**MINUTES**
**JENKS CITY COUNCIL**
**TUESDAY, SEPTEMBER 4, 2018, 7:00 P.M.**
**JENKS CITY HALL, COUNCIL CHAMBERS, 211 NORTH ELM**

The Agenda for the Jenks City Council was posted in City Hall, on the City's website, and sent electronically to the Tulsa World and Oklahoma News Weekly at 2:00 p.m. on August 31, 2018. The meeting was called to order at 7:00 p.m. on the above date with Mayor Josh Wedman presiding. A roll call vote of members was taken as follows:

| | |
|---|---|
| Coty Box | Absent |
| Robert Lee | Present |
| Craig Murray | Present |
| Bo Summers | Present |
| Mike Sharp | Present |
| Lonnie Sims | Present |
| Mayor Josh Wedman | Present |

Citizen's Comments. Jonetta Bostic, 27693 E. 181st St. S., Haskell, addressed Council about financial concerns for the City.

Business

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

   A. Approve minutes of August 20, 2018
   B. Approve encumbrances and expenditures
   C. Monthly reports
   D. Request by Trani Matthews, event organizer for Tulsa Runner, to use Jenks streets for a half marathon and 5K Run on Saturday, November 3, 2018, from 7:30 a.m. until approximately 12:00 p.m. [Shouse]
   E. Request final acceptance of sanitary sewer, lift station, water line, storm sewer, and streets infrastructure associated with the Estates at Forest Hills (131st Street and South 6th Street). [Carr]

Bo Summers made a motion to approve the Consent Agenda. Seconded by Lonnie Sims. A roll call vote of members was taken as follows:

| | |
|---|---|
| Robert Lee | Yes |
| Craig Murray | Yes |
| Bo Summers | Yes |
| Mike Sharp | Yes |
| Lonnie Sims | Yes |
| Mayor Josh Wedman | Yes |

Motion carried.

2. Consideration and appropriate action relating to items removed from the Consent Agenda. Withdrawn.

3. Request to transfer $1,460,000.00 from One - Cent Capital Fund fund balance to the Fire Vehicle Fund fund balance and to appropriate same amount from Fire Vehicle Fund fund balance to be budgeted to Account No. 14-411-5396. [McCorkle/Nowlin] Chief Greg Ostrum addressed Council about approving transferring the funds. He confirmed that the apparatus would fit inside Station 1, clarified about the purchase of new equipment, and discussed how the maintenance would be handled under warranty. Bo Summers made a motion to approve Item 3. Craig Murray seconded the motion. A roll call vote of members was taken as follows:

| | |
|---|---|
| Robert Lee | Yes |
| Craig Murray | Yes |
| Bo Summers | Yes |
| Mike Sharp | Yes |
| Lonnie Sims | Yes |
| Mayor Josh Wedman | Yes |

Motion carried.

4. Request to determine that 2013 Ford F550 (Rescue 1) is no longer needed for a public purpose and to authorize a trade-in value of $65,000 on the purchase of replacement apparatus. [Ostrum] Discussed in Item 3. Bo Summers made a motion to approve Item 4. Craig Murray seconded the motion. A roll call vote of members was taken as follows:

| | |
|---|---|
| Robert Lee | Yes |
| Craig Murray | Yes |
| Bo Summers | Yes |
| Mike Sharp | Yes |
| Lonnie Sims | Yes |
| Mayor Josh Wedman | Yes |

Motion carried.

5. Request to approve the purchase of a 107' Pierce Aerial, a custom Pierce Pumper (replacement for Rescue 1), and required loose equipment to outfit three new apparatus from Conrad Fire Equipment in the amount of $1,494,775.75 (Total $1,559,775.75 - $65,000 trade in = $1,494,775.75) and authorize Mayor to execute purchase agreement. $365,000 Debt service will be funded out of current FY 18-19 budget. [Ostrum] Discussed in Item 3. Bo Summers made a motion to approve Item 5. Craig Murray seconded the motion. A roll call vote of members was taken as follows:

| | |
|---|---|
| Robert Lee | Yes |
| Craig Murray | Yes |
| Bo Summers | Yes |
| Mike Sharp | Yes |
| Lonnie Sims | Yes |
| Mayor Josh Wedman | Yes |

Motion carried.

6. Request to appoint Erik Enyart to fill the current vacancy on the Jenks Board of Adjustment. [Beach] Jim Beach gave an overview of Erik Enyart qualifications for the Board of Adjustment. Erik Enyart introduced himself to the Council. Lonnie Sims made a motion to approve Item 6. Mike Sharp seconded the motion. A roll call vote of members was taken as follows:

| | |
|---|---|
| Robert Lee | Yes |
| Craig Murray | Yes |
| Bo Summers | Yes |
| Mike Sharp | Yes |
| Lonnie Sims | Yes |
| Mayor Josh Wedman | Yes |

Motion carried.

7. Request to approve Ordinance No. 1464 amending Chapter 2 of the Jenks City Code "Alcoholic Beverages" by replacing it in its entirety with new language to conform to State law; providing fee schedule for occupational taxes by adding, modifying and deleting certain occupational taxes to conform to State law; enumerating prohibited acts, violations and penalties; providing for effective date; providing for severability; repealing conflicting Ordinances; and declaring an Emergency. [Nowlin] Teresa Nowlin explained the need to update the alcohol ordinance within the City Code to adhere to the new state law beginning in October 1st. Craig Murray made a motion to approve Item 7. Robert Lee seconded the motion. A roll call vote of members was taken as follows:

| | |
|---|---|
| Robert Lee | Yes |
| Craig Murray | Yes |
| Bo Summers | Yes |
| Mike Sharp | Yes |
| Lonnie Sims | Yes |
| Mayor Josh Wedman | Yes |

Motion carried

8. Request to approve Emergency Clause for Ordinance No. 1464. Craig Murray made a motion to approve Item 8. Lonnie Sims seconded the motion. A roll call vote of members was taken as follows:

| | |
|---|---|
| Robert Lee | Yes |
| Craig Murray | Yes |
| Bo Summers | Yes |
| Mike Sharp | Yes |
| Lonnie Sims | Yes |
| Mayor Josh Wedman | Yes |

Motion carried.

Cory Box arrived at 7:45pm.

9. JZ-627 PUD-113: Request by Wallace Engineering for a zone change from AG to RS-1 and PUD-113.

   General Location: 1098 West 106th Street South. [Beach] Jim Beach described the location, and purposed buildings. He also explained how it met the requirements for zoning in RS-1. Jim Beach recommends approval with a height limit of 35' save for

vertical extension that go up to 45', 100% masonry ground floor, and the floors built on slabs. Mike Sharp is reluctant to pass with 100% masonry due to it being too difficult. Scott West confirms the commission voted on 100% masonry on the ground floor only. Gene Phillips said he did not have an issue with the current recommendation but would rather have 75% than 100% masonry to have some latitude when building. Gene Phillips also asked that the lot width verbiage be change from minimum of 120' to average of 120'. Lonnie Sims made a motion to approve the item with changes to the height limit, 35' with chimneys and copulas having a limit of 45', accept the Planning Commission's report for 100% masonry on the first floor except for areas under porches and windows and slab requirement, but with a change in the wording from a minimum lot width of 125' to an average lot width of 120'. Mike Sharp seconded the motion. A roll call vote of members was taken as follow:

| | |
|---|---|
| Cory Box | Yes |
| Robert Lee | Yes |
| Craig Murray | Yes |
| Bo Summers | Yes |
| Mike Sharp | Yes |
| Lonnie Sims | Yes |
| Mayor Josh Wedman | Yes |

Motion carried.

10. Request to approve Ordinance No. 1465 amending Ordinance Number 1287; amending the Zoning Map of the City of Jenks, Oklahoma and rezoning a tract of land from AG (Agriculture) District to RS-1 (Residential Single-Family Low Intensity) District and PUD-113 (Planned Unit Development Number 113); repealing all Ordinances or parts thereof in conflict herewith; and declaring an Emergency. [Beach] Discussed in Item 9. Lonnie Sims made a motion to approve Item 10. Mike Sharp seconded the motion. A roll call vote of members was taken as follow:

| | |
|---|---|
| Cory Box | Yes |
| Robert Lee | Yes |
| Craig Murray | Yes |
| Bo Summers | Yes |
| Mike Sharp | Yes |
| Lonnie Sims | Yes |
| Mayor Josh Wedman | Yes |

Motion carried.

11. Request to approve Emergency Clause for Ordinance No. 1465. Cory Box made a motion to approve Item 11. Craig Murray seconded the motion. A roll call vote of members was taken as follow:

| | |
|---|---|
| Cory Box | Yes |
| Robert Lee | Yes |
| Craig Murray | Yes |
| Bo Summers | Yes |
| Mike Sharp | Yes |
| Lonnie Sims | Yes |
| Mayor Josh Wedman | Yes |

Motion carried.

12. JZ-629: Request by Robert Bell for a zone change from RS-2 and AG to CS on two parcels, one approximately 0.6 acres, located at 9424 South Cleveland Avenue, and one approximately 1.8 acres, located at 2833 West Main Street. [Beach] Jim Beach states that the Planning Commission agreed to change 2833 West Main Street to CS and 9424 South Cleveland Avenue to OM after hearing input from nearby property owners. A plat waiver is part of the request. Lonnie Sims made a motion to approve Item 12. Mike Sharp seconded the motion. A roll call vote of members was taken as follow:

| | |
|---|---|
| Cory Box | Yes |
| Robert Lee | Yes |
| Craig Murray | Yes |
| Bo Summers | Yes |
| Mike Sharp | Yes |
| Lonnie Sims | Yes |
| Mayor Josh Wedman | Yes |

Motion carried.

13. Request to approve Ordinance No. 1466 amending Ordinance Number 1287 by amending the Zoning Map of the City of Jenks, Oklahoma, amending the zoning from RS-2 (Residential Single-Family Medium Intensity) District to OM (Medium Office) District and AG (Agricultural) District to CS (Commercial Shopping) District; repealing all Ordinances or parts thereof in conflict herewith; and declaring an Emergency. [Beach] Discussed in Item 12. Lonnie Sims made a motion to approve Item 13. Mike Sharp seconded the motion. A roll call vote of members was taken as follow:

| | |
|---|---|
| Cory Box | Yes |
| Robert Lee | Yes |
| Craig Murray | Yes |
| Bo Summers | Yes |
| Mike Sharp | Yes |
| Lonnie Sims | Yes |
| Mayor Josh Wedman | Yes |

Motion carried.

14. Request to approve Emergency Clause for Ordinance No.1466. Lonnie Sims made a motion to approve Item 14. Cory Box seconded the motion. A roll call vote of members was taken as follow:

| | |
|---|---|
| Cory Box | Yes |
| Robert Lee | Yes |
| Craig Murray | Yes |
| Bo Summers | Yes |
| Mike Sharp | Yes |
| Lonnie Sims | Yes |
| Mayor Josh Wedman | Yes |

Motion carried.

Break taken by the City Council; they reconvened at 8:40pm.

15. Request acceptance of bid and award of the contract to EMG Graphic Systems, to be administered by Walsh Branding, for Jenks Wayfinding Signage fabrication and installation for Fiscal Year 2018-2019 and for funding from previous year encumbrance and the remainder to come from current Fiscal Year 2018-2019 JPWA funds. [Beach] Jim Beach explained what the Wayfinding signs are for and the bids received. Lonnie Sims asked about the possibility of updating the Jenks logo. Chris Shrout stated that there had been no formal discussion about it, but would give an update to the City Council at the next meeting. Cory Box made a motion to approve Item 15. Bo Summers seconded the motion. A roll call vote of members was taken as follow:

| | |
|---|---|
| Cory Box | Yes |
| Robert Lee | Yes |
| Craig Murray | Yes |

| | |
|---|---|
| Bo Summers | Yes |
| Mike Sharp | Yes |
| Lonnie Sims | Yes |
| Mayor Josh Wedman | Yes |

Motion carried.

16. Request to approve a Project Maintenance, Financing, and Right-of-way Agreement with the Oklahoma Department of Transportation for Elwood Avenue (111th Street to Main Street) (Project Job Numbers 30160(04)/30160(06)/30160(07)), authorize the Mayor to execute same, and approve payment for right-of-way acquisition in the amount of $83,000 to the Oklahoma Department of Transportation; funding has been encumbered from 2013 G.O. Bond funds. [Carr] Robert Carr asked for Item 16 and 17 to be approved. Approval would put money into a ODOT coffers so that right-of-way acquisitions could begin. It is the same agreement that the City has had with ODOT for a long time according to Robert Carr. Cory Box asked if this was a standard agreement, and Robert Carr confirmed it was. Bo Summers made a motion to approve Item 16. Lonnie Sims seconded the motion. A roll call vote of members was taken as follow:

| | |
|---|---|
| Cory Box | Yes |
| Robert Lee | Yes |
| Craig Murray | Yes |
| Bo Summers | Yes |
| Mike Sharp | Yes |
| Lonnie Sims | Yes |
| Mayor Josh Wedman | Yes |

Motion carried.

17. Request to approve Resolution No. 661 in support of the Project Maintenance, Financing, and Right-of-way Agreement with the Oklahoma Department of Transportation for Elwood Avenue (111th Street to Main Street) (Project Job Numbers 30160(04)/30160(06)/30160(07)). [Carr] Discussed in Item 16. Lonnie Sims made a motion to approve Item 17. Robert Lee seconded the motion. A roll call vote of members was taken as follow:

| | |
|---|---|
| Cory Box | Yes |
| Robert Lee | Yes |
| Craig Murray | Yes |
| Bo Summers | Yes |

| | |
|---|---|
| Mike Sharp | Yes |
| Lonnie Sims | Yes |
| Mayor Josh Wedman | Yes |

Motion carried.

18. Request for approval of $10,000 bonus for City Manager based upon positive performance review, to be funded from current fiscal year (2018-2019) budget. [Wedman/Sharp/Box]. Bo Summers asked if that bonus was for his role as City Manager, Director of JAA, and Director of JPWA, and the answer was yes. Mike Sharp stated the bonus was based on his evaluation plus the fact that he did not receive a pay raise that other senior staff members received. Mike Sharp said each committee member came up with their own number, and that all the numbers were in a similar range. Bo Summers made a motion to approve bonus of $11,250. No second. Cory Box made a motion to approve Item 18. Craig Murray seconded the motion. A roll call vote of members was taken as follow:

| | |
|---|---|
| Cory Box | Yes |
| Robert Lee | Yes |
| Craig Murray | Yes |
| Bo Summers | No |
| Mike Sharp | Yes |
| Lonnie Sims | Yes |
| Mayor Josh Wedman | Yes |

Motion carried.

Other Business

1. City Manager's Report. Chris Shrout presented his report to the City Council.

Adjournment. Lonnie Sims made a motion to adjourn. Robert Lee seconded the motion. A roll call vote of members was taken as follow:

| | |
|---|---|
| Cory Box | Yes |
| Robert Lee | Yes |
| Craig Murray | Yes |
| Bo Summers | Yes |
| Mike Sharp | Yes |
| Lonnie Sims | Yes |

Mayor Josh Wedman Yes

Motion carried. The Jenks City Council adjourned at 9:20pm.

Josh Wedman, **MAYOR**

Josh McCorckle, **CITY CLERK**