AGENDA
JENKS AQUARIUM AUTHORITY
TUESDAY, JUNE 17, 2025, 5:00 PM
JENKS CITY HALL, 211 NORTH ELM

If you require special accommodations pursuant to the Americans with Disabilities Act, please notify the City Clerk's Office at (918) 299-5883 or email agendas@jenksok.org.

CALL TO ORDER

ROLL CALL

BUSINESS

Official action can only be taken on items which appear on the agenda. The Aquarium Authority may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item (except for Item 1).

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
   A. Approve minutes of the regular meeting held on May 20, 2025
   B. Approve minutes of the special Budget Committee meeting held on May 19, 2025
   C. Approve Encumbrances and Expenditures
   D. Monthly Reports
2. Consideration and appropriate action relating to items removed from the Consent Agenda
3. Resolution 94 appropriating and approving the Fiscal Year 2025-2026 Annual Budget, providing for a pay plan and benefits program for the Jenks Aquarium Authority and providing for an effective date of July 01, 2025. [Sims]
4. Award of Purchase to Titan Aquatic Exhibits for the purchase of acrylic window panels for the Large Animal Quarantine building in the amount of $50,786.

STAFF REPORT

1. Staff Update

ADJOURNMENT

MINUTES
JENKS AQUARIUM AUTHORITY
TUESDAY, MAY 20, 2025, 5:00 PM
JENKS CITY HALL, 211 NORTH ELM

CALL TO ORDER

The Agenda for the Jenks Aquarium Authority was posted on the City's website at 4:28 p.m. on May 16, 2025. The meeting was called to order at 5:04 p.m. on the above date with Chair Cory Box presiding at Jenks City Hall.

ROLL CALL

Present	**Absent**
Craig Murray	Donna Ogez
Keith Montgomery	Carolina Morris
John Brown	
Todd Blackburn	
Chair Cory Box	

BUSINESS

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes of the regular meeting held on March 25, 2025

B. Approve Encumbrances and Expenditures

C. Monthly Reports
Keith Montgomery made a motion to approve Item 1. John Brown seconded the motion. A roll call vote of members was taken as follows:
Yes: Todd Blackburn, Cory Box, John Brown, Keith Montgomery, Craig Murray
No: None
Motion Carried.

2. Consideration and appropriate action relating to items removed from the Consent Agenda
Withdrawn

3. Award of purchase for Shark Quarantine Pipe Fitting purchases in the amount of $71,641.45 from Harrington Plastics.
Aquarium COO Kenny Alexopoulos introduced Item 3 and answered questions. Craig Murray made a motion to approve Item 3. John Brown seconded the motion. A roll call vote of members was taken as follows:
Yes: Todd Blackburn, Cory Box, John Brown, Keith Montgomery, Craig Murray
No: None
Motion Carried.

STAFF REPORT

1. Staff Report
   Aquarium COO Kenny Alexopoulos gave his staff report and answered questions.

ADJOURNMENT

The Jenks Aquarium Authority adjourned at 5:35 p.m.

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Cory Box, **CHAIR** **CITY CLERK**

MINUTES
JENKS AQUARIUM AUTHORITY – SPECIAL MEETING
BUDGET COMMITTEE
MONDAY, MAY 19, 2025, 11:00 AM
JENKS CITY HALL, 211 NORTH ELM

CALL TO ORDER

The Agenda for the Jenks Aquarium Authority was posted on the City's website at 5:16 p.m. on May 14, 2025. The meeting was called to order at 12:22 p.m. on the above date with Chair Cory Box presiding at Jenks City Hall.

ROLL CALL

Present	**Absent**
John Brown	
Keith Montgomery	
Chair Cory Box	

BUSINESS

1. Review of proposed changes to the approved FY 2024-2026 Biennial Budget
   Finance Director David Sims introduced Item 1 and answered questions along with General Manager Christopher Shrout.

2. Recommend to the Jenks Aquarium Authority the Fiscal Year Two of the FY 2024-2026 Biennial Budget and its related documents to implement same.
   Keith Montgomery made a motion to approve Item 2. John Brown seconded the motion. A roll call vote of members was taken as follows:
   Yes: Cory Box, John Brown, Keith Montgomery
   No: None
   Motion Carried.

ADJOURNMENT

Meeting adjourned at 12:56 p.m.

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Cory Box, **CHAIR** **CITY CLERK**

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 911		AQUARIUM OPERATIONS				
240202	3 -7241	C.2K ENTERTAINMENT INC	VR SALES REVENUE SHARE	6/2025	1362 06-06	9,067.00
244786	3 -8845	MINISTRY BRANDS PARENT LLC	VLNT BACKGROUND CHK	6/2025	9255-20250430	365.70
					DEPARTMENT TOTAL:	9,432.70
DEPARTMENT: 912		EDUCATION - PROGRAMS				
244839	3 -7338	HOT TOAST PRODUCTIONS	HOT TOAST CONCERT	6/2025	HTP 7062 03-11	450.00
244840	3 -9689	SOUTHERN AGRICULTURE INC	SUPPLIES-EDU ANIMALS	6/2025	696629 05-12	186.24
					DEPARTMENT TOTAL:	636.24
DEPARTMENT: 913		EXHIBITS/LSS				
244779	3 -7392	WILLIAMS MEDICAL GROUP PRAC	PHYSICAL/DRUG SCREEN	6/2025	2967894 05-05	160.00
244780	3 -7392	WILLIAMS MEDICAL GROUP PRAC	PHYSICAL AND DRUG SCREEN	6/2025	2898962 03-28	200.00
244825	3 -8456	SPECTRUM BRANDS PET LLC	SALT-AQ WATER	6/2025	90232614 06-09	18,746.04
244813	3 -8762	FPZ INC	BLOWER RPLCMNT BEARINGS	6/2025	25SI1544 05-16	265.45
244785	3 -8845	MINISTRY BRANDS PARENT LLC	BACKGROUND CHECKS	6/2025	9254-20250430	40.51
244756	3 -9012	BROOKSHIRE GROCERY COMPANY	FOOD REPTILES/MAMMALS	6/2025	4092 05-09	147.69
244829	3 -9012	BROOKSHIRE GROCERY COMPANY	FOOD-REPTILES & MAMMALS	6/2025	6587 05-23	127.79
244842	3 -9012	BROOKSHIRE GROCERY COMPANY	FOOD-REPTILES/MAMMALS	6/2025	5456 05-16	153.10
244848	3 -9012	BROOKSHIRE GROCERY COMPANY	FOOD-REPTILES/MAMMALS	6/2025	7337 05-30	129.51
244761	3 -9300	MCMASTER-CARR SUPPLY CO	LSS	6/2025	45116049 05-05	360.24
244816	3 -9300	MCMASTER-CARR SUPPLY CO	LSS SUPPLIES	6/2025	45951972 05-20	791.08
244844	3 -9300	MCMASTER-CARR SUPPLY CO	LSS SUPPLIES	6/2025	45673172 05-14	338.78
244772	3 -9689	SOUTHERN AGRICULTURE INC	FOOD FOR FROGS	6/2025	696923 05-14	89.30
244828	3 -9689	SOUTHERN AGRICULTURE INC	FOOD-FROGS/MAMMAL BEDDING	6/2025	697749 05-22	44.40
244812	3 -9847	CHRISTA CLAWSON	BUSINESS LUNCH	6/2025	05-28-25 MCALISTER	32.40
244818	3 -9897	ACCURATE ENVIRONMENTAL LLC	LAB SUPPLIES	6/2025	SU39150 05-22	445.24
244847	3 -9897	ACCURATE ENVIRONMENTAL LLC	LAB SUPPLIES	6/2025	SU39168 05-29	224.05
244832	3 -9898	SUNDANCE OFFICE SUPPLY INC	BIOLOGY SUPPLIES	6/2025	579399.1 05-22	138.64
244833	3 -9898	SUNDANCE OFFICE SUPPLY INC	BIOLOGY SUPPLIES	6/2025	579399 05-16	213.16
244751	3 -9929	APLYSIA RESOURCE FACILITY	FOOD-AQ ANIMALS	6/2025	207724 05-06	165.00
					DEPARTMENT TOTAL:	22,812.38

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 916		EVENTS				
244803	3 -7116	KIMLA HATHAWAY	HOLIDAY DECORATING FLOCK	6/2025	12-01-24 HOLIDAY D	324.62
244820	3 -7365	WESTLAKE HARDWARE. INC	SUPPLIES-PROPOSAL BOARD	6/2025	18100732 05-19	4.76
244806	3 -7621	SUMMIT PRINTING & AWARDS	AQ RUN MEDALS/RACE BIBS	6/2025	2159 05-27	9,747.49
244815	3 -8649	EXPOSERVE MANAGEMENT CORPOR	BREAKFAST MEETINGS	6/2025	E28142 05-12	890.00
					DEPARTMENT TOTAL:	10,966.87
DEPARTMENT: 918		VISITOR SERVICES				
244785	3 -8845	MINISTRY BRANDS PARENT LLC	BACKGROUND CHECKS	6/2025	9254-20250430	77.35
					DEPARTMENT TOTAL:	77.35
DEPARTMENT: 919		FACILITY OPERATIONS				
244765	3 -7012	HD SUPPLY FACILITIES MAINTE	GUM REMOVER	6/2025	863751699 05-07	59.76
244845	3 -7012	HD SUPPLY FACILITIES MAINTE	FRONT SQUEEGEE ASSEMBLY	6/2025	865260327 05-16	216.21
244767	3 -7019	MAGIC REFRIGERATION CO.	FIX DELI FRIG	6/2025	0058364-IN 05-08	218.00
244768	3 -7292	CHANCE RIDES MANUFACTURING	LIGHT BULBS FOR RIDES	6/2025	038662 05-07	265.57
243081	3 -8788	FIRETROL PROTECTION SYSTEMS	ENCUMBRANCE-FIRE SYSTEM	6/2025	101003136 04-22	3,425.98
244781	3 -8788	FIRETROL PROTECTION SYSTEMS	FIXED DUCT DETECTOR	6/2025	101008140 05-12	1,148.75
244795	3 -8796	A BETTER AIR SERVICE INC	REPLACED FAILED ECONOMIZE	6/2025	16544 05-13	245.00
244406	3 -8862	CINTAS CORPORATION	MAINT ON COOLERS	6/2025	9323406687 05-31	84.00
244759	3 -8862	CINTAS CORPORATION	ADMIN COOLER/WET LAB COOL	6/2025	9319077015 04-30	84.00
244758	3 -9022	STAND-BY PERSONNEL INC	EXTRA HOUSEKEEPING HELP	6/2025	306881 05-04	1,264.69
244817	3 -9022	STAND-BY PERSONNEL INC	EXTRA HOUSEKEEPING HELP	6/2025	307618 05-18	1,411.13
244843	3 -9022	STAND-BY PERSONNEL INC	EXTRA HOUSEKEEPING HELP	6/2025	307328 05-11	1,420.00
244849	3 -9022	STAND-BY PERSONNEL INC	EXTRA HOUSEKEEPING HELP	6/2025	308058 05-25	1,420.00
244819	3 -9221	CHARLEY MERRIMAN	FIX AND REKEY LOCKS	6/2025	101323 05-20	185.00
244757	3 -9345	PLASTIC ENGINEERING CO OF T	SPACERS FOR GAME ROOM	6/2025	68363 05-06	440.60
244783	3 -9345	PLASTIC ENGINEERING CO OF T	PARTS-DECK REPAIRS	6/2025	68385 05-09	37.62
244775	3 -9642	DANDI GUARANTY PEST SOLUTIO	MOSQUITO SERVICE	6/2025	395511 05-15	81.00
244794	3 -9729	ALLWINE ROOFING & CONSTRUCT	ROOFING REPAIRS	6/2025	149 05-13	300.00
244773	3 -9766	SOUTHWOOD LANDSCAPE & NURSE	AZALEA MIX BAG	6/2025	S938320 05-14	259.80
244793	3 -9766	SOUTHWOOD LANDSCAPE & NURSE	AZALEA MIX BAG	6/2025	S942515 05-19	259.80
244760	3 -9831	CROWL MECHANICAL INC	MAINT CHECK FREEZER	6/2025	119056 05-01	434.00
244823	3 -9831	CROWL MECHANICAL INC	REFILLED REFRIGERANT	6/2025	119231 05-12	319.00
244831	3 -9831	CROWL MECHANICAL INC	FACILITY REPAIR	6/2025	119243 05-13	744.50
					DEPARTMENT TOTAL:	14,324.41
					FUND TOTAL:	58,249.95
					GRAND TOTAL:	58,249.95

G / L R E C A P

PERIOD	G/L ACCOUNT	NAME	AMOUNT	TOTAL
6/2025	90 5-911-5250	CONTRACTUAL SERVICES	9,067.00	
6/2025	90 5-911-5252	PROFESSIONAL SERVICES	365.70	
6/2025	90 5-912-5242	MATERIALS AND SUPPLIES	636.24	
6/2025	90 5-913-5242-001	MATERIALS & SUPPLIES	473.50	
6/2025	90 5-913-5242-002	WATER QUALITY	669.29	
6/2025	90 5-913-5242-003	SALT	18,746.04	
6/2025	90 5-913-5242-005	ANIMAL FEED	767.49	
6/2025	90 5-913-5248	REPAIR AND MAINTENANCE	1,755.55	
6/2025	90 5-913-5252	PROFESSIONAL SERVICES	400.51	
6/2025	90 5-916-5242	MATERIALS & SUPPLIES	10,076.87	
6/2025	90 5-916-5252	PROFESSIONAL SERVICES	890.00	
6/2025	90 5-918-5252	PROFESSIONAL SERVICES	77.35	
6/2025	90 5-919-5242	MATERIALS & SUPPLIES	1,414.14	
6/2025	90 5-919-5248	REPAIR & MAINTENANCE	12,910.27	58,249.95

GRAND TOTAL ESTIMATE:	0.00
GRAND TOTAL ACTUAL:	58,249.95
REPORT TOTAL:	58,249.95

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 919		FACILITY OPERATIONS				
242133	3 -7265	STATE INDUSTRIAL PRODUCTS	Q:MNTHLY DRAIN SERVICE	6/2025	903811134 06-24	169.85
					DEPARTMENT TOTAL:	169.85
					FUND TOTAL:	169.85
					GRAND TOTAL:	169.85

G / L R E C A P

PERIOD	G/L ACCOUNT	NAME	AMOUNT	TOTAL
6/2025	90 5-919-5242	MATERIALS & SUPPLIES	169.85	169.85
		GRAND TOTAL ESTIMATE:		0.00
		GRAND TOTAL ACTUAL:		169.85
		REPORT TOTAL:		169.85

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 911		AQUARIUM OPERATIONS				
240006	3 -7161	UKG INC.	QUARTERLY SUB FEE	5/2025	101100005502 05-16	366.47
240027	3 -9587	COMMUNITY CARE HMO INC	COMMUNITY CARE EAP	5/2025	MAY 25 MONTHLY EAP	58.75
					DEPARTMENT TOTAL:	425.22
DEPARTMENT: 919		FACILITY OPERATIONS				
240017	3 -9019	OKLAHOMA NATURAL GAS	GAS SERVICE 24-25	5/2025	109601609 MAY 25	3,733.83
					DEPARTMENT TOTAL:	3,733.83
					FUND TOTAL:	4,159.05
					GRAND TOTAL:	4,159.05

PAID UNAPPROVED

G / L R E C A P

PERIOD	G/L ACCOUNT	NAME	AMOUNT	TOTAL
5/2025	90 5-911-5250	CONTRACTUAL SERVICES	366.47	
5/2025	90 5-911-5262	INSURANCE	58.75	
5/2025	90 5-919-5260	UTILITIES	3,733.83	4,159.05

GRAND TOTAL ESTIMATE:	0.00
GRAND TOTAL ACTUAL:	4,159.05
REPORT TOTAL:	4,159.05

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 923		JAA CAPITAL ITEMS				
224680	3 -8386	JPMORGAN CHASE BANK NA	CONSTRUCTION/MISC SUPPL	5/2025	04-30-25 G FORCE	636.32
					DEPARTMENT TOTAL:	636.32
					FUND TOTAL:	636.32
					GRAND TOTAL:	636.32

PAID UNAPPROVED

G / L R E C A P

PERIOD	G/L ACCOUNT	NAME	AMOUNT	TOTAL
5/2025	90 5-923-5392	BUILDING & IMPROVEMENTS	636.32	636.32
		GRAND TOTAL ESTIMATE:		0.00
		GRAND TOTAL ACTUAL:		636.32
		REPORT TOTAL:		636.32

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 911		AQUARIUM OPERATIONS				
240268	3 -8386	JPMORGAN CHASE BANK NA	AQ WAIVERS	5/2025	05-01-25 WAIVERMAS	134.99
244573	3 -8386	JPMORGAN CHASE BANK NA	EASTER CANDY/OFFICE SUPPL	5/2025	03-25-25 AMAZON2	31.00
244577	3 -8386	JPMORGAN CHASE BANK NA	DIVE CERT/COFFEE SUPPLIES	5/2025	04-23-25 AMAZON	430.40
244578	3 -8386	JPMORGAN CHASE BANK NA	SUMMER CAMP SUPPLIES	5/2025	05-03-25 AMAZON	120.11
244587	3 -8386	JPMORGAN CHASE BANK NA	BUSINESS LUNCH	5/2025	05-06-25 LOS MARIA	119.11
					DEPARTMENT TOTAL:	835.61
DEPARTMENT: 912		EDUCATION - PROGRAMS				
244557	3 -8386	JPMORGAN CHASE BANK NA	WORKING LUNCH	5/2025	04-25-25 DOORDASH	106.91
244558	3 -8386	JPMORGAN CHASE BANK NA	SUPPLIES-EARTH DAY	5/2025	04-22-25 REASOR'S	55.00
244559	3 -8386	JPMORGAN CHASE BANK NA	EDUCATION OFFICE SUPPLIES	5/2025	04-08-25 STAPLES	11.48
244578	3 -8386	JPMORGAN CHASE BANK NA	SUMMER CAMP SUPPLIES	5/2025	05-02-25 AMAZON2	150.92
244582	3 -8386	JPMORGAN CHASE BANK NA	SNACKS/FRAMES ART SHOW	5/2025	04-22-25 PATISSERI	125.44
					DEPARTMENT TOTAL:	449.75
DEPARTMENT: 913		EXHIBITS/LSS				
242132	3 -8386	JPMORGAN CHASE BANK NA	Q: FOOD AQ ANIMLS 3-4 MON	5/2025	04-29-25 BULK REEF	1,180.79
242202	3 -8386	JPMORGAN CHASE BANK NA	Q:FOOD FOR AQ ANIMALS	5/2025	05-15-25 BULK REEF	993.72
243499	3 -8386	JPMORGAN CHASE BANK NA	Q:3 MNTH FOOD AQ ANIMLS	5/2025	04-19-25 NORI DIRE	1,755.00
243500	3 -8386	JPMORGAN CHASE BANK NA	3MNTH AQ SUPLIES-ARTEMIA	5/2025	05-04-25 ARTEMIA	913.00
243501	3 -8386	JPMORGAN CHASE BANK NA	3 MNTH FOOD AQ-MAZURI	5/2025	05-02-25 MAZURI	1,387.84
244556	3 -8386	JPMORGAN CHASE BANK NA	LSS/EXHIBITS	5/2025	04-29-25 EBERL IRO	761.76
244561	3 -8386	JPMORGAN CHASE BANK NA	EXHIBT STOCK	5/2025	04-30-25 HARBOR FR	121.84
244562	3 -8386	JPMORGAN CHASE BANK NA	RETURN LIGHTS	5/2025	04-25-25 UPS STOR2	21.14
244565	3 -8386	JPMORGAN CHASE BANK NA	FOOD-AQ ANIMALS	5/2025	04-23-25 JELLYFISH	20.34
244566	3 -8386	JPMORGAN CHASE BANK NA	BIOLOGY HOSE	5/2025	04-18-25 USP	27.01
244567	3 -8386	JPMORGAN CHASE BANK NA	ANIMALS FOR EXHIBIT	5/2025	04-21-25 GULF SPEC	194.00
244569	3 -8386	JPMORGAN CHASE BANK NA	FOOD-AQ ANIMALS	5/2025	04-20-25 CHEWY	185.07
244570	3 -8386	JPMORGAN CHASE BANK NA	SHIPPING OF ALGEA/FISH	5/2025	04-25-25 FEDEX	246.21
244571	3 -8386	JPMORGAN CHASE BANK NA	FOOD-AQ ANIMALS	5/2025	04-15-25 RODENT PR	101.80
244572	3 -8386	JPMORGAN CHASE BANK NA	FOOD-AQ ANIMALS	5/2025	04-25-25 AMAZON	324.00
244574	3 -8386	JPMORGAN CHASE BANK NA	LSS/EXHIBITS SUPPLIES	5/2025	04-11-25 AMAZON2	262.32
244575	3 -8386	JPMORGAN CHASE BANK NA	BIOLOGY SUPPLIES	5/2025	04-18-25 AMAZON	154.31
244576	3 -8386	JPMORGAN CHASE BANK NA	FOOD-AQ ANIMALS	5/2025	04-17-25 AMAZON4	168.97
244583	3 -8386	JPMORGAN CHASE BANK NA	BIOLOGY SUPPLIES	5/2025	04-28-25 AMAZON	151.56
244585	3 -8386	JPMORGAN CHASE BANK NA	BEAKERS/CLEANING SUPPLIES	5/2025	05-01-25 AMAZON	247.27
244586	3 -8386	JPMORGAN CHASE BANK NA	BIOLOGY SOFTWARE	5/2025	0430-25 CREATION E	55.00
244591	3 -8386	JPMORGAN CHASE BANK NA	FOOD-AQ ANIMALS	5/2025	03-26-25 CORAL FRE	357.40
244592	3 -8386	JPMORGAN CHASE BANK NA	FOOD-AQ ANIMALS	5/2025	05-02-25 REED MARI	124.15
244593	3 -8386	JPMORGAN CHASE BANK NA	BIOLOGY	5/2025	05-02-25 USP	44.33
244594	3 -8386	JPMORGAN CHASE BANK NA	SHIPPING OF ALGAE	5/2025	05-07-25 FEDEX	109.34
244595	3 -8386	JPMORGAN CHASE BANK NA	LSS SUPPLIES	5/2025	04-14-25 SUPPLY HO	120.75
244597	3 -8386	JPMORGAN CHASE BANK NA	LSS SUPPLIES	5/2025	05-05-25 1000 BULB	36.40
244599	3 -8386	JPMORGAN CHASE BANK NA	BIOLOGY	5/2025	05-09-25 AMAZON	9.20
244600	3 -8386	JPMORGAN CHASE BANK NA	LSS/EXHIBITS	5/2025	05-09-25 AMAZON2	114.22
244601	3 -8386	JPMORGAN CHASE BANK NA	LSS/EXHIBITS	5/2025	05-06-25 AMAZON	172.00

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 913		EXHIBITS/LSS				
244602	3 -8386	JPMORGAN CHASE BANK NA	FOOD-AQ ANIMALS	5/2025	05-07-25 REED MARI	145.00
244604	3 -8386	JPMORGAN CHASE BANK NA	LSS/EXHIBITS	5/2025	05-02-25 RAM DALLA	514.78
244607	3 -8386	JPMORGAN CHASE BANK NA	LSS/EXHIBITS	5/2025	05-05-25 AMAZON	185.97
					DEPARTMENT TOTAL:	11,206.49
DEPARTMENT: 915		DEVELOPMENT SERVICES				
244573	3 -8386	JPMORGAN CHASE BANK NA	EASTER CANDY/OFFICE SUPPL	5/2025	03-31-25 CROSSROA2	255.00-
244579	3 -8386	JPMORGAN CHASE BANK NA	HOTEL-DAY AT CAPITOL/SUBS	5/2025	04-17-25 GB LEADER	3,551.09
244580	3 -8386	JPMORGAN CHASE BANK NA	DONATION&OFFICE SUP/REGRI	5/2025	03-07-25 BLACK MOT	1,059.64
244581	3 -8386	JPMORGAN CHASE BANK NA	CUSEUM PLUGINS/ADS/EMAIL	5/2025	04-05-25 MAILCHIMP	2,468.27
244582	3 -8386	JPMORGAN CHASE BANK NA	SNACKS/FRAMES ART SHOW	5/2025	04-22-25 OFFICE DE	295.81
244584	3 -8386	JPMORGAN CHASE BANK NA	COFFEE/CHIPS/EASTER SUP	5/2025	04-21-25 FULTON	311.38
244588	3 -8386	JPMORGAN CHASE BANK NA	DONATION MAIL/OFFICE SUPP	5/2025	04-08-25 USPS	74.52
					DEPARTMENT TOTAL:	7,505.71
DEPARTMENT: 916		EVENTS				
244573	3 -8386	JPMORGAN CHASE BANK NA	EASTER CANDY/OFFICE SUPPL	5/2025	04-16-25 AMAZON	891.33
244577	3 -8386	JPMORGAN CHASE BANK NA	DIVE CERT/COFFEE SUPPLIES	5/2025	04-22-25 DIVE SITE	315.00
244584	3 -8386	JPMORGAN CHASE BANK NA	COFFEE/CHIPS/EASTER SUP	5/2025	04-03-25 HOBBY LOB	324.35
244588	3 -8386	JPMORGAN CHASE BANK NA	DONATION MAIL/OFFICE SUPP	5/2025	04-19-25 JERSEY MI	203.60
					DEPARTMENT TOTAL:	1,734.28
DEPARTMENT: 918		VISITOR SERVICES				
240269	3 -8386	JPMORGAN CHASE BANK NA	YODECK ENTERPRISE PLAN	5/2025	05-03-25 YODECK	195.00
240270	3 -8386	JPMORGAN CHASE BANK NA	SQUARE PREMIUM SUB	5/2025	05-12-25 SQUARE	88.00
240271	3 -8386	JPMORGAN CHASE BANK NA	RESERVATIONS SUBSCR	5/2025	05-06-25 BOOKEO	39.95
244573	3 -8386	JPMORGAN CHASE BANK NA	EASTER CANDY/OFFICE SUPPL	5/2025	04-01-25 KRISPY KR	56.08
244580	3 -8386	JPMORGAN CHASE BANK NA	DONATION&OFFICE SUP/REGRI	5/2025	04-09-25 CROWN AWA	160.22
					DEPARTMENT TOTAL:	539.25

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P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 919		FACILITY OPERATIONS				
243588	3 -8386	JPMORGAN CHASE BANK NA	GARDEN SUPPLIES	5/2025	02-28-25 HIGH COUN	4,760.17
243909	3 -8386	JPMORGAN CHASE BANK NA	TRIM PINE TREES	5/2025	04-24-25 JENSEN &	1,200.00
244243	3 -8386	JPMORGAN CHASE BANK NA	REMOVE 4 TRUNK TREE	5/2025	05-05-25 JENSEN &	1,800.00
244560	3 -8386	JPMORGAN CHASE BANK NA	REPLACE PADDLEFISH TV	5/2025	04-30-24 WALMART	218.00
244563	3 -8386	JPMORGAN CHASE BANK NA	SUPPLIES-GARDEN	5/2025	04-25-25 SOUTHWOOD	389.70
244564	3 -8386	JPMORGAN CHASE BANK NA	FIX ON SPRINKLER SYSTEM	5/2025	04-28-25 LIVING WA	50.00
244596	3 -8386	JPMORGAN CHASE BANK NA	FLOWERS	5/2025	05-08-25 COBBER DE	140.06
244598	3 -8386	JPMORGAN CHASE BANK NA	GARDEN SUPPLIES	5/2025	05-03-25 AMAZON2	45.48
244603	3 -8386	JPMORGAN CHASE BANK NA	SUPPLIES FOR GARDEN	5/2025	05-08-25 SOUTHWOOD	259.80
244605	3 -8386	JPMORGAN CHASE BANK NA	GARDEN SUPPLIES	5/2025	03-04-25 EDEN BROT	496.49
244606	3 -8386	JPMORGAN CHASE BANK NA	GARDEN SUPPLIES	5/2025	03-12-25 HIGH COUN	1,428.10
					DEPARTMENT TOTAL:	10,787.80
DEPARTMENT: 920		VOLUNTEER SERVICES				
240432	3 -8386	JPMORGAN CHASE BANK NA	VOLUNTEER TRACKING	5/2025	05-12-25 VOLGISTIC	76.00
244568	3 -8386	JPMORGAN CHASE BANK NA	VOL WETSUIT	5/2025	04-17-25 DIVE SUIT	252.00
244577	3 -8386	JPMORGAN CHASE BANK NA	DIVE CERT/COFFEE SUPPLIES	5/2025	04-30-25 AMAZON	50.99
					DEPARTMENT TOTAL:	378.99
					FUND TOTAL:	33,437.88
					GRAND TOTAL:	33,437.88

PAID UNAPPROVED

G / L R E C A P

PERIOD		G/L ACCOUNT	NAME	AMOUNT	TOTAL
5/2025	90	5-911-5230	BUSINESS	119.11	
5/2025	90	5-911-5244	OFFICE SUPPLIES	581.51	
5/2025	90	5-911-5254	SUBSCRIPTIONS	134.99	
5/2025	90	5-912-5242	MATERIALS AND SUPPLIES	449.75	
5/2025	90	5-913-5242-001	MATERIALS & SUPPLIES	680.73	
5/2025	90	5-913-5242-002	WATER QUALITY	7.95	
5/2025	90	5-913-5242-004	ANIMAL ACQUISITIONS	549.55	
5/2025	90	5-913-5242-005	ANIMAL FEED	7,657.08	
5/2025	90	5-913-5248	REPAIR AND MAINTENANCE	2,311.18	
5/2025	90	5-915-5125	TRAINING & SCHOOLS	613.50	
5/2025	90	5-915-5230	BUSINESS	8.70	
5/2025	90	5-915-5234	TRAVEL	989.17	
5/2025	90	5-915-5242	MATERIALS AND SUPPLIES	833.62	
5/2025	90	5-915-5244	OFFICE SUPPLIES	9.35	
5/2025	90	5-915-5252	PROFESSIONAL SERVICES	245.00	
5/2025	90	5-915-5254	SUBSCRIPTIONS	2,931.10	
5/2025	90	5-915-5271	STATE SALES TAX MARKETING EXP.	1,875.27	
5/2025	90	5-916-5230	BUSINESS	78.60	
5/2025	90	5-916-5242	MATERIALS & SUPPLIES	1,655.68	
5/2025	90	5-918-5242	MATERIALS & SUPPLIES	216.30	
5/2025	90	5-918-5254	SUBSCRIPTIONS	322.95	
5/2025	90	5-919-5242	MATERIALS & SUPPLIES	5,619.57	
5/2025	90	5-919-5248	REPAIR & MAINTENANCE	408.06	
5/2025	90	5-919-5250	CONTRACTUAL SERVICES	4,760.17	
5/2025	90	5-920-5242	MATERIALS & SUPPLIES	302.99	
5/2025	90	5-920-5254	SUBSCRIPTIONS	76.00	33,437.88

GRAND TOTAL ESTIMATE: 0.00
GRAND TOTAL ACTUAL: 33,437.88

REPORT TOTAL: 33,437.88

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A		NON-DEPARTMENTAL				
244742	3 -7343	JENKS PUBLIC WORKS AUTHORIT	499079341 JUNE 2025	5/2025	06-25 JPWA-AQ PLED	6,928.46
					DEPARTMENT TOTAL:	6,928.46
DEPARTMENT: 611		DEBT SERVICE				
244742	3 -7343	JENKS PUBLIC WORKS AUTHORIT	499079341 JUNE 2025	5/2025	06-25 JPWA-AQ PLED	264.25
244741	3 -9268	BANCFIRST	06-25 2021 BOND 90127240	5/2025	6-25 2021 90127240	97,049.87
					DEPARTMENT TOTAL:	97,314.12
DEPARTMENT: 911		AQUARIUM OPERATIONS				
244547	3 -7416	JAMF HOLDINGS, INC & SUBSID	MOBILE DEVICE MGMT	5/2025	90216741 03-26	202.40
					DEPARTMENT TOTAL:	202.40
DEPARTMENT: 912		EDUCATION - PROGRAMS				
244547	3 -7416	JAMF HOLDINGS, INC & SUBSID	MOBILE DEVICE MGMT	5/2025	90216741 03-26	321.04
					DEPARTMENT TOTAL:	321.04
DEPARTMENT: 913		EXHIBITS/LSS				
244547	3 -7416	JAMF HOLDINGS, INC & SUBSID	MOBILE DEVICE MGMT	5/2025	90216741 03-26	906.62
					DEPARTMENT TOTAL:	906.62
DEPARTMENT: 915		DEVELOPMENT SERVICES				
244547	3 -7416	JAMF HOLDINGS, INC & SUBSID	MOBILE DEVICE MGMT	5/2025	90216741 03-26	715.86
					DEPARTMENT TOTAL:	715.86
DEPARTMENT: 918		VISITOR SERVICES				
244547	3 -7416	JAMF HOLDINGS, INC & SUBSID	MOBILE DEVICE MGMT	5/2025	90216741 03-26	494.52
					DEPARTMENT TOTAL:	494.52

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 919		FACILITY OPERATIONS				
244745	3 -8842	WEX BANK-QUIKTRIP	FUEL	5/2025	104876785 05-23	115.29
					DEPARTMENT TOTAL:	115.29
					FUND TOTAL:	106,998.31
					GRAND TOTAL:	106,998.31

PAID UNAPPROVED

G / L R E C A P

PERIOD	G/L ACCOUNT	NAME	AMOUNT	TOTAL
5/2025	90 2100-059	DUE TO F. 59 - JPWA RISK MGMT	6,928.46	
5/2025	90 5-611-5252	PROFESSIONAL SERVICES	3,093.67-	
5/2025	90 5-611-5264	INTEREST	39,991.13	
5/2025	90 5-611-5266	MATURED BONDS	60,416.66	
5/2025	90 5-911-5254	SUBSCRIPTIONS	202.40	
5/2025	90 5-912-5254	SUBSCRIPTIONS	321.04	
5/2025	90 5-913-5254	SUBSCRIPTIONS	906.62	
5/2025	90 5-915-5254	SUBSCRIPTIONS	715.86	
5/2025	90 5-918-5254	SUBSCRIPTIONS	494.52	
5/2025	90 5-919-5238	VEHICLE FUEL	115.29	106,998.31

GRAND TOTAL ESTIMATE:	0.00
GRAND TOTAL ACTUAL:	106,998.31
REPORT TOTAL:	106,998.31

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 911		AQUARIUM OPERATIONS				
244550	3 -7297	SOFTCHOICE CORPORATION	SQL SERVER LICENSE	5/2025	91616858 05-21	1,728.00
244553	3 -9898	SUNDANCE OFFICE SUPPLY INC	POLOS-AGENTS/ADMINS	5/2025	577566 05-13	1,202.50
244554	3 -9898	SUNDANCE OFFICE SUPPLY INC	BIOLOGY/FACILITIES SHIRTS	5/2025	577296 05-12	1,100.00
					DEPARTMENT TOTAL:	4,030.50
DEPARTMENT: 913		EXHIBITS/LSS				
244386	3 -7295	RULE FASTENERS INC	EXHIBITS/SCREWS/WASHERS	5/2025	1020276 05-15	580.23
244103	3 -9081	PENTAIR AQUATIC ECO-SYSTEMS	REPLACEMENT VFD CONTROLLE	5/2025	3587102 05-07	6,593.37
240195	3 -9217	LINDE GAS & EQUIPMENT INC.	LAB SUPPLIES	5/2025	49895085 05-22	538.15
244551	3 -9321	MCROBERTS SALES CO INC	FOOD-AQ ANIMALS	5/2025	PSI007787 05-23	13,758.66
244229	3 -9991	WATER STORE, INC.	STOCK SUPPLIES	5/2025	549517 05-13	1,823.07
					DEPARTMENT TOTAL:	23,293.48
DEPARTMENT: 915		DEVELOPMENT SERVICES				
244428	3 -7415	TULSA AIRPORTS IMPROVEMENT	ADS	5/2025	108411 02-14	2,500.00
					DEPARTMENT TOTAL:	2,500.00
DEPARTMENT: 919		FACILITY OPERATIONS				
242133	3 -7265	STATE INDUSTRIAL PRODUCTS	Q:MNTHLY DRAIN SERVICE	5/2025	903776280 05-09	169.85
244552	3 -7265	STATE INDUSTRIAL PRODUCTS	URINAL PADS;DRAIN CLEANER	5/2025	903766329 05-01	791.43
244408	3 -7337	BRADY INDUSTRIES OF KANSAS	HOUSEKEEPING SUPPLIES	5/2025	10109366 05-15	4,606.60
243426	3 -8796	A BETTER AIR SERVICE INC	ENCUMB REQUST-RTU HEAT	5/2025	16569 05-22	6,500.00
244406	3 -8862	CINTAS CORPORATION	MAINT ON COOLERS	5/2025	9320208494 05-08	514.45
240428	3 -9353	ALERT 360 (FORMERLY GUARDIA	ALARM FOR THE YEAR	5/2025	16339474 05-11	121.04
240196	3 -9642	DANDI GUARANTY PEST SOLUTIO	PEST CONTROL	5/2025	395510 05-15	150.00
					DEPARTMENT TOTAL:	12,853.37
					FUND TOTAL:	42,677.35
					GRAND TOTAL:	42,677.35

PAID UNAPPROVED

G / L R E C A P

PERIOD	G/L ACCOUNT	NAME	AMOUNT	TOTAL
5/2025	90 5-911-5234	TRAVEL	2,302.50	
5/2025	90 5-911-5254	SUBSCRIPTIONS	1,728.00	
5/2025	90 5-913-5242-002	WATER QUALITY	538.15	
5/2025	90 5-913-5242-005	ANIMAL FEED	13,758.66	
5/2025	90 5-913-5248	REPAIR AND MAINTENANCE	8,996.67	
5/2025	90 5-915-5271	STATE SALES TAX MARKETING EXP.	2,500.00	
5/2025	90 5-919-5242	MATERIALS & SUPPLIES	6,082.33	
5/2025	90 5-919-5248	REPAIR & MAINTENANCE	6,650.00	
5/2025	90 5-919-5250	CONTRACTUAL SERVICES	121.04	42,677.35

GRAND TOTAL ESTIMATE: 0.00
GRAND TOTAL ACTUAL: 42,677.35

REPORT TOTAL: 42,677.35

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A		NON-DEPARTMENTAL				
244810	3 -8883	CHRISTOPHER BARELA	ANIMATED SPLASH PROMO	6/2025	2168 10-07	500.00
					DEPARTMENT TOTAL:	500.00
DEPARTMENT: 911		AQUARIUM OPERATIONS				
240189	3 -7099	ETHERFLOW	BITWARDEN USER LICENSES	6/2025	1598 06-01	51.33
240024	3 -9989	BENEFIT RESOURCES INC	FSA PARTICIPTANTS	6/2025	18-33806 06-01	72.28
					DEPARTMENT TOTAL:	123.61
DEPARTMENT: 913		EXHIBITS/LSS				
244766	3 -8977	ZORO TOOLS INC	LSS SUPPLIES	6/2025	INV15865430 03-03	428.39
244802	3 -8977	ZORO TOOLS INC	BIOLOGY SUPPLIES	6/2025	16364545 05-13	95.97
244846	3 -8977	ZORO TOOLS INC	LSS SUPPLIES	6/2025	INV16397672 05-19	940.46
244824	3 -9005	LOWE'S COMPANIES, INC	LSS/EXHIBIT SUPPLIES	6/2025	97185 05-20	49.32
244755	3 -9009	HOME DEPOT U.S.A., INC.	LSS/EXHIBT SUPPLIES	6/2025	4010116 05-07	160.42
244762	3 -9009	HOME DEPOT U.S.A., INC.	LSS/EXHIBIT SUPPLIES	6/2025	7014894 05-04	307.10
244784	3 -9081	PENTAIR AQUATIC ECO-SYSTEMS	BIOLOGY-FILTER BAGS	6/2025	3588397 05-09	322.40
244791	3 -9186	CHAMPION LIGHTING & SUPPLY	UV LAMPS	6/2025	562147 04-29	458.76
244770	3 -9663	SYSCO CORPORATION	FOOD-AQ ANIMALS	6/2025	426509488 05-14	520.25
					DEPARTMENT TOTAL:	3,283.07
DEPARTMENT: 915		DEVELOPMENT SERVICES				
244808	3 -8883	CHRISTOPHER BARELA	VAN WRAP DESIGN	6/2025	2169 10-31	700.00
244809	3 -8883	CHRISTOPHER BARELA	AQ RUN MEDAL/RIBBON DESIN	6/2025	1271 03-23	1,500.00
244835	3 -8883	CHRISTOPHER BARELA	CONCEPT ART HIGH 5	6/2025	2170 10-31	300.00
244834	3 -9376	BIXBY METRO CHAMBER OF COMM	ANNUAL MEMBERSHIP	6/2025	210965 05-01	325.00
					DEPARTMENT TOTAL:	2,825.00
DEPARTMENT: 916		EVENTS				
244821	3 -9009	HOME DEPOT U.S.A., INC.	SUPPLIES-PROPOSAL BOARD	6/2025	2112953 05-19	38.61
244838	3 -9126	HOBBY LOBBY	EASTER SUPPLIES	6/2025	140045787 04-18	31.07
					DEPARTMENT TOTAL:	69.68

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P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 919		FACILITY OPERATIONS				
240188	3 -7099	ETHERFLOW	DNS FILTER MONTHLY SUBS	6/2025	1600 06-01	82.50
244792	3 -7326	G FORCE BRAND SOLUTIONS LLC	UPSIDE BACKGROUND PRINT	6/2025	10293 04-28	570.00
244764	3 -8788	FIRETROL PROTECTION SYSTEMS	DUCT DETECTOR RPLCMT	6/2025	101005044 04-29	846.00
244801	3 -8977	ZORO TOOLS INC	DISINFECTING WIPES	6/2025	INV16343409 05-09	116.99
244811	3 -9005	LOWE'S COMPANIES, INC	GARDEN SUPPLIES	6/2025	79737 05-15	45.72
244822	3 -9005	LOWE'S COMPANIES, INC	HOSE MGMT	6/2025	86415 05-22	264.10
244836	3 -9005	LOWE'S COMPANIES, INC	GARDEN SUPPLIES	6/2025	90540 05-05	546.78
244837	3 -9005	LOWE'S COMPANIES, INC	FACILITY SUPPLIES	6/2025	72732 05-05	482.05
244752	3 -9009	HOME DEPOT U.S.A., INC.	SIDEWALK/GAME ROOM RPRS	6/2025	4010115 05-07	359.81
244753	3 -9009	HOME DEPOT U.S.A., INC.	SUPPLIES FOR GARDEN	6/2025	3625173 05-08	38.94
244754	3 -9009	HOME DEPOT U.S.A., INC.	SUPPLIES FOR GARDEN	6/2025	3111197 05-08	102.31
244763	3 -9009	HOME DEPOT U.S.A., INC.	HOUSEKEEPING SUPPLIES	6/2025	7020463 05-04	269.68
244774	3 -9009	HOME DEPOT U.S.A., INC.	SUPPLIES FOR GARDEN	6/2025	7524465 05-14	60.42
244799	3 -9009	HOME DEPOT U.S.A., INC.	FLOOR AC FOR AQ KITCHEN	6/2025	4614472 05-27	499.00
244827	3 -9009	HOME DEPOT U.S.A., INC.	MAINT SUPPLIES	6/2025	0011444 05-21	99.07
244830	3 -9009	HOME DEPOT U.S.A., INC.	GARDEN SUPPLIES	6/2025	8011586 05-23	124.92
244841	3 -9009	HOME DEPOT U.S.A., INC.	GARDEN SUPPLIES	6/2025	1625928 05-20	214.30
244782	3 -9011	LOCKE SUPPLY CO	TOILET SUPPLIES	6/2025	55440482-00 05-13	127.17
240021	3 -9028	AMERICAN WASTE CONTROL INC	TRASH SERVICE 24-25	6/2025	0007408344 06-01	644.69
244897	3 -9031	JENKS PUBLIC WORKS AUTHOR	JUNE 2025 WATER SERVICE	6/2025	03-2905-00 JUN 25	6,046.49
244769	3 -9221	CHARLEY MERRIMAN	LOCKS	6/2025	101356 05-15	133.00
					DEPARTMENT TOTAL:	11,673.94
DEPARTMENT: 923		JAA CAPITAL ITEMS				
244807	3 -8883	CHRISTOPHER BARELA	POLLINATOR GARDEN SIGN	6/2025	1264 03-23	8,000.00
					DEPARTMENT TOTAL:	8,000.00
					FUND TOTAL:	26,475.30
					GRAND TOTAL:	26,475.30

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G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
6/2025	90	1050	DUE FROM OK AQ FOUNDATION	500.00	
6/2025	90	5-911-5250	CONTRACTUAL SERVICES	72.28	
6/2025	90	5-911-5254	SUBSCRIPTIONS	51.33	
6/2025	90	5-913-5242-001	MATERIALS & SUPPLIES	418.37	
6/2025	90	5-913-5242-005	ANIMAL FEED	520.25	
6/2025	90	5-913-5248	REPAIR AND MAINTENANCE	2,344.45	
6/2025	90	5-915-5252	PROFESSIONAL SERVICES	2,825.00	
6/2025	90	5-916-5242	MATERIALS & SUPPLIES	69.68	
6/2025	90	5-919-5242	MATERIALS & SUPPLIES	4,054.26	
6/2025	90	5-919-5248	REPAIR & MAINTENANCE	846.00	
6/2025	90	5-919-5250	CONTRACTUAL SERVICES	644.69	
6/2025	90	5-919-5258	COMMUNICATIONS	82.50	
6/2025	90	5-919-5260	UTILITIES	6,046.49	
6/2025	90	5-923-5392	BUILDING & IMPROVEMENTS	8,000.00	26,475.30

GRAND TOTAL ESTIMATE:	0.00
GRAND TOTAL ACTUAL:	26,475.30
REPORT TOTAL:	26,475.30

PAID UNAPPROVED

FUND: 90 - AQUARIUM AUTHORITY SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 919		FACILITY OPERATIONS				
240017	3 -9019	OKLAHOMA NATURAL GAS	GAS SERVICE 24-25	6/2025	266561136 JUN 25	207.86
244907	3 -9036	PUBLIC SERVICE COMPANY	JUNE 25 ELECTRIC SERVICE	6/2025	95194285300 JUN 25	49,845.42
					DEPARTMENT TOTAL:	50,053.28
					FUND TOTAL:	50,053.28
					GRAND TOTAL:	50,053.28

PAID UNAPPROVED

G / L R E C A P

PERIOD	G/L ACCOUNT	NAME		AMOUNT	TOTAL
6/2025	90 5-919-5260	UTILITIES		50,053.28	50,053.28
			GRAND TOTAL ESTIMATE:		0.00
			GRAND TOTAL ACTUAL:		50,053.28
			REPORT TOTAL:		50,053.28

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 911		AQUARIUM OPERATIONS				
240031	3 -8458	A T & T MOBILITY	IPAD/ADMIN DOOR/AQ CASH	6/2025	287291914369 625	120.12
240050	3 -9134	OTA PIKEPASS CUSTOMER SVC	PIKE PASS SERVICE	6/2025	20250593110 06-01	4.82
					DEPARTMENT TOTAL:	124.94
DEPARTMENT: 912		EDUCATION - PROGRAMS				
240031	3 -8458	A T & T MOBILITY	IPAD/ADMIN DOOR/AQ CASH	6/2025	2872919143690625	40.04
					DEPARTMENT TOTAL:	40.04
DEPARTMENT: 916		EVENTS				
242482	3 -8458	A T & T MOBILITY	AQ FLOOR/EVENTS	6/2025	287291914369JUN25	40.04
					DEPARTMENT TOTAL:	40.04
DEPARTMENT: 918		VISITOR SERVICES				
240031	3 -8458	A T & T MOBILITY	IPAD/ADMIN DOOR/AQ CASH	6/2025	287291914369 625	200.20
					DEPARTMENT TOTAL:	200.20
DEPARTMENT: 919		FACILITY OPERATIONS				
240031	3 -8458	A T & T MOBILITY	IPAD/ADMIN DOOR/AQ CASH	6/2025	287291914369 06-25	61.85
240037	3 -8500	COX COMMUNICATIONS - TULSA	CABLE SERVICE 24-25	6/2025	066740301 JUN 25	53.06
					DEPARTMENT TOTAL:	114.91
					FUND TOTAL:	520.13
					GRAND TOTAL:	520.13

PAID UNAPPROVED

G / L R E C A P

PERIOD	G/L ACCOUNT	NAME	AMOUNT	TOTAL
6/2025	90 5-911-5234	TRAVEL	4.82	
6/2025	90 5-911-5258	COMMUNICATIONS	120.12	
6/2025	90 5-912-5258	COMMUNICATIONS	40.04	
6/2025	90 5-916-5258	COMMUNICATIONS	40.04	
6/2025	90 5-918-5258	COMMUNICATIONS	200.20	
6/2025	90 5-919-5258	COMMUNICATIONS	114.91	520.13

GRAND TOTAL ESTIMATE:	0.00
GRAND TOTAL ACTUAL:	520.13
REPORT TOTAL:	520.13

PAID UNAPPROVED

JAA ENCUMBRANCES AND EXPENDITURES

Payroll and Benefits for approval June 1, 2025 through June 15, 2025
PAID UNAPPROVED

PAYROLL FOR EMPLOYEES $70,000.00

EMPLOYEE PAID PAYROLL BENEFITS INLUDED IN PAYROLL

Bank of Oklahoma	Federal Tax Deposit	$6,000.00
Bank of Oklahoma	State Tax Deposit	$2,500.00
Bank of Oklahoma	FICA/Medicare Taxes	$5,500.00
AFLAC	Accident Insurance	$250.00
Benefits Resource Inc	Flex Plan	$200.00
Community Care	Medical Insurance	$200.00
Delta Dental	Dental Insurance	$450.00
Mutual of Omaha	Life Insurance	$125.00
Vision Services Plan	Vision Insurance	$100.00
VOYA	457 Retirement	$800.00
	TOTAL	$16,125.00

ADDITIONAL EMPLOYER PAID PAYROLL BENEFITS

Bank of Oklahoma	FICA/Medicare	$5,500.00
Community Care	Medical Insurance	$9,500.00
Mutual of Omaha	Life Insurance	$200.00
OKMRF	6.8% Employee Retiremen	$4,000.00
	TOTAL	$19,200.00

*Please note that expenditures and encumberances are shown based on 26 pay periods unless noted as semimonthly.

JAA ENCUMBRANCES AND EXPENDITURES

Payroll and Benefits for approval June 16, 2025 through June 30, 2025

PAID UNAPPROVED

PAYROLL FOR EMPLOYEES $70,000.00

EMPLOYEE PAID PAYROLL BENEFITS INLUDED IN PAYROLL

Bank of Oklahoma	Federal Tax Deposit	$6,000.00
Bank of Oklahoma	State Tax Deposit	$2,500.00
Bank of Oklahoma	FICA/Medicare Taxes	$5,500.00
AFLAC	Accident Insurance	$250.00
Benefits Resource Inc	Flex Plan	$200.00
Community Care	Medical Insurance	$200.00
Delta Dental	Dental Insurance	$450.00
Mutual of Omaha	Life Insurance	$125.00
Vision Services Plan	Vision Insurance	$100.00
VOYA	457 Retirement	$800.00
	TOTAL	$16,125.00

ADDITIONAL EMPLOYER PAID PAYROLL BENEFITS

Bank of Oklahoma	FICA/Medicare	$5,500.00
Community Care	Medical Insurance	$9,500.00
Mutual of Omaha	Life Insurance	$200.00
OKMRF	6.8% Employee Retiremen	$4,000.00
	TOTAL	$19,200.00

*Please note that expenditures and encumberances are shown based on 26 pay periods unless noted as semimonthly.

Jenks Aquarium Authority
Fund 90
Financial Position
As of 04/30/2025

	Actual FY 24-25 Jul 1 - Apr 30	Budget Year 1 FY 24-25	Actual FY 23-24 Jul 1 - Apr 30
Gross Revenues:			
Ticket Sales	$ 3,710,563.38	$ 4,265,000.00	$ 3,691,069.72
E-Tickets	621,928.46	508,000.00	526,034.06
Memberships	779,675.03	915,000.00	723,843.35
Education Programs	247,165.65	193,000.00	222,467.74
Education - Fish Friends	56,944.00	51,000.00	78,254.00
4th of July Event - Boomfest	5,789.95	5,000.00	11,662.60
Event Sales	74,376.23	160,000.00	101,796.73
Birthday Parties	33,067.18	60,000.00	36,761.50
Grants & Donations	15,000.00	40,000.00	30,000.00
Fish Food	209,899.90	305,000.00	235,362.66
Wishing Well	6,687.31	10,000.00	7,573.05
Exhibit Donations	35,360.63	80,000.00	51,166.30
Aquarium Run Event	7,216.54	51,000.00	39,984.77
Special Events	15,559.10	20,000.00	14,388.05
Hallowmarine Event	65,466.69	81,500.00	107,489.46
Gift Shop	218,401.57	264,000.00	202,098.34
Stroller Rentals	1,516.49	1,300.00	1,199.20
Café Deli	69,360.74	120,000.00	76,539.37
Event Catering	18,426.89	25,000.00	18,206.76
Vending/ATM Commission	4,262.64	7,600.00	7,905.56
Arcade Machine Commission	5,227.60	9,000.00	9,158.80
Hurricane Simulator	17,064.00	25,000.00	20,417.00
V.R. Simulator	170,868.06	285,000.00	203,362.96
Pressed Penny Machine	6,634.24	6,000.00	10,637.51
Photo Booth	23,729.41	32,500.00	25,459.35
Carousel	157,555.23	240,000.00	162,430.69
Holiday Inn Rent	32,243.10	50,000.00	48,788.81
State Sales Tax - Marketing $	256,288.96	256,000.00	250,205.17
Miscellaneous Revenue	12,767.22	10,000.00	30,980.24
Interest	171,263.55	75,000.00	154,037.72
Interest on Investment	122,410.30	50,000.00	101,071.12
Total Gross Revenues:	**$ 7,172,720.05**	**$ 8,200,900.00**	**$ 7,200,352.59**

Operating Expenditures:			
Aquarium Operations	$ 444,929.38	$ 593,600.00	$ 440,198.04
Education	133,220.38	191,200.00	117,847.27
Exhibits/LSS	1,647,511.96	2,489,100.00	1,531,787.28
Development Services	517,007.68	745,700.00	372,013.87
Events	238,613.64	366,400.00	234,630.67
Visitors Services	664,266.66	874,600.00	605,713.60
Facility Operations	1,472,627.98	1,882,200.00	1,401,382.19
Volunteer Services	11,318.51	24,500.00	3,201.84
Special Exhibit Personnel	173,183.09	241,100.00	113,402.36
Total Operating Expenditures:	**$ 5,302,679.28**	**$ 7,408,400.00**	**$ 4,820,177.12**
Operating Gain/(Loss)	**$ 1,870,040.77**	**$ 792,500.00**	**$ 2,380,175.47**
Capital Expenditures:			
ODWC Grant	$ 14,836.70	$ 150,000.00	$ -
Capital Items	278,124.92	398,450.25	7,741,816.60
Total Capital Expenditures:	**$ 292,961.62**	**$ 548,450.25**	**$ 7,741,816.60**
Debt Service:			
Professional Services	$ (30,936.70)	$ 7,500.00	$ (14,716.90)
Interest	401,572.68	483,000.00	408,874.59
Principal	604,166.60	807,000.00	610,547.50
Total Debt Service:	**$ 974,802.58**	**$ 1,297,500.00**	**$ 1,004,705.19**
Total Non-Operating Expenditures	**$ 1,267,764.20**	**$ 1,845,950.25**	**$ 8,746,521.79**
Total Expenditures:	**$ 6,570,443.48**	**$ 9,254,350.25**	**$ 13,566,698.91**
Excess (deficiency) of Revenues over Expenditures:	**$ 602,276.57**	**$ (1,053,450.25)**	**$ (6,366,346.32)**
Transfers In/(Out)			
Transfers From JPWA Risk Management Fund (Fund 59)	$ -	$ 500,000.00	$ -
Transfers From JAA Construction Fund (Fund 93)	4,804,273.68	5,000,000.00	1,137,675.38
Transfers To JAA Risk Management (Fund 91)	-	(30,000.00)	-
Total Transfers:	**$ 4,804,273.68**	**$ 5,470,000.00**	**$ 1,137,675.38**
Net Change in Fund Balance:	**$ 5,406,550.25**	**$ 4,416,549.75**	**$ (5,228,670.94)**

Prepared by Matthew Johnson 05/14/2025

Jenks Aquarium Authority
Fund 90
Financial Position
As of 05/31/2025

	Actual FY 24-25 Jul 1 - May 31	Budget Year 1 FY 24-25	Actual FY 23-24 Jul 1 - May 31
Gross Revenues:			
Ticket Sales	$ 4,093,504.85	$ 4,265,000.00	$ 4,052,665.32
E-Tickets	679,453.41	508,000.00	586,806.71
Memberships	850,465.58	915,000.00	791,655.09
Education Programs	317,044.65	193,000.00	275,096.74
Education - Fish Friends	62,908.00	51,000.00	93,430.00
4th of July Event - Boomfest	5,789.95	5,000.00	11,662.60
Event Sales	79,655.00	160,000.00	117,267.35
Birthday Parties	34,592.18	60,000.00	39,951.50
Grants & Donations	15,000.00	40,000.00	30,000.00
Fish Food	237,522.36	305,000.00	260,624.13
Wishing Well	7,543.36	10,000.00	8,475.52
Exhibit Donations	37,053.85	80,000.00	56,502.75
Aquarium Run Event	16,126.92	51,000.00	41,244.77
Special Events	17,671.50	20,000.00	17,308.55
Hallowmarine Event	65,466.69	81,500.00	107,489.46
Gift Shop	235,997.55	264,000.00	217,954.10
Stroller Rentals	1,605.49	1,300.00	1,276.30
Café Deli	98,446.66	120,000.00	106,530.11
Event Catering	19,066.30	25,000.00	21,681.71
Vending/ATM Commission	4,891.39	7,600.00	8,142.22
Arcade Machine Commission	5,227.60	9,000.00	9,158.80
Hurricane Simulator	19,516.00	25,000.00	22,597.00
V.R. Simulator	187,802.65	285,000.00	224,558.89
Pressed Penny Machine	6,634.24	6,000.00	10,637.51
Photo Booth	29,119.34	32,500.00	28,268.66
Carousel	174,626.35	240,000.00	178,748.54
Holiday Inn Rent	32,243.10	50,000.00	56,013.49
State Sales Tax - Marketing $	282,174.35	256,000.00	275,095.47
Miscellaneous Revenue	12,827.22	10,000.00	31,025.24
Interest	188,313.19	75,000.00	170,364.02
Interest on Investment	131,042.13	50,000.00	141,630.81
Total Gross Revenues:	**$ 7,949,331.86**	**$ 8,200,900.00**	**$ 7,993,863.36**

Operating Expenditures:			
Aquarium Operations	$ 476,178.04	$ 593,600.00	$ 475,539.20
Education	153,280.46	191,200.00	133,066.67
Exhibits/LSS	1,864,947.64	2,489,100.00	1,758,097.58
Development Services	556,770.52	745,700.00	403,904.91
Events	265,099.42	366,400.00	260,524.68
Visitors Services	738,910.09	874,600.00	676,505.21
Facility Operations	1,662,722.07	1,882,200.00	1,507,486.55
Volunteer Services	12,581.50	24,500.00	11,570.45
Special Exhibit Personnel	197,276.60	241,100.00	134,309.04
Total Operating Expenditures:	**$ 5,927,766.34**	**$ 7,408,400.00**	**$ 5,361,004.29**
Operating Gain/(Loss)	**$ 2,021,565.52**	**$ 792,500.00**	**$ 2,632,859.07**
Capital Expenditures:			
ODWC Grant	$ 14,836.70	$ 150,000.00	$ -
Capital Items	344,360.43	798,450.25	7,777,366.60
Total Capital Expenditures:	**$ 359,197.13**	**$ 948,450.25**	**$ 7,777,366.60**
Debt Service:			
Professional Services	$ (37,124.04)	$ 7,500.00	$ (17,860.28)
Interest	481,580.82	483,000.00	490,356.58
Principal	724,999.92	807,000.00	731,380.84
Total Debt Service:	**$ 1,169,456.70**	**$ 1,297,500.00**	**$ 1,203,877.14**
Total Non-Operating Expenditures	**$ 1,528,653.83**	**$ 2,245,950.25**	**$ 8,981,243.74**
Total Expenditures:	**$ 7,456,420.17**	**$ 9,654,350.25**	**$ 14,342,248.03**
Excess (deficiency) of Revenues over Expenditures:	**$ 492,911.69**	**$ (1,453,450.25)**	**$ (6,348,384.67)**
Transfers In/(Out)			
Transfers From JPWA Risk Management Fund (Fund 59)	$ -	$ 500,000.00	$ -
Transfers From JAA Construction Fund (Fund 93)	4,804,273.68	5,000,000.00	1,735,151.28
Transfers To JAA Risk Management (Fund 91)	-	(30,000.00)	-
Total Transfers:	**$ 4,804,273.68**	**$ 5,470,000.00**	**$ 1,735,151.28**
Net Change in Fund Balance:	**$ 5,297,185.37**	**$ 4,016,549.75**	**$ (4,613,233.39)**

Prepared by Matthew Johnson 06/12/2025

PARENT ACCOUNT:
CITY OF JENKS 29

REPORT FOR:
CITY OF JENKS 29
2960-00-656689-7
APR-24-2025 TO MAY-23-2025

Site Summary

ACCOUNT NUMBER	FLEET NAME
2960-00-656689-7	CITY OF JENKS 29

BRAND	ADDRESS	NO. TRANS	FUEL UNITS	FUEL $	OTHER $	EXEMPT TAX	NET $
QUIKTRIP	15102 S Memorial Dr, Bixby, OK 74008	1	15.150	43.92	0.00	-5.65	38.27
	91 W 141st St, Glenpool, OK 74033	2	45.173	142.22	0.00	-18.20	124.02
	712 S Elm St, Jenks, OK 74037	343	4721.310	13966.53	0.00	-1795.29	12171.24
	12100 S Waco Ave, Sapulpa, OK 74066	11	200.153	567.09	0.00	-74.67	492.42
	1040 E Taft Ave, Sapulpa, OK 74066	1	23.231	62.00	0.00	-8.66	53.34
	3606 S Peoria Ave, Tulsa, OK 74105	1	40.022	108.02	0.00	-14.92	93.10
	18 S 193rd East Ave, Tulsa, OK 74108	1	14.635	41.70	0.00	-5.46	36.24
	9555 Riverside Pkwy, Tulsa, OK 74137	4	68.750	214.32	0.00	-27.34	186.98
	PERIOD TOTALS	**364**	**5128.424**	**15145.80**	**0.00**	**-1950.19**	**13195.61**

Financial Summary

ACCOUNT NUMBER	FLEET NAME
2960-00-656689-7	CITY OF JENKS 29

DEPARTMENT	DESCRIPTION	UNITS	COST OR FEE	TOTAL FEES	FUEL $	OTHER $	EXEMPTED TAX	NET $	TOTAL FEES & PURCHASES
215	Unleaded Plus	33.55	3.069	0.00	102.78	0.00	-12.51	90.27	
	Unleaded Regular	45.94	2.952	0.00	135.12	0.00	-17.14	117.98	
	PERIOD			0.00	237.90	0.00	-29.65	208.25	208.25
	YTD			0.00	867.79	0.00	-114.79	753.00	753.00
252	Unleaded Regular	30.37	2.899	0.00	88.05	0.00	-11.33	76.72	
	PERIOD			0.00	88.05	0.00	-11.33	76.72	76.72
	YTD			0.00	279.06	0.00	-37.59	241.47	241.47
311	Unleaded Regular	2423.91	2.849	0.00	6910.40	0.00	-904.10	6006.30	
	PERIOD			0.00	6910.40	0.00	-904.10	6006.30	6006.30
	YTD			0.00	35713.10	0.00	-4828.38	30884.72	30884.72
411	Regular Diesel #2	593.15	3.337	0.00	1980.36	0.00	-256.83	1723.53	
	Unleaded Regular	386.56	2.829	0.00	1090.28	0.00	-144.19	946.09	
	PERIOD			0.00	3070.64	0.00	-401.02	2669.62	2669.62
	YTD			0.00	13463.29	0.00	-1770.19	11693.10	11693.10
511	Unleaded Regular	153.15	2.840	0.00	432.67	0.00	-57.11	375.56	
	PERIOD			0.00	432.67	0.00	-57.11	375.56	375.56
	YTD			0.00	2303.21	0.00	-309.49	1993.72	1993.72
512	Unleaded Regular	45.94	2.879	0.00	132.25	0.00	-17.14	115.11	
	PERIOD			0.00	132.25	0.00	-17.14	115.11	115.11
	YTD			0.00	350.61	0.00	-47.16	303.45	303.45
521	Unleaded Plus	146.16	3.170	0.00	462.41	0.00	-54.52	407.89	
	Unleaded Regular	22.94	3.089	0.00	70.86	0.00	-8.56	62.30	
	Unleaded Super	20.03	3.484	0.00	69.65	0.00	-7.48	62.17	
	PERIOD			0.00	602.92	0.00	-70.56	532.36	532.36
	YTD			0.00	3542.81	0.00	-436.11	3106.70	3106.70
522	Unleaded Plus	96.97	3.179	0.00	307.74	0.00	-36.18	271.56	
	Unleaded Regular	124.25	2.844	0.00	351.59	0.00	-46.32	305.27	
	Unleaded Super	16.60	3.289	0.00	54.60	0.00	-6.19	48.41	
	PERIOD			0.00	713.93	0.00	-88.69	625.24	625.24
	YTD			0.00	3177.75	0.00	-408.91	2768.84	2768.84
531	Unleaded Plus	289.51	3.139	0.00	901.96	0.00	-107.97	793.99	
	Unleaded Regular	122.08	2.852	0.00	349.17	0.00	-45.53	303.64	
	PERIOD			0.00	1251.13	0.00	-153.50	1097.63	1097.63
	YTD			0.00	5835.35	0.00	-724.91	5110.44	5110.44
533	Unleaded Regular	348.90	2.862	0.00	993.35	0.00	-130.12	863.23	
	PERIOD			0.00	993.35	0.00	-130.12	863.23	863.23
	YTD			0.00	4273.91	0.00	-575.18	3698.73	3698.73

PARENT ACCOUNT:
CITY OF JENKS 29

REPORT FOR:
CITY OF JENKS 29
2960-00-656689-7
APR-24-2025 TO MAY-23-2025

Financial Summary

ACCOUNT NUMBER	FLEET NAME
2960-00-656689-7	CITY OF JENKS 29

DEPARTMENT	DESCRIPTION	UNITS	COST OR FEE	TOTAL FEES	FUEL $	OTHER $	EXEMPTED TAX	NET $	TOTAL FEES & PURCHASES
561	Unleaded Regular	22.33	2.999	0.00	66.97	0.00	-8.33	58.64	
	Unleaded Super	67.93	3.474	0.00	236.18	0.00	-25.34	210.84	
	PERIOD			0.00	303.15	0.00	-33.67	269.48	269.48
	YTD			0.00	1902.00	0.00	-231.83	1670.17	1670.17
562	Unleaded Regular	97.65	2.855	0.00	277.24	0.00	-36.42	240.82	
	PERIOD			0.00	277.24	0.00	-36.42	240.82	240.82
	YTD			0.00	1412.94	0.00	-189.19	1223.75	1223.75
571									
	PERIOD			0.00	0.00	0.00	0.00	0.00	0.00
	YTD			0.00	73.34	0.00	-9.88	63.46	63.46
911	Regular Diesel #2	28.42	3.399	0.00	96.61	0.00	-12.31	84.30	
	PERIOD			0.00	96.61	0.00	-12.31	84.30	84.30
	YTD			0.00	96.61	0.00	-12.31	84.30	84.30
919	Unleaded Regular	12.27	2.899	0.00	35.56	0.00	-4.57	30.99	
	PERIOD			0.00	35.56	0.00	-4.57	30.99	30.99
	YTD			0.00	413.37	0.00	-55.08	358.29	358.29
Unassigned	Rebate	5128.42	0.030	-153.85	0.00	0.00	0.00	0.00	
	PERIOD			-153.85	0.00	0.00	0.00	0.00	-153.85
	YTD			0.00	0.00	0.00	0.00	0.00	0.00
ACCOUNT TOTALS	Regular Diesel #2	621.57	6.736	0.00	2076.97	0.00	-269.14	1807.83	
	Unleaded Plus	566.19	12.557	0.00	1774.89	0.00	-211.18	1563.71	
	Unleaded Regular	3836.29	37.648	0.00	10933.51	0.00	-1430.86	9502.65	
	Unleaded Super	104.56	10.247	0.00	360.43	0.00	-39.01	321.42	
	Rebate	5128.42	0.030	-153.85	0.00	0.00	0.00	0.00	
	PERIOD			-153.85	15145.80	0.00	-1950.19	13195.61	13041.76
	YTD			0.00	73705.14	0.00	-9751.00	63954.14	63954.14

ACCOUNTS RECEIVABLE SUMMARY - Invoice 104876785

PREVIOUS BALANCE	13931.66
PAYMENTS	-13931.66
PURCHASES	13195.61
DEBITS	0.00
CREDITS	0.00
QuikTrip Rebate	-153.85
ANCILLARIES	0.00
AMOUNT DUE	13041.76

Transaction Date	Transaction Time	Card Number	Custom Vehicle/Asset ID	Units	Product	Merchant Name	Merchant Address	Merchant City	Merchant State / Province	Merchant Postal Code	Current Odometer	Adjusted Odometer	Driver Last Name	Driver Department	Department
04/25/2025	14:39:01	****01121	MISC AQ	28.42	DSL	Quiktrip 0096	9555 Riverside Pkwy	Tulsa	OK	74137	136708		ZIARA	913	911
05/04/2025	15:42:24	****00031	919 908 08 XTERRA	12.27	UNL	Quiktrip 0096	9555 Riverside Pkwy	Tulsa	OK	74137	122883		ZIARA	913	919

Memorandum

To: Chair and Members of the Jenks Aquarium Authority

From: David Sims, CFO/Finance Director

Date: June 17, 2025

Re: FY25-26 Budget Approval – JAA

A public hearing was held on June 3, 2025, for a comprehensive review of the FY25-26 budgets for the City of Jenks and its related public trusts that would include the Jenks Aquarium Authority. Now, the Authority will vote to appropriate and approve the FY25-26 budget. The budget proposal was reviewed with the budget committee on May 19, 2025. The budget committee voted unanimously in favor of recommending that the Authority adopt the FY25-26 budget.

Revenue

- **Ticket Sales/Membership/E-tickets** – As of April 2025, the OK Aquarium has recorded $5.112 million or 89.9% of the FY24-25 Ticket Sales/Membership/E-tickets revenue budget of $5.688 million. Based on three-year averages for May and June, Staff estimates that the Aquarium will end this fiscal year with $6.104 million in revenue in this category, which is $0.416 million above budget. Staff is budgeting for an increase in these categories accordingly.

- **Education Programs/Events/Customer Experience** – As of April 2025, the OK Aquarium has recorded $1.415 million or 72.5% of the FY24-25 Education Programs/Events/Customer Experience revenue budget of $1.952 million. Based on three-year averages for May and June, Staff estimates that the aquarium will end this fiscal year with $1.826 million in revenue in this category, which is $0.126 million below budget. Staff is budgeting for a decrease in these categories accordingly.

Expenses

- **Personnel Expense**
  - Standard Pay Raise – A 6% base pay increase is budgeted for the FY25-26 budget, which is the amount that was budgeted for the current fiscal year. Additionally, some merit pay raises are included for key personnel. It is management's desire to continue the same percentage to make the Aquarium competitive with surrounding municipalities to retain/find exceptional employees.
  - Total Personnel Expense increases to $4.363 million from $3.987 million, which represents a total increase of $0.377 million or a rate of 9.4%.

- **Maintenance & Operations**
  - Overall, the JAA Operating Fund is seeing an increase of $0.127 million in Maintenance & Operations over the last fiscal year's budget. Increases in Repairs and Maintenance, Materials and Supplies, Contractual Services and Insurance costs account for 84.9% of the budgeted increase. The

minimal variances from various accounts comprise the remaining 15.1% increase from the current fiscal year budget.

- Total Maintenance & Operations increases to $4.832 million from $4.719 million, which represents a total increase of $0.127 million or a rate of 2.4%. These increases are the result of the increase in sales/use tax collections budgeted for the fiscal year.

Jenks Aquarium Authority
Operating Fund

FY 2025 and 2026
Fund 90

OVERVIEW

The Jenks Aquarium Authority (JAA) is a public trust created under and pursuant to the provisions of Title 60, Oklahoma Statutes 1991, Section 176, et seq., for the use and benefit of the City of Jenks, Oklahoma. The JAA was created to finance, develop and operate the Oklahoma Aquarium. Four City Council members and three members of the Oklahoma Aquarium Foundation serve as the governing body (Trustees). JAA is exempt from State and Federal income taxes. The management of the City and the Trust is the same.

The Authority's budget is comprised of revenues and fees generated by the Aquarium's operations and donations. The FY 26 total expenditure budget is greater than 15% than the FY 25 budget. This is due to the remaining expenditures related to the large animal holding facility. The FY 26 budget of $10.6 million is offset by FY 26 projected revenues, transfers and previous year fund balance of the capital projects. The projected fund balance change is less than 10%. This is attributable to the reimbursements received from Fund 93 for the shark quarantine project.

The Jenks Public Works Authority (JPWA) pledges revenues to support the Aquarium's outstanding debt. The FY 25 transfer from the JPWA is budgeted at $500,000, if necessary. This fund is reported as an enterprise operating fund budgeted on a cash basis.

ANNUAL RESOURCES

	FY 24 ACTUAL	FY 24 BUDGET	9 months FY 25 ACTUAL	FY 25 BUDGET	PERCENT DIFFERENCE	FY 26 BUDGET
Memberships	$ 881,322	$ 900,000	$ 722,934	$ 915,000	0%	$ 915,000
Ticket Sales	4,557,840	4,200,000	3,385,403	4,265,000	3%	4,393,000
Arcade Machines	9,159	9,000	4,035	9,000	0%	9,000
Hurricane Simulator	25,145	24,000	14,639	25,000	0%	25,000
V.R. Simulator	247,849	285,000	153,094	285,000	-8%	262,000
Mechanical Bullshark	-	1,000	-	-	N/A	-
Pressed Penny Machine	10,638	5,000	4,538	6,000	0%	6,000
Photo Booth	30,855	32,000	22,606	32,500	2%	33,000
Carousel	198,256	240,000	141,201	240,000	-15%	204,000
Vending/ATM Commission	8,322	7,500	3,443	7,600	0%	7,600
Event Sales	129,370	160,000	74,376	160,000	-10%	144,000
Gift Shop	236,564	260,000	190,936	264,000	-5%	251,000
Café Deli	117,184	120,000	63,500	120,000	0%	120,000
Event Catering	24,031	25,000	18,205	25,000	0%	25,000
Hallowmarine	110,755	80,000	65,467	81,500	0%	81,500
E-Tickets	673,858	500,000	560,778	508,000	18%	599,000
Grants & Donations	240,300	264,950	-	40,000	0%	40,000
State's Sales Tax - Marketing	308,014	252,000	232,200	256,000	12%	287,000
Birthday Parties	42,137	60,000	28,662	60,000	-10%	54,000
Reimbursements	785	-	1,165	-	N/A	-
Fish Food	292,203	300,000	182,641	305,000	-5%	290,000
Wishing Well	9,211	10,000	5,814	10,000	0%	10,000
Stroller Rentals	1,402	1,300	1,370	1,300	0%	1,300
Miscellaneous	32,508	8,000	12,722	10,000	0%	10,000
Aquarium Run Event	41,245	50,000	3,625	51,000	0%	51,000
Fish & Fireworks (4th of July	12,271	10,000	5,790	5,000	0%	5,000
Special Event	18,288	20,000	13,151	20,000	0%	20,000
Exhibit Donations	63,631	80,000	33,492	80,000	0%	80,000
Leisure Hospitality Rent	68,698	50,000	32,243	50,000	0%	50,000
Interest	188,864	75,000	153,957	75,000	33%	100,000
Interest On Investments	151,551	49,500	113,962	50,000	50%	75,000
Education Programs	298,679	190,000	140,736	193,000	20%	232,000
Fish Friends Donations	102,430	50,000	50,241	51,000	25%	64,000
Total Operating Revenue	**$ 9,133,362**	**$ 8,319,250**	**$ 6,436,928**	**$ 8,200,900**	3%	**$ 8,444,400**

Transfers In						
59 JPWA Operating Transfer	$ -	$ 500,000	$ -	$ 500,000	0%	$ 500,000
91 Risk Mgmt. Transfer	-	-	-	-	N/A	-
93 Transfer	2,078,498	-	4,804,274	5,000,000	-80%	1,000,000
Total Transfers In	**2,078,498**	**500,000**	**4,804,274**	**5,500,000**	-73%	**1,500,000**
Total Resources	**$ 11,211,861**	**$ 8,819,250**	**$ 11,241,202**	**$ 13,700,900**	**-27%**	**$ 9,944,400**

ANNUAL OUTLAYS

	FY 24 ACTUAL	FY 24 BUDGET	9 months FY 25 ACTUAL	FY 25 BUDGET	PERCENT DIFFERENCE	FY 26 BUDGET
Aquarium Operations 911						
Personnel Services	$ 265,030	$ 273,900	$ 201,882	$ 281,600	8%	$ 303,600
Maintenance and Operations	243,994	307,600	209,766	312,000	3%	321,360
Capital Outlay	-	-	-	-	N/A	-
Total	509,023	581,500	411,648	593,600	5%	624,960
Education Programs 912						
Personnel Services	131,359	172,800	97,861	162,700	6%	172,800
Maintenance and Operations	15,098	28,000	22,854	28,500	3%	29,355
Capital Outlay	-	-	-	-	N/A	-
Total	146,457	200,800	120,715	191,200	6%	202,155
Exhibits 913						
Personnel Services	1,382,659	1,672,700	1,090,048	1,899,600	5%	2,001,100
Maintenance and Operations	498,877	589,500	425,871	589,500	3%	605,640
Capital Outlay	-	-	-	-	N/A	-
Total	1,881,536	2,262,200	1,515,919	2,489,100	5%	2,606,740
Development Services 915						
Personnel Services	223,785	236,100	183,722	250,300	5%	261,700
Maintenance and Operations	209,642	463,400	275,020	495,400	8%	532,982
Capital Outlay	-	-	-	-	N/A	-
Total	433,427	699,500	458,742	745,700	7%	794,682
Event 916						
Personnel Services	119,023	192,800	92,520	194,900	4%	203,500
Maintenance and Operations	175,786	156,500	125,832	171,500	3%	176,645
Capital Outlay	-	-	-	-	N/A	-
Total	294,809	349,300	218,352	366,400	4%	380,145
ODWC 917						
Personnel Services	-	-	-	-	N/A	-
Maintenance and Operations	-	-	14,837	-	N/A	-
Capital Outlay	-	205,000	-	-	N/A	-
Total	-	205,000	14,837	-	N/A	-
Visitor Services 918						
Personnel Services	459,524	566,700	388,832	532,600	11%	593,200
Maintenance and Operations	276,366	338,000	215,500	342,000	1%	344,000
Capital Outlay	-	-	-	-	N/A	-
Total	735,889	904,700	604,332	874,600	7%	937,200
Facility Operations 919						
Personnel Services	240,939	448,500	224,674	426,200	11%	473,900
Maintenance and Operations	1,324,562	1,431,000	1,142,816	1,456,000	4%	1,516,140
Capital Outlay	-	-	-	-	N/A	-
Total	1,565,501	1,879,500	1,367,490	1,882,200	6%	1,990,040
Volunteer Services 920						
Personnel Services	-	-	-	-	N/A	-
Maintenance and Operations	12,453	13,000	11,052	24,500	2%	24,905
Capital Outlay	-	-	-	-	N/A	-
Total	12,453	13,000	11,052	24,500	2%	24,905
JAA Capital 923						
Personnel Services	-	-	-	-	N/A	-
Maintenance and Operations	-	-	-	-	N/A	-
Capital Outlay	7,784,867	472,000	170,837	335,457	296%	1,328,707
Total	7,784,867	472,000	170,837	335,457	296%	1,328,707

Special Exhibit Force Account 940						
Personnel Services	146,161	231,700	154,345	238,900	48%	353,600
Maintenance and Operations	2,006	1,700	2,642	2,200	0%	2,200
Capital Outlay	-	-	-	-	N/A	-
Total	148,167	233,400	156,988	241,100	48%	355,800
Total	**$ 13,512,129**	**$ 7,800,900**	**$ 5,050,912**	**$ 7,743,857**	19%	**$ 9,245,334**

DEBT SERVICE AND TRANSFERS OUT

	FY 24 ACTUAL	FY 24 BUDGET	9 months FY 25 ACTUAL	FY 25 BUDGET	PERCENT DIFFERENCE	FY 26 BUDGET
Personnel Services	$ -	$ -	$ -	$ -	N/A	$ -
Maintenance and Operations	(17,860)	7,500	(27,843)	7,500	0%	7,500
Capital Outlay	-	-	-	-	N/A	-
91 Transfer to Risk Management	30,000	30,000	-	30,000	133%	70,000
Debt Service	1,215,357	1,294,000	905,280	1,290,000	-1%	1,271,000
Total	1,227,496	1,331,500	877,437	1,327,500	2%	1,348,500
Total	**$ 14,739,626**	**$ 9,132,400**	**$ 5,928,349**	**$ 9,071,357**	17%	**$ 10,593,834**

SUMMARY BY ACCOUNT GROUP

	FY 24 ACTUAL	FY 24 BUDGET	9 months FY 25 ACTUAL	FY 25 BUDGET	PERCENT DIFFERENCE	FY 26 BUDGET
Personnel Services	$ 2,968,480	$ 3,795,200	$ 2,433,884	$ 3,986,800	9%	$ 4,363,400
Maintenance and Operations	2,758,783	3,328,700	2,446,191	3,421,600	4%	3,553,227
Capital Outlay	7,784,867	677,000	170,837	335,457	296%	1,328,707
Debt Service and Transfers	1,227,496	1,331,500	877,437	1,327,500	2%	1,348,500
Total	$ 14,739,626	$ 9,132,400	$ 5,928,349	$ 9,071,357	17%	$ 10,593,834

FUND BALANCE CALCULATION

	FY 24 ACTUAL	FY 24 BUDGET	FY 25 ACTUAL	FY 25 BUDGET	FY 26 BUDGET
Beginning Fund Balance (Unrestricted)	$ 6,301,247	$ 6,301,247	$ 7,686,707	$ 7,686,707	$ 12,316,250
Plus Annual Revenue	8,634,544	8,819,250	11,241,202	13,700,900	9,944,400
Less Annual Outlays	(7,249,083)	(9,132,400)	(5,928,349)	(9,071,357)	(10,593,834)
Ending Fund Balance	7,686,707	5,988,097	12,999,560	12,316,250	**11,666,816**
Less 15% Emergency Reserve	(1,153,006)	(898,215)	(1,949,934)	(1,847,438)	(1,750,022)
Reserved for Aquarium Activities	**$ 6,533,701**	**$ 5,089,882**	**$ 11,049,626**	**$ 10,468,813**	**$ 9,916,794**

CAPITAL LIST

Department	Item Description	Year 1	Year 2
Aquarium	Roof Repairs	$ 40,000	$ 40,000
Aquarium	Fix Electrical in Shark Area	11,750	
Aquarium	Movement of SQ Freezer to Site	20,265	20,265
Aquarium	Main Deck Replacement	136,942	136,942
Aquarium	Interior buildout quarantine building		1,000,000
Aquarium	19' Electric Scissor Lift	15,000	
Aquarium	Replacement AC for Roof	61,500	61,500
Aquarium	Rooftop Chiller Unit	25,000	25,000
Aquarium	Security Cameras	25,000	25,000
Aquarium	Stradle Forklift		20,000
TOTAL CAPITAL OUTLAY		**$ 335,457**	**$ 1,328,707**

Jenks Aquarium Authority
Insurance and Risk Management Fund
FY 2025 and 2026
Fund 91

OVERVIEW

The Jenks Aquarium Authority Insurance and Risk Management fund is intended to satisfy claims arising from losses within and outside the Authority's deductible limits of insurance coverage for automobiles, employee health and wellness reimbursements and health insurance deductibles, property claims, general liabilities, and workers compensation. The Authority uses the resources of this fund to reduce policy expenses by allowing for levels of increased deductibles. Workers Compensation losses have been maintained at a low level. Risk management begins in the pre-employment phase with a required medical physical examination and physical agility test, and it is maintained by encouraging employees through health and wellness initiatives. FY 26 funding is provided by a transfer from the Jenks Aquarium Authority operating account and fund balance. The projected fund balance change is greater than 10% due primarily due to an anticipated increase in employee reimbursements. This is an internal service fund budgeted on a cash basis.

ANNUAL RESOURCES

	FY 24 ACTUAL	FY 24 BUDGET	9 months FY 25 ACTUAL	FY 25 BUDGET	PERCENT DIFFERENCE	FY 26 BUDGET
Reimbursements	$ -	$ -	$ -	$ -	N/A	$ -
Transfer from JAA Operating Fund	30,000	30,000	-	-	N/A	70,000
Total Revenue	**$ 30,000**	**$ 30,000**	**$ -**	**$ -**	N/A	**$ 70,000**

ANNUAL OUTLAYS

	FY 24 ACTUAL	FY 24 BUDGET	9 months FY 25 ACTUAL	FY 25 BUDGET	PERCENT DIFFERENCE	FY 26 BUDGET
Insurance and Risk Management 801						
Personnel Services	$ -	$ -	$ -	$ -	N/A	$ -
Maintenance and Operations	3,490	50,000	2,882	50,000	100%	100,000
Capital Outlay	-	-	-	-	N/A	-
Total Appropriations	**$ 3,490**	**$ 50,000**	**$ 2,882**	**$ 50,000**	100%	**$ 100,000**

FUND BALANCE CALCULATION

	FY 24 ACTUAL	FY 24 BUDGET	9 months FY 25 ACTUAL	FY 25 BUDGET	FY 26 BUDGET
Beginning Fund Balance	$ 211,001	$ 211,001	$ 234,657	$ 234,657	$ 184,657
Plus Annual Revenue	30,000	30,000	-	-	70,000
Less Annual Outlays	(6,344)	(50,000)	(2,882)	(50,000)	(100,000)
Ending Fund Balance	234,657	191,001	231,775	184,657	154,657
Reserved for Risk Management	**$ 234,657**	**$ 191,001**	**$ 231,775**	**$ 184,657**	**$ 154,657**

Jenks Aquarium Authority
RESOLUTION NO. 94
A RESOLUTION APPROPRIATING AND APPROVING THE FISCAL YEAR 2024-2025 ANNUAL BUDGET, PROVIDING FOR A PAY PLAN AND BENEFITS PROGRAM, AND AUTHORIZING THE TREASURER TO MAKE INVESTMENTS, FOR THE AUTHORITY AND PROVIDING FOR AN EFFECTIVE DATE OF July 1, 2025

WHEREAS, it is necessary to provide operating and working capital for promoting, developing, constructing, operating, and maintaining a cultural, recreational, and educational center, The Oklahoma Aquarium, a.k.a. The Jenks Aquarium Authority, a public trust with the City of Jenks, Oklahoma as its beneficiary. A biennial budget provides for enhanced strategic long-range planning, decreases budget development time over a two-year period, provides better resource allocation, provides better discipline in the expenditure of funds, tends to improve fund balances, and is viewed by credit rating agencies as enhancing overall financial conditions. The Jenks Aquarium Authority approved a biennial budget process on February 4, 2008; the budget committee of the Authority has reviewed the proposed two-year budget by each individual year of the biennium. Each annual budget making up the two-year biennial budget will be considered and acted upon separately each year of the biennium after public hearing. The FY 2025-2026 annual budget has been considered and approved after public hearing.

WHEREAS, it is necessary to provide salaries through a Benefits and Pay Plan to the employees of the Jenks Aquarium Authority which is in keeping with the services provided to the citizens of Jenks. It is the intent of the Jenks Aquarium Authority to provide for competitive salaries for jobs in the context of the population of Jenks, the strength of the Jenks economy, and the metropolitan setting of Jenks, and to provide for operating expense and capital outlay.

WHEREAS, it is necessary to provide equipment to be used by the Board of Trustees and Aquarium employees.

WHEREAS, the Oklahoma Statutes, 62 O.S. Section 348.1 provides that the lawful treasurer of any city or town, when authorized to invest any monies in the custody of the Treasurer as limited by law, shall do so in allowed investment options as dictated in this statute. The Jenks Aquarium Authority recognizes the necessity of establishing an investment policy to properly transact its investment activities and recognizes the necessity of improving its procedures for investing available funds to earn additional revenue.

NOW, THEREFORE, BE IT RESOLVED THAT

I. **BUDGET APPROVAL:**

A. The Jenks Aquarium Authority Board of Trustees hereby appropriates the FY 2025-2026 Annual Budget for the Jenks Aquarium Authority providing for the balancing of revenues and expenditures related to same as detailed in the FY 2025-2026 Annual Budget documents as attached hereto; and providing for use of fund balance as may be necessary to meet cash flow requirements related to same.

B. The General Manager is authorized to impound any provisions of the FY 2025-2026 Annual Budget including and not limited to a reduction in force and the furloughing of full-time and part-time employees in order to maintain a balanced budget and to maintain financial responsibility.

C. The Jenks Aquarium Authority Board of Trustees authorizes the General Manager to vary the expenditures of funds according to the provisions of Resolution No. 74 but may not exceed the total budget by fund within the approved budget.

D. The Secretary and Treasurer shall provide the Jenks Aquarium Authority Board of Trustees a financial statement reflecting the budget approved in the Fiscal Year 2025-2026 Budget: and,

II. **BENEFITS AND PAY PLAN:**

A. The General Manager may establish part-time positions as needed within the approved budget.

B. The General Manager may fund authorized positions within the approved budget which are unfunded in so long as the total budget by fund is not exceeded during the fiscal year.

C. The General Manager may underfill authorized funded positions.

D. The necessary funds to affect this pay plan and these benefits shall be provided from the General Fund of the Jenks Aquarium Authority.

E. The Jenks Aquarium Authority Board of Trustees hereby authorizes the General Manager to implement the Classification and Pay Plan (see Attachment A) within the budget attached thereto and the General Manager may vary classification between “I”, “II”, “III”, “IV” designated grade levels as if each were one classification.

F. The General Manager is authorized to continue the on-going benefits program including term life insurance, health insurance, retirement programs, thrift and deferred compensation programs, longevity programs, emergency sick leave reserve, health and wellness programs, FLSA exempt vacation buyback program, and performance incentive programs.

G. The Jenks Aquarium Authority Board of Trustees authorizes the expenditure of funds to provide term life insurance for all full-time employees and funds to provide a medical cash benefit of seven hundred twenty dollars ($720.00) per year to any full-time employee who opts out of Authority's medical coverage. The amount is distributed in installments based on the number of pay periods in the year. The provisions of health insurance covered by Authority self-funded health provisions are hereby extended on the same basis as the previous fiscal year unless specifically modified by separate action of The Jenks Aquarium Authority Board of Trustees.

III. PERFORMANCE INCENTIVE COMPENSATION PROGRAM

A. See Attachment B for details.

IV. EQUIPMENT:

A. Non-workstation personal use of electronics, phones, tablets, netbooks, laptops, (excluding desktop replacement laptops) or other work electronic devices assigned to a specific employee shall be considered fully depreciated after having been in use for four (4) years. Such items personally assigned to Jenks Aquarium Authority Trustees shall be considered fully depreciated upon leaving membership in the Board of Trustees or such items having been used for at least four (4) years or the end of each member's term, whichever is longer, before replacement or where replacement has been made for the full Board of Trustees.

V. INVESTMENTS:

A. The Treasurer shall be and is hereby given blanket authority and directed to invest and reinvest available funds on a continuing basis during the fiscal year ending June 30, 2026; provided that the income received from said investments be placed in the fund from which the investment was made, with the exception of sinking fund interest earned which may be placed in the general fund. The Jenks Aquarium Authority Board of Trustees authorize the General Manager to act as Treasurer.

B. The Treasurer keeps records on all investments, showing the amount invested from each fund by type of investment and distribution of interest earned by each fund.

C. The Treasurer shall conform to the investment requirements of Title 60 O.S. § 175.24(A)(7) and Title 62 O.S. § 72.4a.

D. The authorization is in full force and effect unless modified by State Statutes in which case the amendments shall be binding; **OR** unless rescinded or modified by the Board of Trustees.

E. The General Manager is authorized to designate banking affiliations with banks with offices located in Jenks and to cause the execution of appropriate signatories on documents related thereto.

DONE, RATIFIED, AND PASSED THIS ____________DAY OF JUNE 2025.

____
Cory Box, Chairman
JENKS AQUARIUM AUTHORITY

ATTEST:

____
Secretary

RESOLUTION NO. 94 - ATTACHMENT A
JENKS AQUARIUM AUTHORITY
CLASSIFICATION & PAY PLAN

FY 2025 - 2026 FY 2024 - 2026 BIENNIAL BUDGET - YEAR 2

RANGE NO.	ANNUAL PAY RANGES		POSITION TITLE
A-11	16,136 - 24,706	1.	A - LABORER I
		2.	A - STUDENT INTERN I
A-12	17,493 - 28,595	1.	A - LABORER II
		2.	A - STUDENT INTERN II
A-13	18,384 - 30,016	1.	A - GENERAL CLERK I
		2.	A - LABORER III
		3.	A - STUDENT INTERN III
		4.	A - SPECIAL EVENTS ASSISTANT
		5.	A - TICKET AGENT I
A-14	19,756 - 32,909	1.	A - LABORER IV
		2.	A - STUDENT INTERN IV
A-15	20,021 - 33,545	1.	A - GENERAL CLERK II
		2.	A - TICKET AGENT II
A-16	21,398 - 34,178	1.	A - MAINTENANCE WORKER I
		2.	A - CUSTODIAL WORKER I
A-17	22,318 - 35,704	1.	A - ADMINISTRATIVE CLERK I
		2.	A - MAINTENANCE WORKER II
		3.	A - CUSTODIAL WORKER II
A-18	23,291 - 39,259	1.	A - MAINTENANCE WORKER III
		2.	A - CUSTODIAL WORKER III
A-19	24,316 - 39,901	1.	A - ADMINISTRATIVE CLERK II
		2.	A - AQUARIST APPRENTICE
		3.	A - MAINTENANCE WORKER IV
A-20	25,387 - 40,773	1.	A - AQUARIST TECHNICIAN I
		2.	A - AQUARIUM BIOLOGY/LSS TECHNICIAN I
A-21	26,003 - 42,606	1.	A - ADMINISTRATIVE CLERK III
		2.	A - CUSTODIAL WORKER IV
A-22	27,695 - 44,559	1.	A - ADMINISTRATIVE ASSISTANT I
		2.	A - ADMINISTRATIVE CLERK IV
		3.	A - AQUARIST TECHNICIAN II
		4.	A - AQUARIUM BIOLOGY/LSS TECHNICIAN II
		5.	A - EVENTS SPECIALIST I
A-23	28,704 - 46,654	1.	A - RESERVED

JENKS AQUARIUM AUTHORITY

CLASSIFICATION & PAY PLAN

FY 2025 - 2026 FY 2024 - 2026 BIENNIAL BUDGET - YEAR 2

RANGE NO.	ANNUAL PAY RANGES		POSITION TITLE
A-24	30,239 - 50,741	1.	A - ADMINISTRATIVE ASSISTANT II
		2.	A - AQUARIST TECHNICIAN III
		3.	A - AQUARIUM BIOLOGIST/LSS I
		4.	A - AQUARIUM BIOLOGY/LSS TECHNICIAN III *
		5.	A - AQUARIUM EDUCATION SPECIALIST I
		6.	A - EVENTS SPECIALIST II
		7.	A - FACILITIES MAINTENANCE COORDINATOR I
		8.	A - EXHIBIT TECHNICIAN I
A-25	31,608 - 51,654	1.	A - FACILITIES MAINTENANCE COORDINATOR II
A-26	33,043 - 53,364	1.	A - ADMINISTRATIVE ASSISTANT III
		2.	A - FACILITIES MAINTENANCE COORDINATOR III
		3.	A - VOLUNTEER COORDINATOR
		4.	A - EVENTS SPECIALIST III
		5.	A- GUEST SERVICES SUPERVISOR I
		6.	A- AQUARIUM BIOLOGY/LSS TECHNICIAN IV *
A-27	34,590 - 55,857	1.	A - AQUARIUM BIOLOGY/LSS SUPERVISOR I *
		2.	A - AQUARIUM EDUCATION SPECIALIST II
		3.	A - FACILITIES MAINTENANCE COORDINATOR IV
		4.	A - EXHIBIT TECHNICIAN II
		5.	A - GUEST SERVICES SUPERVISOR II
A-28	36,138 - 59,035	1.	A - ADMINISTRATIVE ASSISTANT IV
		2.	A - AQUARIUM BIOLOGY/LSS SUPERVISOR II *
		3.	A - EVENTS SPECIALIST IV
		4.	A - FACILITIES SPECIALIST I
A-29	37,802 - 61,193	1.	A - ADMINISTRATIVE SPECIALIST I
		2.	A - AQUARIUM BIOLOGIST/LSS III *
		3.	A - AQUARIUM BIOLOGY/LSS SUPERVISOR III *
		4.	A - AQUARIUM EDUCATION SPECIALIST III
		5.	A - SENIOR EVENTS COORDINATOR I
		6.	A - FACILITIES SPECIALIST II
		7.	A - MARKETING COORDINATOR
		8.	A - GUEST SERVICES SUPERVISOR III
A-30	39,605 - 63,735	1.	A - ADMINISTRATIVE SPECIALIST II
		2.	A - AQUARIUM BIOLOGY CURATOR I *
		3.	A - AQUARIUM BIOLOGY/LSS SUPERVISOR IV *
		4.	A - AQUARIUM EDUCATION CURATOR I *
		5.	A - FACILITIES SPECIALIST III
		6.	A - GUEST SERVICES SUPREVISOR IV
		7.	A - EVENTS SUPERVISOR
		8.	A - GUEST SERVICES MANAGER *

JENKS AQUARIUM AUTHORITY

CLASSIFICATION & PAY PLAN

FY 2025 - 2026 FY 2024 - 2026 BIENNIAL BUDGET - YEAR 2

RANGE NO.	ANNUAL PAY RANGES		POSITION TITLE
A-31	41,497 - 66,815	1.	A - ADMINISTRATIVE SPECIALIST III
		2.	A - AQUARIUM BIOLOGY CURATOR II *
		3.	A - AQUARIUM EDUCATION CURATOR II *
		4.	A - FACILITIES SPECIALIST IV
A-32	44,307 - 72,796	1.	A - ADMINISTRATIVE SPECIALIST IV
		2.	A - AQUARIUM BIOLOGY CURATOR III *
		3.	A - AQUARIUM EDUCATION CURATOR III *
		4.	A - EXHIBIT CONSTRUCTION SUPERVISOR *
		5.	A - GUEST SERVICES/OFFICE MANAGER *
		6.	A - MARKETING AND DIGITAL STRATEGIST *
A-33	57,415 - 90,831	1.	A - DIRECTOR OF DEVELOPMENT AND RESEARCH *[1]
		2.	A - LSS/FACILITIES SUPERVISOR I *
		3.	A - RESERVED
		4.	A - ADMINISTRATIVE SERVICES MANAGER *
A-34	60,285 - 95,375	1.	A - AQUARIUM BIOLOGY CURATOR IV *
		2.	A - ASSISTANT AQUARIUM BIOLOGIST/LSS DIRECTOR *
A-35	63,080 - 99,871	1.	A - RESERVED
A-36	66,233 - 104,867	1.	A - RESERVED
A-37	72,065 - 114,180	1.	A - RESERVED
A-38	75,556 - 119,744	1.	A - RESERVED
A-39	76,974 - 122,813	1.	A - RESERVED
A-40	80,054 - 127,723	1.	A - RESERVED
A-41	83,253 - 132,828	1.	A - DEPUTY AQUARIUM DIRECTOR BIOLOGIST/LSS *
A-42	87,417 - 139,470	1.	A - RESERVED
A-43	91,790 - 150,786	1.	A - CHIEF DEVELOPMENT OFFICER-OKLAHOMA AQUARIUM *
A-44	96,163 - 162,104	1.	A - CHIEF OPERATING OFFICER-OKLAHOMA AQUARIUM *

* CLASSIFICATIONS NOT COVERED BY FLSA OVERTIME PROVISIONS

[1] PAY RATE MAY EXCEED PAY PLAN, IS SUBJECT TO O.A.F. AGREEMENT.

Jenks Aquarium Authority
ATTACHMENT B
FOR RESOLUTION NO. 94

Oklahoma Aquarium Performance Incentive Compensation Program

The following performance incentive compensation program is to be administered by the Chief Operating Officer and shall be effective when countersigned by the General Manager of the Jenks Aquarium Authority.

The amount of the performance incentive cannot exceed $800 lump sum in a fiscal year for full-time personnel and no more than $400 lump sum in a fiscal year for part-time personnel.

Lump sum bonuses based upon performance may be granted within a fiscal period if funds are budgeted for same and reasonably appear to be available for up to 40% of full-time personnel and up to 15% part-time personnel.

Payments may be granted to the same individuals for up to four times in a fiscal year but not to exceed the limits stated above and in the following increments:

Full Time:	$100.00 - $400.00
Part Time:	$ 50.00 - $200.00

This program does not provide automatic cost of living increases on a percentage or lump sum basis against established base pay as provided for in the classification and pay plan.

To: **Chris Shrout, General Manager and JAA Trustees**

From: **Kenny Alexopoulos, Director of the Oklahoma Aquarium**

Date: **June 17, 2025**

Subject: **Shark Quarantine Acrylic Panel Purchase - Award of Purchase**

To complete the Shark Research Center's 100,000-gallon shark tank, the aquarium staff are actively collecting the various required parts and materials. One of the major items that will be needed are the two large acrylic window panels. These panels will be installed by the staff once the waterproofing is completed.

Three companies were contacted to provide a quote for the identified window panels. The size of the panels and their thickness were provided to all companies. These companies include Reynolds Polymer Technology, Inc., Titan Aquatic Exhibits, Inc and CalAquaria. Of the three companies contacted, only Reynolds and Titan provided quotes with Titan providing the least expensive option. Please see the quote tabulation below.

Bidder	Reynolds Polymer	Titan Aquatic Exhibits	CalAquaria
Cost	$56,514.00 (shipping included)	$50,786.00 (shipping included)	**No Quote Received after 30 days of request.**

Based on evaluation of the submitted bids, the lowest eligible bidder is Titan Aquatic Exhibits, LLC. with the total amount of $50,786.00

As a result, the staff requests to proceed with the purchase of all items and quantities specified in the itemized quote provided.

Attachments: Vender Supplied Quotes

Titan Aquatic Exhibits LLC
6532 W Flint St.
Chandler, AZ 85226 US
+1 4809406672
sales@titanaquatic.com
www.titanaquaticexhibits.com

Estimate

ADDRESS	SHIP TO	
OK Aquarium Kenny Alexopoulos	300 Aquarium Drive Jenks, OK 74037	**ESTIMATE #** 2617 **DATE** 05/23/2025 **EXPIRATION DATE** 06/23/2025

ACTIVITY	QTY	RATE	AMOUNT
Products:Custom Pool Panel Radius panel 94" x 48" view @ 3.0" 4 side support	2	24,193.00	48,386.00T

Estimate, drawing approval and 65% downpayment is needed before fabrication
Orders may not be cancelled once materials have been purchased or fabrication has begun.
Customer has 48 hours to inspect delivery for missing parts or damage.
All outstanding balances must be paid prior to shipping.
All tolerances are within +/- .25"

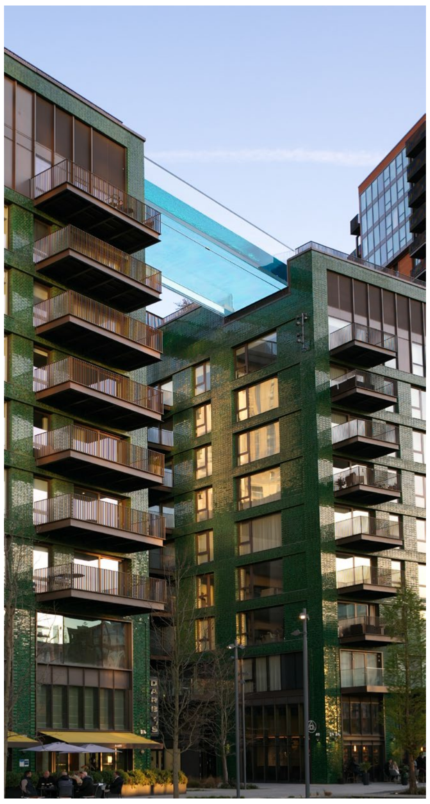
SUBTOTAL	48,386.00
TAX (0)	0.00
SHIPPING	2,400.00
TOTAL	**$50,786.00**

Accepted By

Accepted Date

Reynolds POLYMER TECHNOLOGY, INC.

RPT quotation



The **Reynolds Polymer Technology, Inc.** (RPT) Engineering and Estimating teams have reviewed the following project and are proud to provide this price quotation. Thank you for considering Reynolds Polymer Technology!

Date	May 6, 2025
Customer	OKLAHOMA AQUARIUM
Phone	(918) 296-3474
Email	kalexopoulos@okaquarium.org
Project Location	Jenks, OK

This Quotation: ☑ Acrylic Only ☐ Acrylic and Installation

Acrylic Supply

Includes only Acrylic as shown. Does not include installation design, performance, materials or services.

Installation Services

RPT offers professional installation services and installation warranty under a separate RPT contract only.

Quality Standard

All items in this estimate meet or exceed the strict standards set forth by RPT as indicated in Attachment C.

Specifications

Please reference Attachment C for detailed RPT acrylic specifications.

Warranty

10 years for workmanship, bonds, sheet and yellowing. For details, please contact your representative listed below.

Terms of Payment

Acrylic Supply: *50% down payment, 25% paid prior to the commencement of the acrylic manufacturing process, and 25% paid prior to when the Products manufactured by RPT will be ready to ship.*

Acrylic Installation: *50% down payment, 45% paid at least fourteen (14) days prior to mobilization for installation, and 5% paid within fourteen (14) days following RPT's completion of the installation.*

RPT will not accept any credit card payments.

Standard Currency

This Reynolds Polymer Quotation is in US-Dollars (USD).

Sales Tax

Sales/Use/Earnings taxes are the responsibility of the client.

Visas

Visas not included in RPTs pricing. The client shall assist RPT in obtaining work visas as required and at client's expense.

Production

RPT begins acrylic manufacturing only when all four (4) of the following conditions are satisfied:

1. *Executed Contract.*
2. *Receipt of Down Payment.*
3. *Approval of Shop Drawings.*
4. *Receipt of Manufacturing Payment.*

Delivery Estimate

* For panels 14' and wider, we recommend a route survey to ensure proper panel access to the job site.
* Lead times are valid for four (4) weeks from date of quote; after four (4) weeks, lead time may need to be reassessed.
* Lead time starts upon receipt of Manufacturing milestone payment.
* If client delays shipment, storage fees will apply.

Your Representative:

Name	Title	Phone	Email
Allen Marshall	*Regional Sales Manager-US & Canada*	*(813) 727-1933*	*amarshall@reynoldspolymer.com*

Reynolds POLYMER TECHNOLOGY, INC.

Proposal Summary

Customer:	OKLAHOMA AQUARIUM	**Proposal Date:**	5/6/2025
Project Name:	OKAQ SHARK HOLDING	**Revision #:**	2.00
Project Location:	Jenks, OK	**Option #:**	1.00
Job # :	AM02596	**Bid Type:**	Engineering ROM
Estimator:	AW	**Sales Rep:**	AM
		Project Type:	Pool & Spa

	Description	**Price**
1	Technical Services and Manufacturing of Acrylic Panels (see panel schedule)	50,982
2	Shipping, Handling, and Packaging from RPT USA. Terms: DAP	5,532
Shipping Address:	300 Aquarium Drive Jenks, OK, USA, 74037.	
	Sub-Total:	**56,514**
	Grand Total (USD):	**56,514**

Project Notes:

* This pricing is for budgetary purposes only.
* Acrylic dimensions are based on customer supplied total dimensions and RPT recommended bearing.
* Thickness determined by RPT to meet project specifications based on static water height and attachment C design criteria.
* Sales Tax is the responsibility of the customer/client.
* Shipping - Shipping, Handling and Packaging prices are "Good Faith" estimates, Pricing subject to change.
* Transportation pricing will be finalized 30 days prior to product ship date.
* Due to unusually high global logistic conditions at time of estimation, the shipping value included in this estimate should be considered a "placeholder" only. RPT commits to monitoring the market in order to obtain lowest available cost for shipping and handling fees prior to shipment of material for this project. Actual invoice of cost will be presented to the client at RPT cost plus

This quote is valid for 30 days.

-Shipping terms based on 2020 Incoterms-

Ver. 3.16.5

Reynolds POLYMER TECHNOLOGY, INC.

Production Panel Schedule

Ver. 3.16.5

Proposal Date: 5/6/2025
Revision #: 2.00
Option #: 1.00
Bid Type: Engineering ROM
Sales Rep: AM
Project Type: Pool & Spa

Customer: OKLAHOMA AQUARIUM
Project Name: OKAQ SHARK HOLDING
Project Location: Jenks, OK
Job # : AM02596
Estimator: AW

	RPT Panel	Customer Panel	Qty	Panel Type	Bonding	Support	Finish Edge	View Length		View Height		Water Height	
1	OKA-101-01	Curved-101	1	Curved Panel	N/A	(4SS)	Chamfer	96.00 in	2.438 m	48.00 in	1.219 m	*60.00 in*	*1.524 m*
		Bid to client requested 4in thickness which is thicker than required for 60in water height.											
2	OKA-102-01	Curved-102	1	Curved Panel	N/A	(4SS)	Chamfer	96.00 in	2.438 m	48.00 in	1.219 m	*60.00 in*	*1.524 m*
		Bid to client requested 4in thickness which is thicker than required for 60in water height.											

Minimum engineered thickness to be communicated during drawing process and based off Attachment C or project specifications.

RPT | attachment C

A. Design Criteria:

Base design on latest state-of-the-art criteria for acrylic aquarium windows.

1. Acrylic panel material shall be commercial grade polymethyl methacrylate as approved by the manufacturer.
2. Acrylic panel material shall have a flame spread of 200 or less (class III) in accordance with ASTM E-84.
3. Minimum Safety factor of 11.2 for acrylic panels shall be based on the minimum allowable physical properties as defined per the latest revision of ASME PVHO-1 standards for monolithic castings.
4. For panels with an unsupported edge, the initial deflection shall not exceed 1/400 the length of the unsupported edge.

B. Acceptance of Material:

1. Material specification - windows shall be monolithically cast from polymethyl methacrylate resin, hereinafter referred to as "acrylic". The acrylic used for fabrication of windows must satisfy two general requirements:

   1.1 The casting process used in the production shall be capable of producing material with the minimum physical properties shown in ASME PVHO-1 Table 2-3.4-1. The manufacturer of the material shall maintain on file certifi cations showing that the physical properties of typical material meet or exceed these values.

   1.2 Each acrylic window casting must be free of inclusions which either significantly decrease its structural performance or mar its optical appearance.

   1.2.1 An inclusion may take the form of a round or elongated bubble, grain of sand, hair, fibers, pieces of gasket material, paint chips / fl akes or any other non-acrylic material.

   1.2.2 Only inclusions that would be in the viewing area of the finished panel and whose diameter, or length exceeds the significant dimension of 0.125 inches (3.2 mm) shall be considered. Inclusions in excess of 0.250 inches (6 mm) in two dimensions or that exceed 0.5 inches (13 mm) in overall length, i.e. a hair or string, shall be unacceptable.

   1.2.3 Inclusions acceptable to the criteria in paragraph 1.2.2 and that are in the viewing area are limited to one per 2 sq. yds. (1.67 sq. m.).

2. Dimensional Tolerances - The acrylic windows, in order to maximize their structural strength, provide acceptable optical performance, and minimize difficulties during installation shall meet the following dimensional tolerances or as otherwise specified on project drawings:

   2.1 The actual thickness of each window measured at any location on the window shall be to a tolerance of + 0.50, - 0.00 inch (+13, – 0 mm) from T, where "T" is the calculated minimum engineered thickness of the window that provides a minimum safety factor of 11.2. Any subsequent adjustments to the panel thickness must always maintain a safety factor of 11.2 or greater.

   2.2 Each viewing surface on a plane, rectangular, shall have a flatness tolerance of 0.002 x L, where "L" is the length of the window.

2.3 The length and width of each plane window shall be within +/- 0.250 inch (6 mm) of specified nominal dimensions, based on design air and water temperatures.

2.4 The sharp corners on the edges of all windows shall be chamfered to prevent chipping during shipping and installation. The width of the 45 degree chamfer shall not exceed 0.125 inch (3 mm) T or 0.75 inch (19 mm) maximum, where "T" is the nominal thickness of the window.

3. Optical Performance Requirements - The air or "dry" side optical performance demanded of the windows in an aquarium is similar to that of picture windows in stores or residences (except that minor wet side distortions are corrected by the interference with the water). To achieve this performance:

3.1 The material must be colorless, clear, with a minimum of haze. (Greater than 92% total transmission with a 2" [51 mm] cubed sample per ASTM D-1003). 3.2 Standing 24 -36 inches (610 mm-915 mm) from the “dry” side of the panel, the air surface shall be polished, smooth, without obvious surface irregularities in the form of waviness, ridges, distortions, pits, dimples, bumps, and scratches or scuffs.

3.3 Optical Verifi cation:

3.3.1 Equipment

One grid board consisting of 1 x 1 inch (25 x 25 mm) squares formed by white coated wire approx 0.06 inch (2 mm) diameter, with a dark background. The grid board minimum height is to be the same height as the top of the viewing area of the panel (height minus rebate). There shall be sufficient lighting to produce even, shadowless illumination over the entire viewing surface of the grid board.

3.3.2 Procedure

3.3.2.1 Panel to be located with the shortest edge in a vertical position.

3.3.2.2 Position grid board 24-36 inches (610 mm - 915 mm) from designated wet side of the panel.

3.3.2.3 Panel and grid board should be parallel to each other; however, angles up to 15 degrees are acceptable.

3.3.2.4 Position grid lights on each side of grid board between panel and board, outside viewing area. Set each lamp or assembly at an equal distance from center of grid. Adjust height and angle of lamp or assembly to produce even, shadowless illumination of area to be viewed.

3.3.2.5 Rebate areas on the edges of the panel may be covered during the optical inspection process. Covering this area minimizes edge / corner distortions. Rebate areas are defined on the panel drawings.

3.3.2.6 For Flat panels, Curved panels and Tunnel sections the inspector shall stand 24-36 inches (610 mm - 915 mm) from the viewing surface (dry side). The allowable angle for viewing of the panel shall not exceed (from perpendicular) 45º (dry side) or 90º ±15º (wet side and tunnels) from the grid board. The view point shall not extend past the boundaries of the grid board. A portable grid board and lighting will be moved with the inspector for curved panels and tunnel sections as necessary.

3.3.2.7 The inspection, if required, is to be conducted by the purchaser or a designated representative prior to shipment of panels to the job site.

C. Criteria for Acceptance:

1. A tunnel or the wet side of a flat or curved window is considered acceptable when the lines of the grid board are not broken or distorted beyond 0.5 inch (13 mm) of a grid square.
2. The dry side of a flat or curved window is considered acceptable when the lines of the grid board are not broken, or are not distorted beyond 0.25 inch (6 mm) of a grid square.
3. Bonding Specification - construction of large panels by bonding smaller components is permitted provided that the bonded joints are located at approved locations and the quality of the bond meets specified strength values.
   3.1 Only inclusions exceeding the significant dimension of 0.125 inch (3 mm) length shall be considered. Inclusions in excess of 0.5 inch (13 mm) in overall length shall be unacceptable. Those that are larger than 0.125 inch (3 mm) and do not exceed 0.5 inch (13 mm) are limited to no more than 1 per linear yard (0.92 m^2).
   3.2 Bond joint physical properties shall have a minimum safety factor of 11.2 based on ASTM D-638 Tensile strength and ASTM D-790 Flexural Strength standards.

Table 2-3.4-1

SPECIFIED VALUES OF PHYSICAL PROPERTIES FOR EACH LOT

(To be certified by the manufacturer of material)
From ASME/ANSI PVHO-1-2007

		Specified Values	
Test Procedures	**Physical Property**	**U.S. Customary Units**	**Metric Unit**
ASTM D 256	Izod notched impact strength	≥0.25 ft-lb/in-min	≥13.3 J/m
ASTM D 542	Refractive index	1.49 + 0.01	1.49 + 0.01
ASTM D 570	Water absorption, 24 hr	≤0.25%	≤0.25%
ASTM D 621	Compressive Deformation at 4000 psi, 122°F, 24 hr	≤1.0%	≤1.0%
ASTM D 638	Tensile:		
	(a) ultimate strength	≥9000 psi	≥62 MPa
	(b) elongation at break	≥2%	≥2%
	(c) modulus	≥400,000 psi	≥2760 MPa
ASTM D 695	Compressive:		
	(a) yield strength	≥15,000 psi	≥103 MPa
	(b) modulus elasticity	≥400,000 psi	≥2760 MPa
ASTM D 732	Shear ultimate strength	≥8000 psi	≥55 MPa
ASTM D 785	Rockwell hardness	≥M scale 90	≥M scale 90
ASTM D 790	Flexural ultimate strength	≥14,000 psi	≥97 MPa
ASTM D 792	Specific Gravity	1.19 ± 0.01	1.19 ± 0.01
ASTM E 308	Ultraviolet (290-330 nm) light transmittance	≤5%	≤5%
ASTM D 702	Clarity, visually rated	Must be readable	Must be readable
ASTM D 696	Coefficient of linear thermal expansion at		

°F	10^{-5}(in/in °F)	°C	10^{-5}(mm/mm °C)
-40	2.9	-40	5.22
-20	3.0	-29	5.40
0	3.2	-18	5.76
+20	3.4	-7	6.12
+40	3.7	4	6.66
+60	4.0	16	7.2
+80	4.3	27	7.74
+100	4.7	38	8.46
+120	5.1	49	9.18
+140	5.4	60	9.72

ASTM D 648	Deflection temperature of plastics under flexure at 264 psi (1.8 MPa)	≥185 °F	≥85°C
PVHO-1	Total residual monomer:		
Method, para.	(a) Methyl methacrylate	≤1.6%	≤1.6%
2.2.5	(b) Ethyl acrylate		

NOTE: This table is provided for illustrative purposes only. The requirements of the referenced standards have precedence.

RPT warranty | attachment F

Warranty
Acrylic Glazing Panels

The Acrylic Glazing Panels manufactured by Reynolds Polymer Technology, Inc. (RPT) are warranted to be free from all defects in materials and workmanship for a period of ten (10) years from the date of installation.

This warranty does not apply to any defects, damage, or failure caused, in whole or in part, by any negligence, misuse, or accidents by the Owner, or by climatic variances caused by air conditioning, humidity control or electric power failure, or by surface deterioration of the panel viewing surfaces caused by the public, aquatic life or improper maintenance procedures.

Failure to follow all RPT recommendations in the Acrylic Owner's Manual may result in damage to, or failure of, the acrylic glazing and/or assembly, may negate the Warranty, and may result in injury or death. RPT may amend the Acrylic Owner's Manual from time to time and the Owner shall comply with all instructions and recommendations contained therein.

The panels shall conform to the standard manufacturing physical property values and specifications as provided to the Owner by RPT.

Panels found to be defective during the source inspection at RPT's plant shall be repaired or replaced at no charge to the Owner.

During the warranty period, RPT shall repair in place any panel found to have latent defects after installation. This warranty is limited to the replacement or repair of the panel. All transportation, removal, installation, or consequential expenses shall be borne by the Owner.

RPT shall have no obligation or liability for personal injury, property damages, business interruption losses, opening delays, or other consequential or special damages.

THE FOREGOING WARRANTIES ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING, BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

RPT warranty | attachment F

What's Not Covered in Warranty

Acrylic Glazing Panels

This Warranty does not cover, and RPT shall be in no manner responsible or liable for, any defect, damage, deterioration, failure, or malfunction to the acrylic resulting from:

- Any unauthorized alteration, installation, modification, maintenance, or repair.
- Any abnormal wear and tear to the acrylic, including wear and tear due to exceptionally adverse environmental impact.
- Failure of the Owner to adhere to the maintenance program for the acrylic identified in the Project Documentation (and amended from time to time by RPT) and which is contained in the Acrylic Owner's Manual, and/or failure by the Owner to undertake such annual maintenance as set out in the maintenance program.
- Defects in the structure within which the acrylic is installed, which defects are not due to any error, omission, negligence, or default of RPT or any person for whom RPT is responsible.
- Fire, lightning, explosion, or damage caused by naturally occurring events.
- Willful, intentional, or accidental damage.

Extension of the Warranty beyond a standard 10-year period:

- Will require an annual maintenance agreement to be implemented between the Owner and RPT.
- RPT, at the Owner's cost, will annually inspect the acrylic structure and review adherence to the Acrylic Owner's Manual requirements.
- Upon agreement that requirements have been followed, as determined by RPT, the warranty term will remain intact for the agreed period.
    - If it is determined, by RPT, that requirements have not been followed, warranty of the product will be void. It will be determined at that time if actions/repairs can be taken that would allow the warranty to be reinstated, as determined by RPT.

RPT | attachment H

Acrylic Maintenance and Cleaning Recommendations

To clean acrylic we recommended using R-Clean acrylic cleaner. Use a non-abrasive flannel cloth or sponge and follow instructions for cleaning included on the R-Clean bottle.

To clean the wet side(s) of acrylic panels designed for water retaining applications, a loose-knit knotted nylon material is suggested.

Never use abrasive cleaners, household cleaners, scouring compound, window cleaning fluid, abrasive cloths or any strong solvents such as acetone, carbon tetrachloride, methyl ethyl ketone, paint thinner or alcohol solutions containing more that 5% alcohol.

To maintain the luster of acrylics, it is recommended that a good grade of commercial acrylic polish, such as R-Clear acrylic polish, be used. Such polish is used to improve the appearance of the acrylic by filling in minor surface scratches. Do not use household spray waxes or automotive waxes.

To remove minor scratches from the surface of acrylics, hand polishing is recommended. Use a very fine grit polishing paste recommended for acrylics. Apply with a moist cloth rubbing in a straight up and down motion parallel with the light scratches. Several applications may be necessary before the scratches are removed or reduced. Excessive hand rubbing in a localized spot will cause optical distortion and should be avoided. When the scratches are removed, clean the repaired acrylic windows with R-Clean acrylic cleaner. A final coat of R-Clear polish is also recommended.

Never leave the protective covering on the acrylic window panels, in direct sunlight, during hydro testing, or for a prolonged period of time (in excess of 3 months). This may result in the adhesive solidifying, making the removal difficult. Efforts to remove the adhesive coverings might include scraping with plastic or acrylic wedges, thumbnail peeling, alcohol or other chemicals, which will damage the window surface. It is recommended that the protective paper covering be removed as soon as possible.

Excessive heat and hi-temperature lighting must be avoided at all times. Acrylic is a thermoplastic material and can easily be distorted or burned if the surface temperature of the acrylic is in excess of 230 degrees F (110 degree C).

OKLAHOMA AQUARIUM

MEMORANDUM

DATE: **June 17, 2025**
TO: **CHAIRMAN, MEMBERS OF JAA AND OAF**
FROM: **KENNY ALEXOPOULOS, CHIEF OPERATING OFFICER**
RE: **FACILITY AND STAFF UPDATES**

Dear Jenks City Council, Members of JAA and OAF

The Aquarium's attendance and revenue are still tracking that of 2024. Memberships are still up around 30%. We will keep an eye on membership sales throughout the summer and possibly discuss a price increase for 2026.

Events:

- Our Aquarium Run went well with; however, attendance was down from last year. This was to be expected since we did not have a 10K or half marathon due to construction. The 5K and fun run did see an increase from last year. Slim Chickens donated 700 raps and PBR donated beer for over 21 attendees.

- Mermaid's Night Out was the most successful to date with over 300 in attendance and 30 vendor booths.

- Seamore (our sea turtle on exhibit) Key to the City event is June 16th for World Sea Turtle Day celebration. Mayor Box is our guest speaker.

- Planning for Sharklahoma is underway and the Dive with the Bull Sharks competition kicks off June 30th.

Projects and Construction:

- Materials and equipment are still being obtained for the In-house construction of the new Aquatic Research center. The staff will begin prepping the surface of the 100,000-gallon shark tank on the week of June 23rd. This is a necessary step prior to waterproofing. The large Sand Filters have been shipped.

- The last of the plants are being installed in the pollinator garden. The garden has grown considerably in the last few weeks, and our visitors have been very impressed.

- The installation of the new doner wall is complete except for a protective frame which should be completed shortly.

- Only one expansion joint is left for installation on the shark exhibit pipe penetrations.

- There appears to be a leak in the large living coral tank. Unfortunately, we may have to drain the exhibit and move the corals to repair it.

- Our new 10 foot promotional sign has been installed at the Tulsa Airport baggage claim.

Thank you,
Kenny Alexopoulos
Chief Operating Officer