

AGENDA
JENKS AQUARIUM AUTHORITY
TUESDAY, FEBRUARY 17, 2026, 5:00 PM
JENKS CITY HALL, 211 NORTH ELM

If you require special accommodations pursuant to the Americans with Disabilities Act, please notify the City Clerk's Office at (918) 299-5883 or email agendas@jenksok.org.

CALL TO ORDER

ROLL CALL

BUSINESS

Official action can only be taken on items which appear on the agenda. The Aquarium Authority may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item (except for Item 1).

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
 - A. Approve minutes of the regular meeting held on January 20, 2026
 - B. Monthly Reports
2. Consideration and appropriate action relating to items removed from the Consent Agenda
3. Update and review of the Aquatic Research Center budget and expenditures.

STAFF REPORT

ADJOURNMENT

MINUTES
JENKS AQUARIUM AUTHORITY
TUESDAY, JANUARY 20, 2026, 5:00 PM
JENKS CITY HALL, 211 NORTH ELM

CALL TO ORDER

The Agenda for the Jenks Aquarium Authority was posted on the City’s website at 5:37 PM on January 16, 2026. The meeting was called to order at 05:01 PM on the above date with Chair Cory Box presiding at Jenks City Hall.

ROLL CALL

Present

Craig Murray
Adam Abel
Keith Montgomery
John Brown
Carolina Morris
Todd Blackburn
Chair Cory Box

Absent

BUSINESS

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under “Consent” are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
 - A. Approve minutes of the special meeting held on October 28, 2025.
 - B. Monthly Reports

Keith Montgomery made a motion to approve Item 1. Craig Murray seconded the motion. A roll call vote of members was taken as follows:
Yes: Todd Blackburn, Cory Box, John Brown, Keith Montgomery, Carolina Morris, Craig Murray, Adam Abel
No: None
Motion Carried.
2. Consideration and appropriate action relating to items removed from the Consent Agenda

Withdrawn.
3. Discussion of the Authority's fund balances, investment policies, and employee benefits.

General Manager Christopher Shrout introduced Item 3. He, along with General Attorney Teresa Nowlin, and COO Kenny Alexopoulos, then answered questions.

STAFF REPORT

1. Staff Report

COO Kenny Alexopoulos gave his staff report and answered questions.

ADJOURNMENT

Jenks Aquarium Authority adjourned at 05:52 PM.

JAA ENCUMBRANCES AND EXPENDITURES

Payroll and Benefits for approval February 1, 2025 through February 15, 2025
 PAID UNAPPROVED

PAYROLL FOR EMPLOYEES \$70,000.00

EMPLOYEE PAID PAYROLL BENEFITS INCLUDED IN PAYROLL

Bank of Oklahoma	Federal Tax Deposit	\$6,000.00
Bank of Oklahoma	State Tax Deposit	\$2,500.00
Bank of Oklahoma	FICA/Medicare Taxes	\$5,500.00
AFLAC	Accident Insurance	\$250.00
Benefits Resource Inc	Flex Plan	\$200.00
Community Care	Medical Insurance	\$200.00
Delta Dental	Dental Insurance	\$450.00
Mutual of Omaha	Life Insurance	\$125.00
Vision Services Plan	Vision Insurance	\$100.00
VOYA	457 Retirement	\$800.00
	TOTAL	\$16,125.00

ADDITIONAL EMPLOYER PAID PAYROLL BENEFITS

Bank of Oklahoma	FICA/Medicare	\$5,500.00
Community Care	Medical Insurance	\$9,500.00
Mutual of Omaha	Life Insurance	\$200.00
OKMRF	6.8% Employee Retirement	\$4,000.00
	TOTAL	\$19,200.00

*Please note that expenditures and encumbrances are shown based on 26 pay periods unless noted as semimonthly.

JAA ENCUMBRANCES AND EXPENDITURES

Payroll and Benefits for approval February 16, 2025 through February 29, 2025
PAID UNAPPROVED

PAYROLL FOR EMPLOYEES \$70,000.00

EMPLOYEE PAID PAYROLL BENEFITS INCLUDED IN PAYROLL

Bank of Oklahoma	Federal Tax Deposit	\$6,000.00
Bank of Oklahoma	State Tax Deposit	\$2,500.00
Bank of Oklahoma	FICA/Medicare Taxes	\$5,500.00
AFLAC	Accident Insurance	\$250.00
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OKMRF	6.8% Employee Retirement	\$4,000.00
	TOTAL	\$19,200.00

*Please note that expenditures and encumbrances are shown based on 26 pay periods unless noted as semimonthly.

Jenks Aquarium Authority
Fund 90
Financial Position
As of 01/31/2026

	Actual FY 25-26 Jul 1 - Jan 31	Budget Year 2 FY 25-26	Actual FY 24-25 Jul 1 - Jan 31
Gross Revenues:			
Ticket Sales	\$ 2,313,271.66	\$ 4,393,000.00	\$ 2,472,107.14
E-Tickets	366,501.64	599,000.00	378,397.36
Memberships	541,523.36	915,000.00	559,110.50
Education Programs	67,295.75	232,000.00	70,775.75
Education - Fish Friends	28,732.00	64,000.00	36,932.00
4th of July Event - Boomfest	-	5,000.00	5,789.95
Event Sales	65,525.41	144,000.00	74,376.23
Birthday Parties	11,334.55	54,000.00	24,522.18
Grants & Donations	30,000.00	40,000.00	-
Fish Food	147,119.84	290,000.00	130,297.15
Wishing Well	4,458.32	10,000.00	4,455.73
Exhibit Donations	14,580.59	80,000.00	28,098.54
Aquarium Run Event	1,503.65	51,000.00	1,825.91
Special Events	3,223.65	20,000.00	12,151.55
Hallowmarine Event	67,072.06	81,500.00	65,466.69
Gift Shop	159,438.27	251,000.00	172,347.66
Stroller Rentals	1,408.42	1,300.00	1,235.89
Café Deli	66,297.32	120,000.00	58,662.06
Event Catering	16,102.88	25,000.00	16,859.99
Vending/ATM Commission	3,575.04	7,600.00	2,736.83
Arcade Machine Commission	5,198.61	9,000.00	2,004.40
Hurricane Simulator	11,075.00	25,000.00	10,328.00
V.R. Simulator	90,031.97	262,000.00	113,487.79
Pressed Penny Machine	8,500.15	6,000.00	2,283.71
Photo Booth	16,746.16	33,000.00	16,543.02
Carousel	93,049.62	204,000.00	101,135.06
Holiday Inn Rent	82,409.13	50,000.00	32,243.10
State Sales Tax - Marketing \$	161,601.86	287,000.00	170,588.40
Miscellaneous Revenue	4,533.08	10,000.00	9,617.00
Interest	125,192.50	100,000.00	123,387.99
Interest on Investment	50,080.28	75,000.00	97,180.65
Total Gross Revenues:	\$ 4,557,382.77	\$ 8,444,400.00	\$ 4,794,948.23

Operating Expenditures:			
Aquarium Operations	\$ 364,311.27	\$ 624,960.00	\$ 363,054.03
Education	100,194.84	202,155.00	95,356.26
Exhibits/LSS	1,385,554.70	2,606,740.00	1,213,658.83
Development Services	452,683.58	794,682.00	406,382.83
Events	198,243.46	380,145.00	184,814.61
Visitors Services	438,638.35	937,200.00	476,627.84
Facility Operations	1,239,092.49	1,990,040.00	1,146,738.00
Volunteer Services	2,290.36	24,905.00	10,695.55
Special Exhibit Personnel	138,037.10	355,800.00	122,613.09
Total Operating Expenditures:	\$ 4,319,046.15	\$ 7,916,627.00	\$ 4,019,941.04
Operating Gain/(Loss)	\$ 238,336.62	\$ 527,773.00	\$ 775,007.19
Capital Expenditures:			
ODWC Grant	\$ 2,087.30	\$ -	\$ 14,836.70
Capital Items	126,540.88	1,328,707.00	127,979.67
Total Capital Expenditures:	\$ 128,628.18	\$ 1,328,707.00	\$ 142,816.37
Debt Service:			
Professional Services	\$ (18,434.48)	\$ 7,500.00	\$ (21,655.69)
Interest	314,127.38	472,000.00	281,367.30
Principal	490,000.00	799,000.00	422,916.62
Total Debt Service:	\$ 785,692.90	\$ 1,278,500.00	\$ 682,628.23
Total Non-Operating Expenditures	\$ 914,321.08	\$ 2,607,207.00	\$ 825,444.60
Total Expenditures:	\$ 5,233,367.23	\$ 10,523,834.00	\$ 4,845,385.64
Excess (deficiency) of Revenues over Expenditures:	\$ (675,984.46)	\$ (2,079,434.00)	\$ (50,437.41)
Transfers In/(Out)			
Transfers From JPWA Risk Management Fund (Fund 59)	\$ -	\$ 500,000.00	\$ -
Transfers From JAA Construction Fund (Fund 93)	656,200.97	1,000,000.00	4,157,163.66
Transfers To JAA Risk Management (Fund 91)	-	(70,000.00)	-
Total Transfers:	\$ 656,200.97	\$ 1,430,000.00	\$ 4,157,163.66
Net Change in Fund Balance:	\$ (19,783.49)	\$ (649,434.00)	\$ 4,106,726.25



PARENT ACCOUNT:
CITY OF JENKS 29

REPORT FOR:
CITY OF JENKS 29
2960-00-656689-7
DEC-24-2025 TO JAN-23-2026

Financial Summary

ACCOUNT NUMBER	FLEET NAME
2960-00-656689-7	CITY OF JENKS 29

DEPARTMENT	DESCRIPTION	UNITS	COST OR FEE	TOTAL FEES	FUEL \$	OTHER \$	EXEMPTED TAX	NET \$	TOTAL FEES & PURCHASES
311	Unleaded Regular	2792.79	2.303	0.00	6428.99	0.00	-1041.69	5387.30	
	Unleaded Super	34.61	3.049	0.00	105.49	0.00	-12.91	92.58	
	PERIOD YTD			0.00	6534.48	0.00	-1054.60	5479.88	5479.88
411	Regular Diesel #2	488.38	3.009	0.00	1470.49	0.00	-211.52	1258.97	
	Unleaded Regular	297.98	2.366	0.00	710.57	0.00	-111.12	599.45	
	PERIOD YTD			0.00	2181.06	0.00	-322.64	1858.42	1858.42
511	Unleaded Regular	54.86	2.346	0.00	129.48	0.00	-20.48	109.00	
	Unleaded Super	21.33	2.829	0.00	60.35	0.00	-7.95	52.40	
	PERIOD YTD			0.00	189.83	0.00	-28.43	161.40	161.40
512	Unleaded Regular	29.92	2.499	0.00	74.77	0.00	-11.16	63.61	
	PERIOD YTD			0.00	74.77	0.00	-11.16	63.61	63.61
	PERIOD YTD			0.00	74.77	0.00	-11.16	63.61	63.61
521	Unleaded Super	57.55	2.882	0.00	165.02	0.00	-21.47	143.55	
	PERIOD YTD			0.00	165.02	0.00	-21.47	143.55	143.55
	PERIOD YTD			0.00	165.02	0.00	-21.47	143.55	143.55
522	Unleaded Plus	78.94	2.592	0.00	205.01	0.00	-29.44	175.57	
	Unleaded Regular	98.93	2.381	0.00	234.26	0.00	-36.89	197.37	
	Unleaded Super	21.44	2.809	0.00	60.21	0.00	-7.99	52.22	
531	Unleaded Regular	214.99	2.303	0.00	493.86	0.00	-80.18	413.68	
	Unleaded Super	79.93	2.986	0.00	240.35	0.00	-29.82	210.53	
	PERIOD YTD			0.00	734.21	0.00	-110.00	624.21	624.21
533	Unleaded Regular	158.41	2.293	0.00	361.67	0.00	-59.10	302.57	
	PERIOD YTD			0.00	361.67	0.00	-59.10	302.57	302.57
	PERIOD YTD			0.00	361.67	0.00	-59.10	302.57	302.57
561	Unleaded Plus	45.30	2.539	0.00	115.03	0.00	-16.90	98.13	
	Unleaded Regular	67.53	2.399	0.00	162.00	0.00	-25.19	136.81	
	Unleaded Super	89.72	2.969	0.00	267.91	0.00	-33.47	234.44	
562	Unleaded Regular	98.16	2.326	0.00	227.38	0.00	-36.61	190.77	
	PERIOD YTD			0.00	227.38	0.00	-36.61	190.77	190.77
	PERIOD YTD			0.00	227.38	0.00	-36.61	190.77	190.77



PARENT ACCOUNT:
CITY OF JENKS 29

REPORT FOR:
CITY OF JENKS 29
2960-00-656689-7
DEC-24-2025 TO JAN-23-2026

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END OF REPORT

Financial Summary

ACCOUNT NUMBER	FLEET NAME
2960-00-656689-7	CITY OF JENKS 29

DEPARTMENT	DESCRIPTION	UNITS	COST OR FEE	TOTAL FEES	FUEL \$	OTHER \$	EXEMPTED TAX	NET \$	TOTAL FEES & PURCHASES
919	Regular Diesel #2	22.06	2.969	0.00	65.50	0.00	-9.55	55.95	
	Unleaded Regular	12.92	2.249	0.00	29.05	0.00	-4.81	24.24	
	PERIOD			0.00	94.55	0.00	-14.36	80.19	80.19
	YTD			0.00	94.55	0.00	-14.36	80.19	80.19
Unassigned	Rebate	4765.61	0.050	-238.28	0.00	0.00	0.00	0.00	
	PERIOD			-238.28	0.00	0.00	0.00	0.00	-238.28
	YTD			0.00	0.00	0.00	0.00	0.00	0.00
ACCOUNT TOTALS	Regular Diesel #2	510.44	2.969	0.00	1535.99	0.00	-221.07	1314.92	
	Unleaded Plus	124.24	2.539	0.00	320.04	0.00	-46.34	273.70	
	Unleaded Regular	3826.49	2.249	0.00	8852.03	0.00	-1427.23	7424.80	
	Unleaded Super	304.58	2.969	0.00	899.33	0.00	-113.61	785.72	
	Rebate	4765.61	0.050	-238.28	0.00	0.00	0.00	0.00	
	PERIOD			-238.28	11607.39	0.00	-1808.25	9799.14	9560.86
	YTD			0.00	11607.39	0.00	-1808.25	9799.14	9799.14

ACCOUNTS RECEIVABLE SUMMARY - Invoice 110127921	
PREVIOUS BALANCE	11359.51
PAYMENTS	-11359.51
PURCHASES	9799.14
DEBITS	0.00
CREDITS	0.00
QuikTrip Rebate	-238.28
PRIVATE SITE ANCILLARIES	0.00
AMOUNT DUE	9560.86



PARENT ACCOUNT:
CITY OF JENKS 29

REPORT FOR:
CITY OF JENKS 29
2960-00-656689-7
DEC-24-2025 TO JAN-23-2026

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END OF REPORT

Site Summary

ACCOUNT NUMBER	FLEET NAME
2960-00-656689-7	CITY OF JENKS 29

BRAND	ADDRESS	NO. TRANS	FUEL UNITS	FUEL \$	OTHER \$	EXEMPT TAX	NET \$
QUIKTRIP	300 NW 27th St, Moore, OK 73160-3206	1	19.150	38.28	0.00	-7.14	31.14
	712 S Elm St, Jenks, OK 74037	353	4532.572	11042.17	0.00	-1720.01	9322.16
	200 S Highway 97, Sand Springs, OK 74063	1	19.777	47.05	0.00	-7.38	39.67
	12100 S Waco Ave, Sapulpa, OK 74066	7	137.379	332.02	0.00	-51.23	280.79
	1222 N 9th St, Sapulpa, OK 74066-2222	1	11.359	26.91	0.00	-4.24	22.67
	1617 W 51st St, Tulsa, OK 74107-8021	1	23.312	55.46	0.00	-8.70	46.76
	9555 Riverside Pkwy, Tulsa, OK 74137	1	22.062	65.50	0.00	-9.55	55.95
	PERIOD TOTALS		365	4765.611	11607.39	0.00	-1808.25

Transaction Date	Transaction Time	Card Number	Custom Vehicle/Asset ID	Units	Product	Merchant Name	Merchant Address	Merchant City	Merchant State / Province	Merchant Postal Code	Current Odometer	Adjusted Odometer	Driver Last Name	Driver Department	Department
01/13/2026	11:20:24	****00031	919 908 08 XTERRA	12.92	UNL	Quiktrip 0101	712 S Elm St	Jenks	OK	74037		125349	ZIARA	913	919
01/21/2026	14:43:19	****01581	919 15 FORD F550	22.06	DSL	Quiktrip 0096	9555 Riverside Pkwy	Tulsa	OK	74137		138008	ZIARA	913	919



MEMORANDUM

DATE: February 17, 2026
TO: CHAIRMAN, MEMBERS OF JAA AND OAF
FROM: KENNY ALEXOPOULOS, CHIEF OPERATING OFFICER
RE: Aquatic Research Center Budget Review

Dear Jenks City Council, Members of JAA and OAF

Phase one's in-house construction of the new Aquatic Research Center is well underway, and all budgeted phase one purchases are near completion. Our total expenditures have been calculated and have come in well under the budgeted amount of \$400,000.00. *Attachment 1.* shows a breakdown of line-item expenditures compared to their respective budgeted amounts. Most line items came in under budget (in green) with only a few slight overages (in red). Overall, the total expenditure was significantly under budget, with a surplus of \$62,953.22.

Attachment 2. shows a breakdown comparing line items of the total project budget and the corresponding expenditures of phase one. When comparing phase one, line-item expenditures with that of the entire project's budget of 1,500,000.00, there are two items that show overages, shown in red. These two-line items are, however, completed and no further funds are needed to move forward. All other line items from phase one are shown in green and were less than their budgeted amounts. The less actual total from phase one (\$337,046.78) is subtracted from the project's total budget of \$1,500,000.00 with a remaining budget of \$1,162,953.22 to complete the project.

Lastly, *Attachment 3* shows the remaining budget with adjusted line items needed to complete the project and the subtraction of the two line-item overages (in red) from phase one. Though this overage is not accounted for in the adjusted line items, we feel we can easily absorb this amount during the remaining construction phase. We are confident the remaining budget of \$1,162,953.22 will be more than sufficient to complete the project.

Attachment 1.: Aquatic Research Center Phase One Construction Budget and Final Expenditures.

Attachment 2.: Complete Aquatic Research Center Construction Budget and Remaining funds.

Attachment 3.: Aquatic Research Center Completion Construction Budget.

Thank you,
Kenny Alexopoulos
Chief Operating Officer

Attachment 1.

**Aquatic Research Center Phase One Construction Budget
and
Final Expenditures 2-11-26**

Waterproofing Materials.....	\$19,000.00
Actual.....	\$23,878.82
Shark Sand filters	\$65,000.00
Actual.....	\$39,607.13
Waterco 48" sand filter and accessories.....	\$8,000.00
Actual.....	\$3,169.20
Fybroc pump for shark tank.....	\$30,000.00
Actual.....	\$10,082.69
Basket strainer for Fybroc pump.....	\$4,500.00
Actual (omitted).....	\$00.00
Sparus pumps.....	\$15,000.00
Actual.....	\$14,000.00
Electric heater and controls for saltwater mixing.....	\$4,000.00
Actual.....	\$4,600.00
Shark deaeration tower.....	\$60,000.00
Actual.....	\$54,250.00
Filtration Plumbing, Hardware, and Construction Materials.....	\$89,000.00
Actual.....	\$86,371.81
Professional Services (electrical, plumbing, painter, temp. labor, etc.).....	\$30,000.00
Actual.....	\$31,199.45

Acrylic windows for shark tank.....	\$50,000.00
Actual.....	\$50,786.00
Miscellaneous.....	\$25,500.00
Actual.....	\$19,101.68
Budget Total.....	\$400,000.00
Less Actual Total Expenditures.....	\$337,046.78
Actual Surplus.....	\$62,953.22

Attachment 2.

Complete Aquatic Research Center Construction Budget
Remaining Funds 2-11-26

Major Filtration Components.....	\$540,000.00
Less Actual from Phase 1.....	<u>\$125,709.02</u>
	\$414,290.98
Relocation or Purchase of Fiberglass Tanks.....	\$160,000.00
Misc. Kitchen Equipment.....	\$3,000.00
Research Lab Equipment.....	\$20,000.00
Dive Shop Equipment.....	\$5,000.00
Salt for Initial Fill.....	\$64,000.00
Filtration Plumbing, Hardware, and Construction Materials.....	\$350,000.00
Less Actual from Phase 1.....	<u>\$86,371.81</u>
	\$263,628.19
Professional Services (electrical, plumbing, HVAC, temp. labor, etc.).....	\$150,000.00
Less Actual from Phase 1.....	<u>\$31,199.45</u>
	\$118,800.55
Aquarium Lighting.....	\$40,000.00
Floor Cleaning Machine.....	\$8,000.00
Server Room.....	\$23,000.00
Computer Station.....	\$3,000.00
Acrylic Windows.....	\$50,000.00
Less Actual from Phase 1.....	<u>\$50,786.00</u>
	-\$786.00
Waterproofing Materials.....	\$19,000.00
Less Actual from Phase 1.....	<u>\$23,878.82</u>
	-\$4,878.82

Miscellaneous.....	\$65,000.00
Less Actual from Phase 1.....	<u>\$19,101.68</u>
	\$45,898.32
Original Total.....	\$1,500,000.00
Less Actual Total from Phase 1.....	<u>\$337,046.78</u>
Remaining Balance for Completion.....	\$1,162,953.22

Attachment 3.

Aquatic Research Center Completion Construction Budget

2-11-26

Major Filtration Components.....	\$414,290.98
Relocation or Purchase of Fiberglass Tanks.....	\$160,000.00
Misc. Kitchen Equipment.....	\$3,000.00
Research Lab Equipment.....	\$20,000.00
Dive Shop Equipment.....	\$5,000.00
Salt for Initial Fill.....	\$64,000.00
Filtration Plumbing, Hardware, and Construction Materials.....	\$263,628.19
Professional Services (electrical, plumbing, HVAC, temp. labor, etc.).....	\$118,800.55
Aquarium Lighting.....	\$40,000.00
Floor Cleaning Machine.....	\$8,000.00
Server Room.....	\$23,000.00
Computer Station.....	\$3,000.00
Miscellaneous.....	\$45,898.32
Subtotal.....	\$1,168,618.04
Less Overage from Waterproofing and Acrylic Windows from Phase One.....	<u>-\$5,664.82</u>
Total Remaining Balance for Completion.....	\$1,162,953.22