MINUTES
JENKS PLANNING COMMISSION
6:00 P.M. THURSDAY, MAY 10, 2018
COUNCIL CHAMBERS, JENKS CITY HALL, 211 NORTH ELM STREET
JENKS, OKLAHOMA

The meeting was called to order by Chair Carol Minden. A roll call vote of members was taken by Planning Assistant Malea Stoner as follows:

Gary Isbell	Absent
Ray Stephens	Present
John Brown	Present
Scott West	Present
Matt Lay	Absent
Larry Wewers	Present
Chair Carol Minden	Present

Request to approve minutes of April 26, 2018. Larry Wewers made a motion to approve the minutes of April 26, 2018. Seconded by Ray Stephens. A roll call vote of members was taken as follows:

Ray Stephens	Yes
John Brown	Yes
Scott West	Yes
Larry Wewers	Yes
Chair Carol Minden	Yes

Motion carried.

New Business

1. ROW/UEC-61: Request by Donny Williamson on behalf of Infinity Properties for closure of all of the public alley contained within Block 49, Jenks-Original Town, City of Jenks, Tulsa County, Oklahoma.

   General Location: East-West Alley, north of West Main Street, between North Birch Street and North Ash Street. Jim Beach addressed the Commission and presented his

Staff report. Jim Beach stated Staff has no concerns with closure of the easement. None of the businesses adjacent to that alley responded with objections, and the Technical Advisory Committee had no concerns. The City of Jenks does have a sanitary sewer line in the alley and would require that we retain an easement over that line in order to be able to access it. Staff recommends approval of the closure subject to the understanding that the City retains the right to reopen the easement. Staff would recommend against allowing this closure to proceed to foreclosure in District Court in order that the City can retain ownership of the land containing the alley and may exercise its right to reopen at any time should that become necessary. This would satisfy the needs of PSO to place the transformer, and the owner understands, and the owner of the pipe gate and the trash dumpster, all understand that if the City needs to reopen that alley they are at risk to remove all of the obstructions that are in the way. Following discussion among the Commission, John Brown made a motion to continue the case until more information is received on exactly where the transformer will be located in relation to the existing sanitary sewer and the position of the transformer. Seconded by Larry Wewers. A roll call vote of members was taken as follows:

Ray Stephens	Yes
John Brown	Yes
Scott West	Yes
Larry Wewers	Yes
Chair Carol Minden	Yes

Motion carried.

2. <u>ARC-451 Request by Encinos 3D Custom Products, LLC for approval of channel letter wall sign for "Kidzoo Toys".</u>

<u>General Location: 329 S Elm Street, #202.</u> Jim Beach addressed the Commission and presented his Staff report. Jim Beach stated the Appearance Review Committee had no concerns. Staff recommends approval. Ray Stephens made a motion to approve. Seconded by Larry Wewers. A roll call vote of members was taken as follows:

Ray Stephens	Yes
John Brown	Yes
Scott West	Yes
Larry Wewers	Yes
Chair Carol Minden	Yes

Motion carried.

Other Business. Jim Beach asked the Commissioners if they have all received the calendar for the remaining meetings for the year. Commissioners confirmed they had received. John Brown and Ray Stephens requested the electronic copy of the calendar.

Adjournment. Ray Stephens made a motion to adjourn. Seconded by Scott West. A roll call vote of members was taken as follows:

Ray Stephens	Yes
John Brown	Yes
Scott West	Yes
Larry Wewers	Yes
Chair Carol Minden	Yes

Motion carried. The Jenks Planning Commission adjourned at 6:23 p.m.