AGENDA
JENKS CITY COUNCIL
TUESDAY, JULY 15, 2025, 6:00 PM
JENKS CITY HALL, 211 NORTH ELM

If you require special accommodations pursuant to the Americans with Disabilities Act, please notify the City Clerk's Office at (918) 299-5883 or email agendas@jenksok.org.

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

JENKS POLICE DEPARTMENT RECOGNITION

ANIMAL WELFARE SPOTLIGHT

CITIZEN COMMENTS

BUSINESS

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item (except for Item 1).

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
   A. Approve minutes of the regular meeting held on July 01, 2025 pg. 3
   B. Approve Encumbrances and Expenditures pg. 7
   C. Monthly Reports pg. 38
   D. Approve a proposal for accounting consulting services from Crawford & Associates for the Fiscal Year ending June 30, 2025, for the City of Jenks and its related entities for an estimated amount of $65,000, to be paid from the FY 2026 budgets. [Sims] pg. 40
   E. Approval renewal of Professional Transportation Services Contract with the Metropolitan Tulsa Transit Authority for the amount of $37,402. [Sims] pg. 46
   F. Approve request by the Jenks Athletic Department to use Jenks roads from 4:30 PM until 10:00 PM on the following dates in 2025 for Jenks Varsity Football Events: 8/22, 9/12, 9/26, 10/10, 10/24, 11/6, 11/14, and 11/21. [Chandlee] pg. 50
   G. Approve request by the Jenks Foundation to use Jenks roads from 12:00 PM until 9:00 PM on September 26, 2025, for the "Hometown Huddle" event. [Chandlee] pg. 59
   H. Approve Resolution 872, the final acceptance of waterline, stormwater, and street public infrastructure associated with the Frazier Meadows II (E. 131st St. and S. 20th Pl. E.) residential development. pg. 66
2. Consideration and appropriate action relating to items removed from the Consent

Agenda

3. Authorize payment of the invoice for construction costs for the 121st Street Trail from Elm Street to Elwood Avenue ODOT Project No. (J3-6450(004)IG) in the amount of $304,899.00; funding for the same to be appropriated by a budget resolution (JPWA Resolution 2025-06) to the One-Cent Capital Fund (Account No. 53-521-5393 – Street Maintenance - Roads and Bridges). [Wilkins] pg. 76

OTHER BUSINESS

1. City Manager’s Report pg. 78
2. Committee Reports
3. Mayor’s Report

ADJOURNMENT

MINUTES
JENKS CITY COUNCIL
TUESDAY, JULY 1, 2025, 6:00 PM
JENKS CITY HALL, 211 NORTH ELM

CALL TO ORDER

The Agenda for the Jenks City Council was posted on the City's website at 4:21 PM on June 27, 2025. The meeting was called to order at 06:03 PM on the above date with Mayor Cory Box presiding at Jenks City Hall.

ROLL CALL

Present	**Absent**
John Brown	Donna Ogez
Kevin Short	Adam Abel
Matthew Emmons	
Craig Murray	
Mayor Cory Box	

INVOCATION

Invocation was given by Rev. Dr. Rebecca Weston of Saint James Presbyterian.

PLEDGE OF ALLEGIANCE

ANIMAL WELFARE SPOTLIGHT

None

CITIZEN COMMENTS

Charlotte Montgomerey (10612 S. Fir Ave.) gave a public comment.

BUSINESS

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes of the regular meeting held on June 17, 2025

B. Approve Encumbrances and Expenditures

C. Monthly Reports

D. Request to approve the Project Agreement for N. 5th St. Sidewalk Extension (ODOT Project No.: J3-8771(004)IG, State Job No. 38771(04)) with the Oklahoma Department of Transportation (ODOT).

E. Request to approve the Project Agreement for Parkwest Trail Extension (ODOT Project No. J3-8772(004)IG, State Job No. 38772(04)) with the Oklahoma Department of Transportation (ODOT).

F. Approve request by the City of Jenks to close roads and pedestrian bridge from 6:00 p.m. on July 4, 2025, until 12:00 a.m. on July 5, 2025, for Boomfest 2025. [Chandlee]

Kevin Short made a motion to approve Item 1. John Brown seconded the motion. A roll call vote of members was taken as follows:
Yes: Cory Box, John Brown, Matthew Emmons, Craig Murray, Kevin Short
No: None
Motion Carried.

2. Consideration and appropriate action relating to items removed from the Consent Agenda
Withdrawn.

3. Sanitary Sewer Easement related to the Raw Development Plat. General Location: South of Creek Turnpike, east of Tulsa Premium Outlets.
City Manager Christopher Shrout introduced Item 3. Matthew Emmons made a motion to approve Item 3. Kevin Short seconded the motion. A roll call vote of members was taken as follows:
Yes: Cory Box, John Brown, Matthew Emmons, Craig Murray, Kevin Short
No: None
Motion Carried.

OTHER BUSINESS

1. City Manager's Report
City Manager Christopher Shrout gave his update. Assistant City Manager Robert Carr gave updates on various projects. *Communication Director Katie Butterfield gave a handout to Council. This is attached to the end of the Minutes.*

2. Committee Reports
Were given.

3. Mayor's Report
Mayor Cory Box gave his update.

ADJOURNMENT

Jenks City Council adjourned at 06:45 PM.

__________________________ __________________________

Cory Box, **MAYOR** **CITY CLERK**

Dear Jenks Resident,

The City of Jenks recently acquired the Ranch & Wilderness Area, over 400 acres of scenic land along Polecat Creek. Before any plans take shape, **we want to hear from you.**

Join us at our next **two come-and-go open houses** to explore some of the property and share your ideas and vision for the future. Each session features fresh, hands-on activities that build on feedback from the previous event, so every visit moves the vision forward. *See event dates on front.*

Why attend?
Your feedback will guide future recreation and development, so the Ranch and Wilderness Area grows into a place you'll love for decades.

Help Shape The Ranch & Wilderness Area

Open-House Events • All Ages Welcome • Drop In Anytime

We're just getting started - join us!

Open House
Shape the Future
July 22, 2025
7:30-9:30 AM

Open House
Confirm & Celebrate
August 9, 2025
4:00-6:00 PM

Location of All Events:
City of Jenks Ranch
10596 S. Elm Street

Stay in the loop:
City of Jenks on Facebook www.jenks.com

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 561		PARKS & GROUNDS				
230129	1 -3924	MOWTOWN OUTDOORS LLC	MOW/WEED SVCS 7/1-10-31	6/2025	26024 06-02	1,026.00
233806	1 -3924	MOWTOWN OUTDOORS LLC	FLWR BEDS &LNDSCPNG SVS	6/2025	26024 06-02	3,602.00
					DEPARTMENT TOTAL:	4,628.00
					FUND TOTAL:	4,628.00

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 750		VISION SALES TAX				
234789	1 -2112	GARVER LLC	TRAIL CONNECTION RVRWLK	6/2025	2300667-11 06-11	10,245.50
					DEPARTMENT TOTAL:	10,245.50
					FUND TOTAL:	10,245.50
					GRAND TOTAL:	14,873.50

PAID UNAPPROVED

G / L R E C A P

PERIOD	G/L ACCOUNT	NAME	AMOUNT	TOTAL
6/2025	10 5-561-5250	CONTRACTUAL SERVICES	4,628.00	4,628.00
6/2025	33 5-750-5393	ROADS AND BRIDGES	10,245.50	10,245.50
		GRAND TOTAL ESTIMATE:		0.00
		GRAND TOTAL ACTUAL:		14,873.50
		REPORT TOTAL:		14,873.50

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 867		106TH STREET				
210432	1 -3378	CP&Y INC	PROFESSIONAL DESIGN	6/2025	COJE2100711.00-31	23,304.80
					DEPARTMENT TOTAL:	23,304.80
					FUND TOTAL:	23,304.80
					GRAND TOTAL:	23,304.80

PAID UNAPPROVED

G / L R E C A P

PERIOD	G/L ACCOUNT	NAME	AMOUNT	TOTAL
6/2025	27 5-867-5393	ROADS AND BRIDGES	23,304.80	23,304.80
		GRAND TOTAL ESTIMATE:		0.00
		GRAND TOTAL ACTUAL:		23,304.80
		REPORT TOTAL:		23,304.80

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 775		OTA/TURNPIKE				
204862	1 -2540	WARRICK LAW GROUP PC	SPARKMAN LEGAL FEES	6/2025	5867 05-31	1,190.00
					DEPARTMENT TOTAL:	1,190.00
					FUND TOTAL:	1,190.00
					GRAND TOTAL:	1,190.00

PAID UNAPPROVED

G / L R E C A P

PERIOD	G/L ACCOUNT	NAME	AMOUNT	TOTAL
6/2025	32 5-775-5250	CONTRACTUAL SERVICES	1,190.00	1,190.00
		GRAND TOTAL ESTIMATE:		0.00
		GRAND TOTAL ACTUAL:		1,190.00
		REPORT TOTAL:		1,190.00

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 231		GENERAL GOVERNMENT				
250047	1 -3800	CHUBB & SON, INC	GROUP AD&D POLICE	7/2025	099087425 06-19-25	300.00
					DEPARTMENT TOTAL:	300.00
DEPARTMENT: 311		UNIFORMED PATROL				
250059A	1 -3312	WEX BANK-QUIKTRIP	FUEL FOR CITY FLEET	7/2025	105590093 06-23	6,036.00
250062	1 -3312	WEX BANK-QUIKTRIP	105704461 FUEL	7/2025	105704461 06-30	14.48
250017	1 -3977	A T & T	PD/DISPATCH PHONES	7/2025	8310012118870 725	814.69
					DEPARTMENT TOTAL:	6,865.17
DEPARTMENT: 315		POLICE RESERVE				
250059A	1 -3312	WEX BANK-QUIKTRIP	FUEL FOR CITY FLEET	7/2025	105590093 06-23	714.79
					DEPARTMENT TOTAL:	714.79
DEPARTMENT: 321		CENTRAL DISPATCH				
250017	1 -3977	A T & T	PD/DISPATCH PHONES	7/2025	8310012118870725	316.82
					DEPARTMENT TOTAL:	316.82
DEPARTMENT: 411		FIRE SUPPRESSION				
250059A	1 -3312	WEX BANK-QUIKTRIP	FUEL FOR CITY FLEET	7/2025	105590093 06-23	2,419.30
					DEPARTMENT TOTAL:	2,419.30
DEPARTMENT: 512		PROTECTIVE INSPECTIONS				
250059A	1 -3312	WEX BANK-QUIKTRIP	FUEL FOR CITY FLEET	7/2025	105590093 06-23	189.33
					DEPARTMENT TOTAL:	189.33
DEPARTMENT: 521		STREET MAINTENANCE				
250009	1 -1025	EAST CENTRAL ELECTRIC	ELECTRIC SERVICE 25-26	7/2025	3993001 JUL 25	2,744.90
250008	1 -1082	PUBLIC SERVICE COMPANY OF	ELECTRIC FY 25-26	7/2025	95842358103 JUL 25	350.82
250010	1 -2027	O G & E ELECTRIC SERVICES	ELECTRIC SERVICE 25-26	7/2025	131804321-1 JUL 25	525.95
250059A	1 -3312	WEX BANK-QUIKTRIP	FUEL FOR CITY FLEET	7/2025	105590093 06-23	979.43
					DEPARTMENT TOTAL:	4,601.10

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 522		GENERAL MAINTENANCE				
250059A	1 -3312	WEX BANK-QUIKTRIP	FUEL FOR CITY FLEET	7/2025	105590093 06-23	1,037.87
					DEPARTMENT TOTAL:	1,037.87
DEPARTMENT: 561		PARKS & GROUNDS				
250059A	1 -3312	WEX BANK-QUIKTRIP	FUEL FOR CITY FLEET	7/2025	105590093 06-23	292.03
250038	1 -4152	BTC BROADBAND	INTERNET SERVICE	7/2025	999-001-0479 07-25	910.00
					DEPARTMENT TOTAL:	1,202.03
DEPARTMENT: 562		ANIMAL CONTROL				
250059A	1 -3312	WEX BANK-QUIKTRIP	FUEL FOR CITY FLEET	7/2025	105590093 06-23	259.80
					DEPARTMENT TOTAL:	259.80
					FUND TOTAL:	17,906.21

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 311		UNIFORMED PATROL				
250001	1 -1112	BANCFIRST	LOAN POLICE TAHOE'S	7/2025	0490091391 JUL 25	4,194.22
250002	1 -1112	BANCFIRST	LOAN PATROL CARS	7/2025	0490091730 JUL 25	4,368.23
					DEPARTMENT TOTAL:	8,562.45
					FUND TOTAL:	8,562.45

PAID UNAPPROVED

FUND: 14 - FIRE SUPPRESSION CAPITAL SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 411		FIRE SUPPRESSION				
250000	1 -1112	BANCFIRST	LOAN-JENKS FIRE TAHOE'S	7/2025	0490091402 JULY 25	2,175.36
					DEPARTMENT TOTAL:	2,175.36
					FUND TOTAL:	2,175.36
					GRAND TOTAL:	28,644.02

PAID UNAPPROVED

G / L R E C A P

PERIOD	G/L ACCOUNT	NAME	AMOUNT	TOTAL
7/2025	10 5-231-5262	INSURANCE	300.00	
7/2025	10 5-311-5238	VEHICLE FUEL	6,050.48	
7/2025	10 5-311-5258	COMMUNICATIONS	814.69	
7/2025	10 5-315-5238	VEHICLE FUEL	714.79	
7/2025	10 5-321-5258	COMMUNICATIONS	316.82	
7/2025	10 5-411-5238	VEHICLE FUEL	2,419.30	
7/2025	10 5-512-5238	VEHICLE FUEL	189.33	
7/2025	10 5-521-5238	VEHICLE FUEL	979.43	
7/2025	10 5-521-5260	UTILITIES	3,621.67	
7/2025	10 5-522-5238	VEHICLE FUEL	1,037.87	
7/2025	10 5-561-5238	VEHICLE FUEL	292.03	
7/2025	10 5-561-5258	COMMUNICATIONS	910.00	
7/2025	10 5-562-5238	VEHICLE FUEL	259.80	17,906.21
7/2025	12 5-311-5396	MOTOR VEHICLES	8,562.45	8,562.45
7/2025	14 5-411-5396	MOTOR VEHICLES	2,175.36	2,175.36

GRAND TOTAL ESTIMATE: 0.00
GRAND TOTAL ACTUAL: 28,644.02

REPORT TOTAL: 28,644.02

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 242		ACCOMMODATIONS TAX				
244273	1 -4153	NEIL & JANET HANCE	2025 JULY 4TH SHOW	7/2025	2025 07-04 FINAL	15,551.27
245237	1 -4153	NEIL & JANET HANCE	FIREWORKS TARIFF INCREASE	7/2025	07-04 FRWRKS TARIF	3,225.41
					DEPARTMENT TOTAL:	18,776.68
					FUND TOTAL:	18,776.68
					GRAND TOTAL:	18,776.68

PAID UNAPPROVED

G / L R E C A P

PERIOD	G/L ACCOUNT	NAME		AMOUNT	TOTAL
7/2025	23 5-242-5268	CONTINGENCY		18,776.68	18,776.68
			GRAND TOTAL ESTIMATE:		0.00
			GRAND TOTAL ACTUAL:		18,776.68
			REPORT TOTAL:		18,776.68

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 521		STREET MAINTENANCE				
245372	1 -2642	WARRIORS CONCRETE LLC	CONCRETE WORK	7/2025	0130 06-03	1,400.00
					DEPARTMENT TOTAL:	1,400.00
DEPARTMENT: 561		PARKS & GROUNDS				
245373	1 -2642	WARRIORS CONCRETE LLC	CONCRETE WORK	7/2025	0129 06-03	2,600.00
					DEPARTMENT TOTAL:	2,600.00
					FUND TOTAL:	4,000.00
					GRAND TOTAL:	4,000.00

PAID UNAPPROVED

G / L R E C A P

PERIOD	G/L ACCOUNT	NAME	AMOUNT	TOTAL
7/2025	10 5-521-5250	CONTRACTUAL SERVICES	1,400.00	
7/2025	10 5-561-5392	BUILDING AND IMPROVEMENTS	2,600.00	4,000.00

GRAND TOTAL ESTIMATE:	0.00
GRAND TOTAL ACTUAL:	4,000.00
REPORT TOTAL:	4,000.00

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 245		COMMUNITY DEVELOPMENT				
250070	1 -1701	PUBLIC SERVICE CO. OF OKL	07-25 ELECTRIC SERVICE	7/2025	95094298213 JUL 25	3,398.38
					DEPARTMENT TOTAL:	3,398.38
DEPARTMENT: 311		UNIFORMED PATROL				
250070	1 -1701	PUBLIC SERVICE CO. OF OKL	07-25 ELECTRIC SERVICE	7/2025	95471419218 JUL 25	659.98
					DEPARTMENT TOTAL:	659.98
DEPARTMENT: 411		FIRE SUPPRESSION				
250070	1 -1701	PUBLIC SERVICE CO. OF OKL	07-25 ELECTRIC SERVICE	7/2025	95483091716 JUL 25	2,377.74
					DEPARTMENT TOTAL:	2,377.74
DEPARTMENT: 521		STREET MAINTENANCE				
250069	1 -1082	PUBLIC SERVICE COMPANY OF	07-25 ELECTRIC SERVICE	7/2025	95013387303 JUL 25	9,530.23
					DEPARTMENT TOTAL:	9,530.23
DEPARTMENT: 561		PARKS & GROUNDS				
250069	1 -1082	PUBLIC SERVICE COMPANY OF	07-25 ELECTRIC SERVICE	7/2025	95116418005 JUL 25	682.12
					DEPARTMENT TOTAL:	682.12
DEPARTMENT: 562		ANIMAL CONTROL				
250070	1 -1701	PUBLIC SERVICE CO. OF OKL	07-25 ELECTRIC SERVICE	7/2025	95323119305 JUL 25	531.58
					DEPARTMENT TOTAL:	531.58
					FUND TOTAL:	17,180.03

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 411		FIRE SUPPRESSION				
250058	1 -1685	BANK OF OKLAHOMA	JUL 25 JENKSPWAPROMNT24	7/2025	JUL 25 JENKSPWAPRO	22,916.67
					DEPARTMENT TOTAL:	22,916.67
					FUND TOTAL:	22,916.67
					GRAND TOTAL:	40,096.70

pg

PAID UNAPPROVED

G / L R E C A P

PERIOD	G/L ACCOUNT	NAME	AMOUNT	TOTAL
7/2025	10 5-245-5260	UTILITIES	3,398.38	
7/2025	10 5-311-5260	UTILITIES	659.98	
7/2025	10 5-411-5260	UTILITIES	2,377.74	
7/2025	10 5-521-5260	UTILITIES	9,530.23	
7/2025	10 5-561-5260	UTILITIES	682.12	
7/2025	10 5-562-5260	UTILITIES	531.58	17,180.03
7/2025	14 5-411-5392	BUILDING AND IMPROVEMENTS	22,916.67	22,916.67
		GRAND TOTAL ESTIMATE:		0.00
		GRAND TOTAL ACTUAL:		40,096.70
		REPORT TOTAL:		40,096.70

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 311		UNIFORMED PATROL				
250081	1 -1047	JENKS PUBLIC WORKS AUTHOR	JULY 2025 WATER SERVICE	7/2025	05-0230-01 JUL 25	175.46
					DEPARTMENT TOTAL:	175.46
DEPARTMENT: 411		FIRE SUPPRESSION				
250081	1 -1047	JENKS PUBLIC WORKS AUTHOR	JULY 2025 WATER SERVICE	7/2025	05-0160-01 JUL 25	405.84
					DEPARTMENT TOTAL:	405.84
DEPARTMENT: 561		PARKS & GROUNDS				
250081	1 -1047	JENKS PUBLIC WORKS AUTHOR	JULY 2025 WATER SERVICE	7/2025	01-0355-00 JUL 25	44,618.54
					DEPARTMENT TOTAL:	44,618.54
DEPARTMENT: 562		ANIMAL CONTROL				
250081	1 -1047	JENKS PUBLIC WORKS AUTHOR	JULY 2025 WATER SERVICE	7/2025	05-2105-00 JUL 25	398.67
					DEPARTMENT TOTAL:	398.67
					FUND TOTAL:	45,598.51
					GRAND TOTAL:	45,598.51

PAID UNAPPROVED

G / L R E C A P

PERIOD	G/L ACCOUNT	NAME	AMOUNT	TOTAL
7/2025	10 5-311-5260	UTILITIES	175.46	
7/2025	10 5-411-5260	UTILITIES	405.84	
7/2025	10 5-561-5260	UTILITIES	44,618.54	
7/2025	10 5-562-5260	UTILITIES	398.67	45,598.51

GRAND TOTAL ESTIMATE:	0.00
GRAND TOTAL ACTUAL:	45,598.51
REPORT TOTAL:	45,598.51

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 411		FIRE SUPPRESSION				
244727	1 -2978	RICHARD MARTINEZ	JUL 13-19 PER DIEM	7/2025	JUL 13-19 PER DIEM	598.00
244728	1 -3948	CONNOR SCHULTZE	PER DIEM JUL 13-19	7/2025	PER DIEM JUL 13-19	598.00
244729	1 -4221	KASH WALLS	PER DIEM JUL 13-19	7/2025	PER DIEM JUL 13-19	598.00
244730	1 -4240	MATTHEW CHAPMAN	PER DIEM JUL 13-19	7/2025	PER DIEM JUL 13-19	568.00
					DEPARTMENT TOTAL:	2,362.00
					FUND TOTAL:	2,362.00
					GRAND TOTAL:	2,362.00

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PAID UNAPPROVED

G / L R E C A P

PERIOD	G/L ACCOUNT	NAME	AMOUNT	TOTAL
7/2025	10 5-411-5125	TRAINING & SCHOOLS	2,362.00	2,362.00
		GRAND TOTAL ESTIMATE:		0.00
		GRAND TOTAL ACTUAL:		2,362.00
		REPORT TOTAL:		2,362.00

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 231		GENERAL GOVERNMENT				
240004	1 -3664	UKG INC	HR/PARYOLL QUARTERLY SUBS	7/2025	I01100022769A 06-1	392.34
					DEPARTMENT TOTAL:	392.34
					FUND TOTAL:	392.34
					GRAND TOTAL:	392.34

PAID UNAPPROVED

G / L R E C A P

PERIOD	G/L ACCOUNT	NAME	AMOUNT	TOTAL
7/2025	10 5-231-5250	CONTRACTUAL SERVICES	392.34	392.34

GRAND TOTAL ESTIMATE:	0.00
GRAND TOTAL ACTUAL:	392.34
REPORT TOTAL:	392.34

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 211		CITY MANAGER				
250083	1 -1338	COMPSOURCE MUTUAL INSURANCE	WORKERS COMP PREM	7/2025	1023941553 07-01	69.44
					DEPARTMENT TOTAL:	69.44
DEPARTMENT: 212		CITY CLERK				
250083	1 -1338	COMPSOURCE MUTUAL INSURANCE	WORKERS COMP PREM	7/2025	1023941553 07-01	75.69
					DEPARTMENT TOTAL:	75.69
DEPARTMENT: 213		CITY TREASURER				
250083	1 -1338	COMPSOURCE MUTUAL INSURANCE	WORKERS COMP PREM	7/2025	1023941553 07-01	48.81
					DEPARTMENT TOTAL:	48.81
DEPARTMENT: 214		CITY ATTORNEY				
250083	1 -1338	COMPSOURCE MUTUAL INSURANCE	WORKERS COMP PREM	7/2025	1023941553 07-01	6.38
					DEPARTMENT TOTAL:	6.38
DEPARTMENT: 216		PERSONNEL				
250083	1 -1338	COMPSOURCE MUTUAL INSURANCE	WORKERS COMP PREM	7/2025	1023941553 07-01	51.52
					DEPARTMENT TOTAL:	51.52
DEPARTMENT: 218		ADMIN SUPPORT/RECORDS				
250083	1 -1338	COMPSOURCE MUTUAL INSURANCE	WORKERS COMP PREM	7/2025	1023941553 07-01	22.18
					DEPARTMENT TOTAL:	22.18
DEPARTMENT: 221		MUNICIPAL COURT				
250083	1 -1338	COMPSOURCE MUTUAL INSURANCE	WORKERS COMP PREM	7/2025	1023941553 07-01	19.14
250053	1 -2586	A T & T MOBILITY	FY 25-26 AIRCARDS, IPADS	7/2025	287291914369 JUL25	61.85
					DEPARTMENT TOTAL:	80.99

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P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 231		GENERAL GOVERNMENT				
250029	1 -1071	OKLAHOMA MUNICIPAL LEAGUE	MAYORS COUNCIL MEMBERSHIP	7/2025	091020 04-01	300.00
250053	1 -2586	A T & T MOBILITY	FY 25-26 AIRCARDS, IPADS	7/2025	287291914369 JUL25	200.20
250004	1 -3664	UKG INC	QUARTERLY SUBS/FEES	7/2025	I01100022769 06-16	3,795.82
					DEPARTMENT TOTAL:	4,296.02
DEPARTMENT: 245		COMMUNITY DEVELOPMENT				
250011	1 -1073	OKLAHOMA NATURAL GAS	25-26 GAS SERVICE	7/2025	182497409 JUL 25	452.67
250018	1 -2101	AMERICAN WASTE CONTROL INC	25-26 TRASH SERVICE	7/2025	0007460122 07-01	322.70
					DEPARTMENT TOTAL:	775.37
DEPARTMENT: 311		UNIFORMED PATROL				
250083	1 -1338	COMPSOURCE MUTUAL INSURANCE	WORKERS COMP PREM	7/2025	1023941553 07-01	18,618.03
250053	1 -2586	A T & T MOBILITY	FY 25-26 AIRCARDS, IPADS	7/2025	287291914369 JUL25	40.04
250082	1 -2586	A T & T MOBILITY	FY 25-26 PD/ANIMAL CONTRO	7/2025	287343065373 JUL25	1,542.46
					DEPARTMENT TOTAL:	20,200.53
DEPARTMENT: 315		POLICE RESERVE				
250083	1 -1338	COMPSOURCE MUTUAL INSURANCE	WORKERS COMP PREM	7/2025	1023941553 07-01	1,102.07
					DEPARTMENT TOTAL:	1,102.07
DEPARTMENT: 321		CENTRAL DISPATCH				
250083	1 -1338	COMPSOURCE MUTUAL INSURANCE	WORKERS COMP PREM	7/2025	1023941553 07-01	112.25
					DEPARTMENT TOTAL:	112.25
DEPARTMENT: 331		CODE ENFORCEMENT				
250083	1 -1338	COMPSOURCE MUTUAL INSURANCE	WORKERS COMP PREM	7/2025	1023941553 07-01	16.44
					DEPARTMENT TOTAL:	16.44

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 411		FIRE SUPPRESSION				
250011	1 -1073	OKLAHOMA NATURAL GAS	25-26 GAS SERVICE	7/2025	109782864 JUL 25	240.34
250083	1 -1338	COMPSOURCE MUTUAL INSURANCE	WORKERS COMP PREM	7/2025	1023941553 07-01	20,578.85
250018	1 -2101	AMERICAN WASTE CONTROL INC	25-26 TRASH SERVICE	7/2025	0007470159 07-01	257.95
250053	1 -2586	A T & T MOBILITY	FY 25-26 AIRCARDS, IPADS	7/2025	287291914369 JUL25	480.48
					DEPARTMENT TOTAL:	21,557.62
DEPARTMENT: 512		PROTECTIVE INSPECTIONS				
250083	1 -1338	COMPSOURCE MUTUAL INSURANCE	WORKERS COMP PREM	7/2025	1023941553 07-01	635.02
250053	1 -2586	A T & T MOBILITY	FY 25-26 AIRCARDS, IPADS	7/2025	287291914369 JUL25	120.12
					DEPARTMENT TOTAL:	755.14
DEPARTMENT: 521		STREET MAINTENANCE				
250083	1 -1338	COMPSOURCE MUTUAL INSURANCE	WORKERS COMP PREM	7/2025	1023941553 07-01	1,237.32
250010	1 -2027	O G & E ELECTRIC SERVICES	ELECTRIC SERVICE 25-26	7/2025	128515769-7 JUL25	52.34
					DEPARTMENT TOTAL:	1,289.66
DEPARTMENT: 561		PARKS & GROUNDS				
250083	1 -1338	COMPSOURCE MUTUAL INSURANCE	WORKERS COMP PREM	7/2025	1023941553 07-01	1,290.02
250053	1 -2586	A T & T MOBILITY	FY 25-26 AIRCARDS, IPADS	7/2025	287291914369 JUL25	200.20
					DEPARTMENT TOTAL:	1,490.22
DEPARTMENT: 562		ANIMAL CONTROL				
250011	1 -1073	OKLAHOMA NATURAL GAS	25-26 GAS SERVICE	7/2025	251827736 JUL 25	46.18
250083	1 -1338	COMPSOURCE MUTUAL INSURANCE	WORKERS COMP PREM	7/2025	1023941553 07-01	129.71
250082	1 -2586	A T & T MOBILITY	FY 25-26 PD/ANIMAL CONTRO	7/2025	287343065373 JUL25	80.08
					DEPARTMENT TOTAL:	255.97
					FUND TOTAL:	52,206.30
					GRAND TOTAL:	52,206.30

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G / L R E C A P

PERIOD	G/L ACCOUNT		NAME	AMOUNT	TOTAL
7/2025	10	5-211-5121	WORKERS' COMPENSATION	69.44	
7/2025	10	5-212-5121	WORKERS' COMPENSATION	75.69	
7/2025	10	5-213-5121	WORKERS' COMPENSATION	48.81	
7/2025	10	5-214-5121	WORKERS' COMPENSATION	6.38	
7/2025	10	5-216-5121	WORKERS' COMPENSATION	51.52	
7/2025	10	5-218-5121	WORKERS COMPENSATION	22.18	
7/2025	10	5-221-5121	WORKERS' COMPENSATION	19.14	
7/2025	10	5-221-5258	COMMUNICATIONS	61.85	
7/2025	10	5-231-5128	MEMBERSHIP DUES	300.00	
7/2025	10	5-231-5250	CONTRACTUAL SERVICES	3,795.82	
7/2025	10	5-231-5258	COMMUNICATIONS	200.20	
7/2025	10	5-245-5250	CONTRACTUAL SERVICES	322.70	
7/2025	10	5-245-5260	UTILITIES	452.67	
7/2025	10	5-311-5121	WORKERS' COMPENSATION	18,618.03	
7/2025	10	5-311-5258	COMMUNICATIONS	1,582.50	
7/2025	10	5-315-5121	WORKERS COMPENSATION	1,102.07	
7/2025	10	5-321-5121	WORKERS' COMPENSATION	112.25	
7/2025	10	5-331-5121	WORKERS' COMPENSATION	16.44	
7/2025	10	5-411-5121	WORKERS' COMPENSATION	20,578.85	
7/2025	10	5-411-5250	CONTRACTUAL SERVICES	257.95	
7/2025	10	5-411-5258	COMMUNICATIONS	480.48	
7/2025	10	5-411-5260	UTILITIES	240.34	
7/2025	10	5-512-5121	WORKERS' COMPENSATION	635.02	
7/2025	10	5-512-5258	COMMUNICATIONS	120.12	
7/2025	10	5-521-5121	WORKERS' COMPENSATION	1,237.32	
7/2025	10	5-521-5260	UTILITIES	52.34	
7/2025	10	5-561-5121	WORKERS' COMPENSATION	1,290.02	
7/2025	10	5-561-5258	COMMUNICATIONS	200.20	
7/2025	10	5-562-5121	WORKERS' COMPENSATION	129.71	
7/2025	10	5-562-5258	COMMUNICATIONS	80.08	
7/2025	10	5-562-5260	UTILITIES	46.18	52,206.30

GRAND TOTAL ESTIMATE:	0.00
GRAND TOTAL ACTUAL:	52,206.30
REPORT TOTAL:	52,206.30

PAID UNAPPROVED

GENERAL FUND ENCUMBRANCES AND EXPENDITURES

Payroll and Benefits for approval July 1, 2025 through July 15, 2025

	BIWEEKLY	SEMI-MONTHLY
PAYROLL FOR EMPLOYEES	$130,000.00	$45,000.00

EMPLOYEE PAID PAYROLL BENEFITS INLUDED IN PAYROLL

Bank of Oklahoma	Federal Tax Deposit	$11,500.00	$3,500.00
Bank of Oklahoma	State Tax Deposit	$4,500.00	$1,500.00
Bank of Oklahoma	FICA/Medicare Taxes	$5,900.00	$600.00
AFLAC	Accident Insurance	$500.00	$0.00
Benefits Resource Inc	Flex Plan	$1,550.00	$150.00
Community Care	Medical Insurance	$500.00	$1,000.00
Dearborn Life	Previous Life Insurance	$150.00	$0.00
Delta Dental	Dental Insurance	$800.00	$400.00
FF Dues	Firefighters Union/Station Dues	$0.00	$600.00
FOP DUES	Police Union Dues	$600.00	$0.00
Garnishments	Various CS, EDUC, GARNISH	$300.00	$450.00
OK Fire Pension	9% Fire Retirement	$800.00	$3,700.00
Mutual of Omaha	Life Insurance	$375.00	$75.00
OK Police Pension	8% Police Retirement	$5,000.00	$0.00
Vision Services Plan	Vision Insurance	$150.00	$50.00
VOYA	457 Retirement	$1,800.00	$0.00
	TOTAL	$34,425.00	$12,025.00

ADDITIONAL EMPLOYER PAID PAYROLL BENEFITS

Bank of Oklahoma	FICA/Medicare	$5,000.00	$600.00
Community Care	Medical Insurance	$18,000.00	$5,750.00
Fire Pension	14% Fire Retirement	$0.00	$7,000.00
Mutual of Omaha	Life Insurance	$300.00	$90.00
OKMRF	6.8% Employee Retirement	$4,000.00	$0.00
Police Pension	13% Police Retirement	$8,000.00	$0.00
	TOTAL	$35,300.00	$13,440.00

*Please note that expenditures and encumberances are shown based on 26 pay periods unless noted as semimonthly.

GENERAL FUND ENCUMBRANCES AND EXPENDITURES

Payroll and Benefits for approval July 16, 2025 through July 31, 2025

	BIWEEKLY	SEMI-MONTHLY
PAYROLL FOR EMPLOYEES	$134,000.00	$45,000.00

EMPLOYEE PAID PAYROLL BENEFITS INLUDED IN PAYROLL

Bank of Oklahoma	Federal Tax Deposit	$11,750.00	$3,500.00
Bank of Oklahoma	State Tax Deposit	$4,750.00	$1,500.00
Bank of Oklahoma	FICA/Medicare Taxes	$6,000.00	$600.00
AFLAC	Accident Insurance	$500.00	$0.00
Benefits Resource Inc	Flex Plan	$1,550.00	$150.00
Community Care	Medical Insurance	$500.00	$1,000.00
Dearborn Life	Previous Life Insurance	$150.00	$0.00
Delta Dental	Dental Insurance	$800.00	$400.00
FF Dues	Firefighters Union/Station Dues	$0.00	$600.00
FOP DUES	Police Union Dues	$600.00	$0.00
Garnishments	Various CS, EDUC, GARNISH	$300.00	$450.00
OK Fire Pension	9% Fire Retirement	$800.00	$3,700.00
Mutual of Omaha	Life Insurance	$375.00	$75.00
OK Police Pension	8% Police Retirement	$5,000.00	$0.00
Vision Services Plan	Vision Insurance	$150.00	$50.00
VOYA	457 Retirement	$1,800.00	$0.00
	TOTAL	$35,025.00	$12,025.00

ADDITIONAL EMPLOYER PAID PAYROLL BENEFITS

Bank of Oklahoma	FICA/Medicare	$5,500.00	$600.00
Community Care	Medical Insurance	$20,000.00	$5,750.00
Fire Pension	14% Fire Retirement	$0.00	$7,000.00
Mutual of Omaha	Life Insurance	$500.00	$90.00
OKMRF	6.8% Employee Retirement	$4,500.00	$0.00
Police Pension	13% Police Retirement	$8,500.00	$0.00
	TOTAL	$39,000.00	$13,440.00

*Please note that expenditures and encumberances are shown based on 26 pay periods unless noted as semimonthly.

City of Jenks
Fund 10
Financial Position
As of 06/30/2025

	Actual FY 24-25 Jul 1 - Jun 30	Budget Year 1 FY 24-25	Actual FY 23-24 Jul 1 - Jun 30
Gross Revenues:			
Sales Tax Collections	$ 13,424,281.61	$ 13,584,414.00	$ 10,547,000.32
Use Tax Collections	3,583,937.29	2,986,361.00	2,848,731.73
Other Licenses & Permits	14,464.00	10,000.00	16,120.00
Electrical Licenses	14,450.00	10,000.00	16,625.00
Plumbing Licenses	17,000.00	10,500.00	13,750.00
Mechanical Licenses	11,025.00	10,000.00	8,089.50
Beverage Licenses	49,457.50	40,000.00	33,261.67
Solicitors Licenses	1,790.00	2,000.00	3,140.00
Sign Permits	3,459.50	2,000.00	6,164.52
Electrical Permits	40,329.16	26,500.00	39,781.25
Plumbing Permits	46,100.88	30,000.00	43,466.25
Mechanical Permits	39,037.50	27,500.00	35,731.25
Building Permits	185,529.27	220,000.00	136,920.23
Fire Permits	28,502.00	15,000.00	34,450.50
Solid Waste Revenue	57,893.45	58,000.00	55,690.95
Fireworks Permits	8,870.00	7,000.00	6,460.00
Inspection/Reinspection Fees	5,144.50	7,000.00	5,330.00
Engineering Fees	36,500.00	25,000.00	49,800.00
Building Permits Admin Fee	1,113.00	1,000.00	1,319.01
Zoning Applications	14,760.00	15,000.00	18,700.00
Alcoholic Beverage Tax	80,205.72	75,000.00	78,318.89
Franchise Fees	1,319,508.05	1,300,000.00	1,395,154.55
McDonald's Rental Income	57,720.00	53,000.00	48,840.00
Assessment Letter	900.00	1,000.00	850.00
Miscellaneous Revenue*	169,321.67	110,000.00	236,959.48
Municipal Court Fine	231,358.10	160,000.00	174,876.41
Miscellaneous Zoning Fees	39,725.22	40,000.00	54,494.71
SAFER Grant	-	421,696.00	-
Gross Receipts	129,179.27	200,000.00	128,535.66
Community Room Rental	1,530.00	1,000.00	1,620.00
Auction Sales	10,607.00	10,000.00	-
Interest	46,788.40	21,000.00	29,149.94
Interest on Investment	35,317.23	30,000.00	33,597.47
Total Gross Revenues:	**$ 19,705,805.32**	**$ 19,509,971.00**	**$ 16,102,929.29**

Expenditures:			
City Manager	$ 270,417.57	$ 317,550.00	$ 252,910.36
City Clerk	331,120.14	321,600.00	260,331.73
City Treasurer	241,822.49	245,100.00	239,599.39
City Attorney	73,079.06	98,200.00	114,603.25
Personnel	203,027.75	233,900.00	207,915.19
Admin Support / Records	88,210.94	88,100.00	81,422.67
Municipal Court	106,187.49	133,600.00	113,941.25
General Government	228,892.86	308,845.00	182,207.55
City Planner	223,743.50	312,150.00	20,590.51
Community Development	129,996.53	135,500.00	220,977.10
Uniformed Patrol	3,363,739.83	3,859,300.00	2,984,867.57
Police Reserves	187,769.88	288,600.00	169,205.03
Central Dispatch	548,149.61	739,698.00	485,240.13
Code Enforcement	63,329.39	96,300.00	71,947.24
Fire Suppression	3,941,106.07	3,936,380.00	3,084,524.84
Fire Volunteers	13,985.79	77,500.00	29,451.81
Protective Inspections	293,284.23	321,000.00	279,499.59
Street Maintenance	762,947.47	665,573.00	610,573.21
General Maintenance	30,643.78	32,500.00	24,346.70
Parks & Grounds	963,880.69	878,900.00	875,358.73
Animal Control	169,741.43	217,350.00	152,403.59
Total Operating Expenditures:	**$ 12,235,076.50**	**$ 13,307,646.00**	**$ 10,461,917.44**
Capital Expenditures:			
Fire Volunteers	$ -	$ 35,000.00	$ -
Small Capital Projects	-	-	9,359.58
Total Capital Expenditures:	**$ -**	**$ 35,000.00**	**$ 9,359.58**
Excess (deficiency) of Revenues over Expenditures:	**$ 7,470,728.82**	**$ 6,167,325.00**	**$ 5,631,652.27**
Transfers (In/Out)			
Transfers In	10,335,264.26	$ 10,059,347.00	$ 8,294,565.80
Transfers Out	(17,873,724.78)	(17,460,668.00)	(13,560,842.82)
Total Transfers:	**$ (7,538,460.52)**	**$ (7,401,321.00)**	**$ (5,266,277.02)**
Net Change in Fund Balance:	**$ (67,731.70)**	**$ (1,233,996.00)**	**$ 365,375.25**

Prepared by Matthew Johnson 07/09/2025

CITY OF JENKS
211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

Memorandum

To: Mayor and Members of Council

From: David Sims, Chief Financial Officer

Date: July 15, 2025

Re: Engagement for Auditing Consulting Services by Crawford & Associates

The engagement letter that follows this memo is for Fiscal Year 2025-2026. Crawford & Associates ("Crawford") will help with the preparation of financials for the upcoming annual audit for Fiscal Year 2024-2025. They have worked with the City and its related entities for several years, and the staff is very pleased with the quality of their work.

The estimate of the costs for the services will be $65,000.00. This will include providing audit preparation services for all entities and for stand-alone financials for the Jenks Aquarium Authority. Finance staff are meeting with Crawford & Associates soon to begin gathering information and preparing for the audit.

Staff recommends the approval of Crawford & Associates audit preparation services proposal for Fiscal Year 2025-2026 for the City and its related entities in an estimated amount of $65,000.00 to be paid within the existing FY2026 budgets.

CRAWFORD & ASSOCIATES P.C.

April 15, 2025

Mr. Christopher Shrout, City Manager
City of Jenks
PO Box 2007
Jenks, OK 74037

Dear Mr. Shrout:

Crawford & Associates, P.C. is pleased that the City of Jenks (the City) continues to express its confidence in our firm and our state and local government expertise. We look forward to a continued long and successful relationship as an integral financial management resource to the City of Jenks management and governing body.

We are prepared to provide a full range of accounting and consulting services to the City of Jenks contingent upon approval of your management and/or governing body. The purpose of this engagement letter is to identify the scope of available services from Crawford & Associates, the specific initial services requested at this time, and to confirm the terms, objectives, and limitations of our engagement services.

Scope of Services

The scope of professional services that are available and can be provided to the City of Jenks are outlined below under the heading *Scope of Available Services*. While this listing includes a range of services available from Crawford & Associates, the specific initial services requested to be provided at the current time are separately identified under the heading *Initial Services Requested*. Any additional services that are available from Crawford & Associates beyond these initially requested services can be provided upon subsequent specific request and agreement.

Scope of Available Services

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance
- Budget Preparation and Amendment Assistance
- Capital Asset Records and Accounting Assistance
- Information Technology System Assistance
- Internal Control Policies and Procedures Assistance
- Labor Relations Consulting
- Laws and Regulations Compliance Assistance
- Investigation of Allegations or Concerns
- Tax and Other Regulatory Report Assistance

Initial Services Requested

- Preparation of Annual Financial Statements for the City's reporting entity
- Preparation of separate Annual Financial Statements for Jenks Aquarium Authority
- General Accounting and Advisory Assistance

T: 405-691-5550
F: 405-691-5646 | W: www.crawfordcpas.com
E: info@crawfordcpas.com | 10308 Greenbriar Place, Oklahoma City, OK 73159

Services Related to the Preparation of Annual Financial Statements

You have requested that we prepare the annual financial statements of the financial reporting entity of the City of Jenks, Oklahoma and the Jenks Aquarium Authority as of and for the year ended June 30, 2025. Such financial statements will include:

a. Basic Financial Statements, including notes to the financial statements
b. Required Supplementary Information
c. Supplementary Information (to the extent management elects to include)
d. Other Information (to the extent management elects to include)

Crawford & Associates' Responsibilities

The objective of our engagement is to prepare the annual financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARSs) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Management Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARSs:

a. The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements

b. The prevention and detection of fraud

c. To ensure that the entity complies with the laws and regulations applicable to its activities

d. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements *e.* To provide us with:

i. Documentation, and other related information that is relevant to the preparation and presentation of the financial statements,

ii. Additional information that may be requested for the purpose of the preparation of the financial statements, and

iii. Unrestricted access to persons within the City of Jenks Oklahoma, of whom we determine necessary to communicate.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

Other Requested and Available Services

In conjunction with the other requested and available services (other than the preparation of the annual financial statements) as identified in the Scope of Services section of this letter, Crawford & Associates will be responsible for providing such services upon request in accordance with the applicable professional standards of the AICPA. It is anticipated that most if not all of these other services will be performed in accordance with the standards applicable to consulting services as prescribed by the AICPA.

Crawford & Associates, is not obligated to, but may report or otherwise communicate to management any recommendations, it determines necessary, resulting from the professional services provided.

Management and the governing body will be responsible for establishing the scope of our other professional services to be provided and for providing the necessary resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the services to be performed, providing sufficient appropriation for the estimated cost of these services, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

Access to Working Papers and Reports

Any working papers prepared by Crawford & Associates in connection with performing the financial statement preparation and other professional services are the property of Crawford & Associates. Upon request, copies of any or all working papers and reports that we consider to be nonproprietary will be provided to management. Management may make such copies available to its external auditors and to certain regulators in the exercise of their statutory oversight responsibilities. Such copies may not be made available to any other third party without the prior written consent from Crawford & Associates.

Fees and Costs

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by Crawford & Associates in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like.

Our fees for these services will be billed at our standard hourly rates, as follows, for the individual performing such services based on the actual number of hours of work, including travel time, performed by that individual.

Standard Hourly Rates:

- Firm President $275
- Shareholders $190
- Senior Managers $170
- Managers $150
- Senior Professional Staff $130
- Professional Staff $90
- Clerical Staff $60

Because Crawford & Associates has no direct control over the type and amount of services requested by the management or the governing body during the term of this engagement, nor does Crawford & Associates have direct control over the quality of your accounting system or records, potential turnover of your staff, or your staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and expenses charged. We will rely on you to provide us with a copy of approved purchase orders, containing estimated fees and expenses, monitor the cumulative fees and expenses charged, and notify us if and when the cumulative amount approaches the total appropriated level estimated. You also agree to provide sufficient appropriation for all services requested prior to the services being performed. For purposes of purchase order preparation, we estimate that the fees for the services anticipated at this time, as defined in the Scope of Services section of this letter, for an estimated cost of $65,000, unless the City requests additional services outside the scope of this agreement, or substantial changes are made to the City's reporting entity or annual activity, or turnover of key staff at the City occurs, at which we will approach management and possibly the governing body at that time about possible adjustments to our fee range. In the event we complete FY 2025 prior to the end of FY 2026, we may begin interim preparations in the spring of 2026 to facilitate a more timely issuance of FY 2026's financial statements.

The term of this engagement is a period from July 1, 2025 through June 30, 2026. Crawford & Associates may perform additional services upon receipt of a formal request from management or the governing body with terms and conditions that are acceptable to both parties.

The agreements and undertakings contained in this engagement letter, shall survive the completion or termination of this engagement.

Acceptance

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to continuing our professional relationship with the City of Jenks.

Respectfully submitted and agreed to by,

Frank Crawford
Crawford and Associates, P.C.

Accepted and agreed to for the City of Jenks:

By: ________________________________

Title: ______________________________

Date: ______________________________

PROFESSIONAL TRANSPORTATION SERVICES CONTRACT

The Metropolitan Tulsa Transit Authority, 510 South Rockford Avenue, Tulsa, Oklahoma 74120, a public trust organized and existing under the laws of the State of Oklahoma ("MetroLink Tulsa") and the City of Jenks, Oklahoma, Post Office Box 2007, Jenks, Oklahoma 74037-2007, a municipal corporation ("City") hereby enter into this agreement effective July 1, 2025.

WITNESSETH:

WHEREAS there exists in the City a need to provide public transportation services to enable the citizens of the City to access employment, health care, educational services, social services, recreation, and other opportunities and amenities; and,

WHEREAS the City desires to provide the needed transportation services to the extent feasible given existing financial constraints; and,

WHEREAS, MetroLink Tulsa, an experienced provider of public transportation services in the metropolitan Tulsa region, wishes to provide the needed services for the City.

NOW, THEREFORE, in consideration of the mutual agreements herein contained, MetroLink Tulsa and the City agree as follows:

Description of Service:

MetroLink Tulsa hereby agrees to provide and maintain public transportation service and ADA paratransit service for and within the City. This system shall operate each weekday and Saturday during agreed upon hours, exclusive of holidays, for that period during which this agreement shall remain in effect.

The system implemented by MetroLink Tulsa shall be one consisting of the number of available vehicles requested by the City operating in a manner as presented to and approved by the Jenks City Council and transmitted and approved by MetroLink Tulsa. It is expressly understood that the number of requested vehicles provided is dependent upon the number available for this purpose within the MetroLink Tulsa fleet, as determined solely by MetroLink Tulsa.

MetroLink Tulsa shall not be obligated to accept a number of riders on any vehicle in excess of the number which is the sum of the number of passengers which can be seated on the vehicles plus the number which is up to twenty percent (20%) standees based upon the seating capacity of the vehicle.

The City shall advise MetroLink Tulsa of the desired service area, routes and stops (subject to the joint approval of the City and MetroLink Tulsa for safe and efficient public transportation operation).

From July 1, 2025 to June 30, 2026 MetroLink Tulsa will operate in the City of Jenks between Monday through Saturday from the times of 0645-1839 daily. For a total of 306 service days with 1 bus. This can be changed upon ridership needs or The City request per a contract amendment.

MetroLink Tulsa hereby agrees to provide and maintain public transportation service and ADA paratransit service for and within the City. This system shall operate each weekday and Saturday during agreed upon hours, exclusive of holidays, for that period during which this agreement shall remain in effect.

Cost of Service:

The city shall provide thirty seven thousand seven hundred and two dollars. ($37,402) annual subsidy to MetroLink Tulsa for operation of the bus service and Lift Program service within the City. The subsidy shall be paid to MetroLink Tulsa in monthly payments (3,116.83), with payments due MetroLink Tulsa thirty days from receipt of invoice. Each invoice is sent on or about the 1st of each month for current month collection.

Fares:

Fares charged and collected by MetroLink Tulsa shall be established by MetroLink Tulsa in cooperation with the City of Tulsa.

Term of Agreement:

This Agreement is effective as of the 1st day of July 2025 and shall continue through June 30, 2026.

Termination:

Either party may terminate this agreement by giving the other party at least thirty (30) days' written notice of its intention to terminate.

Excusable Default:

MetroLink Tulsa shall not be held in default of this Agreement if it is prevented from performing by conditions entirely beyond its control, such as, but not limited to, acts of God, strikes, war or other emergencies, including then existing road conditions making performance impossible or illegal.

Integration:

It is understood and agreed that this Agreement contains all the covenants, stipulations, and provisions agreed to by the parties and neither party is nor shall be bound by any statement or representation not in conformity with this Agreement. This Agreement may not be modified except in writing, signed by both parties.

Law Controlling:

It is the understanding of MetroLink Tulsa and the City that this Agreement shall be governed by the laws of the State of Oklahoma and by the laws of the United States applicable in whole or in part to public transportation systems. It is further understood and agreed that any such applicable law shall be deemed to be part of this Agreement, binding upon the parties hereto as if such law were set forth fully herein.

MetroLink Tulsa shall hold the City harmless from any liabilities, obligations, losses, damages, penalties, claims, actions, costs, and negligence of whatsoever kind caused by MetroLink Tulsa.

The City shall hold MetroLink Tulsa and the City of Tulsa harmless from any liabilities, obligations, losses, damages, penalties, claims, actions, costs, and negligence of whatsoever kind caused by the City.

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of the day and year first mentioned.

METROPOLITAN TULSA TRANSIT AUTHORITY

BY: ______________________________
Rebecca Walner - Chief Financial Officer

DATE: ____________________________

ATTEST: __________________________

CITY OF JENKS, OKLAHOMA

BY: ______________________________
City Manager

DATE: ____________________________

ATTEST: __________________________

Special Event Committee Recommendation

Event title: 2025 Jenks Varsity Football Events

Proposed date(s): 8/22/25, 9/12/25, 9/26/25, 10/10/25, 10/24/25, 11/6/25, 11/14/25, 11/21/25

Description:Varsity Football Games

After reviewing the special event application and meeting with the applicant the committee has voted to:

- ☒ Recommend the event be approved by City Council.
- ☐ Not recommend the event be approved by City Council.

Comments:

B Street from 1st to 4th, 2nd & 3rd from Education Service Center parking lot

Nick Chandlee 6/26/25

Captain Nick Chandlee, Special Event Committee Chair   Date

After reviewing the committee's recommendation:

- ☒ Accept as submitted and approve it to be presented to City Council
- ☐ Accept with the following modifications before it is presented to City Council
- ☐ Reject the recommendation

Comments:

Chris Shrout, City Manager   Date

Special Event Application

Jenks Varsity Football Events for 2025

Dates of contests and times of requested closure for street

8-22-25	Trojan Preview Scrimmage	Start time 5:00 p.m.	Closure time: 4:30-10:00 p.m.
9-12-25	Union	Start time: 7:00 p.m.	Closure time: 4:30-10:00 p.m.
9-26-25	Bixby (Hometown Huddle)	Start time: 7:00 p.m.	Closure time: 4:30-10:00 p.m.
10-10-25	Mustang (Homecoming)	Start time: 7:00 p.m.	Closure time: 4:30-10:00 p.m.
10-24-25	Moore	Start time: 7:00 p.m.	Closure time: 4:30-10:00 p.m.
11-6-25	Edmond North	Start time: 7:00 p.m.	Closure time: 4:30-10:00 p.m.
11-14-25	Playoff Game #1	Start time: 7:00 p.m.	Closure time: 4:30-10:00 p.m.
11-21-25	Playoff Game #2	Start time: 7:00 p.m.	Closure time: 4:30-10:00 p.m.

- Liz Flake will submit the Special Event Application for Hometown Huddle
- Eric Fox will submit the Special Event Application for Homecoming

Print

Special Event Application - Submission #9351

Date Submitted: 6/18/2025

Capt. Nick Chandlee
PO Box 2007
211 N Elm St Jenks OK, 74037
918-299-6311
nchandlee@jenksok.org

Special Event Applications are submitted for review and approval for events conducted on a public property, public right of way or easement, and/or events that require the use of other public resources. This application is required on all such events within the City of Jenks and must be submitted **90 days** before the event (exceptions may be granted for special, unusual circumstances). There is no fee for a Non-Profit Special Event Application. **For profit Special Event applications will be required to pay a $250 fee prior to approval.**

The point of contact during the application process will be Captain Nick Chandlee; his contact information is listed above. He will be glad to answer questions and offer guidance during this process to insure that your submitted application packet is complete with all required documentation.

Once the completed application packet has been accepted it will be sent to the Special Event Committee. The Committee will send its recommendation regarding the event to City Council, who will vote to approve or deny the event. You may attend the City Council meeting for your event's City Council review. Agendas are displayed at the City of Jenks City Hall at 211 N. Elm and online at www.jenks.com.

An application approval does not imply city sponsorship. The applicant will be responsible for any extra ordinary costs relating to the event; for example, required city personnel and services, approved barricades, directional signage, adequate cleanup, other permits, and damages occurring to city property and/or facilities. The applicant has the responsibility to be aware of and comply with city ordinances and regulations including, but not limited to, curfew ordinance, county/city public health regulations, police safety requirements, and insurance coverage requirements. **A Special Event Application does not negate the additional requirements of obtaining the proper zoning, health, alcohol and beer, tent, amusement or park permits.**

Event and Event Organizer Information

Event Title*
Jenks Varsity Football Events

Event Description*
Varsity Home Football Events

Date of Event*
8/22/2025

Event Location (Include Site & Street Maps)*
Allan Trimble Stadium

Total Anticipated Attendance (Participants, staff, vendors, crowd, etc.)*
7000

Diagram/Map*
Football Traffic Closures.docx

Event Organizer*
Jenks Athletic Department

Email Address*
mandy.nightingale@jenksps.org

Primary Contact*
Mandy Nightingale

Primary Phone*
918-284-2842

Secondary Contact
Clay Martin

Secondary Phone
918-409-3271

Primary Mailing Address*
205 East B Street

City*
Jenks

State*
OK

Zip Code*
74037

Agency Status*
- [ ] Profit
- [ ] Non-Profit
- [x] Fundraiser/What Cause

Fundraiser/What Cause (Please Specify)
School Athletic Event

TIMELINE OF EVENT

	Date*	Time*
Street Closing (for setup)	8/22/2025	04:30 PM
Event Start	8/22/2025	05:00 PM
Event End	8/22/2025	10:30 PM
Street Opening	8/22/2025	10:30 PM

Street(s) requested to be closed*
B Street between 2nd and 3rd Street

Attach diagram/Maps as appropriate

Street Closure Diagram
Football Traffic Closures.docx

Medical First Aid On-Site?*
- [x] Yes
- [ ] No

If yes, please describe
Use of 9-1-1 system, AED on site, team physicians and three certified athletic trainers

Security On-Site?*
- [x] Yes
- [ ] No

If yes, please describe
Campus Police and School Incident Management Team

Volunteers for Traffic Control?*
- [x] Yes
- [ ] No

If yes, please describe
Athletic and School personnel will set up and take down required barracades

Is Parking Available?*
- [x] Yes
- [ ] No

If yes, please describe
Parking lots around the HS Central campus and stadium

Is Disabled Parking Available?*
- [x] Yes
- [ ] No

If yes, please describe
Marked handicap spaces in various lots

Will There Be Sound Amplification or Lights?*
- [x] Yes
- [ ] No

If yes, please describe
Speaker system on north and south ends of the stadium

Restrooms On-Site?*
- [x] Yes
- [ ] No

If yes, please describe
Ample facilities located throughout the facility

Describe your plan for cleanup and removal of waste*

District staffed and multiple trash dumpsters on site

Additional Responsibilities

Open Air Event*
- [x] Yes
- [ ] No

Private Property *
- [x] Yes
- [ ] No

Owner of Property/Contact: Jenks Public Schools
Phone: 918-299-4415

Non-City Public Property*
- [ ] Yes
- [x] No

Owner of Property/Contact:
Phone:

City of Jenks Property*
- [x] Yes
- [ ] No

Explain: B Street between 2nd and 3rd street for bus parking

Alcohol/Beer*
OK ABLE License Required
- [ ] Yes
- [x] No

Explain:

Food Sales*
- [x] Yes
- [ ] No

Number of Food Vendors: Concession stands in stadium run by Band Booster Club

Tents*
- [ ] Yes
- [x] No

Tent Sizes/Locations:
Attach map

Banners/Signs needed?*
- [ ] Yes
- [x] No

Explain:

Special Permits Needed*
- [ ] Yes
- [x] No

Explain:

Appropriate Zoning*
- [ ] Yes
- [x] No

Explain:

Venue Insurance*
- [x] Yes
- [ ] No

Agency Contact: Tedford Insurance
Phone: 918-299-2345

EXTRAORDINARY USES*
- [ ] Animals
- [ ] Firearms
- [ ] Explosives/Fireworks
- [x] Road Closures
- [ ] Cooking
- [ ] Alcoholic Beverages Served
- [ ] Tents/Temp Structures
- [ ] Aircraft
- [ ] Other

Please specify if other chosen:

---

1. Describe your organization and its purpose.*

Jenks Public Schools Athletic Department. We foster excellence in academics, athletics, and personal growth through teamwork, integrity, and perseverance. We develop leaders who honor our traditions and legacy by demonstrating sportsmanship, pursuing goals with passion, and positively improving our community.

2. Describe your experience managing similar events and/or activities.*

We have multiple people on staff that have extensive experience hosting local varsity football games as well as hosting games at TU and other playoff events for the OSSAA.

3. What is the purpose of the event?*

Home Varsity Football games

4. Summarize your event.*

We are requesting the blocking off of a portion of B Street between 2nd and 3rd prior to and after the conclusion of varsity football games.

5. Has an event like this been held before? By whom?*

Yes, by the Jenks Public Schools Athletic Department

6. How will you notify affected residents, businesses, churches or schools?*

Via social media outlets at our disposal as well as radio in conjunction with the Jenks Football Booster Club.

9. What is your advertising plan?*

Games schedules as well as school and athletic websites, Facebook, Instagram, and "X" type accounts.

10. How many people will be needed to staff the event?*

1 city police officer has been the norm beyond what we provide as a district and Athletic Department.

11. List all the organizations that will provide staff for the event (include numbers).*

Jenks Athletic Department (15), Jenks Campus Police (4-6), Jenks Public School Administration (4-6), Security Equipment Supply or SES (25)

12. List any special equipment needed and the organization that will provide it.*

Road barriers will be provided by Jenks Public Schools and our Athletic Department staff will put the barriers up and take the barriers down at approved times.

Affidavit of Applicant

City personnel and services, approved barricades and directional signage will be required for street closings, traffic/crowd control, and security. The Event Organizer has the responsibility to be aware of and comply with City Ordinances and Regulations including, but not limited to, Curfew Ordinance, City/County Public Health Regulations, and Police/Park/Public Safety requirements. Further, the Event Organizer is responsible for:

1) Providing evidence of public liability coverage in a sum of not less than $1,000,000 (one million) dollars, including property damage coverage of not less than $100,000 (one hundred thousand) dollars before the event date or within ten days of Council approval, whichever comes first, and

2) Notifying businesses in the affected areas two weeks prior to the event.

Failure to comply with these requirements may result in additional fees and denial of subsequent applications by the Event Organizer. An application approval does not imply City sponsorship. Review the cover letter for further information in reference to Special Events.

I certify the information contained in the foregoing application is true and correct to the best of my knowledge and belief, and that I have read, understand, and agree to abide by the rules and regulations governing the proposed Special Event.

I further certify that I, on the behalf of the Organizing Agency, am also authorized to commit that Agency and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Jenks.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☑ I agree.

Electronic Signature

Mandy Nightingale

Print Name*

Mandy Nightingale

Date*

6/18/2025

Route To: Jenks Police Department, Attn: Captain Nick Chandlee, P. O. Box 2007, Jenks, OK 74037, email: nchandlee@jenksok.org

City of Jenks & Related Entities Hold Harmless Agreement

Name of Event Sponsor*

Jenks Athletic Department

hereinafter referred to as "APPLICANT"

Address of Applicant*

205 East B Street

City

Jenks

State

OK

Zip Code

74037

The APPLICANT has made an application to use certain property, streets, sidewalks, or easements under the ownership or control of the City of Jenks, Oklahoma, or its related public trust entities e.g. the Jenks Public Works Authority and the Jenks Aquarium Authority d/b/a the Oklahoma Aquarium, hereinafter collectively referred to as "CITY", for a special event to be held on

Date*

8/22/2025

Between the hours of*

04:30 PM — 10:30 PM

Event described as*

Varsity Home Football Games (8/22, 9/12, 10/24, 11/6, 11/14, 11/21)

That APPLICANT warrants that any participating agencies selected or employed by APPLICANT for the special event carry public liability and property damage insurance.

That in consideration of CITY granting APPLICANT approval for the special event above described, APPLICANT agrees to hold CITY, its officers, agents and employees harmless and indemnify the same from any claims which could be asserted by APPLICANT, its invitees, agents or employees, for damages, personal injury or death which occurred as a result of said special event which was not caused by the deliberate or grossly negligent acts or acts of CITY's officers, agents or employees.

Date*

6/18/2025

Name of Sponsoring Organization*

Jenks Athletic Department

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☑ I agree.

Electronic Signature

Mandy Nightingale

Print Name*

Mandy Nightingale

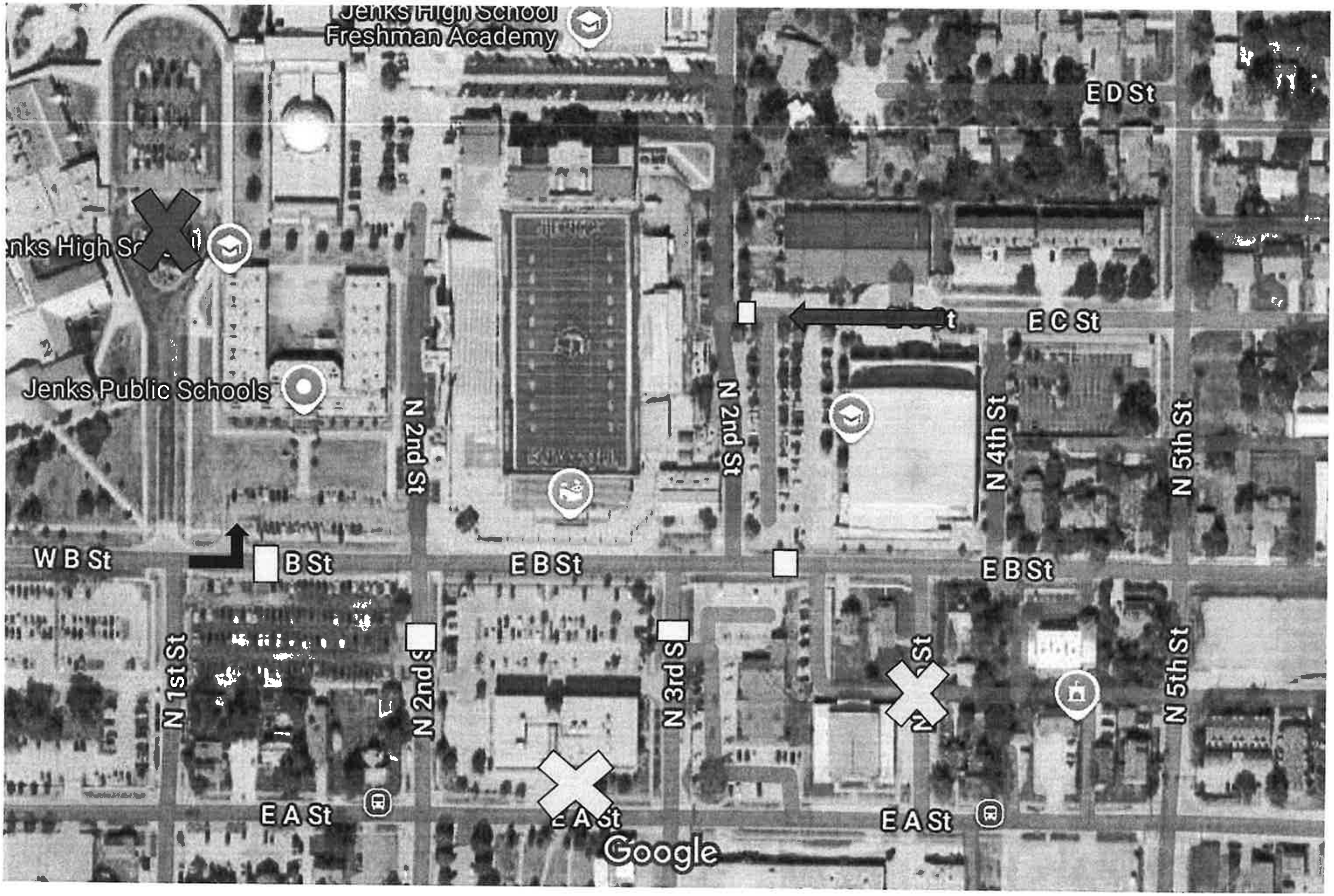
Phone Number*

918-284-2842

Witness Signature

Clay Martin

For Office Use



Yellow rectangles ▭ represent buses blocking roadways. Yellow Shirt and potentially officers can post these positions.
Blue arrow at N. 1st and E B represents ADA and VIP entrance. They will travel through Alt Center parking lot to parking areas.

Red arrow represents primary VIP entrance.
Green x represents primary parent drop off/pick up location.
White x represents secondary or optional parent drop off/pick up location.

Special Event Committee Recommendation

Event title: 2025 Hometown Huddle Jenks Foundation

Proposed date(s): 9/26/25

Description:Hometown Huddle

After reviewing the special event application and meeting with the applicant the committee has voted to:

- ☒ Recommend the event be approved by City Council.
- ☐ Not recommend the event be approved by City Council.

Comments:

2nd Street Between Main to B Street
A Street Between 2nd & 3rd Street

Nick Chandlee   6/26/25

Captain Nick Chandlee, Special Event Committee Chair   Date

After reviewing the committee's recommendation:

- ☒ Accept as submitted and approve it to be presented to City Council
- ☐ Accept with the following modifications before it is presented to City Council
- ☐ Reject the recommendation

Comments:

Chris Shrout, City Manager   Date

Print

Special Event Application - Submission #9430

Date Submitted: 6/25/2025

Capt. Nick Chandlee
PO Box 2007
211 N Elm St Jenks OK, 74037
918-299-6311
nchandlee@jenksok.org

Special Event Applications are submitted for review and approval for events conducted on a public property, public right of way or easement, and/or events that require the use of other public resources. This application is required on all such events within the City of Jenks and must be submitted **90 days before** the event (exceptions may be granted for special, unusual circumstances). There is no fee for a Non-Profit Special Event Application. **For profit Special Event applications will be required to pay a $250 fee prior to approval.**

The point of contact during the application process will be Captain Nick Chandlee; his contact information is listed above. He will be glad to answer questions and offer guidance during this process to insure that your submitted application packet is complete with all required documentation.

Once the completed application packet has been accepted it will be sent to the Special Event Committee. The Committee will send its recommendation regarding the event to City Council, who will vote to approve or deny the event. You may attend the City Council meeting for your event's City Council review. Agendas are displayed at the City of Jenks City Hall at 211 N. Elm and online at www.jenks.com.

An application approval does not imply city sponsorship. The applicant will be responsible for any extra ordinary costs relating to the event; for example, required city personnel and services, approved barricades, directional signage, adequate cleanup, other permits, and damages occurring to city property and/or facilities. The applicant has the responsibility to be aware of and comply with city ordinances and regulations including, but not limited to, curfew ordinance, county/city public health regulations, police safety requirements, and insurance coverage requirements. **A Special Event Application does not negate the additional requirements of obtaining the proper zoning, health, alcohol and beer, tent, amusement or park permits.**

Event and Event Organizer Information

Event Title*
Hometown Huddle Jenks Foundation

Event Description*
Hometown Huddle - Food trucks vendors and school clubs

Date of Event*
9/26/2025

Event Location (Include Site & Street Maps)*
Downtown Commons Area

Total Anticipated Attendance (Participants, staff, vendors, crowd, etc.)*
1000+

Diagram/Map*
Map.pdf

Event Organizer*
Jenks Foundation

Email Address*
rachel.ranney@jenksps.org

Primary Contact*
Rachel Ranney

Primary Phone*
918-691-7224

Secondary Contact

Secondary Phone

Primary Mailing Address*
PO Box 595

City*
Jenks

State*
OK

Zip Code*
74132

Agency Status*
- [ ] Profit
- [x] Non-Profit
- [ ] Fundraiser/What Cause

Fundraiser/What Cause (Please Specify)
Jenks Public Schools Foundation

TIMELINE OF EVENT

	Date*	Time*
Street Closing (for setup)	9/26/2025	12:00 PM
Event Start	9/26/2025	05:00 PM
Event End	9/26/2025	07:00 PM
Street Opening	9/26/2025	09:00 PM

Street(s) requested to be closed*
Jenks B street and A street
Attach diagram/Maps as appropriate

Street Closure Diagram
Map.pdf

Medical First Aid On-Site?*
- [ ] Yes
- [x] No

If yes, please describe

Security On-Site?*
- [x] Yes
- [ ] No

If yes, please describe
Jenks Police

Volunteers for Traffic Control?*
- [x] Yes
- [ ] No

If yes, please describe
STUCO

Is Parking Available?*
- [x] Yes
- [ ] No

If yes, please describe
Around the Jenks Downtown area

Is Disabled Parking Available?*
- [x] Yes
- [ ] No

If yes, please describe
Handicap parking available

Will There Be Sound Amplification or Lights?*
- [x] Yes
- [ ] No

If yes, please describe
Jenks Band

Restrooms On-Site?*
- [ ] Yes
- [x] No

If yes, please describe

Describe your plan for cleanup and removal of waste*

Hiring a clean up crew and trash cans will be available on every corner

Additional Responsibilities

Open Air Event*
- [x] Yes
- [ ] No

Private Property *
- [ ] Yes
- [x] No

Owner of Property/Contact

Phone

Non-City Public Property*
- [ ] Yes
- [x] No

Owner of Property/Contact

Phone

City of Jenks Property*
- [x] Yes
- [ ] No

Explain

Jenks Public Schools Event

Alcohol/Beer*

OK ABLE License Required
- [ ] Yes
- [x] No

Explain

Food Sales*
- [x] Yes
- [ ] No

Number of Food Vendors

10+

Tents*
- [x] Yes
- [ ] No

Tent Sizes/Locations

Student clubs will set up along the closed streets

Attach map

Banners/Signs needed?*
- [x] Yes
- [ ] No

Explain

Downtown Jenks and Downtown Commons Area

Special Permits Needed*
- [x] Yes
- [ ] No

Explain

Streets blocked off and will have insurance

Appropriate Zoning*
- [x] Yes
- [ ] No

Explain

streets blocked

Venue Insurance*
- [x] Yes
- [ ] No

Agency Contact

Tedford Insurance

Phone

9182992345

EXTRAORDINARY USES*
- [ ] Animals
- [ ] Firearms
- [ ] Explosives/Fireworks
- [x] Road Closures
- [x] Cooking
- [ ] Alcoholic Beverages Served
- [x] Tents/Temp Structures
- [ ] Aircraft
- [ ] Other

Please specify if other chosen

1. Describe your organization and its purpose.*

Jenks Public Schools Foundation

2. Describe your experience managing similar events and/or activities.*

One of Jenks Favorite District events

3. What is the purpose of the event?*

raise money for the Foundation

4. Summarize your event.*

STUCO, business vendors and food trucks to showcase the district before a home football game.

5. Has an event like this been held before? By whom?*

YES. Jenks Foundation

6. How will you notify affected residents, businesses, churches or schools?*

Social Media and news letters

9. What is your advertising plan?*

social media and news letters

10. How many people will be needed to staff the event?*

every vendor will have a representative

11. List all the organizations that will provide staff for the event (include numbers).*

Jenks Foundation - 8+

12. List any special equipment needed and the organization that will provide it.*

NA

Affidavit of Applicant

City personnel and services, approved barricades and directional signage will be required for street closings, traffic/crowd control, and security. The Event Organizer has the responsibility to be aware of and comply with City Ordinances and Regulations including, but not limited to, Curfew Ordinance, City/County Public Health Regulations, and Police/Park/Public Safety requirements. Further, the Event Organizer is responsible for:

1) Providing evidence of public liability coverage in a sum of not less than $1,000,000 (one million) dollars, including property damage coverage of not less than $100,000 (one hundred thousand) dollars before the event date or within ten days of Council approval, whichever comes first, and

2) Notifying businesses in the affected areas two weeks prior to the event.

Failure to comply with these requirements may result in additional fees and denial of subsequent applications by the Event Organizer. An application approval does not imply City sponsorship. Review the cover letter for further information in reference to Special Events.

I certify the information contained in the foregoing application is true and correct to the best of my knowledge and belief, and that I have read, understand, and agree to abide by the rules and regulations governing the proposed Special Event.

I further certify that I, on the behalf of the Organizing Agency, am also authorized to commit that Agency and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Jenks.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I agree.

Electronic Signature

Rachel Ranney

Print Name*

Rachel Ranney

Date*

6/25/2025

Route To: Jenks Police Department, Attn: Captain Nick Chandlee, P. O. Box 2007, Jenks, OK 74037, email: nchandlee@jenksok.org

City of Jenks & Related Entities Hold Harmless Agreement

Name of Event Sponsor*

Jenks Foundation

hereinafter referred to as "APPLICANT"

Address of Applicant*

PO Box 595

City

Jenks

State

OK

Zip Code

74037

The APPLICANT has made an application to use certain property, streets, sidewalks, or easements under the ownership or control of the City of Jenks, Oklahoma, or its related public trust entities e.g. the Jenks Public Works Authority and the Jenks Aquarium Authority d/b/a the Oklahoma Aquarium, hereinafter collectively referred to as "CITY", for a special event to be held on

Date*

9/26/2025

Between the hours of*

12:00 PM — 09:00 PM

Event described as*

Hometown Huddle

That APPLICANT warrants that any participating agencies selected or employed by APPLICANT for the special event carry public liability and property damage insurance.

That in consideration of CITY granting APPLICANT approval for the special event above described, APPLICANT agrees to hold CITY, its officers, agents and employees harmless and indemnify the same from any claims which could be asserted by APPLICANT, its invitees, agents or employees, for damages, personal injury or death which occurred as a result of said special event which was not caused by the deliberate or grossly negligent acts or acts of CITY's officers, agents or employees.

Date*

6/25/2025

Name of Sponsoring Organization*

JPS Foundation

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☑ I agree.

Electronic Signature

Rachel Ranney

Print Name*

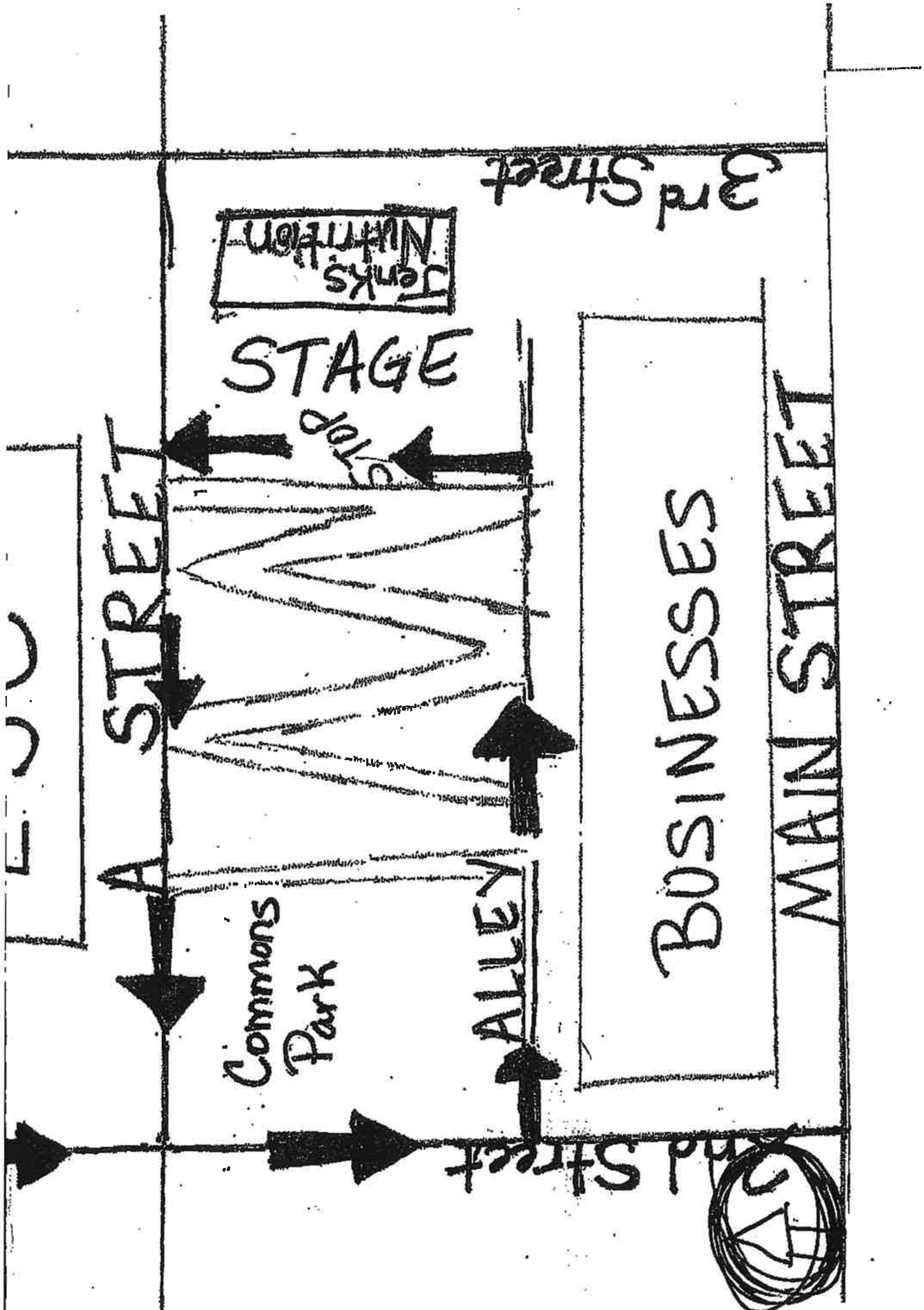
Rachel Ranney

Phone Number*

9182994463

Witness Signature

For Office Use


3rd Street
Jenks Nutrition
STAGE
Stop
A STREET
Commons Park
ALLEY
BUSINESSES
MAIN STREET
2nd Street

CITY OF JENKS
211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

MEMORANDUM

To: **Christopher Shrout, City Manager**
F. Robert Carr, Jr., P.E., Assistant City Manager

From: **Anthony Wilkins, P.E.** Anthony Wilkins

Date: **July 15, 2025**

Re: **Final Acceptance – Frazier Meadows II**
East 131st Street South & South 20th Place East
Resolution #872

The installation of **waterline, stormwater, and streets** public infrastructure has been satisfactorily completed in, and in association with, the **Frazier Meadows II** subdivision. There were routine inspections by Public Works, Engineering, and Planning Department personnel to ensure all work meets City of Jenks standards and is in accordance with the construction plans.

An inspection punch list was prepared and all items on the punch list have been completed as required.

In conformance with City of Jenks Subdivision Regulations, it is recommended that the City Council approve final acceptance of the public infrastructure associated with **Frazier Meadows II.**

Attachments:
Inspection Memorandum
Location Map
Maintenance Bonds
Resolution #872

CITY OF JENKS
211 NORTH ELM STREET ▪ P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 ▪ FAX (918) 299-4489

To: Mr. Rick Kosman

From: Chad Cicero, Infrastructure Inspector

Date: Monday June 9 2025

Re: Frazier Meadows II
East 131st & South Harvard Avenue

Recently a final inspection of the public infrastructure was completed for Frazier Meadows II. Below is a punch list of items that still need to be addressed.

Sanitary Sewer:

1. Locate and/or adjust to grade: Manholes 39, 48, 49, and 50

Waterline: .

1. Use City of Jenks standard detail for fire hydrant installation to get hydrants behind the sidewalk.

Street:

1. No notes.

Stormwater:

1. Structure 51 needs grout between sections.
2, Manhole 47 needs a grate top.

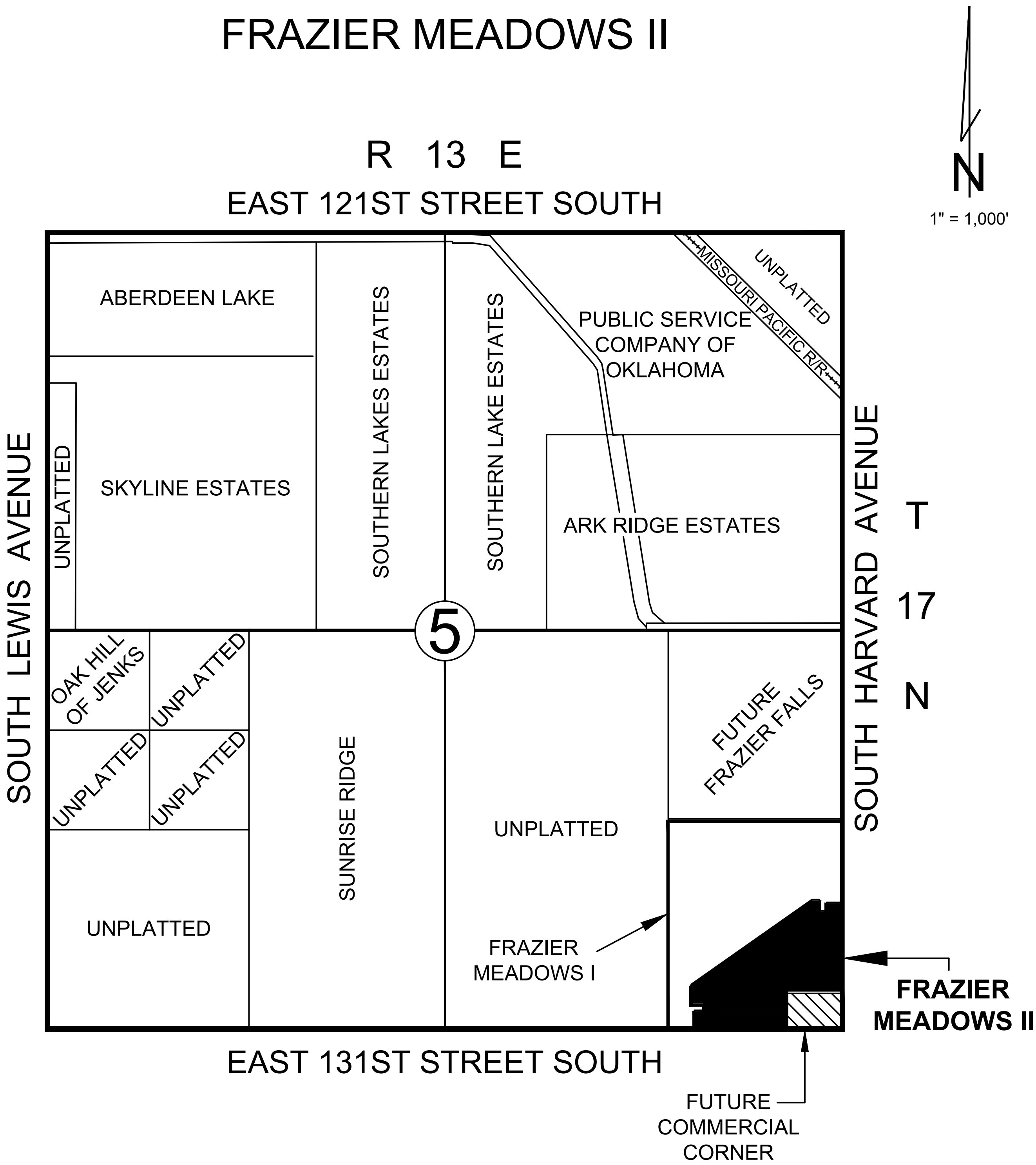
Sidewalks:

1. The Developer is responsible for all common area sidewalks.

The developer is required to re-install and /or maintain erosion control devices along curb, street inlets, and detention areas until the developer is released from responsibilities noted in state and local permits for the development site.

LOCATION MAP

FRAZIER MEADOWS II



IAT INSURANCE GROUP Surety

MAINTENANCE BOND

BOND NO. 0869652

KNOW ALL MEN BY THESE PRESENTS: THAT WE, K-V Contracting, LLC, 9635 N. 234 Road, Beggs, OK 74421, as Principal, and Harco National Insurance Company, Illinois Corporation of 4200 Six Forks Rd, Suite 1400, Raleigh, NC, licensed to do business in the State of Illinois and, as Surety, are held and firmly bound unto City of Jenks as Obligee, in the full and just sum of Forty-three Thousand Two Hundred Seventy-five & 00/100 ($ 43,275.00) Dollars lawful money of the United States of America to the payment of which sum, well and truly to be made, the Principal and the Surety bind themselves, their successors and assigns, jointly and severally, firmly by these presents.

SIGNED, SEALED AND DATED THIS 30th **day of** June, **20** 2025

THE CONDITION OF THIS OBLIGATION IS THAT, WHEREAS the Principal entered into a contract with the Obligee for Frazier Meadows Phase II Water Line

AND WHEREAS, the Obligee requires a guarantee from the Principal against defective workmanship in connection with said Contract.

NOW THEREFORE, if the Principal shall make any repairs or replacements which may become necessary during the One (1) year(s) from date of final acceptance by the owner because of defective workmanship in connection with said contract of which defectiveness the Obligee shall give the Principal and Surety written notice within (30) thirty days after discovery thereof, then this obligation shall be void; otherwise it shall be in full force and effect.

All suits at law or proceedings in equity to recover on this bond must be instituted within twelve (12) months after the expiration of the maintenance period provided for herein.

K-V Contracting, LLC

Witness ____________________ ____________________ Principal

Harco National Insurance Company

Witness ____________________ ____________________

Faith Burleson Kristin Lewis **Attorney-in-Fact**

1-83

POWER OF ATTORNEY

Bond # 0869652

HARCO NATIONAL INSURANCE COMPANY
INTERNATIONAL FIDELITY INSURANCE COMPANY

Member companies of IAT Insurance Group, Headquartered: 4200 Six Forks Rd, Suite 1400, Raleigh, NC 27609

KNOW ALL MEN BY THESE PRESENTS: That **HARCO NATIONAL INSURANCE COMPANY**, a corporation organized and existing under the laws of the State of Illinois, and **INTERNATIONAL FIDELITY INSURANCE COMPANY**, a corporation organized and existing under the laws of the State of New Jersey, and having their principal offices located respectively in the cities of Rolling Meadows, Illinois and Newark, New Jersey, do hereby constitute and appoint

VAUGHN GRAHAM, JR., VAUGHN P. GRAHAM, CAREY KENNEMER, SHELLI R. SAMSEL, TOM PERRAULT, BECKY KILLMAN, KRISTIN LEWIS, FAITH BURLESON, STEPHEN M. POLEMAN, VICKI WILSON, TRAVIS E. BROWN, DWIGHT A. PILGRIM, J. KELLY DEER, DEBORAH L. RAPER, AUSTIN K. GREENHAW, JAMIE M. BURRIS, RYAN MATTHEW SANDERS, JOSHUA BRYAN

Tulsa, OK

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY**, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of the By-Laws of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** and is granted under and by authority of the following resolution adopted by the Board of Directors of **INTERNATIONAL FIDELITY INSURANCE COMPANY** at a meeting duly held on the 13th day of December, 2018 and by the Board of Directors of **HARCO NATIONAL INSURANCE COMPANY** at a meeting held on the 13th day of December, 2018.

"**RESOLVED**, that (1) the Chief Executive Officer, President, Executive Vice President, Senior Vice President, Vice President, or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

IN WITNESS WHEREOF, **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** have each executed and attested these presents on this 31st day of December, 2023

INTERNATIONAL FIDELITY INSURANCE COMPANY CORPORATE SEAL 1904 NEW JERSEY

STATE OF NEW JERSEY
County of Essex

STATE OF ILLINOIS
County of Cook

HARCO NATIONAL INSURANCE COMPANY CORPORATE SEAL 1984 ILLINOIS

Michael F. Zurcher
Executive Vice President, Harco National Insurance Company
and International Fidelity Insurance Company

On this 31st day of December, 2023 , before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY**; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.

CATHY CRUZ NOTARY PUBLIC STATE OF NEW JERSEY

IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.

Cathy Cruz

Cathy Cruz a Notary Public of New Jersey
My Commission Expires April 16, 2029

CERTIFICATION

I, the undersigned officer of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home office of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand on this day, June 30, 2025

A00171

Irene Martins, Assistant Secretary

MAINTENANCE BOND

Bond Number 101250719

KNOW ALL MEN BY THESE PRESENTS, That we Morton Excavating, LLC

as Principal, and Merchants National Bonding, Inc as Surety, are held and firmly bound unto City of Jenks
as Obligee, in the penal sum of Fifty-five Thousand Sixty-three & 50/100 ($55,063 50)
to which payment well and truly to be made we do bind ourselves, our and each of our heirs, executors, administrators, successors and assign jointly and severally, firmly by these presents

WHEREAS, the said Principal entered into a contract with the Obligee dated ______________,
for Storm Sewer to serve Frazier Meadows

WHEREAS, said contract provides that the Principal will furnish a bond conditioned to guarantee for the period of One (1) year(s) after approval of the final estimate on said job, by the owner, against all defects in workmanship and materials which may become apparent during said period, and

WHEREAS, the said contract has been completed, and was approved on

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH that, if the Principal shall indemnify the Obligee for all loss that the Obligee may sustain by reason of any defective materials or workmanship which become apparent during the period of One (1) year(s) from and after completion of contract then this obligation shall be void, otherwise to remain in full force and effect

SIGNED, SEALED AND DATED THIS 8th **DAY OF** May , 2025

Principal Morton Excavating, LLC

(seal)

By ______________________ Title Manager

Surety Merchants National Bonding, Inc

(seal)

By ______________________
Jamie M Burris Attorney-in-Fact

MERCHANTS BONDING COMPANY

POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC , both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Becky Killman, Bobby J Young, Carey Kennemer; Daniel A Woolsey, Deborah L Raper, Dwight A Pilgrim, Faith Burleson, Gary Liles, Jamie M Burris, John Kelly Deer; John McClellan, Kristin Lewis, Michael Bettlach, Randy D Webb, Shelli R Samsel, Stephen Poleman, Teresa Allen; Thomas Perrault, Travis E Brown, Vaughn Graham, Vaughn Graham Jr, Vicki Wilson

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and April 27, 2024 and adopted by the Board of Directors of Merchants National Bonding, Inc , on October 16, 2015 and amended on April 27, 2024

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof "

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed "

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and aut hority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 29th day of July , 2024

MERCHANTS NATIONAL BONDING, INC INCORPORATED -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By Larry Taylor

President

STATE OF IOWA
COUNTY OF DALLAS ss

On this 29th day of July 2024 , before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC , and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies, and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors

NOTARIAL SEAL IOWA
Penni Miller
Commission Number 787952
My Commission Expires
January 20, 2027

Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC , do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 8th day of May , 2025

MERCHANTS NATIONAL BONDING, INC INCORPORATED -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

Secretary

POA 0018 (6/24)

MAINTENANCE BOND

Bond Number 101250718

KNOW ALL MEN BY THESE PRESENTS, That we Morton Excavating, LLC

as Principal, and Merchants National Bonding, Inc as Surety, are held and firmly bound unto City of Jenks
as Obligee, in the penal sum of One Hundred Forty-six Thousand Seven Hundred Twenty-nine & 00/100 ($ 146,729 00)
to which payment well and truly to be made we do bind ourselves, our and each of our heirs, executors, administrators, successors and assign jointly and severally, firmly by these presents

WHEREAS, the said Principal entered into a contract with the Obligee dated _____________,
for Paving to serve Frazier Meadows

WHEREAS, said contract provides that the Principal will furnish a bond conditioned to guarantee for the period of One (1) year(s) after approval of the final estimate on said job, by the owner, against all defects in workmanship and materials which may become apparent during said period, and

WHEREAS, the said contract has been completed, and was approved on

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH that, if the Principal shall indemnify the Obligee for all loss that the Obligee may sustain by reason of any defective materials or workmanship which become apparent during the period of One (1) year(s) from and after completion of contract then this obligation shall be void, otherwise to remain in full force and effect

SIGNED, SEALED AND DATED THIS 8th **DAY OF** May , 2025

Principal Morton Excavating, LLC

(seal)

By _______________ Title Manager

Surety Merchants National Bonding, Inc

(seal)

By _______________
Jamie M Burris Attorney-in-Fact

MERCHANTS BONDING COMPANY™

POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC , both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Becky Killman, Bobby J Young, Carey Kennemer, Daniel A Woolsey, Deborah L Raper, Dwight A Pilgrim, Faith Burleson, Gary Liles, Jamie M Burris, John Kelly Deer, John McClellan, Kristin Lewis; Michael Bettlach, Randy D Webb, Shelli R Samsel, Stephen Poleman, Teresa Allen, Thomas Perrault, Travis E Brown, Vaughn Graham, Vaughn Graham Jr, Vicki Wilson

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and April 27, 2024 and adopted by the Board of Directors of Merchants National Bonding, Inc , on October 16, 2015 and amended on April 27, 2024

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof "

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed "

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 29th day of July , 2024

MERCHANTS NATIONAL BONDING, INC. INCORPORATED -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By Larry Taylor

President

STATE OF IOWA
COUNTY OF DALLAS ss

On this 29th day of July 2024 , before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC , and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies, and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors

NOTARIAL SEAL IOWA

Penni Miller
Commission Number 787952
My Commission Expires
January 20, 2027

Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC , do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 8th day of May , 2025

MERCHANTS NATIONAL BONDING, INC. INCORPORATED -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

Secretary

RESOLUTION NO. 872

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JENKS, OKLAHOMA ACCEPTING AS DEDICATED PUBLIC IMPROVEMENTS FOR THE FRAZIER MEADOWS II DEVELOPMENT, OWNED BY FRAZIER MEADOWS, L.L.C. LOCATED WITHIN SECTION 5, TOWNSHIP 17N, RANGE 13E OF THE INDIAN BASE AND MERIDIAN, CITY OF JENKS, TULSA COUNTY, STATE OF OKLAHOMA.

WHEREAS, certain public improvements required by the City of Jenks' Subdivision Regulations have been constructed in the Frazier Meadows II development within the City of Jenks, Oklahoma; and

WHEREAS, construction of the following public infrastructure has been completed:

Waterline: 1,353LF – 6" PVC C900
Stormwater: 1,108 LF – 18" to 30" CCP; 7 – stormwater structures
Streets: 1,292 LF w/Curb & Gutter

WHEREAS, the design and construction of those public improvements meet the requirements of the City of Jenks' Subdivision Guidelines; and

WHEREAS, the City Engineer has received and reviewed the As-Built Construction Plans (Record Drawings) for those public improvements; and

WHEREAS, The City has received the one-year maintenance bonds required by the City of Jenks' Subdivision Regulation for said public improvements; and

WHEREAS, the City of Jenks' Subdivision Regulations require that all public improvements be formally accepted by the Jenks City Council.

THEREFORE, BE IT RESOLVED by the Jenks City Council of City of Jenks, Oklahoma public improvements and all required easements for Frazier Meadows II are formally accepted by the City of Jenks.

Approved in open meeting by the City Council of the City of Jenks, Oklahoma this ____ day of _________, 2025.

CITY OF JENKS, OKLAHOMA

____
MAYOR

Attest:

____
CITY CLERK

Approved as to form:

____
CITY ATTORNEY

CITY OF JENKS
211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

MEMORANDUM

To: **Christopher Shrout, City Manager**
F. Robert Carr, Jr., P.E., Assistant City Manager

From: **Anthony Wilkins, P.E., City Engineer**

Date: **July 15, 2025**

Subject: **Construction Cost Authorization for the 121st Street Trail from Elm Street to Elwood Avenue**

On April 4, 2023, the City Council approved a Project Agreement for the 121st Street Trail from Elm Street to Elwood Avenue between the City and the Oklahoma Department of Transportation (ODOT). Within this agreement, estimated costs for Construction, Right-of-Way Acquisition, and Utility Relocation were defined.

In April 2022 staff submitted a Surface Transportation Program (STP) application to INCOG for the 121st Street Trail (Elm to Elwood) project. Based on the conceptual cost estimate a total of $448,600.00 was requested and awarded for construction of the trail, right-of-way acquisition, and utility relocation. The City's portion of costs was $112,150.00 (25% of the conceptual amount). Due to material cost increases and completion of the design, the final cost estimate is $641,349.00, which exceeds the funding amount awarded in the STP application by $192,749.00. Since the awarded funding was capped, all additional costs are to be paid by the City. These additional costs have been added to the City's portion of the STP funding resulting in an amount of $304,899.00 to be paid by the City. An invoice for the City portion is attached. Funding for the invoice amount is requested to be appropriated by a budget resolution (JPWA Resolution 2025-06) to the One-Cent Capital Fund (Account No. 53-521-5393 – Street Maintenance - Roads and Bridges).

Staff requests authorization to pay the invoice for construction costs for the 121st Street Trail from Elm Street to Elwood Avenue ODOT Project No. (J3-6450(004)IG) in the amount of $304,899.00; funding for the same to be appropriated by a budget resolution (JPWA Resolution 2025-06) to the One-Cent Capital Fund (Account No. 53-521-5393 – Street Maintenance - Roads and Bridges).

Attachments:
Oklahoma Department of Transportation Invoice

OKLAHOMA DEPARTMENT OF TRANSPORTATION

INVOICE

Make check **PAYABLE** *and* **MAIL TO**:

Oklahoma Department of Transportation
Attn: Revenue Section
Comptroller Division, RM 3-B-6
200 N. E. 21st Street
Oklahoma City, OK 73105-3204

To:	CITY OF JENKS	Division Invoice No.	36450(04)-1
	211 N ELM STREET	Division Name:	Local Government
	JENKS, OK 74037	Date:	5/6/25

Description – Explanation of Charge		Quantity	Price Each	Total
Due Date:	UPON RECEIPT			
PEDESTRIAN / BIKE IMPROVEMENTS				
CITY OF JENKS: 121ST STREET TRAIL FROM ELM STREET TO ELWOOD AVE.				
TOTAL ESTIMATED COST (AWP)				**$641,349.00**
(Less INCOG TAP Funds)				**($336,450.00)**
			Invoice Total	**$304,899**

Accounting Use Only

Distribution of Copies:
Purchaser
Remit with Payment
Division Project File
Division Accounting
Division Acctg-Invoice File
Comptroller

CMPT-IV 6349 11/94

JENKS POLICE DEPARTMENT

918-299-6311
918-556-7498 (fax)
www.jenks.com

211 N Elm ST
PO Box 2007
Jenks, OK 74037

6/28/2025-7/8/2025

Patrol

- There were 139 traffic stops, 10 motor vehicle accidents, 9 arrests, 749 calls for service, and 45 reports taken during this reporting period.
- 8 Domestic Assault and Battery
- 4 Mental Health Call
- 5 Burglary (1st, 2nd, 3rd and auto)
- 7 Larceny
- 7 Fraud
- Vandalisim
- 3 DUI
- Indecent Exposure

Training

- 1 in FTO phase 1
- 3 at CLEET
- OBN The of Marijuana
- Gathering Evidence

Events

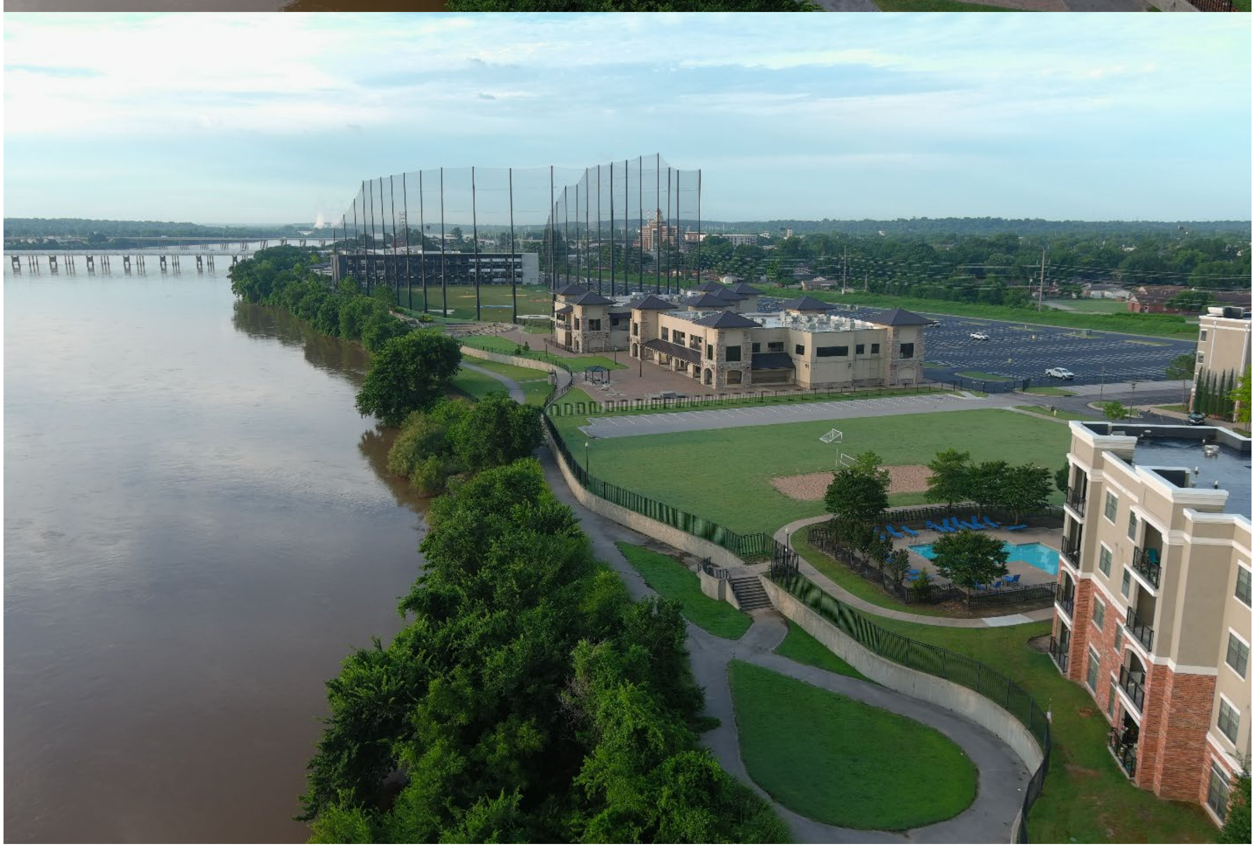
- Jenks Bowling for Buisness
- Safe Kids Careseat Checks
- Elwood Park Parade
- Eddington Parade
- Yorktown Parade


JENKS FIRE
1923
ANNIVERSARY
2023
RESCUE

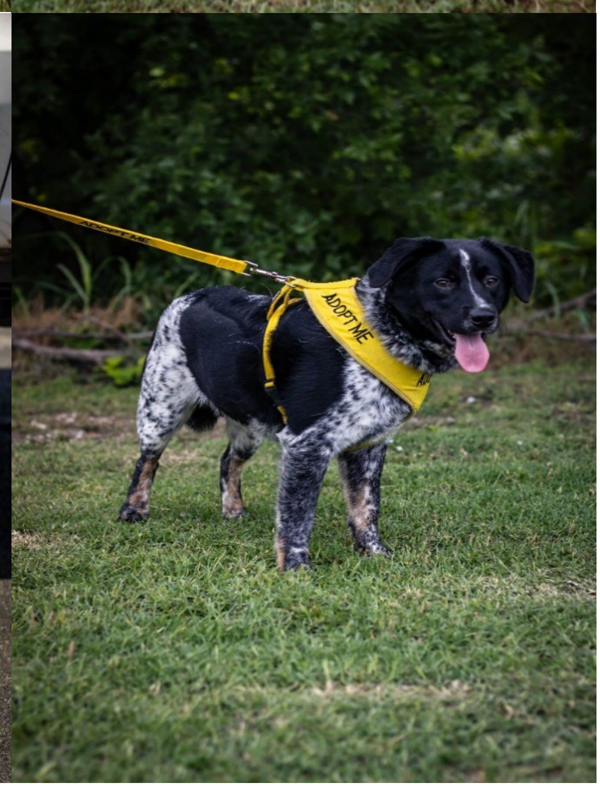

POLICE

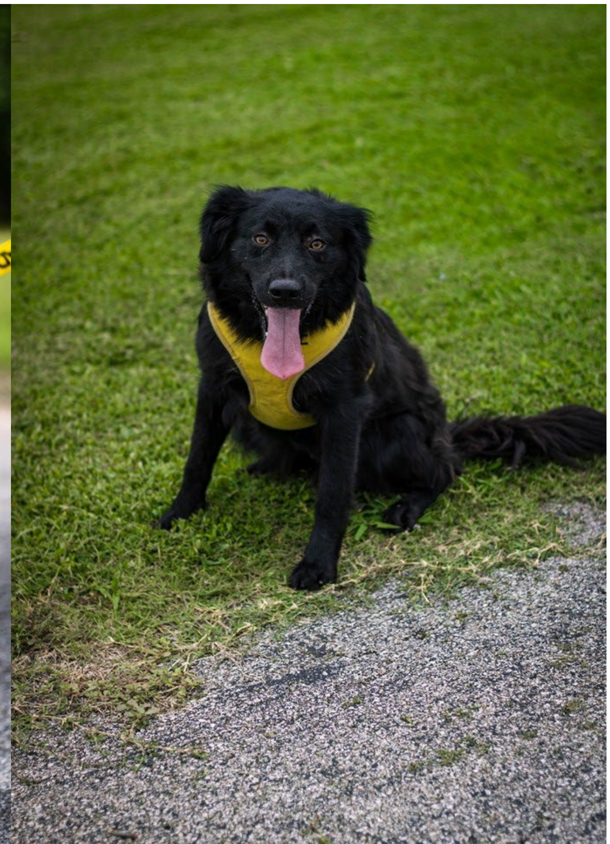
Drone Division

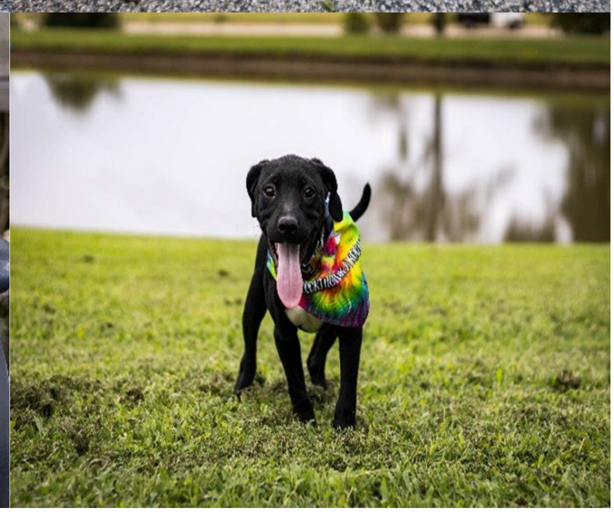

SPEED
LIMIT
25



Animal Welfare-




ADOPT ME




Animal Bite:	5
Missing:	3
Assist Other Agency:	0
Dead Animal Pickup:	3
Other:	0
Vicious Animal:	1
Wildlife:	0

At Large	7
Adoption Inquiry:	2
Barking Dog:	0
Livestock All:	0
Trap:	1
Welfare/Cruelty:	0

Pound Population	
Dogs	13
Cats	7

Code Enforcement

9 cases closed

29 Certified letters mailed to record owners and renters

5 cases for July 17 Administrative Hearing

Tall Grass & Weeds

- 315 N. Fir St. – Report of tall grass and weeds. Certified letters mailed to record owner.

- 502 N. Forest St. – Report of tall grass and weeds. Certified letters mailed to record owner and renter.

- 12090 S. 21st Pl. – Report of tall grass and weeds Certified letter mailed to record owner.

Trash and Debris

- 13607 S. 27th St. – Report of privacy old privacy fence on the ground. Also found trash bags and trash cans next to house. Certified letter mailed to record owner.

- 11312 S. Cheyenne Ave. – Report of tall grass and weeds, trailer parked on grass, and 2 inoperable vehicles in the driveway. Found tall grass and weeds. Trailer is on a slab, but it hidden by tall grass. Both vehicles have current tags and appear operable. Certified letter mailed to record owner.

- 11632 S. Ash St. – Report of mulch pile in yard. Certified letter mailed to record owner.

- 115 E.116th Pl. – Report of tree debris in front yard. Certified letter mailed to record owner.

- 207 E. 118th St. S. – Report of tree debris. Certified letter mailed to record owner.


07/02/2025 12:25

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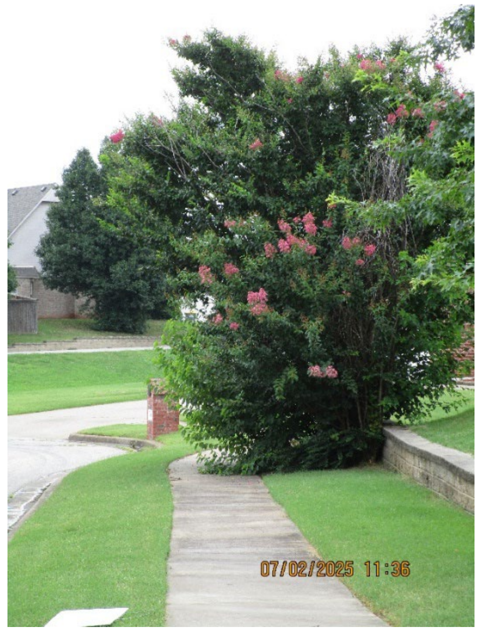
07/02/2025 12:26

Tall Grass and Weeds

- 1526 W. 117th St. – Report of tall grass and weeds. Certified letter mailed to record owner.

- 11617 S. Primrose St. – Report of shrub blocking sidewalk. Certified letter mailed to record owner.



- 532 E. 126th St. – Report of tall grass and weeds. Certified letter mailed to record owner.

11959 S.18th St. – Report of tall grass and weeds and large waste dumpster in driveway of empty house. Certified letter mailed to record owner.

- 123 E. 118th St. S. – Report of tall grass and weeds. Certified letter mailed to record owner.