

AGENDA
JENKS PUBLIC WORKS AUTHORITY
TUESDAY, FEBRUARY 3, 2026, 6:00 PM
JENKS CITY HALL, 211 NORTH ELM

If you require special accommodations pursuant to the Americans with Disabilities Act, please notify the City Clerk's Office at (918) 299-5883 or email agendas@jenksok.org.

CALL TO ORDER

ROLL CALL

BUSINESS

Official action can only be taken on items which appear on the agenda. The Public Works Authority may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item (except for Item 1).

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
 - A. Approve minutes of the regular meeting held on January 20, 2026.
 - B. Monthly Reports
2. Consideration and appropriate action relating to items removed from the Consent Agenda

OTHER BUSINESS

1. General Manager's Report

ADJOURNMENT

MINUTES
JENKS PUBLIC WORKS AUTHORITY
TUESDAY, JANUARY 20, 2026, 6:00 PM
JENKS CITY HALL, 211 NORTH ELM

CALL TO ORDER

The Agenda for the Jenks Public Works Authority was posted on the City's website at 4:19 PM on January 16, 2026. The meeting was called to order at 07:10 PM on the above date with Chair Cory Box presiding at Jenks City Hall.

ROLL CALL

Present

John Brown
Kevin Short
Matthew Emmons
Donna Ogez
Adam Abel
Craig Murray
Chair Cory Box

Absent

BUSINESS

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
 - A. Approve minutes of the regular meeting held on December 16, 2025
 - B. Monthly Reports

Kevin Short made a motion to approve Item 1. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:
Yes: Donna Ogez, Cory Box, Adam Abel, John Brown, Craig Murray, Matthew Emmons, Kevin Short
No: None
Motion Carried.
2. Consideration and appropriate action relating to items removed from the Consent Agenda

Withdrawn.

OTHER BUSINESS

1. General Manager's Report

General Manager Christopher Shrout stated the update was in the packet.

ADJOURNMENT

Jenks Public Works Authority adjourned at 07:12 PM.

JPWA ENCUMBRANCES AND EXPENDITURES

Payroll and Benefits for approval February 1, 2025 through February 15, 2025

PAYROLL FOR EMPLOYEES \$85,000.00

EMPLOYEE PAID PAYROLL BENEFITS INCLUDED IN PAYROLL

Bank of Oklahoma	Federal Tax Deposit	\$8,000.00
Bank of Oklahoma	State Tax Deposit	\$3,000.00
Bank of Oklahoma	FICA/Medicare Taxes	\$6,000.00
AFLAC	Accident Insurance	\$400.00
Benefits Resource Inc	Flex Plan	\$600.00
Community Care	Medical Insurance	\$800.00
Dearborn Life	Previous Life Insurance	\$250.00
Delta Dental	Dental Insurance	\$500.00
Mutual of Omaha	Life Insurance	\$300.00
Vision Services Plan	Vision Insurance	\$150.00
VOYA	457 Retirement	\$1,900.00
	TOTAL	\$21,900.00

ADDITIONAL EMPLOYER PAID PAYROLL BENEFITS

Bank of Oklahoma	FICA/Medicare	\$6,000.00
Community Care	Medical Insurance	\$9,000.00
Mutual of Omaha	Life Insurance	\$200.00
OKMRF	6.8% Employee Retirement	\$5,500.00
	TOTAL	\$20,700.00

*Please note that expenditures and encumbrances are shown based on 26 pay periods unless noted as semimonthly.

JPWA ENCUMBRANCES AND EXPENDITURES

Payroll and Benefits for approval February 16, 2025 through February 29, 2025

PAYROLL FOR EMPLOYEES \$85,000.00

EMPLOYEE PAID PAYROLL BENEFITS INCLUDED IN PAYROLL

Bank of Oklahoma	Federal Tax Deposit	\$8,000.00
Bank of Oklahoma	State Tax Deposit	\$3,000.00
Bank of Oklahoma	FICA/Medicare Taxes	\$6,000.00
AFLAC	Accident Insurance	\$400.00
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PARENT ACCOUNT:
CITY OF JENKS 29

REPORT FOR:
CITY OF JENKS 29
2960-00-656689-7
DEC-24-2025 TO JAN-23-2026

PAGE 1

Financial Summary

ACCOUNT NUMBER	FLEET NAME
2960-00-656689-7	CITY OF JENKS 29

DEPARTMENT	DESCRIPTION	UNITS	COST OR FEE	TOTAL FEES	FUEL \$	OTHER \$	EXEMPTED TAX	NET \$	TOTAL FEES & PURCHASES
311	Unleaded Regular	2792.79	2.303	0.00	6428.99	0.00	-1041.69	5387.30	
	Unleaded Super	34.61	3.049	0.00	105.49	0.00	-12.91	92.58	
	PERIOD YTD			0.00	6534.48	0.00	-1054.60	5479.88	5479.88
411	Regular Diesel #2	488.38	3.009	0.00	1470.49	0.00	-211.52	1258.97	
	Unleaded Regular	297.98	2.366	0.00	710.57	0.00	-111.12	599.45	
	PERIOD YTD			0.00	2181.06	0.00	-322.64	1858.42	1858.42
511	Unleaded Regular	54.86	2.346	0.00	129.48	0.00	-20.48	109.00	
	Unleaded Super	21.33	2.829	0.00	60.35	0.00	-7.95	52.40	
	PERIOD YTD			0.00	189.83	0.00	-28.43	161.40	161.40
512	Unleaded Regular	29.92	2.499	0.00	74.77	0.00	-11.16	63.61	
	PERIOD YTD			0.00	74.77	0.00	-11.16	63.61	63.61
	PERIOD YTD			0.00	74.77	0.00	-11.16	63.61	63.61
521	Unleaded Super	57.55	2.882	0.00	165.02	0.00	-21.47	143.55	
	PERIOD YTD			0.00	165.02	0.00	-21.47	143.55	143.55
	PERIOD YTD			0.00	165.02	0.00	-21.47	143.55	143.55
522	Unleaded Plus	78.94	2.592	0.00	205.01	0.00	-29.44	175.57	
	Unleaded Regular	98.93	2.381	0.00	234.26	0.00	-36.89	197.37	
	Unleaded Super	21.44	2.809	0.00	60.21	0.00	-7.99	52.22	
531	PERIOD YTD			0.00	499.48	0.00	-74.32	425.16	425.16
	PERIOD YTD			0.00	499.48	0.00	-74.32	425.16	425.16
	PERIOD YTD			0.00	499.48	0.00	-74.32	425.16	425.16
531	Unleaded Regular	214.99	2.303	0.00	493.86	0.00	-80.18	413.68	
	Unleaded Super	79.93	2.986	0.00	240.35	0.00	-29.82	210.53	
	PERIOD YTD			0.00	734.21	0.00	-110.00	624.21	624.21
533	Unleaded Regular	158.41	2.293	0.00	361.67	0.00	-59.10	302.57	
	PERIOD YTD			0.00	361.67	0.00	-59.10	302.57	302.57
	PERIOD YTD			0.00	361.67	0.00	-59.10	302.57	302.57
561	Unleaded Plus	45.30	2.539	0.00	115.03	0.00	-16.90	98.13	
	Unleaded Regular	67.53	2.399	0.00	162.00	0.00	-25.19	136.81	
	Unleaded Super	89.72	2.969	0.00	267.91	0.00	-33.47	234.44	
562	PERIOD YTD			0.00	544.94	0.00	-75.56	469.38	469.38
	PERIOD YTD			0.00	544.94	0.00	-75.56	469.38	469.38
	PERIOD YTD			0.00	544.94	0.00	-75.56	469.38	469.38
562	Unleaded Regular	98.16	2.326	0.00	227.38	0.00	-36.61	190.77	
	PERIOD YTD			0.00	227.38	0.00	-36.61	190.77	190.77
	PERIOD YTD			0.00	227.38	0.00	-36.61	190.77	190.77



PARENT ACCOUNT:
CITY OF JENKS 29

REPORT FOR:
CITY OF JENKS 29
2960-00-656689-7
DEC-24-2025 TO JAN-23-2026

PAGE 2
END OF REPORT

Financial Summary

ACCOUNT NUMBER	FLEET NAME
2960-00-656689-7	CITY OF JENKS 29

DEPARTMENT	DESCRIPTION	UNITS	COST OR FEE	TOTAL FEES	FUEL \$	OTHER \$	EXEMPTED TAX	NET \$	TOTAL FEES & PURCHASES
919	Regular Diesel #2	22.06	2.969	0.00	65.50	0.00	-9.55	55.95	
	Unleaded Regular	12.92	2.249	0.00	29.05	0.00	-4.81	24.24	
	PERIOD			0.00	94.55	0.00	-14.36	80.19	80.19
	YTD			0.00	94.55	0.00	-14.36	80.19	80.19
Unassigned	Rebate	4765.61	0.050	-238.28	0.00	0.00	0.00	0.00	
	PERIOD			-238.28	0.00	0.00	0.00	0.00	-238.28
	YTD			0.00	0.00	0.00	0.00	0.00	0.00
ACCOUNT TOTALS	Regular Diesel #2	510.44	2.969	0.00	1535.99	0.00	-221.07	1314.92	
	Unleaded Plus	124.24	2.539	0.00	320.04	0.00	-46.34	273.70	
	Unleaded Regular	3826.49	2.249	0.00	8852.03	0.00	-1427.23	7424.80	
	Unleaded Super	304.58	2.969	0.00	899.33	0.00	-113.61	785.72	
	Rebate	4765.61	0.050	-238.28	0.00	0.00	0.00	0.00	
	PERIOD			-238.28	11607.39	0.00	-1808.25	9799.14	9560.86
	YTD			0.00	11607.39	0.00	-1808.25	9799.14	9799.14

ACCOUNTS RECEIVABLE SUMMARY - Invoice 110127921	
PREVIOUS BALANCE	11359.51
PAYMENTS	-11359.51
PURCHASES	9799.14
DEBITS	0.00
CREDITS	0.00
QuikTrip Rebate	-238.28
PRIVATE SITE ANCILLARIES	0.00
AMOUNT DUE	9560.86



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DEC-24-2025 TO JAN-23-2026

PAGE 1
END OF REPORT

Site Summary

ACCOUNT NUMBER	FLEET NAME
2960-00-656689-7	CITY OF JENKS 29

BRAND	ADDRESS	NO. TRANS	FUEL UNITS	FUEL \$	OTHER \$	EXEMPT TAX	NET \$
QUIKTRIP	300 NW 27th St, Moore, OK 73160-3206	1	19.150	38.28	0.00	-7.14	31.14
	712 S Elm St, Jenks, OK 74037	353	4532.572	11042.17	0.00	-1720.01	9322.16
	200 S Highway 97, Sand Springs, OK 74063	1	19.777	47.05	0.00	-7.38	39.67
	12100 S Waco Ave, Sapulpa, OK 74066	7	137.379	332.02	0.00	-51.23	280.79
	1222 N 9th St, Sapulpa, OK 74066-2222	1	11.359	26.91	0.00	-4.24	22.67
	1617 W 51st St, Tulsa, OK 74107-8021	1	23.312	55.46	0.00	-8.70	46.76
	9555 Riverside Pkwy, Tulsa, OK 74137	1	22.062	65.50	0.00	-9.55	55.95
	PERIOD TOTALS		365	4765.611	11607.39	0.00	-1808.25

Transaction Date	Transaction Time	Card Number	Custom Vehicle/Asset ID	Units	Product	Merchant Name	Merchant Address	Merchant City	Merchant State / Province	Merchant Postal Code	Current Odometer	Adjusted Odometer	Driver Last Name	Driver Department	Department
12/22/2025	07:52:56	****01801	531 625 24 FORD	32.86	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		6273	CROUCHER	521	531
12/22/2025	15:24:09	****01551	533 670 19 FORD	38.17	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	18000000		118550 PRESHAM	533	533
12/26/2025	15:16:09	****01481	511 668 19 FORD	8.502	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		41993	41963 cicero	533	511
12/29/2025	07:53:54	****01411	531 664 19 FORD	32.7	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		58630	68348 GERJES	561	531
12/29/2025	07:54:25	****01801	531 625 24 FORD	15.99	SUP	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		6366	STEED	531	531
12/29/2025	11:19:56	****01711	522 632 14 FORD	13.44	UN+	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		195742	LEWIS	521	522
12/30/2025	07:33:34	****01672	521 677 22 CHEVY	18.41	SUP	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		49949	STEED	531	521
12/30/2025	08:07:27	****01651	533 672 22 CHEVY	28.5	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		47363	COON	523	533
12/31/2025	15:27:06	****00672	511 540 07 GMC	21.33	SUP	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		145620	STEED	531	511
01/03/2026	06:47:44	****01711	522 632 14 FORD	15.33	UN+	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		195815	LEWIS	521	522
01/03/2026	18:50:50	****01711	522 632 14 FORD	9.278	UN+	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		195862	LEWIS	521	522
01/05/2026	07:45:50	****01411	531 664 19 FORD	34.5	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		58854	69031 GERJES	561	531
01/05/2026	08:03:40	****01551	533 670 19 FORD	38.23	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		180000	119857 PRESHAM	533	533
01/05/2026	08:25:31	****01721	522 635 15 FORD	21.44	SUP	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		183585	CROUCHER	521	522
01/05/2026	09:15:18	****01672	521 677 22 CHEVY	25.28	SUP	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		50143	STEED	531	521
01/05/2026	15:08:28	****00911	531 564 11 FORD	24.83	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		1800000	117703 PRESHAM	533	531
01/06/2026	12:40:02	****01711	522 632 14 FORD	12.97	UN+	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		195943	LEWIS	521	522
01/07/2026	09:21:43	****01791	522 623 23 FORD	20.18	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		13527	PARSONS	531	522
01/07/2026	11:56:43	****01481	511 668 19 FORD	11.53	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		42285	cicero	533	511
01/08/2026	07:55:04	****01721	522 635 15 FORD	24.64	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		18000000	183729 PRESHAM	533	522
01/08/2026	08:09:53	****01491	531 667 19 FORD	33.21	SUP	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		55426	Amberman	531	531
01/08/2026	13:30:44	****01651	533 672 22 CHEVY	25.95	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		47513	COON	523	533
01/08/2026	16:20:21	****00361	511 657 15 CHEVY	23.31	UNL	Quiktrip 0009	1617 W 51st St	Tulsa	OK	74107-8021		180000	92406 PRESHAM	533	511
01/09/2026	07:48:17	****01711	522 632 14 FORD	12.36	UN+	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		196020	LEWIS	521	522
01/09/2026	08:00:34	****01411	531 664 19 FORD	32.5	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		59073	69674 GERJES	561	531
01/09/2026	14:01:04	****01411	531 664 19 FORD	43.18	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		75000	59928 GRAVES	533	531
01/10/2026	10:43:59	****00331	521 645 08 DODGE	13.86	SUP	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		174633	30080 ABBATE	561	521
01/13/2026	08:03:00	****01721	522 635 15 FORD	26.12	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		180000	183881 PRESHAM	533	522
01/14/2026	08:35:55	****01491	531 667 19 FORD	30.73	SUP	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		55685	56135 Amberman	531	531
01/16/2026	15:37:01	****01661	531 675 22 CHEVY	14.42	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		35320	35261 HURST	215	531
01/20/2026	07:50:57	****01721	522 635 15 FORD	15.56	UN+	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		184111	183972 LEWIS	521	522
01/20/2026	08:11:56	****01191	522 419 04 FORD	10.65	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		136950	136864 CASTRO	531	522
01/20/2026	09:39:35	****01651	533 672 22 CHEVY	27.56	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		47679	COON	523	533
01/20/2026	10:01:36	****01481	511 668 19 FORD	11.52	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		42552	cicero	533	511
01/21/2026	10:03:03	****01791	522 623 23 FORD	17.34	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		13771	PARSONS	531	522