 8.572 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 106289           |                   | MARTIN           | 311               | 311        |
| 04/22/2025       | 17:06:53         | ****01761   | 311 23 7425             | 21.71 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 15555            |                   | Jackson          | 311               | 311        |
| 04/22/2025       | 17:25:29         | ****01471   | 411 603 COMMAND 3       | 12.88 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 45228            |                   | flora            | 411               | 411        |
| 04/22/2025       | 18:03:39         | ****01851   | 311 25 9080             | 10.92 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 3086             |                   | Solomon          | 311               | 311        |
| 04/22/2025       | 19:01:16         | ****00411   | 311 13 9181             | 7.651 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 78835            |                   | COMPTON          | 311               | 311        |
| 04/22/2025       | 21:35:35         | ****00801   | 311 15 3007             | 11.17 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 102592           |                   | golliday         | 311               | 311        |
| 04/22/2025       | 22:22:07         | ****01302   | 311 18 9938             | 10.04 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 113110           |                   | SANCHEZ          | 311               | 311        |
| 04/22/2025       | 23:09:04         | ****01341   | 311 18 9940             | 9.272 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 70451            |                   | Boileau          | 311               | 311        |
| 04/23/2025       | 05:33:10         | ****00281   | 311 14 0892             | 7.659 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 105690           |                   | zumwalt          | 315               | 311        |
| 04/23/2025       | 05:52:11         | ****01451   | 411 ENGINE 2            | 14.15 | DSL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 58872            |                   | OSGOOD           | 411               | 411        |
| 04/23/2025       | 08:37:33         | ****01291   | 311 18 3658             | 8.343 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 81277            |                   | Hash             | 311               | 311        |
| 04/23/2025       | 09:22:09         | ****01541   | 311 20 4199             | 6.509 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 87323            |                   | LUTTRELL         | 311               | 311        |
| 04/23/2025       | 09:31:30         | ****01362   | 411 604 FMARSHAL1       | 21.93 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 100175           |                   | o brien          | 411               | 411        |
| 04/23/2025       | 13:09:17         | ****01871   | 311 25 8786             | 12.9  | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 8029             |                   | simmons          | 311               | 311        |
| 04/23/2025       | 13:44:57         | ****01731   | 311 23 7435             | 20.67 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 28711            |                   | NUNNELEE         | 315               | 311        |
| 04/23/2025       | 14:00:40         | ****01463   | 411 ENGINE 1            | 18.06 | DSL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 58408            |                   | KRIMBILL         | 411               | 411        |
| 04/23/2025       | 14:26:49         | ****01831   | 311 25 8794             | 14.31 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 5568             | 5442              | COLE             | 311               | 311        |
| 04/23/2025       | 15:01:47         | ****01861   | 311 25 7838             | 15.59 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 2884             |                   | DAVIS            | 311               | 311        |
| 04/23/2025       | 16:30:32         | ****01271   | 311 18 4850             | 5.165 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 63114            |                   | ARNOLD           | 311               | 311        |
| 04/23/2025       | 21:02:08         | ****00151   | 311 MISC                | 11.58 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 136049           |                   | TURNER           | 315               | 311        |
| 04/24/2025       | 02:25:33         | ****01641   | 311 21 3180             | 14.36 | UNL     | Quiktrip 0121 | 12100 S Waco Ave | Sapulpa       | OK                        | 74066                | 29175            |                   | MARKHAM          | 311               | 311        |
| 04/24/2025       | 03:41:47         | ****00801   | 311 15 3007             | 13.31 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 102772           |                   | golliday         | 311               | 311        |
| 04/24/2025       | 05:55:40         | ****01631   | 311 21 3044             | 15.16 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 51400            |                   | Galloway         | 311               | 311        |
| 04/24/2025       | 09:19:29         | ****01451   | 411 ENGINE 2            | 9.586 | DSL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 58909            |                   | SCHULTZE         | 411               | 411        |
| 04/24/2025       | 13:26:45         | ****01321   | 311 18 3660             | 4.611 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 106362           |                   | MARTIN           | 311               | 311        |
| 04/25/2025       | 02:28:39         | ****01531   | 311 20 4197             | 6.882 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 48211            |                   | miller           | 311               | 311        |
| 04/25/2025       | 04:02:17         | ****00801   | 311 15 3007             | 10.52 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 102923           |                   | golliday         | 311               | 311        |
| 04/25/2025       | 06:04:58         | ****01291   | 311 18 3658             | 10.79 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 81361            |                   | Hash             | 311               | 311        |
| 04/25/2025       | 12:24:15         | ****00231   | 311 17 2922             | 12.59 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 125928           |                   | CHANDLEE         | 311               | 311        |
| 04/25/2025       | 13:35:57         | ****01321   | 311 18 3660             | 3.843 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 106400           |                   | MARTIN           | 311               | 311        |
| 04/25/2025       | 14:07:39         | ****01831   | 311 25 8794             | 10.44 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 5645             |                   | COLE             | 311               | 311        |
| 04/25/2025       | 14:17:29         | ****01781   | 411 602 COMMAND 2       | 21.37 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 15645            |                   | ZICKEFOOSE       | 411               | 411        |
| 04/25/2025       | 14:53:55         | ****01771   | 411 601 COMMAND 1       | 22.22 | UNL     | Quiktrip 0121 | 12100 S Waco Ave | Sapulpa       | OK                        | 74066                | 37631            |                   | OSTRUM           | 411               | 411        |
| 04/25/2025       | 15:50:22         | ****01881   | 562 25 7873             | 15.31 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 714              |                   | MCDANIEL         | 562               | 562        |
| 04/25/2025       | 15:54:57         | ****01851   | 311 25 9080             | 14.52 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 3197             |                   | Solomon          | 311               | 311        |
| 04/25/2025       | 18:14:59         | ****01463   | 411 ENGINE 1            | 8.988 | DSL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 58448            |                   | MCCAWLEY         | 411               | 411        |
| 04/25/2025       | 22:06:33         | ****01302   | 311 18 9938             | 9.298 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 113228           |                   | SANCHEZ          | 311               | 311        |
| 04/26/2025       | 05:54:17         | ****01541   | 311 20 4199             | 4.09  | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 87378            |                   | LUTTRELL         | 311               | 311        |
| 04/26/2025       | 06:04:40         | ****01291   | 311 18 3658             | 5.225 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 81407            |                   | Hash             | 311               | 311        |
| 04/26/2025       | 08:10:43         | ****00411   | 311 13 9181             | 8.553 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 78922            |                   | COMPTON          | 311               | 311        |
| 04/26/2025       | 10:48:24         | ****01871   | 311 25 8786             | 16.37 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 8269             |                   | simmons          | 311               | 311        |
| 04/26/2025       | 18:52:22         | ****01641   | 311 21 3180             | 13.59 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 29349            |                   | MARKHAM          | 311               | 311        |
| 04/27/2025       | 07:48:11         | ****01451   | 411 ENGINE 2            | 19.42 | DSL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 58985            |                   | SCHULTZE         | 411               | 411        |
| 04/27/2025       | 08:56:19         | ****01541   | 311 20 4199             | 7.81  | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 87479            |                   | LUTTRELL         | 311               | 311        |
| 04/27/2025       | 12:12:18         | ****01463   | 411 ENGINE 1            | 12.92 | DSL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 58513            |                   | IRELAND          | 411               | 411        |
| 04/27/2025       | 21:55:05         | ****01531   | 311 20 4197             | 11.7  | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 48374            |                   | miller           | 311               | 311        |
| 04/27/2025       | 22:04:00         | ****01351   | 311 18 3661             | 11.45 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 80797            |                   | Boileau          | 311               | 311        |
| 04/28/2025       | 03:41:10         | ****00801   | 311 15 3007             | 8.015 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 103040           |                   | golliday         | 311               | 311        |
| 04/28/2025       | 05:35:46         | ****00281   | 311 14 0892             | 5.821 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 105756           |                   | zumwalt          | 315               | 311        |
| 04/28/2025       | 05:37:52         | ****01321   | 311 18 3660             | 6.086 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 106445           |                   | MARTIN           | 311               | 311        |
| 04/28/2025       | 05:44:40         | ****01631   | 311 21 3044             | 11.1  | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 51532            |                   | Galloway         | 311               | 311        |
| 04/28/2025       | 11:47:38         | ****01751   | 311 23 7303             | 20.82 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 27222            | 27457             | simpson-brow     | 311               | 311        |
| 04/28/2025       | 12:09:40         | ****00351   | 311 13 4107             | 9.184 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 104890           |                   | parker           | 315               | 311        |
| 04/28/2025       | 12:35:21         | ****01261   | 311 18 4849             | 15.62 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 99102            |                   | MC FARLAND       | 311               | 311        |
| 04/28/2025       | 13:53:15         | ****01821   | 311 25 0626             | 16.8  | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 3155             | 3265              | SEMKE            | 311               | 311        |
| 04/28/2025       | 14:14:54         | ****00341   | 411 UTILITY 2           | 12.21 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 119825           |                   | SMITH            | 411               | 411        |
| 04/28/2025       | 14:22:58         | ****01471   | 411 603 COMMAND 3       | 9.881 | UNL     | Quiktrip 0121 | 12100 S Waco Ave | Sapulpa       | OK                        | 74066                | 45347            |                   | IRELAND          | 411               | 411        |
| 04/28/2025       | 18:48:34         | ****01311   | 311 18 3659             | 7.66  | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 107002           | 100965            | SPINNER          | 311               | 311        |
| 04/28/2025       | 23:06:43         | ****01531   | 311 20 4197             | 5.235 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 460              |                   | miller           | 311               | 311        |
| 04/29/2025       | 04:48:18         | ****00801   | 311 15 3007             | 10.03 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 103133           |                   | golliday         | 311               | 311        |
| 04/29/2025       | 05:31:48         | ****00281   | 311 14 0892             | 5.931 | UNL     | Quiktrip 0101 | 712 S Elm St     | Jenks         | OK                        | 74037                | 105655           |                   | zumwalt          | 315               | 311        |



|                     |           |                   |           |               |                          |         |    |       |        |                |     |     |
|---------------------|-----------|-------------------|-----------|---------------|--------------------------|---------|----|-------|--------|----------------|-----|-----|
| 04/29/2025 05:52:44 | ****01541 | 311 20 4199       | 6.508 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 87568  | LUTTRELL       | 311 | 311 |
| 04/29/2025 08:33:55 | ****01771 | 411 601 COMMAND 1 | 23.23 UNL | Quiktrip 0036 | 1040 E Taft Ave          | Sapulpa | OK | 74066 | 37995  | OSTRUM         | 411 | 411 |
| 04/29/2025 12:59:42 | ****01271 | 311 18 4850       | 9.574 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 63389  | 63246 ARNOLD   | 311 | 311 |
| 04/29/2025 14:41:41 | ****01451 | 411 ENGINE 2      | 17.66 DSL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 59049  | CROWDER        | 411 | 411 |
| 04/29/2025 15:56:39 | ****01463 | 411 ENGINE 1      | 10.94 DSL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 58559  | KRIMBILL       | 411 | 411 |
| 04/29/2025 21:30:08 | ****00411 | 311 13 9181       | 6.442 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 78974  | COMPTON        | 311 | 311 |
| 04/30/2025 00:40:50 | ****01302 | 311 18 9938       | 10.35 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 113323 | SANCHEZ        | 311 | 311 |
| 04/30/2025 02:20:49 | ****01351 | 311 18 3661       | 10.76 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 80909  | 80958 Boileau  | 311 | 311 |
| 04/30/2025 04:24:01 | ****00801 | 311 15 3007       | 8.492 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 103275 | golliday       | 311 | 311 |
| 04/30/2025 05:47:37 | ****01541 | 311 20 4199       | 6.898 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 87672  | LUTTRELL       | 311 | 311 |
| 04/30/2025 05:49:17 | ****01631 | 311 21 3044       | 10.74 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 51634  | Galloway       | 311 | 311 |
| 04/30/2025 06:09:12 | ****01291 | 311 18 3658       | 6.737 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 81459  | Hash           | 311 | 311 |
| 04/30/2025 12:03:44 | ****00231 | 311 17 2922       | 14.9 UNL  | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 126140 | CHANDLEE       | 311 | 311 |
| 04/30/2025 12:07:19 | ****01881 | 562 25 7873       | 12.17 UNL | Quiktrip 0121 | 12100 S Waco Ave         | Sapulpa | OK | 74066 | 954    | MCDANIEL       | 562 | 562 |
| 04/30/2025 13:55:27 | ****01831 | 311 25 8794       | 15.24 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 5748   | COLE           | 311 | 311 |
| 04/30/2025 14:18:10 | ****01421 | 411 TRUCK 1       | 28.54 DSL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 27268  | IRELAND        | 411 | 411 |
| 04/30/2025 14:22:46 | ****01861 | 311 25 7838       | 15.31 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 3015   | DAVIS          | 311 | 311 |
| 04/30/2025 17:56:45 | ****01851 | 311 25 9080       | 12.92 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 3286   | Solomon        | 311 | 311 |
| 04/30/2025 18:30:21 | ****01471 | 411 603 COMMAND 3 | 6.46 UNL  | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 45404  | morris         | 411 | 411 |
| 04/30/2025 21:14:05 | ****01731 | 311 23 7435       | 18.11 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 28978  | 28844 NUNNELEE | 315 | 311 |
| 05/01/2025 01:07:00 | ****01641 | 311 21 3180       | 14.99 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 29585  | 29505 MARKHAM  | 311 | 311 |
| 05/01/2025 04:12:24 | ****00801 | 311 15 3007       | 10.37 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 103433 | golliday       | 311 | 311 |
| 05/01/2025 09:56:31 | ****01761 | 311 23 7425       | 18.87 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 15784  | Jackson        | 311 | 311 |
| 05/01/2025 12:09:51 | ****01501 | 311 20 4189       | 14.39 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 51430  | Goode          | 311 | 311 |
| 05/01/2025 13:26:09 | ****00901 | 311 17 4536       | 11.13 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 65567  | Mcnulty        | 311 | 311 |
| 05/01/2025 13:33:01 | ****01321 | 311 18 3660       | 9.37 UNL  | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 106530 | MARTIN         | 311 | 311 |
| 05/01/2025 14:00:12 | ****01821 | 311 25 0626       | 15.61 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 3346   | SEMKE          | 311 | 311 |
| 05/01/2025 21:28:30 | ****00151 | 311 MISC          | 12.67 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 136193 | TURNER         | 315 | 311 |
| 05/01/2025 21:32:56 | ****01831 | 311 25 8794       | 9.506 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 5824   | COLE           | 311 | 311 |
| 05/01/2025 22:58:43 | ****01531 | 311 20 4197       | 6.832 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 48519  | millar         | 311 | 311 |
| 05/02/2025 04:42:35 | ****00801 | 311 15 3007       | 9.615 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 103563 | golliday       | 311 | 311 |
| 05/02/2025 05:56:19 | ****01811 | 561 627 19 FORD   | 35.37 SUP | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 134226 | 134085 RUIZ    | 561 | 561 |
| 05/02/2025 07:08:18 | ****01291 | 311 18 3658       | 7.922 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 81509  | Hash           | 311 | 311 |
| 05/02/2025 09:22:58 | ****01871 | 311 25 8786       | 16.62 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 8534   | simmons        | 311 | 311 |
| 05/02/2025 09:45:00 | ****01451 | 411 ENGINE 2      | 15.51 DSL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 59113  | KRIMBILL       | 411 | 411 |
| 05/02/2025 10:05:15 | ****01771 | 411 601 COMMAND 1 | 14.83 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 38210  | OSTRUM         | 411 | 411 |
| 05/02/2025 10:18:29 | ****01781 | 411 602 COMMAND 2 | 15.15 UNL | Quiktrip 0051 | 15102 S Memorial D Bixby |         | OK | 74008 | 15824  | ZICKERFOOSE    | 411 | 411 |
| 05/02/2025 10:36:29 | ****01463 | 411 ENGINE 1      | 15.76 DSL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 58625  | SMITH          | 411 | 411 |
| 05/02/2025 12:53:56 | ****01271 | 311 18 4850       | 7.209 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 63500  | ARNOLD         | 311 | 311 |
| 05/02/2025 22:06:04 | ****01302 | 311 18 9938       | 5.52 UNL  | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 113442 | 113392 SANCHEZ | 311 | 311 |
| 05/02/2025 22:35:55 | ****01641 | 311 21 3180       | 13.76 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 28918  | 29728 MARKHAM  | 311 | 311 |
| 05/02/2025 23:10:28 | ****01851 | 311 25 9080       | 13.75 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 3364   | Solomon        | 311 | 311 |
| 05/03/2025 05:55:52 | ****01541 | 311 20 4199       | 5.522 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 87739  | LUTTRELL       | 311 | 311 |
| 05/03/2025 06:11:52 | ****00281 | 311 14 0892       | 6.915 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 105918 | zumwalt        | 315 | 311 |
| 05/03/2025 09:16:27 | ****00811 | 311 17 2923       | 10.7 UNL  | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 109545 | Galloway       | 311 | 311 |
| 05/03/2025 10:11:18 | ****01421 | 411 TRUCK 1       | 28.41 DSL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 27388  | OSGOOD         | 411 | 411 |
| 05/03/2025 18:06:14 | ****01351 | 311 18 3661       | 8.785 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 81007  | Boileau        | 311 | 311 |
| 05/03/2025 23:33:32 | ****01531 | 311 20 4197       | 8.231 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 48610  | millar         | 311 | 311 |
| 05/04/2025 05:56:10 | ****01541 | 311 20 4199       | 8.625 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 87851  | LUTTRELL       | 311 | 311 |
| 05/04/2025 06:32:23 | ****01302 | 311 18 9938       | 9.661 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 113576 | SANCHEZ        | 311 | 311 |
| 05/04/2025 06:50:14 | ****00411 | 311 13 9181       | 5.475 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 79022  | COMPTON        | 311 | 311 |
| 05/04/2025 07:15:49 | ****00231 | 311 17 2922       | 13.07 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 126347 | CHANDLEE       | 311 | 311 |
| 05/04/2025 08:15:27 | ****00131 | 311 14 0890       | 3.29 UNL  | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 106569 | 106594 RACHAL  | 315 | 311 |
| 05/04/2025 09:18:09 | ****01463 | 411 ENGINE 1      | 8.033 DSL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 58661  | SMITH          | 411 | 411 |
| 05/04/2025 09:49:00 | ****01451 | 411 ENGINE 2      | 14.02 DSL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 59177  | OSGOOD         | 411 | 411 |
| 05/04/2025 20:50:01 | ****01831 | 311 25 8794       | 15.27 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 8981   | 5998 COLE      | 311 | 311 |
| 05/04/2025 23:34:26 | ****01531 | 311 20 4197       | 3.973 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 48671  | millar         | 311 | 311 |
| 05/05/2025 05:46:32 | ****00501 | 311 11 1550       | 18.72 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 99426  | 99369 Bowdle   | 311 | 311 |
| 05/05/2025 05:50:16 | ****01631 | 311 21 3044       | 5.536 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 51667  | 51705 Galloway | 311 | 311 |
| 05/05/2025 11:26:23 | ****00441 | 512 660 16 HYUNDA | 15.19 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 65916  | rush           | 512 | 512 |
| 05/05/2025 11:42:01 | ****00111 | 311 13 9781       | 10.77 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 136663 | MCFARLAND      | 311 | 311 |
| 05/05/2025 11:43:13 | ****00711 | 512 501 12 FORD   | 30.75 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 113875 | ORTEGON        | 512 | 512 |
| 05/05/2025 12:05:29 | ****01751 | 311 23 7303       | 21.34 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 27536  | simpson-brow   | 311 | 311 |
| 05/05/2025 13:41:53 | ****01321 | 311 18 3660       | 6.396 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 106591 | MARTIN         | 311 | 311 |
| 05/05/2025 18:30:29 | ****01362 | 411 604 FMARSHAL1 | 22.67 UNL | Quiktrip 0121 | 12100 S Waco Ave         | Sapulpa | OK | 74066 | 100450 | o'brien        | 411 | 411 |
| 05/05/2025 18:48:26 | ****01311 | 311 18 3659       | 4.967 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 101956 | 101021 SPINNER | 311 | 311 |
| 05/05/2025 21:42:42 | ****01302 | 311 18 9938       | 15.34 UNL | Quiktrip 0101 | 712 S Elm St             | Jenks   | OK | 74037 | 113789 | SANCHEZ        | 311 | 311 |

|                     |           |                   |           |               |                     |          |    |       |        |                  |     |     |
|---------------------|-----------|-------------------|-----------|---------------|---------------------|----------|----|-------|--------|------------------|-----|-----|
| 05/05/2025 21:59:11 | ****01351 | 311 18 3661       | 7 UNL     | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 81066  | Boileau          | 311 | 311 |
| 05/06/2025 03:26:46 | ****00801 | 311 15 3007       | 12.16 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 103733 | golliday         | 311 | 311 |
| 05/06/2025 05:29:45 | ****00281 | 311 14 0892       | 7.147 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 105982 | 106012 zumwalt   | 315 | 311 |
| 05/06/2025 05:51:37 | ****01541 | 311 20 4199       | 8.717 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 87990  | LUTTRELL         | 311 | 311 |
| 05/06/2025 09:09:43 | ****01871 | 311 25 8786       | 15.25 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 8787   | simmons          | 311 | 311 |
| 05/06/2025 11:07:35 | ****01881 | 562 25 7873       | 15.69 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 1170   | MCDANIEL         | 562 | 562 |
| 05/06/2025 14:29:53 | ****01771 | 411 601 COMMAND 1 | 21 UNL    | Quiktrip 0121 | 12100 S Waco Ave    | Sapulpa  | OK | 74066 | 38530  | OSTRUM           | 411 | 411 |
| 05/06/2025 15:18:22 | ****01861 | 311 25 7838       | 12.04 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 3135   | DAVIS            | 311 | 311 |
| 05/06/2025 15:32:23 | ****00631 | 411 Truck 2       | 22.5 DSL  | Quiktrip 0106 | 91 W 141st St       | Glenpool | OK | 74033 | 99536  | MITCHELL         | 411 | 411 |
| 05/06/2025 15:50:49 | ****01471 | 411 603 COMMAND 3 | 8.617 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 45491  | morris           | 411 | 411 |
| 05/06/2025 16:39:41 | ****01463 | 411 ENGINE 1      | 14.55 DSL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 58732  | CROWDER          | 411 | 411 |
| 05/06/2025 19:28:11 | ****01731 | 311 23 7435       | 18.64 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 29221  | NUNNELEE         | 315 | 311 |
| 05/06/2025 23:00:57 | ****01451 | 411 ENGINE 2      | 16.97 DSL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 59250  | SCHULTZE         | 411 | 411 |
| 05/07/2025 04:13:46 | ****01341 | 311 18 9940       | 10.24 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 70564  | FOSTER           | 562 | 311 |
| 05/07/2025 05:15:58 | ****00801 | 311 15 3007       | 10.83 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 103378 | 103883 golliday  | 311 | 311 |
| 05/07/2025 05:49:48 | ****00811 | 311 17 2923       | 12.45 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 109660 | Galloway         | 311 | 311 |
| 05/07/2025 05:53:26 | ****01541 | 311 20 4199       | 6.97 UNL  | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 88088  | LUTTRELL         | 311 | 311 |
| 05/07/2025 07:53:29 | ****00231 | 311 17 2922       | 14.64 UNL | Quiktrip 0024 | 18 S 193rd East Ave | Tulsa    | OK | 74108 | 126566 | CHANDLEE         | 311 | 311 |
| 05/07/2025 09:47:48 | ****00281 | 311 14 0892       | 8.23 UNL  | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 106084 | zumwalt          | 315 | 311 |
| 05/07/2025 13:55:05 | ****01821 | 311 25 0626       | 17 UNL    | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 3569   | SEMKE            | 311 | 311 |
| 05/07/2025 14:58:43 | ****01741 | 311 23 7347       | 16.36 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 8903   | Shouse           | 311 | 311 |
| 05/07/2025 19:02:29 | ****01851 | 311 25 9080       | 14.52 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 3469   | Solomon          | 311 | 311 |
| 05/07/2025 20:23:08 | ****00411 | 311 13 9181       | 9.427 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 79098  | COMPTON          | 311 | 311 |
| 05/07/2025 22:05:43 | ****01351 | 311 18 3661       | 10.24 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 81167  | Boileau          | 311 | 311 |
| 05/08/2025 04:53:05 | ****00801 | 311 15 3007       | 10.28 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 104012 | golliday         | 311 | 311 |
| 05/08/2025 06:03:57 | ****01291 | 311 18 3658       | 10.3 UNL  | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 81599  | Hash             | 311 | 311 |
| 05/08/2025 07:26:03 | ****01271 | 311 18 4850       | 8.179 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 63628  | ARNOLD           | 311 | 311 |
| 05/08/2025 07:32:41 | ****01281 | 311 18 0441       | 11.98 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 46391  | SCOTTD           | 311 | 311 |
| 05/08/2025 09:11:37 | ****01321 | 311 18 3660       | 8.941 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 106702 | MARTIN           | 311 | 311 |
| 05/08/2025 17:38:19 | ****01421 | 411 TRUCK 1       | 15.2 DSL  | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 27436  | CROWDER          | 411 | 411 |
| 05/08/2025 21:27:56 | ****00151 | 311 MISC          | 14.39 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 136381 | TURNER           | 315 | 311 |
| 05/08/2025 22:02:39 | ****01831 | 311 25 8794       | 12.09 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 6073   | COLE             | 311 | 311 |
| 05/08/2025 23:10:21 | ****01531 | 311 20 4197       | 9.442 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 48792  | millar           | 311 | 311 |
| 05/09/2025 04:24:34 | ****01341 | 311 18 9940       | 9.862 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 70715  | 70647 FOSTER     | 562 | 311 |
| 05/09/2025 04:28:06 | ****00801 | 311 15 3007       | 8.561 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 104137 | golliday         | 311 | 311 |
| 05/09/2025 05:53:36 | ****00811 | 311 17 2923       | 10.64 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 109772 | Galloway         | 311 | 311 |
| 05/09/2025 06:42:30 | ****01871 | 311 25 8786       | 16.49 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 9078   | simmons          | 311 | 311 |
| 05/09/2025 08:43:41 | ****01751 | 311 23 7303       | 16.82 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 27791  | simpson-brow     | 311 | 311 |
| 05/09/2025 09:07:29 | ****01781 | 411 602 COMMAND 2 | 20.64 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 16077  | ZICKEFOOSE       | 411 | 411 |
| 05/09/2025 13:00:40 | ****00901 | 311 17 4536       | 12.4 UNL  | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 65755  | Mcnulty          | 311 | 311 |
| 05/09/2025 13:52:44 | ****01471 | 411 603 COMMAND 3 | 9.416 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 45588  | morris           | 411 | 411 |
| 05/09/2025 13:57:24 | ****01463 | 411 ENGINE 1      | 14.11 DSL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 58809  | NEIGHLEY         | 411 | 411 |
| 05/09/2025 14:05:15 | ****01771 | 411 601 COMMAND 1 | 22.06 UNL | Quiktrip 0121 | 12100 S Waco Ave    | Sapulpa  | OK | 74066 | 38844  | OSTRUM           | 411 | 411 |
| 05/09/2025 15:02:34 | ****01851 | 311 25 9080       | 11.4 UNL  | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 3546   | Solomon          | 311 | 311 |
| 05/09/2025 16:47:15 | ****00841 | 311 14 0891       | 5.818 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 94483  | 94407 RACHAL     | 315 | 311 |
| 05/09/2025 18:05:52 | ****00111 | 311 13 9781       | 13.11 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 136899 | 136833 MCFARLAND | 311 | 311 |
| 05/09/2025 18:17:05 | ****01881 | 562 25 7873       | 13.15 UNL | Quiktrip 0121 | 12100 S Waco Ave    | Sapulpa  | OK | 74066 | 1383   | MCDANIEL         | 562 | 562 |
| 05/09/2025 18:22:56 | ****01451 | 411 ENGINE 2      | 33.49 DSL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 1053   | 59394 SCHULTZE   | 411 | 411 |
| 05/09/2025 18:31:26 | ****01261 | 311 18 4849       | 15.18 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 99339  | MCFARLAND        | 311 | 311 |
| 05/09/2025 19:39:58 | ****01311 | 311 18 3659       | 11.97 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 102235 | 101157 SPINNER   | 311 | 311 |
| 05/09/2025 21:59:02 | ****01302 | 311 18 9938       | 15.36 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 114135 | 113982 SANCHEZ   | 311 | 311 |
| 05/09/2025 23:01:23 | ****01531 | 311 20 4197       | 6.203 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 48865  | millar           | 311 | 311 |
| 05/10/2025 05:52:13 | ****01541 | 311 20 4199       | 6.433 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 88171  | LUTTRELL         | 311 | 311 |
| 05/10/2025 06:32:27 | ****01291 | 311 18 3658       | 8.528 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 81666  | Hash             | 311 | 311 |
| 05/10/2025 19:56:19 | ****01861 | 311 25 7838       | 10.97 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 3251   | DAVIS            | 311 | 311 |
| 05/11/2025 09:11:27 | ****01541 | 311 20 4199       | 7.889 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 88265  | LUTTRELL         | 311 | 311 |
| 05/11/2025 12:09:35 | ****01463 | 411 ENGINE 1      | 15.96 DSL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 5878   | 58880 WALLS      | 411 | 411 |
| 05/11/2025 18:23:34 | ****01731 | 311 23 7435       | 18.35 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 29492  | NUNNELEE         | 315 | 311 |
| 05/11/2025 19:46:29 | ****01451 | 411 ENGINE 2      | 16.88 DSL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 1104   | CROWDER          | 411 | 411 |
| 05/11/2025 22:11:50 | ****01351 | 311 18 3661       | 12.41 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 81281  | Boileau          | 311 | 311 |
| 05/11/2025 22:18:24 | ****01831 | 311 25 8794       | 14.64 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 6190   | COLE             | 311 | 311 |
| 05/12/2025 00:36:27 | ****01531 | 311 20 4197       | 10.56 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 49008  | millar           | 311 | 311 |
| 05/12/2025 00:39:23 | ****01302 | 311 18 9938       | 10.91 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 114276 | SANCHEZ          | 311 | 311 |
| 05/12/2025 05:33:18 | ****00281 | 311 14 0892       | 7.784 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 106183 | zumwalt          | 315 | 311 |
| 05/12/2025 12:56:27 | ****00231 | 311 17 2922       | 11.29 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 126738 | CHANDLEE         | 311 | 311 |
| 05/12/2025 14:09:15 | ****01261 | 311 18 4849       | 4.004 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 99356  | 99402 MCFARLAND  | 311 | 311 |
| 05/12/2025 14:10:23 | ****01821 | 311 25 0626       | 16.02 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 37629  | 3757 SEMKE       | 311 | 311 |

|                     |           |                   |           |               |                     |          |    |       |         |                 |     |     |
|---------------------|-----------|-------------------|-----------|---------------|---------------------|----------|----|-------|---------|-----------------|-----|-----|
| 05/12/2025 14:12:03 | ****00351 | 311 13 4107       | 9.129 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 10506   | 105008 parker   | 315 | 311 |
| 05/12/2025 16:03:15 | ****01231 | 562 10 0502       | 19.01 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 112859  | 116692 SIMMONS  | 562 | 562 |
| 05/12/2025 21:03:51 | ****01451 | 411 ENGINE 2      | 6.749 DSL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 1123    | SCHULTZE        | 411 | 411 |
| 05/12/2025 22:25:42 | ****01302 | 311 18 9938       | 7.456 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 114376  | SANCHEZ         | 311 | 311 |
| 05/13/2025 01:33:18 | ****01471 | 411 603 COMMAND 3 | 8.698 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 45686   | morris          | 411 | 411 |
| 05/13/2025 02:04:11 | ****00801 | 311 15 3007       | 14.01 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 104347  | 104517 golliday | 311 | 311 |
| 05/13/2025 05:31:19 | ****01811 | 561 627 19 FORD   | 32.56 SUP | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 134501  | RUIZ            | 561 | 561 |
| 05/13/2025 05:48:41 | ****00811 | 311 17 2923       | 12.07 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 109888  | Galloway        | 311 | 311 |
| 05/13/2025 05:51:45 | ****01541 | 311 20 4199       | 5.457 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 88327   | LUTTRELL        | 311 | 311 |
| 05/13/2025 07:48:47 | ****01421 | 411 TRUCK 1       | 22.69 DSL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 27495   | SMITH           | 411 | 411 |
| 05/13/2025 09:43:09 | ****01271 | 311 18 4850       | 6.779 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 63734   | ARNOLD          | 311 | 311 |
| 05/13/2025 11:00:35 | ****01851 | 311 25 9080       | 13.51 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 3644    | Solomon         | 311 | 311 |
| 05/13/2025 13:50:38 | ****01741 | 311 23 7347       | 20.31 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 9222    | Shouse          | 311 | 311 |
| 05/13/2025 14:37:17 | ****01861 | 311 25 7838       | 13.87 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 3374    | DAVIS           | 311 | 311 |
| 05/13/2025 15:54:03 | ****01421 | 411 TRUCK 1       | 9.264 DSL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 27526   | SMITH           | 411 | 411 |
| 05/13/2025 16:45:24 | ****01761 | 311 23 7425       | 13.96 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 15952   | Jackson         | 311 | 311 |
| 05/13/2025 22:25:26 | ****01302 | 311 18 9938       | 8.669 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 114500  | SANCHEZ         | 311 | 311 |
| 05/13/2025 23:38:49 | ****01351 | 311 18 3661       | 6.388 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 81358   | Boileau         | 311 | 311 |
| 05/14/2025 03:34:35 | ****01341 | 311 18 9940       | 8.043 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 70812   | FOSTER          | 562 | 311 |
| 05/14/2025 05:19:44 | ****00801 | 311 15 3007       | 9.735 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 104478  | 104781 golliday | 311 | 311 |
| 05/14/2025 05:52:44 | ****00811 | 311 17 2923       | 5.956 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 109942  | Galloway        | 311 | 311 |
| 05/14/2025 07:15:37 | ****01291 | 311 18 3658       | 8.725 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 81722   | Hash            | 311 | 311 |
| 05/14/2025 07:54:12 | ****01541 | 311 20 4199       | 8.336 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 88418   | LUTTRELL        | 311 | 311 |
| 05/14/2025 07:56:26 | ****01871 | 311 25 8786       | 15.42 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 9323    | simmons         | 311 | 311 |
| 05/14/2025 08:43:11 | ****01831 | 311 25 8794       | 5.499 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 6238    | 6303 COLE       | 311 | 311 |
| 05/14/2025 08:54:31 | ****01751 | 311 23 7303       | 11.85 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 27964   | simpson-brow    | 311 | 311 |
| 05/14/2025 10:27:13 | ****01501 | 311 20 4189       | 14.8 UNL  | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 51582   | Goode           | 311 | 311 |
| 05/14/2025 10:35:19 | ****01362 | 411 604 FMARSHALI | 22.01 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 100747  | o brien         | 411 | 411 |
| 05/14/2025 12:59:39 | ****00281 | 311 14 0892       | 10.76 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 106282  | zumwalt         | 315 | 311 |
| 05/14/2025 14:08:40 | ****01451 | 411 ENGINE 2      | 30.3 DSL  | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 59367   | 1274 KRIMBILL   | 411 | 411 |
| 05/15/2025 04:39:10 | ****00801 | 311 15 3007       | 8.902 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 104593  | golliday        | 311 | 311 |
| 05/15/2025 06:03:24 | ****01641 | 311 21 3180       | 17.51 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 30127   | 30004 MARKHAM   | 311 | 311 |
| 05/15/2025 09:24:42 | ****00341 | 411 UTILITY 2     | 11.99 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 119939  | RHODES          | 411 | 411 |
| 05/15/2025 10:12:41 | ****00771 | 561 649 04 FORD   | 22.33 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 1487099 | 148656 NEWMAN   | 523 | 561 |
| 05/15/2025 11:14:35 | ****01881 | 562 25 7873       | 12.64 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 1596    | MCDANIEL        | 562 | 562 |
| 05/15/2025 11:45:03 | ****01631 | 311 21 3044       | 12.97 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 51794   | Galloway        | 311 | 311 |
| 05/15/2025 12:56:19 | ****01751 | 311 23 7303       | 16.11 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 28221   | simpson-brow    | 311 | 311 |
| 05/15/2025 13:45:51 | ****01541 | 311 20 4199       | 3.333 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 88462   | LUTTRELL        | 311 | 311 |
| 05/15/2025 13:45:55 | ****00231 | 311 17 2922       | 14.26 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 126978  | CHANDLEE        | 311 | 311 |
| 05/15/2025 14:15:01 | ****01451 | 411 ENGINE 2      | 19.85 DSL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 1176    | 1373 SCHULTZE   | 411 | 411 |
| 05/15/2025 15:12:50 | ****00151 | 311 MISC          | 12.88 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 136561  | TURNER          | 315 | 311 |
| 05/15/2025 15:20:53 | ****01771 | 411 601 COMMAND 1 | 22.68 UNL | Quiktrip 0106 | 91 W 141st St       | Glenpool | OK | 74033 | 39208   | OSTRUM          | 411 | 411 |
| 05/15/2025 15:54:50 | ****01471 | 411 603 COMMAND 3 | 8.4 UNL   | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 45787   | MARTINEZ        | 411 | 411 |
| 05/15/2025 16:51:50 | ****01851 | 311 25 9080       | 9.709 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 3699    | Solomon         | 311 | 311 |
| 05/15/2025 20:49:59 | ****01821 | 311 25 0626       | 18.44 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 3994    | SEMKE           | 311 | 311 |
| 05/16/2025 06:09:30 | ****01291 | 311 18 3658       | 6.027 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 81782   | Hash            | 311 | 311 |
| 05/16/2025 07:28:25 | ****01271 | 311 18 4850       | 6.903 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 63842   | ARNOLD          | 311 | 311 |
| 05/16/2025 11:30:06 | ****01463 | 411 ENGINE 1      | 37.44 DSL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 59056   | SMITH           | 411 | 411 |
| 05/16/2025 15:10:48 | ****01731 | 311 23 7435       | 18.52 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 29739   | NUNNELEE        | 315 | 311 |
| 05/16/2025 15:35:19 | ****01781 | 411 602 COMMAND 2 | 19.73 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 16322   | ZICKEFOOSE      | 411 | 411 |
| 05/16/2025 16:15:24 | ****01421 | 411 TRUCK 1       | 26.83 DSL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 27601   | SMITH           | 411 | 411 |
| 05/16/2025 18:11:33 | ****01261 | 311 18 4849       | 16.67 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 99598   | MCFARLAND       | 311 | 311 |
| 05/16/2025 22:59:53 | ****01531 | 311 20 4197       | 10.27 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 49118   | milller         | 311 | 311 |
| 05/17/2025 03:16:42 | ****00801 | 311 15 3007       | 14.67 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 104784  | golliday        | 311 | 311 |
| 05/17/2025 06:00:03 | ****01541 | 311 20 4199       | 4.668 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 88516   | LUTTRELL        | 311 | 311 |
| 05/17/2025 09:55:58 | ****01871 | 311 25 8786       | 14.24 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 9530    | simmons         | 311 | 311 |
| 05/17/2025 13:35:30 | ****01451 | 411 ENGINE 2      | 16.72 DSL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 1212    | NEIGHLEY        | 411 | 411 |
| 05/17/2025 14:16:06 | ****01881 | 562 25 7873       | 9.676 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 1739    | MCDANIEL        | 562 | 562 |
| 05/17/2025 14:21:05 | ****00291 | 311 16 6483       | 13.47 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 105542  | 105454 COMPTON  | 311 | 311 |
| 05/17/2025 14:54:17 | ****01861 | 311 25 7838       | 9.042 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 3449    | DAVIS           | 311 | 311 |
| 05/17/2025 16:18:25 | ****01851 | 311 25 9080       | 12.27 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 3783    | Solomon         | 311 | 311 |
| 05/17/2025 23:43:07 | ****01341 | 311 18 9940       | 11.76 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 70951   | FOSTER          | 562 | 311 |
| 05/18/2025 03:59:56 | ****01351 | 311 18 3661       | 11.33 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 81492   | Boileau         | 311 | 311 |
| 05/18/2025 08:02:59 | ****01291 | 311 18 3658       | 9.175 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 81837   | Hash            | 311 | 311 |
| 05/18/2025 23:11:44 | ****01531 | 311 20 4197       | 9.909 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 49232   | milller         | 311 | 311 |
| 05/19/2025 03:09:24 | ****00131 | 311 14 0890       | 13.25 UNL | Quiktrip 0096 | 9555 Riverside Pkwy | Tulsa    | OK | 74137 | 106745  | golliday        | 311 | 311 |
| 05/19/2025 05:30:15 | ****00281 | 311 14 0892       | 9.733 UNL | Quiktrip 0101 | 712 S Elm St        | Jenks    | OK | 74037 | 106445  | 106406 zumwalt  | 315 | 311 |

|                     |           |                   |           |               |              |       |    |       |        |                 |     |     |
|---------------------|-----------|-------------------|-----------|---------------|--------------|-------|----|-------|--------|-----------------|-----|-----|
| 05/19/2025 06:00:39 | ****01541 | 311 20 4199       | 10.14 UNL | Quiktrip 0101 | 712 S Elm St | Jenks | OK | 74037 | 88625  | LUTTRELL        | 311 | 311 |
| 05/19/2025 06:07:02 | ****01501 | 311 20 4189       | 10.8 UNL  | Quiktrip 0101 | 712 S Elm St | Jenks | OK | 74037 | 51694  | Goode           | 311 | 311 |
| 05/19/2025 07:46:05 | ****01631 | 311 21 3044       | 9.341 UNL | Quiktrip 0101 | 712 S Elm St | Jenks | OK | 74037 | 51894  | Galloway        | 311 | 311 |
| 05/19/2025 09:20:29 | ****01451 | 411 ENGINE 2      | 16.85 DSL | Quiktrip 0101 | 712 S Elm St | Jenks | OK | 74037 | 0      | 1257 OSGOOD     | 411 | 411 |
| 05/19/2025 10:01:44 | ****01761 | 311 23 7425       | 16.54 UNL | Quiktrip 0101 | 712 S Elm St | Jenks | OK | 74037 | 16153  | Jackson         | 311 | 311 |
| 05/19/2025 10:19:20 | ****01261 | 311 18 4849       | 4.47 UNL  | Quiktrip 0101 | 712 S Elm St | Jenks | OK | 74037 | 99621  | 99668 MCFARLAND | 311 | 311 |
| 05/19/2025 11:19:55 | ****01281 | 311 18 0441       | 10.71 UNL | Quiktrip 0101 | 712 S Elm St | Jenks | OK | 74037 | 46534  | SCOTTD          | 311 | 311 |
| 05/19/2025 12:56:36 | ****00351 | 311 13 4107       | 6.946 UNL | Quiktrip 0101 | 712 S Elm St | Jenks | OK | 74037 | 105149 | 105098 parker   | 315 | 311 |
| 05/19/2025 13:28:22 | ****00901 | 311 17 4536       | 12.12 UNL | Quiktrip 0101 | 712 S Elm St | Jenks | OK | 74037 | 65951  | McNulty         | 311 | 311 |
| 05/19/2025 14:26:30 | ****01821 | 311 25 0626       | 16.44 UNL | Quiktrip 0101 | 712 S Elm St | Jenks | OK | 74037 | 4209   | SEMKE           | 311 | 311 |
| 05/19/2025 15:25:32 | ****01463 | 411 ENGINE 1      | 21.77 DSL | Quiktrip 0101 | 712 S Elm St | Jenks | OK | 74037 | 59161  | SMITH           | 411 | 411 |
| 05/19/2025 21:46:36 | ****00811 | 311 17 2923       | 5.071 UNL | Quiktrip 0101 | 712 S Elm St | Jenks | OK | 74037 | 110016 | SANCHEZ         | 311 | 311 |
| 05/19/2025 22:51:25 | ****01531 | 311 20 4197       | 5.952 UNL | Quiktrip 0101 | 712 S Elm St | Jenks | OK | 74037 | 49308  | millar          | 311 | 311 |
| 05/20/2025 03:18:37 | ****00801 | 311 15 3007       | 14.26 UNL | Quiktrip 0101 | 712 S Elm St | Jenks | OK | 74037 | 104969 | golliday        | 311 | 311 |
| 05/20/2025 05:53:03 | ****01541 | 311 20 4199       | 4.731 UNL | Quiktrip 0101 | 712 S Elm St | Jenks | OK | 74037 | 88678  | LUTTRELL        | 311 | 311 |
| 05/20/2025 07:10:34 | ****01302 | 311 18 9938       | 9.805 UNL | Quiktrip 0101 | 712 S Elm St | Jenks | OK | 74037 | 114580 | 114623 SANCHEZ  | 311 | 311 |
| 05/20/2025 08:25:33 | ****00231 | 311 17 2922       | 13.13 UNL | Quiktrip 0101 | 712 S Elm St | Jenks | OK | 74037 | 127177 | CHANDLEE        | 311 | 311 |
| 05/20/2025 13:44:19 | ****01731 | 311 23 7435       | 16.7 UNL  | Quiktrip 0101 | 712 S Elm St | Jenks | OK | 74037 | 29971  | NUNNELEE        | 315 | 311 |
| 05/20/2025 15:56:02 | ****01861 | 311 25 7838       | 13.55 UNL | Quiktrip 0101 | 712 S Elm St | Jenks | OK | 74037 | 3582   | DAVIS           | 311 | 311 |
| 05/20/2025 16:38:09 | ****01471 | 411 603 COMMAND 3 | 6.169 UNL | Quiktrip 0101 | 712 S Elm St | Jenks | OK | 74037 | 45861  | knoepfel        | 411 | 411 |
| 05/20/2025 16:40:14 | ****01451 | 411 ENGINE 2      | 13.03 DSL | Quiktrip 0101 | 712 S Elm St | Jenks | OK | 74037 | 1315   | CROWDER         | 411 | 411 |
| 05/20/2025 19:53:18 | ****01851 | 311 25 9080       | 11.46 UNL | Quiktrip 0101 | 712 S Elm St | Jenks | OK | 74037 | 3870   | Solomon         | 311 | 311 |
| 05/20/2025 21:59:37 | ****01351 | 311 18 3661       | 11.44 UNL | Quiktrip 0101 | 712 S Elm St | Jenks | OK | 74037 | 81565  | 81630 Boileau   | 311 | 311 |
| 05/20/2025 23:09:16 | ****01302 | 311 18 9938       | 7.79 UNL  | Quiktrip 0101 | 712 S Elm St | Jenks | OK | 74037 | 114690 | SANCHEZ         | 311 | 311 |

May 15, 2025

Mr. Christopher Shrout, City Manager  
City of Jenks  
P.O. Box 2007 (211 N. Elm)  
Jenks, Oklahoma 74037

Re: Permit No. SL000072250438  
Chase Retail Banking Center Sanitary Sewer Line Extension  
Facility No. S-20403

Dear Mr. Shrout:

Enclosed is Permit No. SL000072250438 for the construction of 295 linear feet of eight (8) inch PVC sanitary sewer line and all appurtenances to serve the Chase Retail Banking Center, Tulsa County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on May 15, 2025. Any deviations from the approved plans and specifications affecting capacity, flow or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Jenks, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer and retaining one (1) set for our files.

Respectfully,

Qusay Kabariti, P.E.  
Construction Permit Section  
Water Quality Division

QK/RC/md

Enclosure

c: Debbie Nichols, Regional Manager, DEQ  
TULSA DEQ OFFICE  
Matthew Cragun, P.E., Cumulus Design

PERMIT No. SL000072250438

SEWER LINES

FACILITY No. S-20403

PERMIT TO CONSTRUCT

May 15, 2025

Pursuant to O.S. 27A 2-6-304, the City of Jenks is hereby granted this Tier I Permit to construct 295 linear feet of eight (8) inch PVC sanitary sewer line and all appurtenances to serve the Chase Retail Banking Center, located in Section 24, T-18-N, R-12-E, Tulsa County, Oklahoma, in accordance with the plans approved May 15, 2025.

By acceptance of this permit, the permittee agrees to operate and maintain the facilities in accordance with the "Oklahoma Pollutant Discharge Elimination System Standards - OPDES" (OAC 252:606) rules and to comply with the state certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 2) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 3) That no significant information necessary for a proper evaluation of the project has been omitted or no invalid information has been presented in applying for the permit.
- 4) That wherever water and sewer lines are constructed with spacing of 10 feet or less, sanitary protection will be provided in accordance with OAC 252:656-5-4(c)(3) of the standards for Water Pollution Control Facility Construction.
- 5) That tests will be conducted as necessary to ensure that the construction of the sewer lines will prevent excessive infiltration and that the leakage will not exceed 10 gallons per inch of pipe diameter per mile per day.
- 6) That the Oklahoma Department of Environmental Quality shall be kept informed of occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 7) That the permittee will take steps to assure that the connection of house services to the sewers is done in such a manner that the functioning of the sewers will not be impaired and that earth and ground water will be excluded from the sewers when the connection is completed.
- 8) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.



PERMIT No. SL000072250438

SEWER LINES

FACILITY No. S-20403

PERMIT TO CONSTRUCT

- 9) That any notations or changes recorded on the official set of plans and specifications in the Oklahoma Department of Environmental Quality files shall be part of the plans as approved.
- 10) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.
- 11) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 12) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. 2-6-201 *et. seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 13) That all manholes shall be constructed in accordance with the standards for Water Pollution Control Facility Construction (OAC 252:656-5-3), as adopted by the Oklahoma Department of Environmental Quality.
- 14) That when it is impossible to obtain proper horizontal and vertical separation as stipulated in Water Pollution Control Facility Construction OAC 252:656-5-4(c)(1) and OAC 252:656-5-4(c)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested using the ASTM air test procedure with no detectable leakage prior to backfilling, in accordance with the standards for Water Pollution Control Facility Construction OAC 252:656-5-4(c)(3).

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.



Greg Carr, P.E.  
for R.C.

Rocky Chen, P.E., Engineering Manager, Construction Permit Section  
Water Quality Division



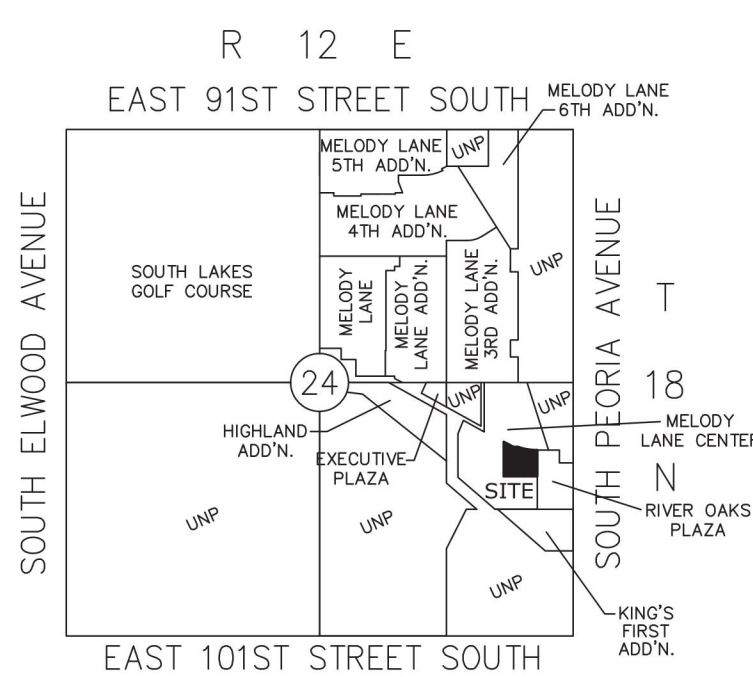
# CONSTRUCTION PLANS

## SANITARY SEWER LINE EXTENSION

# CHASE BANK

LOTS 1 & 4 AND PART OF LOT 2, BLOCK 2  
MELODY LANE CENTER

AN ADDITION TO  
CITY OF JENKS, OKLAHOMA



LOCATION MAP  
SCALE: 1" = 2000'

### INDEX OF DRAWINGS

|        |                             |
|--------|-----------------------------|
|        | COVER                       |
| C11.01 | WATER & SANITARY SEWER PLAN |
| C11.06 | SEWER PROFILE LINE A        |
|        |                             |

CITY CERTIFICATION STATEMENT:  
"I HEREBY CERTIFY THAT I AM FAMILIAR WITH THE ADOPTED ORDINANCES AND REGULATIONS OF THE CITY OF JENKS GOVERNING DRAINAGE, STREETS, DETENTION, AND FLOODPLAINS; THAT THESE PLANS HAVE BEEN PREPARED UNDER MY DIRECT SUPERVISION; THE ABOVE AND FOREGOING DRAINAGE PLANS COMPLY WITH ALL GOVERNING ORDINANCES AND THE ADOPTED STANDARDS OF THE CITY OF JENKS TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF."

CITY CERTIFICATION STATEMENT:  
"THESE PLANS COMPLY WITH ALL GOVERNING ORDINANCES AND THE ADOPTED CRITERIA OF THE CITY OF JENKS PERTAINING TO DRAINAGE, STREETS, DETENTION, AND EARTH CHANGE TO THE BEST OF MY KNOWLEDGE INFORMATION AND BELIEF."

STATE OF OKLAHOMA  
Department of Environmental Quality  
**APPROVED**  
May 15 2025  
Rocky W. Chen, P.E.  
Water Quality Division  
*Quay Kabarti*  
Quay Kabarti, P.E.  
Construction Permitting Section

PERMIT APPLICATION: SL000072250438  
FACILITY NUMBER: S-20403



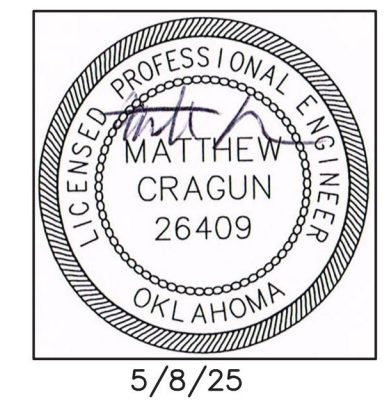
Cumulus Design  
Firm #6735  
2080 N. Highway 360, Suite 240  
Grand Prairie, Texas 75050  
Tel. 214.235.0367

MUNICIPALITY  
CITY OF JENKS  
211 N. ELM  
JENKS, OK 74037  
CONTACT: JARRETT DENTON  
Email: jdenton@jenksok.org  
PH: 918-556-7444

OWNER / DEVELOPER:  
JP MORGAN CHASE BANK  
712 MAIN STREET, FLOOR 4E  
HOUSTON, TX 77002  
CONTACT: JOE HERNANDEZ  
Email: joe.m.hernandez@jpmchase.com

ENGINEER:  
CUMULUS DESIGN, INC.  
FIRM #6735  
2080 N. Highway 360, Suite 240  
Grand Prairie, Texas 75050  
CONTACT: MATTHEW CRAGUN  
Email: matt@cumulusdesign.net  
PH: 214-235-0367

Permit Number: SL000072250438  
Date Received: May 09 2025



| BENCHMARK                                                                                           | CONTROL POINT #1                                                                                         | CONTROL POINT #2                                                                                         | CONTROL POINT #3                                                                                         |
|-----------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|
| BENCHMARK<br>POINT NO.: 10099<br>CHISELED SQUARE<br>ELEV.=613.17<br>N=378157.7240<br>E=2566667.6150 | CONTROL POINT #1<br>POINT NO.: 10001<br>3/8" IRON PIN<br>ELEV.=616.03<br>N=378481.7450<br>E=2566318.0210 | CONTROL POINT #2<br>POINT NO.: 10002<br>3/8" IRON PIN<br>ELEV.=617.26<br>N=378155.2400<br>E=2566360.8390 | CONTROL POINT #3<br>POINT NO.: 10003<br>3/8" IRON PIN<br>ELEV.=617.47<br>N=378157.7240<br>E=2566636.5160 |

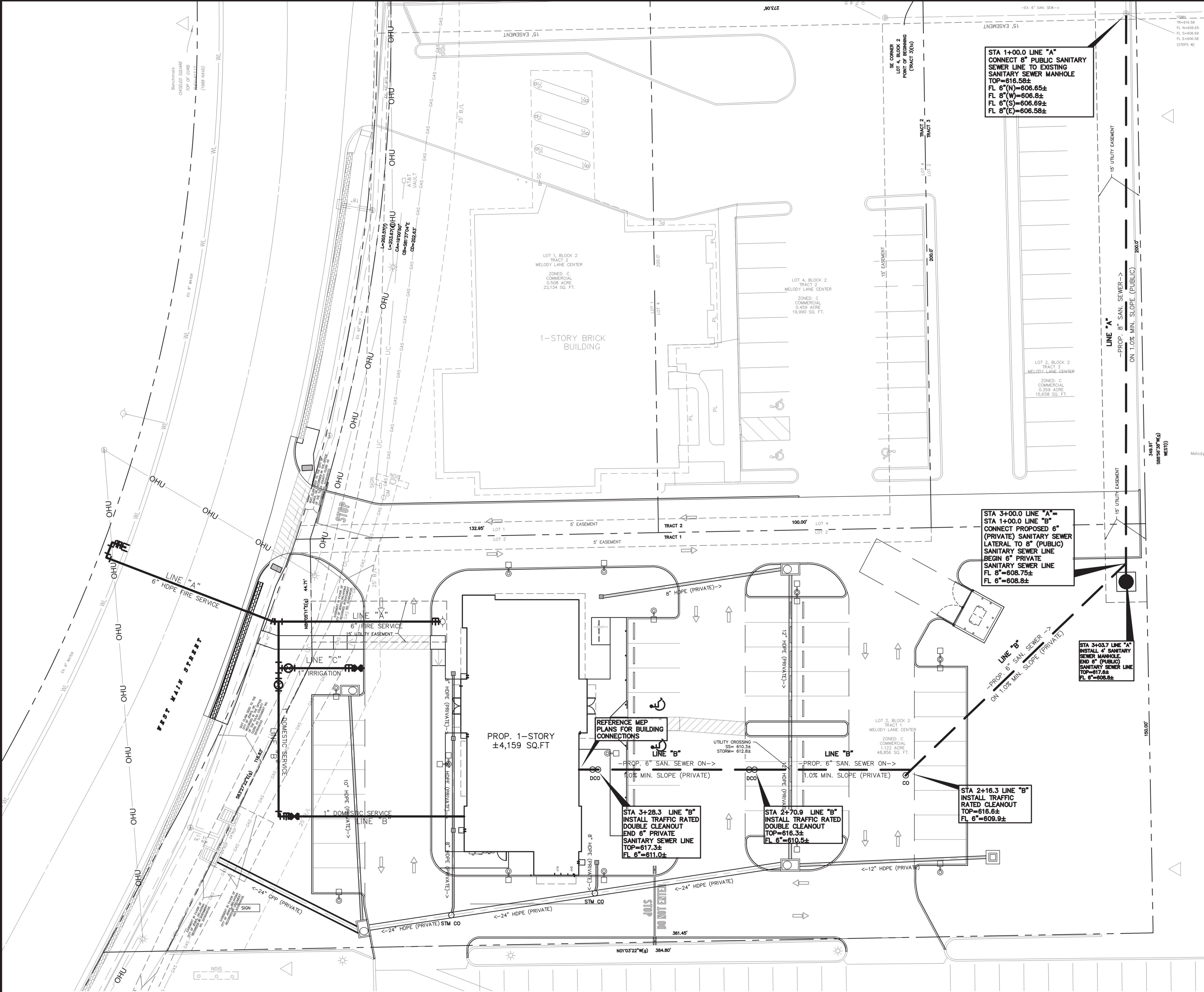
706 WEST MAIN STREET — JENKS, OK



EXISTING UTILITIES AND UNDERGROUND FACILITIES INDICATED ON THESE PLANS HAVE BEEN LOCATED FROM REFERENCE INFORMATION SUPPLIED BY VARIOUS PARTIES. THE ENGINEER DOES NOT ASSUME THE RESPONSIBILITY FOR THE UTILITY LOCATIONS SHOWN. IT SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR(S) TO VERIFY THE HORIZONTALLY AND VERTICALLY LOCATION OF ALL UTILITIES AND UNDERGROUND FACILITIES PRIOR TO CONSTRUCTION, TO TAKE PRECAUTIONS IN ORDER TO PROTECT ALL FACILITIES ENCOUNTERED AND NOTIFY THE ENGINEER OF ALL CONFLICTS OF THE WORK WITH EXISTING FACILITIES. THE CONTRACTOR SHALL PROTECT AND MAINTAIN ALL UTILITIES FROM DAMAGE DURING CONSTRUCTION. ANY DAMAGE BY THE CONTRACTOR TO UTILITIES SHALL BE REPAIRED OR REPLACED BY THE CONTRACTOR AT THEIR OWN EXPENSE.

CALL: OKLAHOMA ONE CALL ☎ 1-800-522-6543 AT LEAST 48 HRS PRIOR TO CONSTRUCTION.

**!!! CAUTION !!!**  
**UNDERGROUND UTILITIES**



**LEGEND**

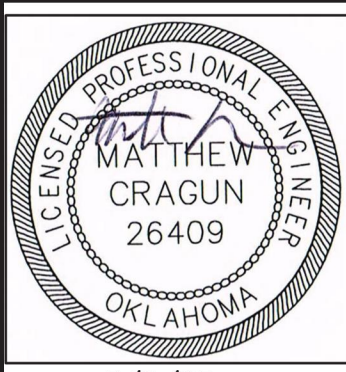
- EXISTING CURB
- PROPOSED CONCRETE CURB
- PROPOSED SANITARY SEWER PIPE
- EXISTING SANITARY SEWER PIPE
- PROPOSED WATER PIPE
- EXISTING WATER PIPE
- PROPOSED STORM SEWER PIPE
- EXISTING STORM PIPE
- PROPOSED SANITARY SEWER CLEANOUT
- PROPOSED MANHOLE
- PROPOSED JUNCTION BOX W/GRATE

**GENERAL NOTES:**

- ALL MATERIALS AND CONSTRUCTION SHALL CONFORM TO THE CITY STANDARD CONSTRUCTION DETAILS AND SPECIFICATIONS, EXCEPT AS NOTED HEREIN AND APPROVED BY THE CITY.
- CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING TRENCH SAFETY REQUIREMENTS IN ACCORDANCE WITH CITY STANDARDS, TEXAS STATE LAW, AND O.S.H.A. STANDARDS FOR ALL EXCAVATION.
- THE LOCATION OF ALL UTILITIES LOCATED ON THESE PLANS ARE TAKEN FROM EXISTING PUBLIC RECORDS. THE EXACT LOCATION AND ELEVATION OF ALL PUBLIC UTILITIES MUST BE DETERMINED BY THE CONTRACTOR. IT SHALL BE THE DUTY OF THE CONTRACTOR TO ASCERTAIN WHETHER ANY ADDITIONAL FACILITIES OTHER THAN THOSE SHOWN ON THE PLANS MAY BE PRESENT.
- IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO PROTECT ALL PUBLIC UTILITIES IN THE CONSTRUCTION OF THIS PROJECT. ALL MANHOLES, CLEANOUTS, VALVE BOXES, FIRE HYDRANTS, ETC. MUST BE ADJUSTED TO PROPER LINE AND GRADE BY THE CONTRACTOR PRIOR TO AND AFTER THE PLACING OF FINAL GRADE AND/OR PAVEMENT. ANY REMOVAL OR DAMAGE TO EXISTING IMPROVEMENTS SHALL BE REPLACED OR REPAIRED BY THE CONTRACTOR AT THEIR SOLE EXPENSE AND SHALL BE APPROVED BY THE CITY. SAID EXISTING IMPROVEMENTS INCLUDE BERMS, DITCHES, FENCES, VEGETATION, ETC.
- ANY UTILITY INSTALLED OUTSIDE OF AN EASEMENT SHALL BE INSTALLED BY A PLUMBER AND INSPECTED BY CODE ENFORCEMENT.
- BACKFILL FOR UTILITY LINES SHOULD BE CAREFULLY PLACED SO THAT THE UTILITY WILL BE STABLE. WHERE UTILITY LINES CROSS THE PARKING LOT AND/OR DRIVEWAY, THE TOP 6" SHOULD BE COMPACTED SIMILARLY TO THE REMAINDER OF THE LOT OR DRIVE. UTILITY DITCHES SHOULD BE VISUALLY INSPECTED AND ENSURED THAT UNDESIRABLE FILL IS NOT USED.
- IF ROCK IS ENCOUNTERED IN THE TRENCH, ROCK SPOIL SHALL NOT BE USED IN THE UPPER 1.5 FEET OF THE TRENCH. THE UPPER 1.5 FEET OF THE TRENCH IS TO BE BACKFILLED ONLY WITH APPROVED SOIL.
- ALL WATER LINES 4" AND LARGER SHALL BE C-900 PVC DR 18, CLASS 150. LINES GREATER THAN 2" BUT SMALLER THAN 4" SHALL BE SCHEDULE 40 PVC. LINES SMALLER THAN 2" SHALL BE SCHEDULE 80 PVC. SERVICES ARE TO BE INSTALLED PER CITY STANDARDS.
- ALL DUCTILE IRON FITTINGS SHALL BE OF THE MECHANICAL JOINT TYPE OR SLIP JOINT AND SHALL BE CLASS D, OR CLASS 250 ON SIZES 12" AND SMALLER IN ACCORDANCE WITH A.W.W.A. SPECIFICATION C11/A21.1.
- ALL WATER LINES SHALL HAVE A MINIMUM COVER OF 36", OR SUFFICIENT COVER TO CLEAR OTHER UTILITIES AS MEASURED FROM TOP OF PIPE TO EXISTING GROUND LEVEL OR FINISHED GRADE, WHICHEVER IS GREATER.
- ALL WATER AND SANITARY MAINS AND SERVICES SHALL HAVE A 10' MINIMUM LATERAL SEPARATION.
- ALL WATER METERS TO BE PLACED IN A NON-TRAFFIC AREA WITHIN AN EASEMENT OR THE PUBLIC RIGHT OF WAY.
- REFER TO MECHANICAL PLANS FOR EXACT WATER AND SEWER SERVICE LOCATIONS AND ELEVATIONS AT CONNECTIONS.
- IF REQUIRED DUE TO CONSTRUCTION, POWER POLES TO BE BRACED OR RELOCATION AT CONTRACTOR'S EXPENSE.
- WATER LINES, FIRE HYDRANTS, AND SERVICE LINES, UP TO AND INCLUDING WATER METERS, SHALL BE LOCATED IN EASILY ACCESSIBLE AND PROTECTED AREAS OUTSIDE OF TRAFFIC.
- THE CONTRACTOR SHALL USE O.S.H.A. APPROVED CONFINED SPACE ENTRY PROCEDURES WHEN ENTERING ANY CONFINED SPACE, INCLUDING SANITARY SEWER MANHOLES. THE SAFETY EQUIPMENT SHALL BE FURNISHED BY THE CONTRACTOR AND SHALL BE O.S.H.A. CERTIFIED. PERSONS WORKING IN THESE AREAS SHALL BE TRAINED IN THE PROPER USE OF THE SAFETY EQUIPMENT.
- ALL PUBLIC MAINS SHOULD BE TESTED IN ACCORDANCE WITH OAC 252:656-5-5(B).
- ALL PUBLIC MAINS SHOULD BE EMBEDDED AND BACKFILLED IN ACCORDANCE WITH OAC 252:656-5-3.
- ALL PUBLIC MAINS SHOULD BE DEFLECTION TESTED IN ACCORDANCE WITH OAC 252:656-5-5(a).
- ALL PUBLIC MAINS SHOULD BE CONSTRUCTED IN ACCORDANCE WITH OAC 252:656-5-3(A).
- ALL PUBLIC MANHOLES SHALL BE CONSTRUCTED AND CONFORM TO ASTM C-478.
- ALL MANHOLE CONNECTIONS SHALL BE CONSTRUCTED IN ACCORDANCE WITH OAC 252:656-5-4(G)(4).

| BENCHMARK                                                                                           |                                                                                                            |                                                                                                           |                                                                                                          |
|-----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|
| BENCHMARK<br>POINT NO.: 10099<br>CHISELED SQUARE<br>ELEV.=613.17<br>N=378157.7240<br>E=2566667.6150 | CONTROL POINT #1<br>POINT NO.: 10001<br>3/8" IRON PIN<br>ELEV.=613.03<br>N=3786318.0210<br>E=25666318.0210 | CONTROL POINT #2<br>POINT NO.: 10002<br>3/8" IRON PIN<br>ELEV.=617.26<br>N=378157.7240<br>E=25666360.8390 | CONTROL POINT #3<br>POINT NO.: 10003<br>3/8" IRON PIN<br>ELEV.=617.47<br>N=378157.7240<br>E=2566636.5160 |

**Cumulus Design**  
Firm #6735  
2080 N. Highway 360, Suite 240  
Grand Prairie, Texas 75050  
Tel. 214.235.0367



**PUBLIC SANITARY SEWER PLAN**  
CHASE RETAIL BANKING CENTER — JENKS  
706 W. MAIN STREET JENKS, OKLAHOMA 74037  
TULSA COUNTY

**CHASE**

|                |
|----------------|
| PLOT DATE      |
| 05/08/25       |
| DRAWING SCALE  |
| 1" = 20'       |
| PROJECT NUMBER |
| CDC23014       |
| SHEET NUMBER   |
| C11.01         |



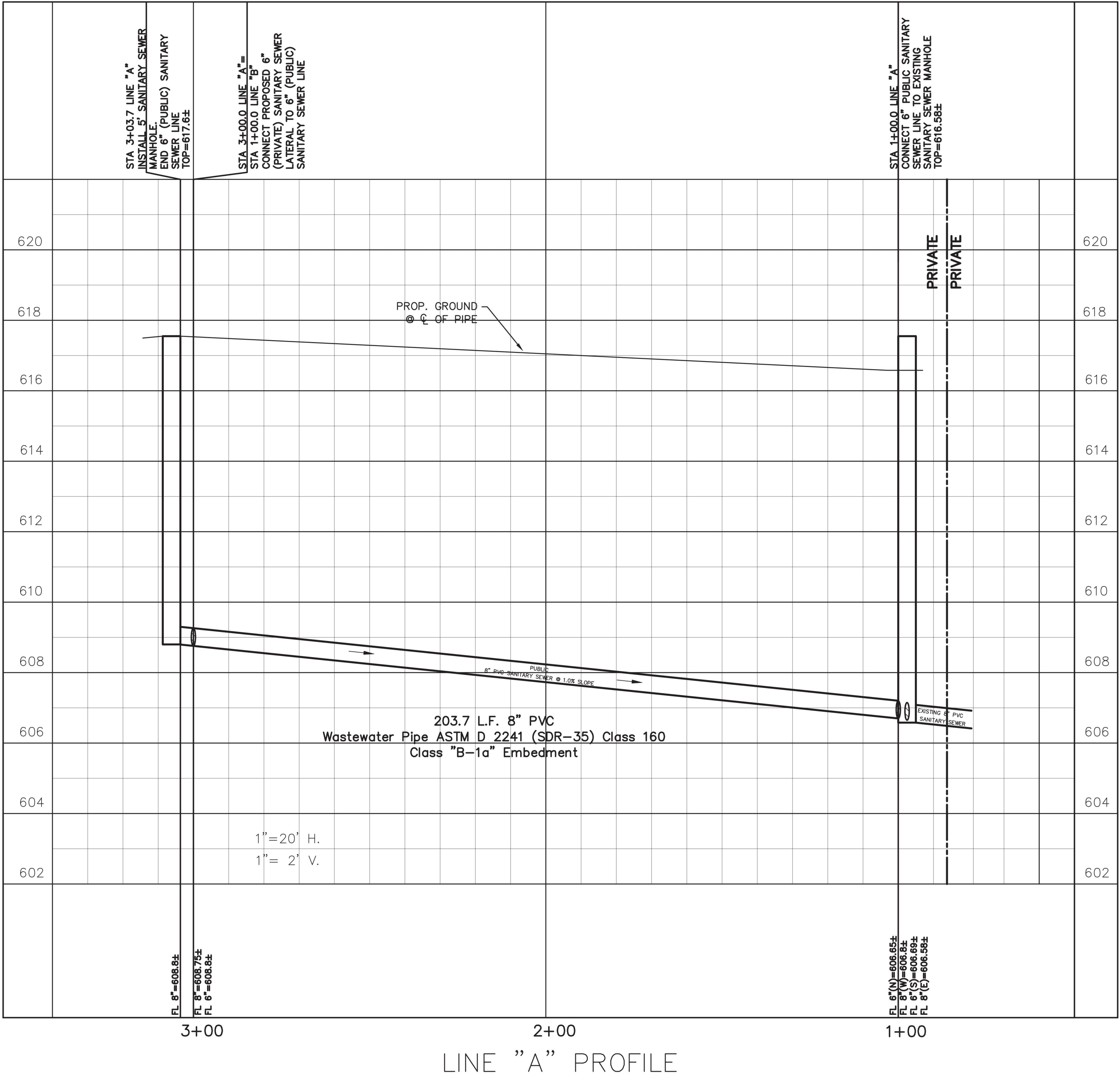
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CALL: OKLAHOMA ONE CALL ☎ 1-800-522-6543 AT LEAST 48 HRS PRIOR TO CONSTRUCTION.

\\SERVER-PC\\SERVER\\2023 CDC PROJECTS\\CDC23014 - JENKS OK\\PLANS\\W&SS PLAN CDC23014.DWG



BENCHMARK

BENCHMARK  
POINT NO.: 10099  
CHISELED SQUARE  
ELEV.=613.17  
N=378157.7240  
E=2566667.6150

CONTROL POINT #1  
POINT NO.: 10001  
3/8\"/>

CONTROL POINT #2  
POINT NO.: 10002  
3/8\"/>

CONTROL POINT #3  
POINT NO.: 10003  
3/8\"/>

CHASE

PLOT DATE

05/08/25

DRAWING SCALE

NTS

PROJECT NUMBER

CDC23014

SHEET NUMBER

C11.06



5/8/25

PUBLIC SANITARY SEWER PROFILE LINE A

CHASE RETAIL BANKING CENTER – JENKS

706 W. MAIN STREET JENKS, OKLAHOMA 74037

TULSA COUNTY

CUMULUS  
DESIGN

Cumulus Design

Firm #6735

2080 N. Highway 360, Suite 240

Grand Prairie, Texas 75050

Tel. 214.235.0367



## CITY OF JENKS

211 NORTH ELM STREET • P.O. BOX 2007  
JENKS, OKLAHOMA 74037-2007  
PHONE (918) 299-5883 • FAX (918) 299-4489

### Memorandum

To: Mayor & Members of the Council

From: David Sims, CFO/Finance Director

Date: June 3, 2025

Re: **FY25-26 Budget Approval – CITY**

After the public hearing on June 3, 2025, the Council will vote to appropriate and approve the FY25-26 budget. The budget proposal was reviewed with the budget committee on May 19, 2025. The budget committee voted unanimously in favor of recommending that Council adopt the FY25-26 budget.

Staff recommends approval.

### Budget Highlights

#### Revenue Assumptions

- Sales/Use Tax Revenue – As of May 2025, the City has collected \$15.386 million or 92.8% of the FY24-25 sales/use tax revenue budget of \$16.571 million. For the current fiscal year to date, the average monthly receipt is \$1.381 million. Conservative estimates for June 25 collections are \$1.488 million. If we meet this estimate, we will end this fiscal year with \$16.874 million in revenue which is \$0.303 million above budget.

For FY25-26, the sales/use tax revenue budget is \$17.723 million. That amount represents an increase of \$1.152 million, which equates to a 7.0% increase over the FY24-25 sales/use tax revenue budget. There are several factors that explain this large increase year-over-year. First, a full fiscal year of Tulsa Premium Outlet sales tax collection versus the nine months of mall-related tax revenue in FY24-25 accounts for 75.3% of the increase year-over-year. The remaining 24.7% increase from the FY24-25 is related to a conservative increase of 0.5% over actual sales tax collections for the current fiscal and 2.0% over actual use tax collections for the current fiscal year. The continued increased usage of online purchases explains the larger increase in use tax over the smaller increase in sales tax. The decision to use essentially a flat sales tax increase over actual current fiscal year collections for the FY25-26 stems from two points, which one suggests a decrease in growth while the other suggests an increase in growth. First, based on uncertain economic conditions within Tulsa County, the State of Oklahoma and the United States, it is necessary to not overbudget any increase that may affect sales/use tax collections negatively. Alternatively, continued economic growth and new businesses within the City of Jenks suggests a growth rate that would increase sales/use tax collections. Based on those conflicting issues, the modest growth rate of 0.5% was used to budget the FY25-26 sales/use tax revenue figures.

- Franchise Fees – Increased Franchise Fees revenue budget is based on current fiscal year performance. The estimate for this fiscal year is \$1.366 million with the three-year average amount being \$1.401 million. A slight increase of \$0.050 million is a conservative amount that aligns with the FY24-25 estimate.
- Increase interest revenue based on current invested dollars and current fiscal year performance.
- Increased transfer from JPWA for sales/use tax based on the larger budgeted sales/use tax anticipated to be received in FY25-26.

### **Expenditure Assumptions**

- Personnel Expense
  - Standard Pay Raise – A 6% base pay increase is budgeted for the FY25-26 budget, which is the amount that was budgeted for the current fiscal year. It is management’s desire to continue the same percentage to make the City competitive with surrounding municipalities to retain/find exceptional employees.
  - Total Personnel Expense increases to \$10.074 million from \$9.720 million, which represents a total increase of \$0.355 million or a rate of 3.65%.
- Maintenance & Operations
  - Overall, the General Fund is seeing an increase of \$69,603 in Maintenance & Operations over last fiscal year’s budget. Increases in Utilities and Insurance costs account for a budgeted increase of \$147,640 while decreased contractual services (FY25-26 Downtown Master Plan budget moved up to FY24-25 to be encumbered as part of the overall project) account for a budgeted decrease of \$100,000. The minimal variances from various accounts comprise the remaining \$21,963 increase from the current fiscal year.
  - Total Maintenance & Operations increases to \$3.445 million from \$3.375 million, which represents a total increase of \$0.070 million or a rate of 2.06%.
- Transfers
  - Total Transfers increase to \$18.879 million from \$17.461 million, which represents a total increase of \$1.418million or a rate of 8.12%.
  - These increases are the result of the increase in sales/use tax collections budgeted for the fiscal year.

### **Master Fee Schedule**

A master fee schedule was created when Council approved the biennial budget for FY2020-2022. Staff stated that the schedule would be reviewed every year and would submit recommendations for fee changes. A draft of the proposed FY25-26 master fee schedule is attached with changes highlighted in orange.



# FUND REPORTS



This section is adopted by  
the Jenks City Council.

# City of Jenks

## General Fund

FY 2025 and 2026

### Fund 10

#### **OVERVIEW**

The General Fund is the primary operating fund for the City of Jenks. It is the largest City fund by revenue and expenditures. General Fund resources are used to pay for ordinary expenses, except those appropriated in other funds. It is budgeted on a cash basis.

#### **REVENUE**

FY 26 revenues are projected at \$13.0 million, an increase of 6.0% over the FY 25 budgeted revenues. The increase is largely due to an increase in projected sales and use tax revenue. Sales and use tax provide 76.8% of the fund's resources.

#### **EXPENDITURES**

FY 26 General Fund expenditures are projected at \$13.6 million - an increase of 3.3% over the FY 25 budgeted expenditures. Personnel Services and Maintenance and Operations allocations consume the majority of the appropriations, making up 68.5% and 23.4%, respectively of the FY 26 General Fund budget. Personnel Services are increasing 3.7% and Maintenance and Operations 2.1%. The remaining expenditures are for transfers with a minimal amount budgeted for capital.

The Public Safety program's appropriations supporting the Police, Fire, and Animal Control, account for 70.2% of the FY 26 budget. The Administrative function's allocation is 13.9% of the budget. Maintenance of Public facilities including streets and parks will be allocated 15.1% of FY 25 resources. The City's Planning Services will consume the last 0.8%.

#### **SALES AND USE TAX TRANSFER CALCULATIONS AND EXPLANATION OF DISTRIBUTION**

The City of Jenks collects a 3.55 cent sales and use tax on eligible expenditures. Two Cents are allocated to the City's General Fund, one cent to the One Cent Capital Fund and 0.55 cent to the Vision Fund. However, as a result of past commitments, City resources are pledged to the Jenks Public Works Authority (collectively referred to as JPWA) debt service. The debt pledge requires that three cents of the sales and use tax collections be recognized as General Fund revenue then transferred to JPWA for any debt service deficiencies. The Vision sales tax is not pledged to the JPWA debt service: therefore, those collections are directly deposited into the Vision Fund (fund 33).

As utility rates and the One Cent capital tax have been established to pay all JPWA debt requirements, 2 cents of the sales and use tax revenues are transferred back to the City's General Fund. The One Cent Capital proceeds satisfy the JPWA debt service and then the unobligated balance is transferred to the One Cent Capital Fund. These transfers convolute the budget presentation for the interested reader and obscure the amount of revenue appropriated to finance annual City General Fund and JPWA activities. The tables below illustrate the transfers, meet reporting requirements, and accurately represent how tax receipts are appropriated to the various funds.

The City Council is adopting the transfer amounts as part of the FY 26 budget and authorizing the staff to make the transfers in accordance with debt agreements.

## TAX REVENUE

|                                                   | PERCENT     | FY 24<br>ACTUAL   | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET   | FY 26<br>BUDGET   |
|---------------------------------------------------|-------------|-------------------|-------------------|-----------------------------|-------------------|-------------------|
| <u>Sales Tax</u>                                  | 100%        | \$ 10,547,000     | \$ 11,090,000     | \$ 9,574,042                | \$ 13,584,414     | \$ 14,116,302     |
| 2 cent GF                                         | 56.3%       | 5,941,972         | 6,247,887         | 5,393,827                   | 7,653,459         | 7,953,125         |
| 1 cent Capital                                    | 28.2%       | 2,970,986         | 3,123,944         | 2,696,913                   | 3,826,730         | 3,976,562         |
| 0.55 cent Vision                                  | 15.5%       | 1,634,042         | 1,718,169         | 1,483,302                   | 2,104,226         | 2,186,615         |
| Total                                             | <b>100%</b> | <b>10,547,000</b> | <b>11,090,000</b> | <b>9,574,042</b>            | <b>13,584,415</b> | <b>14,116,302</b> |
| <u>Use Tax</u>                                    | 100%        | 2,848,732         | 2,880,000         | 2,807,156                   | 2,986,361         | 3,606,572         |
| 2 cent GF                                         | 56.3%       | 1,604,919         | 1,622,535         | 1,581,496                   | 1,682,516         | 2,031,943         |
| 1 cent Capital                                    | 28.2%       | 802,460           | 811,268           | 790,748                     | 841,258           | 1,015,971         |
| 0.55 cent Vision                                  | 15.5%       | 441,353           | 446,197           | 434,912                     | 462,587           | 558,658           |
| Total                                             | <b>100%</b> | <b>2,848,732</b>  | <b>2,880,000</b>  | <b>2,807,156</b>            | <b>2,986,361</b>  | <b>3,606,572</b>  |
| ST Transfer to JPWA -3 cents                      |             | 8,913,000         | 9,371,900         | 8,090,800                   | 11,480,200        | 11,929,700        |
| UT Transfer to JPWA - 3 cents                     |             | 2,407,400         | 2,433,900         | 2,372,300                   | 2,523,800         | 3,048,000         |
| JPWA ST Transfer to GF - 2 cents                  |             | 5,942,000         | 6,247,900         | 5,393,900                   | 7,653,500         | 7,953,200         |
| JPWA UT Transfer to GF - 2 cents                  |             | 1,605,000         | 1,622,600         | 1,581,500                   | 1,682,600         | 2,032,000         |
| JPWA ST Transfer to Capital - 1 cent<br>less debt |             | 2,971,000         | 3,124,000         | 2,697,000                   | 3,826,800         | 3,976,600         |
| JPWA UT Transfer to Capital - 1 cent              |             | 802,500           | 811,300           | 790,800                     | 841,300           | 1,016,000         |

## ANNUAL RESOURCES

|                                  | FY 24<br>ACTUAL      | FY 24<br>BUDGET      | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET      | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET      |
|----------------------------------|----------------------|----------------------|-----------------------------|----------------------|-----------------------|----------------------|
| <b>TAXES</b>                     |                      |                      |                             |                      |                       |                      |
| Sales                            | \$ 5,941,972         | \$ 6,243,670         | \$ 5,393,827                | \$ 7,653,459         | 4%                    | \$ 7,953,125         |
| Use                              | 1,604,919            | 1,621,440            | 1,581,496                   | 1,682,516            | 21%                   | 2,031,943            |
| Franchise                        | 1,395,155            | 1,200,000            | 1,022,906                   | 1,300,000            | 4%                    | 1,350,000            |
| <b>LICENSES AND PERMITS</b>      |                      |                      |                             |                      |                       |                      |
| Business Licenses                | 25,550               | 11,500               | 13,232                      | 14,000               | 0%                    | 14,000               |
| Fireworks Permits                | 6,460                | 10,000               | 8,170                       | 7,000                | 0%                    | 7,000                |
| Building Permits                 | 136,920              | 220,000              | 79,081                      | 220,000              | -9%                   | 200,000              |
| Plumbing Permits                 | 57,216               | 45,000               | 37,288                      | 40,500               | 3%                    | 41,850               |
| Electrical Permits               | 56,406               | 45,000               | 31,325                      | 36,500               | 1%                    | 37,000               |
| Mechanical Permits               | 43,821               | 39,800               | 26,925                      | 37,500               | 1%                    | 37,750               |
| Fire Permits                     | 34,451               | 15,000               | 11,952                      | 15,000               | 0%                    | 15,000               |
| Inspection Fees                  | 5,330                | 12,000               | 3,861                       | 7,000                | 0%                    | 7,000                |
| Engineering Fees                 | 49,800               | 25,000               | 34,300                      | 25,000               | 0%                    | 25,000               |
| Bldg. Prmt. Admin. Fee           | 1,319                | 1,800                | 639                         | 1,000                | 0%                    | 1,000                |
| Zoning Applications and Fees     | 73,195               | 50,000               | 43,415                      | 55,000               | 0%                    | 55,000               |
| Sale of Fixed Assets             | -                    | -                    | -                           | -                    | N/A                   | -                    |
| Reimbursements                   | 9,384                | -                    | 3,086                       | -                    | N/A                   | -                    |
| <b>INTERGOVERNMENTAL REVENUE</b> |                      |                      |                             |                      |                       |                      |
| Alcoholic Beverage               | 111,581              | 108,000              | 78,361                      | 115,000              | 6%                    | 121,500              |
| <b>CHARGES FOR SERVICES</b>      |                      |                      |                             |                      |                       |                      |
| Solid Waste                      | 55,691               | 58,000               | 43,441                      | 58,000               | 0%                    | 58,000               |
| Gross Receipts                   | 128,536              | 200,000              | 97,064                      | 200,000              | 2%                    | 205,000              |
| <b>FINES, FORFEITURES</b>        | 174,876              | 175,000              | 158,786                     | 160,000              | 3%                    | 165,000              |
| <b>MISCELLANEOUS</b>             | 288,613              | 170,490              | 214,185                     | 175,000              | 9%                    | 189,900              |
| <b>GRANT REIMBURSEMENT</b>       | -                    | -                    | -                           | 421,696              | 0%                    | 421,696              |
| <b>INTEREST INCOME</b>           | 62,747               | 130,000              | 57,668                      | 51,000               | 37%                   | 70,000               |
| <b>TOTAL REVENUE</b>             | <b>10,263,941</b>    | <b>10,381,700</b>    | <b>8,941,009</b>            | <b>12,275,171</b>    | <b>6%</b>             | <b>13,006,764</b>    |
| <b>TRANSFERS IN</b>              |                      |                      |                             |                      |                       |                      |
| JPWA-EMSA                        | 447,675              | 420,000              | 225,754                     | 430,000              | 2%                    | 440,000              |
| E-911                            | 300,000              | 300,000              | 150,000                     | 300,000              | 0%                    | 300,000              |
| INSURANCE & RISK MANAGEMENT      | -                    | -                    | -                           | -                    |                       | -                    |
| JPWA -OTHER                      | -                    | -                    | -                           | -                    | N/A                   | -                    |
| <b>TOTAL TRANSFERS IN</b>        | <b>747,675</b>       | <b>720,000</b>       | <b>375,754</b>              | <b>730,000</b>       | <b>1%</b>             | <b>740,000</b>       |
| <b>TOTAL RESOURCES</b>           | <b>\$ 11,011,616</b> | <b>\$ 11,101,700</b> | <b>\$ 9,316,763</b>         | <b>\$ 13,005,171</b> | <b>6%</b>             | <b>\$ 13,746,764</b> |



## ANNUAL OUTLAYS

|                                                    | FY 24<br>ACTUAL  | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET   | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET   |
|----------------------------------------------------|------------------|-------------------|-----------------------------|-------------------|-----------------------|-------------------|
| <b><u>City Manager/Comm. Dev. 211, 245</u></b>     |                  |                   |                             |                   |                       |                   |
| Personnel Services                                 | \$ 249,116       | \$ 312,900        | \$ 199,861                  | \$ 313,700        | 5%                    | \$ 328,600        |
| Maintenance and Operations                         | 224,772          | 33,100            | 112,324                     | 139,350           | 0%                    | 139,350           |
| Capital Outlay                                     | -                | -                 | -                           | -                 | N/A                   | -                 |
| <b>Total</b>                                       | <b>473,888</b>   | <b>346,000</b>    | <b>312,186</b>              | <b>453,050</b>    | <b>3%</b>             | <b>467,950</b>    |
| <b><u>Finance and Administration</u></b>           |                  |                   |                             |                   |                       |                   |
| <b><u>Clerk 212, Treasury 213, Records 218</u></b> |                  |                   |                             |                   |                       |                   |
| Personnel Services                                 | 524,834          | 579,200           | 418,073                     | 600,800           | 7%                    | 643,800           |
| Maintenance and Operations                         | 56,519           | 52,000            | 77,400                      | 54,000            | 0%                    | 54,000            |
| Capital Outlay                                     | -                | -                 | -                           | -                 | N/A                   | -                 |
| <b>Total</b>                                       | <b>581,353</b>   | <b>631,200</b>    | <b>495,473</b>              | <b>654,800</b>    | <b>7%</b>             | <b>697,800</b>    |
| <b><u>General Government 231</u></b>               |                  |                   |                             |                   |                       |                   |
| Personnel Services                                 | 37,689           | 134,000           | 10,989                      | 37,500            | -27%                  | 27,500            |
| Maintenance and Operations                         | 144,518          | 216,500           | 173,523                     | 212,500           | 2%                    | 216,500           |
| Capital Outlay                                     | -                | -                 | -                           | -                 | N/A                   | -                 |
| <b>Total</b>                                       | <b>182,207</b>   | <b>350,500</b>    | <b>184,512</b>              | <b>250,000</b>    | <b>-2%</b>            | <b>244,000</b>    |
| <b><u>Personnel 216</u></b>                        |                  |                   |                             |                   |                       |                   |
| Personnel Services                                 | 202,514          | 221,800           | 140,007                     | 225,450           | 6%                    | 238,450           |
| Maintenance and Operations                         | 5,401            | 7,700             | 5,475                       | 8,450             | 0%                    | 8,450             |
| Capital Outlay                                     | -                | -                 | -                           | -                 | N/A                   | -                 |
| <b>Total</b>                                       | <b>207,915</b>   | <b>229,500</b>    | <b>145,482</b>              | <b>233,900</b>    | <b>6%</b>             | <b>246,900</b>    |
| <b><u>Municipal Court 221</u></b>                  |                  |                   |                             |                   |                       |                   |
| Personnel Services                                 | 83,850           | 72,000            | 55,611                      | 101,400           | -8%                   | 93,000            |
| Maintenance and Operations                         | 30,091           | 26,800            | 29,463                      | 32,200            | 0%                    | 32,200            |
| Capital Outlay                                     | -                | -                 | -                           | -                 | N/A                   | -                 |
| <b>Total</b>                                       | <b>113,941</b>   | <b>98,800</b>     | <b>85,074</b>               | <b>133,600</b>    | <b>-6%</b>            | <b>125,200</b>    |
| <b><u>City Attorney 214</u></b>                    |                  |                   |                             |                   |                       |                   |
| Personnel Services                                 | 25,448           | 32,100            | 18,565                      | 38,800            | -2%                   | 38,200            |
| Maintenance and Operations                         | 89,156           | 36,900            | 48,423                      | 59,400            | 0%                    | 59,400            |
| Capital Outlay                                     | -                | -                 | -                           | -                 | N/A                   | -                 |
| <b>Total</b>                                       | <b>114,604</b>   | <b>69,000</b>     | <b>66,988</b>               | <b>98,200</b>     | <b>-1%</b>            | <b>97,600</b>     |
| <b><u>City Planning 241</u></b>                    |                  |                   |                             |                   |                       |                   |
| Personnel Services                                 | 2,241            | 84,200            | 2,439                       | 87,000            | 8%                    | 93,700            |
| Maintenance and Operations                         | 18,350           | 19,500            | 136,953                     | 125,150           | -83%                  | 20,650            |
| Capital Outlay                                     | -                | -                 | -                           | -                 | N/A                   | -                 |
| <b>Total</b>                                       | <b>\$ 20,591</b> | <b>\$ 103,700</b> | <b>\$ 139,392</b>           | <b>\$ 212,150</b> | <b>-46%</b>           | <b>\$ 114,350</b> |

|                                              | FY 24<br>ACTUAL      | FY 24<br>BUDGET      | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET      | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET      |
|----------------------------------------------|----------------------|----------------------|-----------------------------|----------------------|-----------------------|----------------------|
| <b><u>Police 311, 315, 321, 331, 562</u></b> |                      |                      |                             |                      |                       |                      |
| Personnel Services                           | \$ 3,270,543         | \$ 3,729,100         | \$ 2,663,635                | \$ 4,323,800         | 1%                    | \$ 4,365,325         |
| Maintenance and Operations                   | 593,120              | 685,400              | 645,976                     | 823,850              | 2%                    | 841,030              |
| Capital Outlay                               | -                    | -                    | -                           | -                    | N/A                   | -                    |
| <b>Total</b>                                 | <b>3,863,663</b>     | <b>4,414,500</b>     | <b>3,309,610</b>            | <b>5,147,650</b>     | 1%                    | <b>5,206,355</b>     |
| <b><u>Fire 411, 412</u></b>                  |                      |                      |                             |                      |                       |                      |
| Personnel Services                           | 2,341,782            | 2,732,700            | 2,318,047                   | 3,196,030            | 7%                    | 3,419,940            |
| Maintenance and Operations                   | 772,195              | 741,600              | 718,069                     | 817,850              | 5%                    | 860,673              |
| Capital Outlay                               | -                    | -                    | -                           | 35,000               | 0%                    | 35,000               |
| <b>Total</b>                                 | <b>3,113,977</b>     | <b>3,474,300</b>     | <b>3,036,116</b>            | <b>4,048,880</b>     | 7%                    | <b>4,315,613</b>     |
| <b><u>Public Works</u></b>                   |                      |                      |                             |                      |                       |                      |
| <b><u>Street Maintenance 521</u></b>         |                      |                      |                             |                      |                       |                      |
| Personnel Services                           | 117,622              | 141,600              | 95,390                      | 146,100              | 6%                    | 154,800              |
| Maintenance and Operations                   | 492,951              | 488,500              | 543,376                     | 519,473              | 0%                    | 519,473              |
| Capital Outlay                               | -                    | -                    | -                           | -                    | N/A                   | -                    |
| <b>Total</b>                                 | <b>610,573</b>       | <b>630,100</b>       | <b>638,766</b>              | <b>665,573</b>       | 1%                    | <b>674,273</b>       |
| <b><u>Protective Inspections 512</u></b>     |                      |                      |                             |                      |                       |                      |
| Personnel Services                           | 260,536              | 283,800              | 197,859                     | 291,600              | 4%                    | 304,400              |
| Maintenance and Operations                   | 18,964               | 26,600               | 20,892                      | 29,400               | 0%                    | 29,400               |
| Capital Outlay                               | -                    | -                    | -                           | -                    | N/A                   | -                    |
| <b>Total</b>                                 | <b>279,500</b>       | <b>310,400</b>       | <b>218,752</b>              | <b>321,000</b>       | 4%                    | <b>333,800</b>       |
| <b><u>General Maintenance 522</u></b>        |                      |                      |                             |                      |                       |                      |
| Personnel Services                           | -                    | -                    | -                           | -                    | N/A                   | -                    |
| Maintenance and Operations                   | 24,347               | 28,500               | 23,314                      | 32,500               | 0%                    | 32,500               |
| Capital Outlay                               | -                    | -                    | -                           | -                    | N/A                   | -                    |
| <b>Total</b>                                 | <b>24,347</b>        | <b>28,500</b>        | <b>23,314</b>               | <b>32,500</b>        | 0%                    | <b>32,500</b>        |
| <b><u>Small Capital Projects 525</u></b>     |                      |                      |                             |                      |                       |                      |
| Personnel Services                           | -                    | -                    | -                           | -                    | N/A                   | -                    |
| Maintenance and Operations                   | -                    | -                    | -                           | -                    | N/A                   | -                    |
| Capital Outlay                               | 9,360                | -                    | -                           | -                    | N/A                   | -                    |
| <b>Total</b>                                 | <b>9,360</b>         | <b>-</b>             | <b>-</b>                    | <b>-</b>             | N/A                   | <b>-</b>             |
| <b><u>Parks and Recreation 561</u></b>       |                      |                      |                             |                      |                       |                      |
| Personnel Services                           | 329,526              | 338,500              | 216,765                     | 357,600              | 3%                    | 370,000              |
| Maintenance and Operations                   | 545,833              | 356,700              | 548,156                     | 521,300              | 21%                   | 631,400              |
| Capital Outlay                               | -                    | -                    | -                           | -                    | N/A                   | -                    |
| <b>Total</b>                                 | <b>875,359</b>       | <b>695,200</b>       | <b>764,920</b>              | <b>878,900</b>       | 14%                   | <b>1,001,400</b>     |
| <b>Total Public Works</b>                    | <b>1,799,139</b>     | <b>1,664,200</b>     | <b>1,645,752</b>            | <b>1,897,973</b>     | 8%                    | <b>2,041,973</b>     |
| <b>TOTAL</b>                                 | <b>\$ 10,471,278</b> | <b>\$ 11,381,700</b> | <b>\$ 9,420,584</b>         | <b>\$ 13,130,203</b> | 3%                    | <b>\$ 13,557,741</b> |

|                              | FY 24<br>ACTUAL      | FY 24<br>BUDGET      | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET      | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET      |
|------------------------------|----------------------|----------------------|-----------------------------|----------------------|-----------------------|----------------------|
| <b>TRANSFERS OUT</b>         |                      |                      |                             |                      |                       |                      |
| <b>Fund</b>                  |                      |                      |                             |                      |                       |                      |
| 80 Economic Development      | \$ 120,297           | \$ -                 | \$ 20,372                   | \$ -                 | N/A                   | \$ 80,000            |
| 61 Insurance & Risk Mgmt.    | 50,000               | 100,000              | 50,000                      | 100,000              | 0%                    | 100,000              |
| 62 City Stabilization Fund   | -                    | -                    | -                           | -                    | N/A                   | -                    |
| 63 City Capital Reserve Fund | -                    | -                    | -                           | -                    | N/A                   | -                    |
| 77 TIF #1                    | 18,993               | 25,000               | -                           | 25,000               | 2%                    | 25,500               |
| 34 TIF #3                    | 30,140               | 20,000               | -                           | 30,000               | 0%                    | 30,000               |
| 35 TIF #4                    | 15,977               | 7,900                | -                           | 20,000               | 2%                    | 20,400               |
| 36 TIF #5                    | -                    | -                    | -                           | -                    | N/A                   | -                    |
| 38 TIF #6                    | -                    | -                    | 235,015                     | 714,893              | 26%                   | 900,000              |
| <b>TOTAL TRANSFERS OUT</b>   | <b>235,407</b>       | <b>152,900</b>       | <b>305,387</b>              | <b>889,893</b>       | <b>30%</b>            | <b>1,155,900</b>     |
| <b>TOTAL OUTLAYS</b>         | <b>\$ 10,706,685</b> | <b>\$ 11,534,600</b> | <b>\$ 9,725,970</b>         | <b>\$ 14,020,095</b> | <b>5%</b>             | <b>\$ 14,713,641</b> |

### SUMMARY BY ACCOUNT GROUP

|                            | FY 24<br>ACTUAL      | FY 24<br>BUDGET      | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET      | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET      |
|----------------------------|----------------------|----------------------|-----------------------------|----------------------|-----------------------|----------------------|
| Personnel Services         | \$ 7,445,701         | \$ 8,661,900         | \$ 6,337,239                | \$ 9,719,780         | 4%                    | \$ 10,077,715        |
| Maintenance and Operations | 3,016,217            | 2,719,800            | 3,083,345                   | 3,375,423            | 2%                    | 3,445,026            |
| Capital Outlay             | 9,360                | -                    | -                           | 35,000               | 0%                    | 35,000               |
| Transfers                  | 235,407              | 152,900              | 305,387                     | 889,893              | 30%                   | \$ 1,155,900         |
| <b>TOTAL OUTLAYS</b>       | <b>\$ 10,706,685</b> | <b>\$ 11,534,600</b> | <b>\$ 9,725,970</b>         | <b>\$ 14,020,095</b> | <b>5%</b>             | <b>\$ 14,713,641</b> |

### FUND BALANCE CALCULATION

|                                                         | FY 24<br>ACTUAL     | FY 24<br>BUDGET     | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | FY 26<br>BUDGET     |
|---------------------------------------------------------|---------------------|---------------------|-----------------------------|---------------------|---------------------|
| Beginning Fund Balance (Unrestricted)                   | \$ 3,474,425        | \$ 3,474,425        | \$ 3,779,356                | \$ 3,779,356        | \$ 2,764,432        |
| Plus Annual Revenue                                     | 11,011,616          | 11,101,700          | 9,316,763                   | 13,005,171          | 13,746,764          |
| Less Annual Outlays                                     | (10,706,685)        | (11,534,600)        | (9,725,970)                 | (14,020,095)        | (14,713,641)        |
| Ending Fund Balance                                     | 3,779,356           | 3,041,525           | 3,370,148                   | 2,764,432           | 1,797,555           |
| Less 15% Emergency Reserve                              | (566,903)           | (456,229)           | (505,522)                   | (414,665)           | (269,633)           |
| <b>Ending Fund Balance (Reserved for GF Activities)</b> | <b>\$ 3,212,453</b> | <b>\$ 2,585,296</b> | <b>\$ 2,864,626</b>         | <b>\$ 2,349,767</b> | <b>\$ 1,527,922</b> |

# City of Jenks Sinking Fund

FY 2025 and 2026

Fund 11

## OVERVIEW

This fund was established by City Council under 11 O.S. §17-212. It is used to service General Obligation (G.O.) bond debt and judgements against the City. The revenue for this fund is provided by an annual ad valorem tax levy. General obligation bonds cannot be issued without prior voter approval. The projected fund balance change is less than 10% because projected revenues equal the budgeted expenses. The reserves must be expended on principal and interest. This is a debt service fund budgeted on a cash basis.

## ANNUAL RESOURCES

| REVENUE      | FY 24<br>ACTUAL     | FY 24<br>BUDGET     | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET     |
|--------------|---------------------|---------------------|-----------------------------|---------------------|-----------------------|---------------------|
| Property Tax | \$ 3,781,111        | \$ 3,833,000        | \$ 3,071,049                | \$ 3,729,000        | -3%                   | \$ 3,629,000        |
| Interest     | 44,829              | 2,000               | 67,333                      | 6,000               | 500%                  | 36,000              |
| <b>Total</b> | <b>\$ 3,825,940</b> | <b>\$ 3,835,000</b> | <b>\$ 3,138,382</b>         | <b>\$ 3,735,000</b> | <b>-2%</b>            | <b>\$ 3,665,000</b> |

## ANNUAL OUTLAYS

| Budget                  | FY 24<br>ACTUAL     | FY 24<br>BUDGET     | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET     |
|-------------------------|---------------------|---------------------|-----------------------------|---------------------|-----------------------|---------------------|
| <b>Debt Service 611</b> |                     |                     |                             |                     |                       |                     |
| Professional Services   | \$ 2,000            | \$ 10,000           | \$ 1,500                    | \$ 10,000           | 0%                    | \$ 10,000           |
| Interest                | 893,575             | 900,000             | 579,713                     | 800,000             | -9%                   | 730,000             |
| Debt Service            | 2,925,000           | 2,925,000           | 2,650,000                   | 2,925,000           | 0%                    | 2,925,000           |
| Contingency             | -                   | -                   | -                           | -                   | N/A                   | -                   |
| <b>Total</b>            | <b>\$ 3,820,575</b> | <b>\$ 3,835,000</b> | <b>\$ 3,231,213</b>         | <b>\$ 3,735,000</b> | <b>-2%</b>            | <b>\$ 3,665,000</b> |

## FUND BALANCE CALCULATION

|                                  | FY 24<br>ACTUAL     | FY 24<br>BUDGET     | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | FY 26<br>BUDGET     |
|----------------------------------|---------------------|---------------------|-----------------------------|---------------------|---------------------|
| Beginning Fund Balance           | \$ 3,008,595        | \$ 3,008,595        | \$ 3,084,987                | \$ 3,084,987        | \$ 3,084,987        |
| Plus Annual Revenue              | 3,996,517           | 3,835,000           | 3,138,382                   | 3,735,000           | 3,665,000           |
| Less Annual Outlays              | (3,920,125)         | (3,835,000)         | (3,231,213)                 | (3,735,000)         | (3,665,000)         |
| Ending Fund Balance              | 3,084,987           | 3,008,595           | 2,992,157                   | 3,084,987           | 3,084,987           |
| Reserved for Future Debt Service | <b>\$ 3,084,987</b> | <b>\$ 3,008,595</b> | <b>\$ 2,992,157</b>         | <b>\$ 3,084,987</b> | <b>\$ 3,084,987</b> |

# City of Jenks

## Uniformed Patrol Capital Fund

FY 2025 and 2026

Fund 12

### OVERVIEW

The Uniformed Patrol Capital Fund was established for the purchase and replacement of the City's police patrol vehicle fleet and other department capital expenditures. Revenues are primarily provided by transfers from the One-Cent Capital Fund. As part of the multi-year capital improvement plan, aging fleet will be replaced with new patrol vehicles. This is a capital fund budgeted on a cash basis.

### ANNUAL RESOURCES

| REVENUE                                | FY 24<br>ACTUAL   | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET   | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET   |
|----------------------------------------|-------------------|-------------------|-----------------------------|-------------------|-----------------------|-------------------|
| Transfer from One Cent Capital Fund 53 | \$ 136,013        | \$ 153,700        | \$ 265,992                  | \$ 237,473        | 53%                   | \$ 362,763        |
| Auction Sales                          | -                 | -                 | -                           | -                 | N/A                   | -                 |
| Grant Revenue                          | -                 | -                 | -                           | -                 | N/A                   | -                 |
| Interest Income                        | 171               | -                 | 1,391                       | -                 | N/A                   | -                 |
| <b>Total</b>                           | <b>\$ 136,184</b> | <b>\$ 153,700</b> | <b>\$ 267,383</b>           | <b>\$ 237,473</b> | <b>53%</b>            | <b>\$ 362,763</b> |

### ANNUAL OUTLAYS

| Budget                          | FY 24<br>ACTUAL   | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET   | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET   |
|---------------------------------|-------------------|-------------------|-----------------------------|-------------------|-----------------------|-------------------|
| <b><u>Police Patrol 311</u></b> |                   |                   |                             |                   |                       |                   |
| Personnel Services              | \$ -              | \$ -              | \$ -                        | \$ -              | N/A                   | \$ -              |
| Materials and Operations        | -                 | -                 | 28,465                      | 35,000            | 0%                    | 35,000            |
| Capital Outlay                  | 151,959           | 153,700           | 198,863                     | 202,473           | 62%                   | 327,763           |
| <b>Total</b>                    | <b>\$ 151,959</b> | <b>\$ 153,700</b> | <b>\$ 227,328</b>           | <b>\$ 237,473</b> | <b>53%</b>            | <b>\$ 362,763</b> |

### FUND BALANCE CALCULATION

|                                     | FY 24<br>ACTUAL  | FY 24<br>BUDGET  | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET  | FY 26<br>BUDGET  |
|-------------------------------------|------------------|------------------|-----------------------------|------------------|------------------|
| Beginning Fund Balance              | \$ 29,482        | \$ 29,482        | \$ 13,707                   | \$ 13,707        | \$ 13,707        |
| Plus Annual revenue                 | 136,184          | 153,700          | 267,383                     | 237,473          | 362,763          |
| Less Annual Outlays                 | (151,959)        | (153,700)        | (227,328)                   | (237,473)        | (362,763)        |
| Ending Fund Balance                 | 13,707           | 29,482           | 53,762                      | 13,707           | 13,707           |
| Reserved for Police Capital Outlays | <b>\$ 13,707</b> | <b>\$ 29,482</b> | <b>\$ 53,762</b>            | <b>\$ 13,707</b> | <b>\$ 13,707</b> |

## CAPITAL LIST

| Department   | Item Description                                             | Y1 Amount         | Y2 Amount         |
|--------------|--------------------------------------------------------------|-------------------|-------------------|
| Police       | Computers                                                    | 20,000            |                   |
| Police       | Debt Service on Police Department Vehicles                   | 100,500           | 164,600           |
| Police       | Vehicle Equipment - Computer, Stand, Printer, License Reader | 21,500            | 80,000            |
| Police       | Radars                                                       | 8,400             |                   |
| Police       | Tasers                                                       | 7,872             |                   |
| Police       | Car Radios                                                   | 12,453            |                   |
| Police       | Handheld Radios                                              | 31,748            | 19,201            |
| Police       | Glock Guns & Holsters                                        |                   | 35,000            |
| Police       | Lifepak AED's                                                |                   | 17,180            |
| Police       | Drone                                                        |                   | 11,782            |
| <b>Total</b> |                                                              | <b>\$ 202,473</b> | <b>\$ 327,763</b> |

# City of Jenks

## Fire Suppression Capital Fund

FY 2025 and 2026

Fund 14

### OVERVIEW

The Fire Suppression Capital Fund was established for the purchase and replacement of the City's fire suppression vehicle fleet and other department capital expenditures. Revenue is provided by transfer from the One-Cent Capital Fund. The projected fund balance change is less than 10% because budgeted transfers from One-Cent Capital were calculated specifically to fund the debt service payments and capital expenses. This is a capital fund budgeted on a cash basis.

### ANNUAL RESOURCES

| REVENUE                                |                   |                   | 9 months          |                     | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET     |
|----------------------------------------|-------------------|-------------------|-------------------|---------------------|-----------------------|---------------------|
|                                        | FY 2<br>ACTUAL    | FY 24<br>BUDGET   | FY 25<br>ACTUAL   | FY 25<br>BUDGET     |                       |                     |
| Transfer from One Cent Capital Fund 53 | \$ 566,000        | \$ 566,000        | \$ 643,732        | \$ 5,457,893        | -78%                  | \$ 1,176,488        |
| Sale of Surplus Vehicles               | -                 | -                 | -                 | -                   | N/A                   | -                   |
| Interest Income                        | 17,586            | 1,300             | 19,940            | 2,500               | 100%                  | 5,000               |
| Reimbursements                         | -                 | -                 | -                 | -                   | N/A                   | -                   |
| <b>Total</b>                           | <b>\$ 583,586</b> | <b>\$ 567,300</b> | <b>\$ 663,672</b> | <b>\$ 5,460,393</b> | <b>-78%</b>           | <b>\$ 1,181,488</b> |

### ANNUAL OUTLAYS

| Budget                      |                   |                   | 9 months            |                     | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET     |
|-----------------------------|-------------------|-------------------|---------------------|---------------------|-----------------------|---------------------|
|                             | FY 2<br>ACTUAL    | FY 24<br>BUDGET   | FY 25<br>ACTUAL     | FY 25<br>BUDGET     |                       |                     |
| <b>Fire Suppression 411</b> |                   |                   |                     |                     |                       |                     |
| Personnel Services          | \$ -              | \$ -              | \$ -                | \$ -                | N/A                   | \$ -                |
| Maintenance and Operations  | -                 | -                 | -                   | -                   | N/A                   | -                   |
| Capital Outlay              | 505,104           | 566,000           | 2,752,066           | 5,457,893           | -78%                  | 1,176,488           |
| <b>Total</b>                | <b>\$ 505,104</b> | <b>\$ 566,000</b> | <b>\$ 2,752,066</b> | <b>\$ 5,457,893</b> | <b>-78%</b>           | <b>\$ 1,176,488</b> |

### FUND BALANCE CALCULATION

|                                   |                   |                   | 9 months              |                   | FY 26<br>BUDGET   |
|-----------------------------------|-------------------|-------------------|-----------------------|-------------------|-------------------|
|                                   | FY 2<br>ACTUAL    | FY 24<br>BUDGET   | FY 25<br>ACTUAL       | FY 25<br>BUDGET   |                   |
| Beginning Fund Balance            | \$ 738,096        | \$ 738,096        | \$ 816,578            | \$ 816,578        | \$ 819,078        |
| Plus Annual Revenue               | 583,586           | 567,300           | 663,672               | 5,460,393         | 1,181,488         |
| Less Annual Outlays               | (505,104)         | (566,000)         | (2,752,066)           | (5,457,893)       | (1,176,488)       |
| Ending Fund Balance               | 816,578           | 739,396           | (1,271,817)           | 819,078           | 824,078           |
| Reserved for Fire Capital Outlays | <b>\$ 816,578</b> | <b>\$ 739,396</b> | <b>\$ (1,271,817)</b> | <b>\$ 819,078</b> | <b>\$ 824,078</b> |

### CAPITAL LIST

| Department   | Item Description                   | Y1 Amount           | Y2 Amount           |
|--------------|------------------------------------|---------------------|---------------------|
| Fire         | Construction of new Fire Station 1 | \$ 5,000,000        | \$ 250,000          |
| Fire         | Debt Service on Fire Vehicles      | 346,393             | 633,488             |
| Fire         | Battery Powered Extrication Tools* | 30,000              | 30,000              |
| Fire         | Thermal Imaging Cameras            | 24,000              | 16,000              |
| Fire         | Truck Radio                        | 7,500               |                     |
| Fire         | PPE                                | 50,000              | 65,000              |
| Fire         | Drone                              |                     | 21,000              |
| Fire         | Handheld Radios                    |                     | 150,000             |
| Fire         | Battery Powered Ventilation Fans   |                     | 11,000              |
| <b>Total</b> |                                    | <b>\$ 5,457,893</b> | <b>\$ 1,176,488</b> |

\* Item is a carryover from FY25.

# City of Jenks

## E-911 Fund

FY 2025 and 2026

Fund 16

### OVERVIEW

The E-911 Fund was established under Oklahoma Statutes (Title 68) and local ordinance (Section 7 Article 11) per the provisions of a local vote approving a fee on phone lines and a countywide fee on cell phones. The proceeds of the fees must be used for public safety dispatching services. It is a special fund budgeted on a cash basis.

### ANNUAL RESOURCES

| REVENUE         | FY 24             |                   | 9 months          |                   | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET   |
|-----------------|-------------------|-------------------|-------------------|-------------------|-----------------------|-------------------|
|                 | ACTUAL            | BUDGET            | FY 25<br>ACTUAL   | FY 25<br>BUDGET   |                       |                   |
| Miscellaneous   | \$ -              | \$ -              | \$ -              | \$ -              | N/A                   | \$ -              |
| E-911 Fees      | 305,505           | 200,000           | 266,110           | 205,000           | 2%                    | 210,000           |
| Interest Income | 34,366            | 2,000             | 29,866            | 6,000             | 0%                    | 6,000             |
| <b>Total</b>    | <b>\$ 339,871</b> | <b>\$ 202,000</b> | <b>\$ 295,976</b> | <b>\$ 211,000</b> | <b>2%</b>             | <b>\$ 216,000</b> |

### ANNUAL OUTLAYS

| Budget                                 | FY 24             |                   | 9 months          |                   | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET   |
|----------------------------------------|-------------------|-------------------|-------------------|-------------------|-----------------------|-------------------|
|                                        | ACTUAL            | BUDGET            | FY 25<br>ACTUAL   | FY 25<br>BUDGET   |                       |                   |
| <b><u>Finance Tech and Comm.</u></b>   |                   |                   |                   |                   |                       |                   |
| <b><u>514</u></b>                      |                   |                   |                   |                   |                       |                   |
| Personnel Services                     | -                 | -                 | -                 | -                 | N/A                   | -                 |
| Maintenance and Operations             | -                 | -                 | -                 | -                 | N/A                   | -                 |
| Capital Outlay                         | -                 | -                 | -                 | -                 | N/A                   | -                 |
| Total                                  | -                 | -                 | -                 | -                 | N/A                   | -                 |
| <b><u>Police 911 Cen. Disptch.</u></b> |                   |                   |                   |                   |                       |                   |
| <b><u>321</u></b>                      |                   |                   |                   |                   |                       |                   |
| Personnel Services                     | -                 | -                 | -                 | -                 | N/A                   | -                 |
| Maintenance and Operations             | 119,050           | 142,880           | 105,362           | 160,000           | 0%                    | 160,000           |
| Capital Outlay                         | -                 | 82,260            | -                 | -                 | N/A                   | -                 |
| Total                                  | 119,050           | 225,140           | 105,362           | 160,000           | 0%                    | 160,000           |
| <b>Total All Departments</b>           | 119,050           | 225,140           | 105,362           | 160,000           | 0%                    | 160,000           |
| <b><u>Debt Service 321</u></b>         |                   |                   |                   |                   |                       |                   |
| Radio Debt Service                     | -                 | -                 | -                 | -                 | N/A                   | -                 |
| Transfer to General Fund               | 300,000           | 300,000           | 150,000           | 300,000           | 0%                    | 300,000           |
| <b>Total Budget</b>                    | <b>\$ 419,050</b> | <b>\$ 525,140</b> | <b>\$ 255,362</b> | <b>\$ 460,000</b> | <b>0%</b>             | <b>\$ 460,000</b> |

### SUMMARY BY ACCOUNT GROUP

|                            | FY 24             |                   | 9 months          |                   | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET   |
|----------------------------|-------------------|-------------------|-------------------|-------------------|-----------------------|-------------------|
|                            | ACTUAL            | BUDGET            | FY 25<br>ACTUAL   | FY 25<br>BUDGET   |                       |                   |
| Personnel Services         | \$ -              | \$ -              | \$ -              | \$ -              | N/A                   | \$ -              |
| Maintenance and Operations | 119,050           | 142,880           | 105,362           | 160,000           | 0%                    | 160,000           |
| Capital Outlay             | -                 | 82,260            | -                 | -                 | N/A                   | -                 |
| Debt Service               | -                 | -                 | -                 | -                 | N/A                   | -                 |
| Transfers                  | 300,000           | 300,000           | 150,000           | 300,000           | 0%                    | 300,000           |
| <b>TOTAL OUTLAYS</b>       | <b>\$ 419,050</b> | <b>\$ 525,140</b> | <b>\$ 255,362</b> | <b>\$ 460,000</b> | <b>0%</b>             | <b>\$ 460,000</b> |



## FUND BALANCE CALCULATION

|                               | FY 24             |                   | FY 25             |                   | FY 26             |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                               | ACTUAL            | BUDGET            | ACTUAL            | BUDGET            | BUDGET            |
| Beginning Fund Balance        | \$ 937,192        | \$ 937,192        | \$ 858,013        | \$ 858,013        | \$ 609,013        |
| Plus Annual Revenue           | 339,871           | 202,000           | 295,976           | 211,000           | 216,000           |
| Less Annual Outlays           | (419,050)         | (525,140)         | (255,362)         | (460,000)         | (460,000)         |
| Ending Fund Balance           | 858,013           | 614,052           | 898,628           | 609,013           | 365,013           |
| Reserved for E-911 Activities | <b>\$ 858,013</b> | <b>\$ 614,052</b> | <b>\$ 898,628</b> | <b>\$ 609,013</b> | <b>\$ 365,013</b> |

# City of Jenks

## Accommodation Tax Fund

FY 2025 and 2026

Fund 23

### OVERVIEW

The Accommodation Tax Fund was established by the Jenks City Council to account for hotel/motel tax receipts and expenditures. The City spends the appropriations for selected economic development studies and activities. The projected fund balance change is less than 10% because the appropriated fund balance is minimal. This is a special fund budgeted on a cash basis.

### ANNUAL RESOURCES

| REVENUE           | FY 24<br>ACTUAL   | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET   | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET   |
|-------------------|-------------------|-------------------|-----------------------------|-------------------|-----------------------|-------------------|
| Accommodation Tax | \$ 109,201        | \$ 100,000        | \$ 69,261                   | \$ 105,000        | 0.0%                  | \$ 105,000        |
| Interest Income   | 21,158            | 1,000             | 18,856                      | 2,500             | 0.0%                  | 2,500             |
| Transfers         | -                 | -                 | -                           | -                 | N/A                   | -                 |
| <b>Total</b>      | <b>\$ 130,359</b> | <b>\$ 101,000</b> | <b>\$ 88,117</b>            | <b>\$ 107,500</b> | <b>0.0%</b>           | <b>\$ 107,500</b> |

### ANNUAL OUTLAYS

| Budget                             | FY 24<br>ACTUAL  | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET   | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET   |
|------------------------------------|------------------|-------------------|-----------------------------|-------------------|-----------------------|-------------------|
| <b>City Manager/Econ. Dev. 242</b> |                  |                   |                             |                   |                       |                   |
| Personnel Services                 | \$ -             | \$ -              | \$ -                        | \$ -              | N/A                   | \$ -              |
| Maintenance and Operations         | 42,000           | 100,000           | 3,500                       | 100,000           | 0.0%                  | 100,000           |
| Capital Outlay                     | -                | -                 | -                           | -                 | N/A                   | -                 |
| <b>Total</b>                       | <b>\$ 42,000</b> | <b>\$ 100,000</b> | <b>\$ 3,500</b>             | <b>\$ 100,000</b> | <b>0.0%</b>           | <b>\$ 100,000</b> |

### FUND BALANCE CALCULATION

|                                   | FY 24<br>ACTUAL   | FY 24<br>BUDGET   | FY 25<br>ACTUAL     | FY 25<br>BUDGET   | FY 26<br>BUDGET   |
|-----------------------------------|-------------------|-------------------|---------------------|-------------------|-------------------|
| Beginning Fund Balance            | \$ 857,028        | \$ 857,028        | \$ 945,387          | \$ 945,387        | \$ 952,887        |
| Plus Annual Revenue               | 130,359           | 101,000           | 88,117              | 107,500           | 107,500           |
| Less Annual Outlays               | (42,000)          | (100,000)         | (3,500)             | (100,000)         | (100,000)         |
| Ending Fund Balance               | 945,387           | 858,028           | 1,030,004           | 952,887           | 960,387           |
| Reserved for Economic Development | <b>\$ 945,387</b> | <b>\$ 858,028</b> | <b>\$ 1,030,004</b> | <b>\$ 952,887</b> | <b>\$ 960,387</b> |

# City of Jenks

## 2010 GO Bond Issue Fund

FY 2025 and 2026

Fund 24

### OVERVIEW

The 2010 General Obligation (GO) Bond Fund was established by the Jenks City Council to account for the 2010 GO bond proceeds. The resources must be spent on approved capital projects. There is a small change in fund balance but no projects have been identified for FY 2026. This is a capital fund budgeted on a cash basis.

### ANNUAL RESOURCES

| REVENUE       | FY 24<br>ACTUAL  | FY 24<br>BUDGET | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET |
|---------------|------------------|-----------------|-----------------------------|-----------------|-----------------------|-----------------|
| Reimbursement | \$ -             | \$ -            | \$ -                        | \$ -            | N/A                   | \$ -            |
| Interest      | 65,845           | -               | 77,463                      | 5,500           | 0%                    | 5,500           |
| <b>Total</b>  | <b>\$ 65,845</b> | <b>\$ -</b>     | <b>\$ 77,463</b>            | <b>\$ 5,500</b> | <b>0%</b>             | <b>\$ 5,500</b> |

### ANNUAL OUTLAYS

| Budget                                    | FY 24<br>ACTUAL | FY 24<br>BUDGET | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET |
|-------------------------------------------|-----------------|-----------------|-----------------------------|-----------------|-----------------------|-----------------|
| <b>General Maintenance 522</b>            |                 |                 |                             |                 |                       |                 |
| Personnel Services                        | \$ -            | \$ -            | \$ -                        | \$ -            | N/A                   | \$ -            |
| Maintenance and Operations                | -               | -               | -                           | -               | N/A                   | -               |
| Capital Outlay                            | -               | -               | -                           | -               | N/A                   | -               |
| <b>Total</b>                              | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>                 | <b>\$ -</b>     | <b>N/A</b>            | <b>\$ -</b>     |
| <b>Public Works/Stormwater Design 864</b> |                 |                 |                             |                 |                       |                 |
| Personnel Services                        | \$ -            | \$ -            | \$ -                        | \$ -            | N/A                   | \$ -            |
| Maintenance and Operations                | -               | -               | -                           | -               | N/A                   | -               |
| Capital Outlay                            | -               | -               | -                           | -               | N/A                   | -               |
| <b>Total</b>                              | <b>-</b>        | <b>-</b>        | <b>-</b>                    | <b>-</b>        | <b>N/A</b>            | <b>-</b>        |
| <b>Total Budget</b>                       | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>                 | <b>\$ -</b>     | <b>N/A</b>            | <b>\$ -</b>     |

### FUND BALANCE CALCULATION

|                                   | FY 24<br>ACTUAL     | FY 24<br>BUDGET     | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | FY 26<br>BUDGET     |
|-----------------------------------|---------------------|---------------------|-----------------------------|---------------------|---------------------|
| Beginning Fund Balance            | \$ 2,026,994        | \$ 2,026,994        | \$ 2,092,839                | \$ 2,092,839        | \$ 2,098,339        |
| Plus Annual Revenue               | 65,845              | -                   | 77,463                      | 5,500               | 5,500               |
| Less Annual Outlays               | -                   | -                   | -                           | -                   | -                   |
| Ending Fund Balance               | 2,092,839           | 2,026,994           | 2,170,302                   | 2,098,339           | 2,103,839           |
| Reserved for Capital Improvements | <b>\$ 2,092,839</b> | <b>\$ 2,026,994</b> | <b>\$ 2,170,302</b>         | <b>\$ 2,098,339</b> | <b>\$ 2,103,839</b> |

# City of Jenks

## 2006 GO Bond Facilities Capital Interest Fund

FY 2025 and 2026

Fund 26

### OVERVIEW

The 2006 General Obligation (GO) Bond Facilities Capital Interest Fund was established by the Jenks City Council to account for the 2006 GO Bond proceeds. There is no projected fund balance change because no suitable projects have been identified for FY26. While the fund balance may increase short term due to interest earned, it should decrease over time as the bond proceeds are expended. This is a capital fund budgeted on a cash basis

### ANNUAL RESOURCES

| REVENUE      | FY 24<br>ACTUAL  | FY 24<br>BUDGET | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET |
|--------------|------------------|-----------------|-----------------------------|-----------------|-----------------------|-----------------|
| Interest     | \$ 19,122        | \$ -            | \$ 11,908                   | \$ -            | N/A                   | \$ -            |
| <b>Total</b> | <b>\$ 19,122</b> | <b>\$ -</b>     | <b>\$ 11,908</b>            | <b>\$ -</b>     | <b>N/A</b>            | <b>\$ -</b>     |

### ANNUAL OUTLAYS

| Budget                                         | FY 24<br>ACTUAL | FY 24<br>BUDGET | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET |
|------------------------------------------------|-----------------|-----------------|-----------------------------|-----------------|-----------------------|-----------------|
| <b><u>Public Works/City Facilities 255</u></b> |                 |                 |                             |                 |                       |                 |
| Personnel Services                             | \$ -            | \$ -            | \$ -                        | \$ -            | N/A                   | \$ -            |
| Maintenance and Operations                     | -               | -               | -                           | -               | N/A                   | -               |
| Capital Outlay                                 | -               | -               | -                           | -               | N/A                   | -               |
| <b>Total</b>                                   | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>                 | <b>\$ -</b>     | <b>N/A</b>            | <b>\$ -</b>     |

### FUND BALANCE CALCULATION

|                                   | FY 24<br>ACTUAL   | FY 24<br>BUDGET   | FY 25<br>ACTUAL   | FY 25<br>BUDGET   | FY 26<br>BUDGET   |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Beginning Fund Balance            | \$ 439,287        | \$ 439,287        | \$ 458,409        | \$ 458,409        | \$ 458,409        |
| Plus Annual Revenue               | 19,122            | -                 | 11,908            | -                 | -                 |
| Less Annual Outlays               | -                 | -                 | -                 | -                 | -                 |
| Ending Fund Balance               | 458,409           | 439,287           | 470,317           | 458,409           | 458,409           |
| Reserved for Capital Improvements | <b>\$ 458,409</b> | <b>\$ 439,287</b> | <b>\$ 470,317</b> | <b>\$ 458,409</b> | <b>\$ 458,409</b> |

# City of Jenks

## 2020 GO Bond Issue Fund

FY 2023 and 2024

Fund 27

### OVERVIEW

The 2020 GO Bond Issue Fund was established by the Jenks City Council to account for the 2020 GO bond proceeds. The resources must be spent on street design and improvements. The projected fund balance decrease is greater than 10% because of the appropriation for large street improvement projects in FY26. This is a capital fund budgeted on a cash basis.

### ANNUAL RESOURCES

| REVENUE        | FY 24<br>ACTUAL   | FY 24<br>BUDGET | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET  |
|----------------|-------------------|-----------------|-----------------------------|-----------------|-----------------------|------------------|
| Bond Proceeds  | \$ -              | \$ -            | \$ -                        | \$ -            | N/A                   | \$ -             |
| Reimbursements | -                 | -               | -                           | -               | N/A                   | -                |
| Interest       | 208,955           | 1,000           | 66,184                      | 7,500           | 133%                  | 17,500           |
| <b>Total</b>   | <b>\$ 208,955</b> | <b>\$ 1,000</b> | <b>\$ 66,184</b>            | <b>\$ 7,500</b> | <b>133%</b>           | <b>\$ 17,500</b> |

### ANNUAL OUTLAYS

| Budget                                     | FY 24<br>ACTUAL   | FY 24<br>BUDGET      | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET      | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET     |
|--------------------------------------------|-------------------|----------------------|-----------------------------|----------------------|-----------------------|---------------------|
| <b><u>South Elm Widening 840</u></b>       |                   |                      |                             |                      |                       |                     |
| Personnel Services                         | \$ -              | \$ -                 | \$ -                        | \$ -                 | N/A                   | \$ -                |
| Maintenance and Operations                 | -                 | -                    | -                           | -                    | N/A                   | -                   |
| Capital Outlay                             | 698,973           | 14,433,500           | 9,725,482                   | 14,670,000           | -71%                  | 4,246,793           |
| <b>Total</b>                               | <b>\$ 698,973</b> | <b>\$ 14,433,500</b> | <b>\$ 9,725,482</b>         | <b>\$ 14,670,000</b> | <b>-71%</b>           | <b>\$ 4,246,793</b> |
| <b><u>Main Street Improvement 860</u></b>  |                   |                      |                             |                      |                       |                     |
| Personnel Services                         | \$ -              | \$ -                 | \$ -                        | \$ -                 | N/A                   | \$ -                |
| Maintenance and Operations                 | -                 | -                    | -                           | -                    | N/A                   | -                   |
| Capital Outlay                             | -                 | -                    | 4,061                       | -                    | N/A                   | -                   |
| <b>Total</b>                               | <b>\$ -</b>       | <b>\$ -</b>          | <b>\$ 4,061</b>             | <b>\$ -</b>          | <b>N/A</b>            | <b>\$ -</b>         |
| <b><u>91st - 96th and Elwood 861</u></b>   |                   |                      |                             |                      |                       |                     |
| Personnel Services                         | \$ -              | \$ -                 | \$ -                        | \$ -                 | N/A                   | \$ -                |
| Maintenance and Operations                 | -                 | -                    | -                           | -                    | N/A                   | -                   |
| Capital Outlay                             | -                 | 586,500              | 130,000                     | 125,000              | -100%                 | -                   |
| <b>Total</b>                               | <b>\$ -</b>       | <b>\$ 586,500</b>    | <b>\$ 130,000</b>           | <b>\$ 125,000</b>    | <b>-100%</b>          | <b>\$ -</b>         |
| <b><u>111th - 121st and Elwood 862</u></b> |                   |                      |                             |                      |                       |                     |
| Personnel Services                         | \$ -              | \$ -                 | \$ -                        | \$ -                 | N/A                   | \$ -                |
| Maintenance and Operations                 | -                 | -                    | -                           | -                    | N/A                   | -                   |
| Capital Outlay                             | 10,075            | 368,500              | -                           | -                    | N/A                   | -                   |
| <b>Total</b>                               | <b>\$ 10,075</b>  | <b>\$ 368,500</b>    | <b>\$ -</b>                 | <b>\$ -</b>          | <b>N/A</b>            | <b>\$ -</b>         |
| <b><u>106th Street Design 867</u></b>      |                   |                      |                             |                      |                       |                     |
| Personnel Services                         | \$ -              | \$ -                 | \$ -                        | \$ -                 | N/A                   | \$ -                |
| Maintenance and Operations                 | -                 | -                    | -                           | -                    | N/A                   | -                   |
| Capital Outlay                             | -                 | -                    | 40,000                      | -                    | N/A                   | -                   |
| <b>Total</b>                               | <b>\$ -</b>       | <b>\$ -</b>          | <b>\$ 40,000</b>            | <b>\$ -</b>          | <b>N/A</b>            | <b>\$ -</b>         |

### SUMMARY BY ACCOUNT GROUP

|                            | FY 24<br>ACTUAL   | FY 24<br>BUDGET      | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET      | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET     |
|----------------------------|-------------------|----------------------|-----------------------------|----------------------|-----------------------|---------------------|
| Personnel Services         | \$ -              | \$ -                 | \$ -                        | \$ -                 | N/A                   | \$ -                |
| Maintenance and Operations | -                 | -                    | -                           | -                    | N/A                   | -                   |
| Capital Outlay             | 709,048           | 15,388,500           | 9,899,543                   | 14,795,000           | -71%                  | 4,246,793           |
| Transfers                  | -                 | -                    | -                           | -                    | N/A                   | -                   |
| <b>TOTAL OUTLAYS</b>       | <b>\$ 709,048</b> | <b>\$ 15,388,500</b> | <b>\$ 9,899,543</b>         | <b>\$ 14,795,000</b> | <b>-71%</b>           | <b>\$ 4,246,793</b> |

### FUND BALANCE CALCULATION

|                               | FY 24<br>ACTUAL      | FY 24<br>BUDGET     | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | FY 26<br>BUDGET    |
|-------------------------------|----------------------|---------------------|-----------------------------|---------------------|--------------------|
| Beginning Fund Balance        | \$ 19,424,227        | \$ 19,424,227       | \$ 18,924,134               | \$ 18,924,134       | \$ 4,136,634       |
| Plus Annual Revenue           | 208,955              | 1,000               | 66,184                      | 7,500               | 17,500             |
| Less Annual Outlays           | (709,048)            | (15,388,500)        | (9,899,543)                 | (14,795,000)        | (4,246,793)        |
| Ending Fund Balance           | 18,924,134           | 4,036,727           | 9,090,775                   | 4,136,634           | (92,659)           |
| Reserved for Capital Projects | <b>\$ 18,924,134</b> | <b>\$ 4,036,727</b> | <b>\$ 9,090,775</b>         | <b>\$ 4,136,634</b> | <b>\$ (92,659)</b> |

### CAPITAL LIST

| Department        | Item Description                                | Y1 Amount            | Y2 Amount           |
|-------------------|-------------------------------------------------|----------------------|---------------------|
| Roads and Bridges | South Elm Street Widening Project *             | \$ 14,670,000        | \$ 4,246,793        |
| Roads and Bridges | Elwood Ave Project (91st Street to 96th Street) | 125,000              | -                   |
| <b>Total</b>      |                                                 | <b>\$ 14,795,000</b> | <b>\$ 4,246,793</b> |

\* Item is a carryover from FY25.

# City of Jenks

## Street and Alley Fund

FY 2025 and 2026

Fund 30

### OVERVIEW

The Street and Alley Fund was established under 11 O.S. §36-114. The State of Oklahoma remits a portion of gasoline taxes and vehicle license fees to cities and counties for street maintenance. The FY 26 appropriations are allocated to street maintenance, guardrail installation, guardrail maintenance, traffic signal installations, and traffic signal maintenance. The projected fund balance change is less than 10% due to projected expenditures just slightly exceeding budgeted revenues. This is a special fund budgeted on a cash basis.

### ANNUAL RESOURCES

| REVENUE             | FY 24<br>ACTUAL   | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET   | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET   |
|---------------------|-------------------|-------------------|-----------------------------|-------------------|-----------------------|-------------------|
| Miscellaneous       | \$ -              | \$ -              | \$ -                        | \$ -              | N/A                   | \$ -              |
| Gasoline Excise Tax | 47,955            | 46,000            | 48,393                      | 48,000            | 0%                    | 48,000            |
| Motor Vehicle Tax   | 199,240           | 150,000           | 143,484                     | 160,000           | 9%                    | 175,000           |
| Interest Income     | 60,476            | 5,500             | 55,443                      | 7,500             | 0%                    | 7,500             |
| <b>Total</b>        | <b>\$ 307,671</b> | <b>\$ 201,500</b> | <b>\$ 247,319</b>           | <b>\$ 215,500</b> | <b>7%</b>             | <b>\$ 230,500</b> |

### ANNUAL OUTLAYS

| Budget                                                | FY 24<br>ACTUAL  | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET   | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET   |
|-------------------------------------------------------|------------------|-------------------|-----------------------------|-------------------|-----------------------|-------------------|
| <b><u>Public Works/Street<br/>Maintenance 521</u></b> |                  |                   |                             |                   |                       |                   |
| Personnel Services                                    | \$ -             | \$ -              | \$ -                        | \$ -              | N/A                   | \$ -              |
| Maintenance and Operations                            | 37,530           | 85,000            | 37,530                      | 40,000            | 0%                    | 40,000            |
| Capital Outlay                                        | 48,402           | 180,000           | 121,013                     | 185,000           | 0%                    | 185,000           |
| <b>Total</b>                                          | <b>\$ 85,932</b> | <b>\$ 265,000</b> | <b>\$ 158,543</b>           | <b>\$ 225,000</b> | <b>0%</b>             | <b>\$ 225,000</b> |

### FUND BALANCE CALCULATION

|                                              | FY 24<br>ACTUAL     | FY 24<br>BUDGET     | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | FY 26<br>BUDGET     |
|----------------------------------------------|---------------------|---------------------|-----------------------------|---------------------|---------------------|
| Beginning Fund Balance                       | \$ 1,381,603        | \$ 1,381,603        | \$ 1,351,495                | \$ 1,440,272        | \$ 1,430,772        |
| Plus Annual Revenue                          | 764,511             | 201,500             | 247,319                     | 215,500             | 230,500             |
| Less Annual Outlays                          | (794,618)           | (265,000)           | (158,543)                   | (225,000)           | 225,000             |
| Ending Fund Balance                          | 1,351,495           | 1,318,103           | 1,440,272                   | 1,430,772           | 1,886,272           |
| Reserved for Street and Alley<br>Maintenance | <b>\$ 1,351,495</b> | <b>\$ 1,318,103</b> | <b>\$ 1,440,272</b>         | <b>\$ 1,430,772</b> | <b>\$ 1,886,272</b> |

### CAPITAL LIST

| Department         | Item Description             | Y1 Amount         | Y2 Amount         |
|--------------------|------------------------------|-------------------|-------------------|
| Street Maintenance | Miscellaneous Street Repairs | \$ 100,000        | \$ 100,000        |
| Street Maintenance | Traffic Signals              | 25,000            | 27,500            |
| Street Maintenance | Guard Rails                  | 60,000            | 52,500            |
| <b>Total</b>       |                              | <b>\$ 185,000</b> | <b>\$ 180,000</b> |

# City of Jenks

## 2014 GO Bond Issue Fund

FY 2025 and 2026

Fund 32

### OVERVIEW

The 2014 GO Bond Issue Fund was established by the Jenks City Council to account for the 2014 GO bond proceeds. The resources must be spent on approved streets and sanitary sewer capital projects. The projected fund balance decrease is less than 10% due to lower projected expenses this fiscal year. This is a capital fund budgeted on a cash basis.

### ANNUAL RESOURCES

| REVENUE        | FY 24<br>ACTUAL   | FY 24<br>BUDGET  | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET  | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET  |
|----------------|-------------------|------------------|-----------------------------|------------------|-----------------------|------------------|
| Reimbursements | \$ -              | \$ -             | \$ -                        | \$ -             | N/A                   | \$ -             |
| Interest       | 120,809           | 21,000           | 100,170                     | 17,500           | 29%                   | 22,500           |
| <b>Total</b>   | <b>\$ 120,809</b> | <b>\$ 21,000</b> | <b>\$ 100,170</b>           | <b>\$ 17,500</b> | <b>29%</b>            | <b>\$ 22,500</b> |

### ANNUAL OUTLAYS

| Budget                                                  | FY 24<br>ACTUAL | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET  | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET   |
|---------------------------------------------------------|-----------------|-------------------|-----------------------------|------------------|-----------------------|-------------------|
| <b><u>Street Maintenance 521</u></b>                    |                 |                   |                             |                  |                       |                   |
| Personnel Services                                      | \$ -            | \$ -              | \$ -                        | \$ -             | N/A                   | \$ -              |
| Maintenance and Operations                              | -               | -                 | -                           | -                | N/A                   | -                 |
| Capital Outlay                                          | -               | -                 | -                           | -                | N/A                   | -                 |
| <b>Total</b>                                            | <b>\$ -</b>     | <b>\$ -</b>       | <b>\$ -</b>                 | <b>\$ -</b>      | <b>N/A</b>            | <b>\$ -</b>       |
| <b><u>Sewer Maintenance 533</u></b>                     |                 |                   |                             |                  |                       |                   |
| Personnel Services                                      | \$ -            | \$ -              | \$ -                        | \$ -             | N/A                   | \$ -              |
| Maintenance and Operations                              | -               | -                 | -                           | -                | N/A                   | -                 |
| Capital Outlay                                          | -               | -                 | -                           | -                | N/A                   | -                 |
| <b>Total</b>                                            | <b>\$ -</b>     | <b>\$ -</b>       | <b>\$ -</b>                 | <b>\$ -</b>      | <b>N/A</b>            | <b>\$ -</b>       |
| <b><u>OTA/Turnpike 775</u></b>                          |                 |                   |                             |                  |                       |                   |
| Personnel Services                                      | \$ -            | \$ -              | \$ -                        | \$ -             | N/A                   | \$ -              |
| Maintenance and Operations                              | -               | 100,000           | -                           | 90,000           | 11%                   | 100,000           |
| Capital Outlay                                          | -               | -                 | -                           | -                | N/A                   | -                 |
| <b>Total</b>                                            | <b>\$ -</b>     | <b>\$ 100,000</b> | <b>\$ -</b>                 | <b>\$ 90,000</b> | <b>11%</b>            | <b>\$ 100,000</b> |
| <b><u>Public Works/Various<br/>Improvements 844</u></b> |                 |                   |                             |                  |                       |                   |
| Personnel Services                                      | \$ -            | \$ -              | \$ -                        | \$ -             | N/A                   | \$ -              |
| Maintenance and Operations                              | -               | -                 | -                           | -                | N/A                   | -                 |
| Capital Outlay                                          | -               | -                 | -                           | -                | N/A                   | -                 |
| <b>Total</b>                                            | <b>\$ -</b>     | <b>\$ -</b>       | <b>\$ -</b>                 | <b>\$ -</b>      | <b>N/A</b>            | <b>\$ -</b>       |
| <b><u>Elwood Ave/111th-Main 866</u></b>                 |                 |                   |                             |                  |                       |                   |
| Personnel Services                                      | \$ -            | \$ -              | \$ -                        | \$ -             | N/A                   | \$ -              |
| Maintenance and Operations                              | -               | -                 | -                           | -                | N/A                   | -                 |
| Capital Outlay                                          | -               | 615,800           | 290,800                     | -                | N/A                   | 615,800           |
| <b>Total</b>                                            | <b>\$ -</b>     | <b>\$ 615,800</b> | <b>\$ 290,800</b>           | <b>\$ -</b>      | <b>N/A</b>            | <b>\$ 615,800</b> |
| <b>TOTAL DEPARTMENT BUDGET</b>                          | <b>\$ -</b>     | <b>\$ 715,800</b> | <b>\$ 290,800</b>           | <b>\$ 90,000</b> | <b>&gt;500%</b>       | <b>\$ 715,800</b> |



### SUMMARY BY ACCOUNT GROUP

|                            | FY 24<br>ACTUAL   | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET  | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET   |
|----------------------------|-------------------|-------------------|-----------------------------|------------------|-----------------------|-------------------|
| Personnel Services         | \$ -              | \$ -              | \$ -                        | \$ -             | N/A                   | \$ -              |
| Maintenance and Operations | \$ 100,000        | \$ 100,000        | \$ -                        | \$ 90,000        | -10%                  | \$ 100,000        |
| Capital Outlay             | \$ 20,220         | \$ 615,800        | \$ 290,800                  | \$ -             | -100%                 | \$ 615,800        |
| Transfers                  | -                 | -                 |                             |                  | N/A                   |                   |
| <b>TOTAL OUTLAYS</b>       | <b>\$ 120,220</b> | <b>\$ 715,800</b> | <b>\$ 290,800</b>           | <b>\$ 90,000</b> | <b>-87%</b>           | <b>\$ 715,800</b> |

### FUND BALANCE CALCULATION

|                               | FY 24<br>ACTUAL     | FY 24<br>BUDGET     | FY 25<br>ACTUAL     | FY 25<br>BUDGET     | FY 26<br>BUDGET     |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Beginning Fund Balance        | \$ 2,833,861        | \$ 2,833,861        | \$ 2,954,670        | \$ 2,954,670        | \$ 2,882,170        |
| Plus Annual Revenue           | 120,809             | 21,000              | 100,170             | 17,500              | 22,500              |
| Less Annual Outlays           | -                   | (715,800)           | (290,800)           | (90,000)            | (715,800)           |
| Ending Fund Balance           | 2,954,670           | 2,139,061           | 2,764,040           | 2,882,170           | 2,188,870           |
| Reserved for Capital Projects | <b>\$ 2,954,670</b> | <b>\$ 2,139,061</b> | <b>\$ 2,764,040</b> | <b>\$ 2,882,170</b> | <b>\$ 2,188,870</b> |

### CAPITAL LIST

| Department          | Item Description                                | Year 1      | Year 2            |
|---------------------|-------------------------------------------------|-------------|-------------------|
| Streets Maintenance | Elwood Ave. (111th Street to 96th Street South) |             | \$ 615,800        |
| <b>Total</b>        |                                                 | <b>\$ -</b> | <b>\$ 615,800</b> |

# City of Jenks

## Vision Sales Tax Fund

FY 2025 and 2026

Fund 33

### OVERVIEW

The Vision Sales Tax Fund was established by the Jenks City Council to manage the proceeds from the 0.55 cent sales tax approved by the voters on April 5, 2016. The tax is authorized for 15 years. Revenue must be spent on the local low water dam, roads, parks, sidewalks and trails, and stormwater and sewer facilities. A change of less than 10% in fund balance is expected due to project expenditures. This is a capital fund budgeted on a cash basis.

### ANNUAL RESOURCES

| REVENUE                    | FY 24<br>ACTUAL   | FY 24<br>BUDGET     | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET     |
|----------------------------|-------------------|---------------------|-----------------------------|---------------------|-----------------------|---------------------|
| Interest                   | \$ 42,606         | \$ 1,000            | \$ 265,919                  | \$ 7,500            | >500%                 | \$ 60,000           |
| Transfer from General Fund | 115,986           | 2,165,350           | 1,918,214                   | 2,291,928           | 20%                   | 2,745,273           |
| <b>Total</b>               | <b>\$ 158,592</b> | <b>\$ 2,166,350</b> | <b>\$ 2,184,133</b>         | <b>\$ 2,299,428</b> | <b>22%</b>            | <b>\$ 2,805,273</b> |

### ANNUAL OUTLAYS

| Budget                       | FY 24<br>ACTUAL     | FY 24<br>BUDGET     | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET   | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET     |
|------------------------------|---------------------|---------------------|-----------------------------|-------------------|-----------------------|---------------------|
| <b>Public Facilities 750</b> |                     |                     |                             |                   |                       |                     |
| Personnel Services           | \$ -                | \$ -                | \$ -                        | \$ -              | N/A                   | \$ -                |
| Maintenance and Operations   | -                   | -                   | -                           | -                 | N/A                   | -                   |
| Capital Outlay               | 2,030,467           | 3,975,000           | 36,555                      | 500,000           | 200%                  | 1,500,000           |
| Transfers                    | -                   | -                   | -                           | -                 | N/A                   | -                   |
| <b>Total</b>                 | <b>\$ 2,030,467</b> | <b>\$ 3,975,000</b> | <b>\$ 36,555</b>            | <b>\$ 500,000</b> | <b>200%</b>           | <b>\$ 1,500,000</b> |

### FUND BALANCE CALCULATION

|                               | FY 24<br>ACTUAL  | FY 24<br>BUDGET  | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET   | FY 26<br>BUDGET   |
|-------------------------------|------------------|------------------|-----------------------------|-------------------|-------------------|
| Beginning Fund Balance        | \$ 7,941,045     | \$ 7,941,045     | \$ 9,662,807                | \$ 9,662,807      | \$ 11,462,235     |
| Plus Annual Revenue           | 2,140,309        | 2,166,350        | 2,184,133                   | 2,299,428         | 2,805,273         |
| Less Annual Outlays           | (418,547)        | (3,975,000)      | (36,555)                    | (500,000)         | (1,500,000)       |
| Ending Fund Balance           | 9,662,807        | 6,132,395        | 11,810,385                  | 11,462,235        | 12,767,508        |
| Reserved for Capital Projects | <b>9,662,807</b> | <b>6,132,395</b> | <b>11,810,385</b>           | <b>11,462,235</b> | <b>12,767,508</b> |

### CAPITAL LIST

| Department          | Item Description                                       | Y1 Amount         | Y2 Amount           |
|---------------------|--------------------------------------------------------|-------------------|---------------------|
| Vision Tax Projects | Arkansas River (Turkey Mountain to S. Tulsa Dam) Trail | \$ 300,000        | \$ -                |
| Vision Tax Projects | C Street (Fir to Elm Street) Sidewalk                  | 200,000           | -                   |
| Vision Tax Projects | Trail/Park Infrastructure                              | -                 | 1,000,000           |
| Vision Tax Projects | Neighborhood Road Maintenance                          | -                 | 500,000             |
| <b>Total</b>        |                                                        | <b>\$ 500,000</b> | <b>\$ 1,500,000</b> |

# City of Jenks

## Tax Increment Financing District Number Three Fund

FY 2025 and 2026

Fund 34

### OVERVIEW

The Tax Increment Financing District (TIF) Number Three Fund was established by the Jenks City Council to manage the activities in TIF District #3 known as the Gateway Development Area. The boundaries of the district are US 75 on the west, Main Street on the north, Polecat Creek and 101st Street on the south and Elwood Ave on the east. Ad valorem/Sales tax remittances from the state are recorded in this fund. These funds are remitted to the taxing entities (i.e. the school district, the city, the county, etc.) and to reimburse developers for their public infrastructure investments. The taxing entities are remitted 25% while the remaining 75% is remitted to developers. The projected fund balance change is more than 10% with projected revenues exceeding budgeted expenses. Contracted remittances are based on actual tax collections. Therefore, no negative financial consequences are anticipated. This is a special fund budgeted on a cash basis.

Information on TIF's within the City of Jenks can be found on the City of Jenks Finance Department webpage <https://jenks.com/151/Finance>.

### ANNUAL RESOURCES

| REVENUE                    | FY 24             |                   | 9 months<br>FY 25 |                   | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET     |
|----------------------------|-------------------|-------------------|-------------------|-------------------|-----------------------|---------------------|
|                            | ACTUAL            | BUDGET            | ACTUAL            | BUDGET            |                       |                     |
| Property Tax               | \$ 936,814        | \$ 600,000        | \$ 874,912        | \$ -              | N/A                   | \$ 1,075,000        |
| Interest                   | 16,148            | -                 | 16,397            | 725,000           | -99%                  | 5,000               |
| Transfer from General Fund | 30,140            | 20,000            | -                 | 2,500             | >500%                 | 30,000              |
| <b>Total</b>               | <b>\$ 983,102</b> | <b>\$ 620,000</b> | <b>\$ 891,310</b> | <b>\$ 727,500</b> | <b>53%</b>            | <b>\$ 1,110,000</b> |

### ANNUAL OUTLAYS

| Budget                                  | FY 24             |                   | 9 months<br>FY 25 |                   | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET     |
|-----------------------------------------|-------------------|-------------------|-------------------|-------------------|-----------------------|---------------------|
|                                         | ACTUAL            | BUDGET            | ACTUAL            | BUDGET            |                       |                     |
| <b>Public Works/Pub. Facilities 790</b> |                   |                   |                   |                   |                       |                     |
| Personnel Services                      | \$ -              | \$ -              | \$ -              | \$ -              | N/A                   | \$ -                |
| Maintenance and Operations              | 762,092           | 600,000           | 416,980           | 650,000           | 71%                   | 1,110,000           |
| Capital Outlay                          | -                 | -                 | -                 | -                 | N/A                   | -                   |
| <b>Total</b>                            | <b>\$ 762,092</b> | <b>\$ 600,000</b> | <b>\$ 416,980</b> | <b>\$ 650,000</b> | <b>71%</b>            | <b>\$ 1,110,000</b> |

### FUND BALANCE CALCULATION

|                               | FY 24             |                   | 9 months<br>FY 25 |                   | FY 26<br>BUDGET   |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                               | ACTUAL            | BUDGET            | ACTUAL            | BUDGET            |                   |
| Beginning Fund Balance        | \$ 224,107        | \$ 224,107        | \$ 304,221        | \$ 304,221        | \$ 381,721        |
| Plus Annual Revenue           | 736,320           | 620,000           | 891,310           | 727,500           | 1,110,000         |
| Less Annual Outlays           | (656,207)         | (600,000)         | (416,980)         | (650,000)         | (1,110,000)       |
| Ending Fund Balance           | 304,221           | 244,107           | 778,550           | 381,721           | 381,721           |
| Reserved for Capital Projects | <b>\$ 304,221</b> | <b>\$ 244,107</b> | <b>\$ 778,550</b> | <b>\$ 381,721</b> | <b>\$ 381,721</b> |

# City of Jenks

## Tax Increment Financing District Number Four Fund

FY 2025 and 2026

Fund 35

### OVERVIEW

The Tax Increment Financing District (TIF) Number Four Fund was established by the Jenks City Council to manage the activities in TIF District #4 known as Jenks Landing Development Area. The boundaries of the district are 33rd West Avenue, County Limits and Kirk Crossing Church on the west, 111th on the north, Union Ave on the east and 121st Street on the south. However, the district does not include the developed properties of Tulsa Winch and Continental Wire Cloth. Ad valorem/Sales tax remittances from the state are recorded in this fund. These funds are remitted to the taxing entities (i.e. the school district, the city, the county, etc.) and to reimburse developers for their public infrastructure investments. The taxing entities are remitted 20% while the remaining 80% is remitted to developers. The projected fund balance change is greater than 10% with projected revenues greater than budgeted expenses. Contracted remittances are based on actual tax collections. This is a special fund budgeted on a cash basis.

Information on TIF's within the City of Jenks can be found on the City of Jenks Finance Department webpage <https://jenks.com/151/Finance>.

### ANNUAL RESOURCES

| REVENUE                    | FY 24<br>ACTUAL   | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET   | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET   |
|----------------------------|-------------------|-------------------|-----------------------------|-------------------|-----------------------|-------------------|
| Property Tax               | \$ 238,120        | \$ 300,000        | \$ 704,055                  | \$ 200,000        | 368%                  | \$ 937,000        |
| Transfer from General Fund | 15,977            | 7,900             | -                           | 20,000            | 2%                    | 20,400            |
| Interest                   | 3,304             | -                 | 12,969                      | 500               | 0%                    | 500               |
| <b>Total</b>               | <b>\$ 257,401</b> | <b>\$ 307,900</b> | <b>\$ 129,725</b>           | <b>\$ 220,500</b> | <b>334%</b>           | <b>\$ 957,900</b> |

### ANNUAL OUTLAYS

| Budget                                  | FY 24<br>ACTUAL   | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET   | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET   |
|-----------------------------------------|-------------------|-------------------|-----------------------------|-------------------|-----------------------|-------------------|
| <b>Public Works/Pub. Facilities 795</b> |                   |                   |                             |                   |                       |                   |
| Personnel Services                      | \$ -              | \$ -              | \$ -                        | \$ -              | N/A                   | \$ -              |
| Maintenance and Operations              | 248,096           | 300,000           | 102,163                     | 175,000           | 447%                  | 957,900           |
| Capital Outlay                          | -                 | -                 | -                           | -                 | N/A                   | -                 |
| <b>Total</b>                            | <b>\$ 248,096</b> | <b>\$ 300,000</b> | <b>\$ 102,163</b>           | <b>\$ 175,000</b> | <b>447%</b>           | <b>\$ 957,900</b> |

### FUND BALANCE CALCULATION

|                               | FY 24<br>ACTUAL   | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET   | FY 26<br>BUDGET   |
|-------------------------------|-------------------|-------------------|-----------------------------|-------------------|-------------------|
| Beginning Fund Balance        | \$ 98,521         | \$ 98,521         | \$ 107,826                  | \$ 107,826        | \$ 153,326        |
| Plus Annual Revenue           | 257,401           | 307,900           | 129,725                     | 220,500           | 957,900           |
| Less Annual Outlays           | (248,096)         | (300,000)         | (102,163)                   | (175,000)         | (957,900)         |
| Ending Fund Balance           | 107,826           | 106,421           | 135,388                     | 153,326           | 153,326           |
| Reserved for Capital Projects | <b>\$ 107,826</b> | <b>\$ 106,421</b> | <b>\$ 135,388</b>           | <b>\$ 153,326</b> | <b>\$ 153,326</b> |

# City of Jenks

## Tax Increment Financing District Number Six Fund

FY 2025 and 2026

Fund 38

### OVERVIEW

The Tax Increment Financing District (TIF) Number Six Fund was established by the Jenks City Council to manage the activities in TIF District #6 known as the River District Area. The boundaries of the district contain an area generally described as the area bordered on the north by the Creek Turnpike, on the east by the Arkansas River, on the south by Polecat Creek, and on the west by S. Elm Street. Ad valorem/Sales tax remittances from the state are recorded in this fund. These funds are remitted to the taxing entities (i.e. the school district, the city, the county, etc.) and to reimburse developers for their public infrastructure investments. The taxing entities are remitted 25% of ad valorem taxes while the remaining 75% is remitted to developers. Contracted remittances are based on actual tax collections. The projected fund balance change is greater than 10% as this is a new TIF with no beginning fund balance. This is a special fund budgeted on a cash basis.

Information on TIF's within the City of Jenks can be found on the City of Jenks Finance Department webpage <https://jenks.com/151/Finance>.

### ANNUAL RESOURCES

| REVENUE                     | FY 24<br>ACTUAL | FY 24<br>BUDGET | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET     |
|-----------------------------|-----------------|-----------------|-----------------------------|---------------------|-----------------------|---------------------|
| Property Tax                | \$ -            | \$ -            | \$ -                        | \$ -                | N/A                   | \$ 2,200,000        |
| Interest                    | -               | -               | 25                          | -                   | N/A                   | -                   |
| Transfer From Funds 10 & 53 | -               | -               | 470,030                     | 1,075,000           | 67%                   | 1,800,000           |
| <b>Total</b>                | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ 470,055</b>           | <b>\$ 1,075,000</b> | <b>272%</b>           | <b>\$ 4,000,000</b> |

### ANNUAL OUTLAYS

| Budget                     | FY 24<br>ACTUAL | FY 24<br>BUDGET | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET     |
|----------------------------|-----------------|-----------------|-----------------------------|---------------------|-----------------------|---------------------|
| <b>TIF District #6 780</b> |                 |                 |                             |                     |                       |                     |
| Personnel Services         | \$ -            | \$ -            | \$ -                        | \$ -                | N/A                   | \$ -                |
| Maintenance and Operations | -               | -               | 470,030                     | 1,075,000           | 272%                  | 4,000,000           |
| Capital Outlay             | -               | -               | -                           | -                   | N/A                   | -                   |
| <b>Total</b>               | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ 470,030</b>           | <b>\$ 1,075,000</b> | <b>272%</b>           | <b>\$ 4,000,000</b> |

### FUND BALANCE CALCULATION

|                               | FY 24<br>ACTUAL | FY 24<br>BUDGET | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET | FY 26<br>BUDGET |
|-------------------------------|-----------------|-----------------|-----------------------------|-----------------|-----------------|
| Beginning Fund Balance        | \$ -            | \$ -            | \$ -                        | \$ -            | \$ -            |
| Plus Annual Revenue           | -               | -               | 470,055                     | 1,075,000       | 4,000,000       |
| Less Annual Outlays           | -               | -               | (470,030)                   | (1,075,000)     | (4,000,000)     |
| Ending Fund Balance           | -               | -               | 25                          | -               | -               |
| Reserved for Capital Projects | \$ -            | \$ -            | \$ 25                       | \$ -            | \$ -            |

# City of Jenks

## Park and Recreation Fund

FY 2025 and 2026

Fund 45

### OVERVIEW

The Park and Recreation Fund was established by the Jenks City Council in the 1980s. The revenue must be used for park and recreation programs. Resources are provided by the Parks & Rec fee collected from building permits, interest, and fund balance. The FY 26 budget will be for capital expenditures such as landscaping and beautification projects and playground equipment. The projected fund balance decrease is less than 10% for FY 26. This is a special fund budgeted on a cash basis.

### ANNUAL RESOURCES

|                        | FY 24<br>ACTUAL  | FY 24<br>BUDGET  | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET  | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET  |
|------------------------|------------------|------------------|-----------------------------|------------------|-----------------------|------------------|
| <b>REVENUE</b>         |                  |                  |                             |                  |                       |                  |
| Building Permits       | \$ 35,810        | \$ 50,000        | \$ 22,765                   | \$ 25,000        | 0%                    | \$ 25,000        |
| Interest Income        | 20,990           | 4,000            | 18,223                      | 3,000            | 0%                    | 3,000            |
| Transfers from Fund 47 | -                | -                | -                           | -                | N/A                   | -                |
| <b>Total</b>           | <b>\$ 56,800</b> | <b>\$ 54,000</b> | <b>\$ 40,988</b>            | <b>\$ 28,000</b> | <b>0%</b>             | <b>\$ 28,000</b> |

### ANNUAL OUTLAYS

|                                       | FY 24<br>ACTUAL  | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET  | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET  |
|---------------------------------------|------------------|-------------------|-----------------------------|------------------|-----------------------|------------------|
| <b>Budget</b>                         |                  |                   |                             |                  |                       |                  |
| <b>Public Works/Park and Rec. 561</b> |                  |                   |                             |                  |                       |                  |
| Personnel Services                    | \$ -             | \$ -              | \$ -                        | \$ -             | N/A                   | \$ -             |
| Maintenance and Operations            | -                | -                 | -                           | -                | N/A                   | -                |
| Capital Outlay                        | 36,975           | 190,000           | 48,815                      | 70,000           | 0%                    | 70,000           |
| <b>Total</b>                          | <b>\$ 36,975</b> | <b>\$ 190,000</b> | <b>\$ 48,815</b>            | <b>\$ 70,000</b> | <b>0%</b>             | <b>\$ 70,000</b> |

### FUND BALANCE CALCULATION

|                                   | FY 24<br>ACTUAL   | FY 24<br>BUDGET   | FY 25<br>ACTUAL   | FY 25<br>BUDGET   | FY 26<br>BUDGET   |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Beginning Fund Balance            | \$ 524,032        | \$ 524,032        | \$ 483,194        | \$ 475,368        | \$ 433,368        |
| Plus Annual Revenue               | 37,619            | 54,000            | 40,988            | 28,000            | 28,000            |
| Less Annual Outlays               | (78,456)          | (190,000)         | (48,815)          | (70,000)          | (70,000)          |
| Ending Fund Balance               | 483,194           | 388,032           | 475,368           | 433,368           | 391,368           |
| Reserved for Park & Rec. Programs | <b>\$ 483,194</b> | <b>\$ 388,032</b> | <b>\$ 475,368</b> | <b>\$ 433,368</b> | <b>\$ 391,368</b> |

### CAPITAL LIST

| Department        | Item Description               | Y1 Amount        | Y2 Amount        |
|-------------------|--------------------------------|------------------|------------------|
| Parks and Grounds | Landscaping and Beautification | \$ 40,000        | \$ 40,000        |
| Parks and Grounds | Neighborhood Streetscaping     | 30,000           | 30,000           |
| <b>Total</b>      |                                | <b>\$ 70,000</b> | <b>\$ 70,000</b> |

# City of Jenks

## Insurance and Risk Management Fund - City

FY 2025 and 2026

Fund 61

### OVERVIEW

The City of Jenks Insurance and Risk Management fund is intended to satisfy claims arising from losses within and outside the City's deductible limits of insurance coverage for automobiles, employee health and wellness reimbursements and health insurance deductibles, property claims, general liabilities, and workers compensation. The City uses the resources of this fund to reduce policy expenses by allowing for levels of increased deductibles. Workers compensation losses have been maintained at a low level. Risk management begins in the pre-employment phase with a required medical physical examination and physical agility test, and it is maintained by encouraging employees through health and wellness initiatives. FY 26 funding is provided by a transfer from the City of Jenks General Fund (Fund 10) and interest. The projected fund balance change is greater than 10% due to the amount of budgeted expenditures. This internal service fund was established under 11 O.S. § 17-212 and is budgeted on a cash basis.

### ANNUAL RESOURCES

| REVENUE                                | FY 24<br>ACTUAL  | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET   | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET   |
|----------------------------------------|------------------|-------------------|-----------------------------|-------------------|-----------------------|-------------------|
| Reimbursements                         | \$ 15,905        | \$ -              | \$ 33,547                   | \$ -              | N/A                   | \$ -              |
| Miscellaneous                          | -                | -                 | -                           | -                 | N/A                   | -                 |
| Interest                               | 25,853           | 2,000             | 33,627                      | 6,000             | 200%                  | 18,000            |
| Transfer from General Fund             | 50,000           | 100,000           | 50,000                      | 100,000           | 0%                    | 100,000           |
| Transfer from Ins & Risk<br>Management | -                | -                 | -                           | -                 | N/A                   | -                 |
| <b>Total</b>                           | <b>\$ 91,758</b> | <b>\$ 102,000</b> | <b>\$ 117,173</b>           | <b>\$ 106,000</b> | <b>4%</b>             | <b>\$ 118,000</b> |

### ANNUAL OUTLAYS

| Budget                                      | FY 24<br>ACTUAL  | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET   | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET   |
|---------------------------------------------|------------------|-------------------|-----------------------------|-------------------|-----------------------|-------------------|
| <b><u>Insurance and Risk Management</u></b> |                  |                   |                             |                   |                       |                   |
| <b>801</b>                                  |                  |                   |                             |                   |                       |                   |
| Personnel Services                          | \$ -             | \$ -              | \$ -                        | \$ -              | N/A                   | \$ -              |
| Maintenance and Operations                  | 20,339           | 300,000           | 66,916                      | 300,000           | 17%                   | 350,000           |
| Capital Outlay                              | -                | -                 | -                           | -                 | N/A                   | -                 |
| <b>Total</b>                                | <b>\$ 20,339</b> | <b>\$ 300,000</b> | <b>\$ 66,916</b>            | <b>\$ 300,000</b> | <b>17%</b>            | <b>\$ 350,000</b> |

### FUND BALANCE CALCULATION

|                              | FY 24<br>ACTUAL   | FY 24<br>BUDGET   | FY 25<br>ACTUAL   | FY 25<br>BUDGET   | FY 26<br>BUDGET   |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Beginning Fund Balance       | \$ 792,979        | \$ 792,979        | \$ 864,398        | \$ 864,398        | \$ 670,398        |
| Plus Annual Revenue          | 91,758            | 102,000           | 117,173           | 106,000           | 118,000           |
| Less Annual Outlays          | (20,339)          | (300,000)         | (66,916)          | (300,000)         | (350,000)         |
| Ending Fund Balance          | 864,398           | 594,979           | 914,655           | 670,398           | 438,398           |
| Reserved for Risk Management | <b>\$ 864,398</b> | <b>\$ 594,979</b> | <b>\$ 914,655</b> | <b>\$ 670,398</b> | <b>\$ 438,398</b> |

# City of Jenks

## City Stabilization Reserve Fund

FY 2025 and 2026

Fund 62

### OVERVIEW

The Stabilization Reserve Fund was established by the Jenks City Council for the purpose of receiving, holding, and accounting for amounts designated as stabilization reserves. These funds are to be contributed by the General Fund and other funds as deemed appropriate by Resolution of the City Council. The minimum amount to be contained in the Fund is 30% of budgeted annual non-capital operating expenses for each of the Funds contributing stabilization reserves into the Stabilization Reserve Fund. The amounts held in the Fund are designated by purpose for use only by the Fund from which funds were contributed. This Fund will aid in the City's future financial stability. This is a reserve fund budgeted on a cash basis.

### ANNUAL RESOURCES

| REVENUE                    | FY 24             |             | 9 months          |                 | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET   |
|----------------------------|-------------------|-------------|-------------------|-----------------|-----------------------|-------------------|
|                            | ACTUAL            | BUDGET      | FY 25<br>ACTUAL   | FY 25<br>BUDGET |                       |                   |
| Interest                   | \$ 24             | \$ -        | \$ 237,165        | \$ 5,000        | >500%                 | \$ 100,000        |
| Transfer from General Fund | 189,553           | -           | -                 | -               | N/A                   | -                 |
| <b>Total</b>               | <b>\$ 189,577</b> | <b>\$ -</b> | <b>\$ 237,165</b> | <b>\$ 5,000</b> | <b>&gt;500%</b>       | <b>\$ 100,000</b> |

### ANNUAL OUTLAYS

| Budget                                                            | FY 24       |             | 9 months        |                 | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET |
|-------------------------------------------------------------------|-------------|-------------|-----------------|-----------------|-----------------------|-----------------|
|                                                                   | ACTUAL      | BUDGET      | FY 25<br>ACTUAL | FY 25<br>BUDGET |                       |                 |
| <b><u>Parks &amp; Grounds 561 / Public<br/>Facilities 750</u></b> |             |             |                 |                 |                       |                 |
| Personnel Services                                                | \$ -        | \$ -        | \$ -            | \$ -            | N/A                   | \$ -            |
| Maintenance and Operations                                        | -           | -           | -               | -               | N/A                   | -               |
| Capital Outlay                                                    | -           | -           | -               | -               | N/A                   | -               |
| Transfers                                                         | -           | -           | -               | -               | N/A                   | -               |
| <b>Total</b>                                                      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>     | <b>\$ -</b>     | <b>N/A</b>            | <b>\$ -</b>     |

### FUND BALANCE CALCULATION

|                          | FY 24            |                  | FY 25            |                  | FY 26            |
|--------------------------|------------------|------------------|------------------|------------------|------------------|
|                          | ACTUAL           | BUDGET           | ACTUAL           | BUDGET           | BUDGET           |
| Beginning Fund Balance   | \$ 5,076,304     | \$ 5,076,304     | \$ 5,265,881     | \$ 5,265,881     | \$ 5,270,881     |
| Plus Annual Revenue      | 189,577          | -                | 237,165          | 5,000            | 100,000          |
| Less Annual Outlays      | -                | -                | -                | -                | -                |
| Ending Fund Balance      | 5,265,881        | 5,076,304        | 5,503,046        | 5,270,881        | 5,370,881        |
| Reserved for Emergencies | <b>5,265,881</b> | <b>5,076,304</b> | <b>5,503,046</b> | <b>5,270,881</b> | <b>5,370,881</b> |



# City of Jenks

## City Capital Reserve Fund

FY 2025 and 2026

Fund 63

### OVERVIEW

The Capital Reserve Fund was established by the Jenks City Council for the purpose of accumulating funds to make purchases of capital items including but not limited to land, infrastructure, equipment, and vehicles. These funds are to be contributed by the General Fund and other funds as deemed appropriate by Resolution of the City Council. The funding level for all funds participating in the Capital Reserve Fund is to be determined with long term capital plans adopted specific to each participating fund. The amounts held in the Fund are to be designated by purpose for use only by the Fund from which funds were contributed. This Fund will aid in the City's future financial stability. This is a capital fund budgeted on a cash basis.

### ANNUAL RESOURCES

| REVENUE                    | FY 24<br>ACTUAL   | FY 24<br>BUDGET | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET   |
|----------------------------|-------------------|-----------------|-----------------------------|-----------------|-----------------------|-------------------|
| Interest                   | \$ 108,744        | \$ -            | \$ 110,759                  | \$ 6,000        | >500%                 | \$ 102,000        |
| Transfer from General Fund | -                 | -               | -                           | -               | N/A                   | -                 |
| Transfer from Fund 18      | -                 | -               | -                           | -               | N/A                   | -                 |
| Transfer from Fund 20      | -                 | -               | -                           | -               | N/A                   | -                 |
| Transfer from Fund 39      | -                 | -               | -                           | -               | N/A                   | -                 |
| <b>Total</b>               | <b>\$ 108,744</b> | <b>\$ -</b>     | <b>\$ 110,759</b>           | <b>\$ 6,000</b> | <b>&gt;500%</b>       | <b>\$ 102,000</b> |

### ANNUAL OUTLAYS

| Budget                                                        | FY 24<br>ACTUAL   | FY 24<br>BUDGET | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET |
|---------------------------------------------------------------|-------------------|-----------------|-----------------------------|-----------------|-----------------------|-----------------|
| <b><u>Parks &amp; Grounds 561 / Public Facilities 750</u></b> |                   |                 |                             |                 |                       |                 |
| Personnel Services                                            | \$ -              | \$ -            | \$ -                        | \$ -            | N/A                   | \$ -            |
| Maintenance and Operations                                    | -                 | -               | -                           | -               | N/A                   | -               |
| Capital Outlay                                                | 406,224.0         | -               | -                           | -               | N/A                   | -               |
| Transfers                                                     | -                 | -               | -                           | -               | N/A                   | -               |
| <b>Total</b>                                                  | <b>\$ 406,224</b> | <b>\$ -</b>     | <b>\$ -</b>                 | <b>\$ -</b>     | <b>N/A</b>            | <b>\$ -</b>     |

### FUND BALANCE CALCULATION

|                               | FY 24<br>ACTUAL     | FY 24<br>BUDGET     | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | FY 26<br>BUDGET     |
|-------------------------------|---------------------|---------------------|-----------------------------|---------------------|---------------------|
| Beginning Fund Balance        | \$ 3,286,046        | \$ 3,286,046        | \$ 2,988,566                | \$ 2,988,566        | \$ 2,994,566        |
| Plus Annual Revenue           | 108,744             | -                   | 110,759                     | 6,000               | 102,000             |
| Less Annual Outlays           | (406,224)           | -                   | -                           | -                   | -                   |
| Ending Fund Balance           | 2,988,566           | 3,286,046           | 3,099,325                   | 2,994,566           | 3,096,566           |
| Reserved for Capital Projects | <b>\$ 2,988,566</b> | <b>\$ 3,286,046</b> | <b>\$ 3,099,325</b>         | <b>\$ 2,994,566</b> | <b>\$ 3,096,566</b> |

# City of Jenks

## Municipal Court Fund

FY 2025 and 2026

Fund 85

### OVERVIEW

The Municipal Court Fund was established by the Jenks City Council to manage Municipal Court activities. The revenue must be spent on court programs. There is no projected fund balance change due to the absence of budgeted revenues and expenditures. This is a special fund budgeted on a cash basis.

### ANNUAL RESOURCES

| REVENUE      | FY 24<br>ACTUAL | FY 24<br>BUDGET | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET |
|--------------|-----------------|-----------------|-----------------------------|-----------------|-----------------------|-----------------|
| Interest     | \$ -            | \$ -            | \$ -                        | \$ -            | N/A                   | \$ -            |
| <b>Total</b> | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>                 | <b>\$ -</b>     | <b>N/A</b>            | <b>\$ -</b>     |

### TRANSFERS OUT

| Budget                           | FY 24<br>ACTUAL | FY 24<br>BUDGET | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET |
|----------------------------------|-----------------|-----------------|-----------------------------|-----------------|-----------------------|-----------------|
| <b>Finance / Municipal Court</b> |                 |                 |                             |                 |                       |                 |
| Transfers to Other Funds         | \$ -            | \$ -            | \$ -                        | \$ -            | N/A                   | \$ -            |
| <b>Total</b>                     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>                 | <b>\$ -</b>     | <b>N/A</b>            | <b>\$ -</b>     |

### FUND BALANCE CALCULATION

|                                         | FY 24<br>ACTUAL  | FY 24<br>BUDGET  | FY 25<br>ACTUAL  | FY 25<br>BUDGET  | FY 26<br>BUDGET  |
|-----------------------------------------|------------------|------------------|------------------|------------------|------------------|
| Beginning Fund Balance                  | \$ 51,305        | \$ 51,305        | \$ 51,305        | \$ 51,305        | \$ 51,305        |
| Plus Annual Revenue                     | -                | -                | -                | -                | -                |
| Less Annual Outlays                     | -                | -                | -                | -                | -                |
| Ending Fund Balance                     | 51,305           | 51,305           | 51,305           | 51,305           | 51,305           |
| Reserved for Municipal Court Activities | <b>\$ 51,305</b> | <b>\$ 51,305</b> | <b>\$ 51,305</b> | <b>\$ 51,305</b> | <b>\$ 51,305</b> |

# Jenks Public Works Authority

## Operating Fund

FY 2025 and 2026  
Fund 50

### OVERVIEW

The Jenks Public Works Authority (JPWA) was created pursuant to a Trust Indenture, for the benefit of the City of Jenks, Oklahoma. JPWA was established to acquire, construct, develop, equip, operate, maintain, repair, enlarge and remodel water and sanitary sewer facilities for the City of Jenks. The water, sanitary sewer and solid waste disposal systems owned by the City have been leased to JPWA until such date that all indebtedness of the Authority is retired or provided for. JPWA is a public trust and an agency of the State of Oklahoma under Title 60, Oklahoma Statutes 1991, Section 176, et seq., and is governed by a board consisting of seven trustees identical with the City Council. JPWA is exempt from State and Federal income taxes. The management of the City and the Trust is the same. This fund is reported as an enterprise operating fund budgeted on a cash basis.

The Authority's budget is comprised of revenues and fees including water sales, sewer charges, and solid waste fees. FY 26 projected revenues of \$20.8 million, and \$15.0 million sales tax transfers in from the City General Fund support the \$37.1 million annual budget. Fund balance is used to fund the expenditures related to our radio communications equipment in Fund 58.

The City of Jenks collects a 3.55 cent sales and use tax on eligible expenditures. Two Cents are allocated to the City's General Fund, one cent to the One Cent Capital Fund and 0.55 cents to the Vision Fund. However, as a result of past commitments, City resources are pledged to the Jenks Public Works Authority (collectively referred to as JPWA) debt service. The debt pledge requires that three cents of the sales and use tax collections be recognized as General Fund revenue then transferred to JPWA for any debt service deficiencies. The Vision sales tax is not pledged to the JPWA debt service; therefore, was non-existent when the pledge originated, therefore, those collections are directly deposited into the Vision Fund (Fund 33).

As utility rates and the One Cent capital tax have been established to pay all JPWA debt requirements, 2 cents of the City sales and use tax revenues are transferred back to the City's General Fund. The One Cent Capital proceeds satisfy the JPWA debt service and then the unobligated balance is transferred to the One Cent Capital Fund. These transfers convolute the budget presentation for the interested reader and obscure the amount of revenue appropriated to finance annual City General Fund and JPWA activities. The projected fund balance change is less than 10% due to revenues supporting most expenses. The authority recently completed a water meter project that will reduce unbilled consumption while more accurately recording actual consumption.

The JPWA Board of Trustees is adopting the transfer amounts as part of the FY 26 budget and authorizing the staff to make the transfers in accordance with debt agreements.

## ANNUAL RESOURCES

|                                     | FY 24<br>ACTUAL      | FY 24<br>BUDGET      | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET      | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET      |
|-------------------------------------|----------------------|----------------------|-----------------------------|----------------------|-----------------------|----------------------|
| Water Sales                         | \$ 8,168,576         | \$ 8,119,000         | \$ 7,407,052                | \$ 8,768,520         | 12%                   | \$ 9,784,723         |
| Water Taps                          | 71,815               | 105,000              | 49,195                      | 60,000               | 3%                    | 61,900               |
| Sanitary Sewer Fees                 | 2,536,783            | 2,317,000            | 2,100,316                   | 2,502,360            | 21%                   | 3,020,857            |
| Sanitary Sewer Taps                 | 22,650               | 45,000               | 17,000                      | 20,000               | 0%                    | 20,000               |
| Field Charges                       | 68,115               | 45,000               | 40,705                      | 50,000               | 2%                    | 51,000               |
| Penalties                           | 185,131              | 125,000              | 163,475                     | 125,000              | 0%                    | 125,000              |
| Bulk Water                          | 63                   | 500                  | 408                         | 500                  | 0%                    | 500                  |
| Return Check Fee                    | 4,515                | 2,000                | 3,640                       | 2,000                | 0%                    | 2,000                |
| Solid Waste Revenue                 | 1,439,945            | 1,416,000            | 1,149,054                   | 1,435,000            | 7%                    | 1,535,000            |
| Recycling Fee                       | 335,295              | 336,000              | 267,204                     | 336,000              | 6%                    | 357,000              |
| Water Sales-Industrial              | 4,862,839            | 4,100,000            | 3,883,677                   | 4,150,500            | 6%                    | 4,400,000            |
| Stormwater Sewer Fees               | 729,635              | 704,000              | 585,162                     | 714,500              | 18%                   | 846,000              |
| Online Convenience Fee              | -                    | -                    | -                           | -                    | N/A                   | -                    |
| Meter Damage Fees                   | -                    | -                    | 27                          | -                    | N/A                   | -                    |
| Miscellaneous Fees                  | 7,933                | -                    | 2,851                       | -                    | N/A                   | -                    |
| Miscellaneous                       | 9,276                | -                    | -                           | -                    | N/A                   | -                    |
| Interest                            | 100,946              | 4,000                | 95,807                      | 30,000               | 0%                    | 30,000               |
| Interest On Investments             | 428,905              | 30,000               | 322,638                     | 160,000              | 0%                    | 160,000              |
| Reimbursements                      | 44,265               | 159,500              | 31,701                      | -                    | N/A                   | -                    |
| Sale of Land                        | -                    | -                    | -                           | -                    | N/A                   | -                    |
| Auction Sales                       | -                    | -                    | -                           | -                    | N/A                   | -                    |
| Transfer From Sinking Fund          | -                    | 25,000               | -                           | 25,000               | -100%                 | -                    |
| Transfer From One Cent Capital Fund | -                    | -                    | -                           | -                    | N/A                   | -                    |
| EMSA Fees                           | 447,668              | 420,000              | 338,776                     | 430,000              | 2%                    | 440,000              |
| <b>TOTAL REVENUE</b>                | <b>\$ 19,464,355</b> | <b>\$ 17,953,000</b> | <b>\$ 16,458,687</b>        | <b>\$ 18,809,380</b> | <b>11%</b>            | <b>\$ 20,833,981</b> |

## TRANSFERS IN

|                                    | FY 24<br>ACTUAL      | FY 24<br>BUDGET      | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET      | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET      |
|------------------------------------|----------------------|----------------------|-----------------------------|----------------------|-----------------------|----------------------|
| Transfer from Gen Fund (Sales Tax) | \$ 8,912,958         | \$ 9,371,050         | \$ 8,090,740                | \$ 11,478,830        | 4%                    | \$ 11,929,687        |
| Transfer from Gen Fund (Use Tax)   | \$ 2,407,379         | \$ 2,433,600         | \$ 2,372,245                | \$ 2,523,475         | 21%                   | \$ 3,047,914         |
| <b>TOTAL TRANSFERS IN</b>          | <b>\$ 11,320,337</b> | <b>\$ 11,804,650</b> | <b>\$ 10,462,985</b>        | <b>\$ 14,002,305</b> | <b>7%</b>             | <b>\$ 14,977,601</b> |
| <b>TOTAL FUND REVENUE</b>          | <b>\$ 30,784,692</b> | <b>\$ 29,757,650</b> | <b>\$ 26,921,671</b>        | <b>\$ 32,811,685</b> | <b>9%</b>             | <b>\$ 35,811,582</b> |

## ANNUAL OUTLAYS

|                                                                                                                           | FY 24<br>ACTUAL | FY 24<br>BUDGET | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET  |
|---------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------|-----------------------------|-----------------|-----------------------|------------------|
| <b><u>City Manager/Econ. Development<br/>211, 242</u></b>                                                                 |                 |                 |                             |                 |                       |                  |
| Personnel Services                                                                                                        | \$ 329,912      | \$ 391,200      | \$ 243,649                  | \$ 414,400      | 49%                   | \$ 617,900       |
| Maintenance and Operations                                                                                                | 494,107         | 448,000         | 389,547                     | 492,300         | 0%                    | 492,800          |
| Capital Outlay                                                                                                            | -               | -               | -                           | -               | N/A                   | -                |
| <b>Total</b>                                                                                                              | <b>824,019</b>  | <b>839,200</b>  | <b>633,196</b>              | <b>906,700</b>  | 22%                   | <b>1,110,700</b> |
| <b><u>Finance and Administration<br/>City Clerk 212, Treasury 213<br/>Revenue Collections 215 and<br/>Records 218</u></b> |                 |                 |                             |                 |                       |                  |
| Personnel Services                                                                                                        | 539,725         | 557,400         | 275,234                     | 578,500         | 2%                    | 592,000          |
| Maintenance and Operations                                                                                                | 375,103         | 287,600         | 316,129                     | 377,450         | 1%                    | 382,450          |
| Capital Outlay                                                                                                            | -               | -               | -                           | -               | N/A                   | -                |
| <b>Total</b>                                                                                                              | <b>914,828</b>  | <b>845,000</b>  | <b>591,363</b>              | <b>955,950</b>  | 2%                    | <b>974,450</b>   |
| <b><u>General Government 231</u></b>                                                                                      |                 |                 |                             |                 |                       |                  |
| Personnel Services                                                                                                        | 50,723          | 110,500         | 36,686                      | 55,500          | -1%                   | 55,000           |
| Maintenance and Operations                                                                                                | 166,572         | 265,000         | 139,368                     | 227,500         | 5%                    | 238,750          |
| Capital Outlay                                                                                                            | -               | -               | -                           | -               | N/A                   | -                |
| <b>Total</b>                                                                                                              | <b>217,295</b>  | <b>375,500</b>  | <b>176,054</b>              | <b>283,000</b>  | 4%                    | <b>293,750</b>   |
| <b><u>Personnel 216</u></b>                                                                                               |                 |                 |                             |                 |                       |                  |
| Personnel Services                                                                                                        | -               | -               | -                           | -               | N/A                   | -                |
| Maintenance and Operations                                                                                                | 3,149           | 6,000           | 1,839                       | 7,400           | 0%                    | 7,400            |
| Capital Outlay                                                                                                            | -               | -               | -                           | -               | N/A                   | -                |
| <b>Total</b>                                                                                                              | <b>3,149</b>    | <b>6,000</b>    | <b>1,839</b>                | <b>7,400</b>    | 0%                    | <b>7,400</b>     |
| <b><u>Tech. and Communications 514</u></b>                                                                                |                 |                 |                             |                 |                       |                  |
| Personnel Services                                                                                                        | 136,591         | 143,100         | 106,544                     | 144,500         | 20%                   | 173,700          |
| Maintenance and Operations                                                                                                | 11,481          | 8,700           | 6,803                       | 22,700          | -21%                  | 17,900           |
| Capital Outlay                                                                                                            | -               | -               | -                           | 15,000          | -100%                 | -                |
| <b>Total</b>                                                                                                              | <b>148,072</b>  | <b>151,800</b>  | <b>113,347</b>              | <b>182,200</b>  | 5%                    | <b>191,600</b>   |
| <b><u>Senior Center Community<br/>Activities 571</u></b>                                                                  |                 |                 |                             |                 |                       |                  |
| Personnel Services                                                                                                        | 49,459          | 64,300          | 39,972                      | 64,100          | 4%                    | 66,900           |
| Maintenance and Operations                                                                                                | 51,025          | 42,000          | 45,699                      | 58,350          | 0%                    | 58,100           |
| Capital Outlay                                                                                                            | -               | -               | -                           | -               | N/A                   | -                |
| <b>Total</b>                                                                                                              | <b>100,483</b>  | <b>106,300</b>  | <b>85,671</b>               | <b>122,450</b>  | 2%                    | <b>125,000</b>   |
| <b><u>City Attorney 214</u></b>                                                                                           |                 |                 |                             |                 |                       |                  |
| Personnel Services                                                                                                        | 196,098         | 196,700         | 156,690                     | 209,700         | 14%                   | 239,600          |
| Maintenance and Operations                                                                                                | 5,408           | 6,500           | 5,285                       | 8,850           | 0%                    | 8,850            |
| Capital Outlay                                                                                                            | -               | -               | -                           | -               | N/A                   | -                |
| <b>Total</b>                                                                                                              | <b>201,506</b>  | <b>203,200</b>  | <b>161,975</b>              | <b>218,550</b>  | 14%                   | <b>248,450</b>   |
| <b><u>City Planning/Comm. Dev. 241</u></b>                                                                                |                 |                 |                             |                 |                       |                  |
| Personnel Services                                                                                                        | 138,743         | 143,600         | 105,690                     | 155,100         | 5%                    | 162,300          |
| Maintenance and Operations                                                                                                | 6,208           | 17,200          | 79,218                      | 120,500         | 0%                    | 120,500          |
| Capital Outlay                                                                                                            | -               | -               | -                           | -               | N/A                   | -                |
| <b>Total</b>                                                                                                              | <b>144,951</b>  | <b>160,800</b>  | <b>184,908</b>              | <b>275,600</b>  | 3%                    | <b>282,800</b>   |
| <b><u>Public Works</u></b>                                                                                                |                 |                 |                             |                 |                       |                  |
| <b><u>City Hall/Facilities 252</u></b>                                                                                    |                 |                 |                             |                 |                       |                  |
| Personnel Services                                                                                                        | 113,799         | 111,000         | 90,482                      | 115,400         | 4%                    | 120,400          |
| Maintenance and Operations                                                                                                | 301,993         | 301,300         | 287,573                     | 310,200         | 0%                    | 309,500          |
| Capital Outlay                                                                                                            | -               | -               | 2,236                       | -               | N/A                   | -                |
| <b>Total</b>                                                                                                              | <b>415,792</b>  | <b>412,300</b>  | <b>380,292</b>              | <b>425,600</b>  | 1%                    | <b>429,900</b>   |

|                                        | FY 24<br>ACTUAL      | FY 24<br>BUDGET      | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET      | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET      |
|----------------------------------------|----------------------|----------------------|-----------------------------|----------------------|-----------------------|----------------------|
| <b>City Eng. 511/Gen. Maintenance</b>  |                      |                      |                             |                      |                       |                      |
| Personnel Services                     | 491,019              | 586,100              | 266,422                     | 585,800              | 9%                    | 637,500              |
| Maintenance and Operations             | 344,575              | 332,300              | 220,209                     | 456,400              | 0%                    | 456,400              |
| Capital Outlay                         | -                    | -                    | <b>148,130</b>              | 339,000              | -53%                  | <b>160,000</b>       |
| <b>Total</b>                           | <b>835,594</b>       | <b>918,400</b>       | <b>634,761</b>              | <b>1,381,200</b>     | -9%                   | <b>1,253,900</b>     |
| <b>Protective Inspections 512</b>      |                      |                      |                             |                      |                       |                      |
| Personnel Services                     | 89,059               | 107,700              | 75,321                      | 111,100              | 5%                    | 116,500              |
| Maintenance and Operations             | 19,706               | 21,400               | 17,664                      | 22,400               | 0%                    | 22,400               |
| Capital Outlay                         | -                    | -                    | -                           | -                    | N/A                   | -                    |
| <b>Total</b>                           | <b>108,764</b>       | <b>129,100</b>       | <b>92,985</b>               | <b>133,500</b>       | 4%                    | <b>138,900</b>       |
| <b>Drainage Maintenance 523</b>        |                      |                      |                             |                      |                       |                      |
| Personnel Services                     | 227,888              | 254,400              | 194,758                     | 260,200              | 4%                    | 270,700              |
| Maintenance and Operations             | 184,445              | 193,900              | 140,884                     | 235,746              | 0%                    | 235,750              |
| Capital Outlay                         | -                    | -                    | <b>106,789</b>              | 325,000              | -22%                  | <b>255,000</b>       |
| <b>Total</b>                           | <b>412,334</b>       | <b>448,300</b>       | <b>442,431</b>              | <b>820,946</b>       | -7%                   | <b>761,450</b>       |
| <b>Water Services 530 and 531</b>      |                      |                      |                             |                      |                       |                      |
| Personnel Services                     | 360,102              | 500,400              | 347,701                     | 526,500              | 7%                    | 563,200              |
| Maintenance and Operations             | 8,095,326            | 7,782,100            | 6,889,420                   | 8,330,746            | 5%                    | 8,725,746            |
| Capital Outlay                         | -                    | -                    | <b>184,670</b>              | 345,000              | 30%                   | <b>450,000</b>       |
| <b>Total</b>                           | <b>8,455,429</b>     | <b>8,282,500</b>     | <b>7,421,792</b>            | <b>9,202,246</b>     | 6%                    | <b>9,738,946</b>     |
| <b>Sanitary Sewer Services 532 and</b> |                      |                      |                             |                      |                       |                      |
| Personnel Services                     | 183,159              | 211,300              | 128,997                     | 215,600              | 1%                    | 216,700              |
| Maintenance and Operations             | 1,814,794            | 2,196,000            | 1,726,210                   | 2,484,796            | 4%                    | 2,572,462            |
| Capital Outlay                         | -                    | -                    | <b>18,631</b>               | 255,000              | 56%                   | <b>397,000</b>       |
| <b>Total</b>                           | <b>1,997,953</b>     | <b>2,407,300</b>     | <b>1,873,839</b>            | <b>2,955,396</b>     | 8%                    | <b>3,186,162</b>     |
| <b>Maintenance Facility 575</b>        |                      |                      |                             |                      |                       |                      |
| Personnel Services                     | 122,574              | 141,300              | 81,110                      | 123,900              | 3%                    | 127,800              |
| Maintenance and Operations             | 91,405               | 86,000               | 71,521                      | 97,900               | 0%                    | 97,900               |
| Capital Outlay                         | -                    | -                    | -                           | -                    | N/A                   | <b>40,000</b>        |
| <b>Total</b>                           | <b>213,979</b>       | <b>227,300</b>       | <b>152,631</b>              | <b>221,800</b>       | 20%                   | <b>265,700</b>       |
| <b>Solid Waste 590</b>                 |                      |                      |                             |                      |                       |                      |
| Personnel Services                     | -                    | -                    | -                           | -                    | N/A                   | -                    |
| Maintenance and Operations             | 1,713,293            | 1,700,000            | 1,365,738                   | 1,718,600            | 8%                    | 1,850,000            |
| Capital Outlay                         | -                    | -                    | -                           | -                    | N/A                   | -                    |
| <b>Total</b>                           | <b>1,713,293</b>     | <b>1,700,000</b>     | <b>1,365,738</b>            | <b>1,718,600</b>     | 8%                    | <b>1,850,000</b>     |
| <b>TOTAL DEPARTMENT BUDGET</b>         | <b>\$ 16,707,441</b> | <b>\$ 17,213,000</b> | <b>\$ 14,312,821</b>        | <b>\$ 19,811,138</b> | <b>5%</b>             | <b>\$ 20,859,108</b> |

## TRANSFERS OUT

| Budget                          | FY 24<br>ACTUAL      | FY 24<br>BUDGET      | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET      | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET      |
|---------------------------------|----------------------|----------------------|-----------------------------|----------------------|-----------------------|----------------------|
| <b>Fund</b>                     |                      |                      |                             |                      |                       |                      |
| 51 JPWA Debt Service Fund       | \$ -                 | \$ -                 | \$ -                        | \$ -                 | N/A                   | \$ -                 |
| 10 EMSA Transfer to GF          | 447,675              | 420,000              | 225,754                     | 430,000              | 2%                    | 440,000              |
| 10 Sales and Use Tax Txfr to GF | 7,546,891            | 7,865,110            | 6,975,323                   | 9,329,347            | 7%                    | 9,985,067            |
| 53 One-Cent Capital             | 2,958,446            | 3,939,540            | 2,672,662                   | 4,672,959            | 7%                    | 4,992,534            |
| 58 Radio Communications Fund    | 95,000               | 95,000               | -                           | 95,000               | 0%                    | 95,000               |
| 59 Insurance and Reimb Fund     | 972,568              | 820,000              | 759,870                     | 828,000              | -11%                  | 740,000              |
| <b>TOTAL TRANSFERS OUT</b>      | <b>12,020,579</b>    | <b>13,139,650</b>    | <b>10,633,608</b>           | <b>15,355,306</b>    | <b>6%</b>             | <b>16,252,601</b>    |
|                                 |                      |                      |                             |                      |                       |                      |
| <b>TOTAL ANNUAL OUTLAYS</b>     | <b>\$ 28,728,020</b> | <b>\$ 30,352,650</b> | <b>\$ 24,946,429</b>        | <b>\$ 35,166,444</b> | <b>6%</b>             | <b>\$ 37,111,709</b> |

## SUMMARY BY ACCOUNT GROUP

|                            | FY 24<br>ACTUAL      | FY 24<br>BUDGET      | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET      | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET      |
|----------------------------|----------------------|----------------------|-----------------------------|----------------------|-----------------------|----------------------|
| Personnel Services         | \$ 3,028,852         | \$ 3,519,000         | \$ 2,149,257                | \$ 3,560,300         | 11%                   | \$ 3,960,200         |
| Maintenance and Operations | 13,678,589           | 13,694,000           | 11,703,107                  | 14,971,838           | 4%                    | 15,596,908           |
| Capital Outlay             | -                    | -                    | 460,457                     | 1,279,000            | 2%                    | 1,302,000            |
| Transfers                  | 12,020,579           | 13,139,650           | 10,633,608                  | 15,355,306           | 6%                    | 16,252,601           |
| <b>TOTAL OUTLAYS</b>       | <b>\$ 28,728,020</b> | <b>\$ 30,352,650</b> | <b>\$ 24,946,429</b>        | <b>\$ 35,166,444</b> | <b>6%</b>             | <b>\$ 37,111,709</b> |

## FUND BALANCE CALCULATION

|                                       | FY 24<br>ACTUAL      | FY 24<br>BUDGET      | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET      | FY 26<br>BUDGET      |
|---------------------------------------|----------------------|----------------------|-----------------------------|----------------------|----------------------|
| Beginning Fund Balance (Unrestricted) | \$ 17,118,598        | \$ 17,118,598        | \$ 19,175,270               | \$ 19,175,270        | \$ 16,820,511        |
| Plus Annual Revenue                   | 30,784,692           | 29,757,650           | 26,921,671                  | 32,811,685           | 35,811,582           |
| Less Annual Outlays                   | (28,728,020)         | (30,352,650)         | (24,946,429)                | (35,166,444)         | (37,111,709)         |
| Ending Fund Balance                   | 19,175,270           | 16,523,598           | 21,150,513                  | 16,820,511           | 15,520,384           |
| Less 15% Emergency Reserve            | (2,876,291)          | (2,478,540)          | (3,172,577)                 | (2,523,077)          | (2,328,058)          |
| Reserved for JPWA Activities          | <b>\$ 16,298,980</b> | <b>\$ 14,045,058</b> | <b>\$ 17,977,936</b>        | <b>\$ 14,297,435</b> | <b>\$ 13,192,326</b> |

## CAPITAL LIST

| Department                  | Item Description                                              | Year 1              | Year 2              |
|-----------------------------|---------------------------------------------------------------|---------------------|---------------------|
| City Engineer               | 4 Pedestrial Counters                                         | \$ 11,200           | \$ 0                |
| City Engineer               | Tablet for Infrasctructure Inspector                          | 800                 |                     |
| Technology & Communications | Drone                                                         | 15,000              |                     |
| General Maintenance         | Pole Barn                                                     | 60,000              |                     |
| General Maintenance         | Miscellaneous Maintenance Needs                               | 100,000             | 100,000             |
| General Maintenance         | Hydraulic Hose Fabrication System                             | 30,000              |                     |
| General Maintenance         | F150 4x4 Crew Cab Pickup Truck                                | 60,000              |                     |
| General Maintenance         | Portable Radios                                               | 17,000              |                     |
| General Maintenance         | Miscellaneous Auction Purchases                               | 60,000              | 60,000              |
| Drainage Maintenance        | Miscellaneous Drainage Projects                               | 75,000              | 75,000              |
| Drainage Maintenance        | Concrete for Drainage and Streets                             | 80,000              | 80,000              |
| Drainage Maintenance        | Asphalt Repairs for Drainage Maintenance                      | 50,000              | 50,000              |
| Drainage Maintenance        | Tree Trimming in Drainage Areas                               | 50,000              | 50,000              |
| Drainage Maintenance        | F250 4x4 Work Body Pickup Truck                               | 70,000              |                     |
| Water Mainenace             | Furniture & Computer Equip for Mechanic & Crew Leader Offices | 15,000              |                     |
| Water Mainenace             | Valve Maintenance & Repair                                    | 100,000             | 100,000             |
| Water Mainenace             | Waterline Improvements/Lead Service Line                      | 75,000              | 75,000              |
| Water Mainenace             | Valve Exerciser                                               | 30,000              |                     |
| Water Mainenace             | Pipe and Fittings                                             | 75,000              | 75,000              |
| Water Mainenace             | Insertion Valves                                              | 50,000              | 50,000              |
| Water Mainenace             | F250 4x4 Work Body Truck                                      |                     | 40,000              |
| Water Mainenace             | Ford Ranger 2024 EX 4x4 Pickup Truck                          |                     | 40,000              |
| Water Mainenace             | F550 or Larger Pull Truck Equipment Hauler                    |                     | 70,000              |
| Sewer Plant                 | Equipment, Piping and Electrical Purchases                    |                     | 150,000             |
| Sewer Maintenance           | Lift Station Mechanical Improvements                          | 115,000             | 115,000             |
| Sewer Maintenance           | Lift Station Pumps                                            | 100,000             | 50,000              |
| Sewer Maintenance           | Sewer Pumps - Skyline Estates                                 | 15,000              | 15,000              |
| Sewer Maintenance           | Sewer Pipe and Appurtenances                                  | 25,000              | 25,000              |
| Sewer Maintenance           | F250 4x4 Work Body Pickup Truck                               |                     | 42,000              |
| Maintenance Facility        | Ford Ranger XL 4x4 Pickup Truck                               |                     | 40,000              |
| <b>Total</b>                |                                                               | <b>\$ 1,279,000</b> | <b>\$ 1,302,000</b> |



# Jenks Public Works Authority

## Debt Service Fund

FY 2025 and 2026

Fund 51

### OVERVIEW

This fund was established by the Jenks Public Works Authority to pay the annual debt service on the Authority's revenue bonds. Revenue for the fund is provided by the one-cent capital sales tax. The projected fund balance change is less than 10%. The reserves were accumulated for this purpose, therefore no negative financial consequences are anticipated. This is a debt service fund budgeted on a cash basis.

### ANNUAL RESOURCES

|                                | FY 24<br>ACTUAL   | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET  |
|--------------------------------|-------------------|-------------------|-----------------------------|---------------------|-----------------------|------------------|
| Interest                       | \$ 17,540         | \$ 2,000          | \$ 17,512                   | \$ 3,000            | 0%                    | \$ 3,000         |
| Bond Proceeds                  | -                 | -                 | -                           | -                   | N/A                   | -                |
| Transfer from One Cent Capital | 815,000           | 815,000           | 1,160,250                   | 815,000             | 91%                   | 1,557,000        |
| Transfer from Ins & Risk Mgmt  | -                 | -                 | -                           | 325,000             | -100%                 | -                |
| <b>Total</b>                   | <b>\$ 832,540</b> | <b>\$ 817,000</b> | <b>\$ 1,177,762</b>         | <b>\$ 1,143,000</b> | <b>36%</b>            | <b>1,560,000</b> |

### ANNUAL OUTLAYS

|                               | FY 24<br>ACTUAL     | FY 24<br>BUDGET     | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET     |
|-------------------------------|---------------------|---------------------|-----------------------------|---------------------|-----------------------|---------------------|
| <b>Debt Service 611</b>       |                     |                     |                             |                     |                       |                     |
| Personnel                     | \$ -                | \$ -                | \$ -                        | \$ -                | N/A                   | \$ -                |
| Maintenance and Operations    | (9,275)             | 5,000               | (11,727)                    | 5,000               | 0%                    | 5,000               |
| Debt Service                  | 1,060,867           | 1,065,000           | 1,142,946                   | 1,390,000           | 12%                   | 1,552,000           |
| Txfr to GF & One Cent Capital | -                   | 115,000             | -                           | 115,000             | -100%                 | -                   |
| <b>Total</b>                  | <b>\$ 1,051,591</b> | <b>\$ 1,185,000</b> | <b>\$ 1,131,219</b>         | <b>\$ 1,510,000</b> | <b>3%</b>             | <b>\$ 1,557,000</b> |

### FUND BALANCE CALCULATION

|                                         | FY 24<br>ACTUAL     | FY 24<br>BUDGET     | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | FY 26<br>BUDGET     |
|-----------------------------------------|---------------------|---------------------|-----------------------------|---------------------|---------------------|
| Beginning Fund Balance (Current Assets) | \$ 4,774,684        | \$ 4,774,684        | \$ 4,555,632                | \$ 4,555,632        | \$ 4,188,632        |
| Plus Annual Revenue                     | 832,540             | 817,000             | 1,177,762                   | 1,143,000           | 1,560,000           |
| Less Annual Outlays                     | (1,051,591)         | (1,185,000)         | (1,131,219)                 | (1,510,000)         | (1,557,000)         |
| Ending Fund Balance                     | 4,555,632           | 4,406,684           | 4,602,175                   | 4,188,632           | 4,191,632           |
| Reserved for Authority Debt             | <b>\$ 4,555,632</b> | <b>\$ 4,406,684</b> | <b>\$ 4,602,175</b>         | <b>\$ 4,188,632</b> | <b>\$ 4,191,632</b> |

# Jenks Public Works Authority

## One Cent Capital Fund

FY 2025 and 2026

Fund 53

### OVERVIEW

This fund was established by the Jenks Public Works Authority to manage capital projects financed by the City of Jenks one-cent sales tax for capital projects. The fund balance is restricted to financing capital projects. The projected fund balance change is less than 10% due to an increase in FY26 budgeted debt service payments related to the 2024 OWRB promissory note established in FY25. The delay in project completion can result in reserves being expended at a later date. This is a capital improvement fund budgeted on a cash basis.

### ANNUAL RESOURCES

|                            | FY 24<br>ACTUAL     | FY 24<br>BUDGET     | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET     |
|----------------------------|---------------------|---------------------|-----------------------------|---------------------|-----------------------|---------------------|
| Reimbursements             | \$ 54,803           | \$ -                | \$ 99,705                   | \$ -                | N/A                   | \$ -                |
| Sale of Land               | 113,954             | -                   | -                           | -                   | N/A                   | -                   |
| Interest                   | 315,262             | 26,000              | 241,940                     | 30,000              | >500%                 | 240,000             |
| Auction Sales              | -                   | -                   | -                           | -                   | N/A                   | -                   |
| Sales and Use Tax          | 2,958,446           | 3,939,540           | 2,672,662                   | 4,339,495           | 15%                   | 4,992,534           |
| Transfer from Sinking Fund | -                   | 90,000              | -                           | 90,000              | 0%                    | 90,000              |
| <b>Total</b>               | <b>\$ 3,442,464</b> | <b>\$ 4,055,540</b> | <b>\$ 3,014,306</b>         | <b>\$ 4,459,495</b> | <b>19%</b>            | <b>\$ 5,322,534</b> |

### ANNUAL OUTLAYS

|                                                       | FY 24<br>ACTUAL | FY 24<br>BUDGET | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET |
|-------------------------------------------------------|-----------------|-----------------|-----------------------------|-----------------|-----------------------|-----------------|
| <b><u>Finance/City Clerk 212, Rec.</u></b>            |                 |                 |                             |                 |                       |                 |
| <b><u>Collections 215</u></b>                         |                 |                 |                             |                 |                       |                 |
| Capital Outlay                                        | \$ -            | \$ -            | \$ 8,636                    | \$ 8,636        | -42%                  | \$ 5,036        |
| <b>Total</b>                                          | -               | -               | 8,636                       | 8,636           | -42%                  | 5,036           |
| <b><u>City Attorney 214</u></b>                       |                 |                 |                             |                 |                       |                 |
| Capital Outlay                                        | -               | -               | -                           | 20,500          | -46%                  | 11,000          |
| <b>Total</b>                                          | -               | -               | -                           | 20,500          | -46%                  | 11,000          |
| <b><u>Finance/Tech. and Comm. 514</u></b>             |                 |                 |                             |                 |                       |                 |
| Capital Outlay                                        | 39,939          | 75,000          | -                           | -               | N/A                   | -               |
| <b>Total</b>                                          | 39,939          | 75,000          | -                           | -               | N/A                   | -               |
| <b><u>Police/Animal Control 562</u></b>               |                 |                 |                             |                 |                       |                 |
| Capital Outlay                                        | -               | 15,000          | 35,256                      | 40,300          | -100%                 | -               |
| <b>Total</b>                                          | -               | 15,000          | 35,256                      | 40,300          | -100%                 | -               |
| <b><u>Police/Code Enforcement 331</u></b>             |                 |                 |                             |                 |                       |                 |
| Capital Outlay                                        | -               | -               | -                           | -               | N/A                   | -               |
| <b>Total</b>                                          | -               | -               | -                           | -               | N/A                   | -               |
| <b><u>Public Works/City Facilities 252</u></b>        |                 |                 |                             |                 |                       |                 |
| Capital Outlay                                        | 191,827         | 45,000          | 196,184                     | 150,000         | 101%                  | 300,000         |
| <b>Engineer 511</b>                                   | 191,827         | 45,000          | 196,184                     | 150,000         | 100%                  | 300,000         |
| Capital Outlay                                        | -               | -               | -                           | 40,000          | -100%                 | -               |
| <b>Total</b>                                          | -               | -               | -                           | 40,000          | -100%                 | -               |
| <b><u>Public Works/Protective Inspections 512</u></b> |                 |                 |                             |                 |                       |                 |
| Capital Outlay                                        | -               | -               | -                           | -               | N/A                   | -               |
| <b>Total</b>                                          | -               | -               | -                           | -               | N/A                   | -               |
| <b><u>Public Works/Street Maintenance 521</u></b>     |                 |                 |                             |                 |                       |                 |
| Capital Outlay                                        | \$ 1,391,943    | \$ 2,055,000    | \$ 121,425                  | \$ 470,000      | -6%                   | \$ 440,000      |
| <b>Total</b>                                          | 1,391,943       | 2,055,000       | 121,425                     | 470,000         | -6%                   | 440,000         |
| <b><u>Public Works/General Maintenance 522</u></b>    |                 |                 |                             |                 |                       |                 |
| Capital Outlay                                        | 18,699          | 200,000         | -                           | -               | N/A                   | -               |
| <b>Total</b>                                          | 18,699          | 200,000         | -                           | -               | N/A                   | -               |

|                                                              | FY 24<br>ACTUAL     | FY 24<br>BUDGET     | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET     |
|--------------------------------------------------------------|---------------------|---------------------|-----------------------------|---------------------|-----------------------|---------------------|
| <b><u>Public Works/Drainage<br/>Maintenance 523</u></b>      |                     |                     |                             |                     |                       |                     |
| Capital Outlay                                               | 115,346             | 140,000             | 47,541                      | 60,000              | 0%                    | 60,000              |
| <b>Total</b>                                                 | 115,346             | 140,000             | 47,541                      | 60,000              | 0%                    | 60,000              |
| <b><u>Public Works/Water Maintenance<br/>531</u></b>         |                     |                     |                             |                     |                       |                     |
| Capital Outlay                                               | 57,970              | 340,000             | 29,755                      | 90,000              | 0%                    | 90,000              |
| <b>Total</b>                                                 | 57,970              | 340,000             | 29,755                      | 90,000              | 0%                    | 90,000              |
| <b><u>Public Works/Parks and<br/>Recreation 561</u></b>      |                     |                     |                             |                     |                       |                     |
| Capital Outlay                                               | 204,542             | 250,000             | 163,085                     | 415,000             | 0%                    | 414,000             |
| <b>Total</b>                                                 | 204,542             | 250,000             | 163,085                     | 415,000             | 0%                    | 414,000             |
| <b><u>Public Works/San. Sewer Maint.<br/>532 and 533</u></b> |                     |                     |                             |                     |                       |                     |
| Capital Outlay                                               | 88,189              | 425,000             | 84,000                      | 360,000             | -42%                  | 210,000             |
| <b>Total</b>                                                 | 88,189              | 425,000             | 84,000                      | 360,000             | -42%                  | 210,000             |
| Capital Outlay                                               | 16,088              | 25,000              | -                           | -                   | N/A                   | -                   |
| <b>Total</b>                                                 | 16,088              | 25,000              | -                           | -                   | N/A                   | -                   |
| <b>Total Budget</b>                                          | 2,124,543           | 3,570,000           | 685,882                     | 1,654,436           | -8%                   | 1,530,036           |
| <b>Transfer To Other Funds</b>                               |                     |                     |                             |                     |                       |                     |
| 51 JPWA Debt                                                 | 815,000             | 815,000             | 1,160,250                   | 815,000             | 91%                   | 1,557,000           |
| 12 Uniformed Patrol Capital                                  | 153,700             | 153,700             | 265,992                     | 239,973             | 51%                   | 362,763             |
| 14 Fire Suppression Capital                                  | 566,000             | 566,000             | 643,732                     | 431,788             | 172%                  | 1,176,488           |
| 38 TIF #6                                                    | -                   | -                   | 235,015                     | 714,893             | 26%                   | 900,000             |
| <b>Total Transfers</b>                                       | 1,534,700           | 1,534,700           | 2,304,989                   | 2,201,654           | 82%                   | 3,996,251           |
| <b>Total Budget and Transfers</b>                            | <b>\$ 3,659,243</b> | <b>\$ 5,104,700</b> | <b>\$ 2,990,871</b>         | <b>\$ 3,856,090</b> | <b>43%</b>            | <b>\$ 5,526,287</b> |

### SUMMARY BY ACCOUNT GROUP

|                          | FY 24<br>ACTUAL     | FY 24<br>BUDGET     | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET     |
|--------------------------|---------------------|---------------------|-----------------------------|---------------------|-----------------------|---------------------|
| <b>Budget</b>            |                     |                     |                             |                     |                       |                     |
| Personnel Services       | \$ -                | \$ -                | \$ -                        | \$ -                | N/A                   | \$ -                |
| Maintenance & Operations | -                   | -                   | -                           | -                   | N/A                   | -                   |
| Capital Outlay           | 2,124,543           | 3,570,000           | 685,882                     | 1,654,436           | -8%                   | 1,530,036           |
| Transfers                | 1,534,700           | 1,534,700           | 2,304,989                   | 2,201,654           | 82%                   | 3,996,251           |
| <b>Total Budget</b>      | <b>\$ 3,659,243</b> | <b>\$ 5,104,700</b> | <b>\$ 2,990,871</b>         | <b>\$ 3,856,090</b> | <b>43%</b>            | <b>\$ 5,526,287</b> |

### FUND BALANCE CALCULATION

|                                      | FY 24<br>ACTUAL     | FY 24<br>BUDGET     | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | FY 26<br>BUDGET     |
|--------------------------------------|---------------------|---------------------|-----------------------------|---------------------|---------------------|
| Beginning Fund Balance               | \$ 6,975,828        | \$ 6,975,828        | \$ 6,759,049                | \$ 6,759,049        | \$ 7,362,454        |
| Plus Annual Revenue                  | 3,442,464           | 4,055,540           | 3,014,306                   | 4,459,495           | 5,322,534           |
| Less Annual Outlays                  | (3,659,243)         | (5,104,700)         | (2,990,871)                 | (3,856,090)         | (5,526,287)         |
| Ending Fund Balance                  | 6,759,049           | 5,926,668           | 6,782,484                   | 7,362,454           | 7,158,701           |
| <b>Reserved for Capital Projects</b> | <b>\$ 6,759,049</b> | <b>\$ 5,926,668</b> | <b>\$ 6,782,484</b>         | <b>\$ 7,362,454</b> | <b>\$ 7,158,701</b> |

## CAPITAL LIST

| Department           | Item Description                                  | Year 1              | Year 2              |
|----------------------|---------------------------------------------------|---------------------|---------------------|
| City Clerk           | CivicPlus Agenda Management Software              | \$ 8,636            | \$ 5,036            |
| City Attorney        | HighQ Contract Management Software                | 20,500              | 11,000              |
| City Facilities      | Ranch Building Improvements                       | 150,000             | 300,000             |
| Code Enforcement     | SUV for Code Enforcement                          |                     |                     |
| City Engineer        | Vehicle for Engineering                           | 40,000              |                     |
| Street Maintenance   | Theme District Improvements                       | 50,000              | 50,000              |
| Street Maintenance   | Pavement Maintenance Program (Concrete)           | 100,000             | 100,000             |
| Street Maintenance   | New Storm Sirens, Poles, and Electrical Wiring    | 120,000             | 120,000             |
| Street Maintenance   | Miscellaneous Street Repairs (Concrete)           | 125,000             | 125,000             |
| Street Maintenance   | Tree Trimming Streets                             | 30,000              | 30,000              |
| Street Maintenance   | Neighborhood Street Lighting                      | 15,000              | 15,000              |
| Street Maintenance   | Replace Old Incandescent Lights with LED          | 30,000              |                     |
| Drainage Maintenance | Storm Pumps                                       | 60,000              | 60,000              |
| Water Maintenance    | Water Meters                                      | 90,000              | 90,000              |
| Sewer Plant          | Roof Structure                                    |                     | 85,000              |
| Sewer Plant          | Equipment, Piping and Electrical Purchases        | 150,000             |                     |
| Sewer Maintenance    | Sewer Line & Forcemain Improvements               | 125,000             | 125,000             |
| Sewer Maintenance    | 1" Sewer Jetter/Rodder                            | 85,000              |                     |
| Animal Control       | Chevy Colorado 4x4 Crew Cab                       | 36,300              |                     |
| Animal Control       | Box for Truck with Cages, Lights, AC, and Heating | 4,000               |                     |
| Parks & Grounds      | Irrigation                                        | 125,000             | 125,000             |
| Parks & Grounds      | Downtown Holiday Decorations                      | 50,000              | 50,000              |
| Parks & Grounds      | Streetscaping                                     | 75,000              | 75,000              |
| Parks & Grounds      | Playground Upgrade for all City Parks             | 125,000             | 125,000             |
| Parks & Grounds      | F250 4x4 Quad Cab Pickup Truck                    | 40,000              |                     |
| Parks & Grounds      | Main Street & Commons Sound Expansion             |                     | 39,000              |
| <b>Total</b>         |                                                   | <b>\$ 1,654,436</b> | <b>\$ 1,530,036</b> |

# Jenks Public Works Authority

## WWTP Capital Improvement Fund

FY 2025 and 2026

Fund 55

### OVERVIEW

This fund was established by the Jenks Public Works Authority to pay for the capital improvements on the Wastewater Treatment Plant (WWTP). Revenue for the fund is provided by the 2019 Bond proceeds. This is a capital fund budgeted on a cash basis.

### ANNUAL RESOURCES

| REVENUE                         | FY 24<br>ACTUAL     | FY 24<br>BUDGET  | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET  | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET  |
|---------------------------------|---------------------|------------------|-----------------------------|------------------|-----------------------|------------------|
| Building Permits                | \$ 61,740           | \$ 40,000        | \$ -                        | \$ 40,000        | 0%                    | \$ 40,000        |
| Interest                        | 76,563              | -                | 62,431                      | 12,500           | 240%                  | 42,500           |
| Transfers From Fund 47          | -                   | -                | -                           | -                | N/A                   | -                |
| Transfer from JPWA Sinking Fund | 1,316,780           | -                | 721,058                     | -                | N/A                   | -                |
| <b>Total</b>                    | <b>\$ 1,455,083</b> | <b>\$ 40,000</b> | <b>\$ 783,489</b>           | <b>\$ 52,500</b> | <b>57%</b>            | <b>\$ 82,500</b> |

### ANNUAL OUTLAYS

| BUDGET                               | FY 24<br>ACTUAL | FY 24<br>BUDGET | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET     |
|--------------------------------------|-----------------|-----------------|-----------------------------|-----------------|-----------------------|---------------------|
| <b><u>Sewer Plant 532</u></b>        |                 |                 |                             |                 |                       |                     |
| Personnel                            | \$ -            | \$ -            | \$ -                        | \$ -            | N/A                   | \$ -                |
| Maintenance and Operations           | -               | -               | -                           | -               | N/A                   | -                   |
| Capital Outlay                       | -               | -               | -                           | -               | N/A                   | -                   |
| <b>Total</b>                         | <b>-</b>        | <b>-</b>        | <b>-</b>                    | <b>-</b>        | <b>N/A</b>            | <b>-</b>            |
| <b><u>WWTP Capital 726</u></b>       |                 |                 |                             |                 |                       |                     |
| Personnel                            | -               | -               | -                           | -               | N/A                   | -                   |
| Maintenance and Operations           | -               | -               | -                           | -               | N/A                   | -                   |
| Capital Outlay                       | -               | -               | 89,431                      | -               | N/A                   | 1,300,000           |
| <b>Total</b>                         | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ 89,431</b>            | <b>\$ -</b>     | <b>N/A</b>            | <b>\$ 1,300,000</b> |
| <b>Total All Departments Outlays</b> | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ 89,431</b>            | <b>\$ -</b>     | <b>N/A</b>            | <b>\$ 1,300,000</b> |

### FUND BALANCE CALCULATION

|                                | FY 24<br>ACTUAL     | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | FY 26<br>BUDGET   |
|--------------------------------|---------------------|-------------------|-----------------------------|---------------------|-------------------|
| Beginning Fund Balance         | \$ 430,518          | \$ 430,518        | \$ 1,885,601                | \$ 1,885,601        | \$ 1,938,101      |
| Plus Annual Revenue            | 1,455,083           | 40,000            | 783,489                     | 52,500              | 82,500            |
| Less Annual Outlays            | -                   | -                 | (89,431)                    | -                   | (1,300,000)       |
| Ending Fund Balance            | 1,885,601           | 470,518           | 2,579,659                   | 1,938,101           | 720,601           |
| Reserved for WWTP Improvements | <b>\$ 1,885,601</b> | <b>\$ 470,518</b> | <b>\$ 2,579,659</b>         | <b>\$ 1,938,101</b> | <b>\$ 720,601</b> |

### CAPITAL LIST

| Department Account          | Description                            | Y1 Amount   | Y2 Amount           |
|-----------------------------|----------------------------------------|-------------|---------------------|
|                             | Design of phase 2 improvements at WWTP |             | \$ 1,300,000        |
| <b>Total Capital Outlay</b> |                                        | <b>\$ -</b> | <b>\$ 1,300,000</b> |

# Jenks Public Works Authority

## Reimbursement to JPWA

FY 2025 and 2026

Fund 56

### OVERVIEW

The City of Jenks approved policies requiring developers to pay an access charge to City owned infrastructure. Access charges vary depending on type of infrastructure: sanitary sewer, water and storm water. This is a special fund budgeted on a cash basis.

### ANNUAL RESOURCES

| REVENUE                   | FY 24<br>ACTUAL  | FY 24<br>BUDGET | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET  | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET  |
|---------------------------|------------------|-----------------|-----------------------------|------------------|-----------------------|------------------|
| Development Revenue-Sewer | \$ -             | \$ -            | \$ -                        | \$ -             | N/A                   | \$ -             |
| Reimbursements            | -                | -               | 254,300                     | -                | N/A                   | -                |
| Interest                  | 65,217           | -               | 50,480                      | 12,500           | 80%                   | 22,500           |
| <b>Total</b>              | <b>\$ 65,217</b> | <b>\$ -</b>     | <b>\$ 304,780</b>           | <b>\$ 12,500</b> | <b>80%</b>            | <b>\$ 22,500</b> |

### ANNUAL OUTLAYS

| BUDGET                                | FY 24<br>ACTUAL | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET   |
|---------------------------------------|-----------------|-------------------|-----------------------------|-----------------|-----------------------|-------------------|
| <b>Public Works/Water Maintenance</b> |                 |                   |                             |                 |                       |                   |
| <b>531</b>                            |                 |                   |                             |                 |                       |                   |
| Capital Outlay                        | \$ -            | \$ 600,000        | \$ -                        | \$ -            | N/A                   | \$ 500,000        |
| <b>Total</b>                          | -               | 600,000           | -                           | -               | N/A                   | 500,000           |
| <b>WWTP Capital 726</b>               |                 |                   |                             |                 |                       |                   |
| Personnel                             | \$ -            | \$ -              | \$ -                        | \$ -            | N/A                   | \$ -              |
| Maintenance and Operations            | -               | -                 | -                           | -               | N/A                   | -                 |
| Capital Outlay                        | -               | -                 | -                           | -               | N/A                   | -                 |
| <b>Total</b>                          | <b>\$ -</b>     | <b>\$ -</b>       | <b>\$ -</b>                 | <b>\$ -</b>     | <b>N/A</b>            | <b>\$ -</b>       |
| <b>Reimbursement to JPWA 844</b>      |                 |                   |                             |                 |                       |                   |
| Personnel                             | \$ -            | \$ -              | \$ -                        | \$ -            | N/A                   | \$ -              |
| Maintenance and Operations            | -               | -                 | -                           | -               | N/A                   | -                 |
| Capital Outlay                        | -               | -                 | -                           | -               | N/A                   | -                 |
| <b>Total</b>                          | <b>\$ -</b>     | <b>\$ -</b>       | <b>\$ -</b>                 | <b>\$ -</b>     | <b>N/A</b>            | <b>\$ -</b>       |
| <b>Total All Departments Outlays</b>  | <b>\$ -</b>     | <b>\$ 600,000</b> | <b>\$ -</b>                 | <b>\$ -</b>     | <b>N/A</b>            | <b>\$ 500,000</b> |

### FUND BALANCE CALCULATION

|                             | FY 24<br>ACTUAL     | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | FY 26<br>BUDGET     |
|-----------------------------|---------------------|-------------------|-----------------------------|---------------------|---------------------|
| Beginning Fund Balance      | \$ 1,418,864        | \$ 1,418,864      | \$ 1,484,081                | \$ 1,484,081        | \$ 1,496,581        |
| Plus Annual Revenue         | 65,217              | -                 | 304,780                     | 12,500              | 22,500              |
| Less Annual Outlays         | -                   | (600,000)         | -                           | -                   | (500,000)           |
| Ending Fund Balance         | 1,484,081           | 818,864           | 1,788,861                   | 1,496,581           | 1,019,081           |
| Reserved for Authority Debt | <b>\$ 1,484,081</b> | <b>\$ 818,864</b> | <b>\$ 1,788,861</b>         | <b>\$ 1,496,581</b> | <b>\$ 1,019,081</b> |

### CAPITAL LIST

| Department   | Item Description                     | Y1 Amount   | Y2 Amount         |
|--------------|--------------------------------------|-------------|-------------------|
|              | Hydraulic model of city water system |             | \$ 500,000        |
| <b>Total</b> |                                      | <b>\$ -</b> | <b>\$ 500,000</b> |

# Jenks Public Works Authority

## Economic Development Fund

FY 2025 and 2026

Fund 57

### OVERVIEW

The Economic Development Fund was established by the Jenks City Council to account for a promotion fee assessed on all new residential, commercial and industrial development within the City. The proceeds of this fee are set aside exclusively for the preparation, development, and implementation of promotional and marketing plans authorized by the Jenks Public Works Authority. This is a special fund budgeted on a cash basis.

### ANNUAL RESOURCES

| REVENUE          | FY 24<br>ACTUAL  | FY 24<br>BUDGET | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET |
|------------------|------------------|-----------------|-----------------------------|-----------------|-----------------------|-----------------|
| Building Permits | \$ 11,849        | \$ -            | \$ -                        | \$ -            | N/A                   | \$ -            |
| Interest         | 21,521           | -               | 17,323                      | 1,000           | 500%                  | 6,000           |
| <b>Total</b>     | <b>\$ 33,370</b> | <b>\$ -</b>     | <b>\$ 17,323</b>            | <b>\$ 1,000</b> | <b>500%</b>           | <b>\$ 6,000</b> |

### ANNUAL OUTLAYS

| BUDGET                                   | FY 24<br>ACTUAL | FY 24<br>BUDGET | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET |
|------------------------------------------|-----------------|-----------------|-----------------------------|-----------------|-----------------------|-----------------|
| <b><u>Economic Development - 242</u></b> |                 |                 |                             |                 |                       |                 |
| Personnel                                | -               | -               | -                           | -               | N/A                   | -               |
| Maintenance and Operations               | -               | 70,000          | -                           | 70,000          | -                     | 70,000          |
| Capital Outlay                           | -               | -               | -                           | -               | N/A                   | -               |
| <b>Total</b>                             | <b>-</b>        | <b>70,000</b>   | <b>-</b>                    | <b>70,000</b>   | <b>-</b>              | <b>70,000</b>   |

### FUND BALANCE CALCULATION

|                                   | FY 24<br>ACTUAL   | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET   | FY 26<br>BUDGET   |
|-----------------------------------|-------------------|-------------------|-----------------------------|-------------------|-------------------|
| Beginning Fund Balance            | \$ 464,981        | \$ 464,981        | \$ 464,981                  | \$ 464,981        | \$ 395,981        |
| Plus Annual Revenue               | 20,034            | -                 | 17,323                      | 1,000             | 6,000             |
| Less Annual Outlays               | -                 | (70,000)          | -                           | (70,000)          | (70,000)          |
| Ending Fund Balance               | <b>485,015</b>    | <b>394,981</b>    | <b>482,304</b>              | <b>395,981</b>    | <b>331,981</b>    |
| Reserved for Economic Development | <b>\$ 485,015</b> | <b>\$ 394,981</b> | <b>\$ 482,304</b>           | <b>\$ 395,981</b> | <b>\$ 331,981</b> |

# Jenks Public Works Authority

## Radio Communications Fund

FY 2025 and 2026  
Fund 58

### OVERVIEW

This fund was established by the Jenks Public Works Authority to pay for radio equipment and related debt service. Revenue for the fund is provided by a transfer from the JPWA's General Fund (Fund 50). The projected fund balance change is less than 10% because appropriated expenditures are covered by budgeted revenues for debt service.

### ANNUAL RESOURCES

| REVENUE                           | FY 24<br>ACTUAL   | FY 24<br>BUDGET  | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET  | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET   |
|-----------------------------------|-------------------|------------------|-----------------------------|------------------|-----------------------|-------------------|
| Transfer from JPWA Operating Fund | \$ 95,000         | \$ 95,000        | \$ -                        | \$ 95,000        | 0%                    | \$ 95,000         |
| Interest                          | 14,012            | -                | 13,066                      | 1,000            | 400%                  | 5,000             |
| <b>Total</b>                      | <b>\$ 109,012</b> | <b>\$ 95,000</b> | <b>\$ 13,066</b>            | <b>\$ 96,000</b> | <b>4%</b>             | <b>\$ 100,000</b> |

### ANNUAL OUTLAYS

| BUDGET                                      | FY 24<br>ACTUAL  | FY 24<br>BUDGET  | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET  | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET  |
|---------------------------------------------|------------------|------------------|-----------------------------|------------------|-----------------------|------------------|
| <b>Fin. and Admin./Tech and Comm. - 514</b> |                  |                  |                             |                  |                       |                  |
| Personnel                                   | \$ -             | \$ -             | \$ -                        | \$ -             | N/A                   | \$ -             |
| Maintenance and Operations                  | 26,000           | 95,000           | 28,901                      | 95,000           | 0%                    | 95,000           |
| Capital Outlay                              | -                | -                | -                           | -                | N/A                   | -                |
| Total                                       | 26,000           | 95,000           | 28,901                      | 95,000           | 0%                    | 95,000           |
| Debt Service                                | -                | -                | -                           | -                | N/A                   | -                |
| <b>Total Radio Communications</b>           | <b>\$ 26,000</b> | <b>\$ 95,000</b> | <b>\$ 28,901</b>            | <b>\$ 95,000</b> | <b>0%</b>             | <b>\$ 95,000</b> |

### FUND BALANCE CALCULATION

|                                       | FY 24<br>ACTUAL   | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET   | FY 26<br>BUDGET   |
|---------------------------------------|-------------------|-------------------|-----------------------------|-------------------|-------------------|
| Beginning Fund Balance                | \$ 310,262        | \$ 310,262        | \$ 393,274                  | \$ 393,274        | \$ 394,274        |
| Plus Annual Revenue                   | 109,012           | 95,000            | 13,066                      | 96,000            | 100,000           |
| Less Annual Outlays                   | (26,000)          | (95,000)          | (28,901)                    | (95,000)          | (95,000)          |
| Ending Fund Balance                   | 393,274           | 310,262           | 377,438                     | 394,274           | 399,274           |
| Reserved for Radio Equipment and Debt | <b>\$ 393,274</b> | <b>\$ 310,262</b> | <b>\$ 377,438</b>           | <b>\$ 394,274</b> | <b>\$ 399,274</b> |



# Jenks Public Works Authority

## Insurance & Risk Management Fund - JPWA

FY 2025 and 2026  
Fund 59

### OVERVIEW

The Jenks Public Works Authority Insurance and Risk Management Fund is intended to satisfy claims arising from losses within and outside the Authority's deductible limits of insurance coverage for automobiles, employee health and wellness reimbursements and health insurance deductibles, property claims, general liabilities, and workers compensation. The Authority uses the resources of this fund to reduce policy expenses by allowing for levels of increased deductibles. Workers compensation losses have been maintained at a low level. Risk management begins in the pre-employment phase with a required medical physical examination and physical agility test, and it is maintained by encouraging employees through health and wellness initiatives. FY 26 funding is provided by a transfer from the Jenks Public Works Authority operating account from the 25 percent markup on industrial water sales. The accumulated fund balance is used as debt service collateral for outstanding Jenks Aquarium Authority Bonds. This fund subsidizes aquarium operations through an annual transfer, if necessary. The projected fund balance change from FY 25 budget to FY 26 budget is greater than 10%. This is due to the transfer to aquarium being covered by fund balance. This internal service fund was established under 11 O.S. § 17-212 and is budgeted on a cash basis.

### ANNUAL RESOURCES

| REVENUE                           | FY 24               |                   | 9 months          |                   | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET   |
|-----------------------------------|---------------------|-------------------|-------------------|-------------------|-----------------------|-------------------|
|                                   | ACTUAL              | FY 24<br>BUDGET   | FY 25<br>ACTUAL   | FY 25<br>BUDGET   |                       |                   |
| Reimbursements                    | \$ 65,187           | \$ -              | \$ -              | \$ -              | N/A                   | \$ -              |
| Transfer from JPWA Operating Fund | 972,568             | 820,000           | 759,870           | 828,000           | -11%                  | 740,000           |
| Interest                          | 133,613             | 8,000             | 110,800           | 15,000            | 100%                  | 30,000            |
| <b>Total</b>                      | <b>\$ 1,171,367</b> | <b>\$ 828,000</b> | <b>\$ 870,670</b> | <b>\$ 843,000</b> | <b>-9%</b>            | <b>\$ 770,000</b> |

### ANNUAL OUTLAYS

| BUDGET                               | FY 24             |                     | 9 months         |                     | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET     |
|--------------------------------------|-------------------|---------------------|------------------|---------------------|-----------------------|---------------------|
|                                      | ACTUAL            | FY 24<br>BUDGET     | FY 25<br>ACTUAL  | FY 25<br>BUDGET     |                       |                     |
| <b>Insurance and Risk Management</b> |                   |                     |                  |                     |                       |                     |
| <b>801</b>                           |                   |                     |                  |                     |                       |                     |
| Personnel Services                   | \$ -              | \$ -                | \$ -             | \$ -                | N/A                   | \$ -                |
| Maintenance and Operations           | 192,314           | 700,000             | 28,268           | 700,000             | 6%                    | 740,000             |
| Capital Outlay                       | 558,541           | -                   | -                | -                   | N/A                   | -                   |
| <b>Total</b>                         | <b>750,855</b>    | <b>700,000</b>      | <b>28,268</b>    | <b>700,000</b>      | <b>6%</b>             | <b>740,000</b>      |
| Transfers                            |                   |                     |                  |                     |                       |                     |
| Transfer to Jenks Aquarium Authority | -                 | 500,000             | -                | 500,000             | 0%                    | 500,000             |
| Transfer to Fund 10                  | -                 | -                   | -                | -                   | N/A                   | -                   |
| Transfer to Fund 23                  | -                 | -                   | -                | -                   | N/A                   | -                   |
| Transfer to Fund 51                  | -                 | -                   | -                | 325,000             | -100%                 | -                   |
| <b>Total Budget and Transfers</b>    | <b>\$ 750,855</b> | <b>\$ 1,200,000</b> | <b>\$ 28,268</b> | <b>\$ 1,525,000</b> | <b>-19%</b>           | <b>\$ 1,240,000</b> |

### FUND BALANCE CALCULATION

|                                           | FY 24               |                     | 9 months            |                     | FY 26<br>BUDGET     |
|-------------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|                                           | ACTUAL              | FY 24<br>BUDGET     | FY 25<br>ACTUAL     | FY 25<br>BUDGET     |                     |
| Beginning Fund Balance                    | \$ 2,586,550        | \$ 2,586,550        | \$ 3,007,062        | \$ 3,007,062        | \$ 2,325,062        |
| Plus Annual Revenue                       | 1,171,367           | 828,000             | 870,670             | 843,000             | 770,000             |
| Less Annual Outlays                       | (750,855)           | (1,200,000)         | (28,268)            | (1,525,000)         | (1,240,000)         |
| Ending Fund Balance                       | 3,007,062           | 2,214,550           | 3,849,465           | 2,325,062           | 1,855,062           |
| Reserved for JAA Debt and Risk Management | <b>\$ 3,007,062</b> | <b>\$ 2,214,550</b> | <b>\$ 3,849,465</b> | <b>\$ 2,325,062</b> | <b>\$ 1,855,062</b> |

# Jenks Public Works Authority

## Tax Increment Financing District Number One Fund

FY 2025 and 2026  
Fund 77

### OVERVIEW

The Tax Increment Financing District (TIF) Number One Fund was established by the Jenks City Council to manage the activities in TIF District #1 known as the Village on Main Development Area. Its boundaries are Main Street on the north, Aquarium Place on the south, 7th Street on the west, and the Arkansas River on the east (properties on the west and east side of Aquarium Drive). Although TIF funds are usually city funds, financing covenants require this fund to be administered by the Jenks Public Works Authority.

The ad valorem tax remittances from the state are recorded in this fund. These funds are remitted to the taxing entities (i.e. the school district, the city, the county, etc.) and to reimburse developers for their public infrastructure investments. The taxing entities are remitted 25 percent while the remaining 75 percent is remitted to developers. The projected fund balance change is less than 10% in FY 26. Contracted remittances are based on actual tax collections. This is a special fund budgeted on a cash basis.

Information on TIF's within the City of Jenks can be found on the City of Jenks Finance Department webpage <https://jenks.com/151/Finance>.

### ANNUAL RESOURCES

| REVENUE                     | FY 24<br>ACTUAL     | FY 24<br>BUDGET     | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET     |
|-----------------------------|---------------------|---------------------|-----------------------------|---------------------|-----------------------|---------------------|
| Property Tax                | \$ 1,289,637        | \$ 1,600,000        | \$ 1,227,280                | \$ 1,600,000        | -12%                  | \$ 1,400,000        |
| Interest                    | 20,362              | -                   | 19,090                      | 1,000               | >500%                 | 10,000              |
| Transfers From General Fund | 18,993              | 25,000              | -                           | 25,000              | 2%                    | 25,500              |
| <b>Total</b>                | <b>\$ 1,328,993</b> | <b>\$ 1,625,000</b> | <b>\$ 1,246,369</b>         | <b>\$ 1,626,000</b> | <b>-12%</b>           | <b>\$ 1,435,500</b> |

### ANNUAL OUTLAYS

| Budget                                  | FY 24<br>ACTUAL     | FY 24<br>BUDGET     | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET     |
|-----------------------------------------|---------------------|---------------------|-----------------------------|---------------------|-----------------------|---------------------|
| <b>Public Works/Pub. Facilities 760</b> |                     |                     |                             |                     |                       |                     |
| Personnel Services                      | \$ -                | \$ -                | \$ -                        | \$ -                | N/A                   | \$ -                |
| Maintenance and Operations              | 1,125,482           | 1,600,000           | 517,434                     | 1,000,000           | 44%                   | 1,435,500           |
| Capital Outlay                          | -                   | -                   | -                           | -                   | N/A                   | -                   |
| Debt Service                            | -                   | -                   | -                           | -                   | N/A                   | -                   |
| <b>Total</b>                            | <b>\$ 1,125,482</b> | <b>\$ 1,600,000</b> | <b>\$ 517,434</b>           | <b>\$ 1,000,000</b> | <b>44%</b>            | <b>\$ 1,435,500</b> |

### FUND BALANCE CALCULATION

|                             | FY 24<br>ACTUAL   | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | FY 26<br>BUDGET     |
|-----------------------------|-------------------|-------------------|-----------------------------|---------------------|---------------------|
| Beginning Fund Balance      | \$ 338,231        | \$ 338,231        | \$ 541,742                  | \$ 541,742          | \$ 1,167,742        |
| Plus Annual Revenue         | 1,328,993         | 1,625,000         | 1,246,369                   | 1,626,000           | 1,435,500           |
| Less Annual Outlays         | (1,125,482)       | (1,600,000)       | (517,434)                   | (1,000,000)         | (1,435,500)         |
| Ending Fund Balance         | 541,742           | 363,231           | 1,270,678                   | 1,167,742           | 1,167,742           |
| Reserved for TIF Activities | <b>\$ 541,742</b> | <b>\$ 363,231</b> | <b>\$ 1,270,678</b>         | <b>\$ 1,167,742</b> | <b>\$ 1,167,742</b> |

# Jenks Economic Development Authority

## Operating Fund

FY 2025 and 2026

Fund 80

### OVERVIEW

The Jenks Economic Development Fund was established by the Jenks City Council to incentivize economic development activities. This is a special fund budgeted on a cash basis.

### ANNUAL RESOURCES

| REVENUE                    | FY 24<br>ACTUAL   | FY 24<br>BUDGET | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET   |
|----------------------------|-------------------|-----------------|-----------------------------|-----------------|-----------------------|-------------------|
| Transfer from General Fund | -                 | -               | 20,372                      | -               | N/A                   | 100,000           |
| Interest                   | 123,250           | 2,000           | 81,394                      | 5,000           | 0%                    | 5,000             |
| <b>Total</b>               | <b>\$ 123,250</b> | <b>\$ 2,000</b> | <b>\$ 101,766</b>           | <b>\$ 5,000</b> | <b>150%</b>           | <b>\$ 105,000</b> |

### ANNUAL OUTLAYS

| Budget                                       | FY 24<br>ACTUAL   | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET   |
|----------------------------------------------|-------------------|-------------------|-----------------------------|---------------------|-----------------------|-------------------|
| <u>City Manager/Economic Development 242</u> |                   |                   |                             |                     |                       |                   |
| Personnel Services                           | \$ -              | \$ -              | \$ -                        | \$ -                | N/A                   | \$ -              |
| Maintenance and Operations                   | 884,172           | 500,000           | 386,575                     | 1,125,000           | -29%                  | 800,000           |
| Capital Outlay                               | -                 | -                 | -                           | -                   | N/A                   | -                 |
| <b>Total</b>                                 | <b>\$ 884,172</b> | <b>\$ 500,000</b> | <b>\$ 386,575</b>           | <b>\$ 1,125,000</b> | <b>125%</b>           | <b>\$ 800,000</b> |

### FUND BALANCE CALCULATION

|                                  | FY 24<br>ACTUAL     | FY 24<br>BUDGET     | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | FY 26<br>BUDGET     |
|----------------------------------|---------------------|---------------------|-----------------------------|---------------------|---------------------|
| Beginning Fund Balance           | \$ 4,284,854        | \$ 4,284,854        | \$ 3,523,932                | \$ 3,523,932        | \$ 2,403,932        |
| Plus Annual Revenue              | 123,250             | 2,000               | 101,766                     | 5,000               | 105,000             |
| Less Annual Outlays              | (884,172)           | (500,000)           | (386,575)                   | (1,125,000)         | (800,000)           |
| Ending Fund Balance              | 3,523,932           | 3,786,854           | 3,239,123                   | 2,403,932           | 1,708,932           |
| Reserved for Econ. Dev. Projects | <b>\$ 3,523,932</b> | <b>\$ 3,786,854</b> | <b>\$ 3,239,123</b>         | <b>\$ 2,403,932</b> | <b>\$ 1,708,932</b> |

Jenks Aquarium Authority

Operating Fund

FY 2025 and 2026

Fund 90

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <div><div>OVERVIEW</div><div><p>The Jenks Aquarium Authority (JAA) is a public trust created under and pursuant to the provisions of Title 60, Oklahoma Statutes 1991, Section 176, et seq., for the use and benefit of the City of Jenks, Oklahoma. The JAA was created to finance, develop and operate the Oklahoma Aquarium. Four City Council members and three members of the Oklahoma Aquarium Foundation serve as the governing body (Trustees). JAA is exempt from State and Federal income taxes. The management of the City and the Trust is the same.</p><p>The Authority's budget is comprised of revenues and fees generated by the Aquarium's operations and donations. The FY 26 total expenditure budget is greater than 15% than the FY 25 budget. This is due to the remaining expenditures related to the large animal holding facility. The FY 26 budget of \$10.6 million is offset by FY 26 projected revenues, transfers and previous year fund balance of the capital projects. The projected fund balance change is less than 10%. This is attributable to the reimbursements received from Fund 93 for the shark quarantine project.</p><p>The Jenks Public Works Authority (JPWA) pledges revenues to support the Aquarium's outstanding debt. The FY 25 transfer from the JPWA is budgeted at \$500,000, if necessary. This fund is reported as an enterprise operating fund budgeted on a cash basis.</p></div></div> |
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## ANNUAL RESOURCES

|                                | FY 24<br>ACTUAL      | FY 24<br>BUDGET     | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET      | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET     |
|--------------------------------|----------------------|---------------------|-----------------------------|----------------------|-----------------------|---------------------|
| Memberships                    | \$ 881,322           | \$ 900,000          | \$ 722,934                  | \$ 915,000           | 0%                    | \$ 915,000          |
| Ticket Sales                   | 4,557,840            | 4,200,000           | 3,385,403                   | 4,265,000            | 3%                    | 4,393,000           |
| Arcade Machines                | 9,159                | 9,000               | 4,035                       | 9,000                | 0%                    | 9,000               |
| Hurricane Simulator            | 25,145               | 24,000              | 14,639                      | 25,000               | 0%                    | 25,000              |
| V.R. Simulator                 | 247,849              | 285,000             | 153,094                     | 285,000              | -8%                   | 262,000             |
| Mechanical Bullshark           | -                    | 1,000               | -                           | -                    | N/A                   | -                   |
| Pressed Penny Machine          | 10,638               | 5,000               | 4,538                       | 6,000                | 0%                    | 6,000               |
| Photo Booth                    | 30,855               | 32,000              | 22,606                      | 32,500               | 2%                    | 33,000              |
| Carousel                       | 198,256              | 240,000             | 141,201                     | 240,000              | -15%                  | 204,000             |
| Vending/ATM Commission         | 8,322                | 7,500               | 3,443                       | 7,600                | 0%                    | 7,600               |
| Event Sales                    | 129,370              | 160,000             | 74,376                      | 160,000              | -10%                  | 144,000             |
| Gift Shop                      | 236,564              | 260,000             | 190,936                     | 264,000              | -5%                   | 251,000             |
| Café Deli                      | 117,184              | 120,000             | 63,500                      | 120,000              | 0%                    | 120,000             |
| Event Catering                 | 24,031               | 25,000              | 18,205                      | 25,000               | 0%                    | 25,000              |
| Hallowmarine                   | 110,755              | 80,000              | 65,467                      | 81,500               | 0%                    | 81,500              |
| E-Tickets                      | 673,858              | 500,000             | 560,778                     | 508,000              | 18%                   | 599,000             |
| Grants & Donations             | 240,300              | 264,950             | -                           | 40,000               | 0%                    | 40,000              |
| State's Sales Tax - Marketing  | 308,014              | 252,000             | 232,200                     | 256,000              | 12%                   | 287,000             |
| Birthday Parties               | 42,137               | 60,000              | 28,662                      | 60,000               | -10%                  | 54,000              |
| Reimbursements                 | 785                  | -                   | 1,165                       | -                    | N/A                   | -                   |
| Fish Food                      | 292,203              | 300,000             | 182,641                     | 305,000              | -5%                   | 290,000             |
| Wishing Well                   | 9,211                | 10,000              | 5,814                       | 10,000               | 0%                    | 10,000              |
| Stroller Rentals               | 1,402                | 1,300               | 1,370                       | 1,300                | 0%                    | 1,300               |
| Miscellaneous                  | 32,508               | 8,000               | 12,722                      | 10,000               | 0%                    | 10,000              |
| Aquarium Run Event             | 41,245               | 50,000              | 3,625                       | 51,000               | 0%                    | 51,000              |
| Fish & Fireworks (4th of July) | 12,271               | 10,000              | 5,790                       | 5,000                | 0%                    | 5,000               |
| Special Event                  | 18,288               | 20,000              | 13,151                      | 20,000               | 0%                    | 20,000              |
| Exhibit Donations              | 63,631               | 80,000              | 33,492                      | 80,000               | 0%                    | 80,000              |
| Leisure Hospitality Rent       | 68,698               | 50,000              | 32,243                      | 50,000               | 0%                    | 50,000              |
| Interest                       | 188,864              | 75,000              | 153,957                     | 75,000               | 33%                   | 100,000             |
| Interest On Investments        | 151,551              | 49,500              | 113,962                     | 50,000               | 50%                   | 75,000              |
| Education Programs             | 298,679              | 190,000             | 140,736                     | 193,000              | 20%                   | 232,000             |
| Fish Friends Donations         | 102,430              | 50,000              | 50,241                      | 51,000               | 25%                   | 64,000              |
| <b>Total Operating Revenue</b> | <b>\$ 9,133,362</b>  | <b>\$ 8,319,250</b> | <b>\$ 6,436,928</b>         | <b>\$ 8,200,900</b>  | <b>3%</b>             | <b>\$ 8,444,400</b> |
| <b>Transfers In</b>            |                      |                     |                             |                      |                       |                     |
| 59 JPWA Operating Transfer     | \$ -                 | \$ 500,000          | \$ -                        | \$ 500,000           | 0%                    | \$ 500,000          |
| 91 Risk Mgmt. Transfer         | -                    | -                   | -                           | -                    | N/A                   | -                   |
| 93 Transfer                    | 2,078,498            | -                   | 4,804,274                   | 5,000,000            | -80%                  | 1,000,000           |
| <b>Total Transfers In</b>      | <b>2,078,498</b>     | <b>500,000</b>      | <b>4,804,274</b>            | <b>5,500,000</b>     | <b>-73%</b>           | <b>1,500,000</b>    |
| <b>Total Resources</b>         | <b>\$ 11,211,861</b> | <b>\$ 8,819,250</b> | <b>\$ 11,241,202</b>        | <b>\$ 13,700,900</b> | <b>-27%</b>           | <b>\$ 9,944,400</b> |

## ANNUAL OUTLAYS

|                                        | FY 24<br>ACTUAL | FY 24<br>BUDGET | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET |
|----------------------------------------|-----------------|-----------------|-----------------------------|-----------------|-----------------------|-----------------|
| <b><u>Aquarium Operations 911</u></b>  |                 |                 |                             |                 |                       |                 |
| Personnel Services                     | \$ 265,030      | \$ 273,900      | \$ 201,882                  | \$ 281,600      | 8%                    | \$ 303,600      |
| Maintenance and Operations             | 243,994         | 307,600         | 209,766                     | 312,000         | 3%                    | 321,360         |
| Capital Outlay                         | -               | -               | -                           | -               | N/A                   | -               |
| Total                                  | 509,023         | 581,500         | 411,648                     | 593,600         | 5%                    | 624,960         |
| <b><u>Education Programs 912</u></b>   |                 |                 |                             |                 |                       |                 |
| Personnel Services                     | 131,359         | 172,800         | 97,861                      | 162,700         | 6%                    | 172,800         |
| Maintenance and Operations             | 15,098          | 28,000          | 22,854                      | 28,500          | 3%                    | 29,355          |
| Capital Outlay                         | -               | -               | -                           | -               | N/A                   | -               |
| Total                                  | 146,457         | 200,800         | 120,715                     | 191,200         | 6%                    | 202,155         |
| <b><u>Exhibits 913</u></b>             |                 |                 |                             |                 |                       |                 |
| Personnel Services                     | 1,382,659       | 1,672,700       | 1,090,048                   | 1,899,600       | 5%                    | 2,001,100       |
| Maintenance and Operations             | 498,877         | 589,500         | 425,871                     | 589,500         | 3%                    | 605,640         |
| Capital Outlay                         | -               | -               | -                           | -               | N/A                   | -               |
| Total                                  | 1,881,536       | 2,262,200       | 1,515,919                   | 2,489,100       | 5%                    | 2,606,740       |
| <b><u>Development Services 915</u></b> |                 |                 |                             |                 |                       |                 |
| Personnel Services                     | 223,785         | 236,100         | 183,722                     | 250,300         | 5%                    | 261,700         |
| Maintenance and Operations             | 209,642         | 463,400         | 275,020                     | 495,400         | 8%                    | 532,982         |
| Capital Outlay                         | -               | -               | -                           | -               | N/A                   | -               |
| Total                                  | 433,427         | 699,500         | 458,742                     | 745,700         | 7%                    | 794,682         |
| <b><u>Event 916</u></b>                |                 |                 |                             |                 |                       |                 |
| Personnel Services                     | 119,023         | 192,800         | 92,520                      | 194,900         | 4%                    | 203,500         |
| Maintenance and Operations             | 175,786         | 156,500         | 125,832                     | 171,500         | 3%                    | 176,645         |
| Capital Outlay                         | -               | -               | -                           | -               | N/A                   | -               |
| Total                                  | 294,809         | 349,300         | 218,352                     | 366,400         | 4%                    | 380,145         |
| <b><u>ODWC 917</u></b>                 |                 |                 |                             |                 |                       |                 |
| Personnel Services                     | -               | -               | -                           | -               | N/A                   | -               |
| Maintenance and Operations             | -               | -               | 14,837                      | -               | N/A                   | -               |
| Capital Outlay                         | -               | 205,000         | -                           | -               | N/A                   | -               |
| Total                                  | -               | 205,000         | 14,837                      | -               | N/A                   | -               |
| <b><u>Visitor Services 918</u></b>     |                 |                 |                             |                 |                       |                 |
| Personnel Services                     | 459,524         | 566,700         | 388,832                     | 532,600         | 11%                   | 593,200         |
| Maintenance and Operations             | 276,366         | 338,000         | 215,500                     | 342,000         | 1%                    | 344,000         |
| Capital Outlay                         | -               | -               | -                           | -               | N/A                   | -               |
| Total                                  | 735,889         | 904,700         | 604,332                     | 874,600         | 7%                    | 937,200         |
| <b><u>Facility Operations 919</u></b>  |                 |                 |                             |                 |                       |                 |
| Personnel Services                     | 240,939         | 448,500         | 224,674                     | 426,200         | 11%                   | 473,900         |
| Maintenance and Operations             | 1,324,562       | 1,431,000       | 1,142,816                   | 1,456,000       | 4%                    | 1,516,140       |
| Capital Outlay                         | -               | -               | -                           | -               | N/A                   | -               |
| Total                                  | 1,565,501       | 1,879,500       | 1,367,490                   | 1,882,200       | 6%                    | 1,990,040       |
| <b><u>Volunteer Services 920</u></b>   |                 |                 |                             |                 |                       |                 |
| Personnel Services                     | -               | -               | -                           | -               | N/A                   | -               |
| Maintenance and Operations             | 12,453          | 13,000          | 11,052                      | 24,500          | 2%                    | 24,905          |
| Capital Outlay                         | -               | -               | -                           | -               | N/A                   | -               |
| Total                                  | 12,453          | 13,000          | 11,052                      | 24,500          | 2%                    | 24,905          |
| <b><u>JAA Capital 923</u></b>          |                 |                 |                             |                 |                       |                 |
| Personnel Services                     | -               | -               | -                           | -               | N/A                   | -               |
| Maintenance and Operations             | -               | -               | -                           | -               | N/A                   | -               |
| Capital Outlay                         | 7,784,867       | 472,000         | 170,837                     | 335,457         | 296%                  | 1,328,707       |
| Total                                  | 7,784,867       | 472,000         | 170,837                     | 335,457         | 296%                  | 1,328,707       |

| <b>Special Exhibit Force Account 940</b> |                      |                     |                     |                     |            |                     |
|------------------------------------------|----------------------|---------------------|---------------------|---------------------|------------|---------------------|
| Personnel Services                       | 146,161              | 231,700             | 154,345             | 238,900             | 48%        | 353,600             |
| Maintenance and Operations               | 2,006                | 1,700               | 2,642               | 2,200               | 0%         | 2,200               |
| Capital Outlay                           | -                    | -                   | -                   | -                   | N/A        | -                   |
| Total                                    | 148,167              | 233,400             | 156,988             | 241,100             | 48%        | 355,800             |
| <b>Total</b>                             | <b>\$ 13,512,129</b> | <b>\$ 7,800,900</b> | <b>\$ 5,050,912</b> | <b>\$ 7,743,857</b> | <b>19%</b> | <b>\$ 9,245,334</b> |

### DEBT SERVICE AND TRANSFERS OUT

|                                | FY 24<br>ACTUAL      | FY 24<br>BUDGET     | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET      |
|--------------------------------|----------------------|---------------------|-----------------------------|---------------------|-----------------------|----------------------|
| Personnel Services             | \$ -                 | \$ -                | \$ -                        | \$ -                | N/A                   | \$ -                 |
| Maintenance and Operations     | (17,860)             | 7,500               | (27,843)                    | 7,500               | 0%                    | 7,500                |
| Capital Outlay                 | -                    | -                   | -                           | -                   | N/A                   | -                    |
| 91 Transfer to Risk Management | 30,000               | 30,000              | -                           | 30,000              | 133%                  | 70,000               |
| Debt Service                   | 1,215,357            | 1,294,000           | 905,280                     | 1,290,000           | -1%                   | 1,271,000            |
| Total                          | 1,227,496            | 1,331,500           | 877,437                     | 1,327,500           | 2%                    | 1,348,500            |
| <b>Total</b>                   | <b>\$ 14,739,626</b> | <b>\$ 9,132,400</b> | <b>\$ 5,928,349</b>         | <b>\$ 9,071,357</b> | <b>17%</b>            | <b>\$ 10,593,834</b> |

### SUMMARY BY ACCOUNT GROUP

|                            | FY 24<br>ACTUAL      | FY 24<br>BUDGET     | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET     | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET      |
|----------------------------|----------------------|---------------------|-----------------------------|---------------------|-----------------------|----------------------|
| Personnel Services         | \$ 2,968,480         | \$ 3,795,200        | \$ 2,433,884                | \$ 3,986,800        | 9%                    | \$ 4,363,400         |
| Maintenance and Operations | 2,758,783            | 3,328,700           | 2,446,191                   | 3,421,600           | 4%                    | 3,553,227            |
| Capital Outlay             | 7,784,867            | 677,000             | 170,837                     | 335,457             | 296%                  | 1,328,707            |
| Debt Service and Transfers | 1,227,496            | 1,331,500           | 877,437                     | 1,327,500           | 2%                    | 1,348,500            |
| <b>Total</b>               | <b>\$ 14,739,626</b> | <b>\$ 9,132,400</b> | <b>\$ 5,928,349</b>         | <b>\$ 9,071,357</b> | <b>17%</b>            | <b>\$ 10,593,834</b> |

### FUND BALANCE CALCULATION

|                                       | FY 24<br>ACTUAL     | FY 24<br>BUDGET     | FY 25<br>ACTUAL      | FY 25<br>BUDGET      | FY 26<br>BUDGET     |
|---------------------------------------|---------------------|---------------------|----------------------|----------------------|---------------------|
| Beginning Fund Balance (Unrestricted) | \$ 6,301,247        | \$ 6,301,247        | \$ 7,686,707         | \$ 7,686,707         | \$ 12,316,250       |
| Plus Annual Revenue                   | 8,634,544           | 8,819,250           | 11,241,202           | 13,700,900           | 9,944,400           |
| Less Annual Outlays                   | (7,249,083)         | (9,132,400)         | (5,928,349)          | (9,071,357)          | (10,593,834)        |
| Ending Fund Balance                   | 7,686,707           | 5,988,097           | 12,999,560           | 12,316,250           | <b>11,666,816</b>   |
| Less 15% Emergency Reserve            | (1,153,006)         | (898,215)           | (1,949,934)          | (1,847,438)          | (1,750,022)         |
| Reserved for Aquarium Activities      | <b>\$ 6,533,701</b> | <b>\$ 5,089,882</b> | <b>\$ 11,049,626</b> | <b>\$ 10,468,813</b> | <b>\$ 9,916,794</b> |

### CAPITAL LIST

| Department                  | Item Description                      | Year 1            | Year 2              |
|-----------------------------|---------------------------------------|-------------------|---------------------|
| Aquarium                    | Roof Repairs                          | \$ 40,000         | \$ 40,000           |
| Aquarium                    | Fix Electrical in Shark Area          | 11,750            |                     |
| Aquarium                    | Movement of SQ Freezer to Site        | 20,265            | 20,265              |
| Aquarium                    | Main Deck Replacement                 | 136,942           | 136,942             |
| Aquarium                    | Interior buildout quarantine building |                   | 1,000,000           |
| Aquarium                    | 19' Electric Scissor Lift             | 15,000            |                     |
| Aquarium                    | Replacement AC for Roof               | 61,500            | 61,500              |
| Aquarium                    | Rooftop Chiller Unit                  | 25,000            | 25,000              |
| Aquarium                    | Security Cameras                      | 25,000            | 25,000              |
| Aquarium                    | Stradle Forklift                      |                   | 20,000              |
| <b>TOTAL CAPITAL OUTLAY</b> |                                       | <b>\$ 335,457</b> | <b>\$ 1,328,707</b> |

# Jenks Aquarium Authority

## Insurance and Risk Management Fund

FY 2025 and 2026

Fund 91

### OVERVIEW

The Jenks Aquarium Authority Insurance and Risk Management fund is intended to satisfy claims arising from losses within and outside the Authority's deductible limits of insurance coverage for automobiles, employee health and wellness reimbursements and health insurance deductibles, property claims, general liabilities, and workers compensation. The Authority uses the resources of this fund to reduce policy expenses by allowing for levels of increased deductibles. Workers Compensation losses have been maintained at a low level. Risk management begins in the pre-employment phase with a required medical physical examination and physical agility test, and it is maintained by encouraging employees through health and wellness initiatives. FY 26 funding is provided by a transfer from the Jenks Aquarium Authority operating account and fund balance. The projected fund balance change is greater than 10% due primarily due to an anticipated increase in employee reimbursements. This is an internal service fund budgeted on a cash basis.

### ANNUAL RESOURCES

|                                  | FY 24<br>ACTUAL  | FY 24<br>BUDGET  | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET  |
|----------------------------------|------------------|------------------|-----------------------------|-----------------|-----------------------|------------------|
| Reimbursements                   | \$ -             | \$ -             | \$ -                        | \$ -            | N/A                   | \$ -             |
| Transfer from JAA Operating Fund | 30,000           | 30,000           | -                           | -               | N/A                   | 70,000           |
| <b>Total Revenue</b>             | <b>\$ 30,000</b> | <b>\$ 30,000</b> | <b>\$ -</b>                 | <b>\$ -</b>     | <b>N/A</b>            | <b>\$ 70,000</b> |

### ANNUAL OUTLAYS

|                                          | FY 24<br>ACTUAL | FY 24<br>BUDGET  | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET  | PERCENT<br>DIFFERENCE | FY 26<br>BUDGET   |
|------------------------------------------|-----------------|------------------|-----------------------------|------------------|-----------------------|-------------------|
| <b>Insurance and Risk Management 801</b> |                 |                  |                             |                  |                       |                   |
| Personnel Services                       | \$ -            | \$ -             | \$ -                        | \$ -             | N/A                   | \$ -              |
| Maintenance and Operations               | 3,490           | 50,000           | 2,882                       | 50,000           | 100%                  | 100,000           |
| Capital Outlay                           | -               | -                | -                           | -                | N/A                   | -                 |
| <b>Total Appropriations</b>              | <b>\$ 3,490</b> | <b>\$ 50,000</b> | <b>\$ 2,882</b>             | <b>\$ 50,000</b> | <b>100%</b>           | <b>\$ 100,000</b> |

### FUND BALANCE CALCULATION

|                                     | FY 24<br>ACTUAL   | FY 24<br>BUDGET   | 9 months<br>FY 25<br>ACTUAL | FY 25<br>BUDGET   | FY 26<br>BUDGET   |
|-------------------------------------|-------------------|-------------------|-----------------------------|-------------------|-------------------|
| Beginning Fund Balance              | \$ 211,001        | \$ 211,001        | \$ 234,657                  | \$ 234,657        | \$ 184,657        |
| Plus Annual Revenue                 | 30,000            | 30,000            | -                           | -                 | 70,000            |
| Less Annual Outlays                 | (6,344)           | (50,000)          | (2,882)                     | (50,000)          | (100,000)         |
| Ending Fund Balance                 | 234,657           | 191,001           | 231,775                     | 184,657           | 154,657           |
| <b>Reserved for Risk Management</b> | <b>\$ 234,657</b> | <b>\$ 191,001</b> | <b>\$ 231,775</b>           | <b>\$ 184,657</b> | <b>\$ 154,657</b> |



**RESOLUTION NO. 869**  
**RESOLUTION APPROPRIATING AND APPROVING**  
**THE FISCAL YEAR 2025-2026 ANNUAL BUDGET,**  
**PROVIDING FOR A PAY PLAN AND BENEFITS PROGRAM, AUTHORIZING**  
**THE CITY TREASURER TO MAKE INVESTMENTS, AND APPROVING THE**  
**MASTER FEE SCHEDULE FOR THE CITY OF JENKS, OKLAHOMA AND**  
**PROVIDING FOR AN EFFECTIVE DATE OF**  
**JULY 1, 2025**

**WHEREAS**, it is necessary to provide public services to the citizens of Jenks, and an annual budget is necessary to provide funds for the continued operation of the City of Jenks, Oklahoma, a municipal corporation. A biennial budget provides for enhanced strategic long-range planning, decreases budget development time over a two-year period, provides better resource allocation, provides better discipline in the expenditure of funds, tends to improve fund balances, and is viewed by credit rating agencies as enhancing overall financial conditions. The Jenks City Council, the Jenks Public Works Authority, and the Jenks Aquarium Authority approved a biennial budget process on February 4, 2008; budget committees of these entities have reviewed the proposed two-year budget by each individual year of the biennium. Each annual budget making up the two-year biennial budget will be considered and acted upon separately each year of the biennium after public hearing. The FY 2025-2026 annual budget has been considered and approved after public hearing.

**WHEREAS**, it is necessary to provide salaries through a Benefits and Pay Plan to the municipal employees of the City of Jenks and its related entities which are in keeping with the public services provided to the citizens of Jenks. It is the intent of the Jenks City Council to provide for competitive salaries for municipal jobs in the context of the population of Jenks, the strength of the Jenks economy, and the metropolitan setting of Jenks, and to provide for operating expense and capital outlay.

**WHEREAS**, it is necessary to provide equipment to be used by elected officials and City employees.

**WHEREAS**, the Oklahoma Statute, 62 O.S. Section 348.1 provides that the lawful treasurer of any city or town, when authorized to invest any monies in the custody of the Treasurer as limited by law, shall do so in allowed investment options as dictated in this statute. The City Council of Jenks recognizes the necessity of establishing an investment policy to properly transact its investment activities and also recognizes the necessity of improving its procedures for investing available funds to earn additional revenue.

**WHEREAS**, the Master Fee Schedule must periodically be adjusted to ensure the City recovers its expenses for services provided.

**NOW, THEREFORE, BE IT RESOLVED THAT**

**I. BUDGET APPROVAL:**

- A. The Jenks City Council hereby appropriates the FY 2025-2026 Annual Budget for the City of Jenks providing for the balancing of revenues and expenditures related to same as detailed in the FY 2025-2026 Annual Budget documents as attached hereto; and providing for use of fund balance as may be necessary to meet cash flow requirements related to same.
- B. The Jenks City Manager is authorized to impound any provisions of the FY 2025-2026 Annual Budget including and not limited to a reduction in force and the furloughing of full-time and part-time employees to maintain a balanced budget and to maintain financial responsibility.
- C. The City Council authorizes the City Manager to vary the expenditures of funds according to the provisions of Resolution No. 197 but may not exceed the total budget by fund within the approved budget.
- D. The Secretary and City Treasurer shall provide City Council with a financial statement reflecting the budget approved in the Fiscal Year 2025-2026 Budget.

**II. BENEFITS AND PAY PLAN:**

- A. The City Manager may establish part-time positions as needed within the approved budget.
- B. The City Manager may fund authorized positions within the approved budget which are unfunded in so long as the total budget by fund is not exceeded during the fiscal year.
- C. The City Manager may underfill authorized funded positions.
- D. The necessary funds to affect this pay plan and these benefits shall be provided from the General Fund of the City of Jenks and from funds approved for these purposes by the Jenks Public Works Authority, and the Jenks Aquarium Authority.
- E. The City Manager, Assistant City Manager, and City Attorney covered by contractual agreements are to be compensated and receive benefits according to contract provisions and according to those granted to the non-collective bargaining workforce if not otherwise specified by such agreements.
- F. The City Council hereby authorizes the City Manager to implement the Classification and Pay Plan within the budget attached thereto and the City

Manager may vary classification between “I”, “II”, “III”, “IV” designated grade levels as if each were one classification.

- G. The City Manager is authorized to continue the on-going benefits program including term life insurance, health insurance, retirement programs, thrift and deferred compensation programs, longevity programs, emergency sick leave reserve, health and wellness programs, FLSA exempt vacation buyback program, and performance incentive programs (with Attachment A included).
- H. City Council authorizes the expenditure of funds to provide term life insurance for all full-time employees and funds to provide a medical cash benefit of seven hundred twenty dollars (\$720.00) per year to any full-time employee who opts out of City medical coverage. The amount is distributed in installments based on the number of pay periods in the year. The provisions of health benefits covered by City self-funded health provisions are hereby extended on the same basis as the previous fiscal year unless specifically modified by separate action of Council.

### III. **COLLECTIVE BARGAINING:**

- A. The Fire Department and Police Department personnel covered by collective bargaining are compensated and administered by existing contract where one exists and under the previous year’s contract where a current contract is not in force.
- B. The Fire Department and Police Department personnel covered by collective bargaining are compensated and receive benefits according to contract provisions.

- IV. **SUBSIDIES:** The City Manager may authorize in-kind and budgeted support for the Jenks Aquarium Authority, which may include but is not limited to facilities, equipment, and personnel.

### V. **EQUIPMENT:**

- A. Non-workstation personal-use electronics, phones, tablets, netbooks, laptops, (excluding desktop replacement laptops) or other work electronic devices assigned to a specific employee shall be considered fully depreciated after having been in use for four (4) years. Such items personally assigned to City Council members shall be considered fully depreciated upon leaving membership in the Council or such items having been used for at least four (4) years or the end of each member’s term, whichever is longer, before replacement or where replacement has been made for the full Council.

**INVESTMENTS:**

- A. The City Treasurer shall be and is hereby given blanket authority and directed to invest and reinvest available funds on a continuing basis during the fiscal year ending June 30, 2026; provided that the income received from said investments be placed in the fund from which the investment was made, with the exception of sinking fund interest earned which may be placed in the general fund. The City Council authorizes the City Manager to act as Treasurer.
  - B. The City Treasurer keeps records on all investments, showing the amount invested from each fund by type of investment and distribution of interest earned by each fund.
  - C. The City Treasurer shall conform to the investment requirements of Oklahoma Statute, 62 O.S. Section 348.1.
  - D. The authorization is in full force and effect unless modified by State Statutes in which case the amendments shall be binding; **OR** unless rescinded or modified by the City Council.
  - E. The City Manager is authorized to designate banking affiliations with banks with offices located in Jenks and to cause the execution of appropriate signatories on documents related thereto.
- VI. **MASTER FEE SCHEDULE:** The attached Master Fee Schedule is hereby approved. The City Clerk and City Manager are authorized where permitted by applicable law to adjust fees as needed to ensure the City will benefit economically or recover its expenses for services.

**DONE, RATIFIED, AND PASSED THIS \_\_\_\_\_ DAY OF JUNE 2025.**

\_\_\_\_\_  
Cory Box, Mayor  
**CITY OF JENKS, OKLAHOMA**

**ATTEST:**

\_\_\_\_\_  
City Clerk

**City of Jenks  
ATTACHMENT A  
FOR RESOLUTION NO. 869**

**Longevity; Management Performance Incentive System,  
Performance Incentive Evaluation System, Emergency Sick Leave Reserve, and  
Classification and Pay Plan applicable to City of Jenks and related entity personnel  
not covered by a collective bargaining agreement unless specifically referenced as  
applicable in a separate collective bargaining agreement.**

***LONGEVITY.*** The Longevity System established by Resolution No. 163, Attachment A, dated June 18, 1990, and subsequent amendments and modifications, is continued by this resolution. The City Manager position is to be included within the longevity system.

***MANAGEMENT PERFORMANCE INCENTIVE SYSTEM.*** The Management Performance Incentive System established by Resolution No. 169, Attachment A-2, dated June 17, 1991, is continued by this resolution. The City Manager may impound the operation of this program for budgetary purposes.

***PERFORMANCE INCENTIVE EVALUATION SYSTEM.*** The non-exempt Performance Incentive Evaluation System established by Resolution No. 179, dated April 6, 1992, is continued by this resolution. The City Manager may impound the operation of this program for budgetary purposes.

***EMERGENCY SICK LEAVE RESERVE.*** The Emergency Sick Leave Reserve established by Resolution No. 207, dated November 15, 1993, is continued by this Resolution.

***CLASSIFICATION AND PAY PLAN.*** The Classification and Pay Plan for FY 2025-2026 is adopted as part of the annual budget and is attached thereto and shall govern employees of the City of Jenks and the Jenks Public Works Authority only.

***PARTIAL SELF-INSURANCE FOR HEALTH COVERAGE.*** Single employees or families that are covered by the City's health insurance plan may be reimbursed up to a maximum of \$1,000 in a fiscal year with documentation for hospital admission charges by the City or its related entities incurred by the covered individual under the insurance provider's co-pay provision. (i.e. three members of family each incur hospital charges in excess of \$1,000, only one \$1,000 reimbursement would be allowed.) Furthermore, any plan deductible not to exceed \$1,000 in a calendar year may be reimbursed with documentation.

***HEALTH AND WELLNESS REIMBURSEMENT PROGRAM.*** The City of Jenks recognizes the importance of supporting the health and well-being of its employees. To encourage healthy lifestyles, the City offers a Health and Wellness Reimbursement Program to reimburse eligible employees for health-related expenses not covered by insurance. The goal of this program is to promote the overall well-being of employees by supporting their physical, mental, and emotional health.

**CITY OF JENKS & JENKS PUBLIC WORKS AUTHORITY  
CLASSIFICATION & PAY PLAN**

| FY 2025 - 2026 |                   | FY 2024 - 2026 BIENNIAL BUDGET - YEAR 2 |                               |
|----------------|-------------------|-----------------------------------------|-------------------------------|
| RANGE NO.      | ANNUAL PAY RANGES | POSITION TITLE                          |                               |
| 12             | 20,759 - 33,645   | 1.                                      | LABORER I                     |
|                |                   | 2.                                      | STUDENT INTERN I              |
|                |                   | 3.                                      | CITY PROSECUTOR (PT)          |
| 13             | 21,817 - 35,337   | 1.                                      | LABORER II                    |
|                |                   | 2.                                      | STUDENT INTERN II             |
| 14             | 23,447 - 38,720   | 1.                                      | LABORER III                   |
|                |                   | 2.                                      | STUDENT INTERN III            |
| 15             | 23,761 - 39,243   | 1.                                      | GENERAL CLERK II              |
|                |                   | 2.                                      | LABORER IV                    |
| 16             | 25,394 - 40,215   | 1.                                      | MAINTENANCE WORKER I          |
|                |                   | 2.                                      | CUSTODIAN I                   |
| 17             | 26,487 - 42,009   | 1.                                      | ADMINISTRATIVE CLERK I        |
|                |                   | 2.                                      | CUSTODIAN II                  |
|                |                   | 3.                                      | MAINTENANCE WORKER II         |
|                |                   | 4.                                      | RECEPTIONIST I                |
|                |                   | 5.                                      | UTILITY SERVICE SPECIALIST I  |
| 18             | 27,641 - 43,891   | 1.                                      | COOK                          |
|                |                   | 2.                                      | CUSTODIAN III                 |
| 19             | 28,858 - 45,871   | 1.                                      | MAINTENANCE WORKER III        |
|                |                   | 2.                                      | ADMINISTRATIVE CLERK II       |
|                |                   | 3.                                      | RECEPTIONIST II               |
|                |                   | 4.                                      | UTILITY SERVICE SPECIALIST II |
| 20             | 30,127 - 47,971   | 1.                                      | EQUIPMENT OPERATOR I          |
|                |                   | 2.                                      | MAINTENANCE WORKER IV         |
| 21             | 30,859 - 50,130   | 1.                                      | ACCOUNTS PAYABLE CLERK I      |
|                |                   | 2.                                      | ADMINISTRATIVE CLERK III      |
|                |                   | 3.                                      | CITY PROSECUTOR (PT)          |
|                |                   | 4.                                      | COURT CLERK I                 |
|                |                   | 5.                                      | DISPATCHER I                  |
|                |                   | 6.                                      | PUBLIC WORKS SPECIALIST I     |
|                |                   | 7.                                      | UTILITY BILLING SPECIALIST I  |

**CITY OF JENKS & JENKS PUBLIC WORKS AUTHORITY  
CLASSIFICATION & PAY PLAN**

| FY 2025 - 2026 |                   | FY 2024 - 2026 BIENNIAL BUDGET - YEAR 2 |                                             |
|----------------|-------------------|-----------------------------------------|---------------------------------------------|
| RANGE NO.      | ANNUAL PAY RANGES | POSITION TITLE                          |                                             |
| 22             | 32,869 - 53,079   | 1.                                      | ACCOUNTS PAYABLE CLERK II                   |
|                |                   | 2.                                      | ADMINISTRATIVE ASSISTANT I                  |
|                |                   | 3.                                      | ADMINISTRATIVE CLERK IV                     |
|                |                   | 4.                                      | COMMUNITY ACTIVITIES COORDINATOR I          |
|                |                   | 5.                                      | COURT CLERK II                              |
|                |                   | 6.                                      | DISPATCHER II                               |
|                |                   | 7.                                      | EQUIPMENT OPERATOR II                       |
|                |                   | 8.                                      | PUBLIC WORKS SPECIALIST II                  |
|                |                   | 9.                                      | UTILITY BILLING SPECIALIST II               |
| 23             | 34,068 - 54,895   | 1.                                      | RESERVED                                    |
| 24             | 35,888 - 57,356   | 1.                                      | ACCOUNTING CLERK I                          |
|                |                   | 2.                                      | ACCOUNTS PAYABLE CLERK III                  |
|                |                   | 3.                                      | ADMINISTRATIVE ASSISTANT II                 |
|                |                   | 4.                                      | BUILDING INSPECTOR I                        |
|                |                   | 5.                                      | COMMUNITY ACTIVITIES COORDINATOR II         |
|                |                   | 6.                                      | COURT CLERK III                             |
|                |                   | 7.                                      | DISPATCHER III                              |
|                |                   | 8.                                      | ENGINEERING TECHNICIAN I                    |
|                |                   | 9.                                      | EQUIPMENT OPERATOR III                      |
|                |                   | 10.                                     | PUBLIC WORKS SPECIALIST III                 |
|                |                   | 11.                                     | TREATMENT PLANT OPERATOR TRAINEE            |
|                |                   | 12.                                     | UTILITY BILLING SPECIALIST III              |
| 25             | 37,511 - 58,254   | 1.                                      | ACCOUNTS PAYABLE CLERK IV                   |
|                |                   | 2.                                      | ACCOUNTING CLERK II                         |
|                |                   | 3.                                      | COURT CLERK IV                              |
|                |                   | 4.                                      | DISPATCHER IV                               |
|                |                   | 5.                                      | FIREFIGHTERS (PROBATIONARY)                 |
| 26             | 39,216 - 63,359   | 1.                                      | ACCOUNTS PAYABLE SPECIALIST I               |
|                |                   | 2.                                      | ADMINISTRATIVE ASSISTANT III                |
|                |                   | 3.                                      | BUILDING INSPECTOR II                       |
|                |                   | 4.                                      | CLERICAL FIELD TECHNICIAN                   |
|                |                   | 5.                                      | DISPATCH TRAINING SUPERVISOR                |
|                |                   | 6.                                      | ENGINEERING TECHNICIAN II                   |
|                |                   | 7.                                      | POLICE OFFICER (PROBATIONARY AND PART-TIME) |
|                |                   | 8.                                      | PUBLIC WORKS EQUIPMENT OPERATOR IV/FOREMAN  |
|                |                   | 9.                                      | PUBLIC WORKS SPECIALIST IV/FOREMAN          |
|                |                   | 10.                                     | UTILITY CUSTOMER SERVICE SUPERVISOR I *     |

**CITY OF JENKS & JENKS PUBLIC WORKS AUTHORITY  
CLASSIFICATION & PAY PLAN**

| FY 2025 - 2026 |                   | FY 2024 - 2026 BIENNIAL BUDGET - YEAR 2 |                                           |
|----------------|-------------------|-----------------------------------------|-------------------------------------------|
| RANGE NO.      | ANNUAL PAY RANGES | POSITION TITLE                          |                                           |
| 27             | 41,049 - 65,718   | 1.                                      | ENGINEERING TECHNICIAN III                |
|                |                   | 2.                                      | ACCOUNTING CLERK III                      |
| 28             | 42,889 - 68,785   | 1.                                      | ACCOUNTING CLERK IV                       |
|                |                   | 2.                                      | ADMINISTRATIVE ASSISTANT IV               |
|                |                   | 3.                                      | ANIMAL CONTROL SPECIALIST I               |
|                |                   | 4.                                      | BUILDING INSPECTOR III *                  |
|                |                   | 5.                                      | CODE ENFORCEMENT OFFICER I                |
|                |                   | 6.                                      | DISPATCH SUPREVISOR                       |
|                |                   | 7.                                      | PLANNER I                                 |
|                |                   | 8.                                      | PUBLIC WORKS CREW LEADER                  |
|                |                   | 9.                                      | TECHNOLOGY SPECIALIST I *                 |
|                |                   | 10.                                     | UTILITY CUSTOMER SERVICE SUPERVISOR II *  |
| 29             | 44,865 - 72,004   | 1.                                      | ADMINISTRATIVE SPECIALIST I               |
|                |                   | 2.                                      | ANIMAL CONTROL SPECIALIST II              |
|                |                   | 3.                                      | CODE ENFORCEMENT OFFICER II               |
|                |                   | 4.                                      | ENGINEERING TECHNICIAN IV *               |
|                |                   | 5.                                      | FIREFIGHTER                               |
|                |                   | 7.                                      | LEGAL ASSISTANT I                         |
|                |                   | 8.                                      | PAYROLL SPECIALIST I                      |
|                |                   | 9.                                      | PLANNER II                                |
|                |                   | 10.                                     | PUBLIC WORKS SENIOR CREW LEADER           |
|                |                   | 11.                                     | STAFF ACCOUNTANT I                        |
|                |                   | 12.                                     | UTILITY CUSTOMER SERVICE SUPERVISOR III * |
| 30             | 47,002 - 74,990   | 1.                                      | ADMINISTRATIVE SPECIALIST II              |
|                |                   | 2.                                      | BUILDING INSPECTOR IV *                   |
|                |                   | 3.                                      | DISPATCH SUPERVISOR II                    |
|                |                   | 4.                                      | G.I.S. SPECIALIST I                       |
|                |                   | 5.                                      | PAYROLL SPECIALIST II                     |
|                |                   | 6.                                      | PLANNER III                               |
|                |                   | 7.                                      | RECORDS SUPERVISOR                        |
|                |                   | 8.                                      | STAFF ACCOUNTANT II *                     |
|                |                   | 9.                                      | TECHNOLOGY SPECIALIST II *                |
|                |                   | 10.                                     | UTILITY CUSTOMER SERVICE SUPERVISOR IV *  |
| 31             | 49,249 - 78,610   | 1.                                      | ADMINISTRATIVE SPECIALIST III *           |
|                |                   | 2.                                      | G.I.S. SPECIALIST II                      |
|                |                   | 3.                                      | LEGAL ASSISTANT II                        |
|                |                   | 4.                                      | PAYROLL SPECIALIST III                    |
|                |                   | 5.                                      | PUBLIC WORKS CREW CHIEF                   |
|                |                   | 6.                                      | STAFF ACCOUNTANT III *                    |
|                |                   | 7.                                      | TECHNOLOGY SPECIALIST III *               |



**CITY OF JENKS & JENKS PUBLIC WORKS AUTHORITY  
CLASSIFICATION & PAY PLAN**

| FY 2025 - 2026 |                   | FY 2024 - 2026 BIENNIAL BUDGET - YEAR 2 |                                   |
|----------------|-------------------|-----------------------------------------|-----------------------------------|
| RANGE NO.      | ANNUAL PAY RANGES | POSITION TITLE                          |                                   |
| 32             | 52,582 - 83,973   | 1.                                      | ADMINISTRATIVE SPECIALIST IV *    |
|                |                   | 2.                                      | DEPUTY CHIEF BUILDING INSPECTOR * |
|                |                   | 3.                                      | CIVIL ENGINEER I *                |
|                |                   | 4.                                      | OFFICE MANAGER *                  |
|                |                   | 5.                                      | STAFF ACCOUNTANT IV *             |
| 33             | 55,793 - 88,172   | 1.                                      | CHIEF BUILDING INSPECTOR I *      |
|                |                   | 2.                                      | CITY CLERK *                      |
|                |                   | 3.                                      | CIVIL ENGINEER II *               |
|                |                   | 4.                                      | PAYROLL SPECIALIST IV             |
| 34             | 67,156 - 107,283  | 1.                                      | CHIEF BUILDING INSPECTOR II *     |
|                |                   | 2.                                      | CIVIL ENGINEER III *              |
|                |                   | 3.                                      | FIRE MARSHALL                     |
| 35             | 74,579 - 130,820  | 1.                                      | ASSISTANT FIRE CHIEF *            |
|                |                   | 2.                                      | ASSISTANT POLICE CHIEF *          |
|                |                   | 3.                                      | DEPUTY FINANCE DIRECTOR *         |
|                |                   | 4.                                      | I.T. MANAGER *                    |
|                |                   | 5.                                      | PUBLIC WORKS ASSISTANT DIRECTOR * |
|                |                   | 6.                                      | RESERVED                          |
| 36             | 81,751 - 137,173  | 1.                                      | RESERVED                          |
| 37             | 81,946 - 143,851  | 1.                                      | RESERVED                          |
| 38             | 85,910 - 150,852  | 1.                                      | CITY ENGINEER *                   |
|                |                   | 2.                                      | CITY PLANNER/PLANNING DIRECTOR *  |
|                |                   | 3.                                      | CITY TREASURER *                  |
|                |                   | 4.                                      | COMMUNICATIONS DIRECTOR *         |
|                |                   | 5.                                      | DIRECTOR OF DEVELOPMENT *         |
|                |                   | 6.                                      | FINANCE DIRECTOR * ## ###         |
|                |                   | 7.                                      | FIRE CHIEF *                      |
|                |                   | 8.                                      | HUMAN RESOURCES DIRECTOR *        |
|                |                   | 9.                                      | INFORMATION TECHNOLOGY DIRECTOR * |
|                |                   | 10.                                     | POLICE CHIEF *                    |
|                |                   | 11.                                     | PUBLIC WORKS DIRECTOR *           |

**CITY OF JENKS & JENKS PUBLIC WORKS AUTHORITY  
CLASSIFICATION & PAY PLAN**

| FY 2025 - 2026 |                   | FY 2024 - 2026 BIENNIAL BUDGET - YEAR 2 |                                  |
|----------------|-------------------|-----------------------------------------|----------------------------------|
| RANGE NO.      | ANNUAL PAY RANGES | POSITION TITLE                          |                                  |
| 39             | 90,070 - 158,206  | 1.                                      | RESERVED                         |
| 40             | 91,762 - 162,255  | 1.                                      | RESERVED                         |
| 41             | 95,433 - 168,744  | 1.                                      | CHIEF FINANCIAL OFFICER * ## ### |
| 42             | 99,247 - 175,487  | 1.                                      | RESERVED                         |
| 43             | 104,208 - ###,### | 1.                                      | ASSISTANT CITY MANAGER *         |
|                |                   | 2.                                      | CITY ATTORNEY * #                |

\* CLASSIFICATIONS NOT COVERED BY FLSA OVERTIME PROVISIONS

# MAY ALSO SERVE AS ACTING CITY MANAGER OR ASSISTANT TO THE CITY MANAGER ON AN INTERMITTENT BASIS

## ACTS AS CITY TREASURER AS DESIGNATED BY THE CITY MANAGER ON THE BEHALF OF CITY COUNCIL

### MAY ALSO ACT AS CITY CLERK AS DESIGNATED BY THE CITY MANAGER ON THE BEHALF OF CITY COUNCIL

# City of Jenks and Jenks Public Works Authority

## Master Fee Schedule

### RESIDENTIAL BUILDING PERMIT FEES - New Construction and Remodel

| Residential Building Permit Fees                                     | As of July 1, 2025                                                                                                                                                                                 |
|----------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Total Estimated Value                                                |                                                                                                                                                                                                    |
| \$1,000.00 to \$40,000.00                                            | \$100.00                                                                                                                                                                                           |
| \$10,000.01 to \$100,000.00                                          | 0.25% of estimated construction costs.                                                                                                                                                             |
| \$100,000.01 and more                                                | 0.25% of estimated construction costs up to \$100,000.00 and 0.125% of estimated construction exceeding                                                                                            |
| Minimum estimated construction costs for Single Family               | \$100.00 per square foot of living area and \$80.00 per square foot for garage.                                                                                                                    |
| Minimum estimated construction costs for Multiple Family Residential | \$120.00 per square foot.                                                                                                                                                                          |
| Recreational Development Fee                                         | \$250.00/dwelling unit, mobile home lot or space; \$500.00/duplex lot; \$250.00/multifamily lots, PUDs.                                                                                            |
| Plan Review Fee, Residential                                         | \$100.00                                                                                                                                                                                           |
| Plan Review Fee, Residential Swimming Pool                           | \$200.00                                                                                                                                                                                           |
| Inspection / Re-Inspect Fees per trip                                | \$50.00                                                                                                                                                                                            |
| Mechanical Permit (Residential)                                      | \$75.00 for valuation up to \$100,000.00 of estimated construction costs, increases by 25% per every \$250.00                                                                                      |
| Electrical Permit (Residential)                                      | \$75.00 for valuation up to \$100,000.00 of estimated construction costs, increases by 25% per every \$250.00                                                                                      |
| Plumbing Permit (Residential)                                        | \$75.00 for valuation up to \$100,000.00 of estimated construction costs, increases by 25% per every \$250.00                                                                                      |
| Oklahoma Uniform Building Code Fee (remitted to State)               | \$4.00 per permit                                                                                                                                                                                  |
| Administrative Fee for remitting fee to State                        | \$0.50 per permit                                                                                                                                                                                  |
| Commercial Building Permit Fees                                      | As of July 1, 2025                                                                                                                                                                                 |
| Total Estimated Value                                                |                                                                                                                                                                                                    |
| Minimum Permit Fee                                                   | \$200.00                                                                                                                                                                                           |
| Less than \$200,000.00                                               | 0.25% of estimated construction costs.                                                                                                                                                             |
| \$200,000.01 and more                                                | 0.25% of estimated construction costs up to \$200,000.00 and 0.125% of estimated construction exceeding                                                                                            |
| Minimum estimated construction costs for Commercial Construction     | \$120.00 per square foot.                                                                                                                                                                          |
| Mechanical Permit (Commercial)                                       | \$150.00 for valuation up to \$200,000.00 of estimated construction costs, increase by 50% per every \$500.00 increase to Building Permit Fee for structure estimated in value above \$200,000.00  |
| Electrical Permit (Commercial)                                       | \$150.00 for valuation up to \$200,000.00 of estimated construction costs, increase by 50% per every \$500.00 increase to Building Permit Fee for structure estimated in value above \$200,000.00. |
| Plumbing Permit (Commercial)                                         | \$150.00 for valuation up to \$200,000.00 of estimated construction costs, increase by 50% per every \$500.00 increase to Building Permit Fee for structure estimated in value above \$200,000.00. |
| Fire Inspection Fees, Commercial                                     |                                                                                                                                                                                                    |
| \$200,000.00 or less                                                 | \$150.00                                                                                                                                                                                           |
| \$200,000.01 and more                                                | Fee increases 50% per every \$500 increase to Building Permit Fee for a structure estimated in value above \$200.                                                                                  |
| Inspection / Re-Inspect Fees per trip                                | \$50.00 per trip.                                                                                                                                                                                  |
| Plan Review Fee                                                      | \$50.00 per department.                                                                                                                                                                            |
| Oklahoma Uniform Building Code Fee (remitted to State)               | \$4.00 per permit                                                                                                                                                                                  |
| Administrative Fee for remitting fee to State                        | \$0.50 per permit                                                                                                                                                                                  |
| Mechanical, Electrical, Plumbing Fees (MEP);                         | As of July 1, 2025                                                                                                                                                                                 |
| Mechanical Permit (Small Jobs)                                       | \$85.00 per job                                                                                                                                                                                    |
| Electrical Permit (Small Jobs)                                       | \$85.00 per job                                                                                                                                                                                    |
| Plumbing Permit (Small Jobs)                                         | \$85.00 per job                                                                                                                                                                                    |
| Sewer Tap                                                            | \$200.00                                                                                                                                                                                           |
| Contractor Installed:                                                |                                                                                                                                                                                                    |
| Water Tap, 3/4"                                                      | \$460.00                                                                                                                                                                                           |
| Water Tap, 1"                                                        | \$515.00                                                                                                                                                                                           |
| Water Tap, 2"                                                        | \$1,000.00                                                                                                                                                                                         |
| City Installed:                                                      |                                                                                                                                                                                                    |
| Water Tap, 3/4"                                                      | \$835.00                                                                                                                                                                                           |
| Water Tap, 1"                                                        | \$1,150.00                                                                                                                                                                                         |
| Water Tap, 2"                                                        | \$2,610.00                                                                                                                                                                                         |
| Connections over 2"                                                  | Case-by-case basis                                                                                                                                                                                 |
| Hydrant Meter Deposit                                                | \$1,500.00                                                                                                                                                                                         |
| Deposit for Water / Sewer (3/4" & 1" Meters)                         | \$100.00                                                                                                                                                                                           |
| Deposit for Water / Sewer (2" Meters)                                | \$200.00                                                                                                                                                                                           |
| Connect Fee                                                          | \$20.00                                                                                                                                                                                            |

| Master Fee Schedule                                                      |                                                                                                                                                         |
|--------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Engineering Fees</b>                                                  | As of July 1, 2025                                                                                                                                      |
| Earth Change Permit (With or Without Building Permit)                    | \$75.00                                                                                                                                                 |
| Curb Cut Permit                                                          | \$50.00                                                                                                                                                 |
| Floodplain Permit                                                        | \$50.00                                                                                                                                                 |
| Right-of-Way Utility Permit                                              | \$50.00                                                                                                                                                 |
| Street Open Cut Permit                                                   | \$50.00                                                                                                                                                 |
| Small Wireless Facilities Fee                                            | \$200.00 - one to five locations on the same application / \$100.00 - Additional locations on the same application                                      |
| Utility Pole Installation, Modification, or Replacement                  | \$350.00 - per pole                                                                                                                                     |
| Public Infrastructure Review Permits:                                    |                                                                                                                                                         |
| First Time Administration Fee                                            | \$300.00                                                                                                                                                |
| Initial Plan Review Fee (Per Page)                                       | \$100.00                                                                                                                                                |
| Additional Reviews Fee (Per Page)                                        | \$100.00                                                                                                                                                |
| Stormwater Pollution Prevention Plan Review Fee (Per review)             | \$100.00                                                                                                                                                |
| Detention Report (Hydrology Analysis) Review Fee (Per Review)            | \$100.00                                                                                                                                                |
| <b>Miscellaneous Fees</b>                                                | As of July 1, 2025                                                                                                                                      |
| Certificate of Occupancy/Change of Occupancy                             | \$100.00 (\$50.00 Fire / \$50.00 Building)                                                                                                              |
| Waste Water Treatment Development                                        | \$315.00 per each new residential dwelling, each dwelling unit on multiple family residential structures, and each tenant space of commercial building. |
| Recreational Development Fee                                             | \$250.00 per each permit for new structures.                                                                                                            |
| Promotional Fee (by valuation):                                          |                                                                                                                                                         |
| \$1,000 to \$150,000                                                     | \$25.00                                                                                                                                                 |
| \$151,000 to \$250,000                                                   | \$50.00                                                                                                                                                 |
| \$251,000 and above                                                      | \$100.00                                                                                                                                                |
| House, Building, and Structure Moving Permit                             |                                                                                                                                                         |
| Any size                                                                 | \$100.00 plus \$5.00 for each 100 square feet.                                                                                                          |
| Demolition Permit                                                        |                                                                                                                                                         |
| Any size                                                                 | \$50.00 plus \$5.00 for each 100 square feet.                                                                                                           |
| Single Inspection Fees                                                   | \$75.00 Per Trip                                                                                                                                        |
| Re-Inspection Fees                                                       | \$50.00 Per Trip                                                                                                                                        |
| Signage Fees (including, but not limited to, signs for new developments) | (At Cost)                                                                                                                                               |
| Signage Installation Labor (Per Hour)                                    | \$25.00                                                                                                                                                 |
| City Equipment (Per Hour)                                                | Varies                                                                                                                                                  |
| Administration and Indirect Costs                                        | 15%                                                                                                                                                     |
| Collection Agency fee                                                    | 35%                                                                                                                                                     |

| Governmental Subdivision Building Inspection Fees |                    |
|---------------------------------------------------|--------------------|
|                                                   | As of July 1, 2025 |
| Square Feet of Structure                          | Fee                |
| 0 - 1,000                                         | \$910.00           |
| 1,001 - 2,000                                     | \$1,365.00         |
| 2,001 - 3,000                                     | \$1,820.00         |
| 3,001 - 4,000                                     | \$2,275.00         |
| 4,001 - 5,000                                     | \$2,730.00         |
| 5,001 - 6,000                                     | \$3,185.00         |
| 6,001 - 7,000                                     | \$3,640.00         |
| 7,001 - 8,000                                     | \$4,095.00         |
| 8,001 - 9,000                                     | \$4,550.00         |
| 9,001 - 10,000                                    | \$5,005.00         |
| 10,001 - 15,000                                   | \$7,500.00         |
| 15,001 - 20,000                                   | \$9,375.00         |
| 20,001 - 25,000                                   | \$11,250.00        |
| 25,001 - 30,000                                   | \$13,125.00        |
| 30,001 - 35,000                                   | \$15,000.00        |
| 35,001 - 40,000                                   | \$16,875.00        |
| 40,001 - 45,000                                   | \$18,750.00        |
| 45,001 - 50,000                                   | \$20,625.00        |
| 50,001 - 55,000                                   | \$22,500.00        |
| 55,001 - 60,000                                   | \$24,375.00        |
| 60,001 - 65,000                                   | \$26,250.00        |
| 65,001 - 70,000                                   | \$28,125.00        |
| 70,001 - 75,000                                   | \$30,000.00        |
| 75,001 - 80,000                                   | \$31,875.00        |
| 80,001 - 85,000                                   | \$33,750.00        |

| Master Fee Schedule               |             |
|-----------------------------------|-------------|
| 85,001 - 90,000                   | \$35,625.00 |
| 90,001 - 95,000                   | \$37,500.00 |
| 95,001 - 100,000                  | \$39,375.00 |
| Administrative and Indirect Costs | 15%         |
| Collection Agency Fee             | 35%         |

| PLANNING & ZONING                                         |                                                                                         |
|-----------------------------------------------------------|-----------------------------------------------------------------------------------------|
| <b>SIGN PERMIT FEES</b>                                   | <b>As of July 1, 2025</b>                                                               |
| Temporary Sign                                            | \$50.00                                                                                 |
| Permit Fee                                                | The greater of .25% of sign valuation or \$25.00                                        |
| <b>ZONING APPLICATIONS</b>                                | <b>As of July 1, 2025</b>                                                               |
| Zoning Text and Map Amendments to AG or Residential       | \$300.00                                                                                |
| Zoning Text and Map Amendments to Non-Residential         | \$500.00                                                                                |
| Conditional Use Permit (does not include inspection fees) | \$50.00                                                                                 |
| Planned Unit Development (PUD)                            | \$750.00                                                                                |
| Planned Unit Development Major Amendment                  | \$750.00                                                                                |
| Planned Unit Development Minor Amendment                  | \$300.00                                                                                |
| Specific Use Permit                                       | \$500.00                                                                                |
| Specific Use Permit Major Amendment                       | \$500.00                                                                                |
| Specific Use Permit Minor Amendment                       | \$300.00                                                                                |
| Processing Fee                                            | \$250 + \$3/per mailing label over 60                                                   |
| Public Notice Publication Fee                             | \$110.00                                                                                |
| Ordinance Publication Fee                                 | \$40.00                                                                                 |
| Sign Fee (Posted Notice)                                  | \$150.00                                                                                |
| Temporary Use Permit                                      | \$100.00                                                                                |
| <b>BOA APPLICATIONS</b>                                   | <b>As of July 1, 2025</b>                                                               |
| Processing Fee                                            | \$250.00 + \$3/per mailing label over 60                                                |
| Variance                                                  | \$300.00                                                                                |
| Special Exception                                         | \$200.00                                                                                |
| Appeal Hearing Request                                    | \$250.00                                                                                |
| Public Notice Publication Fee                             | \$110.00                                                                                |
| Sign Fee                                                  | \$150.00                                                                                |
| <b>PLAT AND LAND DIVISION APPLICATIONS</b>                | <b>As of July 1, 2025</b>                                                               |
| Preliminary Plat                                          | \$750.00                                                                                |
| Final Plat                                                | \$500.00                                                                                |
| Final Plat (Resubmittal)                                  | \$100.00                                                                                |
| Lot Split/Combination                                     | \$150.00                                                                                |
| Major Subdivision                                         | \$500.00                                                                                |
| Minor Subdivision                                         | \$300.00                                                                                |
| Plat Addressing Fee                                       | \$3.00/lot                                                                              |
| Processing Fee                                            | \$250.00                                                                                |
| <b>OTHER ZONING AND DEVELOPMENT RELATED FEES</b>          | <b>As of July 1, 2025</b>                                                               |
| Request for City Council Hearing                          | \$100.00 (plus \$250.00 processing fee plus any applicable notice fees)                 |
| Zoning Clearance Permits/Zoning Verification Letter       | \$50.00                                                                                 |
| Site Plan Review                                          | \$300.00                                                                                |
| Encroachment Agreement                                    | \$1,000.00                                                                              |
| Annexation (via Petition) Fee                             | \$300.00 + \$110.00 Public notice fee + \$40.00 Ordinance Fee + \$250.00 Processing fee |
| De-Annexation Fee                                         | \$300.00 + \$110.00 Public notice fee + \$40.00 Ordinance Fee + \$250.00 Processing fee |
| Right-of-way or Utility Easement Closure                  | \$750.00 + \$110.00 Public notice fee + \$40.00 Ordinance Fee + \$250.00 Processing fee |
| Easement Dedication                                       | \$750.00                                                                                |
| Filing Fee - Tulsa County                                 | \$30.00                                                                                 |
| Administrative and Indirect Costs                         | 15%                                                                                     |
| Collection Agency Fee                                     | 35%                                                                                     |

| Utilities                                                 |                             |
|-----------------------------------------------------------|-----------------------------|
| <b>CHARGES ASSOCIATED WITH REPLACING DAMAGED PARTS</b>    |                             |
| <b>Type of Charge</b>                                     | <b>As of July 1, 2025</b>   |
| Water meter replacement                                   | Cost plus Labor & Materials |
| Replacement of water meter box                            | Cost plus Labor & Materials |
| Replacement of water meter lid                            | Cost plus Labor & Materials |
| Charges associated with replacement of water meter vaults | Cost plus Labor & Materials |

| Master Fee Schedule                               |                                                                                                                                                                                             |            |                 |
|---------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------------|
| Labor costs for water meter repairs               | Cost plus Labor & Materials                                                                                                                                                                 |            |                 |
| Service performed after normal working hours      | \$70.00                                                                                                                                                                                     |            |                 |
| Deposits                                          |                                                                                                                                                                                             |            |                 |
| Meter Deposit - Commercial                        | \$200.00                                                                                                                                                                                    |            |                 |
| Meter Deposit - Homeowner (3/4" & 1" Meters)      | \$100.00                                                                                                                                                                                    |            |                 |
| Meter Deposit - Homeowner (2" Meters & Above)     | \$200.00                                                                                                                                                                                    |            |                 |
| Meter Deposit - Renters (3/4" & 1" Meters)        | \$200.00                                                                                                                                                                                    |            |                 |
| Meter Deposit - Renters (2" Meters & Above)       | \$200.00                                                                                                                                                                                    |            |                 |
| WATER RATES                                       | As of October 1, 2025                                                                                                                                                                       |            |                 |
| Consumption per 1,000 gallons                     | Rate                                                                                                                                                                                        | Total Rate | Cumulative Rate |
| First 1,000                                       | \$19.51                                                                                                                                                                                     | \$19.51    | \$19.51         |
| 1,001 to 8,000                                    | \$8.06                                                                                                                                                                                      | \$56.42    | \$75.93         |
| 8,001 to 12,000                                   | \$8.16                                                                                                                                                                                      | \$32.64    | \$108.57        |
| 12,001 to 18,000                                  | \$8.35                                                                                                                                                                                      | \$50.10    | \$158.67        |
| 18,001 to 25,000                                  | \$8.77                                                                                                                                                                                      | \$61.39    | \$220.06        |
| Over 25,000                                       | \$9.27                                                                                                                                                                                      | N/A        | N/A             |
| SANITARY SEWER RATES                              | As of October 1, 2025                                                                                                                                                                       |            |                 |
| Consumption per 1,000 gallons                     | Rate                                                                                                                                                                                        | Total Rate | Cumulative Rate |
| First 1,000                                       | \$9.93                                                                                                                                                                                      | \$9.93     | \$9.93          |
| 1,001 to 12,000                                   | \$3.23                                                                                                                                                                                      | \$35.53    | \$45.46         |
| 12,001 to 25,000                                  | \$3.50                                                                                                                                                                                      | \$45.50    | \$90.96         |
| Over 25,000                                       | \$3.78                                                                                                                                                                                      | N/A        | N/A             |
| Sewer Bond Fee (per meter)                        | \$3.50                                                                                                                                                                                      |            |                 |
| Stormwater Fee (per meter)                        | \$6.50/month for residential                                                                                                                                                                |            |                 |
| SOLID WASTE FEES                                  | As of July 1, 2025                                                                                                                                                                          |            |                 |
| Basic Service Fee                                 | \$13.77                                                                                                                                                                                     |            |                 |
| Carry-Out Service Fee                             | \$21.11                                                                                                                                                                                     |            |                 |
| Elderly/Disabled Service Fee                      | \$9.40                                                                                                                                                                                      |            |                 |
| Extra Service Fee                                 | \$4.33                                                                                                                                                                                      |            |                 |
| Recycling Fee                                     | \$3.40                                                                                                                                                                                      |            |                 |
| Violations if photographs are required            | \$25.00                                                                                                                                                                                     |            |                 |
| Deposit - Trash Service Only                      | \$100.00                                                                                                                                                                                    |            |                 |
| MISC UTILITY FEES                                 | As of July 1, 2025                                                                                                                                                                          |            |                 |
| Connect Fee                                       | \$25.00                                                                                                                                                                                     |            |                 |
| Transfer Fee                                      | \$20.00                                                                                                                                                                                     |            |                 |
| After-hours and weekend service                   | \$70.00                                                                                                                                                                                     |            |                 |
| Returned payment charge                           | \$35.00                                                                                                                                                                                     |            |                 |
| Leak Check/Re-read Fee                            | \$20.00 (For more than two meter checks/year and City isn't responsible for any problem)                                                                                                    |            |                 |
| Disconnect for Non-Payment                        | \$25.00                                                                                                                                                                                     |            |                 |
| Daytime Reconnect (Weekdays)                      | \$30.00                                                                                                                                                                                     |            |                 |
| Afterhours Reconnect (Weekends and Holidays)      | \$70.00                                                                                                                                                                                     |            |                 |
| Fiber Optic Cable                                 | \$0.75/linear foot                                                                                                                                                                          |            |                 |
| Pipeline Capacity Lease Permit                    | 3% of purchase price of gas transported and received or delivered. If not exempt from municipal sales tax, an additional 3% of purchase price of gas transported and received or delivered. |            |                 |
| Cable Television and Telephone Provider           | \$150.00 application fee; 2% of charges for telephone service and 5% of charges for cable service (due monthly)                                                                             |            |                 |
| Trash and Recycling Cart Maintenance Fee          | Actual cost of repair or replacement (not to exceed \$10.00 in a billing cycle when resident remains at premises)                                                                           |            |                 |
| Waste Water Plant Development Charge              | \$315.00/dwelling unit                                                                                                                                                                      |            |                 |
| Watering Permit During Stage 2 Water Conservation | \$100.00                                                                                                                                                                                    |            |                 |
| Oil and Gas Well or Plan Annual Inspection        | \$250.00/site                                                                                                                                                                               |            |                 |
| Senior Citizens Discount                          | \$2 (per month as of October 1, 2021)                                                                                                                                                       |            |                 |
| Administrative and Indirect Costs                 | 15%                                                                                                                                                                                         |            |                 |
| Collection Agency fee                             | 35%                                                                                                                                                                                         |            |                 |

| Public Safety Fees                              |                                                                                                               |
|-------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| <b>EMSA FEES</b>                                | As of July 1, 2025                                                                                            |
| Per Meter                                       | \$3.50                                                                                                        |
| <b>FIRE FEES</b>                                | As of July 1, 2025                                                                                            |
| Outside City Limits                             | \$375.00 for first hour and \$300.00 for each hour after. Additional personnel and fire apparatus: \$300/hour |
| Inside City Limits                              | \$250.00 for first hour and \$200.00 for each hour after. Additional personnel and fire apparatus: \$300/hour |
| <b>Estimated Value</b>                          |                                                                                                               |
| Suppression or Alarm Install Permit, Small Job  | \$75.00                                                                                                       |
| Suppression or Alarm Install Permit, Commercial |                                                                                                               |

| Master Fee Schedule                   |                                                                                                                   |
|---------------------------------------|-------------------------------------------------------------------------------------------------------------------|
| \$200,000.00 or less                  | \$150.00                                                                                                          |
| \$200,000.01 and more                 | Fee increases 50% per every \$500 increase to Building Permit Fee for a structure estimated in value above \$200. |
| Inspection / Re-Inspect Fees per trip | \$50.00 per trip                                                                                                  |
| <b>POLICE DEPARTMENT FEES</b>         | <b>As of July 1, 2025</b>                                                                                         |
| Burglar alarm false alarm             | \$100.00 per false alarm starting with the second false alarm/month                                               |
| <b>MUNICIPAL COURT FEES</b>           | <b>As of July 1, 2025</b>                                                                                         |
| Juror's Compensation per day          | \$7.50                                                                                                            |
| Juror's Mileage per mile              | \$0.20                                                                                                            |
| License Reinstatement Processing Fee  | \$10.00                                                                                                           |
| Warrant Fee                           | \$100.00                                                                                                          |
| Collection Fee                        | 35%                                                                                                               |
| Deferred Sentence Administrative Fee  | not to exceed \$200.00                                                                                            |
| OSBI Laboratory Fee                   | \$150.00                                                                                                          |
| <b>MISC FEES</b>                      | <b>As of July 1, 2025</b>                                                                                         |
| Home Sale Assessment Letter Fee       | \$50.00                                                                                                           |
| Open Records Act. Copy Fee:           |                                                                                                                   |
| Per page                              | \$0.25                                                                                                            |
| Per Certified Page                    | \$1.00                                                                                                            |
| Mechanical Reproduction               | Cost                                                                                                              |
| Compact Disk                          | Cost                                                                                                              |
| DVD                                   | Cost                                                                                                              |
| Search Fee                            | Cost                                                                                                              |
| Returned Check Fee                    | \$15.00                                                                                                           |
| Removal of Garage Sale Signs          | \$10.00 each                                                                                                      |
| Administrative and Indirect Costs     | 15%                                                                                                               |

| Licenses & Business & Occupational Taxes                  |                                                             |
|-----------------------------------------------------------|-------------------------------------------------------------|
| <b>BUSINESS REGULATIONS</b>                               | <b>As of July 1, 2025</b>                                   |
| <b>Alcohol Licenses / Permits (annual) :</b>              |                                                             |
| Brewer                                                    | \$1,250.00                                                  |
| Small Brewer                                              | \$125.00                                                    |
| Distiller                                                 | \$3,125.00                                                  |
| Winemaker                                                 | \$625.00                                                    |
| Small Farm Winery                                         | \$75.00                                                     |
| Rectifier                                                 | \$3,125.00                                                  |
| Wine and Spirits Wholesaler                               | \$3,000.00                                                  |
| Beer Distributor                                          | \$750.00                                                    |
| Retail Spirits                                            | \$905.00                                                    |
| Retail Wine                                               | \$1,000.00                                                  |
| Retail Beer                                               | \$500.00                                                    |
| Mixed Beverage (Initial)                                  | \$1,005.00                                                  |
| Mixed Beverage (Renewal)                                  | \$905.00                                                    |
| Mixed Beverage/Caterer Combination                        | \$1,250.00                                                  |
| On-Premises Beer and Wine (Initial)                       | \$500.00                                                    |
| On-Premises Beer and Wine (Renewal)                       | \$450.00                                                    |
| Caterer License (Initial)                                 | \$1,005.00                                                  |
| Caterer License (Renewal)                                 | \$905.00                                                    |
| Hotel Beverage (Initial)                                  | \$1,005.00                                                  |
| Hotel Beverage (Renewal)                                  | \$905.00                                                    |
| Airline/Railroad Beverage (Initial)                       | \$1,005.00                                                  |
| Airline/Railroad Beverage (Renewal)                       | \$905.00                                                    |
| Annual Public Event                                       | \$1,005.00                                                  |
| One-Time Public Event                                     | \$255.00                                                    |
| Brewpub License                                           | \$1,005.00                                                  |
| <b>Other Business Licenses:</b>                           |                                                             |
| Contractor's License - Electrical                         | \$125.00                                                    |
| Contractor's License - Mechanical, Refrigeration, Heating | \$125.00                                                    |
| Contractor's License - Plumbing                           | \$125.00                                                    |
| Contractor Registration                                   | \$125.00                                                    |
| House Moving Licenses                                     | \$25.00 annual                                              |
| Moving Job Material Shed or Office Permit                 | \$5.00                                                      |
| Drilling Bond                                             | \$100,000.00                                                |
| Drilling Permit (annual)                                  | \$1,250.00                                                  |
| Processing Fee for Withdrawn Drilling Permit              | \$500.00                                                    |
| Drilling Permit Lapse                                     | City retains \$500.00 of permit fee and returns the balance |
| Failure to Drill                                          | City retains \$625.00 of permit fee and returns the balance |

| Master Fee Schedule                                                   |                   |
|-----------------------------------------------------------------------|-------------------|
| Deeper Drilling Filing Fee                                            | \$1,000.00        |
| Conversion Permit Filing Fee                                          | \$750.00/project  |
| Itinerant Shows, Exhibitions, or Entertainment                        | \$10.00 per week  |
| Circus (traveling by railroad):                                       |                   |
| One to Ten Railroad Cars                                              | \$50.00 per day   |
| Eleven to Twenty Railroad Cars                                        | \$75.00 per day   |
| More than Twenty Railroad Cars                                        | \$150.00 per day  |
| Circus (traveling by land):                                           |                   |
| One to Ten Vehicles                                                   | \$25.00 per day   |
| Eleven to Twenty Vehicles                                             | \$50.00 per day   |
| More than Twenty Vehicles                                             | \$75.00 per day   |
| Street Fair or Carnival                                               | \$25.00 per day   |
| Solicitor Selling Goods                                               |                   |
| Daily Rate                                                            | \$20.00           |
| Monthly Rate                                                          | \$100.00          |
| Yearly Rate                                                           | \$300.00          |
| Solicitor Selling Food or Drinks:                                     |                   |
| Daily Rate                                                            | \$20.00           |
| Ride Operator                                                         | \$5.00 per day    |
| Photographer                                                          | \$5.00 per day    |
| Pool/Billiard Table (per table)                                       | \$20.00 per year  |
| Domino, Card, or Other Game Parlor (per area)                         | \$5.00 per year   |
| Coin-Operated Music/Amusement Device                                  | \$37.50 per year  |
| Coin-Operated Vending Device:                                         |                   |
| Requiring Coin or Thing valued more than \$0.25                       | \$37.50 per year  |
| Requiring Coin or Thing valued less than \$0.25                       | \$7.50 per year   |
| Pawnbroker                                                            | \$50.00 per year  |
| Massage Establishments:                                               |                   |
| Business License (Initial)                                            | \$75.00           |
| Business License (Renewal)                                            | \$50.00 per year  |
| Technician or Therapist (Initial)                                     | \$45.00           |
| Technician or Therapist (Renewal)                                     | \$30.00 per year  |
| Out-Call Service (Initial)                                            | \$45.00           |
| Out-Call Service (Renewal)                                            | \$30.00 per year  |
| Apprentice (Initial)                                                  | \$45.00           |
| Apprentice (Renewal)                                                  | \$30.00 per year  |
| Food Service Establishment Permit                                     | \$5.00 per year   |
| Taxicab or Jitney License (per vehicle)                               | \$100.00 per year |
| Taxicab or Jitney (Licensed by another entity)                        | \$50.00 per year  |
| Fireworks Use Permit                                                  | \$750.00          |
| Public Firework Exhibition Display                                    | \$50.00           |
| Milk Product Permit                                                   | \$2.50 per year   |
| Ambulance Service License                                             | \$500.00          |
| Body Piercing Business Permit                                         | \$50.00           |
| Body Piercing Operator Permit                                         | \$45.00           |
| Tattoo Parlor Permit                                                  | \$50.00           |
| Tattoo Operator Permit                                                | \$45.00           |
| Electrical (Sign) Contractor's License                                | \$100 per year    |
| Food Truck Operators Permit                                           | \$200 per year    |
| Small Vehicle Permit Fee (Initial & Renewals)                         | \$75              |
| Public Property & Maintenance Fee (per small vehicle, per year)       | \$20              |
| Public Infrastructure and Education Fee (per small vehicle, per year) | \$30              |
| Gas Fitters License                                                   | \$125.00/year     |
| Duplicate License                                                     | \$5.00            |
| Administrative and Indirect Costs                                     | 15%               |
| Collection fee                                                        | 35%               |

| Parks & Events Fees                     |                           |
|-----------------------------------------|---------------------------|
| <b>CITY FACILITIES RESERVATION FEES</b> | <b>As of July 1, 2025</b> |
| Community Room at City Hall             | \$0.00                    |
| Meeting Room Deposit                    | \$20.00                   |
| Meeting Room Rental                     | \$20.00 per hour          |
| Kitchen Deposit                         | \$20.00                   |
| Kitchen Rental                          | \$20.00 per hour          |
| Cleaning Fee                            | \$40.00 per hour          |
| Administration and Indirect Costs       | 15%                       |
| Collection Fees                         | 35%                       |



| Master Fee Schedule                                                                                  |                                 |
|------------------------------------------------------------------------------------------------------|---------------------------------|
| Veterans Park                                                                                        | No Charge, Reservation Required |
| Events                                                                                               | 0% - 33% of direct costs        |
| Special Event Permit - Application Fee (for profit events by non Not-For-Profit/Government entities) | \$250.00                        |
| Administration & Indirect Costs                                                                      | 15%                             |
| Event Deposit                                                                                        | \$0 - \$5,000                   |

| Animal Control                                                                    |                    |
|-----------------------------------------------------------------------------------|--------------------|
| ANIMAL FEES                                                                       | As of July 1, 2025 |
| Impounding Fees:                                                                  |                    |
| Large Animal (horse, cow, etc.)                                                   | \$10.00            |
| Large Animal Daily Fee                                                            | \$3.00             |
| Small Animal (dog, hog, sheep, etc.)                                              | \$10.00            |
| Small Animal Daily Fee                                                            | \$2.00             |
| Fowl                                                                              | \$2.00             |
| Fowl Daily Fee                                                                    | \$1.50             |
| Dogs, unaltered                                                                   | \$5.00             |
| Dogs, altered                                                                     | \$3.00             |
| Replacement of Lost Tag                                                           | \$1.00             |
| Exotic Animal Permit Application                                                  | \$35.00            |
| Exotic Animal Renewal                                                             | \$20.00            |
| Additional Inspections                                                            | \$20.00 each trip  |
| Animal Surrender Fee                                                              | \$50.00            |
| MEDICAL FEES                                                                      | As of July 1, 2025 |
| Total Care Package:                                                               | At Cost            |
| Exam, HWT, FELV/FIV Test, Rabies, Distemper Combo, Lepto, Fecal Check, Bordetella |                    |
| Rabies Vaccine                                                                    | At Cost            |
| Bordetella                                                                        | At Cost            |
| Distemper Combo                                                                   | At Cost            |
| Heartworm Test                                                                    | At Cost            |
| FELV/FIV Test                                                                     | At Cost            |
| FVRCP Vaccine                                                                     | At Cost            |
| FELV Vaccine                                                                      | At Cost            |
| Fecal Check                                                                       | At Cost            |
| Puppy or Kitten Package:                                                          | At Cost            |
| Booster Vaccine, Fecal Check, Sample of Flea Prevention, Exam                     |                    |
| Dog Neuter                                                                        |                    |
| 0-50 pounds                                                                       | At Cost            |
| 51-100 pounds                                                                     | At Cost            |
| Over 100 pounds                                                                   | At Cost            |
| Dog Spay                                                                          |                    |
| 0-25 pounds                                                                       | At Cost            |
| 26-50 pounds                                                                      | At Cost            |
| 51-75 pounds                                                                      | At Cost            |
| Over 75 pounds                                                                    | At Cost            |
| Feline Neuter                                                                     | At Cost            |
| Feline Spay                                                                       | At Cost            |

This master fee schedule was adopted and approved by Jenks City Council and the Jenks Public Works Authority. The City Clerk and City Manager are authorized where permitted by applicable law to adjust fees as needed to ensure the City and its Authorities will recover its expenses for services.



**PRELIMINARY**  
**ECONOMIC DEVELOPMENT AGREEMENT**

**BY AND AMONG**

**RAW PICKLE, LLC,**  
**an Oklahoma limited liability company**

**and**

**JENKS ECONOMIC DEVELOPMENT AUTHORITY**

**and**

**CITY OF JENKS, OKLAHOMA**

**Dated as of June 3, 2025**

## **ECONOMIC DEVELOPMENT AGREEMENT**

This ECONOMIC DEVELOPMENT AGREEMENT (the “Agreement”) dated as of June 3, 2025, by and among RAW PICKLE, LLC, an Oklahoma limited liability company (the “Developer”), JENKS ECONOMIC DEVELOPMENT AUTHORITY, an Oklahoma public trust (the “Authority”), and the CITY OF JENKS, OKLAHOMA, a municipal corporation (hereinafter called “City”), as beneficiary of the Authority.

### **WITNESSETH:**

WHEREAS, the Authority has been created by a Trust Indenture dated as of July 22, 2021, for the use and benefit of the City under authority of and pursuant to the provisions of Title 60, Oklahoma Statutes 2021, Sections 176 to 180.4, inclusive, as amended and supplemented, the Oklahoma Trust Act and other applicable statutes of the State of Oklahoma; and

WHEREAS, among the Authority’s stated purposes are the support and promotion of economic development and commerce, and the design, construction and maintenance of infrastructure needed to promote economic development and growth within the geographic limits of the City; the development to such extent and in such manner as is now or hereafter shall be a proper public function of the City of such activities and facilities as are or may be deemed a proper public function for the furtherance of the economic, environmental, educational, scientific, recreational, and cultural development for the benefit of the City and its residents; and the development of industry and commerce for the purpose of fostering economic growth and stability and providing employment opportunities for the citizens and residents of the City and the State of Oklahoma and providing industrial, utility, and other necessary facilities for new and existing industries located within the City; and the Authority has determined that its undertakings and the performance of its obligations under this Agreement are authorizing and proper functions of the Authority's Trust Indenture; and

WHEREAS, a declared goal of the Authority is to encourage and facilitate economic development within and near the City by attracting new retail and commercial businesses to the Jenks area, and to promote the economic health and expansion of existing industry and commercial businesses within the City; and

WHEREAS, the Oklahoma Supreme Court has held that economic development is a legitimate public purpose for which public funds may be expended and that economic development in the City will allow the City to expand the type and scope of its services, including enhanced public improvements, police protection, fire protection and recreational facilities; and

WHEREAS, the City has adopted and approved the Jenks River Entertainment District Economic Development Project Plan (as may be amended from time to time, the “Project Plan”) by Ordinance No. 1612 on March 21, 2023, as amended by Ordinance No. 1649 on September 3, 2024, and as may be further amended or supplemented (collectively, the “Local Act”), all pursuant to the Oklahoma Local Development Act, Title 62, Oklahoma Statutes, Section 850, *et seq.* as amended (the “Local Development Act”); and

WHEREAS, the City, by virtue of the Local Act, and as commenced pursuant to Resolution No. 826 adopted and approved by the City on February 6, 2024, has heretofore created Increment District No. 6, City of Jenks (as more specifically described herein, the “Increment District”), pursuant to the Local Development Act; and

WHEREAS, the Project Plan envisions the generation of substantial capital investment and creation of significant new retail opportunities within an enterprise area by establishment of the Project (as defined herein) within the Increment District; and

WHEREAS, the Developer is completing development of certain property within the Increment District, including construction of (i) an In The Raw restaurant, (ii) a medical/spa facility, (iii) a Bahama Buck’s shaved ice franchise (collectively, the “Developer Project Improvements”), along with additional retail, service, and/or lodging facilities; all upon the Project Site (as defined herein) comprising approximate 10.62 acres (collectively, the “Project”), subject to the terms and conditions herein provided; and

WHEREAS, the Authority recognizes that the full development of the Project will have both direct and indirect economic benefits for the City and through such development reasonably expects (i) to realize increased sales tax revenues from Project-based sales in the City, and purchases by Project facilities owners and their employees from local vendors; (ii) to realize increases in ad valorem revenues to be derived therefrom by the City, Tulsa County, Oklahoma (“Tulsa County”), Independent School District No. 5 of Tulsa County, Oklahoma and other local and area governmental entities from time to time benefiting therefrom; (iii) that the Project will generally enhance property values, both residential and commercial, within the City; and (iv) that the Project’s operation will otherwise contribute significantly to the economic well-being of the citizen of, and residents within and near, the City, and those in Tulsa County and the State of Oklahoma (the “State”) generally; and

WHEREAS, the Authority reasonably expects that the establishment of the Project will increase overall sales tax, hotel tax, and/or property tax revenues of the City; and

WHEREAS, the Authority also recognizes that the Project and its operations will have additional direct and indirect economic benefits within and near the City, in Tulsa County and in the State of Oklahoma through, including without limitation, diversifying the local economy, providing economic stimulus for additional employment and other development, and predicated and/or providing training and employment opportunities in sales and management skills; and

WHEREAS, implementation of this Agreement, which is reasonably expected to facilitate the realization of the aforesaid economic benefits to the City and general area, would otherwise be difficult or impractical without certain development incentives, and apportionments and appropriations for such purposes of certain City economic incentives, other forms of public assistance, and the involvement the City; and

WHEREAS, the City and the Authority desire to assist, encourage and support the Project by providing assistance in development financing (as authorized under the Local Development Act, as defined herein) to the Developer for the construction of certain sanitary sewer system improvements that will serve the Project Site as well as other areas within the Increment District,

all in order to facilitate the Project and to encourage higher quality development so as to provide opportunities for full time employment for the residents in and around the geographical area of the City and the consequent benefits to the local economy that will derive therefrom; and

WHEREAS, implementation of the Project and the Project Plan will expand employment in the area, attract major investment, enhance the tax base, and make possible investment, development and economic growth which would otherwise be difficult or impossible without the apportionment sales and use taxes and other forms of public assistance to the Project; and

WHEREAS, the Authority and the City deem the execution of this Agreement providing for the implementation of the Project to be vital and in the best interests of the City, and the health, safety, and welfare of the State of Oklahoma and its residents in accordance with the public purposes of the Project and the Project Plan.

NOW, THEREFORE, in consideration of the promises and mutual obligations herein set forth and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties hereby covenant and agree with each other as follows:

## **ARTICLE I. DEFINITIONS**

In each and every place in and throughout this Agreement, whenever the following terms are used, unless the context shall clearly indicate another or different meaning or intent, they shall have the following meanings; provided that, certain terms not otherwise defined will have the meaning given in the Local Act and/or the Project Plan:

“Agreement” shall mean this Preliminary Economic Development Agreement dated as of June 3, 2025, entered into by and among the Developer, the City, and the Authority.

“Authority” shall mean the Jenks Economic Development Authority, a public trust having the City as beneficiary thereof.

“City” shall mean the City of Jenks, Oklahoma.

“Construction Plans” shall mean such architectural and engineering drawings, plans, specifications, and other documentation as may be reasonably necessary to describe the nature, scope, materials, quality, quantity, and other information requisite for the construction and fitting of improvements and/or structures included, or to be included, within the Project, which shall be subject to the Authority’s normal and customary review and approval as part of the City’s permitting process.

“Developer” shall mean Raw Pickle, LLC, an Oklahoma limited liability company, its successors and assigns.

“Increment District” shall mean Increment District No. 6, City of Jenks, Oklahoma, as established by the Local Act, generally described as the area bordered on the north by the Creek Turnpike, on the east by the Arkansas River, on the south by Polecat Creek, and on the west by S.

Elm Street. See Exhibit A for a map showing the Increment District. See Exhibit B for a legal description of the area of the Increment District.

“Local Act” shall collectively mean Ordinance No. 1612 adopted and approved by the City on March 21, 2023, commenced pursuant to Resolution No. 826 adopted and approved by the City on February 6, 2024, as amended by Ordinance No. 1649 on September 3, 2024, and as may be further amended or supplemented, all pursuant to the Oklahoma Local Development Act, Title 62, Oklahoma Statutes, Section 850, *et seq.* as amended.

“Local Development Act” shall mean the Oklahoma Local Development Act, Title 62, Oklahoma Statutes, Section 850, *et seq.* as amended.

“Project” shall mean the development of Project Site into a new commercial development within the Increment District, all as more specifically described in Article II herein.

“Project Architect” shall mean the any architect retained by Developer (or an assign or successor thereto) for the design of the Project.

“Project Costs Reimbursement Obligation” shall mean that obligation to reimburse the Developer for the costs of the Project Site Improvements as described in Section 3.2 herein.

“Project Plan” shall mean the Jenks River Entertainment District Economic Development Project Plan dated January 27, 2023, as may be amended from time to time, adopted and approved by the City pursuant to the Local Act and the Oklahoma Local Development Act, Title 62, Oklahoma Statutes, Section 850, *et seq.* as amended.

“Project Site” shall mean the property described in Exhibit D comprising a portion of the Increment District, owned by the Developer (or an assign(s) or successor(s) thereto), and located within the boundaries of the Increment District. See Exhibit A for a map showing the Increment District. See Exhibit B for a legal description of the area of the Increment District. See Exhibit C for a preliminary Project Site Development Plan. See Exhibit D for a legal description of the Project Site.

“Project Site Improvements” shall mean the sanitary sewer infrastructure improvements to be constructed by the Developer as contemplated in Section 2.1.

## **ARTICLE II. NATURE OF THE AGREEMENT**

2.1. SCOPE OF THE PROJECT. The City desires to encourage economic development in the City by facilitating the payment of the costs of essential infrastructure improvements and remedial costs necessary to make certain property viable for development, all in a manner that encourages commerce, increases retail opportunities, and generates a corresponding growth in the local tax base. The Developer heretofore acquired approximately 10.62 undeveloped acres of property within the Increment District (i.e., the “Project Site”) for purposes of developing (i) an In The Raw restaurant, (ii) a medical/spa facility, (iii) a Bahama Buck’s shaved ice franchise (i.e., the Developer Project Improvements), along with additional retail, service, and/or lodging facilities to be determined by the Developer, which additional facilities may or may not be the subject of related development agreements. The Developer proposes to invest or cause to be

invested in excess of \$12.8 million of design and construction costs to construct the Developer Project Improvements, along with related infrastructure and other site improvements (collectively, the “Project Site Improvements”). The Project is preliminarily projected to generate over \$9.4 million in net new annual retail sales, resulting in approximately \$333,700 in new annual sales tax revenues for the City (based upon a total of 3.55% sales and use tax levied by the City as of the date of this Agreement). Additionally, preliminary estimates indicate that the ad valorem taxable value of the improvements will generate approximately \$140,000 in new annual ad valorem tax revenues.

Economic incentives are proposed in the form of assistance in development financing in the preliminary maximum aggregate amount of \$786,000.00, payable to the Developer from lawfully available funds of the Authority upon completion of proposed sanitary system improvements that will serve the Project Site and allow for service of additional parcels within the Increment District. The objective of the assistance in development financing is to attract premium retail, restaurant, and entertainment establishments to the City in order to enhance the quality of life for residents, attract visitors to the City, and to provide a significant enhancement to the tax base long term that will provide additional funds for traffic and utility infrastructure and quality police, fire and other critical services to the community. The approximately 43.56% of the total sales and use taxes generated by the Project and not utilized for the Project Costs Reimbursement Obligation or other authorized Project Costs under the Project Plan will directly benefit the City’s quality of service to its residents. The 25% of the total ad valorem taxes generated by the Project and not utilized for the Project Costs Reimbursement Obligation or other authorized Project Costs under the Project Plan will directly benefit Jenks Public Schools.

The sanitary sewer system infrastructure improvements are the Project Site Improvements contemplated as the purpose of the assistance in development financing, in the maximum aggregate amount of \$786,000.00 (collectively, the “Project Costs Reimbursement Obligation”, as more fully described in Article III herein), and include the extension of 10” sanitary sewer collection lines to the Project Site along with related appurtenances. A description and preliminary budget for the Project Site Improvements is set forth on Exhibit “F” attached hereto. It is anticipated by the parties hereto that this Agreement may be superseded by a future development agreement that will incorporate the Project Costs Reimbursement Obligation contemplated herein.

The Developer shall be solely responsible for paying the costs of the Project Site Improvements. Notwithstanding the foregoing, additional Project Costs may be incurred by agreement of the parties as may be specifically authorized under the Project Plan. The Authority and City acknowledge that the Developer may, at any time and in its sole discretion, determine to expand the scope of the Project and/or to construct a subsequent phase of the Project, and further agrees that any such Project expansion or additional phase may be governed by a separate economic development agreement, subject to approvals by the parties thereto. Nothing herein shall prohibit the Developer, the Authority, and/or the City from seeking, obtaining, and applying available state, federal, or other funding to the payment of certain Project Site Improvements in lieu of including said Project Site Improvements as Project Costs under the Project Plan.

The Project will be financed from a combination of public and private sources, including apportionment of certain ad valorem and sales and use tax increments generated within or sourced to Increment District No. 6, City of Jenks, established in connection with the Project. It will require

a combination of public and private actions for implementation. The Authority and the City shall provide monetary assistance in development financing (as authorized by Section 853(14)(o) of the Local Development Act) to the Developer pursuant to the terms of this Agreement in connection with the Project Costs Reimbursement Obligation.

## 2.2. RELATIONSHIP OF THE AUTHORITY, CITY, AND DEVELOPER.

A. The undertaking of this Project is a complex process which will require the mutual agreement of the Authority, the City, and the Developer and their timely actions on matters appropriate or necessary to Project implementation. Each of the parties hereto shall use commercially reasonable efforts in good faith to perform and to assist the other parties in performing their respective obligations under this Agreement, including specifically the performance of obligations hereinafter set forth in Article III and Article IV if the Developer in its sole discretion decides to build the Project.

B. The parties understand, acknowledge and agree that the Developer shall be solely responsible for constructing and completing or, causing the construction and completion of, any and all Project Site Improvements. Accordingly, and notwithstanding anything to the contrary in this Agreement, nothing herein shall be deemed to impose any obligations on the Developer for the construction or completion of the Project Site Improvements or for any activities or obligations related to such construction.

2.3. OTHER GOVERNMENTAL APPROVALS. The implementation of this Project will require approvals by other governmental entities and the City in accordance with applicable laws, ordinances, and regulations. The Authority and the City will in good faith use their best efforts to obtain and expedite the necessary approvals, to the extent applicable, for the construction of the Project, to the extent the Authority or the City has the authority to grant approval. The Authority and the City, with the commercially reasonable cooperation of the Developer, shall be responsible for assisting the Developer in complying with applicable requirements, filing appropriate applications, and taking other steps necessary or desirable to expedite and obtain the approvals necessary for undertaking and implementing the Project Site Improvements and, to the extent applicable, the construction of the Project. Any normal and customary expenses related to said approvals shall be the responsibility of the Developer, but shall constitute eligible costs of Project Site Improvements for purposes of the Project Costs Reimbursement Obligation. The Authority agrees that the City Manager's or City Council's approval of the Construction Plans shall also constitute the Authority's approval thereof.

## **ARTICLE III. COVENANTS AND OBLIGATIONS OF THE AUTHORITY AND CITY**

3.1. [Left Blank Intentionally].

## 3.2. THE PROJECT COSTS REIMBURSEMENT OBLIGATION.

A. The Authority hereby agrees to reimburse the Developer for the costs of Project Site Improvements with said reimbursement to be made from any lawfully available funds of the



Authority; provided that said reimbursement shall not exceed an amount equal to Seven Hundred Eighty Six Thousand Dollars (\$786,000.00) (such reimbursement cap is hereinafter referred to as the "Project Costs Cap", and the reimbursement obligation is collectively referred to herein as the "Project Costs Reimbursement Obligation"). The Authority and the City shall be entitled to rely on certifications made by the Developer with respect to the amounts and times of payment of such costs, and shall further have reasonable rights of inspection (but not an obligation to inspect, except as may be provided by applicable law) with respect to the work so completed; provided that the representatives of the City and/or the Authority conducting such inspections shall provide reasonable notice to the Developer and shall comply with the Developer's site security and safety requirements.

B. [Left Blank Intentionally].

C. The Project Costs Reimbursement Obligation shall be subject to the following limitations:

1. All costs of the Project Site Improvements shall be deemed paid by the Developer as of the date of issuance of a check, warrant, or other form of payment by the Developer for the specified cost. The Developer shall submit payment notice(s) in substantially the form attached hereto as Exhibit E with supporting documentation. The Authority and the City shall have the right to request and review itemized invoices to third party payees prior to approval of said payment notice(s).

2. [Left Blank Intentionally].

D. The Authority hereby agrees to reimburse the Project Site Improvements comprising the sanitary sewer improvements, in an amount not to exceed \$786,000.00, within thirty (30) days following completion of such sanitary sewer improvements. For the avoidance of doubt, completion of the sanitary sewer improvements shall mean upon construction by the Developer, and subsequent dedication to and acceptance by the City, such acceptance to not be unreasonably withheld, and further, such acceptance to be in accordance with the requirements of the Code of Ordinance of the City. Said reimbursement may be made by the Authority from any lawfully available funds of the Authority. Provided however, the application for, consideration of, and final adoption by the City of a final plat pertaining to the Project Site, containing the necessary and appropriate deed of dedication and restrictive covenants, shall be a condition precedent to the required payment of the Project Costs Reimbursement Obligation by the Authority to the Developer. Provided further, the City and the Authority may reasonably require the Developer to obtain competitive quotes for the construction of the Project Site Improvements, any such approval to not be unreasonably withheld. Furthermore, the City agrees to obtain the necessary easements from any applicable third parties for that portion of the sanitary sewer improvements located outside the boundaries of the Project Site.

3.3. [Left Blank Intentionally].

3.4. ALLOCATION OF PROJECT COSTS.

A. Pursuant to this Agreement, the total Project Costs (including specifically the costs of Project Site Improvements) that may be reimbursed are estimated to be and shall not exceed the Project Costs Cap.

B. In the event that the Project Site Improvements exceed the amounts designated within the Project Costs Reimbursement Obligation, the Developer shall bear the responsibility of completing said Project Site Improvements from its own funds.

3.5. [Left Blank Intentionally].

3.6. OTHER ACTIONS. The City and the Authority agree to take such other reasonable actions as may be appropriate or desirable to support the implementation of the Project including, by way of example, assistance in qualifying for tax incentives and exemptions, and other appropriate assistance to facilitate the Project.

3.7. [Left Blank Intentionally].

**ARTICLE IV. COVENANTS AND OBLIGATIONS OF THE DEVELOPER**

4.1. DEVELOPMENT OF PROJECT SITE. The Developer proposes to develop and/or enter into lease or sale arrangements for the development of the Project Site. The Developer conform its development to be consistent in all respects with any applicable provisions of the City's Zoning Ordinances and Building and Land Subdivision Codes, and the Engineering Design Criteria Manual. The parties understand, acknowledge and agree that the Developer shall be solely responsible for constructing and completing or causing the construction or completion of any and all improvements to the Project Site, except as specifically provided herein.

4.2. [Left Blank Intentionally].

4.3. DEVELOPER AGREEMENT TO PROJECT COSTS REIMBURSEMENT OBLIGATION. To support the Project, the Developer agrees to pay all costs of the Project Site Improvements, provided however, the Developer may be reimbursed for the costs of the Project Site Improvements through the Project Costs Reimbursement Obligation as set forth in Section 3.2 of this Agreement. The Developer agrees to furnish to the Authority and the City payment notice(s) in substantially the form attached hereto as Exhibit E with supporting documentation as set forth in Section 3.2(C)(1) of this Agreement. The Developer further agrees to provide the City and the Authority evidence that the Developer has in good faith obtained competitive quotes from at least three (3) qualified providers for the construction of the Project Site Improvements, and shall provide reasonable justification if the lowest cost provider is not selected.

4.4. CONSTRUCTION PURCHASES. The Developer shall request that all contractors for the construction of the Project cause, to the extent it is commercially reasonable to do so, all construction purchases to be delivered to the Project Site and use the appropriate Jenks street address for such purchases and deliveries.

4.5. PROJECT FINANCING. The Developer shall provide all financing for the development of the Project Site; provided however, the Developer shall be reimbursed for the Project Site Improvements described herein pursuant to the terms of the Project Costs Reimbursement Obligation. The Developer shall be responsible for and pay all costs in excess of budgeted amounts pursuant to Section 3.4 of this Agreement.

4.6. [Left Blank Intentionally].

4.7 DEDICATION OF RIGHTS-OF-WAY AND EASEMENTS. The City acknowledges and agrees that all necessary dedications of rights of way, utility easements and other easements within the Project Site will be made pursuant to the proposed final plat pertaining to the Project Site. The Developer shall be responsible for all on-site development fees and storm water detention and is responsible to meet all City development standards and fees.

4.8 [Left Blank Intentionally].

4.9 [Left Blank Intentionally].

4.10 [Left Blank Intentionally].

4.11 OTHER ACTIONS. The Developer agrees to take such other commercially reasonable actions as may be reasonably necessary or appropriate, and to the extent it is able, to support the implementation of the Project including, by way of example, furnishing information reasonably requested by the Authority or the City for reporting purposes under the Local Development Act, preparation and execution of supporting Project documentation, cooperation in construction activities, preparation of Project activities reports, and assistance in other matters that may be of benefit to the Project; provided, that nothing in this Section 4.11 shall obligate or be deemed to obligate the Developer to (i) incur, expend or enter into any cost, expense, liability or obligation, (ii) disclose any confidential information, information of third parties or information to which it does not have ready access, or (iii) undertake any action for which the Authority and/or the City are responsible for undertaking.

## **ARTICLE V. CONSTRUCTION PROVISIONS**

5.1. COMPETITIVE BIDDING ACT. To the extent required by law, any and all public construction contracts, or portions thereof, made by the Authority or the City pursuant to Section 3.2 of this Agreement, shall be made in compliance with the Oklahoma Public Competitive Bidding Act of 1974, Title 61, Oklahoma Statutes, Section 101, *et seq.*, as amended (the “Bidding Act”). The Developer agrees the City and the Authority shall have the exclusive right to make determinations pursuant to the Bidding Act. Provided however, pursuant to Section 127 of the Bidding Act, the City and the Authority agree that competitive bidding shall not be required for any of the Project Site Improvements because the Project Site Improvements are being made or constructed as a part of an agreement to provide development financing assistance, and the cost of such Project Site Improvements does not exceed twenty-five percent (25%) of the total amount of the estimated public and private investment being made within the Increment District. Provided however, the City and the Authority may reasonably require the Developer to obtain competitive

quotes for the construction of the Project Site Improvements, any such approval to not be unreasonably withheld.

5.2. CONSTRUCTION PLANS AND CONTRACTS. The Authority and the City shall use their respective best efforts to obtain whatever assistance and approvals may be required from third parties in order to facilitate construction of the Project Site Improvements.

5.3. [Left Blank Intentionally]

5.4. [Left Blank Intentionally].

5.5. INDEMNIFICATION.

A. The Developer shall indemnify and hold harmless the Authority and the City for any liability for breach of the Developer's obligations under this Agreement, in each case subject to Section 6.18; provided, that the Developer shall have no obligation to indemnify the Authority or the City for any such injury or damages to the extent arising out of or from (i) any breach of this Agreement by the City or the Authority, (ii) any matter for which the Authority or the City are responsible or liable pursuant to any other contract with the Developer, (iii) any matter for which any other Person or entity is liable to the Authority or the City, or (iv) any matter caused by willful misconduct or negligence of the City or the Authority. The Developer shall have the right to control the defense of any third-party claims for which the Authority or the City seek indemnification hereunder. The Authority or the City shall promptly notify the Developer in writing of any claim subject to this Section 5.5, but in any event shall provide such notification within thirty (30) days of receipt of any such claim in writing.

B. To the fullest extent allowable by law, the Authority and the City shall be liable for and shall indemnify and hold harmless the Developer for (i) any liability to third parties for personal injury or property damage for construction and operation activities of the Authority or the City arising out of or related to this Agreement, the subject matter thereof and/or (ii) breach of the Authority's or the City's obligations stated herein, to the extent not caused by willful misconduct or negligence of the Developer, provided that, said indemnification, if lawful, is not intended to be a waiver of tort claims liability limits, and any claims against the Authority and the City shall be limited to the amounts specified in the Governmental Tort Claims Act, Title 51, Oklahoma Statutes, Section 151, *et seq.*, as amended.

5.6. [Left Blank Intentionally].

5.7. [Left Blank Intentionally].

## ARTICLE VI. GENERAL PROVISIONS

6.1. NONDISCRIMINATION. The Developer agrees, in its capacity as the developer of the Project Site, not to discriminate on the basis of race, color, religion, gender, or national origin in the use or occupancy of the any of the buildings and facilities constructed on the Project Site, in violation of any applicable law or regulation.

6.2. MUTUAL RIGHTS OF ACCESS.

A. Authority and City Access to Project Site. Prior to the delivery of premises to businesses that will occupy and operate from the Project, the Developer shall permit representatives of Authority and the City and the Authority and the City shall permit representatives of the Developer to have reasonable access to the Project Site, at all reasonable times, for the purposes of this Agreement, including, but not limited to, construction by the Authority and the City, as the case may be, and inspection of all work being performed in connection with construction. No such access shall interfere with the use or occupancy of the businesses occupying and operating from the Project.

B. No Charge. No compensation shall be payable nor shall any charge be made in any form by any party for the access provided in this Section.

6.3. [Left Blank Intentionally]

6.4. CONFLICT OF INTEREST; AUTHORITY'S AND CITY'S REPRESENTATIVES NOT INDIVIDUALLY LIABLE. No official or employee of the Authority or the City shall have any personal interest in this Agreement, nor shall the City or the Authority permit any such person voluntarily to acquire any ownership interest, direct or indirect, in the legal entities which are parties to this Agreement. No official or employee of the Authority or the City shall be personally liable to the Developer or any successor in interest, in the event of any default or breach by the Authority or the City of this Agreement or for any amount which becomes due to the Developer or its successors under this Agreement.

6.5. DEVELOPER'S OWNERS AND REPRESENTATIVES NOT INDIVIDUALLY LIABLE. No shareholder, member, partner, manager, officer, director, advisory board member, unit holder or employee of the Developer shall be personally liable to the Authority or the City or any successor in interest, in the event of any default or breach by the Developer of this Agreement or for any amount which becomes due to the Authority the City or their successors under this Agreement.

6.6. APPLICABLE LAW, SEVERABILITY AND ENTIRE AGREEMENT.

A. This Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma governing agreements made and fully performed in Oklahoma. Any action or proceeding arising out of or relating to this Agreement or any transaction contemplated hereby may be brought in the United States District Court for the Northern District of Oklahoma, if it has or can acquire jurisdiction, or if not, in courts of the State of Oklahoma, and each of the parties irrevocably submits to the exclusive jurisdiction of each such court in any such action or proceeding, waives any objection it may now or hereafter have to venue or to convenience of forum, agrees that all claims in respect of the action or proceeding shall be heard and determined only in any such court and agrees not to bring any action or proceeding arising out of or relating to this Agreement or any transaction contemplated hereby in any other court. The parties agree that either party may file a copy of this paragraph with any court as written evidence of the knowing, voluntary and bargained agreement amount the parties irrevocably to waive any objections to venue or to convenience of forum. Process in any action or proceeding referred to

in the Section may be served on either party anywhere in the world by the methods set forth in Section 6.11 herein.

B. If any provisions of this Agreement or the application thereof to any persons or circumstances shall, to any extent, be invalid, illegal, or unenforceable, then the remainder of this Agreement or surviving portion(s) of such provision, and each other provision of this Agreement, shall be valid and enforceable to the fullest extent permitted by law, and the parties shall negotiate in good faith to enter into a provision that effectuates, as closely as possible, the intent of the parties with respect to the invalid, illegal, or unenforceable provision. Furthermore, this Agreement shall be construed in a manner that allows for the effective implementation of the Project Plan.

C. This Agreement sets forth the entire understanding between the Authority, the City, and the Developer with respect to the subject matters of this Agreement, there being no terms, conditions, warranties or representations with respect to the subject matter other than as contained herein. Notwithstanding the foregoing, the parties hereto may supplement, amend, modify, and incorporate further agreements in writing executed by the parties hereto for the purpose of accomplishing the Project Site Improvements contemplated herein.

6.7. THIRD PARTIES. Except as expressly provided otherwise in this Agreement, the provisions of this Agreement are for the exclusive benefit of the parties hereto, their successors and assigns, and not for the benefit of any other persons, as third-party beneficiaries or otherwise, and this Agreement shall not be deemed to have conferred any rights express or implied, upon any other person.

6.8. NO PARTNERSHIP OR JOINT VENTURE CREATED. This Agreement specifically does not create any partnership or joint venture between or among the Authority, the City and the Developer, or render any of them liable for any of the debts or obligations of any or the others.

6.9. TIME IS OF THE ESSENCE. The Authority, the City and the Developer understand and agree that time is of the essence with regard to all the terms and provisions of this Agreement.

6.10. REPRESENTATIONS AND WARRANTIES; FORMALITIES AND AUTHORITY. Each party represents and warrants to the other parties that, as of the date hereof and at all times during the term of this Agreement:

A. Such party validly exists and has all necessary power and authority to execute, deliver and perform its obligations under the Agreement and to carry out the transactions contemplated hereby and thereby.

B. The execution and delivery by such party of the Agreement, and the performance by such party of the Agreement, have been duly authorized by all necessary proceedings with respect to such party, and no other proceedings with respect to such party are necessary to authorize the Agreement and the transactions contemplated hereby and thereby.

C. The Agreement has been duly executed and delivered by such party and, assuming due authorization, execution and delivery thereof by the other parties thereto, constitutes a valid

and binding obligation of such party, enforceable against such party in accordance with its terms, subject to applicable bankruptcy, insolvency and similar laws affecting creditors' rights generally and to general principles of equity.

D. The performance by such party of its obligations under the Agreement and the transactions contemplated thereby do not: (i) violate, conflict with or constitute a default (with or without the giving of notice, lapse of time or both) under, accelerate any obligations under, terminate or give rise to a right of termination of, any contract or agreement to which such party is a party or by which any property or asset of such party is bound; (ii) violate, conflict with or constitute a default (with or without the giving of notice, lapse of time or both) under the constitutive documents of such party; (iii) cause the creation of any lien or encumbrance upon any of the properties or assets of such party; (iv) violate, conflict with or constitute a default (with or without the giving of notice, lapse of time or both) under any provision of applicable law with respect to such party; (v) require such party to make or provide any notice to, declaration or filing with, or obtain any consent, authorization, permit or approval from, any governmental entity or other person or legal entity or (vi) give any governmental entity the right to revoke, withdraw, suspend, cancel, terminate or modify any permit, license or approval held by such party.

E. There is no proceeding, claim or litigation pending or, to the knowledge of such party, threatened, against such party with respect to the transactions contemplated by the Agreement.

F. [Reserved]

6.11. NOTICES AND DEMANDS. Any notice, demand, or other communication under this Agreement shall be sufficiently given or delivered when it is deposited in the United States mail, registered or certified mail, postage prepaid, return receipt requested, or delivered personally to:

A. In the Case of the Developer:

Raw Pickle, LLC

Attn: [REDACTED]  
[REDACTED]  
[REDACTED]

B. In the case of Authority:

Jenks Economic Development Authority  
Attn: City Manager  
211 N. Elm Street  
Jenks, OK 74037

C. In the case of the City:

City of Jenks, Oklahoma  
Attn: City Manager  
211 N. Elm Street  
Jenks, OK 74037

or to such other address, within the United States, with respect to a party as that party may from time to time designate in writing and forward to the others as provided in this Section. Such notices and communications shall be deemed delivered upon receipt (or refusal to accept delivery). A copy of any notice, demand or other communication under this Agreement given by a party under this Agreement to any other party under this Section shall be given to each other party to this Agreement.

6.12. **BINDING EFFECT.** This Agreement shall be binding upon and inure to the benefit of the Authority, the City and the Developer and their respective legal representatives, successors and assigns.

6.13. **MODIFICATIONS.** This Agreement cannot be changed orally, and no agreement shall be effective to waive, change, modify or discharge it in whole or in part unless such agreement is in writing and is signed by the party or parties against whom enforcement of any waiver, change, modification or discharge is sought.

6.14. **UNAVOIDABLE DELAYS.** The time for performance of any term, covenant, condition, or provision of this Agreement shall be extended by any period of unavoidable delays. In this Agreement, “unavoidable delays” means beyond the reasonable control of the party obligated to perform the applicable term, covenant, condition or provision under this Agreement and shall include, without limiting the generality of the foregoing, delays attributable to acts of God, any other party to this Agreement, strikes, labor disputes, unusually severe weather, pandemics, quarantine restrictions, building material supply shortages, governmental restrictions, delays in any governmental permitting process that are outside of the Developer’s control, court injunctions or litigation, war, riot, civil commotion, acts of public enemy and casualty, but shall not include delays attributable to financial difficulties of such party unless caused by the act or omission of another party hereto. In the event of an unavoidable delay the affected party shall promptly notify the other parties in writing and use its reasonable efforts to mitigate and resolve the unavoidable delay as promptly as possible (keeping the other parties informed of the efforts being made to mitigate and resolve the unavoidable delay). Provided however, it is understood and agreed by the parties that under no circumstances shall an unavoidable delay operate to extend the duration of the Increment District or in any way alter the provisions of the Local Act.

6.15. **FURTHER ASSURANCES.** Each party agrees that it will, without further consideration, execute and deliver such other documents and take such other action, whether prior or subsequent to closing, as may be reasonably requested by the other party to consummate more effectively the purposes or subject matter of this Agreement.

6.16. **ATTORNEYS’ FEES.** In the event of any controversy, claim or dispute between the Authority, the City and the Developer affecting or relating to the subject matter or performance of this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party all of its reasonable expenses, including reasonable attorneys’ fees.



6.17. COUNTERPARTS; HEADINGS.

A. This Agreement may be executed in several counterparts, and all such executed counterparts shall constitute the same agreement. It shall be necessary to account for only one such counterpart in proving this Agreement.

B. The headings set forth in this Agreement are for convenience and reference only, and in no way define or limit the scope or content of this Agreement or in any way affect its provisions.

6.18. LIMITED LIABILITY. Except as provided in and subject to Section 5.5B, above, the liability of the Authority and the City to the Developer arising by virtue of this Agreement shall be limited to the Project Costs Reimbursement Obligation, i.e. the reimbursement of costs paid by the Developer for the Project Site Improvements, and resort shall not be had to the Authority or the City for any additional amounts.

6.19. ASSIGNMENT. Except as otherwise provided below, this Agreement and the rights and obligations of the Developer may not be assigned or transferred, without the written approval of the other parties hereto, which approval shall not be unreasonably withheld, conditioned or delayed. This Agreement will apply to, be binding in all respects upon and inure to the benefit of the permitted assigns of the parties. Notwithstanding any provision of this Agreement to the contrary, Developer shall have the right, without first obtaining consent of the other parties hereto, (i) to collaterally assign its rights and obligations under this Agreement as security for a mortgage loan from a bank or institutional lender that is secured by the Project Site; or (ii) to sell, pledge or grant a security interest in or otherwise transfer Developer's rights to the Project Costs Reimbursement Obligation hereunder, provided, however, that Developer or successor owner of the Project Site shall remain liable for all of its obligations hereunder. In furtherance of the foregoing, Developer shall be permitted to issue or incur indebtedness that is secured by Developer's rights to the Project Costs Reimbursement Obligation hereunder and grant any other Project Site collateral to such debt holders. The City and Authority agree to cooperate in good faith with Developer as necessary with respect to Developer's pledge or transfer of its rights to the Project Costs Reimbursement Obligation payments hereunder to the debt holders, at no cost and expense to the City or Authority.

6.20 NO USE OF NAMES; PUBLICITY. Neither the entry into or consummation of this Agreement, or the transactions contemplated hereby, shall give the City or the Authority, any right to use any name, trademark, servicemark, logo or other intellectual property of the Developer or its affiliates. The Authority, the City, and the Developer agree to continue to work cooperatively regarding publicity with respect to the Project and the transactions contemplated hereby and agree to consult with each other prior to the issuance of any press release or written public statements regarding the Project, this Agreement, or the transactions contemplated hereby.

6.21 EXHIBITS AND SCHEDULES. The following schedules or exhibits attached hereto shall be deemed to be an integral part of this Agreement:

- A. Exhibit A – Map showing the Increment District;
- B. Exhibit B – Legal description of the Increment District;

- C. Exhibit C – Project Site Development Plan;
- D. Exhibit D – Project Site Legal Description
- E. Exhibit E – Form of Project Costs Payment Notice
- F. Exhibit F – Project Site Improvements Description and Preliminary Budget

6.22. CONSTRUCTION OF THIS AGREEMENT. The Authority, the City and the Developer acknowledge that they and their counsel have reviewed and revised this Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Agreement or any exhibits or amendments hereto.

6.23. SURVIVAL. Except as otherwise provided herein, the representations, warranties, covenants and undertakings of the parties set forth in this Agreement shall survive the execution and delivery of this Agreement, and continue in full force until this Agreement has been fully performed in accordance with its terms and the Authority has fully paid the Project Costs Reimbursement Obligation in accordance with the terms herein. Notwithstanding, the provisions of Section 6.6(A) shall continue following the payment of the Project Costs Reimbursement Obligation with respect to matters, events or circumstances occurring or arising prior to such time.

6.24 NO BROKER. Each party hereto represents to each other party that the obligations pursuant to this Agreement have not involved any broker nor is any party hereto liable for the payment of a brokerage commission in connection with the negotiation of this Agreement. Each party agrees to indemnify and hold harmless (to the extent allowable by law) each other party from any and all liability, loss, claim or expenses arising out of any breach of their respective foregoing representation.

6.15 TERMINATION. The parties hereby agree that this Agreement shall automatically terminate, and the parties shall have no liability to each other hereunder, if the Developer fails to submit its first payment notice under Section 4.3 to the Authority and the City on or prior to the second anniversary of the date of this Agreement.

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF, the Developer, the City, and the Authority have caused this Agreement to be duly executed and delivered as of the date first above written.

**RAW PICKLE, LLC**  
**an Oklahoma limited liability company**

By: \_\_\_\_\_,  
\_\_\_\_\_,  
its Manager

STATE OF OKLAHOMA        )  
                                      )SS  
COUNTY OF TULSA        )

BEFORE ME, the undersigned, a Notary Public in and for said State on the \_\_\_\_ day of June, 2025, personally appeared \_\_\_\_\_, to me known as the Manager of Raw Pickle, LLC, an Oklahoma limited liability company, on behalf of said company.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal the day and year first above written.

(SEAL)

\_\_\_\_\_  
Notary Public

My commission expires \_\_\_\_\_.  
My commission number \_\_\_\_\_.

**JENKS ECONOMIC DEVELOPMENT  
AUTHORITY**

(SEAL)

ATTEST:

By: \_\_\_\_\_

Name: Cory Box

Title: Chairman

By: \_\_\_\_\_

Name: Brandon Macy

Title: Secretary

STATE OF OKLAHOMA       )  
                                          )SS  
COUNTY OF TULSA       )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of June, 2025, by Cory Box, Chairman of the Jenks Economic Development Authority, a public trust, on behalf of the trust.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal the day and year first above written.

(SEAL)

\_\_\_\_\_  
Notary Public

My commission expires 08/26/2028.

My commission number 04007771.

**CITY OF JENKS, OKLAHOMA**

(SEAL)

ATTEST:

By: \_\_\_\_\_

Name: Cory Box

Title: Mayor

By: \_\_\_\_\_

Name: Brandon Macy

Title: City Clerk

STATE OF OKLAHOMA       )  
                                          )SS  
COUNTY OF TULSA       )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of June, 2025, by Cory Box, Mayor of the City of Jenks, Oklahoma, a municipality, on behalf of the City.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal the day and year first above written.

(SEAL)

\_\_\_\_\_  
Notary Public

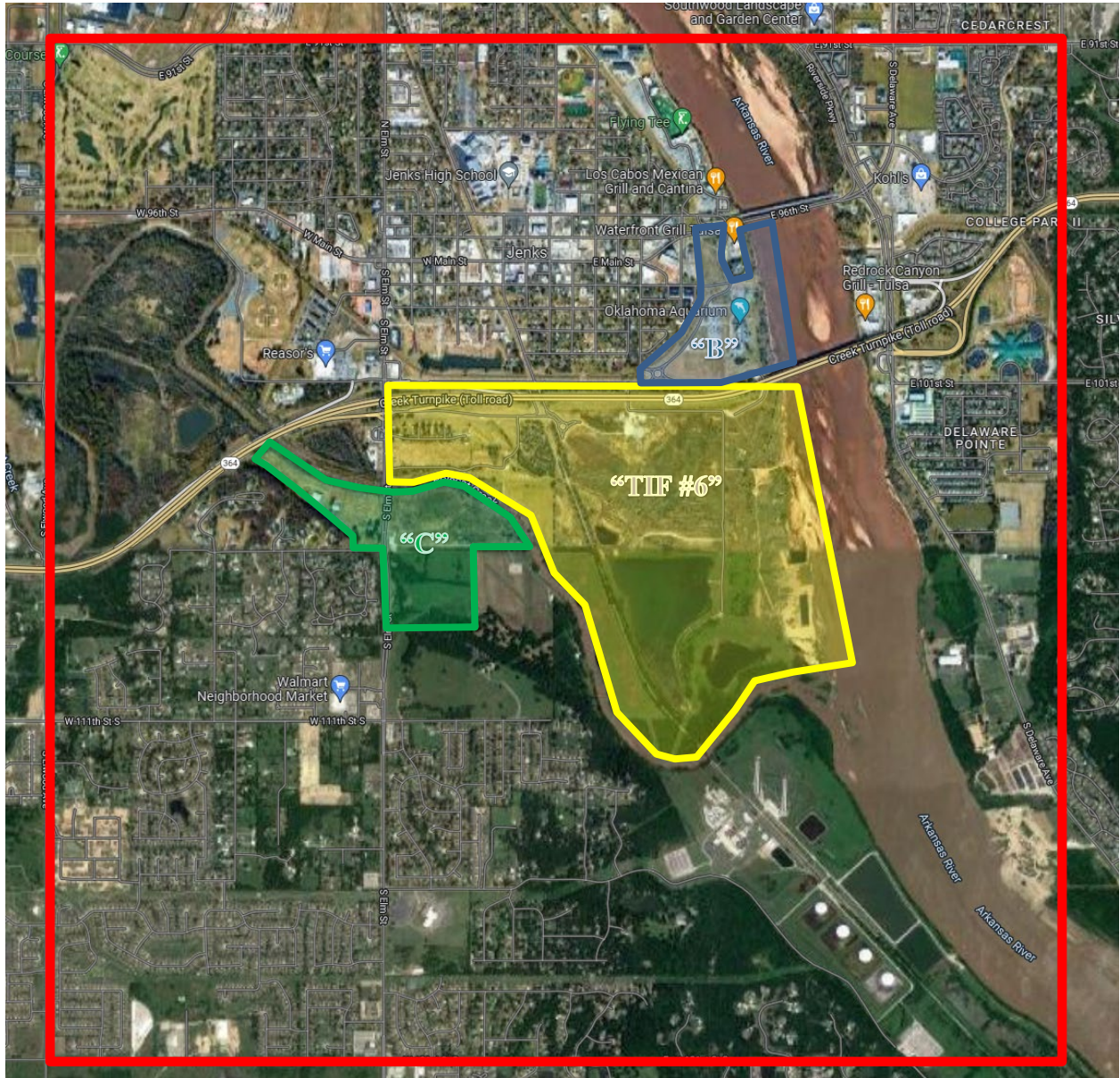
My commission expires 08/26/2028.

My commission number 04007771.

## EXHIBIT A

### MAP OF INCREMENT DISTRICT NO. 6

The boundaries of Increment District No. 6, City of Jenks contain an area generally described as the area bordered on the north by the Creek Turnpike, on the east by the Arkansas River, on the south by Polecat Creek, and on the west by S. Elm Street..



\* Jenks River Entertainment District Project Area is outlined by red border. Increment District No. 6 boundaries contained within yellow border and shaded yellow, and labeled "TIF #6".

## **EXHIBIT B**

### **INCREMENT DISTRICT LEGAL DESCRIPTION**

#### **INCREMENT DISTRICT NO. 6, CITY OF JENKS**

The composite legal description for Increment District No. 6, City of Jenks is an area located entirely in Tulsa County, Oklahoma, more particularly described as follows:

A TRACT OF LAND THAT IS PART OF THE WEST HALF (W/2) OF SECTION TWENTY-NINE (29), A PART OF SECTION THIRTY (30), A PART OF THE NORTHEAST QUARTER (NE/4) OF SECTION THIRTY-ONE (31) AND A PART OF THE NORTHWEST QUARTER (NW/4) OF SECTION THIRTY-TWO (32), TOWNSHIP EIGHTEEN (18) NORTH, RANGE THIRTEEN (13) EAST OF THE INDIAN BASE AND MERIDIAN, CITY OF JENKS, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID SECTION 29;

THENCE NORTH 88°59'49" EAST ALONG THE NORTH LINE THEREOF 181.50 FEET TO THE WEST MEANDER LINE OF THE ARKANSAS RIVER;

THENCE ALONG SAID MEANDER LINE THE FOLLOWING FIVE (5) COURSES;

THENCE SOUTH 05°43'05" EAST 1,531.20 FEET;

THENCE SOUTH 18°58'05" EAST 442.20 FEET;

THENCE SOUTH 12°28'05" EAST 580.80 FEET;

THENCE SOUTH 08°28'05" EAST 1,254.00 FEET;

THENCE SOUTH 19°28'05" EAST 1,006.55 FEET;

THENCE LEAVING SAID MEANDER LINE SOUTH 67°38'37" WEST 462.55 FEET;

THENCE ALONG THE CENTERLINE OF POLECAT CREEK THE FOLLOWING (28) COURSES

THENCE SOUTH 54°21'18" WEST 171.41 FEET;

THENCE SOUTH 39°10'01" WEST 699.99 FEET;

THENCE SOUTH 40°13'33" WEST 76.54 FEET;

THENCE SOUTH 41°08'15" WEST 294.18 FEET;

THENCE SOUTH 49°07'03" WEST 228.93 FEET;

THENCE SOUTH 82°37'16" WEST 219.43 FEET;

THENCE SOUTH 88°49'47" WEST 172.00 FEET;

THENCE NORTH 75°28'22" WEST 230.23 FEET;

THENCE NORTH 60°34'50" WEST 277.85 FEET;

THENCE NORTH 48°13'22" WEST 135.88 FEET;

THENCE NORTH 45°15'40" WEST 281.44 FEET;

THENCE NORTH 38°25'31" WEST 245.91 FEET;

THENCE NORTH 31°12'22" WEST 330.81 FEET;  
THENCE NORTH 16°17'33" WEST 1,042.78 FEET;  
THENCE NORTH 17°35'30" WEST 343.04 FEET;  
THENCE NORTH 35°12'56" WEST 411.52 FEET;  
THENCE NORTH 50°26'21" WEST 292.87 FEET;  
THENCE NORTH 35°15'47" WEST 339.43 FEET;  
THENCE NORTH 19°28'39" WEST 210.08 FEET;  
THENCE NORTH 28°59'00" WEST 178.58 FEET;  
THENCE ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 1,407.98 FEET, AN ARC LENGTH OF 734.72 FEET, A CHORD BEARING OF NORTH 45°02'29" WEST AND A CHORD LENGTH OF 726.41 FEET;  
THENCE NORTH 58°25'51" WEST 405.44 FEET;  
THENCE NORTH 56°12'32" WEST 99.92 FEET;  
THENCE NORTH 53°59'13" WEST 100.00 FEET;  
THENCE ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 556.16 FEET, AN ARC LENGTH OF 469.90 FEET, A CHORD BEARING OF NORTH 78°11'27" WEST AND A CHORD LENGTH OF 456.05 FEET;  
THENCE SOUTH 77°36'16" WEST 499.33 FEET;  
THENCE ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 741.23 FEET, AN ARC LENGTH OF 256.42 FEET, A CHORD BEARING OF SOUTH 89°05'08" WEST AND A CHORD LENGTH OF 255.14 FEET;  
THENCE NORTH 81°00'15" WEST 75.08 FEET TO THE WEST LINE OF THE NW/4 OF SAID SECTION 30;  
THENCE NORTH 01°05'40" WEST ALONG THE WEST LINE OF SECTION 30 A DISTANCE OF 1,613.72 FEET TO THE NORTHWEST CORNER THEREOF;  
THENCE NORTH 89°03'25" EAST ALONG THE NORTH LINE OF SAID SECTION 30 A DISTANCE OF 5,312.02 FEET TO THE POINT OF BEGINNING.

SAID TRACT OF LAND CONTAINS 21,566,437.2 SQ. FEET OR 495.10 ACRES.

BEARINGS ARE BASED ON THE OKLAHOMA STATE PLANE COORDINATE SYSTEM, OK NORTH ZONE 3501, NAD83.



**EXHIBIT C**  
**PRELIMINARY SITE DEVELOPMENT PLAN\***  
**RAW PICKLE**

[See following pages for Raw Pickle Preliminary Site Plan dated \_\_\_\_\_]

\* Preliminary Layout subject to change.

## EXHIBIT D

### PROJECT SITE LEGAL DESCRIPTION

All of Raw Development, a proposed development in the City of Jenks, being part of the NW/4 of Section 29, Township 18 North, Range 13 East of the Indian Base and Meridian, Tulsa County, State of Oklahoma, located within the boundaries of Increment District No. 6, City of Jenks, and being more particularly described as follows:

A TRACT OF LAND CONTAINED WITHIN THE NORTHWEST QUARTER (NW/4) OF SECTION TWENTY-NINE (29), TOWNSHIP EIGHTEEN (18) NORTH, RANGE THIRTEEN (13) EAST OF THE INDIAN BASE AND MERIDIAN, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID NORTHWEST QUARTER (NW/4); THENCE S 00°07'09" W, ALONG THE WEST LINE OF SAID NORTHWEST QUARTER (NW/4), A DISTANCE OF 918.57 FEET; THENCE S 89°52'51" E A DISTANCE OF 25.00 FEET TO THE POINT OF BEGINNING; THENCE N 00°07'09" E, PARALLEL TO SAID WEST LINE, A DISTANCE OF 68.67 FEET; THENCE N 12°16'11" E A DISTANCE OF 86.55 FEET; THENCE ALONG A TANGENT CURVE TO THE RIGHT WITH A CENTRAL ANGLE OF 50°20'55", A RADIUS OF 402.00 FEET, AN ARC LENGTH OF 353.26 FEET, A CHORD BEARING OF N 37°26'39" E AND A CHORD LENGTH OF 342.00 FEET; THENCE N 62°37'06" E A DISTANCE OF 318.89 FEET; THENCE ALONG A TANGENT CURVE TO THE LEFT WITH A CENTRAL ANGLE OF 40°45'23", A RADIUS OF 298.67 FEET, AN ARC LENGTH OF 212.45 FEET, A CHORD BEARING OF N 42°14'25" E AND A CHORD LENGTH OF 208.00 FEET TO A POINT ON THE SOUTHERLY RIGHT-OF-WAY LINE OF THE OKLAHOMA TURNPIKE AUTHORITY CREEK TURNPIKE; THENCE N 69°39'25" E, ALONG SAID SOUTHERLY LINE, A DISTANCE OF 43.05 FEET; THENCE N 20°20'35" W, CONTINUING ALONG SAID SOUTHERLY LINE, A DISTANCE OF 40.00 FEET; THENCE N 69°39'25" E, CONTINUING ALONG SAID SOUTHERLY LINE, A DISTANCE OF 139.53 FEET; THENCE S 20°11'51" E A DISTANCE OF 87.69 FEET; THENCE ALONG A NON-TANGENT CURVE TO THE RIGHT WITH A CENTRAL ANGLE OF 24°43'15", A RADIUS OF 622.47 FEET, AN ARC LENGTH OF 268.57 FEET, A CHORD BEARING OF S 09°22'37" E AND A CHORD LENGTH OF 266.49 FEET; THENCE ALONG A TANGENT COMPOUND CURVE TO THE RIGHT WITH A CENTRAL ANGLE OF 20°18'35", A RADIUS OF 623.35 FEET, AN ARC LENGTH OF 220.96 FEET, A CHORD BEARING OF S 12°06'50" W AND A CHORD LENGTH OF 219.80 FEET; THENCE ALONG A TANGENT REVERSE CURVE TO THE LEFT WITH A CENTRAL ANGLE OF 49°06'01", A RADIUS OF 66.00 FEET, AN ARC LENGTH OF 56.56 FEET, A CHORD BEARING OF S 02°16'53" E AND A CHORD LENGTH OF 54.84 FEET; THENCE ALONG A TANGENT REVERSE CURVE TO THE RIGHT WITH A CENTRAL ANGLE OF 26°49'39", A RADIUS OF 174.10 FEET, AN ARC LENGTH OF 81.52 FEET, A CHORD BEARING OF S 13°25'04" E AND A CHORD LENGTH OF 80.78 FEET; THENCE S 00°00'00" W A DISTANCE OF 86.81 FEET; THENCE ALONG A TANGENT CURVE TO THE LEFT WITH A CENTRAL ANGLE OF 12°13'31", A RADIUS OF 220.00 FEET, AN ARC LENGTH OF 46.94 FEET, A CHORD BEARING OF S 06°06'46" E AND A CHORD LENGTH OF 46.85 FEET; THENCE N 89°58'00" W A DISTANCE OF 860.23 FEET TO THE POINT OF BEGINNING.

**EXHIBIT E**

**PROJECT COSTS PAYMENT NOTICE  
INCREMENT DISTRICT NO. 6, CITY OF JENKS  
RAW PICKLE PROJECT**

FROM: Raw Pickle, LLC (the “Developer”)

TO: Trustees of the Jenks Economic Development Authority (the “Authority”)  
City Council of the City of Jenks, Oklahoma (the “City”)

DATE: \_\_\_\_\_

Pursuant to the provisions the Preliminary Economic Development Agreement dated as of June 3, 2025, by and among the Authority, the City, and the Developer (the “Agreement”), you are forthwith given notice of the expenditure of Project Costs by the Developer, pursuant to Sections 3.2 and 4.3 of the Agreement, in the amounts shown for the purposes set forth in this Notice. You are hereby requested to disburse the amount set forth herein (said amount not to exceed \$786,000.00) for payment of the Project Costs Reimbursement Obligation as set forth in the Agreement.

NOTICE NUMBER \_\_\_\_\_

CREDITOR \_\_\_\_\_

DESCRIPTION OF WORK OR ITEMS PURCHASED \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

AMOUNT REQUESTED FOR REIMBURSEMENT \_\_\_\_\_

PAYMENT DATE OF PROJECT COST \_\_\_\_\_

Notices shall be supported by invoices and canceled checks or bank statements showing the date funds are transferred for payment of authorized Project Costs.

With reference to the above notice, the undersigned duly authorized representative of the Developer certifies that the foregoing payment is for a purpose specified in the Economic Development Agreement and in the Jenks River Entertainment District Economic Development Project Plan and: (i) that none of the items for which this payment is proposed to be made has formed the basis for any payment heretofore, (ii) that each item for which this payment is proposed to be made is or was necessary and proper in connection with the Project and each item of tangible property is now in place and (iii) that there has not been filed with or served upon the Developer notice of any lien, right to lien, or attachment upon, or claim

affecting the right of any such persons, firms, or corporations to receive payment of, the respective amounts stated in such notice which has not been released or will not be released simultaneously with this payment.

RAW PICKLE, LLC

\_\_\_\_\_  
Authorized Developer Representative

Acknowledged by:

JENKS ECONOMIC DEVELOPMENT  
AUTHORITY

By:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Submit in triplicate:

1 to Developer  
1 to Authority  
1 to City

## EXHIBIT F

### PROJECT SITE IMPROVEMENTS DESCRIPTION AND PRELIMINARY BUDGET

#### **Preliminary Budget – Sanitary Sewer Improvements [TO BE REVISED AND UPDATED]**

| <i>Description</i>  | <i>Quantities</i> | <i>Units</i> | <i>Unit Pricing</i> | <i>Total</i>        | <i>Item #</i> |
|---------------------|-------------------|--------------|---------------------|---------------------|---------------|
| 10" Sewer Line      | 2,538             | LF           | \$160.00            | \$406,080.00        | 1             |
| 8" Sewer Line       | 1,029             | LF           | \$95.00             | \$97,755.00         | 2             |
| 4' Manhole          | 16                | EA           | \$6,500.00          | \$104,000.00        | 3             |
| Tie into Existing   | 2                 | EA           | \$2,000.00          | \$4,000.00          | 4             |
| Haul off Spoils     | 2,285             | TCY          | \$6.00              | \$13,710.00         | 5             |
| Full Depth Backfill | 295               | TN           | \$28.00             | \$8,260.00          | 6             |
| 24" Bore            | 54                | LF           | \$650.00            | \$35,100.00         | 7             |
|                     |                   |              | <b>TOTAL:</b>       | <b>\$668,905.00</b> |               |



# JENKS POLICE DEPARTMENT

918-299-6311  
918-556-7498 (fax)  
www.jenks.com

211 N Elm ST  
PO Box 2007  
Jenks, OK 74037

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5/21/2025-5/27/2025

## Patrol

- There were 68 traffic stops, 9 motor vehicle accidents, 2 arrests, 503 calls for service, and 32 reports taken during this reporting period.
- 4 Domestic Assault and Battery
- 3 Mental Health Call
- 3 Burglary (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and auto)
- 4 Larceny
- 1 Fraud
- 2 Vandalism
- 1 Runaway
- 1 DUI

## Training

- 1 in FTO phase 1
- 3 at CLEET
- SWAT

## Events

- Reasors Re-Grand Opening
- Tulsa Tech Criminal Justice Graduation
- Safe Kids Car Seat Safety Checks
- MASA soccer tournament
- Memorial Day 3-volley salute







## **Drone Division**





**Animal Welfare-**







|                      |   |
|----------------------|---|
| At Large:            | 2 |
| Missing:             | 1 |
| Assist Other Agency: | 0 |
| Dead Animal Pickup:  | 0 |
| Other:               | 0 |
| Vicious Animal:      | 0 |
| Wildlife:            | 2 |

|                   |   |
|-------------------|---|
| Animal Bite:      | 0 |
| Adoption Inquiry: | 0 |
| Barking Dog:      | 0 |
| Livestock All:    | 0 |
| Trap:             | 0 |
| Welfare/Cruelty:  | 1 |

### **Code Enforcement**

9 cases Opened

13 Certified letters mailed to record owners and renters

1401 W 121<sup>st</sup> St - Tall Grass & Weeds on Property





606 N Juniper - Tall Grass & Weeds on Property & Disabled vehicle





1222 W C Street - Tall Grass & Weeds on Property



1223 W Main St - Tall Grass & Weeds on Property





401 N Koa - Tall Grass & Weeds on Property





1212 W 112<sup>th</sup> Dr - Tall Grass & Weeds on Property





1001 W 120<sup>th</sup> St - Tall Grass & Weeds on Property





285 E K PI - Tall Grass & Weeds on Property





1262 N 3<sup>rd</sup> St Tall Grass & Weeds on Property & Trash and Debris



# Phase II MS4 Annual Stormwater Management Program (SWMP) Report

|                                                                           |                               |
|---------------------------------------------------------------------------|-------------------------------|
| <b>Name of Phase II MS4 Operator:</b>                                     | City of Jenks                 |
| <b>Permit ID Number:</b>                                                  | OKR040024                     |
| <b>Annual Report Reporting Period:</b>                                    | January 1 – December 31, 2024 |
| <b>Phase II MS4 Responsible Authority:</b>                                | Christopher Shrout            |
| <b>Title:</b>                                                             | City Manager                  |
| <b>Designated Phase II MS4 Stormwater<br/>Management Program Contact:</b> | Anthony Wilkins, P.E.         |
| <b>Title:</b>                                                             | City Engineer                 |
| <b>Mailing Address:</b>                                                   | P.O. Box 2007                 |
|                                                                           | Jenks, OK 74037               |
| <b>Telephone Number:</b>                                                  | 918.299.5883                  |
| <b>E-mail Address:</b>                                                    | awilkins@jenksok.org          |

## SECTION I. OVERVIEW OF STORMWATER PROGRAM IMPLEMENTATION, COMPLIANCE AND CERTIFICATION

Phase II regulations issued by EPA (64 FR 68722) require NPDES permits for stormwater discharges from certain small municipal separate storm sewer systems and construction activity generally disturbing between 1 and 5 acres. Under the Phase II MS4 stormwater program, operators of regulated small MS4s are required to:

- Apply for NPDES permit coverage
- Develop a SWMP which includes the six minimum control measures (MCMs)
- Implement the SWMP using appropriate stormwater management controls, or best management practices (BMPs)
- Develop measurable goals for the program
- Evaluate the effectiveness of the program

In accordance with ODEQ General Permit OKR04, November 1, 2015, City of Jenks submitted its Notice of Intent (NOI) and supporting documents for permit renewal on January 29, 2016. Also required was the development of the City's Storm Water Management Program (SWMP), dated January 29, 2016, that identifies MCMs and BMPs. City of Jenks' Authorization for Stormwater Discharge from Phase II Small Municipal Separate Storm Sewer System (MS4) was issued with an effective date of January 6, 2017 and an expiration date of October 31, 2020. On June 1, 2021, the modified ODEQ General Permit OKR04 was approved, and the City of Jenks submitted its Notice of Intent (NOI) for permit renewal on July 7, 2021. City of Jenks' Authorization for Stormwater Discharge from Phase II Small Municipal Separate Storm Sewer System (MS4) was re-issued with an effective date of August 5, 2021 and an expiration date of May 31, 2026. A requirement for the ODEQ General Permit OKR04 was to update our existing Stormwater Management Program (SWMP) by May 31, 2023. The City of Jenks Storm Water Management Program was updated at the end of 2022 and begun implementing the updated requirements May 25, 2023. On March 14, 2024 the City of Jenks received comments on their 2022 annual stormwater report from ODEQ. The City will comply with all requirements stated in the OKR04 permit and consider implementing recommendations provided during the annual reporting period between January 1, 2024 through December 31, 2024. On July 24, 2024 the City of Jenks received comments on their 2023 annual stormwater report from ODEQ. The City will comply with all requirements stated in the OKR04 permit and consider implementing recommendations provided during the annual reporting period between January 1, 2025 through December 31, 2025.

As required by ODEQ General Permit OKR04, the City of Jenks herein submits this Annual Report (AR) of activities accomplished from January 1<sup>st</sup> through December 31<sup>st</sup>, 2024. This Annual Report is based on the June 1, 2021 ODEQ General Permit OKR04. A summary of the data collected is provided with all supporting documentation kept on file and available. Best Management Practices (BMPs) for each Minimum Control Measure (MCM) are evaluated and determined to be in compliance with the City of Jenks Stormwater Management Program (SWMP) annually.

This report and assessment of the City of Jenks stormwater program will address annual report requirements as outlined in OKR04, Part VI.C. Tables 1 through 6 provide the City's status of compliance with permit conditions, assessment of appropriateness of BMPs and progress towards achieving measurable goals.

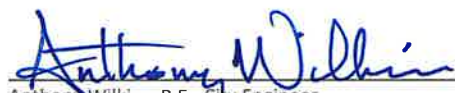
"Permit Conditions" represent all major areas of permit requirements that are to be addressed in OKR04 compliance. The status assigned to each of these Permit Conditions is addressed in Tables 1 through Table 6, assessing BMPs.

| SECTION | TITLE                                                                              | PAGE |
|---------|------------------------------------------------------------------------------------|------|
| I       | OVERVIEW OF STORMWATER PROGRAM IMPLEMENTATION, COMPLIANCE AND CERTIFICATION        | 1    |
| II      | BMP ASSESSMENT AND ACHIEVEMENT PROGRESS                                            | 2    |
| III     | CHANGES TO BEST MANAGEMENT PRACTICES (BMPs)                                        | 10   |
| IV      | STORMWATER ACTIVITIES PLANNED DURING THE NEXT REPORTING CYCLE (Calendar Year 2022) | 10   |
| V       | TRANSFER OF OWNERSHIP OR OPERATIONAL AUTHORITY                                     | 13   |
| VI      | ADDITIONAL BMPs BEING IMPLEMENTED TO ADDRESS 303(d) WATERS                         | 17   |
| VII     | TMDL IMPLEMENTATION REPORTS, STATUS AND COMPLIANCE ACTIONS TAKEN                   | 17   |
| VIII    | ADDITIONAL BMPs BEING IMPLEMENTED TO COMPLY WITH TMDLS                             | 17   |
| IX      | AGREEMENTS WITH OTHER GOVERNMENTAL ENTITIES                                        | 18   |

Questions for local officials about this AR or stormwater program should be directed to the MS4 Contact Person listed on the cover page. Questions about the State's Phase II stormwater permit program should be directed to the ODEQ Water Quality Division.

✦ ✦ ✦ ✦ ✦ ✦

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

  
Anthony Wilkins, P.E., City Engineer

4/29/25  
Date

## SECTION II. BMP ASSESSMENT AND ACHIEVEMENT PROGRESS

The City of Jenks has remained in compliance with the OKR04 permit over the period of January 1, 2024 to December 31, 2024. Our completion of compliancy can be attributed to the City staff following annual stormwater program schedule developed by the City. Following the stormwater program schedule, the City's BMPs were able to be completed and documented in a systematic manner, enabling City staff to easily track the compliance status throughout the year. All BMP assessments and achievement progresses are based on the June 1, 2021 ODEQ General Permit OKR04. As the City of Jenks updates the Storm Water Management Program the current BMPs for each MCM will be updated to reflect the required changes.

### MCM V.C1: PUBLIC EDUCATION AND INVOLVMENT

**Purpose:** The City of Jenks uses a variety of public education BMPs to inform individuals and groups within the community about the steps they can take to reduce stormwater pollution and become involved in the stormwater program. Public Involvement is different from Public Education in that the citizens of the City of Jenks actively participate in a program component. These activities include the use of recycling centers, participation in household pollutant collection events, and community cleanup events. By participating, citizens not only learn about the urban stormwater quality issues but contribute towards improving water quality in their community. Appendix A summarizes all BMPs that will be used for this MCM.

#### Annual Reporting Items:

- Achievement of measurable goals for this MCM: 100%
- Are the BMPs in this MCM in compliance with Permit Conditions? ☒ YES ☐ NO
- Summary of attainment of annual measurable goals:

| TABLE 1                                                                                                                                                                                                                                                                  |                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| BMP                                                                                                                                                                                                                                                                      | MEASURABLE GOAL                                                                                        | RESULTS                                                                                                                                                                                                                                                                                                                                                                         |
| a. Comply with all state and local public notification requirements                                                                                                                                                                                                      | Permit application                                                                                     | Application Submitted - July 7, 2021: Approved August 5, 2021                                                                                                                                                                                                                                                                                                                   |
| b. Public Meetings – Present Phase II Program in City Manager's Report                                                                                                                                                                                                   | Once per year                                                                                          | To be included in CM Report –May 6, 2025                                                                                                                                                                                                                                                                                                                                        |
| c. Public Notification                                                                                                                                                                                                                                                   | Once per year                                                                                          | Events publicized – 2<br>Stormwater information/events publicized – 2                                                                                                                                                                                                                                                                                                           |
| d. Receive and consider information from the Public                                                                                                                                                                                                                      | Contact records                                                                                        | Contacts made by public - 1                                                                                                                                                                                                                                                                                                                                                     |
| 1) Education programs will provide access to materials or links to online resources that target commercial and industrial enterprises. Stormwater Website<br>1) INCOG/Green Country Stormwater Alliance (GCSA) website<br>2) City of Jenks Stormwater Management webpage | Materials<br>INCOG records<br>Webpage usage records                                                    | Brochures/flyers distributed – 100<br>Items distributed – 50<br>City of Jenks Website includes:<br>• Stormwater Management information<br>• Brochures and Fact Sheets<br>• Link to Regional Stormwater Management Information (GCSA)<br>Website annual views:<br>• Jenks Stormwater Management – 830<br>• Trash & Recycling webpages – 8,195<br>• GCSA (stormwaterok.net) – 436 |
| f. Distribute brochures.                                                                                                                                                                                                                                                 | 100 Total                                                                                              | Brochures/flyers distributed – 100                                                                                                                                                                                                                                                                                                                                              |
| g. Distribute give away items                                                                                                                                                                                                                                            | 50 per year                                                                                            | Items distributed - 50                                                                                                                                                                                                                                                                                                                                                          |
| h. Aquarium Education Program<br>1) Promote/coordinate Programs with Aquarium Education Department<br>2) Behind the Scenes (BTS) Tours<br>3) Virtual Field Trips<br>4) Oklahoma Energy Resources Board (OERB) Program                                                    | Number of daily visitors<br>Number of participants<br>Number of participants<br>Number of participants | Participants – No additional activities were accounted for during this reporting cycle.<br>Participants – 0<br>Participants – 2,544<br>Participants – 2,751                                                                                                                                                                                                                     |
| i. Oklahoma Aquarium Graphics and Video<br>1) Graphics displayed that address wastewater and storm drains<br>2) Video to educate visitors about the zebra mussel                                                                                                         | Number of visitors annually                                                                            | Visitors – 408,504                                                                                                                                                                                                                                                                                                                                                              |
| j. Give presentations to Leadership Jenks classes.                                                                                                                                                                                                                       | 1 Session per year                                                                                     | Stormwater Phase II / Leadership Jenks – April 09,2024 – 12 participants                                                                                                                                                                                                                                                                                                        |
| k. Curbside Recycling Program                                                                                                                                                                                                                                            | All residents                                                                                          | Average monthly customers – 8,690<br>Annual amount of recyclables – 3,375,940 lbs.                                                                                                                                                                                                                                                                                              |
| l. Make SWMP available to the public; assist with notifications by ODEQ                                                                                                                                                                                                  | City office hours                                                                                      | 8:00 a.m. - 5:00 p.m. Monday through Friday (excluding City holidays)                                                                                                                                                                                                                                                                                                           |
| m. Promote regional or implement local household pollutant collection events (Household Pollutant Collection Events and Jenks Trash Bash)                                                                                                                                | Trash Bash - 1 event per year                                                                          | Jenks Trash Bash – May 11, 2024; 27 qty 30-yd containers<br>Additional events:<br>▪ March 2, 2024 – Big Spring Flyer                                                                                                                                                                                                                                                            |
| n. Promote use of regional recycling centers                                                                                                                                                                                                                             | Webpage posting and directed to Tulsa/Glenpool                                                         | City of Jenks Website includes:<br>• Curbside recycling information for Jenks residents<br>• Link to Mr. Murph website and location information<br>• Link to M.E.T. website and Recycling Center locations<br>• Household Pollutant (HHP) Facility information - 91 vouchers Used                                                                                               |
| o. Purchase and maintain pet waste disposal stations                                                                                                                                                                                                                     | Maintain site                                                                                          | Disposal stations are regularly maintained.<br>Seven (7) disposal stations are regularly checked/ maintained in three (3) City Parks regularly                                                                                                                                                                                                                                  |
| p. Promote citizen participation in city cleanup events, use of recycling centers in the vicinity and participation in pollutant collection facility                                                                                                                     | Webpage postings                                                                                       | Cleanup Events posted on Website – 2<br>City of Jenks website includes:<br>• Mr. Murph Program and location information<br>• Nearby M.E.T. Recycling Center locations<br>• Household Pollutant (HHP) Facility information<br>• E-waste Disposal information                                                                                                                     |
| q. INCOG's GCSA regional stormwater web site (www.stormwaterok.net)                                                                                                                                                                                                      | INCOG records                                                                                          | GCSA website (stormwaterok.net) – 436 annual views                                                                                                                                                                                                                                                                                                                              |

| BMP                                                                                                                                                                                                                                                                      | Assessment of Appropriateness                                                                                                                                                                                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. Comply with all state and local public notification requirements                                                                                                                                                                                                      | City staff has reviewed, evaluated, and determined BMP (a) for MCM V. C1 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| b. Public Meetings – Present Phase II Program in City Manager’s Report                                                                                                                                                                                                   | City staff has reviewed, evaluated, and determined BMP (b) for MCM V. C1 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| c. Public Notification                                                                                                                                                                                                                                                   | City staff has reviewed, evaluated, and determined BMP (c) for MCM V. C1 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| d. Receive and consider information from the Public                                                                                                                                                                                                                      | City staff has reviewed, evaluated, and determined BMP (d) for MCM V. C1 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| 2) Education programs will provide access to materials or links to online resources that target commercial and industrial enterprises. Stormwater Website<br>1) INCOG/Green Country Stormwater Alliance (CGSA) website<br>2) City of Jenks Stormwater Management webpage | City staff has reviewed, evaluated, and determined BMP (e) for MCM V. C1 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| f. Distribute brochures.                                                                                                                                                                                                                                                 | City staff has reviewed, evaluated, and determined BMP (f) for MCM V. C1 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| g. Distribute give away items                                                                                                                                                                                                                                            | City staff has reviewed, evaluated, and determined BMP (g) for MCM V. C1 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| h. Aquarium Education Program<br>1) Promote/coordinate Programs with Aquarium Education Department<br>2) Behind the Scenes (BTS) Tours<br>3) Virtual Field Trips<br>4) Oklahoma Energy Resources Board (OERB) Program                                                    | City staff has reviewed, evaluated, and determined BMP (h) for MCM V. C1 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| i. Oklahoma Aquarium Graphics and Video<br>1) Graphics displayed that address wastewater and storm drains<br>2) Video to educate visitors about the zebra mussel                                                                                                         | City staff has reviewed, evaluated, and determined BMP (i) for MCM V. C1 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| j. Give presentations to Leadership Jenks classes.                                                                                                                                                                                                                       | City staff has reviewed, evaluated, and determined BMP (j) for MCM V. C1 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| k. Curbside Recycling Program                                                                                                                                                                                                                                            | City staff has reviewed, evaluated, and determined BMP (k) for MCM V. C1 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| l. Make SWMP available to the public; assist with notifications by ODEQ                                                                                                                                                                                                  | City staff has reviewed, evaluated, and determined BMP (l) for MCM V. C1 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| m. Promote regional or implement local household pollutant collection events (Household Pollutant Collection Events and Jenks Trash Bash)                                                                                                                                | City staff has reviewed, evaluated, and determined BMP (m) for MCM V. C1 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| n. Promote use of regional recycling centers                                                                                                                                                                                                                             | City staff has reviewed, evaluated, and determined BMP (n) for MCM V. C1 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| o. Purchase and maintain pet waste disposal stations                                                                                                                                                                                                                     | City staff has reviewed, evaluated, and determined BMP (o) for MCM V. C1 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| p. Promote citizen participation in city cleanup events, use of recycling centers in the vicinity and participation in pollutant collection facility                                                                                                                     | City staff has reviewed, evaluated, and determined BMP (p) for MCM V. C1 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| q. INCOG’s GCSA regional stormwater web site (www.stormwaterok.net)                                                                                                                                                                                                      | City staff has reviewed, evaluated, and determined BMP (q) for MCM V. C1 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |

## MCM V.C2: INDUSTRIAL STORMWATER RUNOFF CONTROL

The City of Jenks does not meet the requirement (serving a population greater than or equal to 50,000 within an UA) to be considered a Category 3 small MS4. However, the City of Jenks does meet the requirements (serving a population greater than or equal to 10,000, but less than 50,000 within an UA, or a population greater than or equal to 10,000 but less than or equal to 100,000 with a population density greater than or equal to 1,000/square mile or more located outside of an UA) to be considered a Category 2 small MS4. Therefore, MCM V.C2 does not apply to the City of Jenks.

## MCM V.C3: ILLICIT DISCHARGE DETECTION AND ELIMINATION (IDDE)

**Purpose:** The City of Jenks will continue to follow and update their program to detect and eliminate illicit discharges per the requirements in the OKR04 General Permit. Our program relies upon a number of methods, see Table 3 below, to detect and eliminate pollutants within our MS4. There are two categories of pollutants that are addressed 1) episodic incident with no determinable source, and 2) chronic or frequent incident with a potentially determinable source.

### Annual Reporting Items:

- Achievement of measurable goals for this MCM: 100%
- Are the BMPs in this MCM in compliance with Permit Conditions? ☒ YES ☐ NO
- Summary of attainment of annual measurable goals:

| TABLE 3                                                                                                                                                                                                                                                                                                                                                                                           |                                                                           |                                                                                                                                                                                                                                                                                                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| BMP                                                                                                                                                                                                                                                                                                                                                                                               | MEASURABLE GOAL                                                           | RESULTS                                                                                                                                                                                                                                                                                                                                                              |
| a. MS4 Mapping<br>1) Update map showing basic system features, major outfalls, and prominent receiving streams.<br>2) Map data from substate planning agencies, State, and Federal agencies to be used with Jenks maps.                                                                                                                                                                           | Map produced yearly                                                       | Map dated November 2018 – current                                                                                                                                                                                                                                                                                                                                    |
| b. Review/modify stormwater ordinance for illicit discharge (MCM #3), construction (MCM #4) and post-construction (MCM #5).                                                                                                                                                                                                                                                                       | Yearly                                                                    | City Ordinance No. 1206 Reviewed – March 26, 2024                                                                                                                                                                                                                                                                                                                    |
| c. Site Plan Review - Incorporate review of erosion and sediment control BMPs (#4) and post-construction BMPs (#5) that address water quality into site plan review process.                                                                                                                                                                                                                      | Number of new developments                                                | New developments – 17                                                                                                                                                                                                                                                                                                                                                |
| d. Conduct inspections for illicit discharges (MCM #3) to City waters.<br>1) Inspections will be conducted within 72-hours for 75% of all reported illicit discharge incidents.<br>2) Identified sources of illicit discharges will be removed.<br>3) Inspection training to be attended by City employees.<br>4) Provide technical guidance for staff on methods to identify illicit discharges. | 75% of all reported illicit discharge incidents inspected within 72-hours | Number of reported illicit discharges: 0<br><br>Create a plan and implement the plan to remove illicit discharges when identified.<br>Employees attended GCSA Workshops.<br>Training/technical guidance acquired through GCSA Workshops, conferences, and webinars.                                                                                                  |
| e. Dry Weather Screenings                                                                                                                                                                                                                                                                                                                                                                         | 40% per year<br>14 of 35 Outfall Locations                                | DWFS Procedures Review – September 2, 2024<br>Visual Inspections completed – 14<br>Test kits used during inspections – 0<br>New outfall locations identified – 0                                                                                                                                                                                                     |
| f. Periodically review/update an IDDE ordinance or local code to control pollution.                                                                                                                                                                                                                                                                                                               | Yearly                                                                    | City Ordinance No. 1206 Reviewed – March 26, 2024                                                                                                                                                                                                                                                                                                                    |
| g. Evaluate Dry Weather Field Screening (DWFS) inspection program.                                                                                                                                                                                                                                                                                                                                | Yearly                                                                    | DWFS Procedures Review – September 2, 2024                                                                                                                                                                                                                                                                                                                           |
| h. Address sanitary sewer overflows and bypasses.                                                                                                                                                                                                                                                                                                                                                 | Unknown occurrences                                                       | DEQ Forms 605-011 submitted: 11                                                                                                                                                                                                                                                                                                                                      |
| i. Use GCSA website and brochures to inform the public about improper waste disposal.                                                                                                                                                                                                                                                                                                             | GCSA website                                                              | GCSA website (stormwaterok.net) – 436 views<br>Brochures/flyers distributed – 100                                                                                                                                                                                                                                                                                    |
| j. Assess Spill Response and Prevention Plan for spills within the MS4.                                                                                                                                                                                                                                                                                                                           | Unknown occurrences                                                       | Jenks Fire Department has a current Spill Response Procedure in effect.                                                                                                                                                                                                                                                                                              |
| k. Train city field workers to inspect for, identify, report, and removal of pollution.                                                                                                                                                                                                                                                                                                           | Yearly                                                                    | Training provided:<br>• Module 1 / August 30, 2024 – 18 employees<br>• Module 2 / October 11, 2024 – 16 employees<br>• Module 3 / November 21, 2024 – 14 employees<br>• Module 4 / December 13, 2024 – 11 employees<br>• Module 5 / December 20, 2024 – 12 employees<br>• Module 1 / December 17, 2024 – 2 employees<br>• Module 4 / December 17, 2024 – 2 employees |
| l. Develop 303(d) priority areas for pollution source inspections and update as needed.                                                                                                                                                                                                                                                                                                           | Once per year                                                             | 303(d) Listed Waterbodies within the MS4 (2022):<br>• Arkansas River<br>• Nickel Creek<br>• Polecat Creek                                                                                                                                                                                                                                                            |
| m. Conduct pollutant source inspections in 303(d) high priority areas.                                                                                                                                                                                                                                                                                                                            | Once per year                                                             | Visual inspections were performed.                                                                                                                                                                                                                                                                                                                                   |
| n. Update as needed operation and maintenance (O&M) program for structural and non-structural stormwater controls.                                                                                                                                                                                                                                                                                | Once per year                                                             | City Ordinance No. 1206 - §13-4-2 defines structural and non-structural practices; §13-4-9 addresses structural and non-structural BMPs for Post-Construction Runoff Control.                                                                                                                                                                                        |
| o. Maintain a list of occasional incidental non-stormwater discharges.                                                                                                                                                                                                                                                                                                                            | As occurrence                                                             | List of occasional non-stormwater discharges is maintained.<br>Recorded non-stormwater discharges – 0                                                                                                                                                                                                                                                                |
| p. Education programs will provide access to materials or links to online resources that target commercial and industrial enterprises that have business activities that may negatively impact the stormwater quality of the MS4.                                                                                                                                                                 | Materials distributed/online usage records                                | Brochures/flyers distributed – 100<br>City of Jenks Website includes:<br>• Stormwater Management information<br>• Brochures and Fact Sheets<br>• Link to Regional Stormwater Management Information (GCSA)<br>Website annual views:<br>• Jenks Stormwater Management – 830<br>• Trash & Recycling webpages – 8,195<br>• GCSA (stormwaterok.net) – 436                |
| q. Inventory on-site sewage disposal systems (OSSDS) in the MS4.                                                                                                                                                                                                                                                                                                                                  | Once per year                                                             | Inventory of OSSDS performed and map reviewed – October 16, 2024.                                                                                                                                                                                                                                                                                                    |



| BMP                                                                                                                                                                                                                                                                                                                                                                                               | Assessment of Appropriateness                                                                                                                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. MS4 Mapping<br>1) Update map showing basic system features, major outfalls, and prominent receiving streams.<br>2) Map data from substate planning agencies, State, and Federal agencies to be used with Jenks maps.                                                                                                                                                                           | City staff has reviewed, evaluated, and determined BMP (a) for MCM V. C3 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| b. Review/modify stormwater ordinance for illicit discharge (MCM #3), construction (MCM #4) and post-construction (MCM #5).                                                                                                                                                                                                                                                                       | City staff has reviewed, evaluated, and determined BMP (b) for MCM V. C3 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| c. Site Plan Review - Incorporate review of erosion and sediment control BMPs (#4) and post-construction BMPs (#5) that address water quality into site plan review process.                                                                                                                                                                                                                      | City staff has reviewed, evaluated, and determined BMP (c) for MCM V. C3 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| d. Conduct inspections for illicit discharges (MCM #3) to City waters.<br>1) Inspections will be conducted within 72-hours for 75% of all reported illicit discharge incidents.<br>2) Identified sources of illicit discharges will be removed.<br>3) Inspection training to be attended by City employees.<br>4) Provide technical guidance for staff on methods to identify illicit discharges. | City staff has reviewed, evaluated, and determined BMP (d) for MCM V. C3 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| e. Dry Weather Screenings                                                                                                                                                                                                                                                                                                                                                                         | City staff has reviewed, evaluated, and determined BMP (e) for MCM V. C3 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| f. Periodically review/update an IDDE ordinance or local code to control pollution.                                                                                                                                                                                                                                                                                                               | City staff has reviewed, evaluated, and determined BMP (f) for MCM V. C3 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| g. Evaluate Dry Weather Field Screening (DWFS) inspection program.                                                                                                                                                                                                                                                                                                                                | City staff has reviewed, evaluated, and determined BMP (g) for MCM V. C3 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| h. Address sanitary sewer overflows and bypasses.                                                                                                                                                                                                                                                                                                                                                 | City staff has reviewed, evaluated, and determined BMP (h) for MCM V. C3 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| i. Use GCSA website and brochures to inform the public about improper waste disposal.                                                                                                                                                                                                                                                                                                             | City staff has reviewed, evaluated, and determined BMP (i) for MCM V. C3 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| j. Assess Spill Response and Prevention Plan for spills within the MS4.                                                                                                                                                                                                                                                                                                                           | City staff has reviewed, evaluated, and determined BMP (j) for MCM V. C3 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| k. Train city field workers to inspect for, identify, report, and removal of pollution.                                                                                                                                                                                                                                                                                                           | City staff has reviewed, evaluated, and determined BMP (k) for MCM V. C3 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| l. Develop 303(d) priority areas for pollution source inspections and update as needed.                                                                                                                                                                                                                                                                                                           | City staff has reviewed, evaluated, and determined BMP (l) for MCM V. C3 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| m. Conduct pollutant source inspections in 303(d) high priority areas.                                                                                                                                                                                                                                                                                                                            | City staff has reviewed, evaluated, and determined BMP (m) for MCM V. C3 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| n. Update as needed operation and maintenance (O&M) program for structural and non-structural stormwater controls.                                                                                                                                                                                                                                                                                | City staff has reviewed, evaluated, and determined BMP (n) for MCM V. C3 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| o. Maintain a list of occasional incidental non-stormwater discharges.                                                                                                                                                                                                                                                                                                                            | City staff has reviewed, evaluated, and determined BMP (o) for MCM V. C3 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| p. Education programs will provide access to materials or links to online resources that target commercial and industrial enterprises that have business activities that may negatively impact the stormwater quality of the MS4.                                                                                                                                                                 | City staff has reviewed, evaluated, and determined BMP (p) for MCM V. C3 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| q. Inventory on-site sewage disposal systems (OSSDS) in the MS4.                                                                                                                                                                                                                                                                                                                                  | City staff has reviewed, evaluated, and determined BMP (q) for MCM V. C3 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |

#### Details:

#### Mapping

- a. Utilizing GIS data, aerial photos, and digital mapping of Jenks' MS4 system provided by INCOG, City staff identified major outfalls and prominent receiving streams. Watersheds and drainage systems were identified, and the City's MS4 Map was first developed in 2007 with twenty-one (21) outfall locations.

|                                                |                                               |                                               |
|------------------------------------------------|-----------------------------------------------|-----------------------------------------------|
| 1) Nickel Creek at 91 <sup>st</sup> Street     | 13) Posey Creek at 141 <sup>st</sup> Street   | 25) Waterfront Grill – 24 Inch                |
| 2) Polecat Creek at 33 <sup>rd</sup> W. Avenue | 14) Aquarium – 42 Inch South                  | 26) Aquarium Place – 72 Inch                  |
| 3) Coal Creek Tributary at US Highway 75       | 15) Aquarium – 42 Inch North                  | 27) Gateway No. 1 – 42 Inch                   |
| 4) Coal Creek at 121 <sup>st</sup> Street      | 16) Main Street – 36 Inch                     | 28) Gateway No. 2 – 42 Inch                   |
| 5) Coal Creek at Elwood Avenue                 | 17) "B" Street – 60 Inch                      | 29) Gateway No. 3 – 36 Inch                   |
| 6) Hager Creek at 91 <sup>st</sup> Street      | 18) Riverwalk I – 36 Inch                     | 30) OTA Frontage Road – 60 Inch               |
| 7) Polecat Creek at Elm Street                 | 19) Riverwalk I – 54 Inch                     | 31) Titan Sports – 48 Inch                    |
| 8) Parker Ditch at Elm Street                  | 20) Riverwalk II – 36 Inch                    | 32) 2900 West Main, Franklin St. – 10'x8' RCB |
| 9) Wilmott Creek at Comanche                   | 21) Riverwalk II – 66 Inch                    | 33) 2900 West Main, Franklin St.              |
| 10) Wilmott Creek at Lewis Avenue              | 22) 106 <sup>th</sup> Street at Polecat Creek | 34) 2900 West Main, Franklin St.              |
| 11) 5 Oaks Creek at PSO                        | 23) "K" Place – 18 Inch                       | 35) 2900 West Main, Franklin St.              |
| 12) Unnamed Tributary at Florence Avenue       | 24) Waterfront Grill parking – 30 Inch        |                                               |

Outfall locations added:  
2014 – 5  
2016 – 4  
2018 – 1

Outfall locations deleted:

- j. The current spill and prevention plan is handled by the City of Jenks Fire Department. The current procedures for spills within city limits are dependent upon the scope of the spill:
- Small spills, such as a roadway accident, require staff to use an absorbent and gather for towing company to dispose or other responsible party.
  - Medium to large spills generally are handled by a third-party environmental cleanup company contracted to handle the spill and reporting as required.
  - In matters of immediate public safety concerns, the area is "washed" off the roadway if the spill is not feasible to be removed by other methods.
- o. The Fire Department and Public Works Department keep records of all occasional incidental non-stormwater discharges that occur under their supervision or that are inspected. The lists are then recorded in the City of Jenks Stormwater Program.

## MCM V.C4: CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

**Purpose:** The City of Jenks has an education, inspection, and enforcement program that addresses the pollution of stormwater runoff from active construction sites. An ordinance prohibiting the discharge of pollutants and sediment from construction sites and requires the deployment of adequate sediment and erosion control measures to help facilitate the education, inspection, and enforcement program within the City of Jenks. The MS4 staff performs periodic site inspections for compliance with local stormwater codes either as part of other construction inspections or in response to complaints about site runoff contamination.

### Annual Reporting Items:

- Achievement of measurable goals for this MCM: 100%
- Are the BMPs in this MCM in compliance with Permit Conditions? ☒ YES ☐ NO
- Summary of attainment of annual measurable goals:

| TABLE 4                                                                                                                                                                                                                                                                                                                                                                                   |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| BMP                                                                                                                                                                                                                                                                                                                                                                                       | MEASURABLE                                  | RESULTS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| a. Construction (MCM #4) and post-construction (MCM #5) site inspections.<br>1) Inspections are regularly scheduled as well as complaint driven.<br>2) Inspection training will be provided to City Employees.<br><br><br><br><br><br><br><br><br>3) Plan to detect and address non-storm water discharges will be evaluated with consideration of staff and resources available to City. | 75% of reported construction site incidents | Inspections conducted – 285; 17 inspection sites<br><br>Green Country Stormwater Alliance (GCSA) workshops and other training activities attended:<br>• February 8, 2024 – 2 employees<br>• May 2, 2024 – 2 employees<br>• November 13, 2024 – 1 employee<br>Training provided:<br>• Module 1 / August 30, 2024 – 18 employees<br>• Module 4 / December 13, 2024 – 11 employees<br>• Module 1 / December 17, 2024 – 2 employees<br>• Module 4 / December 17, 2024 – 2 employees<br><br>City Ordinance No. 1206, §13-4-3 and §13-4-7, address non-storm water discharges. |
| b. Review/modify stormwater ordinance for illicit discharge (MCM #3), construction (MCM #4) and post-construction (MCM #5).                                                                                                                                                                                                                                                               | Once per year                               | City Ordinance No. 1206 Review – March 26, 2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| c. Evaluate program for site plan review for assessing project's water quality impacts.                                                                                                                                                                                                                                                                                                   | Once per year                               | Site plan review process Review – March 26, 2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| d. Evaluate program to receive and consider information from the public on construction site pollution.                                                                                                                                                                                                                                                                                   | Once per year                               | Procedures and Recordkeeping Review – March 26, 2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| e. Evaluate construction site inspection and enforcement program.                                                                                                                                                                                                                                                                                                                         | Once per year                               | Procedures and Recordkeeping Review – March 26, 2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| f. Use GCSA website and brochures to educate builders on construction site pollution.                                                                                                                                                                                                                                                                                                     | GCSA data                                   | GCSA website (stormwaterok.net) – 436 annual views<br>Brochures/flyers distributed – 100                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

**Assessment of Appropriateness:** BMPs for this MCM have been reviewed/evaluated and determined to be appropriate for the City of Jenks SWMP. See table below.

| BMP                                                                                                                                                                                                                                                                                                                                                       | Assessment of Appropriateness                                                                                                                                                                                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. Construction (MCM #4) and post-construction (MCM #5) site inspections.<br>1) Inspections are regularly scheduled as well as complaint driven.<br>2) Inspection training will be provided to City Employees.<br>3) Plan to detect and address non-storm water discharges will be evaluated with consideration of staff and resources available to City. | City staff has reviewed, evaluated, and determined BMP (a) for MCM V. C4 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| b. Review/modify stormwater ordinance for illicit discharge (MCM #3), construction (MCM #4) and post-construction (MCM #5).                                                                                                                                                                                                                               | City staff has reviewed, evaluated, and determined BMP (b) for MCM V. C4 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| c. Evaluate program for site plan review for assessing project's water quality impacts.                                                                                                                                                                                                                                                                   | City staff has reviewed, evaluated, and determined BMP (c) for MCM V. C4 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| d. Evaluate program to receive and consider information from the public on construction site pollution.                                                                                                                                                                                                                                                   | City staff has reviewed, evaluated, and determined BMP (d) for MCM V. C4 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| e. Evaluate construction site inspection and enforcement program.                                                                                                                                                                                                                                                                                         | City staff has reviewed, evaluated, and determined BMP (e) for MCM V. C4 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| f. Use GCSA website and brochures to educate builders on construction site pollution.                                                                                                                                                                                                                                                                     | City staff has reviewed, evaluated, and determined BMP (f) for MCM V. C4 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |

## MCM V.C5: POST-CONSTRUCTION MANAGEMENT IN NEW AND RE-DEVELOPMENT

**Purpose:** The City of Jenks has elected not to use the alternative provided in Part VIII of OKR04 relating to construction activities on land owned by the MS4 and to activities that are directly controlled by the City of Jenks.

### Annual Reporting Items:

- Achievement of measurable goals for this MCM: 100%
- Are the BMPs in this MCM in compliance with Permit Conditions? ☒ YES ☐ NO
- Summary of attainment of annual measurable goals:

**TABLE 5**

| BMP                                                                                                                                                                                                                                                                                                                                                                  | MEASURABLE GOAL                                                                                                        | RESULTS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>a. Construction (MCM #4) and post-construction (MCM #5) site inspections.</b><br>1) Inspections are regularly scheduled as well as complaint driven.<br>2) Inspection training will be provided to City Employees.<br><br>3) Plan to detect and address non-storm water discharges will be developed with consideration of staff and resources available to City. | 75% of reported construction site incidents.<br>20% of Post Construction Detention Ponds are to be inspected annually. | Inspections conducted – 285; 17 inspection sites<br>Green Country Stormwater Alliance (GCSA) workshops and other training activities attended:<br>• February 8, 2024 – 2 employees<br>• May 2, 2024 – 2 employees<br>• November 13, 2024 – 1 employee<br><br>Training provided:<br>• Module 1 / August 30, 2024 – 18 employees<br>• Module 4 / December 13, 2024 – 11 employees<br>• Module 1 / December 17, 2024 – 2 employees<br>• Module 4 / December 17, 2024 – 2 employees<br><br>City Ordinance No. 1206, §13-4-3 and §13-4-7, address non-storm water discharges. |
| <b>b. Review/modify stormwater ordinance for illicit discharge (MCM #3), construction (MCM #4) and post-construction (MCM #5)</b>                                                                                                                                                                                                                                    | Once per year                                                                                                          | City Ordinance No. 1206 Review – March 26, 2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>c. Update the post-construction ordinance or local code for post-construction runoff.</b>                                                                                                                                                                                                                                                                         | Once per year                                                                                                          | City Ordinance No. 1206 Review – March 26, 2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>d. Review local codes/current street and parking lot design guidelines, and other requirements that affect the creation of impervious cover/identify potential barriers to LID/summarize findings.</b>                                                                                                                                                            | Summarize yearly                                                                                                       | No potential barriers were identified when local codes, current street and parking lot design guidelines, and other requirements that affect the creation of impervious cover were reviewed. – see item d. below.                                                                                                                                                                                                                                                                                                                                                        |
| <b>e. Update long-term Operation &amp; Maintenance Plan for municipal BMPs.</b>                                                                                                                                                                                                                                                                                      | Once per year                                                                                                          | O&M Plan Reviewed – April 12, 2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>f. Develop and implement education programs providing access to materials or links to online resources for developers and general public about LID that can be used before/during the building permit application and pre-design phases of projects.</b>                                                                                                          | Materials distributed/ online usage records                                                                            | City of Jenks website includes:<br>• Stormwater Management information<br>• Brochures and Fact Sheets<br>• Link to Regional Stormwater Management Information (GCSA)<br><br>GCSA website includes:<br>• Educational Materials<br>• Resources for Construction, Homeowners and Local Businesses<br><br>Website views:<br>• Jenks – 830 annual views<br>• GCSA (stormwaterok.net) – 436 views                                                                                                                                                                              |

**Assessment of Appropriateness:** BMPs for this MCM have been reviewed/evaluated and determined to be appropriate for the City of Jenks SWMP. See table below.

| BMP                                                                                                                                                                                                                                                                                                                                                              | Assessment of Appropriateness                                                                                                                                                                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>a. Construction (MCM #4) and post-construction (MCM #5) site inspections.</b><br>1) Inspections are regularly scheduled as well as complaint driven.<br>2) Inspection training will be provided to City Employees.<br>3) Plan to detect and address non-storm water discharges will be developed with consideration of staff and resources available to City. | City staff has reviewed, evaluated, and determined BMP (a) for MCM V. C5 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| <b>b. Review/modify stormwater ordinance for illicit discharge (MCM #3), construction (MCM #4) and post-construction (MCM #5)</b>                                                                                                                                                                                                                                | City staff has reviewed, evaluated, and determined BMP (b) for MCM V. C5 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| <b>c. Update the post-construction ordinance or local code for post-construction runoff.</b>                                                                                                                                                                                                                                                                     | City staff has reviewed, evaluated, and determined BMP (c) for MCM V. C5 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| <b>d. Review local codes/current street and parking lot design guidelines, and other requirements that affect the creation of impervious cover/identify potential barriers to LID/summarize findings.</b>                                                                                                                                                        | City staff has reviewed, evaluated, and determined BMP (d) for MCM V. C5 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| <b>e. Update long-term Operation &amp; Maintenance Plan for municipal BMPs.</b>                                                                                                                                                                                                                                                                                  | City staff has reviewed, evaluated, and determined BMP (e) for MCM V. C5 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| <b>f. Develop and implement education programs providing access to materials or links to online resources for developers and general public about LID that can be used before/during the building permit application and pre-design phases of projects.</b>                                                                                                      | City staff has reviewed, evaluated, and determined BMP (f) for MCM V. C5 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |

### Details:

- d. Local codes were reviewed in conjunction with LIDs to determine any potential barriers to implementing LIDs in future developments. The low impact developments (LIDs) that are in common use consist of grass channels, water quality swale, bio retention and extended detention ponds. Other low impact developments that are allowed by the local codes, however, are not in widespread use or have not been commonly used consist of permeable pavement, cistern, green roof, and reforestation. These LIDs are commonly not used for either economic reasons or local aesthetic perception of LIDs and lack of required use of LIDs in new and existing developments. LIDs implementation has not been required by local code and as such, developments have not commonly volunteered to implement the LIDs due to higher development costs. The City has recently updated their local codes to include guidance on LID usage, to help promote LIDs in new developments. This guidance can be found in Sec. 16-8-13(c) of Jenks Code of Ordinance.
- f. Various online publications, printed publications, and TV news broadcasts concerning stormwater related events and information are available to the residents of Jenks. Online and published items are initiated by the City, organizations which Jenks belong to (INCOG, GCSA, M.e.t.), and area businesses. Due to the close proximity to other municipalities, Jenks' residents are able to participate in events and gain knowledge from a large variety of sources. Public participation events are publicized numerous times through online, printed, and social media and local news channels.
- Printed publications available to Jenks' citizens.
    - Tulsa World (daily & weekend publications)
  - Major news channels
    - 2Works for You
    - News on 6
    - Channel 8 News

## MCM V.C6: POLLUTION PREVENTION / GOOD HOUSEKEEPING FOR MS4 OPERATIONS

**Purpose:** The “Pollution Prevention / Good Housekeeping For MS4 Operations” Minimum Control Measure (MCM) addresses the operation and maintenance (O&M) of the MS4 and municipal facilities, and requires training of municipal employees. Performing municipal activities in a careful and proper manner can prevent or reduce pollutant runoff. Municipal operations addressed by this “Good Housekeeping” MCM include parks, open space maintenance, buildings for storage and maintenance of fleet vehicles and other public works vehicles and equipment, new construction and land disturbances, and stormwater system maintenance. All contractors hired to perform maintenance activities on the City are contractually required to comply with all of the City’s stormwater control measures with the City providing oversight.

### Annual Reporting Items:

- Achievement of measurable goals for this MCM: 100%
- Are the BMPs in this MCM in compliance with Permit Conditions? ☒ YES ☐ NO
- Summary of attainment of annual measurable goals:

| TABLE 6                                                                                                                                                                                                     |                                |                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| BMP                                                                                                                                                                                                         | MEASURABLE GOAL                | RESULTS                                                                                                                                                                                                                                                                                                                                                                                                                              |
| a. City Facilities Inspections                                                                                                                                                                              |                                | City Facilities Inspections conducted:                                                                                                                                                                                                                                                                                                                                                                                               |
| 1) Inspections regularly scheduled                                                                                                                                                                          | Yearly                         | <ul style="list-style-type: none"> <li>• Annual inspections – 13</li> <li>• Follow-up inspections – 0</li> </ul>                                                                                                                                                                                                                                                                                                                     |
| 2) Training to educate City employees about water quality impacts. Employees will participate in regional or similar activities concerning water quality topics.                                            | 2 employees/1 session per year | Green Country Stormwater Alliance (GCSA) workshops and other training activities attended:                                                                                                                                                                                                                                                                                                                                           |
| <ul style="list-style-type: none"> <li>- Seminars</li> <li>- Webinars</li> <li>- Training</li> <li>- Meetings</li> <li>- Conferences</li> </ul>                                                             |                                | <ul style="list-style-type: none"> <li>• February 8, 2024 – 2 employees</li> <li>• May 2, 2024 – 2 employees</li> <li>• November 13, 2024 – 1 employee</li> </ul>                                                                                                                                                                                                                                                                    |
| 3) Good Housekeeping, Pollution Prevention and Spill Response Procedures review/modify                                                                                                                      | Yearly                         | Training provided:                                                                                                                                                                                                                                                                                                                                                                                                                   |
|                                                                                                                                                                                                             |                                | <ul style="list-style-type: none"> <li>• Module 1 / August 30, 2024 – 18 employees</li> <li>• Module 2 / October 11, 2024 – 16 employees</li> <li>• Module 3 / November 21, 2024 – 14 employees</li> <li>• Module 4 / December 13, 2024 – 11 employees</li> <li>• Module 5 / December 20, 2024 – 12 employees</li> <li>• Module 1 / December 17, 2024 – 2 employees</li> <li>• Module 4 / December 17, 2024 – 2 employees</li> </ul> |
| b. Street Sweeping – Utilize street sweeping to remove sediments, trash, debris, leaves and other potential stormwater pollutants from City streets and parking lots.                                       | 1 per month                    | Street sweeping is conducted once per month by Lot Maintenance. An average of 12 cubic yards of debris is collected each month.                                                                                                                                                                                                                                                                                                      |
| c. Drain Cleaning - Utilize drain cleaning to remove sediments, trash, debris, leaves and other potential stormwater pollutants from City drains.                                                           | Prior to storm events          | Storm Drains and Pumps Checklist reviewed; no revision required – June 3, 2024<br>Debris collected – 5,436.75 [gal]                                                                                                                                                                                                                                                                                                                  |
| d. Trash and Debris Collection/Public Waste Receptacles, Parks and Open Areas                                                                                                                               |                                |                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 1) Provide trash receptacles in public areas                                                                                                                                                                | Weekly                         | • City and Park receptacles – 54                                                                                                                                                                                                                                                                                                                                                                                                     |
| 2) Trash and debris removal at public parks, city grounds, right-of-way areas and open areas.                                                                                                               | Weekly                         | • Pet Waste Stations – 7                                                                                                                                                                                                                                                                                                                                                                                                             |
| e. Clean-Up Events/Programs – Sponsor organized clean-up events (e.g. Trash Bash).                                                                                                                          | 1 per year                     | Jenks Trash Bash – May 11, 2024; 27 qty 30-yd containers                                                                                                                                                                                                                                                                                                                                                                             |
| f. Landscaping/Lawn Care and Pest Control for Municipal Operations                                                                                                                                          |                                | Training provided:                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 1) Address city lawn and garden activities and spill prevention to reduce amount of chemicals entering MS4 through improper storage, use and handling practices.                                            | Training once per year         | <ul style="list-style-type: none"> <li>• Module 1 / August 30, 2024 – 18 employees</li> <li>• Module 2 / October 11, 2024 – 16 employees</li> <li>• Module 4 / December 13, 2024 – 11 employees</li> <li>• Module 1 / December 17, 2024 – 2 employees</li> <li>• Module 4 / December 17, 2024 – 2 employees</li> </ul>                                                                                                               |
| 2) Address spill prevention and control procedures.                                                                                                                                                         |                                | Goodhousekeeping, Pollution Prevention, Spill Response Procedures review – November 12, 2024                                                                                                                                                                                                                                                                                                                                         |
| 3) Educate City personnel on impacts of their work on stormwater quality and requirements to reduce pollutants entering the storm sewer system during City operations.                                      |                                | Training provided:                                                                                                                                                                                                                                                                                                                                                                                                                   |
|                                                                                                                                                                                                             |                                | <ul style="list-style-type: none"> <li>• Module 1 / August 30, 2024 – 18 employees</li> <li>• Module 2 / October 11, 2024 – 16 employees</li> <li>• Module 4 / December 13, 2024 – 11 employees</li> <li>• Module 1 / December 17, 2024 – 2 employees</li> <li>• Module 4 / December 17, 2024 – 2 employees</li> </ul>                                                                                                               |
| g. Review/modify O&M program for all municipal facilities to control pollutant runoff.                                                                                                                      | Review yearly                  | Goodhousekeeping, Pollution Prevention, Spill Response Procedures review – November 12, 2024                                                                                                                                                                                                                                                                                                                                         |
| h. Maintain and update a list of all municipal facilities subject to OKR05 or OPDES permits.                                                                                                                | Update as necessary            | OKR05 / OPDES permitted facilities – 1<br>OKR05 Permit Number – OKR052270 (see attached NOI)<br>OPDES Permit Number – OK0037401                                                                                                                                                                                                                                                                                                      |
| i. Assess procedures for controlling pollution from streets, storage areas and other city facilities.                                                                                                       | Yearly                         | Goodhousekeeping, Pollution Prevention, Spill Response Procedures review – November 12, 2024                                                                                                                                                                                                                                                                                                                                         |
| j. Evaluate procedures to assess impacts on water quality from new flood management projects.                                                                                                               | Yearly                         | Procedures reviewed – March 26, 2024                                                                                                                                                                                                                                                                                                                                                                                                 |
| k. Evaluate inspection program of city facilities’ structural and nonstructural BMPs.                                                                                                                       | Yearly                         | City Ordinance No. 1206 - §13-4-2 (structural and non-structural practices) and §13-4-9 (structural and non-structural BMPs for Post-Construction Runoff Control) reviewed – September 2, 2024                                                                                                                                                                                                                                       |
| l. Implement a Spill Response and Prevention Plan for spills within the MS4.                                                                                                                                | Review yearly                  | Goodhousekeeping, Pollution Prevention, Spill Response Procedures review – November 12, 2024                                                                                                                                                                                                                                                                                                                                         |
| m. Evaluate procedures for inspection and maintenance of catch basins, streets, parking lots.                                                                                                               | Yearly                         | Maintenance procedures reviewed – March 26, 2024                                                                                                                                                                                                                                                                                                                                                                                     |
| n. Assess effectiveness of storm drain inlet cleanout program.                                                                                                                                              | Yearly                         | Maintenance procedures reviewed – March 26, 2024                                                                                                                                                                                                                                                                                                                                                                                     |
| o. Assess wash areas for City vehicles                                                                                                                                                                      | Yearly                         | Wash water from wash areas do not discharge into the MS4 or waters of the state. The city currently has two wash areas that are inspected during the annual facility inspections of the public works locations.                                                                                                                                                                                                                      |
| p. Stabilization measures implemented within (14) days of occurrence completion:                                                                                                                            |                                |                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <ul style="list-style-type: none"> <li>1.) General Maintenance</li> <li>2.) Emergency Maintenance</li> <li>3.) Waterline Breaks</li> <li>4.) Sanitary Sewer Breaks</li> <li>5.) Drainage Repairs</li> </ul> | As occurrence                  | <ul style="list-style-type: none"> <li>1.) General Maintenance – 621</li> <li>2.) Emergency Maintenance – 14</li> <li>3.) Waterline Breaks – 1165</li> <li>4.) Sanitary Sewer Breaks – 43</li> <li>5.) Drainage Repairs – 143</li> </ul>                                                                                                                                                                                             |

| BMP                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Assessment of Appropriateness                                                                                                                                                                                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>a. City Facilities Inspections</b><br>1) Inspections regularly scheduled<br>2) Training to educate City employees about water quality impacts. Employees will participate in regional or similar activities concerning water quality topics.<br>a. - Seminars - Webinars - Training<br>b. - Meetings - Conferences<br>3) Good Housekeeping, Pollution Prevention and Spill Response<br>4) Procedures review/modify                                                          | City staff has reviewed, evaluated, and determined BMP (a) for MCM V. C6 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| <b>b. Street Sweeping</b> – Utilize street sweeping to remove sediments, trash, debris, leaves and other potential stormwater pollutants from City streets and parking lots.                                                                                                                                                                                                                                                                                                   | City staff has reviewed, evaluated, and determined BMP (b) for MCM V. C6 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| <b>c. Drain Cleaning</b> - Utilize drain cleaning to remove sediments, trash, debris, leaves and other potential stormwater pollutants from City drains.                                                                                                                                                                                                                                                                                                                       | City staff has reviewed, evaluated, and determined BMP (c) for MCM V. C6 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| <b>d. Trash and Debris Collection/Public Waste Receptacles, Parks and Open Areas</b><br>1) Provide trash receptacles in public areas<br>2) Trash and debris removal at public parks, city grounds, right-of-way areas and open areas.                                                                                                                                                                                                                                          | City staff has reviewed, evaluated, and determined BMP (d) for MCM V. C6 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| <b>e. Clean-Up Events/Programs</b> – Sponsor organized clean-up events (e.g. Trash Bash).                                                                                                                                                                                                                                                                                                                                                                                      | City staff has reviewed, evaluated, and determined BMP (e) for MCM V. C6 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| <b>f. Landscaping/Lawn Care and Pest Control for Municipal Operations</b><br>1) Address city lawn and garden activities and spill prevention to reduce amount of chemicals entering MS4 through improper storage, use and handling practices.<br>2) Address spill prevention and control procedures.<br>3) Educate City personnel on impacts of their work on stormwater quality and requirements to reduce pollutants entering the storm sewer system during City operations. | City staff has reviewed, evaluated, and determined BMP (f) for MCM V. C6 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| <b>g. Review/modify O&amp;M program</b> for all municipal facilities to control pollutant runoff.                                                                                                                                                                                                                                                                                                                                                                              | City staff has reviewed, evaluated, and determined BMP (g) for MCM V. C6 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| <b>h. Maintain and update a list of all municipal facilities</b> subject to OKR05 or OPDES permits.                                                                                                                                                                                                                                                                                                                                                                            | City staff has reviewed, evaluated, and determined BMP (h) for MCM V. C6 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| <b>i. Assess procedures for controlling pollution</b> from streets, storage areas and other city facilities.                                                                                                                                                                                                                                                                                                                                                                   | City staff has reviewed, evaluated, and determined BMP (i) for MCM V. C6 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| <b>j. Evaluate procedures to assess impacts on water quality</b> from new flood management projects.                                                                                                                                                                                                                                                                                                                                                                           | City staff has reviewed, evaluated, and determined BMP (j) for MCM V. C6 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| <b>k. Evaluate inspection program</b> of city facilities' structural and nonstructural BMPs.                                                                                                                                                                                                                                                                                                                                                                                   | City staff has reviewed, evaluated, and determined BMP (k) for MCM V. C6 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| <b>l. Implement a Spill Response and Prevention Plan</b> for spills within the MS4.                                                                                                                                                                                                                                                                                                                                                                                            | City staff has reviewed, evaluated, and determined BMP (l) for MCM V. C6 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| <b>m. Evaluate procedures for inspection and maintenance</b> of catch basins, streets, parking lots.                                                                                                                                                                                                                                                                                                                                                                           | City staff has reviewed, evaluated, and determined BMP (m) for MCM V. C6 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| <b>n. Assess effectiveness of storm drain inlet cleanout program.</b>                                                                                                                                                                                                                                                                                                                                                                                                          | City staff has reviewed, evaluated, and determined BMP (n) for MCM V. C6 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| <b>o. Assess wash areas</b> for City vehicles                                                                                                                                                                                                                                                                                                                                                                                                                                  | City staff has reviewed, evaluated, and determined BMP (o) for MCM V. C6 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |
| <b>p. Stabilization measures implemented within (14) days of occurrence completion:</b><br>1.) General Maintenance<br>2.) Emergency Maintenance<br>3.) Waterline Breaks<br>4.) Sanitary Sewer Breaks<br>5.) Drainage Repairs                                                                                                                                                                                                                                                   | City staff has reviewed, evaluated, and determined BMP (p) for MCM V. C6 is still appropriate to the City of Jenks MS4 Stormwater Program, City of Jenks MS4 SWMP, and meets the requirements of the OKR04 Permit. |

**Details:**

- a.2 The Green Country Stormwater Alliance (GCSA) is comprised of twenty-four (24) cities and counties joined together for the purpose of addressing stormwater pollution regionally. Indian Nations Council of Governments (INCOG) coordinates the program and its activities on behalf of the GCSA members. Membership is voluntary with annual dues that fund professional support services. As a member of this coalition, Jenks participates in a variety of activities, which include education programs, technical assistance, and employee training. Training was conducted to educate all employees on proper SOPs regarding spill prevention, cleanup and use of any chemicals while performing daily work activities. Two (2) or more relevant City employees participate in at least one regional activity or similar activity concerning water quality topics during each permit year.
- f.1 Public Works Department employees have been instructed on the correct procedures for Spill Prevention and the correct use of all lawn care equipment in order to reduce the amount of chemicals that could enter the MS4 from improper handling, storage, or use.
- f.3 Senior staff in the Public Works Department have been instructing all new public works employees on the impact their work can have on the stormwater quality of our MS4. Employees have had instructions on the proper procedures for reducing pollutant impact by the correct use of equipment and chemicals on each municipal site and each work site.
- j. The City Floodplain Administrator and Public Works Staff procedures for assessing the impact of new floodplain developments are assessed, reviewed yearly, and updated as needed.
- k. The inspection program of the city facilities structural and nonstructural BMPs as well as City Ordinance No. 1206 is reviewed and evaluated yearly. The inspection program is updated or improved as necessary.

### SECTION III. CHANGES TO BEST MANAGEMENT PRACTICES (BMPS)

As the City of Jenks updates the Storm Water Management Program the existing BMPs will be evaluated and modified to reflect the required changes.

| BMP NO.                                                             | PREVIOUS BMP                                                                                                                                                                                                                                                                                 | ANNUAL MEASURABLE GOAL | NEW BMP | NEW / REVISED BMP                                                                                                                                                                                                                                                                            | REVISED/ NEW ANNUAL MEASURABLE GOAL |
|---------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
| <b>MCM V.C3: ILLICIT DISCHARGE DETECTION AND ELIMINATION (IDDE)</b> |                                                                                                                                                                                                                                                                                              |                        |         |                                                                                                                                                                                                                                                                                              |                                     |
| e.                                                                  | Dry Weather Screenings<br>1) Review and modify as required DWFS Standard Operating Procedures<br>2) Detect and address non-storm water discharges to the storm sewer system.<br>3) Conduct visual dry weather screening of the City's storm water outfalls as defined following MS4 mapping. | 33% per year           | e.      | Dry Weather Screenings<br>1) Review and modify as required DWFS Standard Operating Procedures<br>2) Detect and address non-storm water discharges to the storm sewer system.<br>3) Conduct visual dry weather screening of the City's storm water outfalls as defined following MS4 mapping. | 40% per year                        |

### SECTION IV. STORMWATER ACTIVITIES PLANNED DURING THE NEXT REPORTING CYCLE (Calendar Year 2025)

Below is the Stormwater Activities Planned during the next reporting cycle taken from Appendix A/ Table 2 (SWMP, May 25, 2023). These activities will be implemented until the changes to the Storm Water Management Program for the City of Jenks is updated and BMPs are modified.

A / TABLE 2 (SWMP, May 25, 2023)

#### MEASURABLE GOALS & IMPLEMENTATION SCHEDULES FOR EACH BMP

| QUARTERS in which BMP will be implemented:                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | IMPLEMENTATION ACTIONS:                                                                            | TARGET AUDIENCE:                                                                                                                             |                                                                                                                    |                              |
|--------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|------------------------------|
| 1 = Jan – Mar<br>2 = Apr – Jun<br>3 = Jul – Sep<br>4 = Oct – Dec<br>A = All Year (no specific quarter) |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | D – Develop materials<br>M – Maintain equipment/site<br>P – Purchase equipment<br>R – As requested | 1 – General Public<br>2 – Homeowners<br>3 – Commercial/Industrial/Institutional<br>4 – Developers/Builders/Contractors<br>5 – City Employees | 6 – Students<br>7 – Other Agencies<br>8 – Others<br>9 – Governing Body                                             |                              |
| BMP MEASURABLE GOALS & IMPLEMENTATION SCHEDULES                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                    | TARGET AUDIENCE                                                                                                                              | ANNUAL MEASURABLE GOAL                                                                                             | 2025                         |
| V.C1 PUBLIC EDUCATION AND INVOLVMENT                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                    |                                                                                                                                              |                                                                                                                    |                              |
| a.                                                                                                     | Comply with all state and local public notification requirements.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                    | 1, 2, 3, 4, 5                                                                                                                                | Permit application (1 time only)                                                                                   | -                            |
| b.                                                                                                     | Public Meetings – Present Phase II Program in City Manager’s Report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                    | 5, 9                                                                                                                                         | Once per year                                                                                                      | 1                            |
| c.                                                                                                     | Public Notification - Place article or notification in local publication about stormwater quality and/or public participation issues or special events (i.e., Household Pollutant Program & Jenks Trash Bash).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                    | 1, 2, 3, 4, 6                                                                                                                                | Once per year                                                                                                      | 2                            |
| d.                                                                                                     | Receive and consider information from the Public – Public input from email, letters, faxes, phone calls & personal contacts.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                    | 1, 2, 3, 4, 6                                                                                                                                | Contact records                                                                                                    | A                            |
| e.                                                                                                     | Stormwater Website<br>1) Regional stormwater website developed and maintained by INCOG/Green Country Stormwater Alliance (CGSA).<br>2) Stormwater Management webpage on City of Jenks website                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                    | 5, 7, 8                                                                                                                                      | INCOG records<br>Webpage usage records                                                                             | A<br>A                       |
| f.                                                                                                     | Distribute brochures for the following:<br>1) General purpose<br>2) Household chemical disposal options<br>3) Construction / erosion control BMPs<br>4) How to become involved<br>5) Recycling and re-use benefits<br>6) Construction / erosion control<br>7) Lawn and garden activities<br>8) Education / outreach for commercial activities<br><ul style="list-style-type: none"><li>Distribute educational material to general public relating to fertilizer, herbicide, and pesticide usage, proper disposal of household hazardous waste and oils.</li><li>Include stormwater education on the web site regarding the City’s program and links to other local, state, and national storm water web sites.</li><li>Provide educational material to commercial and industrial businesses.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                    | 1, 2, 3, 4, 6                                                                                                                                | 100 Total                                                                                                          | A                            |
| g.                                                                                                     | Distribute give away items with GCSA logo and messages                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                    | 1, 2, 3, 4, 6                                                                                                                                | 50 Total                                                                                                           | A                            |
| h.                                                                                                     | Aquarium Education Program.<br>1) Promote and coordinate with Aquarium Education Department – Programs conducted that include the effects of pollution and urban development on aquatic life in lakes, rivers, and streams; preserving oceans and natural resources and the impact of human actions and natural events on aquatic resources and inhabitants.<br>2) Behind the Scenes (BTS) Tours – Tours that educate visitors on the importance of proper waste disposal on both individual and industrial level; how pollutants can affect marine life (e.g., otters, turtles, and sharks) & alternatives to single-use plastics; how pollutants impact oceans’ health and human health: and conservation topics (both nonpoint and point source).<br>3) Virtual Field Trips – Programs provided that educate kindergarten age to adults the importance of preserving turtle habitats and EcoZone habitats such as coral reefs, kelp forests and marshes.<br>4) Oklahoma Energy Resources Board (OERB) Program – Program focuses on Oklahoma Aquatics throughout geologic time and teaches students about the impact that Oklahoma has on the aquatic system starting at the Arkansas River. |                                                                                                    | 1, 5, 6, 7<br><br>1, 5, 6, 7<br><br>1, 5, 6, 7<br><br>6                                                                                      | Number of daily visitors<br><br>Number of participants<br><br>Number of participants<br><br>Number of participants | A<br><br>A<br><br>A<br><br>A |
| i.                                                                                                     | Oklahoma Aquarium Graphics and Video to address wastewater and storm drains.<br>1) Graphics displayed that address wastewater and storm drains.<br>2) Video to educate visitors about the zebra mussel                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                    | 1, 5, 6, 7                                                                                                                                   | Number of visitors annually                                                                                        | A                            |
| j.                                                                                                     | Give presentations to Leadership Jenks classes on City’s Stormwater Management Program regarding urban water quality protection.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                    | 1, 3, 5                                                                                                                                      | 1 Session per year                                                                                                 | 1                            |
| k.                                                                                                     | Curbside Recycling Program.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                    | 2, 3                                                                                                                                         | All residents                                                                                                      | A                            |
| l.                                                                                                     | Make SWMP available to the public and assist with notifications by ODEQ as needed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                    | 1, 2, 3, 4, 5                                                                                                                                | City office hours                                                                                                  | A                            |
| m.                                                                                                     | Promote regional or implement local household pollutant collection events (Household Pollutant Collection Event and Jenks Trash Bash)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                    | 1, 2, 3, 6                                                                                                                                   | Trash Bash - 1 event per year                                                                                      | 2                            |
| n.                                                                                                     | Promote use of regional recycling centers for materials and chemicals.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                    | 1, 2, 3                                                                                                                                      | Webpage posting                                                                                                    | A                            |
| o.                                                                                                     | Purchase and maintain pet waste disposal stations at city recreational parks.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                    | 1                                                                                                                                            | Purchase and maintain                                                                                              | M                            |
| p.                                                                                                     | Promote citizen participation in city cleanup events, use of recycling centers in the vicinity, and participation in pollutant collection facility.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                    | 1                                                                                                                                            | Webpage posting                                                                                                    | 3                            |
| q.                                                                                                     | INCOG’s GCSA regional stormwater web site (www.stormwaterok.net) will provide information to the general public about local and regional water quality and program issues as well as numerous web links to water quality resources.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                    | 1, 2, 3, 4                                                                                                                                   | INCOG records                                                                                                      | A                            |

| V.C3 ILLICIT DISCHARGE DETECTION AND ELIMINATION (IDDE)     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |            |                                                                           |             |
|-------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------------------------------------------------------------------------|-------------|
| a.                                                          | MS4<br>1) Update map showing basic system features, major outfalls, and prominent receiving streams.<br>2) Map data from substate planning agencies and State and Federal agencies to be used with Jenks maps.<br>3) INCOG to provide GIS data and digital and paper aerial photos of Jenks' MS4 system.                                                                                                                                                                                                                                                                                                                                                              | 5, 7       | Map produced                                                              | 4<br>4<br>R |
| b.                                                          | Review/modify stormwater ordinance for illicit discharge (MSM #3), construction (MCM #4) and post-construction (MCM #5).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 5, 7, 9    | Yearly                                                                    | 1           |
| c.                                                          | Site Plan Review - Incorporate review of erosion and sediment control BMPs (#4) and post-construction BMPs (#5) that address water quality into site plan review process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 1, 5, 7, 8 | Number of new developments                                                | A           |
| d.                                                          | Conduct inspections for illicit discharges (MCM #3) to City waters.<br>1) Two categories of pollutants will be addressed:<br>a) Episodic incident with no determinable source.<br>b) Chronic or frequent incident with potentially determinable source.<br>2) Data collection:<br>a) Investigations under illicit discharge will primarily be complaint driven.<br>b) Inspections will be conducted within 72-hours for 75% of all reported illicit<br>c) Identified sources of illicit discharges will be removed.<br>d) Inspection training to be attended by City employees.<br>e) Provide technical guidance for staff on methods to identify illicit discharges. | 3, 5, 7    | 75% of all reported illicit discharge incidents inspected within 72-hours | A           |
| e.                                                          | Dry Weather Screenings<br>1) Review and modify as required DWFS Standard Operating Procedures<br>2) Detect and address non-storm water discharges to the storm sewer system.<br>3) Conduct visual dry weather screening of the City's storm water outfalls as defined following MS4 mapping.                                                                                                                                                                                                                                                                                                                                                                          | 5, 7       | 40% per year<br>(14 of 35)                                                | 3           |
| f.                                                          | Periodically review/update an IDDE ordinance or local code to control pollution.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 5, 7       | Yearly                                                                    | 1           |
| g.                                                          | Evaluate Dry Weather Field Screening (DWFS) inspection program.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 5          | Yearly                                                                    | 3           |
| h.                                                          | Address sanitary sewer overflows and bypasses.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 5          | Unknown occurrences                                                       | A           |
| i.                                                          | Use GCSA website and brochures to inform the public about improper waste disposal.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 1          | GCSA website                                                              | A           |
| j.                                                          | Assess Spill Response and Prevention Plan for spills within the MS4.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 5          | Unknown occurrences                                                       | 4           |
| k.                                                          | Train city field workers to inspect for, identify, report, and removal of pollution.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 5          | Yearly                                                                    | 1           |
| l.                                                          | Develop 303(d) priority areas for pollution source inspections and update as needed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 5          | Once per year                                                             | 1           |
| m.                                                          | Conduct pollutant source inspections in 303(d) high priority areas.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 5          | Once per year                                                             | 3           |
| n.                                                          | Update as needed operation and maintenance (O&M) program for structural and non-structural stormwater controls.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 5          | Once per year                                                             | 1           |
| o.                                                          | Maintain a list of occasional incidental non-stormwater discharges.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 5          | As occurs                                                                 | A           |
| p.                                                          | Education program will provide access to materials or links to online resources that target commercial and industrial enterprises that have business activities that may negatively impact the stormwater quality of the MS4.                                                                                                                                                                                                                                                                                                                                                                                                                                         | 3          | Materials distributed/online usage records                                | A           |
| q.                                                          | Inventory on-site sewage disposal systems (OSSDS) in the MS4.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 5          | Once per year                                                             | 4           |
| V.C4 CONSTRUCTION SITE STORMWATER RUNOFF CONTROL            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |            |                                                                           |             |
| a.                                                          | Construction (MCM #4) and post-construction (MCM #5) site inspections.<br>1) Inspections are both regularly scheduled as well as complaint driven.<br>2) Inspection training will be provided to City Employees (refer to Training Module BMP).<br>3) Plan to detect and address non-storm water discharges will be evaluated with consideration of staff and resources available to City.                                                                                                                                                                                                                                                                            | 5          | 75% of reported construction site incidents                               | A           |
| b.                                                          | Review/modify stormwater ordinance for illicit discharge (MCM #3), construction (MCM #4) and post-construction (MCM #5).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 5, 7, 9    | Once per year                                                             | 1           |
| c.                                                          | Evaluate program for site plan review for assessing project's water quality impacts.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 5          | Once per year                                                             | 1           |
| d.                                                          | Evaluate program to receive and consider information from the public on construction site pollution.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 5          | Once per year                                                             | 1           |
| e.                                                          | Evaluate a construction site inspection and enforcement program.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 4, 5       | Once per year                                                             | 1           |
| f.                                                          | Use GCSA website and brochures to educate builders on construction site pollution.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 4          | GCSA data                                                                 | A           |
| V.C5 POST-CONSTRUCTION MANAGEMENT IN NEW AND RE-DEVELOPMENT |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |            |                                                                           |             |
| a.                                                          | Construction (MCM #4) and post-construction (MCM #5) site inspections.<br>1) Inspections are both regularly scheduled as well as complaint driven.<br>2) Inspection training will be provided to City Employees (refer to Training Module BMP)<br>3) Plan to detect and address non-storm water discharges will be developed with consideration of staff and resources available to City.                                                                                                                                                                                                                                                                             | 5, 7, 9    | 75% of reported construction site incidents                               | A           |
| b.                                                          | Review/modify stormwater ordinance for illicit discharge (MCM #3), construction (MCM #4) and post-construction (MCM #5).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 5, 7, 9    | Once per year                                                             | 1           |
| c.                                                          | Update the post-construction ordinance or local code for post-construction runoff.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 5, 9       | Once per year                                                             | 1           |
| d.                                                          | Review local codes/current street and parking lot design guidelines, and other requirements that affect the creation of impervious cover/identify potential barriers to LID/summarize findings.                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 5, 9       | Summarize yearly                                                          | 4           |
| e.                                                          | Update long-term Operation & Maintenance Plan for municipal BMPs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 5          | Once per year                                                             | A           |
| f.                                                          | Develop and implement education program providing access to materials or links to online resources for developers and general public about LID that can be used before/during the building permit application and pre-design phases of projects.                                                                                                                                                                                                                                                                                                                                                                                                                      | 4, 5       | Materials distributed/online usage records                                | A           |



| V.C6 POLLUTION PREVENTION / GOOD HOUSEKEEPING FOR MS4 OPERATIONS                                                                                                                                                                                                                                                                                                                                                                                                        |         |                                |   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--------------------------------|---|
| a. City Facilities Inspections                                                                                                                                                                                                                                                                                                                                                                                                                                          | 5       |                                |   |
| 1) Inspections regularly scheduled                                                                                                                                                                                                                                                                                                                                                                                                                                      |         | Yearly                         | 3 |
| 2) Training to educate City employees about water quality impacts. Employees will participate in regional or similar training activities concerning water quality topics.<br>- Seminars - Webinars - Training<br>- Meetings - Conferences                                                                                                                                                                                                                               |         | 2 employees/1 session per year | 1 |
| 3) Good Housekeeping, Pollution Prevention and Spill Response Procedures review/modify.                                                                                                                                                                                                                                                                                                                                                                                 |         | Yearly                         | 4 |
| b. Street Sweeping – Utilize street sweeping to remove sediments, trash, debris, leaves and other potential stormwater pollutants from City streets and parking lots.                                                                                                                                                                                                                                                                                                   | 5, 8    | 1 per month                    | A |
| c. Drain Cleaning - Utilize drain cleaning to remove sediments, trash, debris, leaves and other potential stormwater pollutants from City drains.                                                                                                                                                                                                                                                                                                                       | 5, 7, 8 | Prior to storm events          | A |
| d. Trash and Debris Collection / Public Waste Receptacles, Parks and Open Areas.<br>1) Provide trash receptacles in public areas<br>2) Trash and debris removal at public parks, city grounds, right-of-way areas and open areas.                                                                                                                                                                                                                                       | 5, 8    | Weekly                         | A |
| e. Clean-Up Events/Programs – Sponsor organized clean-up events (e.g., Trash Bash).                                                                                                                                                                                                                                                                                                                                                                                     | 1, 2, 5 | 1 per year                     | 2 |
| f. Landscaping/Lawn Care and Pest Control for Municipal Operations<br>1) Address city lawn and garden activities and spill prevention to reduce amount of chemicals entering MS4 through improper storage, use and handling practices.<br>2) Address spill prevention and control procedures.<br>3) Educate City personnel on impacts of their work on stormwater quality and requirements to reduce pollutants entering the storm sewer system during City operations. | 5       | Training once per year         | 1 |
| g. Review/modify O&M program for all municipal facilities to control pollutant runoff.                                                                                                                                                                                                                                                                                                                                                                                  | 5       | Review yearly                  | 4 |
| h. Maintain and update a list of all municipal facilities subject to OKR05 or OPDES permits.                                                                                                                                                                                                                                                                                                                                                                            | 5       | Update as necessary            | A |
| i. Assess procedures for controlling pollution from streets, storage areas and other city facilities.                                                                                                                                                                                                                                                                                                                                                                   | 5       | Yearly                         | 4 |
| j. Evaluate procedures to assess impacts on water quality from new flood management projects.                                                                                                                                                                                                                                                                                                                                                                           | 5       | Yearly                         | 1 |
| k. Evaluate inspection program of city facilities' structural and nonstructural BMPs.                                                                                                                                                                                                                                                                                                                                                                                   | 5       | Yearly                         | 3 |
| l. Implement a Spill Response and Prevention Plan for spills within the MS4.                                                                                                                                                                                                                                                                                                                                                                                            | 5       | Review yearly                  | 4 |
| m. Evaluate procedures for inspection and maintenance of catch basins, streets, parking lots.                                                                                                                                                                                                                                                                                                                                                                           | 5       | Yearly                         | 1 |
| n. Assess effectiveness of storm drain inlet cleanout program.                                                                                                                                                                                                                                                                                                                                                                                                          | 5       | Yearly                         | 1 |
| o. Assess wash areas for City vehicles                                                                                                                                                                                                                                                                                                                                                                                                                                  | 5       | Yearly                         | 3 |
| p. Stabilization measures implemented within (14) days of occurrence completion:<br>1.) General Maintenance<br>2.) Emergency Maintenance<br>3.) Waterline Breaks<br>4.) Sanitary Sewer Breaks<br>5.) Drainage Repairs                                                                                                                                                                                                                                                   | 3,4,5   | As occurrence                  | A |

**SECTION V. TRANSFER OF OWNERSHIP OR OPERATIONAL AUTHORITY**

The City of Jenks had two MS4 boundary changes during the AR reporting period which required additional or changes to responsibilities for implementation of stormwater quality controls. The information of the boundary changes is provided below. OKR04 Part V.E requires that, "Information on all new annexed areas and any resulting updates required to the SWMP must be included in the annual report."

1.) **2912 W. 111<sup>th</sup> St. S.**

**Annexed Date: January 16<sup>th</sup>, 2024**

The City anticipates future residential development in this area with a new storm sewer system that will be maintained and inspected. Additional detention and retention ponds will be added to the City's inspection list as they are developed.

**ORDINANCE NO. 1638  
(Annexation of 2912 W 111<sup>th</sup> St S)**

**AN ORDINANCE ANNEXING CERTAIN PROPERTIES INTO THE CITY OF JENKS, OKLAHOMA AND EXTENDING THE BOUNDARIES OF SAID CITY; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.**

.....  
**WHEREAS**, the owner of certain real property filed a petition for annexation into the City of Jenks on December 20, 2023; and

**WHEREAS**, a public notice for this Annexation by Petition was published in the Tulsa World on December 31, 2023 and January 07, 2024; and

**WHEREAS**, a public hearing on the proposed annexation was held by Jenks City Council on January 16, 2024, and due consideration has been given to any public comments

**WHEREAS**, the City Council of the City of Jenks, Oklahoma finds that the annexation of this parcel promotes the health and safety of the Jenks community and that the same is necessary and expedient.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF JENKS, OKLAHOMA:**

**SECTION I.** The following property is annexed into the City of Jenks:

PRT N/2 NW BEG 945.23W NEC THEREOF TH S550 W475 N550 E475 POB SEC 34 18 12 5.997ACS

**General Location:** 2912 W 111<sup>th</sup> St S

**SECTION II.** That all ordinances or parts of ordinances in conflict herewith be and the same are hereby expressly repealed.

**SECTION III.** If any section, sentence, clause or phrase of this ordinance or any part thereof is for any reason found to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remainder of this ordinance or any part thereof.

Approved this 16<sup>th</sup> day of Jan. 2024

**CITY OF JENKS, OKLAHOMA**

  
**MAYOR**

**SECTION IV.** Since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, welfare and safety, an emergency is hereby

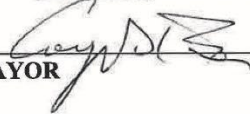
**Ordinance No. 1638**

**p.1**

declared to exist and this ordinance shall be in full force and effect from and after its passage by the City Council.

Emergency Clause approved separately this 16<sup>th</sup> day of June 2024.

CITY OF JENKS, OKLAHOMA

  
MAYOR

Attest:  
  
CITY CLERK

Approved as to form:  
  
CITY ATTORNEY



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**SECTION VI. ADDITIONAL BMPS BEING IMPLEMENTED TO ADDRESS 303(d) WATERS**

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No additional BMPs are proposed for implementation in the 303(d) watershed during this reporting cycle. As the City of Jenks updates the Storm Water Management Program to reflect the new requirements additional BMPs will be proposed for the implementation of the 303(d) watershed.

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**SECTION VII. TMDL IMPLEMENTATION REPORTS, STATUS AND COMPLIANCE ACTIONS TAKEN**

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The City of Jenks had no TMDL obligations within any of its MS4 during this AR reporting cycle. The City of Jenks will work to create a Baseline Monitoring Plan to reflect the new requirements for TMDL obligations. The Baseline Monitoring Plan will be created and implemented by ODEQ's deadline of June 1, 2025.

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**SECTION VIII. ADDITIONAL BMPS BEING IMPLEMENTED TO COMPLY WITH TMDLS**

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No additional BMPs are proposed for implementation in connection with TMDLs of our MS4 during this reporting cycle. New BMPs will be proposed for implementation for TMDLs as the Storm Water Management Program is updated to meet the new requirements.

## SECTION IX AGREEMENTS WITH OTHER GOVERNMENTAL ENTITIES

The City of Jenks is a member of INCOG's Green Country Stormwater Alliance (GCSA). INCOG provides a number of technical support services to its members, most of which are not actual permit requirements. The INCOG GCSA services that are considered City of Jenks BMPs include:

1. Employee Training workshops on all OKR04-required employee training topics; and
2. Maintaining the GCSA regional website for all GCSA members.



### INCOG SCOPE OF SERVICES FOR SUPPORT OF GCSA, FY22-23

*For the Fiscal Year 2022-23 period (7/1/22 – 6/30/23), INCOG has identified the following services needed for its Green Country Stormwater Alliance (GCSA) members. INCOG's GCSA activities are funded by annual dues. Modifications to this Scope may be made by INCOG during the Fiscal Year as dictated by permit program changes and member requests.*

1. **State Stormwater Conference** – Assist OFMA, DEQ and COSWA with hosting a 1-day workshop on technical issues facing Oklahoma cities and counties permitted under the OKR04 stormwater general permit.
2. **GCSA Zoom Meetings and Workshops** – Host half and full day employee training workshops on OKR04-required topics and technical issues such as 303(d), TMDLs, monitoring and QA. Online Zoom meetings will be 1+ hour training sessions on high priority issues with handouts and written materials, as needed.
3. **Support Template and Technical Document Use** – Provide technical support on preparing and using templates and guidance, including SWMP Template, SOPs, Annual Report template, Quality Assurance, and Transition Plans.
4. **Research Legal and Technical Issues** – Consult federal and state sources and compile information about new rule and permit changes and the latest legal and technical issues facing stormwater permittees.
5. **Assist With SWMP and BMP Revisions** – Coordinate with DEQ and assist GCSA members with making changes to their Stormwater Management Program (SWMP) documents and Best Management Practices (BMPs).
6. **Assist With Preparing Annual Reports** – Assist GCSA members with using the DEQ and/or other AR Templates, prepare Fact Sheets and other outreach materials on Annual Report contents and procedures.
7. **DEQ Audit Assistance** – Upon request, assist GCSA members with DEQ Performance Assessments (audits), help resolve MS4 program deficiencies, including document and procedural reviews and seeking information from DEQ.
8. **Assistance To MS4 Staff, Councils and Commissions** – Upon request, meet with MS4 staff, city councils, county commissions and public works committees about OKR04 requirements and local compliance strategies.
9. **Prepare Local Training Materials** – As part of GCSA Workshops and Zoom meetings, prepare annotated PowerPoint training materials with voice-over or notes on relevant stormwater topics, including handouts as needed.
10. **Research Statewide Water Quality Issues** – Research state and federal issues affecting stormwater programs, such as TMDLs, 303(d) impairments, water quality standards revisions, and nonpoint source issues in Oklahoma.
11. **GCSA White Papers, Fact Sheets and Self-Teaching Modules** – Prepare special informational, education and training materials covering high priority technical issues that require more in-depth research and analysis.
12. **GCSA News Bulletins, Announcements and Newsletters** – Develop news bulletins, newsletters and announcements on a variety of technical issues and events affecting stormwater programs.
13. **GCSA Contacts Lists and Communications** – Prepare quarterly updates to GCSA Contacts Lists and distribute communication resources to GCSA Members. Develop statewide contact information when available for GCSA.
14. **Stormwater Website** – Update and maintain the GCSA regional website to provide technical information, pollution prevention suggestions, public education materials, and a variety of water quality information for the public.
15. **Mapping Assistance** – Provide map data and assistance upon request, including help with local map preparations. Seek solutions to technical problems regarding Urbanized Area, TMDLs, 303(d) areas, watersheds, WBID system, etc.
16. **Field Inspections** – Develop inspection forms; help conduct dry weather field screenings and other inspections upon request; help with procedures, data interpretation, quality assurance and data management, as requested.
17. **LID Implementation Assistance** – Work with DEQ to develop procedures for meeting the new LID requirements in OKR04. Develop GCSA education outreach materials on these procedures and LID in general, as needed.

## **AGREEMENT FOR THE PROVISION OF SERVICES**

THIS AGREEMENT is entered into between the City of Jenks (Jenks), and The Metropolitan Environmental Trust (M.e.t.) a public trust, having twelve area jurisdictions as its beneficiaries including Jenks.

### **I. RECITATIONS**

Jenks, in conjunction with its comprehensive approach to solid waste management, desires to provide for its citizens public education concerning responsible solid waste disposal, and household hazardous waste collection.

The M.e.t. also has the expertise and the existing relationships to provide public education and to facilitate the collection of household hazardous waste on a regional basis.

The City of Tulsa, Oklahoma, has created a household pollutant collection facility (Facility) for Tulsa citizens to dispose of certain hazardous waste, which is deleterious to the environment if disposed of incorrectly. The facility is located at 4502 S. Galveston. The City of Tulsa desires to make the facility available to area jurisdictions in a manner that is beneficial to the local environment, and consistent with Oklahoma Department of Environmental Quality MS4 water permits.

In consideration of the foregoing, as well as, mutual promises and covenants contained in this agreement, the parties agree as follows:

### **II. PUBLIC EDUCATION**

1. The M.e.t. will promote the responsible disposal of solid waste and hazardous materials through messages to the public on television, radio, newspaper and social media; speeches to civic groups; and information booths at public events. Messages will include the information concerning the proper items to place in the curbside recycling bins, promotion of green businesses located within Jenks, anti-littering campaigns, and the importance of composting to divert green waste from the public waste stream.
2. The M.e.t. will conduct a one-time event for the collection of tires, fire extinguishers, or other items not otherwise routinely collected by the M.e.t, at a regional location designed to attract citizens of Jenks.
3. The M.e.t. will conduct the Enviro Expo event, or a similar event, that promotes area businesses and organizations dedicated to recycling and environmental responsibility.

### **III. HOUSEHOLD HAZARDOUS WASTE COLLECTION**

4. The M.e.t. will field requests via telephone or email, screen, and provide vouchers to the Tulsa Facility to hazardous household waste from citizens of Jenks.
5. Vouchers will be by the M.e.t. using the system agreed to between the M.e.t. and Tulsa. The M.e.t. will enter the name of the citizen, address, and the type of materials to be delivered. The M.e.t. will educate the citizen on the existence of a nearby recycling depot and items they can take there rather than at Tulsa's Household Pollutant Facility, including the convenience and its reduction in the weight at the HHP facility. The M.e.t. will instruct citizens to bring with them valid identification that will match the name shown on the appointment and prove residency in the area jurisdiction. The M.e.t. will instruct the citizen as to the consequences of including poundage exceeding 45 pounds, or different items than permitted by the voucher.
6. Tulsa will receive, weigh and process the materials presented at the facility by citizens that have a voucher. Tulsa reserves the right to reject any materials that do not appear as acceptable on Exhibit A. Tulsa will not receive materials from any citizen of Jenks that does not have a voucher.
7. Tulsa will charge the M.e.t. a fee for disposal of up to 45 lbs. The Jenks citizen will be responsible for any additional fees for material exceeding 45 lbs. at a cost of \$1.33/lb. provided that, automobile, boat and lawn equipment batteries will be accepted, but will not be included in the weight.
8. The M.e.t. will pay Tulsa for the voucher out of the funds provided to it by Jenks under this agreement.
9. Jenks authorizes the M.e.t. to make **75** vouchers for its citizens to use the Tulsa facility plus any carryover appointments from FY21/22. Additional appointments may be authorized in writing upon receiving notice and agreed to arrangement for payment from Jenks.
10. The M.e.t. will deliver to Jenks at the M.e.t. Board meeting, a monthly itemization showing the total number of vouchers. The poundage of and types of waste received, as well as the unanticipated items and excess poundage that were paid for by the citizen will be made available to Jenks upon request.

#### **Excess Poundage, Unanticipated Products, Excess Number of Visits**

11. The parties anticipate that citizens may arrive at the facility with different poundage or different products than they disclosed when obtaining the voucher. The parties also anticipate that it may have more participation than anticipated and budgeted in this agreement.
12. In the event that the citizen has materials in excess of 45 pounds excluding



batteries, Tulsa will require that the citizen pay Tulsa for the overage at the time they appear at the facility. The M.e.t. will not be responsible and will not pay for materials in excess of 45 pounds delivered by a citizen. The M.e.t. will instruct the citizen as to the consequences of including more poundage, prior to arrival at the facility.

13. If the citizen includes materials routinely accepted by the M.e.t. such as motor oil, batteries, cooking oil and grease, the M.e.t. will direct the citizen to deposit those materials at a M.e.t. recycling depot.

#### **IV. PAYMENT**

14. Jenks will pay the M.e.t. a total of **\$16,234** payable in two equal installments due on **July 15, 2022** and **January 15, 2023**, upon receipt of invoices from the M.e.t. showing the duties performed and the amount due. In the event that Jenks authorizes vouchers at the Tulsa Facility in excess of the number agreed to above, Jenks will pay the M.e.t. in advance or in a mutually agreed upon manner for an additional number of vouchers at the rate of \$40 per appointment. Unused vouchers shall roll over to the next contract year.

#### **V. TERM**

15. The term of this Agreement shall commence on **July 1, 2022** and conclude on **June 30, 2023**. This agreement may be renewed for a period equal to the initial term upon written agreement to the extension, signed by both parties. In no event shall an extension term be longer in duration than 1 year.

#### **VI. TERMINATION**

16. This agreement may be terminated by either party for cause after notice and an opportunity has been given to present reasons why such action should not be taken. Grounds constituting cause include but are not limited to, failure to comply with the provisions of this agreement, any applicable laws, ordinances or material regulations or guidelines; one party has been unduly dilatory in executing its duties under this agreement; or non-payment. In the event of termination, the M.e.t. shall be entitled to payment for otherwise valid and allowable obligations incurred in good faith prior to notice of termination. The M.e.t. shall make all necessary efforts to mitigate the damages caused by the termination.

17. Neither forbearance nor payment by either party shall constitute waiver of any remedies for any default or breach that exists then or occurs later.

#### **VII. DISCLAIMER OF AGENCY**

18. In the performance of this agreement, the parties shall be deemed to be and shall be independent contractors and, as such, neither shall be entitled to any benefits

applicable to employees of the other. Neither party is authorized or empowered to act for the other for any purpose and shall not on behalf of the other enter into any contract, warranty and/or representation as to any matter. Neither shall be bound by the acts or conduct of the other except as expressly set out in this agreement.

### VIII. AMENDMENT

19. This agreement may be amended only in writing signed by all parties.

### IX. SEVERABILITY

20. If any provision under this agreement, or its application to any person or circumstance is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of this contract or its application that can be given effect without the invalid provision or application.

### IX. ENTIRETY OF THE AGREEMENT & VENUE

21. This Agreement sets forth the entire understanding of the parties and supersedes any oral agreements. The terms of this agreement shall be interpreted and construed under the laws of the State of Oklahoma.

THIS AGREEMENT may be executed in several counterparts, each of which shall be deemed the original, but all of which shall constitute one and the same instrument.

City of Jenks

The M.e.t.

(title)  
Attest:

(title)  
Attest:

B. Macy  
Clerk

Ad. H. Dellyb  
Secretary

Date: 6-21-22  
(seal)

Date: 6-9-22



Approved as to form:

Approved as to form:

Attorney

Attorney

**Exhibit A – Accepted and Non Accepted Household Hazardous Waste**

The waste list below is to be accepted by Tulsa from outside jurisdictions through services provided by The M.e.t.

- Fluorescent and CFL Light Bulbs
- Oil Based Paints and Paint Thinner
- Latex Paint
- Flammable Liquids
- Lawn Chemicals
- Automotive Fluids
- Cooking Oil/Grease
- Aerosols
- Household and Car Batteries
- Household Cleaners
- Pool Chemicals

The listed wastes below are not accepted by Tulsa.

- Industrial or Commercially Generated Waste (including non-hazardous waste)
- Medical or Biomedical Waste
- Asbestos
- Food or Organic Waste
- Radioactive Material
- Ammunition/Explosives
- Electronics
- Tires
- Compressed Gas Cylinders
- Unknown Materials or Substances

DEQ Form  
606-002B  
July 5, 2017



Oklahoma Department of Environmental Quality  
Notice of Intent (NOI)  
for Stormwater Discharges Associated with Industrial Activity  
under the OPDES Multi-Sector General Permit OKR05

Submission of this NOI constitutes notice that the party identified in Section I of this form intends to be authorized by DEQ for stormwater discharges associated with industrial activity in the State of Oklahoma. Becoming a permittee obligates such discharger to comply with the terms and conditions of the OKR05 permit. To obtain an authorization from DEQ, this form must be complete with all the pertinent information.

See instructions for completing the NOI on pages 3 and 4 of this form.

☐ NEW APPLICATION, ☐ MODIFICATION or ☒ RENEWAL of current permit, enter the authorization number: OKR052270

I. Operator Information

Operator Name: Jenks Public Work Authority / Veolia North America-Central L.L.C. Phone: (918) 299-3951  
Mailing Address: 12301 South Florence  
City: Jenks State: OK Zip Code: 74037  
Operator's Point of Contact: Wade Geffre Title: Project Manager  
Phone: (334) 763-0701 E-mail: wade.geffre@veolia.com

II. Facility Information

Facility Name: Jenks WWTP Phone: (918) 299-3951  
Facility Address: 12301 South Florence  
City: Jenks County: Tulsa State: OK Zip Code: 74037  
Facility's Point of Contact: Wade Geffre Title: Project Manager  
Phone: (334) 763-0701 E-mail: wade.geffre@veolia.com  
Facility's Type of Ownership: ☐ Federal ☐ State ☒ Municipal ☐ Public ☐ Private  
Latitude: 35°59'10.8"N Longitude: 95°56'24.9"W at the entrance of the Facility  
SIC or Designated Activity Code and Sector: Primary: TW Sector: T Secondary: Sector:  
Total Area of the Facility: 6.50 (acres) Total Impervious Area at the Facility: 2.50 (acres)  
Estimated Area of Industrial Activity at your Facility exposed to Stormwater: 2.50 (acres)

Endangered Species Eligibility

- a. ☐ My facility is not located in or draining to Federal and State sensitive waters and watersheds.  
b. ☒ My facility is located in or drains to Federal and State sensitive waters and watersheds and I agree to implement the control measures specified in Step 2 of Appendix A.  
c. ☐ I am relying on another permittee's certification of eligibility and agree to comply with any conditions of that certification.

III. Facility Discharge Information

Does the facility discharge stormwater into a MS4? ☐ Yes ☒ No, If yes, name of the MS4 Operator: \_\_\_\_\_  
Is the facility required to submit Discharge Monitoring Report due to sector-specific requirement? ☐ Yes ☒ No; If yes, what is your applicable sector? A ☐ C ☐ D ☐ E ☐ J ☐ K ☐ L ☐ O ☐ S ☐; Discharges to impaired water monitoring: ☐ Yes ☒ No  
Is the facility's stormwater discharge covered by a separate individual or general permit? ☐ Yes ☒ No, If yes, enter the OPDES Permit Number: \_\_\_\_\_



| Outfall and Receiving Water Information |                    |                                 |                                                                     |                                                                     |
|-----------------------------------------|--------------------|---------------------------------|---------------------------------------------------------------------|---------------------------------------------------------------------|
| Outfall ID                              | Latitude/Longitude | Name of the Receiving Waterbody | Is this waterbody impaired?<br>If so, what are its impairments?     | Is there a TMDL for that impairment?                                |
| 001                                     | 35°59'13.9"N       | Arkansas River                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
|                                         | 95°56'25.9"W       |                                 | Enterococc, Lead & Turbidity                                        |                                                                     |
| 002                                     | 35°59'15.2"N       | Arkansas River                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
|                                         | 95°56'24.0"W       |                                 | Enterococc, Lead & Turbidity                                        |                                                                     |
| 003                                     | 35°59'13.6"N       | Arkansas River                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
|                                         | 95°56'19.8"W       |                                 | Enterococc, Lead & Turbidity                                        |                                                                     |
| 004                                     | 35°59'13.2"N       | Arkansas River                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
|                                         | 95°56'19.3"W       |                                 | Enterococc, Lead & Turbidity                                        |                                                                     |
| 005                                     | 35°59'12.3"N       | Arkansas River                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
|                                         | 95°56'18.3"W       |                                 | Enterococc, Lead & Turbidity                                        |                                                                     |
| 006                                     | 35°59'09.5"N       | Arkansas River                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
|                                         | 95°56'20.6"W       |                                 | Enterococc, Lead & Turbidity                                        |                                                                     |
| 007                                     |                    |                                 | <input type="checkbox"/> Yes <input type="checkbox"/> No            | <input type="checkbox"/> Yes <input type="checkbox"/> No            |
|                                         |                    |                                 |                                                                     |                                                                     |

Note: use additional sheet of paper if the facility has more than 7 outfalls.

#### IV. Stormwater Pollution Prevention Plan (SWP3) Information

Has the SWP3 been prepared in accordance with 2017 OKR05 Permit in advance of filing this NOI? ☒ Yes ☐ No

Is the SWP3 properly certified and available at the Facility? ☒ Yes ☐ No

Proposed **Best Management Practices** to control pollution in the stormwater discharges, check all that apply:

|                                                           |                                                       |                                                            |                                                      |
|-----------------------------------------------------------|-------------------------------------------------------|------------------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> Sediment Basin                   | <input type="checkbox"/> Sediment Trap                | <input type="checkbox"/> Ret/Detention Pond                | <input checked="" type="checkbox"/> Vegetated Buffer |
| <input type="checkbox"/> Vegetative Swale                 | <input type="checkbox"/> Runoff Infiltration          | <input type="checkbox"/> Runoff Diversion/Berm             | <input type="checkbox"/> Inlet Protection            |
| <input checked="" type="checkbox"/> Secondary Containment | <input type="checkbox"/> Dust Collection System       | <input type="checkbox"/> Covered Material Storage          | <input type="checkbox"/> Indoor Vehicle Maint.       |
| <input checked="" type="checkbox"/> Good housekeeping     | <input checked="" type="checkbox"/> Employee Training | <input checked="" type="checkbox"/> Spill Prevention Plans | <input type="checkbox"/>                             |

#### V. Certification

I certify under penalty of law that I have read and understand Part 1 of the permit eligibility requirements for coverage under the Stormwater Multi-Sector Industrial General Permit OKR05, including those requirements relating to the protection of endangered or threatened species or critical habitat in Appendix A. Furthermore, this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. I understand that continued coverage under the Stormwater Multi-Sector Industrial General Permit OKR05 is contingent upon maintaining eligibility as provided for in Part 1 of the Permit.

Print Name: Wade A. Geffre Title: Project Manager

Signature: Wade A. Geffre Date: 9-1-2022

For DEQ use only: Assigned Authorization Number: OKR05

## City of Jenks, OK WWTP Site Map



### Significant Structures

- A - Screenings and Grit
- B - Secondary Treatment Orbital
- C - Secondary Clarifiers (2)
- D - RAS & WAS Pump Building
- E - Maintenance Shop & Storage
- F - Aerobic Digester
- G - Influent Equalization Basin
- H - Administration & Laboratory Building
- I - Diesel Generator (Trailer Mounted)
- J - Aeration Blower Building
- K - Parts & Small Equipment Storage Building
- L - Sludge Drying Beds
- M - Sludge Storage Area and Designated Wash Down Area
- N - Solid Waste Dumpster
- O - Backup Sludge Dumpster Area
- P - Sludge Dumpster Areas
- Q - Effluent Discharge

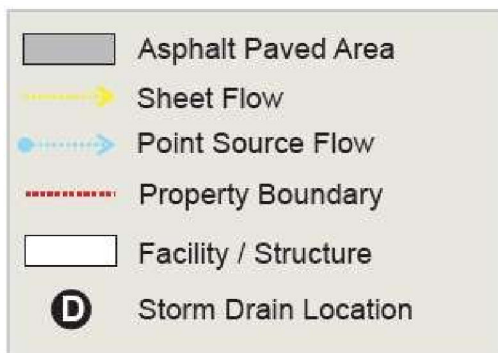
**D** - Storm Drainage Outlet Location



## City of Jenks, OK WWTP Stormwater Drainage Map



### Legend



- No known locations or sources of run-on to the site from adjacent property that contains significant quantities of pollutants

## City of Jenks, OK WWTP USGS Map



- Map identifying all receiving waters within one mile of facility
- Jenks WWTP located in the red oval on the map



# Consumer Confidence Report – 2025 Covering Calendar Year – 2024

JENKS PWA OK3007201

This report is a snapshot of the quality of the water that we provided last year. Included are the details about where your water comes from, what it contains, and how it compares to Environmental Protection Agency (EPA) and state standards. We are committed to providing you with information because informed customers are our best allies.

For access to the JENKS PWA service line inventory, or if you would like to be actively involved in the decision-making processes that affect drinking water quality, please call JENKS PWA at 918-299-5883.

Our drinking water is supplied from another water system through a Consecutive Connection (CC). To find out more about our drinking water sources and additional chemical sampling results, please contact our office at the number provided above. Your water comes from :

| Buyer Name | Seller Name |
|------------|-------------|
| JENKS PWA  | TULSA       |

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as those with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline (800-426-4791).

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the EPA's Safe Drinking Water Hotline (800-426-4791).

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity. Please contact us to obtain more information about a source water assessment and its availability.

Contaminants that may be present in source water before we treat it include:

Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, livestock operations and wildlife.

Inorganic contaminants, such as salts and metals, which can be naturally-occurring or result from urban storm water runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming.

Pesticides and herbicides, which may come from a variety of sources such as storm water run-off, agriculture, and residential users.

Radioactive contaminants, which can be naturally occurring or the result of mining activity.

Organic contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and also come from gas stations, urban storm water run-off, and septic systems.

In order to ensure that tap water is safe to drink, EPA prescribes regulations which limits the amount of certain contaminants in water provided by public water systems. We treat our water according to EPA's regulations. Food and Drug Administration regulations establish limits for contaminants in bottled water, which must provide the same protection for public health.

Our water system is required to test a minimum of 15 samples per month in accordance with the Total Coliform Rule for microbiological contaminants. Coliform bacteria are usually harmless, but their presence in water can be an indication of disease-causing bacteria. When coliform bacteria are found, special follow-up tests are done to determine if harmful bacteria are present in the water supply. If this limit is exceeded, the water supplier must notify the public.

## Water Quality Data

The following tables list all of the drinking water contaminants which were detected during the 2024 calendar year. The presence of these contaminants does not necessarily indicate the water poses a health risk. Unless noted, the data presented in this table is from the testing done January 1- December 31, 2024. The state requires us to monitor for certain contaminants less than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year. Some of the data, though representative of the water quality, is more than one year old.

## Terms & Abbreviations

**Maximum Contaminant Level Goal (MCLG):** the "Goal" is the level of a contaminant in drinking water below which there is no known or expected risk to human health. MCLGs allow for a margin of safety.

**Maximum Contaminant Level (MCL):** the "Maximum Allowed" MCL is the highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

**Secondary Maximum Contaminant Level (SMCL):** recommended level for a contaminant that is not regulated and has no MCL.

**Action Level (AL):** the concentration of a contaminant that, if exceeded, triggers treatment or other requirements.

**Treatment Technique (TT):** a required process intended to reduce levels of a contaminant in drinking water.

**Maximum Residual Disinfectant Level (MRDL):** the highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

**Non-Detects (ND):** lab analysis indicates that the contaminant is not present.

**Parts per Million (ppm)** or milligrams per liter (mg/l)

**Parts per Billion (ppb)** or micrograms per liter (µg/l)

**Picocuries per Liter (pCi/L):** a measure of the radioactivity in water.

**Millirems per Year (mrem/yr):** measure of radiation absorbed by the body.

**Monitoring Period Average (MPA):** An average of sample results obtained during a defined time frame, common examples of monitoring periods are monthly, quarterly and yearly.

**Nephelometric Turbidity Unit (NTU):** a measure of the clarity of water. Turbidity in excess of 5 NTU is just noticeable to the average person. Turbidity is not regulated for groundwater systems.

**Running Annual Average (RAA):** an average of sample results obtained over the most current 12 months and used to determine compliance with MCLs.

**Locational Running Annual Average (LRAA):** Average of sample analytical results for samples taken at a particular monitoring location during the previous four calendar quarters.

**Monitoring and Reporting (M/R):** a violation for failure to conduct regular monitoring of drinking water quality or to submit monitoring results in a timely fashion.

**Operational Evaluation Level (OEL):** a report triggered by the disinfection by-products rule.

### Testing Results for: JENKS PWA

Please Note: Because of sampling schedules, results may be older than 1 year

| Microbiological | Result                                                     | MCL                         | MCLG | Typical Source                       |
|-----------------|------------------------------------------------------------|-----------------------------|------|--------------------------------------|
| COLIFORM (TCR)  | In the month of December, 4 sample(s) returned as positive | Treatment Technique Trigger | 0    | Naturally present in the environment |

| Disinfection Byproducts       | Monitoring Period | Highest RAA | Range (low/high) | Unit | MCL | MCLG | Typical Source                            |
|-------------------------------|-------------------|-------------|------------------|------|-----|------|-------------------------------------------|
| TOTAL HALOACETIC ACIDS (HAA5) | 2024              | 19          | 12.1 - 19.2      | ppb  | 60  | 0    | By-product of drinking water disinfection |
| TTHM                          | 2024              | 48          | 48.2             | ppb  | 80  | 0    | By-product of drinking water disinfection |

| Lead and Copper | Monitoring Period | 90 <sup>th</sup> Percentile | Range (low/high) | Unit | AL  | Sites Over AL | Typical Source                                                                                          |
|-----------------|-------------------|-----------------------------|------------------|------|-----|---------------|---------------------------------------------------------------------------------------------------------|
| COPPER, FREE    | 2021 - 2023       | 0.654                       | 0.0151 - 0.892   | ppm  | 1.3 | 0             | Corrosion of household plumbing systems; Erosion of natural deposits; Leaching from wood preservatives. |
| LEAD            | 2021 - 2023       | 1.1                         | 0 - 5.6          | ppb  | 15  | 0             | Corrosion of household plumbing systems; Erosion of natural deposits.                                   |

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Your water system is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

| Chlorine/Chloramines Maximum Disinfection Level | MPA | MPA Units | RAA | RAA Units |
|-------------------------------------------------|-----|-----------|-----|-----------|
| 04/01/2024 - 04/30/2024                         | 3   | MG/L      | 2.3 | MG/L      |

During the 2024 calendar year, we had the below noted violation(s) of drinking water regulations.

| Compliance Period                                   | Analyte | Comments |
|-----------------------------------------------------|---------|----------|
| No Violations Occurred in the Calendar Year of 2024 |         |          |

Additional Required Health Effects Language:

Coliforms are bacteria that are naturally present in the environment and are used as an indicator that other, potentially-harmful, bacteria may be present. Coliforms were found in more samples than allowed and this was a warning of potential problems.

Some or all of our drinking water is supplied from another water system. The table below lists all of the drinking water contaminants, which were detected during the 2024 calendar year from the water systems that we purchase drinking water from.

| Regulated Contaminants | Collection Date | Water System | Highest Value | Range (low/high) | Unit | MCL | MCLG | Typical Source                                                                               |
|------------------------|-----------------|--------------|---------------|------------------|------|-----|------|----------------------------------------------------------------------------------------------|
| ATRAZINE               | 7/17/2024       | TULSA        | 0.511         | 0.217 - 0.511    | ppb  | 3   | 3    | Runoff from herbicide used on row crops                                                      |
| BARIIUM                | 1/4/2022        | TULSA        | 0.045         | 0.0394 - 0.045   | ppm  | 2   | 2    | Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits.  |
| FLUORIDE               | 10/1/2024       | TULSA        | 0.78          | 0.63 - 0.78      | ppm  | 4   | 4    | Natural deposits; Water additive which promotes strong teeth.                                |
| NITRATE-NITRITE        | 1/2/2024        | TULSA        | 0.24          | 0 - 0.24         | ppm  | 10  | 10   | Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits. |

| Secondary Contaminants | Collection Date | Water System | Highest Value | Range (low/high) | Unit | SMCL  |
|------------------------|-----------------|--------------|---------------|------------------|------|-------|
| CARBON, TOTAL          | 5/9/2023        | TULSA        | 1.12          | 1.12             | ppm  | 10000 |
| SODIUM                 | 10/1/2024       | TULSA        | 9.81          | 9.63 - 9.81      | MG/L |       |

During the 2024 calendar year, the water systems that we purchase water from had the below noted violation(s) of drinking water regulations.

| Water System                                        | Type | Category | Analyte | Compliance Period |
|-----------------------------------------------------|------|----------|---------|-------------------|
| No Violations Occurred in the Calendar Year of 2024 |      |          |         |                   |

## JENKS AMERICA KIWANIS CLUB

May 22, 2025

City of Jenks  
Mayor & City Council  
P.O. Box 2007  
Jenks, OK 74037

Re: 2025 Jenks Trash Bash

Dear Mayor and City Council,

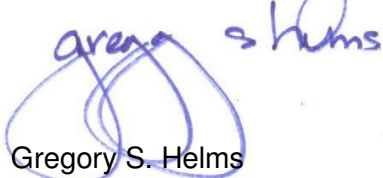
On behalf of the local Kiwanis Club, I would like to express my appreciation to you, City of Jenks staff and the Jenks Public Works department. Because of your assistance, we were able to collect 374 pick-up loads of trash and debris and raise \$3,740.00 for Student Scholarships and public service projects. By comparison, the 2024 Jenks Trash Bash raised \$2,815.00.

As in previous years, we have provided a check for \$500.00 to the City of Jenks to go toward a public beautification project. The remaining proceeds will fund college scholarships for Jenks High School students.

Once again, thank you for your continued support of this project. It would not be possible without your assistance.

Sincerely,

Jenks America Kiwanis Club



Gregory S. Helms  
2025 Trash Bash Coordinator