

AGENDA
JENKS CITY COUNCIL
TUESDAY, FEBRUARY 17, 2026, 6:00 PM
JENKS CITY HALL, 211 NORTH ELM

If you require special accommodations pursuant to the Americans with Disabilities Act, please notify the City Clerk's Office at (918) 299-5883 or email agendas@jenksok.org.

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ANIMAL WELFARE SPOTLIGHT

CITIZEN COMMENTS

BUSINESS

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item (except for Item 1).

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
 - A. Approve minutes of the regular meeting held on February 03, 2026
 - B. Monthly Reports
 - C. Approve agreement with Enterprise Fleet Management for the purpose of leasing City vehicles and authorizing the City Manager to execute the related documents.
 - D. Approve Resolution 891, declaring Jenks Fire & Rescue Truck 2 as surplus and approve interlocal agreement with the Town of Mounds to donate the truck in lieu of listing the vehicle at auction. [Chief Ostrum]
 - E. Approve request Amy McAbee to use Jenks streets from 7:00 PM on 4/25/26 until 8:00 PM on 4/26/26 for the "Jenks Herb 'n' Plant Festival" event.
 - F. Approve request from RunnersWorld Racing to use Jenks streets from 6:00 AM until 12:00 PM on 5/3/26 for the "TAT Spring Fever Triathlon" event.
 - G. Approve request by Evelyn Miller to use Jenks streets from 5:00 AM until 10:30 AM on 6/6/26 for the "2026 Aquarium Run" event.
 - H. Approve request by the Jenks Chamber of Commerce to use Jenks streets from 7:00 AM until 7:00 PM on 5/30/26 for the "Food Truck Festival 2026" event.
 - I. Approve Resolution 892, a Resolution authorizing the award of contract to Frederick, Sommers & Western Sign Co., Inc., to construct trail wayfinding signage in the amount of \$34,075, authorizing payments and signature of documents, and the acceptance of the project upon completion.

- J. Appoint Dakota Williams to fill a vacant seat on the Jenks Planning Commission for a term ending on May 01, 2028.
2. Consideration and appropriate action relating to items removed from the Consent Agenda

OTHER BUSINESS

1. City Manager's Report

ADJOURNMENT

**MINUTES
JENKS CITY COUNCIL
TUESDAY, FEBRUARY 3, 2026, 6:00 PM
JENKS CITY HALL, 211 NORTH ELM**

CALL TO ORDER

The Agenda for the Jenks City Council was posted on the City’s website at 3:07 PM on January 30, 2026. The meeting was called to order at 06:03 PM on the above date with Mayor Cory Box presiding at Jenks City Hall.

ROLL CALL

Present

John Brown
Kevin Short
Matthew Emmons
Adam Abel
Craig Murray
Mayor Cory Box

Absent

Donna Ogez

INVOCATION

Invocation was given by Lance Brewer from First Baptist Church Jenks.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was given.

ANIMAL WELFARE SPOTLIGHT

Jenks Animal Control presented an animal for adoption.

CITIZEN COMMENTS

None.

BUSINESS

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under “Consent” are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
 - A. Approve minutes of the regular meeting held on January 20, 2026.
 - B. Monthly Reports
 - C. Approve endorsement for the 2026 Tulsa Regional Chamber OneVoice Legislative Agenda
 - D. Approve Change Order No. 4 for the South Elm Street Widening Project (111th St to 121st St), Phase 1, submitted by Paragon Construction, LLC, in the deductive amount of \$442,467.24, resulting in a revised contract total of \$9,164,959.01 to be reflected in the 2020 G.O. Bond funds (Account No. 27-840-5393).
 - E. Approve Resolution 890, a Resolution of the City Council of the City of Jenks, Oklahoma, supporting the approval of FEMA Hazard Mitigation Grant Funding for

Disaster #4575-Project 13-Tulsa County 101st & Garnett Infrastructure Protection
John Brown made a motion to approve Item 1, pulling 1.C. Matthew Emmons seconded the motion. A roll call vote of members was taken as follows:
Yes: Cory Box, John Brown, Matthew Emmons, Craig Murray, Adam Abel, Kevin Short
No: None
Motion Carried.

2. Consideration and appropriate action relating to items removed from the Consent Agenda
John Brown made a motion to decline to endorse the 2026 OneVoice Legislative Agenda without prejudice or debate. Matthew Emmons seconded the motion. A roll call vote of members was taken as follows:
Yes: John Brown, Matthew Emmons, Craig Murray
No: Cory Box, Adam Abel, Kevin Short
Motion Failed.

Council discussed the Item after the motion failed. Adam Abel made a motion to approve Item 1.C. Kevin Short seconded the motion. A roll call vote of members was taken as follows:
Yes: Cory Box, Matthew Emmons, Adam Abel, Kevin Short
No: John Brown, Craig Murray
Motion Carried.

3. Ordinance 1680, an Ordinance amending an ordinance of the City Council of the City of Jenks, amending City Code §§ 16-7 (Sign Standards); repealing all ordinances or parts thereof in conflict herewith; providing for severability; and declaring an emergency.

Planning Director Marcae Hilton introduced Item 3. Craig Murray made a motion to approve Item 3. John Brown seconded the motion. A roll call vote of members was taken as follows:
Yes: Cory Box, John Brown, Matthew Emmons, Craig Murray, Adam Abel, Kevin Short
No: None
Motion Carried.

4. Emergency Clause for Ordinance 1680, making it effective immediately upon passage since the immediate operations of the provisions of the Ordinance are necessary for the preservation of public health and safety.

Craig Murray made a motion to approve Item 4. Kevin Short seconded the motion. A roll call vote of members was taken as follows:
Yes: Cory Box, John Brown, Matthew Emmons, Craig Murray, Adam Abel, Kevin Short
No: None
Motion Carried.

OTHER BUSINESS

1. City Manager's Report
City Manager Christopher Shroul gave his update. Assistant City Manager Robert Carr

spoke on the South Tulsa Bridge project.

ADJOURNMENT

Jenks City Council adjourned at 06:48 PM.

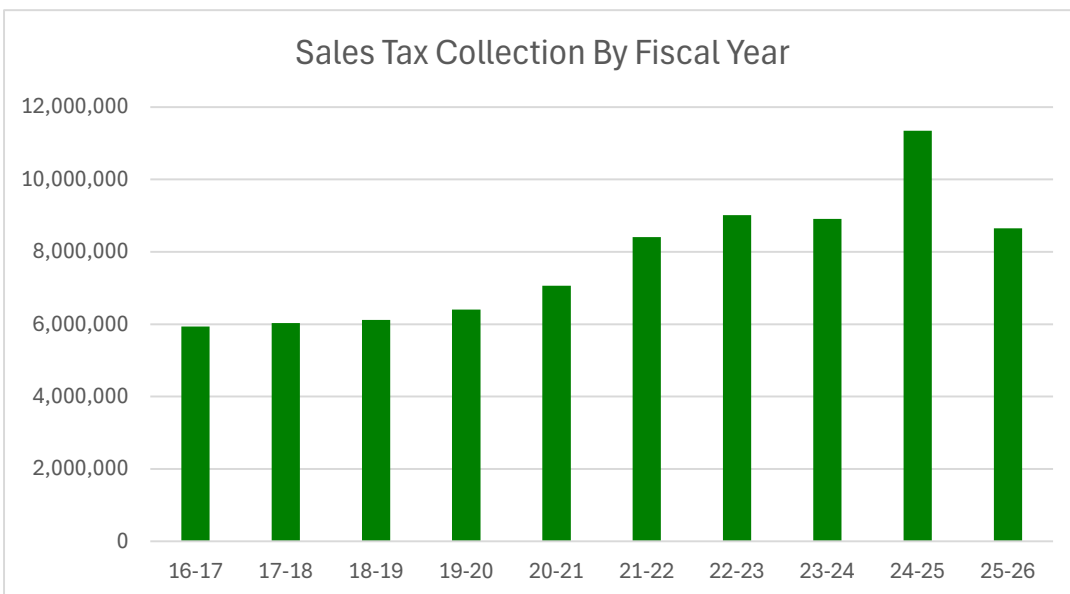
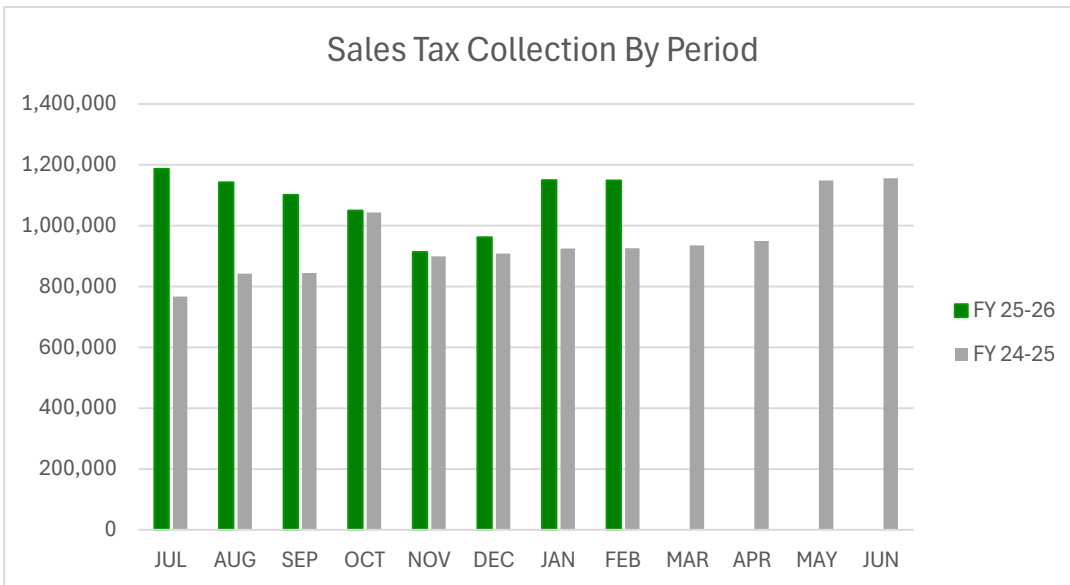


CITY OF JENKS

211 NORTH ELM STREET • P.O. BOX 2007
 JENKS, OKLAHOMA 74037-2007
 PHONE (918) 299-5883 • FAX (918) 299-4489

I. Sales & Tobacco Tax, 2% General Fund, 1% Capital

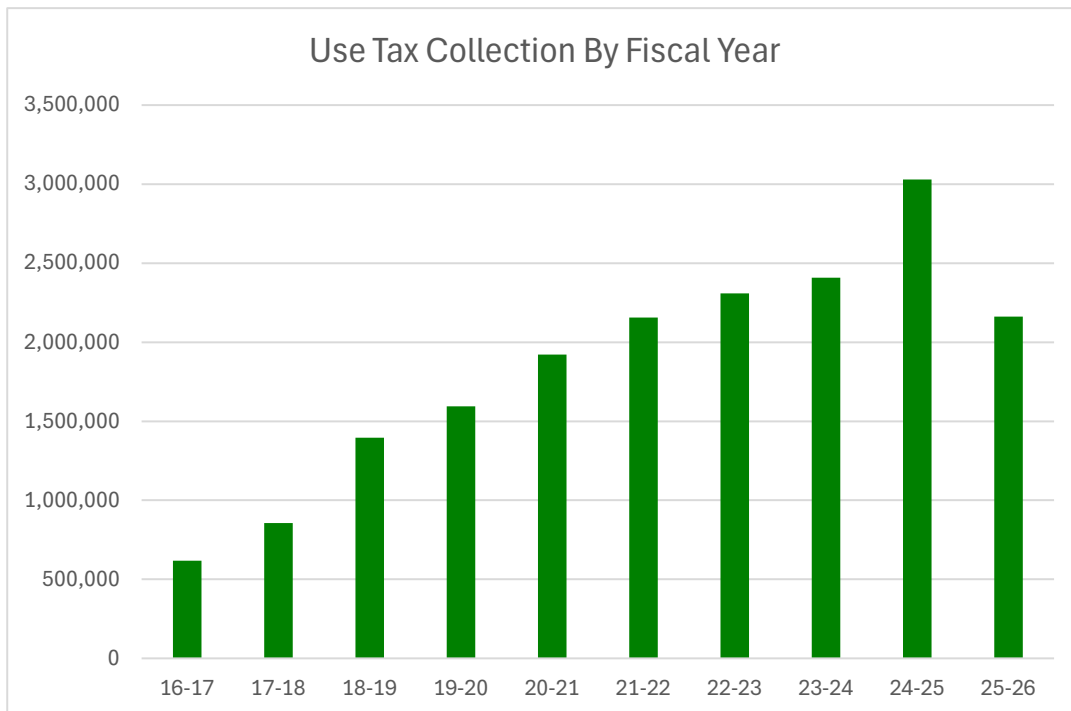
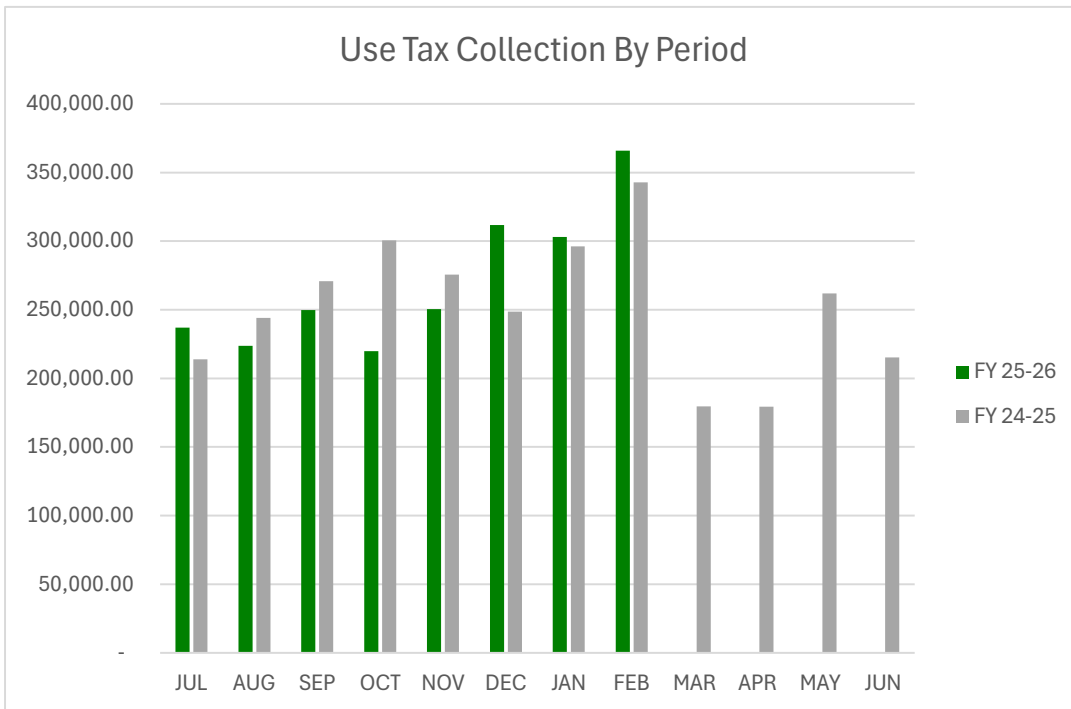
SALES & TOBACCO TAX (vs PRIOR YEAR)			
FY 25-26	FY 24-25	Difference	Percent Change
\$8,652,221	\$7,155,458	\$1,496,764	20.92%
February 2026	February 2025	Difference	Percent Change
\$1,148,417	\$926,035	\$222,381	24.01%



*FY 25-26 is currently reporting through eight months

II. Use Tax, 2% General Fund, 1% Capital

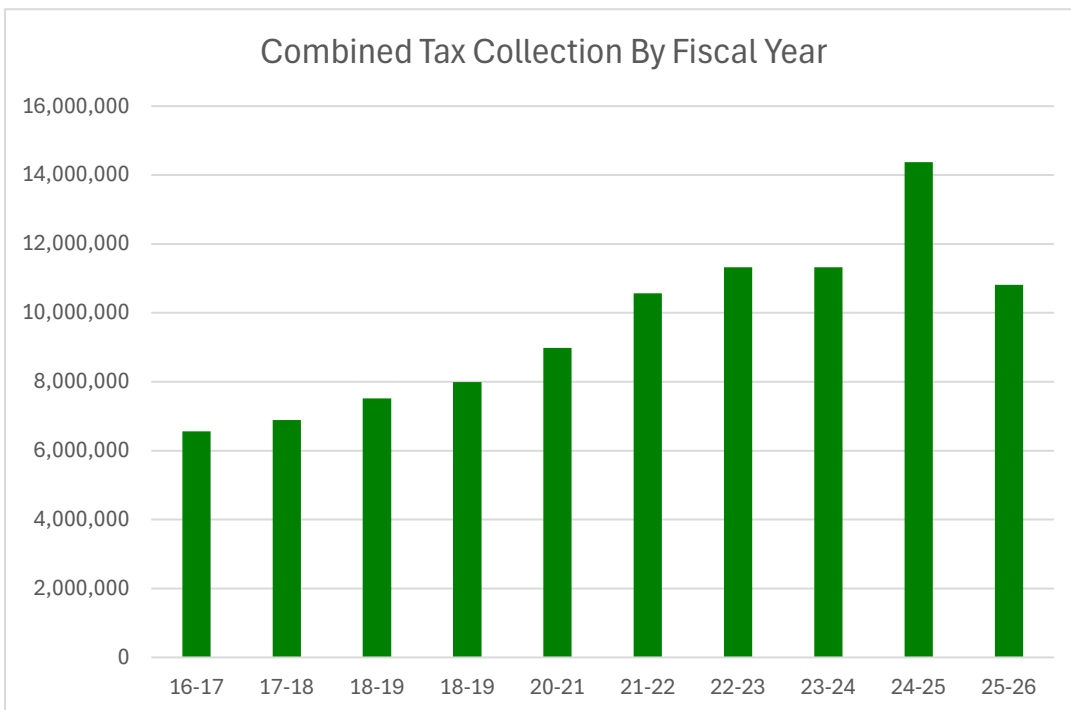
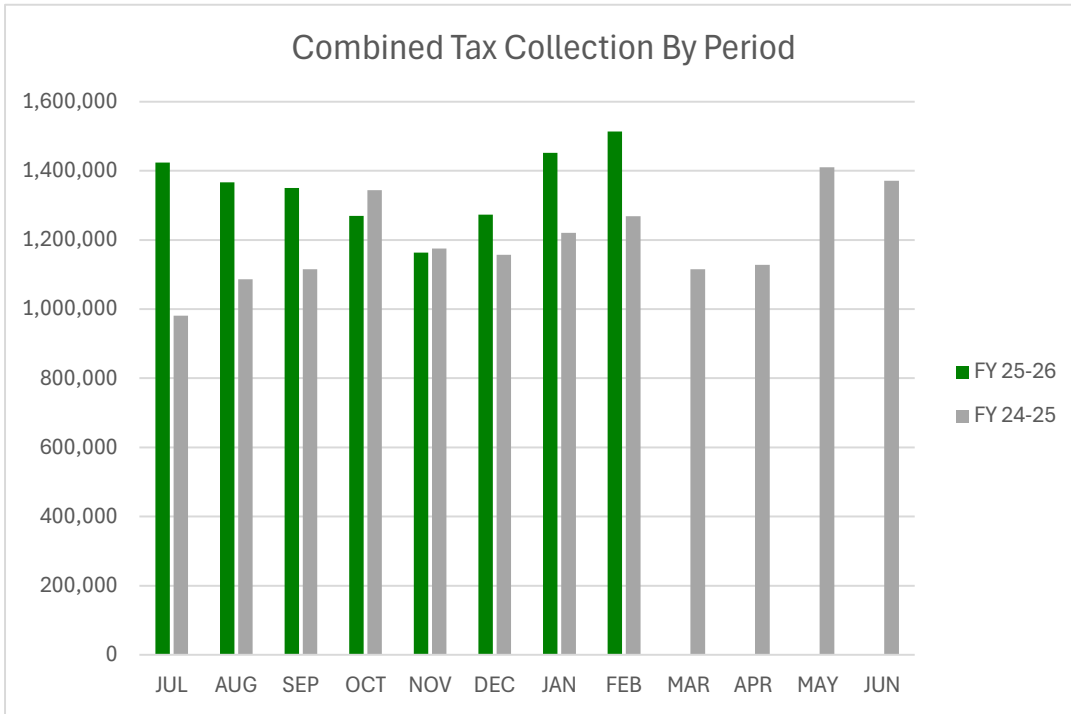
USE TAX (vs PRIOR YEAR)			
FY 25-26	FY 24-25	Difference	Percent Change
\$2,161,387	\$2,192,549	-\$31,161	-1.42%
February 2026	February 2025	Difference	Percent Change
\$365,794	\$342,760	\$23,034	6.72%



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III. Combined Tax (Sales, Use, Tobacco) 2% General, 1% Capital

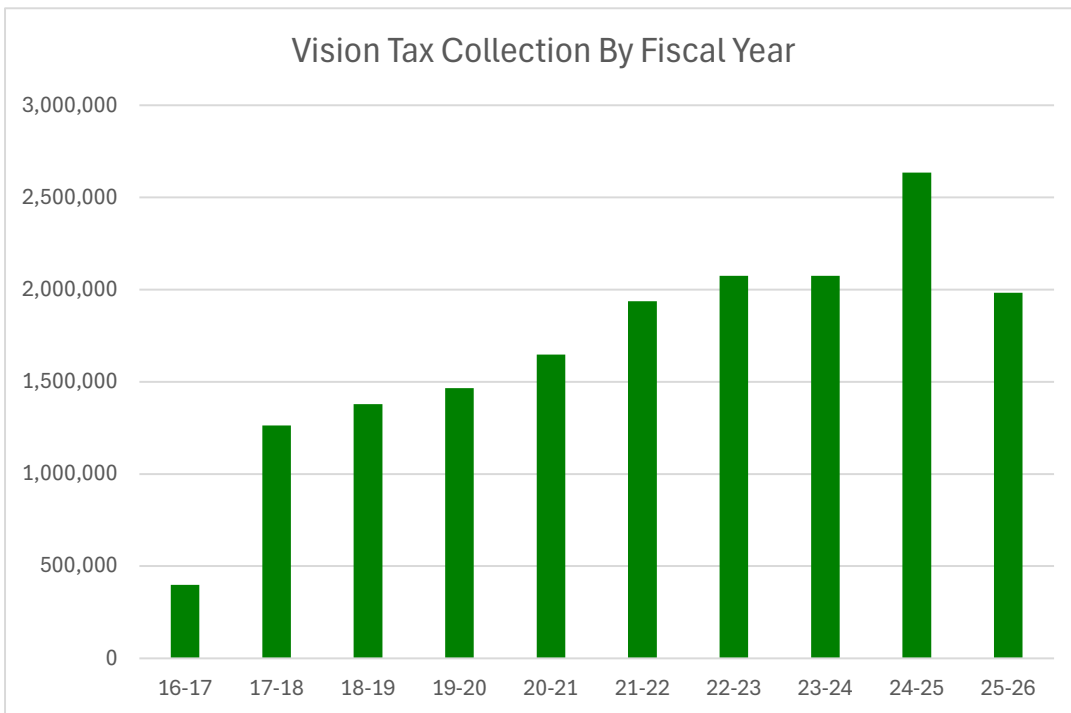
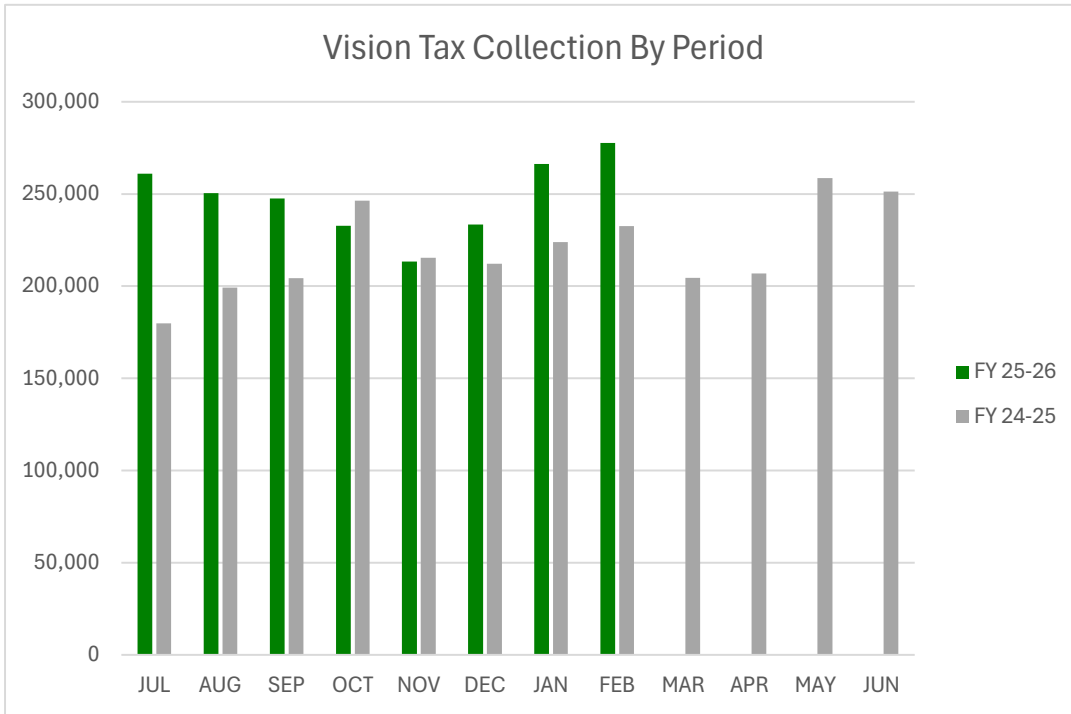
COMBINED TAX (vs PRIOR YEAR)			
FY 25-26	FY 24-25	Difference	Percent Change
\$10,813,609	\$9,348,006	\$1,465,603	15.68%
February 2026	February 2025	Difference	Percent Change
\$1,514,211	\$1,268,795	\$245,416	19.34%



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IV. Vision Tax (0.55% of Sales, Use & Tobacco Tax)

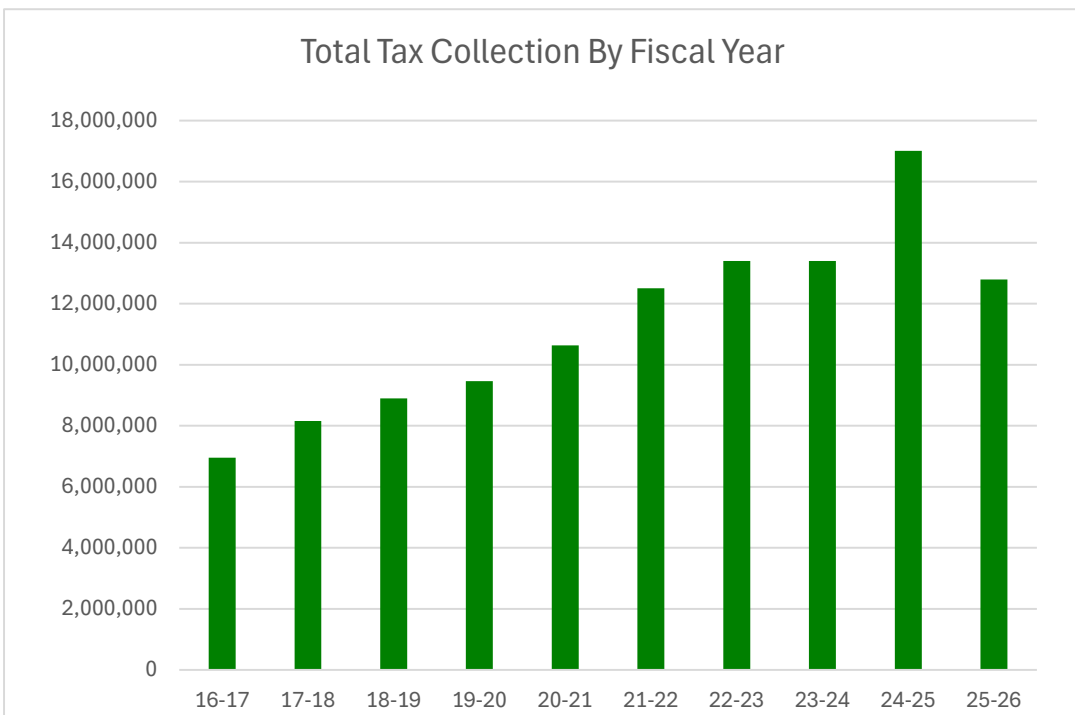
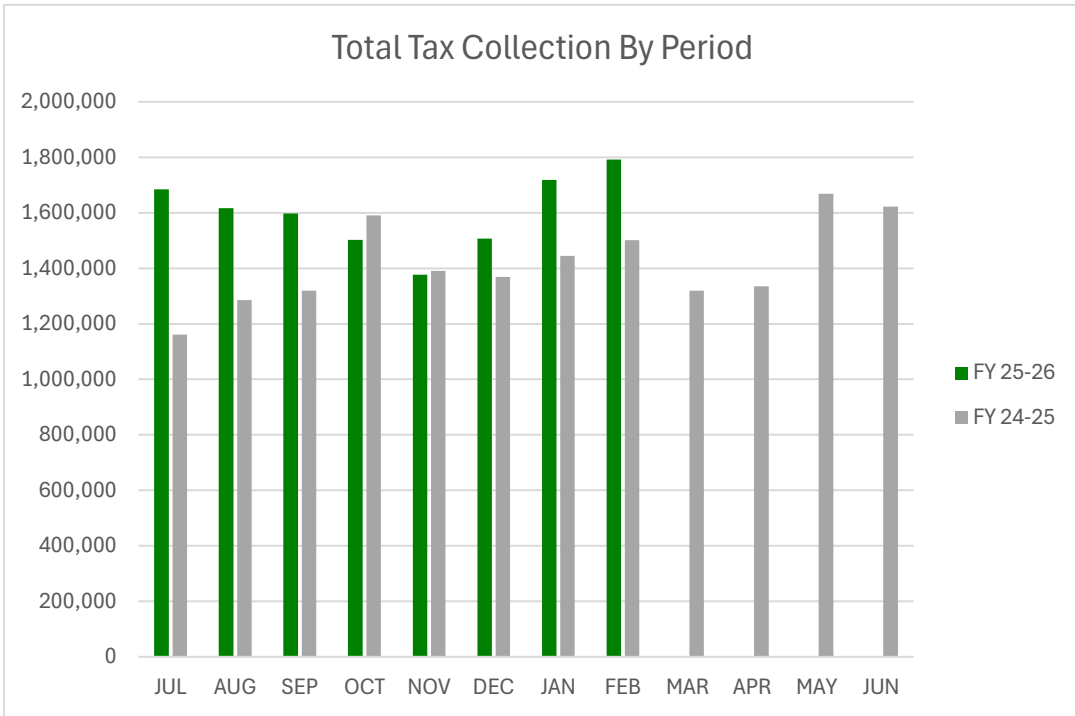
VISION TAX (vs PRIOR YEAR)			
FY 25-26	FY 24-25	Difference	Percent Change
\$1,982,495	\$1,713,801	\$268,694	15.68%
February 2026	February 2025	Difference	Percent Change
\$277,605	\$232,612	\$44,993	19.34%



*FY 25-26 is currently reporting through eight months

V. Total Tax (Sales, Use, Tobacco and Vision)

TOTAL TAX (vs PRIOR YEAR)			
FY 25-26	FY 24-25	Difference	Percent Change
\$12,796,104	\$11,061,807	\$1,734,296	15.68%
February 2026	February 2025	Difference	Percent Change
\$1,791,816	\$1,501,407	\$290,408	19.34%



*FY 25-26 is currently reporting through eight months

City of Jenks
Fund 10
Financial Position
As of 01/31/2026

	Actual FY 25-26 Jul 1 - Jan 31	Budget Year 2 FY 25-26	Actual FY 24-25 Jul 1 - Jan 31
Gross Revenues:			
Sales Tax Collections	\$ 8,879,502.46	\$ 14,116,302.00	\$ 7,371,483.11
Use Tax Collections	2,124,785.63	3,606,572.00	2,188,917.05
Other Licenses & Permits	1,356.50	10,000.00	8,440.00
Electrical Licenses	5,000.00	10,500.00	8,325.00
Plumbing Licenses	6,450.00	10,850.00	9,750.00
Mechanical Licenses	5,950.00	10,250.00	6,775.00
Beverage Licenses	6,595.00	41,500.00	16,290.00
Solicitors Licenses	100.00	2,000.00	300.00
Sign Permits	941.78	2,000.00	3,257.00
Electrical Permits	16,317.41	26,500.00	15,825.00
Plumbing Permits	14,576.51	31,000.00	18,013.38
Mechanical Permits	12,217.41	27,500.00	13,650.00
Building Permits	54,149.50	200,000.00	52,993.97
Fire Permits	22,699.66	15,000.00	9,152.00
Solid Waste Revenue	34,338.40	58,000.00	33,466.97
Fireworks Permits	6,820.00	7,000.00	8,170.00
Inspection/Reinspection Fees	2,550.00	7,000.00	3,110.50
Engineering Fees	30,400.00	25,000.00	34,300.00
Building Permits Admin Fee	745.08	1,000.00	509.00
Zoning Applications	4,050.00	15,000.00	11,300.00
Alcoholic Beverage Tax	49,082.50	80,000.00	49,015.02
Franchise Fees	864,372.73	1,350,000.00	777,224.18
Rental Income	8,655.75	14,900.00	3,596.18
McDonald's Rental Income	35,103.51	53,000.00	35,520.00
Assessment Letter	450.00	1,000.00	450.00
Miscellaneous Revenue	144,274.07	110,000.00	149,028.92
Municipal Court Fine	158,472.37	165,000.00	111,351.58
Miscellaneous Zoning Fees	18,514.00	40,000.00	23,705.00
SAFER Grant	377,406.15	421,696.00	-
Gross Receipts	89,638.76	205,000.00	43,350.54
Community Room Rental	1,230.00	1,000.00	1,110.00
Auction Sales	12,720.00	10,000.00	-
Interest	35,158.19	45,000.00	28,276.96
Interest on Investment	18,684.03	25,000.00	19,011.37
Total Gross Revenues:	\$ 13,043,307.40	\$ 20,744,570.00	\$ 11,055,667.73

Expenditures:			
City Manager	\$ 152,431.45	\$ 332,450.00	\$ 163,823.14
City Clerk	139,973.16	342,000.00	198,220.21
City Treasurer	148,472.97	254,700.00	150,632.44
City Attorney	36,192.11	97,600.00	62,332.77
Personnel	142,491.62	246,900.00	111,110.02
Admin Support / Records	72,453.82	101,100.00	51,689.12
Municipal Court	74,099.63	125,200.00	72,855.82
General Government	219,055.53	244,000.00	173,198.15
City Planner	16,555.47	114,350.00	110,629.41
Community Development	122,613.78	135,500.00	104,173.13
Uniformed Patrol	2,362,303.47	3,938,090.00	1,939,988.65
Police Reserves	103,790.96	284,400.00	112,204.44
Central Dispatch	286,772.64	679,425.00	305,442.26
Code Enforcement	43,152.23	98,700.00	40,330.17
Fire Suppression	2,639,371.59	4,203,113.00	2,468,686.02
Fire Volunteers	5,754.20	77,500.00	7,320.04
Protective Inspections	167,312.30	333,800.00	176,350.95
Street Maintenance	434,527.69	674,273.00	550,098.91
General Maintenance	21,600.09	32,500.00	14,372.37
Parks & Grounds	609,665.46	1,001,400.00	700,793.32
Animal Control	109,269.61	205,740.00	98,601.16
Total Operating Expenditures:	\$ 7,907,859.78	\$ 13,522,741.00	\$ 7,612,852.50
Capital Expenditures:			
Fire Volunteers	\$ -	\$ 35,000.00	\$ -
Small Capital Projects	-	-	-
Total Capital Expenditures:	\$ -	\$ 35,000.00	\$ -
Excess (deficiency) of Revenues over Expenditures:	\$ 5,135,447.62	\$ 7,186,829.00	\$ 3,442,815.23
Transfers (In/Out)			
Transfers In	6,427,791.91	\$ 10,725,067.00	\$ 5,761,894.42
Transfers Out	(11,620,125.54)	(18,878,774.00)	(9,630,771.74)
Total Transfers:	\$ (5,192,333.63)	\$ (8,153,707.00)	\$ (3,868,877.32)
Net Change in Fund Balance:	\$ (56,886.01)	\$ (966,878.00)	\$ (426,062.09)

MASTER EQUITY LEASE AGREEMENT

This Master Equity Lease Agreement is entered into this _____ day of _____, 20____, by and between Enterprise FM Trust, a Delaware statutory trust (“Lessor”), and the lessee whose name and address is set forth on the signature page below (“Lessee”).

1. LEASE OF VEHICLES: Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the vehicles (individually, a “Vehicle” and collectively, the “Vehicles”) described in the schedules from time to time delivered by Lessor to Lessee as set forth below (“Schedule(s)”) for the rentals and on the terms and conditions set forth in this Agreement and in the applicable Schedule. References to this “Agreement” shall include this Master Equity Lease Agreement and the various Schedules and addenda to this Master Equity Lease Agreement, each of which are incorporated herein as part of a single, unitary Agreement. Lessor will, on or about the date of delivery of each Vehicle to Lessee, send Lessee a Schedule covering the Vehicle, which will include, among other things, a description of the Vehicle, the lease term and the monthly rental and other payments due with respect to the Vehicle. The terms contained in each such Schedule will be binding on Lessee unless Lessee objects in writing to such Schedule within ten (10) days after the date of delivery of the Vehicle covered by such Schedule. Lessor is the sole legal owner of each Vehicle. This Agreement is a lease only and Lessee will have no right, title or interest in or to the Vehicles except for the use of the Vehicles as described in this Agreement. This Agreement shall be treated as a true lease for federal and applicable state income tax purposes with Lessor having all benefits of ownership of the Vehicles. It is understood and agreed that Enterprise Fleet Management, Inc. or an affiliate thereof (together with any subservicer, agent, successor or assign as servicer on behalf of Lessor, “Servicer”) may administer this Agreement on behalf of Lessor and may perform the service functions herein provided to be performed by Lessor.

2. TERM: The term of this Agreement (“Term”) for each Vehicle begins on the date such Vehicle is delivered to Lessee (the “Delivery Date”) and, unless terminated earlier in accordance with the terms of this Agreement, continues for the “Lease Term” as described in the applicable Schedule.

3. RENT AND OTHER CHARGES:

(a) Lessee agrees to pay Lessor monthly rental and other payments according to the Schedules, Open-End (Equity) Lease Rate Quotes, and this Agreement. The monthly payments will be in the amount listed as the “Total Monthly Rental Including Additional Services” on the applicable Schedule (with any portion of such amount identified as a charge for maintenance services under Section 4 of the applicable Schedule being payable to Lessor as agent for Enterprise Fleet Management, Inc.) and will be due and payable in advance on the first day of each month. Lessee agrees to pay Lessor interest charges, in connection with the acquisition of a Vehicle, for the period between the date Lessor issues payment to acquire such Vehicle and the date the Vehicle is delivered to Lessee. Such interest charges shall be included in each Schedule. If a Vehicle is delivered to Lessee on any day other than the first day of a month, monthly rental payments will begin on the first day of the next month. In addition to the monthly rental payments, Lessee agrees to pay Lessor a pro-rated rental charge for the number of days that the Delivery Date precedes the first monthly rental payment date. A portion of each monthly rental payment, being the amount designated as “Depreciation Reserve” on the applicable Schedule, will be considered as a reserve for depreciation and will be credited against the Delivered Price of the Vehicle for purposes of computing the Book Value of the Vehicle under Section 3(c). Lessee agrees to pay Lessor the “Total Initial Charges” set forth in each Schedule on the due date of the first monthly rental payment under such Schedule. Lessee agrees to pay Lessor the “Service Charge Due at Lease Termination” set forth in each Schedule at the end of the applicable Term (whether by reason of expiration, early termination or otherwise).

(b) In the event the Term for any Vehicle ends prior to the last day of the scheduled Term, whether as a result of a default by Lessee, a Casualty Occurrence or any other reason, the rentals and management fees paid by Lessee will be recalculated in accordance with the rule of 78’s and the adjusted amount will be payable by Lessee to Lessor on the termination date.

(c) Lessee agrees to pay Lessor within thirty (30) days after the end of the Term for each Vehicle, additional rent equal to the excess, if any, of the Book Value of such Vehicle over the greater of (i) the wholesale value of such Vehicle as determined by Lessor in good faith or (ii) except as provided below, twenty percent (20%) of the Delivered Price of such Vehicle as set forth in the applicable Schedule. If the Book Value of such Vehicle is less than the greater of (i) the wholesale value of such Vehicle as determined by Lessor in good faith or (ii) except as provided below, twenty percent (20%) of the Delivered Price of such Vehicle as set forth in the applicable Schedule, Lessor agrees to pay such deficiency to Lessee as a terminal rental adjustment after the end of the applicable Term (subject to Lessor’s right to recoup any amounts Lessor would owe to Lessee under this Section 3(c) against any obligations of Lessee to Lessor under this Agreement). Notwithstanding the foregoing, if (i) the Term for a Vehicle is greater than forty-eight (48) months (including any extension of the Term for such Vehicle), (ii) the mileage on a Vehicle at the end of the Term is greater than 15,000 miles per year on average (prorated on a daily basis) (i.e., if the mileage on a Vehicle with a Term of thirty-six (36) months is greater than 45,000 miles) or (iii) in the sole judgment of Lessor, a Vehicle has been subject to damage or any abnormal or excessive wear and tear, the calculations described in the two immediately preceding sentences shall be made without giving effect to clause (ii) in each such sentence. The “Book Value” of a Vehicle means the sum of (i) the “Delivered Price” of the Vehicle as set forth in the applicable Schedule minus (ii) the total Depreciation Reserve paid by Lessee to Lessor with respect to such Vehicle plus (iii) all accrued and unpaid rent and/or other amounts owed by Lessee with respect to such Vehicle.

(d) Any security deposit of Lessee will be returned to Lessee at the end of the applicable Term, except that the deposit will first be applied to and recouped against any losses and/or damages suffered by Lessor as a result of Lessee’s breach of or default under this Agreement and/or to any other amounts then owed by Lessee to Lessor.

(e) Any rental payment or other amount owed by Lessee to Lessor which is not paid within twenty (20) days after its due date will accrue interest, payable on demand of Lessor, from the date due until paid in full at a rate per annum equal to the lesser of (i) Eighteen Percent (18%) per annum or (ii) the highest rate permitted by applicable law (the “Default Rate”).

(f) If Lessee fails to pay any amount due under this Agreement or to comply with any of the covenants contained in this Agreement, Lessor, Servicer or any other agent of Lessor may, at its option, pay such amounts or perform such covenants and all sums paid or incurred by Lessor in connection therewith will be repayable by Lessee to Lessor upon demand together with interest thereon at the Default Rate.

(g) Lessee's obligations to make all payments of rent and other amounts under this Agreement are absolute and unconditional and such payments shall be made in immediately available funds without setoff, counterclaim or deduction of any kind. Lessee acknowledges and agrees that neither any Casualty Occurrence to any Vehicle nor any defect, unfitness or lack of governmental approval in, of, or with respect to, any Vehicle regardless of the cause or consequence nor any breach by Enterprise Fleet Management, Inc. of any maintenance agreement between Enterprise Fleet Management, Inc. and Lessee covering any Vehicle regardless of the cause or consequence will relieve Lessee from the performance of any of its obligations under this Agreement, including, without limitation, the payment of rent and other amounts under this Agreement.

(h) In the event Lessor, Servicer or any other agent of Lessor arranges for rental vehicle(s) with a subsidiary or affiliate of Enterprise Holdings, Inc., Lessee shall be fully responsible for all obligations under any applicable rental agreement.

4. USE AND SURRENDER OF VEHICLES: Lessee agrees to allow only duly authorized, licensed and insured drivers to use and operate the Vehicles. Lessee agrees to comply with, and cause its drivers to comply with, all laws, statutes, rules, regulations and ordinances (including without limitation such federal, state and local laws, statutes, rules, regulations and ordinances governing autonomous vehicles and automated driving systems and any parts, components and products related thereto) and the provisions of all insurance policies affecting or covering the Vehicles or their use or operation. In connection with autonomous vehicles and automated driving systems and the parts, components and products related thereto, Lessee agrees to comply with all applicable guidance and professional standards issued, released or published by governmental and quasi-governmental agencies, including without limitation the federal guidance for automated vehicles published by the Department of Transportation and the Federal Automated Vehicle Policy issued by the U.S. Department of Transportation and the National Highway Traffic Safety Administration. Lessee agrees to keep the Vehicles free of all liens, charges and encumbrances. Lessee agrees that in no event will any Vehicle be used or operated for transporting hazardous substances or persons for hire, for any illegal purpose or to pull trailers that exceed the manufacturer's trailer towing recommendations. Lessee agrees that no Vehicle is intended to be or will be utilized as a "school bus" as defined in the Code of Federal Regulations or any applicable state or municipal statute or regulation. Lessee agrees not to remove any Vehicle from the continental United States without first obtaining Lessor's written consent. At the expiration or earlier termination of this Agreement with respect to each Vehicle, or upon demand by Lessor made pursuant to Section 14, Lessee at its risk and expense agrees to return such Vehicle to Lessor at such place and by such reasonable means as may be designated by Lessor. If for any reason Lessee fails to return any Vehicle to Lessor as and when required in accordance with this Section, Lessee agrees to pay Lessor additional rent for such Vehicle at twice the normal pro-rated daily rent. Acceptance of such additional rent by Lessor will in no way limit Lessor's remedies with respect to Lessee's failure to return any Vehicle as required hereunder.

5. COSTS, EXPENSES, FEES AND CHARGES: Lessee agrees to pay all costs, expenses, fees, charges, fines, tickets, penalties and taxes (other than federal and state income taxes on the income of Lessor) incurred in connection with the titling, licensing, registration, delivery, purchase, sale, rental, and Lessee's use or operation of the Vehicles. If Lessor, Servicer or any other agent of Lessor incurs any such costs or expenses, Lessee agrees to promptly reimburse Lessor for the same.

6. LICENSE AND CHARGES: Each Vehicle will be titled, registered and licensed in the name designated by Lessor at Lessee's expense. Certain other charges relating to the acquisition of each Vehicle and paid or satisfied by Lessor have been capitalized in determining the monthly rental, treated as an initial charge or otherwise charged to Lessee. Such charges have been determined without reduction for trade-in, exchange allowance or other credit attributable to any Lessor-owned vehicle.

7. REGISTRATION PLATES, ETC.: Lessee agrees, at its expense, to obtain in the name designated by Lessor all registration plates and other plates, permits, inspections and/or licenses required in connection with the Vehicles, except for the initial registration plates which Lessor will obtain at Lessee's expense. The parties agree to cooperate and to furnish any and all information or documentation, which may be reasonably necessary for compliance with the provisions of this Section or any federal, state or local law, rule, regulation or ordinance. Lessee agrees that it will not permit any Vehicle to be located in a state other than the state in which such Vehicle is then titled for any continuous period of time that would require such Vehicle to become subject to the titling, licensing and/or registration laws of such other state.

8. MAINTENANCE OF AND IMPROVEMENTS TO VEHICLES:

(a) Lessee agrees, at its expense, to (i) maintain the Vehicles in good condition, repair, maintenance and running order and in accordance with all manufacturer's instructions and warranty requirements and all legal requirements and (ii) furnish all labor, materials, parts and other essentials required for the proper operation and maintenance of the Vehicles. Lessee will not make (or cause to be made) any alterations, upgrades, upfitting, additions or improvements (collectively, "Alterations") to any Vehicle which (i) could impact or impair the "motor vehicle safety" (as defined by the Motor Vehicle Safety Act) of the Vehicle, or (ii) could impact, impair, void or render unenforceable the manufacturer's warranty. Without the prior written consent of Lessor, Lessee will not make (or cause to be made) any Alterations to any Vehicle which (i) detracts, impairs, damages or alters the Vehicle's nature, purpose, economic value, remaining useful life, functionality, utility, software or controls, or (ii) subjects the Vehicle or any part or component of such Vehicle to any lien, charge or encumbrance. Any Alterations of any nature to a Vehicle are made at Lessee's sole cost, risk and liability, including without limitation, any such Alterations approved by, or made with the assistance or at the direction of Lessor. Any replacement parts added to any Vehicle shall be in at least as good an operating condition as the prior part before the replacement (assuming such part was, at the time of the replacement, in the condition required by the terms of this Agreement). Any Alterations to a Vehicle will become and remain the property of Lessor and will be returned with such Vehicle upon such Vehicle's return pursuant to Section 4 and shall be free of any liens, charges or encumbrances; provided, however, Lessor shall have the right at any time to require Lessee to remove any such Alteration at Lessee's sole cost, expense and liability. In no event or instance shall the value of any Alterations be regarded as rent. Lessee and Lessor acknowledges and agrees that Lessor will not be required to make any repairs, replacements or Alterations of any nature or description with respect to any Vehicle, to maintain or repair any Vehicle or to make any

expenditure whatsoever in connection with any such Vehicle(s) or this Agreement.

(b) Lessor and Lessee acknowledge and agree that if Section 4 of a Schedule includes a charge for maintenance, (i) the Vehicle(s) covered by such Schedule are subject to a separate maintenance agreement between Enterprise Fleet Management, Inc. and Lessee and (ii) Lessor shall have no liability or responsibility for any failure of Enterprise Fleet Management, Inc. to perform any of its obligations thereunder or to pay or reimburse Lessee for its payment of any costs and expenses incurred in connection with the maintenance or repair of any such Vehicle(s).

9. SELECTION OF VEHICLES AND DISCLAIMER OF WARRANTIES:

(a) LESSEE ACCEPTANCE OF DELIVERY AND USE OF EACH VEHICLE WILL CONCLUSIVELY ESTABLISH THAT SUCH VEHICLE IS OF A SIZE, DESIGN, CAPACITY, TYPE AND MANUFACTURE SELECTED BY LESSEE AND THAT SUCH VEHICLE IS IN GOOD CONDITION AND REPAIR AND IS SATISFACTORY IN ALL RESPECTS AND IS SUITABLE FOR LESSEE'S PURPOSE. LESSEE ACKNOWLEDGES THAT LESSOR IS NOT A MANUFACTURER OF ANY VEHICLE OR AN AGENT OF A MANUFACTURER OF ANY VEHICLE.

(b) LESSOR MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO ANY VEHICLE, INCLUDING, WITHOUT LIMITATION, ANY REPRESENTATION OR WARRANTY AS TO CONDITION, MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE, IT BEING AGREED THAT ALL SUCH RISKS ARE TO BE BORNE BY LESSEE. THE VEHICLES ARE LEASED "AS IS," "WITH ALL FAULTS." All warranties made by any supplier, vendor and/or manufacturer of a Vehicle are hereby assigned by Lessor to Lessee for the applicable Term and Lessee's only remedy, if any, is against the supplier, vendor or manufacturer of the Vehicle.

(c) None of Lessor, Servicer or any other agent of Lessor will be liable to Lessee for any liability, claim, loss, damage (direct, incidental or consequential) or expense of any kind or nature, caused directly or indirectly, by any Vehicle or any inadequacy of any Vehicle for any purpose or any defect (latent or patent) in any Vehicle or the use or maintenance of any Vehicle or any repair, servicing or adjustment of or to any Vehicle, or any delay in providing or failure to provide any Vehicle, or any interruption or loss of service or use of any Vehicle, or any loss of business or any damage whatsoever and however caused. In addition, none of Lessor, Servicer or any other agent of Lessor will have any liability to Lessee under this Agreement or under any order authorization form executed by Lessee if Lessor is unable to locate or purchase a Vehicle ordered by Lessee or for any delay in delivery of any Vehicle ordered by Lessee.

(d) In no event shall Lessor, Servicer or any other agent of Lessor or their respective affiliates be liable for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages, lost profits or revenues or diminution in value, arising out of or relating to this Agreement, including, without limitation, any breach or performance of this Agreement, regardless of (i) whether such damages were foreseeable, (ii) whether or not Lessor, Servicer or any other agent of Lessor or their respective affiliates were advised of the possibility of such damages and/or (iii) the legal or equitable theory (contract, tort or otherwise) upon which a claim, action, cause of action, demand, lawsuit, arbitration, inquiry, proceeding or litigation is based, and notwithstanding the failure of any agreed or other remedy of its essential purpose.

10. RISK OF LOSS: Lessee assumes and agrees to bear the entire risk of loss of, theft of, damage to or destruction of any Vehicle from any cause whatsoever ("Casualty Occurrence"). In the event of a Casualty Occurrence to a Vehicle, Lessee shall give Lessor prompt notice of the Casualty Occurrence and thereafter will place the applicable Vehicle in good repair, condition and working order; provided, however, that if the applicable Vehicle is determined by Lessor to be lost, stolen, destroyed or damaged beyond repair (a "Totaled Vehicle"), Lessee agrees to pay Lessor no later than the date thirty (30) days after the date of the Casualty Occurrence the amounts owed under Sections 3(b) and 3(c) with respect to such Totaled Vehicle. Upon such payment, this Agreement will terminate with respect to such Totaled Vehicle.

11. INSURANCE:

(a) Lessee agrees to purchase and maintain in force during the Term, insurance policies in at least the amounts listed below covering each Vehicle, to be written by an insurance company or companies satisfactory to Lessor, insuring Lessee, Lessor and any other person or entity designated by Lessor against any damage, claim, suit, action or liability, and that Lessor will suffer immediate and irreparable harm if Lessee fails to comply with such obligations:

(i) Commercial Automobile Liability Insurance (including Uninsured/Underinsured Motorist Coverage and No-Fault Protection where required by law) for the limits listed below (Note - \$2,000,000 Combined Single Limit Bodily Injury and Property Damage per accident with No Deductible is required for each Vehicle capable of transporting more than 8 passengers):

<u>State of Vehicle Registration</u>	<u>Coverage</u>
Connecticut, Massachusetts, Maine, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, and Vermont	\$1,000,000 Combined Single Limit Bodily Injury and Property Damage per accident - No Deductible
Florida	\$500,000 Combined Single Limit Bodily Injury and Property Damage per accident or \$100,000 Bodily Injury Per Person Per Accident, \$300,000 Per Accident and \$50,000 Property Damage per accident (100/300/50) - No Deductible
All Other States	\$300,000 Combined Single Limit Bodily Injury and Property Damage Per Accident or \$100,000 Bodily Injury Per Person Per Accident, \$300,000 Per Accident and \$50,000 Property Damage Per Accident (100/300/50) - No Deductible

Initials: EFM _____ Customer _____

(ii) Physical Damage Insurance (Collision & Comprehensive): Actual cash value of the applicable Vehicle. Maximum deductible of \$1,000 per accident - Collision and \$1,000 per accident - Comprehensive).

If the requirements of any governmental or regulatory agency exceed the minimums stated in this Agreement, Lessee must obtain and maintain the higher insurance requirements. Lessee agrees that each required policy of insurance will by appropriate endorsement or otherwise name Lessor and any other person or entity designated by Lessor as additional insureds and loss payees, as their respective interests may appear. Further, each such insurance policy must provide the following: (i) that the same may not be cancelled, changed or modified until after the insurer has given to Lessor, Servicer and any other person or entity designated by Lessor at least thirty (30) days prior written notice of such proposed cancellation, change or modification, (ii) that no act or default of Lessee or any other person or entity shall affect the right of Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns to recover under such policy or policies of insurance in the event of any loss of or damage to any Vehicle and (iii) that the coverage is "primary coverage" for the protection of Lessee, Lessor, Servicer, any other agent of Lessor and their respective successors and assigns notwithstanding any other coverage carried by Lessee, Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns protecting against similar risks. Original certificates evidencing such coverage and naming Lessor, Servicer, any other agent of Lessor and any other person or entity designated by Lessor as additional insureds and loss payees shall be furnished to Lessor prior to the Delivery Date, and annually thereafter and/or as reasonably requested by Lessor from time to time. In the event of default, Lessee hereby appoints Lessor, Servicer and any other agent of Lessor as Lessee's attorney-in-fact to receive payment of, to endorse all checks and other documents and to take any other actions necessary to pursue insurance claims and recover payments if Lessee fails to do so. Any expense of Lessor, Servicer or any other agent of Lessor in adjusting or collecting insurance shall be borne by Lessee.

Lessee, its drivers, servants and agents agree to cooperate fully with Lessor, Servicer, any other agent of Lessor and any insurance carriers in the investigation, defense and prosecution of all claims or suits arising from the use or operation of any Vehicle. If any claim is made or action commenced for death, personal injury or property damage resulting from the ownership, maintenance, use or operation of any Vehicle, Lessee will promptly notify Lessor of such action or claim and forward to Lessor a copy of every demand, notice, summons or other process received in connection with such claim or action.

(b) Notwithstanding the provisions of Section 11(a) above: (i) if Section 4 of a Schedule includes a charge for physical damage waiver, Lessor agrees that (A) Lessee will not be required to obtain or maintain the minimum physical damage insurance (collision and comprehensive) required under Section 11(a) for the Vehicle(s) covered by such Schedule and (B) Lessor will assume the risk of physical damage (collision and comprehensive) to the Vehicle(s) covered by such Schedule; provided, however, that such physical damage waiver shall not apply to, and Lessee shall be and remain liable and responsible for, damage to a covered Vehicle caused by wear and tear or mechanical breakdown or failure, damage to or loss of any parts, accessories or components added to a covered Vehicle by Lessee without the prior written consent of Lessor and/or damage to or loss of any property and/or personal effects contained in a covered Vehicle. In the event of a Casualty Occurrence to a covered Vehicle, Lessor may, at its option, replace, rather than repair, the damaged Vehicle with an equivalent vehicle, which replacement vehicle will then constitute the "Vehicle" for purposes of this Agreement; and (ii) if Section 4 of a Schedule includes a charge for commercial automobile liability enrollment, Lessor agrees that it will, at its expense, obtain for and on behalf of Lessee, by adding Lessee as an additional insured under a commercial automobile liability insurance policy issued by an insurance company selected by Lessor, commercial automobile liability insurance satisfying the minimum commercial automobile liability insurance required under Section 11(a) for the Vehicle(s) covered by such Schedule. Lessor may at any time during the applicable Term terminate said obligation to provide physical damage waiver and/or commercial automobile liability enrollment and cancel such physical damage waiver and/or commercial automobile liability enrollment upon giving Lessee at least ten (10) days prior written notice. Upon such cancellation, insurance in the minimum amounts as set forth in 11(a) shall be obtained and maintained by Lessee at Lessee's expense. An adjustment will be made in monthly rental charges payable by Lessee to reflect any such change and Lessee agrees to furnish Lessor with satisfactory proof of insurance coverage within ten (10) days after mailing of the notice. In addition, Lessor may change the rates charged by Lessor under this Section 11(b) for physical damage waiver and/or commercial automobile liability enrollment upon giving Lessee at least thirty (30) days prior written notice.

12. INDEMNITY: To the extent permitted by state law, Lessee agrees to defend and indemnify Lessor, Servicer, any other agent of Lessor and their respective successors and assigns from and against any and all losses, damages, liabilities, suits, claims, demands, costs and expenses (including, without limitation, reasonable attorneys' fees and expenses) which Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns may incur by reason of Lessee's breach or violation of, or failure to observe or perform, any term, provision or covenant of this Agreement, or as a result of any loss, damage, theft or destruction of any Vehicle or related to or arising out of or in connection with the use, operation or condition of any Vehicle. The provisions of this Section 12 shall survive any expiration or termination of this Agreement. Nothing herein shall be deemed to affect the rights, privileges, and immunities of Lessee and the foregoing indemnity provision is not intended to be a waiver of any sovereign immunity afforded to Lessee pursuant to the law.

13. INSPECTION OF VEHICLES; ODOMETER DISCLOSURE; FINANCIAL STATEMENTS: Lessee agrees to accomplish, at its expense, all inspections of the Vehicles required by any governmental authority during the Term. Lessor, Servicer, any other agent of Lessor and any of their respective successors or assigns will have the right to inspect any Vehicle at any reasonable time(s) during the Term and for this purpose to enter into or upon any building or place where any Vehicle is located. Lessee agrees to comply with all odometer disclosure laws, rules and regulations and to provide such written and signed disclosure information on such forms and in such manner as directed by Lessor. Providing false information or failure to complete the odometer disclosure form as required by law may result in fines and/or imprisonment. Lessee hereby agrees to promptly deliver to Lessor such financial statements and other financial information regarding Lessee as Lessor may from time to time reasonably request.

14. DEFAULT; REMEDIES: The following shall constitute events of default ("Events of Default") by Lessee under this Agreement: (a) if Lessee fails to pay when due any rent or other amount due under this Agreement and any such failure shall remain unremedied for ten (10) days; (b) if Lessee fails to perform, keep or observe any term, provision or covenant contained in Section 11 of this Agreement; (c) if Lessee fails to perform, keep or observe any other term, provision or covenant contained in this Agreement and any such failure shall remain unremedied for thirty (30) days after written notice thereof is given by Lessor, Servicer or any other agent of Lessor to Lessee; (d) any seizure or confiscation of any Vehicle or any other act (other than a Casualty Occurrence) otherwise rendering any Vehicle unsuitable for use (as determined by Lessor); (e) if any present or future guaranty in favor of Lessor of all or any portion of the obligations of Lessee under this Agreement shall at any time for any reason cease to be in full force and effect or shall be declared to be null and void by a court of competent jurisdiction, or

if the validity or enforceability of any such guaranty shall be contested or denied by any guarantor, or if any guarantor shall deny that it, he or she has any further liability or obligation under any such guaranty or if any guarantor shall fail to comply with or observe any of the terms, provisions or conditions contained in any such guaranty; (f) the occurrence of a material adverse change in the financial condition, a going concern audit comment of Lessee or any guarantor, or if Lessee admits that it cannot pay its debts as they become due, makes an assignment for the benefit of creditors, is the subject of a voluntary or involuntary petition for bankruptcy, is adjudged insolvent or bankrupt, or a receiver or trustee is appointed for any portion of Lessee's assets or property; (g) if more than one (1) payment by Lessee to Lessor is returned by Lessee's bank for any reason within a twelve (12) month period; or (h) if Lessee or any guarantor is in default under or fails to comply with any other present or future agreement with or in favor of Lessor, Servicer of Lessor, or any direct or indirect subsidiary of Servicer of Lessor, Enterprise Holdings, Inc. or a subsidiary or affiliate of Enterprise Holdings, Inc.. For purposes of this Section 14, the term "guarantor" shall mean any present or future guarantor of all or any portion of the obligations of Lessee under this Agreement.

Upon the occurrence of any Event of Default, Lessor, without notice to Lessee, will have the right to exercise concurrently or separately (and without any election of remedies being deemed made), the following remedies: (a) Lessor may demand and receive immediate possession of any or all of the Vehicles from Lessee, without releasing Lessee from its obligations under this Agreement; if Lessee fails to surrender possession of the Vehicles to Lessor on default (or termination or expiration of the Term), Lessor, Servicer, any other agent of Lessor and any of Lessor's independent contractors shall have the right to enter upon any premises where the Vehicles may be located and to remove and repossess the Vehicles; (b) Lessor may enforce performance by Lessee of its obligations under this Agreement; (c) Lessor may recover damages and expenses sustained by Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns by reason of Lessee's default including, to the extent permitted by applicable law, all costs and expenses, including court costs and reasonable attorneys' fees and expenses, incurred by Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns in attempting or effecting enforcement of Lessor's rights under this Agreement (whether or not litigation is commenced) and/or in connection with bankruptcy or insolvency proceedings; (d) upon written notice to Lessee, Lessor may terminate Lessee's rights under this Agreement; (e) with respect to each Vehicle, Lessor may recover from Lessee all amounts owed by Lessee under Sections 3(b) and 3(c) of this Agreement (and, if Lessor does not recover possession of a Vehicle, (i) the estimated wholesale value of such Vehicle for purposes of Section 3(c) shall be deemed to be \$0.00 and (ii) the calculations described in the first two sentences of Section 3(c) shall be made without giving effect to clause (ii) in each such sentence); and/or (f) Lessor may exercise any other right or remedy which may be available to Lessor under the Uniform Commercial Code, any other applicable law or in equity. A termination of this Agreement shall occur only upon written notice by Lessor to Lessee. Any termination shall not affect Lessee's obligation to pay all amounts due for periods prior to the effective date of such termination or Lessee's obligation to pay any indemnities under this Agreement. All remedies of Lessor under this Agreement or at law or in equity are cumulative.

15. ASSIGNMENTS: Lessor may from time to time assign, pledge or transfer this Agreement and/or any or all of its rights and obligations under this Agreement to any person or entity. Lessee agrees, upon notice of any such assignment, pledge or transfer of any amounts due or to become due to Lessor under this Agreement to pay all such amounts to such assignee, pledgee or transferee. Any such assignee, pledgee or transferee of any rights or obligations of Lessor under this Agreement will have all of the rights and obligations that have been assigned to it. Lessee's rights and interest in and to the Vehicles are and will continue at all times to be subject and subordinate in all respects to any assignment, pledge or transfer now or hereafter executed by Lessor with or in favor of any such assignee, pledgee or transferee, provided that Lessee shall have the right of quiet enjoyment of the Vehicles so long as no Event of Default under this Agreement has occurred and is continuing. Lessee acknowledges and agrees that the rights of any assignee, pledgee or transferee in and to any amounts payable by the Lessee under any provisions of this Agreement shall be absolute and unconditional and shall not be subject to any abatement whatsoever, or to any defense, setoff, counterclaim or recoupment whatsoever, whether by reason of any damage to or loss or destruction of any Vehicle or by reason of any defect in or failure of title of the Lessor or interruption from whatsoever cause in the use, operation or possession of any Vehicle, or by reason of any indebtedness or liability howsoever and whenever arising of the Lessor or any of its affiliates to the Lessee or to any other person or entity, or for any other reason.

Without the prior written consent of Lessor, Lessee may not assign, sublease, transfer or pledge this Agreement, any Vehicle, or any interest in this Agreement or in and to any Vehicle, or permit its rights under this Agreement or any Vehicle to be subject to any lien, charge or encumbrance. Lessee's interest in this Agreement is not assignable and cannot be assigned or transferred by operation of law. Lessee will not transfer or relinquish possession of any Vehicle (except for the sole purpose of repair or service of such Vehicle) without the prior written consent of Lessor.

16. MISCELLANEOUS: This Agreement contains the entire understanding of the parties. This Agreement may only be amended or modified by an instrument in writing executed by both parties. Lessor shall not by any act, delay, omission or otherwise be deemed to have waived any of its rights or remedies under this Agreement and no waiver whatsoever shall be valid unless in writing and signed by Lessor and then only to the extent therein set forth. A waiver by Lessor of any right or remedy under this Agreement on any one occasion shall not be construed as a bar to any right or remedy, which Lessor would otherwise have on any future occasion. If any term or provision of this Agreement or any application of any such term or provision is invalid or unenforceable, the remainder of this Agreement and any other application of such term or provision will not be affected thereby. Without Lessor's prior written consent, Lessee shall not use or include Lessor's, Servicer's, any other agent of Lessor's names or trademarks orally or in writing in any media, customer lists or marketing materials. Giving of all notices under this Agreement will be sufficient if mailed by certified mail to a party at its address set forth below or at such other address as such party may provide in writing from time to time. Any such notice mailed to such address will be effective one (1) day after deposit in the United States mail, duly addressed, with certified mail, postage prepaid. Lessee will promptly notify Lessor of any change in Lessee's address. This Agreement may be executed in multiple counterparts (including facsimile and pdf counterparts), but the counterpart marked "ORIGINAL" by Lessor will be the original lease for purposes of applicable law. All of the representations, warranties, covenants, agreements and obligations of each Lessee under this Agreement (if more than one) are joint and several.

17. SUCCESSORS AND ASSIGNS; GOVERNING LAW: Subject to the provisions of Section 15, this Agreement will be binding upon Lessee and its heirs, executors, personal representatives, successors and assigns, and will inure to the benefit of Lessor, Servicer, any other agent of Lessor and their respective successors and assigns. This Agreement will be governed by and construed in accordance with the substantive laws of the State of Missouri (determined without reference to conflict of law principles).

18. NON-PETITION: Each party hereto hereby covenants and agrees that, prior to the date which is one year and one day after payment in full of all indebtedness

of Lessor, it shall not institute against, or join any other person in instituting against, Lessor any bankruptcy, reorganization, arrangement, insolvency or liquidation proceedings or other similar proceeding under the laws of the United States or any state of the United States. The provisions of this Section 18 shall survive termination of this Master Equity Lease Agreement.

19. NON-APPROPRIATION: Lessee's funding of this Agreement shall be on a Fiscal Year basis and is subject to annual appropriations. Lessor acknowledges that Lessee is a municipal corporation, is precluded by the County or State Constitution and other laws from entering into obligations that financially bind future governing bodies, and that, therefore, nothing in this Agreement shall constitute an obligation of future legislative bodies of the County or State to appropriate funds for purposes of this Agreement. Accordingly, the parties agree that the lease terms within this Agreement or any Schedules relating hereto are contingent upon appropriation of funds. The parties further agree that should the County or State fail to appropriate such funds, the Lessor shall be paid all rentals due and owing hereunder up until the actual day of termination. In addition, Lessor reserves the right to be paid for any reasonable damages. These reasonable damages will be limited to the losses incurred by the Lessor for having to sell the vehicles on the open used car market prior to the end of the scheduled term (as determined in Section 3 and Section 14 of this Agreement).

IN WITNESS WHEREOF, Lessor and Lessee have duly executed this Master Equity Lease Agreement as of the day and year first above written.

LESSEE: _____	LESSOR: Enterprise FM Trust
Signature: _____	By: Enterprise Fleet Management, Inc. its attorney in fact
By: _____	Signature: _____
Title: _____	By: _____
Address: _____	Title: _____
_____	Address: _____
_____	_____
Date Signed: _____, _____	Date Signed: _____, _____

Initials: EFM _____ Customer _____

AMENDMENT TO MASTER EQUITY LEASE AGREEMENT

THIS AMENDMENT ("Amendment") dated this ____ day of _____, 2026 is attached to, and made a part of, the MASTER EQUITY LEASE AGREEMENT entered into on the ____ day of _____, 2026 ("Agreement") by and between Enterprise FM Trust, a Delaware statutory trust ("Lessor") and City of Jenks ("Lessee"). This Amendment is made for good and valuable consideration, the receipt of which is hereby acknowledged by the parties.

Section 3(c) of the Master Equity Lease Agreement is amended to read as follows:

Lessee agrees to pay Lessor within thirty (30) days after receipt of the consolidated invoice for each termed Vehicle, additional rent equal to the excess, if any, of the Book Value of such Vehicle over the greater of (i) the wholesale value of such Vehicle as determined by Lessor in good faith or (ii) except as provided below, twenty percent (20%) of the Delivered Price of such Vehicle as set forth in the applicable Schedule. If the Book Value of such Vehicle is less than the greater of (i) the wholesale value of such Vehicle as determined by Lessor in good faith or (ii) except as provided below, twenty percent (20%) of the Delivered Price of such Vehicle as set forth in the applicable Schedule, Lessor agrees to pay such deficiency to Lessee as a terminal rental adjustment within thirty (30) days after the end of the applicable Term. Notwithstanding the foregoing, if (i) the Term for a Vehicle is greater than forty-eight (48) months (including any extension of the Term for such Vehicle), (ii) the mileage on a Vehicle at the end of the Term is greater than 15,000 miles per year on average (prorated on a daily basis) (i.e., if the mileage on a Vehicle with a Term of thirty-six (36) months is greater than 45,000 miles) or (iii) in the sole judgment of Lessor, a Vehicle has been subject to damage or any abnormal or excessive wear and tear, the calculations described in the two immediately preceding sentences shall be made without giving effect to clause (ii) in each such sentence. The "Book Value" of a Vehicle means the sum of (i) the "Delivered Price" of the Vehicle as set forth in the applicable Schedule minus (ii) the total Depreciation Reserve paid by Lessee to Lessor with respect to such Vehicle plus (iii) all accrued and unpaid rent and/or other amounts owed by Lessee with respect to such Vehicle.

Section 3(e) of the Master Equity Lease Agreement is amended to read as follows:

Any rental payment or other amount owed by Lessee to Lessor which is not paid within thirty (30) days after its due date will accrue interest, payable on demand of Lessor, from the date due until paid in full at a rate per annum equal to the lesser of (i) Eighteen Percent (18%) per annum or (ii) the highest rate permitted by Oklahoma state law (the "Default Rate").

Section 8(a) of the Master Equity Lease Agreement is amended to read as follows:

Lessee agrees, at its expense, to (i) maintain the Vehicles in good condition, repair, maintenance and running order and in accordance with all manufacturer's instructions and warranty requirements and all legal requirements and (ii) furnish all labor, materials, parts and other essentials required for the proper operation and maintenance of the Vehicles. Any alterations, additions, replacement parts or improvements to a Vehicle will become and remain the property of Lessor and will be returned with such Vehicle upon such Vehicle's return pursuant to Section 4. Lessor acknowledges that Lessee will attach removal equipment to Vehicle and Lessor agrees that use of such equipment by Lessee is permitted and Lessor agrees that such equipment may be removed by Lessee prior to the Vehicle's return to Lessor. Notwithstanding the foregoing, so long as no Event of Default has occurred and is continuing, Lessee shall have the right to remove any additional equipment installed by Lessee on a Vehicle prior to returning such Vehicle to Lessor under Section 4. The value of such alterations, additions, replacement parts and improvements will in no instance be regarded as rent. Without the prior written consent of Lessor, Lessee will not make any alterations, additions, replacement parts or improvements to any Vehicle which detract from its economic value or functional utility. Lessor will not be required to make any repairs or replacements of any nature or description with respect to any Vehicle, to maintain or repair any Vehicle or to make any expenditure whatsoever in connection with any Vehicle or this Agreement.

Section 9(e) of the Master Equity Lease Agreement is amended by adding the following paragraph:

Except for liability for (i) indemnification or (ii) gross negligence or willful misconduct, Lessee shall not be liable for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages, lost profits or revenues or diminution in value, arising out of or relating to this Agreement, including, without limitation, any breach or performance of this Agreement, regardless of (i) whether such damages were foreseeable, (ii) whether or not Lessee was advised of the possibility of such damages and/or (iii) the legal or equitable theory (contract, tort or otherwise) upon which a claim, action, cause of action, demand, lawsuit, arbitration, inquiry, proceeding or litigation is based, and notwithstanding the failure of any agreed or other remedy of its essential purpose.

Section 10 of the Master Equity Lease Agreement is amended to read as follows:

Lessee assumes and agrees to bear the entire risk of loss of, theft of, damage to or destruction of any Vehicle from any cause whatsoever ("Casualty Occurrence"). In the event of a Casualty Occurrence to a Vehicle, Lessee shall give Lessor prompt notice of the Casualty Occurrence and thereafter will place the applicable Vehicle in good repair, condition and working order; provided, however, that if the applicable Vehicle is determined by Lessor to be lost, stolen, destroyed or damaged beyond repair (a "Totaled Vehicle"), Lessee agrees to pay Lessor no later than the date forty-five (45) days after the date of the Casualty Occurrence the amounts owed under Sections 3(b) and 3(c) with respect to such Totaled Vehicle. Upon such payment, this Agreement will terminate with respect to such Totaled Vehicle.

Section 14, second paragraph of the Master Equity Lease Agreement is amended to read as follows:

Upon the occurrence of any Event of Default, Lessor, shall provide written notice of Event of Default to Lessee. Lessee shall have ten (10) days (exclusive of Section 11, Insurance) upon receipt of notice to cure the Event of Default. Upon expiration of the ten (10) days without remedy of the Event of Default by the Lessee, Lessor, will have the right to exercise concurrently or separately (and without any election of remedies being deemed made), the following remedies: (a) Lessor may demand and receive immediate possession of any or all of the Vehicles from Lessee, without releasing Lessee from its obligations under this Agreement; if Lessee fails to surrender possession of the Vehicles to Lessor on default (or termination or expiration of the Term), Lessor, Servicer, any other agent of Lessor and any of Lessor's independent contractors shall have the right to enter upon any premises where the Vehicles may be located and to remove and repossess the Vehicles; (b) Lessor may enforce performance by Lessee of its obligations under this Agreement; (c) Lessor may recover damages and expenses sustained by Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns by reason of Lessee's default including, to the extent permitted by applicable law, all costs and expenses, including court costs and reasonable attorneys' fees and expenses, incurred by Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns in attempting or effecting enforcement of Lessor's rights under this Agreement (whether or not litigation is commenced) and/or in connection with bankruptcy or insolvency proceedings; (d) upon written notice to Lessee, Lessor may terminate Lessee's rights under this Agreement; (e) with respect to each Vehicle, Lessor may recover from Lessee all amounts owed by Lessee under Sections 3(b) and 3(c) of this Agreement (and, if Lessor does not recover possession of a Vehicle, (i) the estimated wholesale value of such Vehicle for purposes of Section 3(c) shall be deemed to be \$0.00 and (ii) the calculations described in the first two sentences of Section 3(c) shall be made without giving effect to clause (ii) in each such sentence); and/or (f) Lessor may exercise any other right or remedy which may be available to Lessor under the Uniform Commercial Code, any other applicable law or in equity. A termination of this Agreement shall occur only upon written notice by Lessor to Lessee. Any termination shall not affect Lessee's obligation to pay all amounts due for periods prior to the effective date of such termination or Lessee's obligation to pay any indemnities under this Agreement. All remedies of Lessor under this Agreement or at law or in equity are cumulative.

All references in the Agreement and in the various Schedules and addenda to the Agreement and any other references of similar import shall henceforth mean the Agreement as amended by this Amendment. Except to the extent specifically amended by this Amendment, all of the terms, provisions, conditions, covenants, representations and warranties contained in the Agreement shall be and remain in full force and effect and the same are hereby ratified and confirmed.

IN WITNESS WHEREOF, Lessor and Lessee have executed this Amendment to Master Equity Lease Agreement as of the day and year first above written.

City of Jenks (Lessee)

Enterprise FM Trust (Lessor)
By: Enterprise Fleet Management, Inc., its attorney in fact

By _____

By _____

Title: _____

Title: _____

Date Signed: _____, _____

Date Signed: _____, _____



JENKS FIRE & RESCUE

P.O. Box 2007
Jenks, OK 74037-2007
918-298-1491

Chris Shrout, City Manager

Mr. Shrout-

I am requesting that City Council consider and approve the designation of surplus for Truck 2. Per our ordinance, surplus is described as "no longer needed for a public purpose."

Truck 2 is a 2001 E-1 75' quint that the City of Jenks purchased used in 2015. The normal life of an aerial apparatus is 10 years front-line service and an additional 10 years as a reserve as recommended by the National Fire Protection Agency (NFPA). This truck is currently 25 years old. While this vehicle has served the city well as a reserve, with the new Ladder 1 now in service, Truck 2 is no longer needed for a public purpose.

In my experience with selling surplus apparatus through an auction process, it is common to see vehicles sold for 10-25% of their fair market value. Based on the current mileage and condition of Truck 2, I would set its sale value at \$10,000 with a low-end for offers at \$5,000.

As an alternative to selling the vehicle, Mounds Fire Department has contacted me and requested that the city consider donating this vehicle to them via an Interlocal Agreement. They would agree to take possession of Truck 2 in an "as-is" condition and will assume all responsibility for maintenance, ownership and upkeep. In exchange, Mounds would make Truck 2 available to Jenks if an emergency or temporary need arose. Mounds does not currently have an aerial apparatus and this agreement would not only benefit the citizens of Mounds by increasing the Mounds Fire Department's response capabilities, but it would also provide an additional resource for the citizens of Jenks should a major disaster or other emergency arise where we can make use of the vehicle.

My recommendation is as follows:

- 1) Declare Truck 2 surplus
- 2) Sign the interlocal agreement with Mounds in lieu of listing the vehicle at auction or a used apparatus broker

Thanks,

Greg Ostrum, Fire Chief

**City of Jenks
Resolution #891**

A RESOLUTION DECLARING CERTAIN FIRE RESCUE EQUIPMENT TO BE SURPLUS TO THE NEEDS OF THE CITY; APPROVING THE TRANSFER OF PROPERTY TO THE CITY OF MOUNDS FIRE DEPARTMENT; WAIVING THE REQUIREMENTS OF §§7-1-6(A) AND 7-2-7(A)(3) REQUIRING COMPETITIVE BIDDING; AUTHORIZING THE MAYOR TO EXECUTE AN INTERLOCAL AGREEMENT WITH THE CITY OF MOUNDS; AND AUTHORIZE THE MAYOR TO SIGN THE TRANSFER OF TITLE.

WHEREAS, the Property is a 2001 E-ONE Cyclone Fire Ladder Truck, VIN 4EN3AAA8911002863 which is no longer needed for any City of Jenks municipal purpose and is therefore surplus to the needs of the City.

WHEREAS, the Property's estimated value at action is \$5,000 to \$10,000.

WHEREAS, the consideration to Jenks for transfer of the Property is in savings related to required routine maintenance and upkeep of the equipment including pump testing, DOT inspections and insurance; and, the reciprocity of emergency assistance by Mounds Fire Department to the City in rendering aid under the State of Oklahoma Mutual Aid Agreement referenced in 63 O.S. §683.12. The parties agree that this consideration is equivalent to the Property's estimated market value. The Property to be transferred is more fully described in the Interlocal Agreement between the City of Jenks and the City of Mounds ("Attachment A.")

WHEREAS, the City finds that the performance of these conditions will confer a direct public benefit to the City, constituting full and adequate consideration for the conveyance of the Property and, therefore, the City waives the requirements outlined in Jenks Code of Ordinances §§7-2-6(A) and 7-2-7(A)(3) regarding competitive bidding process.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Jenks that the Property is hereby declared surplus and no longer needed for a City of Jenks public purpose.

BE IT FURTHER RESOLVED that the City Council waives the competitive bidding process required by Jenks Code of Ordinances §§7-2-6(A) and 7-2-7(A)(3).

BE IT FURTHER RESOLVED that the property may be transferred to the Mounds Fire Department, pursuant to the terms of the proposed Interlocal Agreement with the City of Mounds, and that the proposed Interlocal Agreement is approved.

BE IT FURTHER RESOLVED AND RATIFIED that the Mayor is authorized to execute all related agreements and title documents.

APPROVED THIS _____ DAY OF ____, 2026.

Cory Box, Mayor
CITY OF JENKS

ATTEST:

City Clerk

INTERLOCAL AGREEMENT

The City of Jenks, (hereinafter Jenks), an Oklahoma Municipality, and the Town of Mounds (hereinafter Mounds), an Oklahoma Municipality, both being political subdivisions and agencies as defined by the applicable laws of the State of Oklahoma, hereby contract and agree, pursuant to their governmental powers including Section 1008 of Title 74 of the Oklahoma Statutes, agree as follows:

WHEREAS:

A: Jenks desires to surplus and dispose of a 2001 E-ONE Cyclone Fire Ladder Truck VIN 4EN3AAA8911002863.

B: Mounds is willing and interested in acquiring the vehicle, acknowledging the age of the vehicle, the limitations that may exist with it, and the need to make repairs.

C. The Truck's estimated value at auction is \$5,000 to \$10,000.

D. The consideration to the Jenks for transfer of the Truck is in savings related to required routine maintenance and upkeep of the equipment including pump testing, DOT inspections and insurance; and, the reciprocity of emergency assistance by Mounds Fire Department to the City in rendering aid under the State of Oklahoma Mutual Aid Agreement referenced in 63 O.S. §683.12. The parties agree that this consideration is equivalent to the Truck's estimated market value.

C. The parties agree a public purpose exists for this agreement and that the public will be better served by contracting in this manner.

D. The parties' agreement is in the best interest of the residents of the City of Jenks, and in the best interest of the residents of the Town of Mounds.

THEREFORE, THE PARTIES AGREE AS FOLLOWS:

Jenks and Mounds jointly agree as follows:

1. The City of Jenks will transfer ownership of the 2001 E-ONE Cyclone Fire Ladder Truck VIN 4EN3AAA8911002863 to Mounds.
2. Mounds will assume all responsibility for maintenance, ownership and upkeep, and shall maintain the vehicle in working order.
3. All costs associated with the vehicle, upon delivery, shall be solely the responsibility of Mounds.
4. Mounds agrees that should Jenks have an emergency or temporary need for the vehicle (including emergency mutual aid if requested), Mounds shall make the truck available for use by Jenks, including but not limited to deployment and usage at Jenks when needed, in emergency situations upon request or usage, and during mutual aid situations in which Mounds fire fighters would be available for assistance.
5. This agreement shall be effective _____2026 and continue for a period of not less than five years; if the vehicle is taken out of service by Mounds during, notice shall be provided to Jenks with an opportunity for return of the vehicle to Jenks upon request.

Approved in open meeting by Town of Mounds on the ___ day of _____ 2026.

TOWN OF MOUNDS

Mayor

Town Clerk

Approved in open meeting by the City of Jenks, on the ____ day of _____ 2026.

CITY OF JENKS, OKLAHOMA

Mayor

ATTEST:

City Clerk

Approved as to Form:

City Attorney

Special Event Recommendation

Event title: 2026 HERB AND PLANT FESTIVAL (4/25/2026)

Proposed date(s): 4/25/2026

Description: 2026 HERB AND PLANT FESTIVAL

After reviewing the special event application and meeting with the applicant the committee has voted to:

- Recommend the event be approved by City Council.
- Not recommend the event be approved by City Council.

Comments:

HERB AND PLANT FESTIVAL
ANNUAL PLANT, HERB, FOOD VENDERS, GARDEN AND CRAFTS
MAIN STREET FROM RAILROAD TRACKS TO 3RD STREET



2/11/26

Assistant Chief Melissa Brown, Special Event Committee Chair

Date

After reviewing the committee's recommendation:

- Accept as submitted and approve it to be presented to City Council
- Accept with the following modifications before it is presented to City Council
- Reject the recommendation

Comments:

Chris Shrout, City Manager

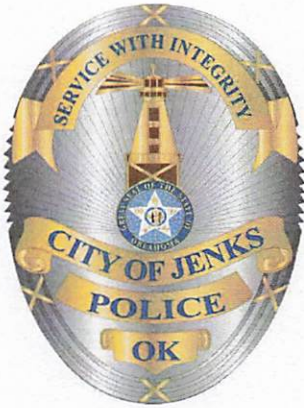
Date

Print

Special Event Application - Submission #10541

Date Submitted: 1/6/2026

Capt. Nick Chandlee
PO Box 2007
211 N Elm St Jenks OK, 74037
918-299-6311
nchandlee@jenksok.org



Special Event Applications are required for events held on public property, within a public right-of-way or easement, or for any event that requires the use of public resources. This application is mandatory for all such events within the City of Jenks and must be submitted at least **90 days** prior to the event (exceptions may be granted under special or unusual circumstances).

There is no fee for a Non-Profit Special Event Application. **For-profit Special Event Applications require a \$250 fee, which must be paid prior to approval.**

The point of contact during the application process is Assistant Chief Melissa Brown, whose contact information is listed above. She will be happy to answer questions and provide guidance to ensure that your application packet is complete and includes all required documentation.

Once the completed application packet has been accepted, it will be forwarded to the Special Event Committee for review. The Committee will then provide its recommendation to the City Council, who will vote to approve or deny the event.

You are welcome to attend the City Council meeting at which your event is scheduled for review. Meeting agendas are posted at the City of Jenks City Hall, located at 211 N. Elm, and are also available online at www.jenks.com.

Approval of a Special Event Application does not constitute City sponsorship. The applicant is responsible for all extraordinary costs associated with the event, including but not limited to required City personnel and services, approved barricades, directional signage, adequate cleanup, additional permits, and any damages to City property or facilities.

Applicants are responsible for knowing and complying with all applicable City ordinances and regulations, including (but not limited to) curfew ordinances, county/city public health regulations, police safety requirements, and insurance coverage requirements.

Approval of a Special Event Application does not replace or eliminate the need for obtaining any additional required permits such as zoning, health, alcohol and beer, tent, amusement, or park permits.

Event and Event Organizer Information

Event Title*

Jenks Herb 'n' Plant Festival

Event Description*

Plants, herbs, food vendors, garden crafts

Date of Event*

4/25/2026

Event Location (Include Site & Street Maps)*

Main Street, RR tracks to just east of 3rd street. Apache to "A" street on 1st, 2nd and 3rd Street

Total Anticipated Attendance (Participants, staff, vendors, crowd, etc.)*

10,000+

Diagram/Map*

Site map for vendors.pdf

Event Organizer*

Amy McAbee

Email Address*

my_mcb@yahoo.com

Primary Contact*

Amy McAbee

Primary Phone*

918-688-7313

Secondary Contact

Secondary Phone

Primary Mailing Address*

P.O. Box 215

City*
Jenks

State*
Ok

Zip Code*
74037

- Agency Status***
- Profit
 - Non-Profit
 - Fundraiser/What Cause

Fundraiser/What Cause (Please Specify)

Jenks Beautification, Scholarship for Jenks High School FFA Program

TIMELINE OF EVENT

Street Closing (for setup)	Date* 4/24/2026	Time* 07:00 PM
Event Start	Date* 4/25/2026	Time* 08:00 AM
Event End	Date* 4/25/2026	Time* 04:00 PM
Street Opening	Date* 4/25/2026	Time* 08:00 PM

Street(s) requested to be closed*

Main Street - RR tracks to 2nd driveway east of 3rd street. 1st, 2nd, 3rd street from Apache to "A". (1st street from Main to A street will be closed @3:00 a.m.

Attach diagram/Maps as appropriate

Street Closure Diagram

Choose File No file chosen

Medical First Aid On-Site?*

Yes
 No

If yes, please describe

1st Aid Kit @ Jenks Garden Club booth, 911 responders

Security On-Site?*

Yes
 No

If yes, please describe

Overnight security, Police patrol during event

Volunteers for Traffic Control?*

Yes
 No

If yes, please describe

Garden Club members will be present to help with the vendor set up and traffic

Is Parking Available?*

Yes
 No

If yes, please describe

West of rr tracks and high school parking lots

Is Disabled Parking Available?*

Yes
 No

If yes, please describe

River City Trading Post

Will There Be Sound Amplification or Lights?*

Yes
 No

If yes, please describe

Restrooms On-Site?*

Yes

No

If yes, please describe

Several port-a-potties will be rented and the Park restrooms are available.

Describe your plan for cleanup and removal of waste*

Garden Club members, Boy Scouts, FFA will be responsible for clean up. We have 20 extra trash cans that are donated by American Waste that will be picked up on Monday, April 28, 2025

Additional Responsibilities

Open Air Event*

Yes

No

Private Property *

Yes

No

Owner of Property/Contact

Phone

Non-City Public Property*

Yes

No

Owner of Property/Contact

Phone

City of Jenks Property*

Yes

No

Explain

Downtown Jenks

Alcohol/Beer*

OK ABLE License Required

Yes

No

Explain

Food Sales*

Yes

No

Number of Food Vendors

8-10

Tents*

Yes

No

Tent Sizes/Locations

10x10

Attach map

Banners/Signs needed?*

Yes

No

Explain

The Garden Club has flags that the City puts up each year.

Special Permits Needed*

Yes

No

Explain

Oklahoma Tax Commission Special Event Permit

Appropriate Zoning*

Yes

No

Explain

Venue Insurance*

Yes

No

Agency Contact

Phone

EXTRAORDINARY USES*

Animals

Firearms

Explosives/Fireworks

Road Closures

Cooking

Alcoholic Beverages Served

Tents/Temp Structures

Aircraft

Other

Please specify if other chosen

1. Describe your organization and its purpose.*

The Jenks Garden Club was formed for the beautification of The City of Jenks. We are a community club. We also award \$2,000 annually to the Jenks High School FFA Program.

2. Describe your experience managing similar events and/or activities.*

This is our 30th year hosting the Festival

3. What is the purpose of the event?*

This is our only fundraiser for our program.

4. Summarize your event.*

Plant/vegetable vendors. All of our vendors are small business owners. We also have food vendors and other craftsmen.

5. Has an event like this been held before? By whom?*

Yes, we have hosted this event for 30 years

6. How will you notify affected residents, businesses, churches or schools?*

We will give all of the downtown merchants information about the event and let them know about the street closing.

9. What is your advertising plan?*

Social Media

10. How many people will be needed to staff the event?*

The entire club (25 members) Jenks FFA students, Boy Scout Troop will be helping with set up, cleaning during and after the festival.

11. List all the organizations that will provide staff for the event (include numbers).*

Jenks FFA (15-20 Students) Boy Scouts (12-15), Jenks Garden Club (25 members)

12. List any special equipment needed and the organization that will provide it.*

Barricades - City of Jenks

Affidavit of Applicant

City personnel and services, approved barricades and directional signage will be required for street closings, traffic/crowd control, and security. The Event Organizer has the responsibility to be aware of and comply with City Ordinances and Regulations including, but not limited to, Curfew Ordinance, City/County Public Health Regulations, and Police/Park/Public Safety requirements. Further, the Event Organizer is responsible for:

1) Providing evidence of public liability coverage in a sum of not less than \$1,000,000 (one million) dollars, including property damage coverage of not less than \$100,000 (one hundred thousand) dollars before the event date or within ten days of Council approval, whichever comes first, and

2) Notifying businesses in the affected areas two weeks prior to the event.

Failure to comply with these requirements may result in additional fees and denial of subsequent applications by the Event Organizer. An application approval does not imply City sponsorship. Review the cover letter for further information in reference to Special Events.

I certify the information contained in the foregoing application is true and correct to the best of my knowledge and belief, and that I have read, understand, and agree to abide by the rules and regulations governing the proposed Special Event.

I further certify that I, on the behalf of the Organizing Agency, am also authorized to commit that Agency and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Jenks.

---Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I agree.

Electronic Signature

Amy McAbee

Print Name*

Amy McAbee

Date*

1/8/2026

City of Jenks & Related Entities Hold Harmless Agreement

Name of Event Sponsor*

Jenks Garden Club

hereinafter referred to as "APPLICANT"

Address of Applicant*

P.O. Box 215

City

Jenks

State

Ok

Zip Code

74037

The APPLICANT has made an application to use certain property, streets, sidewalks, or easements under the ownership or control of the City of Jenks, Oklahoma, or its related public trust entities e.g. the Jenks Public Works Authority and the Jenks Aquarium Authority d/b/a the Oklahoma Aquarium, hereinafter collectively referred to as "CITY", for a special event to be held on

Date*

4/25/2026

Between the hours of*

08:00 AM — 04:00 PM

Event described as*

Jenks Herb 'n' Plant Festival

That APPLICANT warrants that any participating agencies selected or employed by APPLICANT for the special event carry public liability and property damage insurance.

That in consideration of CITY granting APPLICANT approval for the special event above described, APPLICANT agrees to hold CITY, its officers, agents and employees harmless and indemnify the same from any claims which could be asserted by APPLICANT, its invitees, agents or employees, for damages, personal injury or death which occurred as a result of said special event which was not caused by the deliberate or grossly negligent acts or acts of CITY's officers, agents or employees.

Date*

1/8/2026

Name of Sponsoring Organization*

Jenks Garden Club

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I agree.

Electronic Signature

Amy McAbee

Print Name*

Amy McAbee

Phone Number*

918-688-7313

Witness Signature

For Office Use

JENKS GARDEN CLUB

2025 JENKS HERB 'N' PLANT FESTIVAL

118	117
119	116
120	115
121	114
122	113

1st Street

I	H
J	G
K	F
L	E
M	D
N	C
O	B
P	A



128	127	126	125	124	123
-----	-----	-----	-----	-----	-----

Main Street

112	111	110	109	108	107	106	105	104	103	102	101	100	99	98	97	96	95	94	93
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34



87	86	85	84	83	82	81	80	79
----	----	----	----	----	----	----	----	----

78

3rd Street

77	76	75	74	73	72	71
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70
69
68

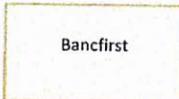
RR	1	2	3	4
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1st Street

5	14
6	13
7	12
8	11
9	10

2nd Street

35	45
36	44
37	43
38	42
39	41



92	91	90	89	88
----	----	----	----	----

52	53	54	55	56
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57	58
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59	60	61	62	63	64	65	66	67
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Special Event Recommendation

Event title: 2026 TAT SPRING FEVER TRIATHLON (5/3/26)

Proposed date(s): 5/3/26

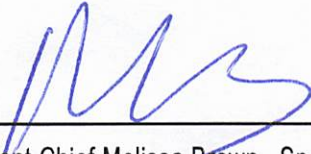
Description: TAT SPRING FEVER TRIATHLON

After reviewing the special event application and meeting with the applicant the committee has voted to:

- Recommend the event be approved by City Council.
- Not recommend the event be approved by City Council.

Comments:

TAT SPRING FEVER TRIATHLON
NEED POLICE SUPPORT AND N BIRTH AND B STREET IN FRONT OF JENKS AQUATIC
CENTER CLOSED AT 7:30AM.



Assistant Chief Melissa Brown , Special Event Committee Chair

2/11/26

Date

After reviewing the committee's recommendation:

- Accept as submitted and approve it to be presented to City Council
- Accept with the following modifications before it is presented to City Council
- Reject the recommendation

Comments:

Chris Shrout, City Manager

Date

Print

Special Event Application - Submission #10563

Date Submitted: 1/8/2026



Assistant Chief Brown
PO Box 2007
211 N Elm St Jenks OK, 74037
918-299-6311
mbrown@jenksok.org

Special Event Applications are required for events held on public property, within a public right-of-way or easement, or for any event that requires the use of public resources. This application is mandatory for all such events within the City of Jenks and must be submitted at least **90 days** prior to the event (exceptions may be granted under special or unusual circumstances).

There is no fee for a Non-Profit Special Event Application. For-profit Special Event Applications require a \$250 fee, which must be paid prior to approval.

The point of contact during the application process is Assistant Chief Melissa Brown, whose contact information is listed above. She will be happy to answer questions and provide guidance to ensure that your application packet is complete and includes all required documentation.

Once the completed application packet has been accepted, it will be forwarded to the Special Event Committee for review. The Committee will then provide its recommendation to the City Council, who will vote to approve or deny the event.

You are welcome to attend the City Council meeting at which your event is scheduled for review. Meeting agendas are posted at the City of Jenks City Hall, located at 211 N. Elm, and are also available online at www.jenks.com.

Approval of a Special Event Application does not constitute City sponsorship. The applicant is responsible for all extraordinary costs associated with the event, including but not limited to required City personnel and services, approved barricades, directional signage, adequate cleanup, additional permits, and any damages to City property or facilities.

Applicants are responsible for knowing and complying with all applicable City ordinances and regulations, including (but not limited to) curfew ordinances, county/city public health regulations, police safety requirements, and insurance coverage requirements.

Approval of a Special Event Application does not replace or eliminate the need for obtaining any additional required permits such as zoning, health, alcohol and beer, tent, amusement, or park permits.

Event and Event Organizer Information

Event Title*

TAT Spring Fever Triathlon

Event Description*

Swim, Bike, Run

Date of Event*

5/3/2026

Event Location (Include Site & Street Maps)*

Jenks Aquatic Center

Total Anticipated Attendance (Participants, staff, vendors, crowd, etc.)*

300

Diagram/Map*

SpringFeverSupport.pdf

Event Organizer*

RunnersWorld Racing

Email Address*

rwulsaap@gmail.com

Primary Contact*

Barbara Pinkerton

Primary Phone*

9188149793

Secondary Contact

Kathy Bratton

Secondary Phone

9187497557

Primary Mailing Address*

3920 s peoria ave

City*

Tulsa

State*

OK

Zip Code*

74105

Agency Status*

- Profit
- Non-Profit
- Fundraiser/What Cause

Fundraiser/What Cause (Please Specify)

Tulsa Area Triathletes a Non Profit local triathlon club

TIMELINE OF EVENT

Street Closing (for setup)	Date*	Time*
	5/3/2026	06:00 AM
Event Start	Date *	Time*
	5/3/2026	07:30 AM
Event End	Date*	Time*
	5/3/2026	12:00 PM
Street Opening	Date*	Time*
	5/3/2026	12:00 PM

Street(s) requested to be closed*

Need police support and just N Birch and B Street in front of Jenks Aquatic Center closed at 7:30AM

Attach diagram/Maps as appropriate

Medical First Aid On-Site?*

- Yes
- No

If yes, please describe

Jenks Police/Emsa

Security On-Site?*

- Yes
- No

If yes, please describe

JPS

Volunteers for Traffic Control?*

- Yes
- No

If yes, please describe

JPS

Is Parking Available?*

- Yes
- No

If yes, please describe

Jenks school

Is Disabled Parking Available?*

- Yes
- No

If yes, please describe

Jenks School

Will There Be Sound Amplification or Lights?*

- Yes
- No

If yes, please describe

Restrooms On-Site?*

- Yes
- No

If yes, please describe

Porta Johns and Jonke School

Describe your plan for cleanup and removal of waste*

We will clean up all trash and use Jonke School dumpsters

Additional Responsibilities

Open Air Event*

- Yes
- No

Private Property *

- Yes
- No

Owner of Property/Contact

Phone

Non-City Public Property*

- Yes
- No

Owner of Property/Contact

Phone

City of Jonke Property*

- Yes
- No

Explain

Jonke Public Schools

Alcohol/Beer*

- OK ABLE License Required
- Yes
 - No

Explain

Food Sales*

- Yes
- No

Number of Food Vendors

Tents*

- Yes
- No

Tent Sizes/Locations

Attach map

Banners/Signs needed?*

- Yes
- No

Explain

Special Permits Needed*

- Yes
- No

Explain

Appropriate Zoning*

- Yes
- No

Explain

Venue Insurance*

- Yes
- No

Agency Contact

USAT

Phone

719-597-2121

EXTRAORDINARY USES*

- Animals
- Firearms
- Explosives/Fireworks

- Road Closures
- Cooking
- Alcoholic Beverages Served

- Tents/Temp Structures
- Aircraft
- Other

Please specify if other chosen

na

1. Describe your organization and its purpose.*

RunnersWorld Racing is a company that race direct, supports and mentors people in the production of racing events. We strive to direct and help other direct races that are safe, fun and enjoyable for all participants, volunteers and spectators.

2. Describe your experience managing similar events and/or activities.*

We have been directing races for over 16 years. We put on over 7 of our own races a year and assist many others. We direct 5k's, Half and Full Marathons, Ultra distances - 50k, 100 miles and triathlons. We have been directing this triathlon for Tulsa Area Triathletes for the past 8 years

3. What is the purpose of the event?*

The purpose of this event is to introduce people to the triathlon racing scene. This is 1 of 3 Tulsa Area Triathletes (TAT) events. This event is a short distance triathlon that is great for beginners to use as their first triathlon. This also introduces them to the TAT and what they have to offer as a non-profit club.

4. Summarize your event.*

The event is a 400m swim, 12 mile bike ride and 2 mile run. The participants will swim in the pool at the Jenks Aquatic Center, get on their bikes and ride the 12 mile route and then transition to running and run 2 miles ending at the Jenks track for celebration.

5. Has an event like this been held before? By whom?*

Yes, TAT has been putting on this event for over 20 years. We have been using the Jenks Aquatic Center for the past 5 years. We also liked the Jenks area because of the great support it provides for other events we have attended in the past.

6. How will you notify affected residents, businesses, churches or schools?*

We will call any locations that maybe affected and/or send out postcards

9. What is your advertising plan?*

Social Media, Ok Sports and Fitness and Local Triathlon

10. How many people will be needed to staff the event?*

50

11. List all the organizations that will provide staff for the event (include numbers).*

RunnersWorld Tulsa will provide the majority of volunteers. We do reach out to Jenks Public Schools and other organizations for volunteers

12. List any special equipment needed and the organization that will provide it.*

Timing company - Timer Guys

Affidavit of Applicant

City personnel and services, approved barricades and directional signage will be required for street closings, traffic/crowd control, and security. The Event Organizer has the responsibility to be aware of and comply with City Ordinances and Regulations including, but not limited to, Curfew Ordinance, City/County Public Health Regulations, and Police/Park/Public Safety requirements. Further, the Event Organizer is responsible for:

1) Providing evidence of public liability coverage in a sum of not less than \$1,000,000 (one million) dollars, including property damage coverage of not less than \$100,000 (one hundred thousand) dollars before the event date or within ten days of Council approval, whichever comes first, and

2) Notifying businesses in the affected areas two weeks prior to the event.

Failure to comply with these requirements may result in additional fees and denial of subsequent applications by the Event Organizer. An application approval does not imply City sponsorship. Review the cover letter for further information in reference to Special Events.

I certify the information contained in the foregoing application is true and correct to the best of my knowledge and belief, and that I have read, understand, and agree to abide by the rules and regulations governing the proposed Special Event.

I further certify that I, on the behalf of the Organizing Agency, am also authorized to commit that Agency and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Jenks.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I agree.

Electronic Signature

Barbara Pinkerton

Print Name*

Barbara Pinkerton

Date*

1/8/2026

Route To: Jenks Police Department, Attn: Captain Nick Chandlee, P. O. Box 2007, Jenks, OK 74037, email: nchandlee@jenksok.org

City of Jenks & Related Entities Hold Harmless Agreement

Name of Event Sponsor*

RunnersWorld Racing

hereinafter referred to as "APPLICANT"

Address of Applicant*

3920 S Peoria

City

Tulsa

State

oklahoma

Zip Code

74105

The APPLICANT has made an application to use certain property, streets, sidewalks, or easements under the ownership or control of the City of Jenks, Oklahoma, or its related public trust entities e.g. the Jenks Public Works Authority and the Jenks Aquarium Authority d/b/a the Oklahoma Aquarium, hereinafter collectively referred to as "CITY", for a special event to be held on

Date*

5/3/2026

Between the hours of*

08:00 AM - 12:15 PM

Event described as*

Swim, Bike and Run from Jenks Aquatic Center

That APPLICANT warrants that any participating agencies selected or employed by APPLICANT for the special event carry public liability and property damage insurance.

That in consideration of CITY granting APPLICANT approval for the special event above described, APPLICANT agrees to hold CITY, its officers, agents and employees harmless and indemnify the same from any claims which could be asserted by APPLICANT, its invitees, agents or employees, for damages, personal injury or death which occurred as a result of said special event which was not caused by the deliberate or grossly negligent acts or acts of CITY's officers, agents or employees.

Date*

1/8/2026

Name of Sponsoring Organization*

RunnersWorld Racing

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I agree.

Electronic Signature

Barbara Pinkerton

Print Name*

Barbara Pinkerton

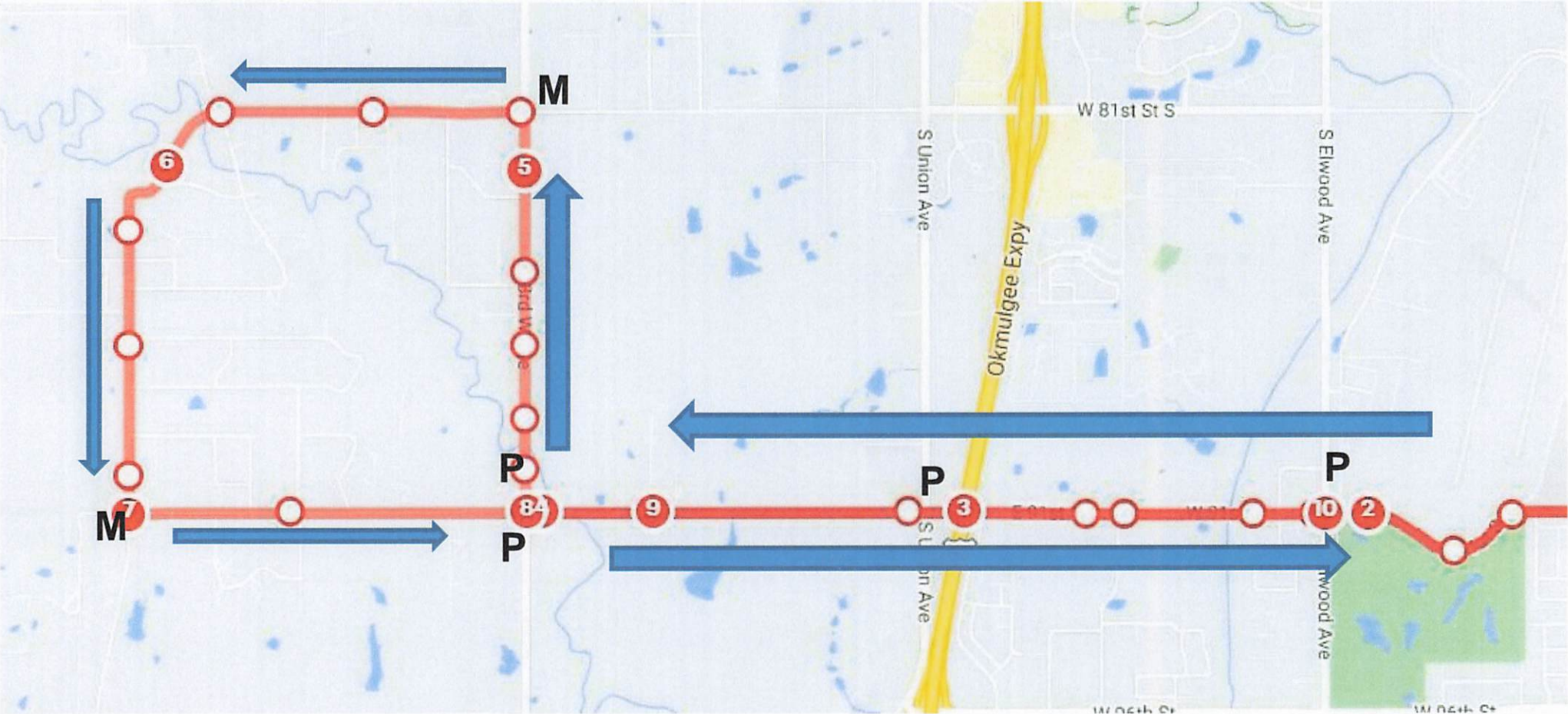
Phone Number*

9188149793

Witness Signature

For Office Use

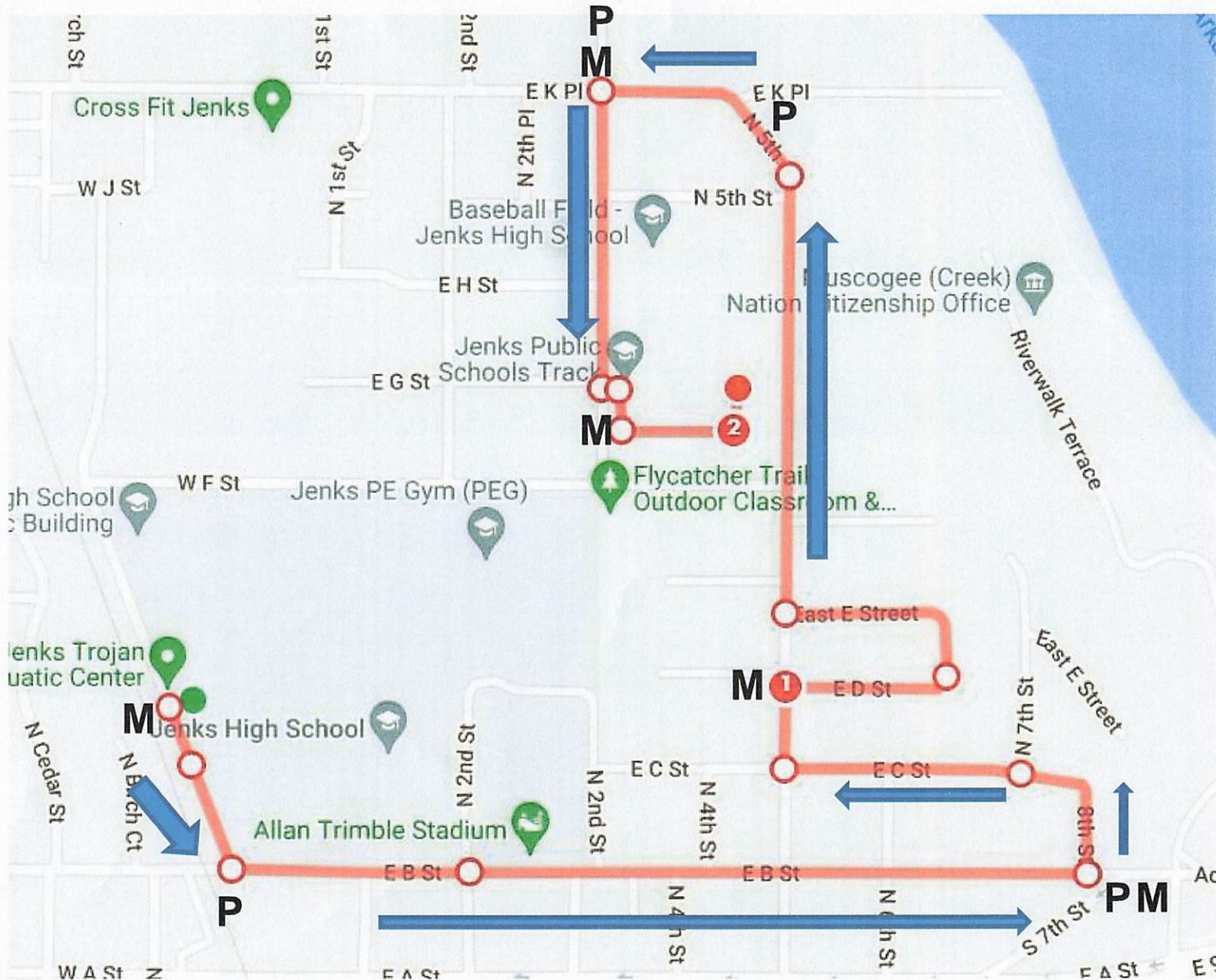
Bike Course



Police

- Birch and W F Street
- F Street and 2nd street
- 2nd and W K St/91st
- 91st and Elm intersection
- 91st and Elwood
- 91st and Union
- 91st and 33rd W Ave

Run Course



Special Event Recommendation

Event title: 2026 AQUARIUM RUN (6/6/2026)

Proposed date(s): 6/6/2026

Description: AQUARIUM RUN

After reviewing the special event application and meeting with the applicant the committee has voted to:

- Recommend the event be approved by City Council.
- Not recommend the event be approved by City Council.

Comments:

AQUARIUM RUN
5K AND 1 MILE FUN RUN



Assistant Chief Melissa Brown , Special Event Committee Chair

2/11/20

Date

After reviewing the committee's recommendation:

- Accept as submitted and approve it to be presented to City Council
- Accept with the following modifications before it is presented to City Council
- Reject the recommendation

Comments:

Chris Shrou, City Manager

Date

FORM CENTER

[VIEW SITE](#)

MAIN FIELD SETS LEGACY FORMS PROPERTIES

BACK PRINT

Form Center ► Police Department ► Special Event Application ► Submission #10365



Capt. Nick Chandlee
PO Box 2007
211 N Elm St Jenks OK, 74037
918-299-6311
nchandlee@jenksok.org

SAVE CHANGES

CANCEL

Form Details

Submitted By:
Submitted On:
November 20, 2025 1:49 PM
IP Address:
64.207.244.106
Referrer:
<https://www.jenks.com/formcenter/department-7/special-event-application-61>
Answered 92 of 98 (93.9%)

Special Event Applications are submitted for review and approval for events conducted on a public property, public right of way or easement, and/or events that require the use of other public resources. This application is required on all such events within the City of Jenks and must be submitted **90 days before** the event (exceptions may be granted for special, unusual circumstances). There is no fee for a Non-Profit Special Event Application. **For profit Special Event applications will be required to pay a \$250 fee prior to approval.**

The point of contact during the application process will be Captain Nick Chandlee; his contact information is listed above. He will be glad to answer questions and offer guidance during this process to insure that your submitted application packet is complete with all required documentation.

Once the completed application packet has been accepted it will be sent to the Special Event Committee. The Committee will send its recommendation regarding the event to City Council, who will vote to approve or deny the event. You may attend the City Council meeting for your event's City Council review. Agendas are displayed at the City of Jenks City Hall at 211 N. Elm and online at www.jenks.com.

An application approval does not imply city sponsorship. The applicant will be responsible for any extra ordinary costs relating to the event; for example, required city personnel and services, approved barricades, directional signage, adequate cleanup, other permits, and damages occurring to city property and/or facilities. The applicant has the responsibility to be aware of and comply with city ordinances and regulations including, but not limited to, curfew ordinance, county/city public health regulations, police safety requirements, and insurance coverage requirements. **A Special Event Application does not negate the additional requirements of obtaining the proper zoning, health, alcohol and beer, tent, amusement or park permits.**

Event and Event Organizer Information

Event Title *

2026 Aquarium Run

Event Description *

5K and 1 Mile Fun Run

Date of Event *

06/06/2026

Event Location (Include Site & Street Maps) *

See map

Total Anticipated Attendance (Participants, staff, vendors, crowd, etc.) *

1,200

Diagram/Map *

2026 Aquarium Run Map.png

Event Organizer *

Evelyn Miller

Email Address *

events@okaquarium.org

Primary Contact *

Evelyn Miller

Primary Phone *

9185281532

Secondary Contact

Ava Baxter

Secondary Phone

9185281574

Primary Mailing Address *

300 Aquarium Drive

City *

Jenks

State *

OK

Zip Code *

74037

Agency Status *

Profit

Non-Profit

Fundraiser/What Cause

Fundraiser/What Cause (Please Specify)

TIMELINE OF EVENT

Street Closing (for setup)	Date *	Time *
	06/06/2026	6:00 AM

Event Start	Date *	Time *
	06/06/2026	6:00 AM

Event End	Date *	Time *
	06/06/2026	12:00 PM

Street Opening	Date *	Time *
	06/06/2026	10:30 AM

Street(s) requested to be closed *

See map

Attach diagram/Maps as appropriate

Street Closure Diagram
 2026 Aquarium Run Map.png

Medical First Aid On-Site?* **If yes, please describe**

Yes **We'll have a Medical tent near the finish line of the event**

No

Security On-Site?* **If yes, please describe**

Yes

No

Volunteers for Traffic Control?* **If yes, please describe**

Yes **We'll have a few volunteers guiding guests at confusing turns on the course**

No

Is Parking Available?* **If yes, please describe**

Yes

Is Disabled Parking Available?*

- Yes
- No

If yes, please describe

On site

Will There Be Sound Amplification or Lights?*

- Yes
- No

If yes, please describe

On site, our water stops may have some music playing, but the speakers won't go above speaking volume

Restrooms On-Site?*

- Yes
- No

If yes, please describe

On site

Describe your plan for cleanup and removal of waste *

Trash will mostly be on site, our staff will handle it

Additional Responsibilities

Open Air Event*

- Yes
- No

Private Property *

- Yes
- No

Owner of Property/Contact

Phone

Non-City Public Property*

- Yes
- No

City of Jenks Property*

- Yes
- No

Explain

-

Alcohol/Beer*

OKABLE License Required

- Yes
- No

Explain

-

Food Sales*

- Yes
- No

Number of Food Vendors

On site

Tents*

- Yes
- No

Tent Sizes/Locations

We'll have 3 tents at most along the closed roads, all 8'x8' in size.

Attach map

Banners/Signs needed?*

- Yes
- No

Explain

Our race company will put up and take down small signs in the grass along the closed roads.

Special Permits Needed*

- Yes
- No

Explain

Appropriate Zoning*

- Yes
- No

Venue Insurance*

Yes
No

Agency Contact

USATF

Phone

-

EXTRAORDINARY USES*

Animals
Firearms
Explosives/Fireworks

Road Closures
Cooking
Alcoholic Beverages Served

Tents/Temp Structures
Aircraft
Other

Please specify if other chosen

1. Describe your organization and its purpose. *

The Oklahoma Aquarium's mission is to educate and inspire conservation of our aquatic world through interactive discovery.

2. Describe your experience managing similar events and/or activities. *

Our team specifically has put on the previous two Aquarium Runs.

3. What is the purpose of the event? *

It's a fun community health activity.

4. Summarize your event. *

USATF-sanctioned 5K followed by an afterparty on the back deck of the Oklahoma Aquarium.

5. Has an event like this been held before? By whom? *

Yes, by the Oklahoma Aquarium.

6. How will you notify affected residents, businesses, churches or schools? *

We'll be reaching out via email and mail.

9. What is your advertising plan? *

We'll be promoting on our social media, in running magazines, and on site.

10. How many people will be needed to staff the event? *

No officers will be needed at the Aquarium itself, but how many will be needed for the road closures is up to your discretion .

11. List all the organizations that will provide staff for the event (include numbers). *

Oklahoma Aquarium (all)

12. List any special equipment needed and the organization that will provide it. *

All starting/finish line equipment will be provided by Bodies Race Company

Affidavit of Applicant

City personnel and services, approved barricades and directional signage will be required for street closings, traffic/crowd control, and security. The Event Organizer has the responsibility to be aware of and comply with City Ordinances and Regulations including, but not limited to, Curfew Ordinance, City/County Public Health Regulations, and Police/Park/Public Safety requirements. Further, the Event Organizer is responsible for:

- 1) Providing evidence of public liability coverage in a sum of not less than \$1,000,000 (one million) dollars, including property damage coverage of not less than \$100,000 (one hundred thousand) dollars before the event date or within ten days of Council approval, whichever comes first, and
- 2) Notifying businesses in the affected areas two weeks prior to the event.

Failure to comply with these requirements may result in additional fees and denial of subsequent applications by the Event Organizer. An application approval does not imply City sponsorship. Review the cover letter for further information in reference to Special Events.

I further certify that I, on the behalf of the Organizing Agency, am also authorized to commit that Agency and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Jenks.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I agree.

Electronic Signature

Ava R. Baxter

Print Name *

Ava Baxter

Date *

11/20/2025

Route To: Jenks Police Department, Attn: Captain Nick Chandler, P. O. Box 2007, Jenks, OK 74037, email: nchandler@jenksok.org

City of Jenks & Related Entities Hold Harmless Agreement

Name of Event Sponsor *

Oklahoma Aquarium

hereinafter referred to as "APPLICANT"

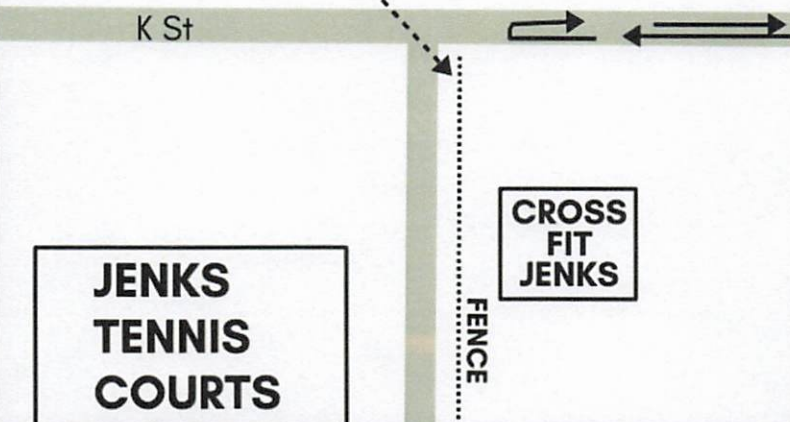
Address of Applicant *

300 Aquarium Drive

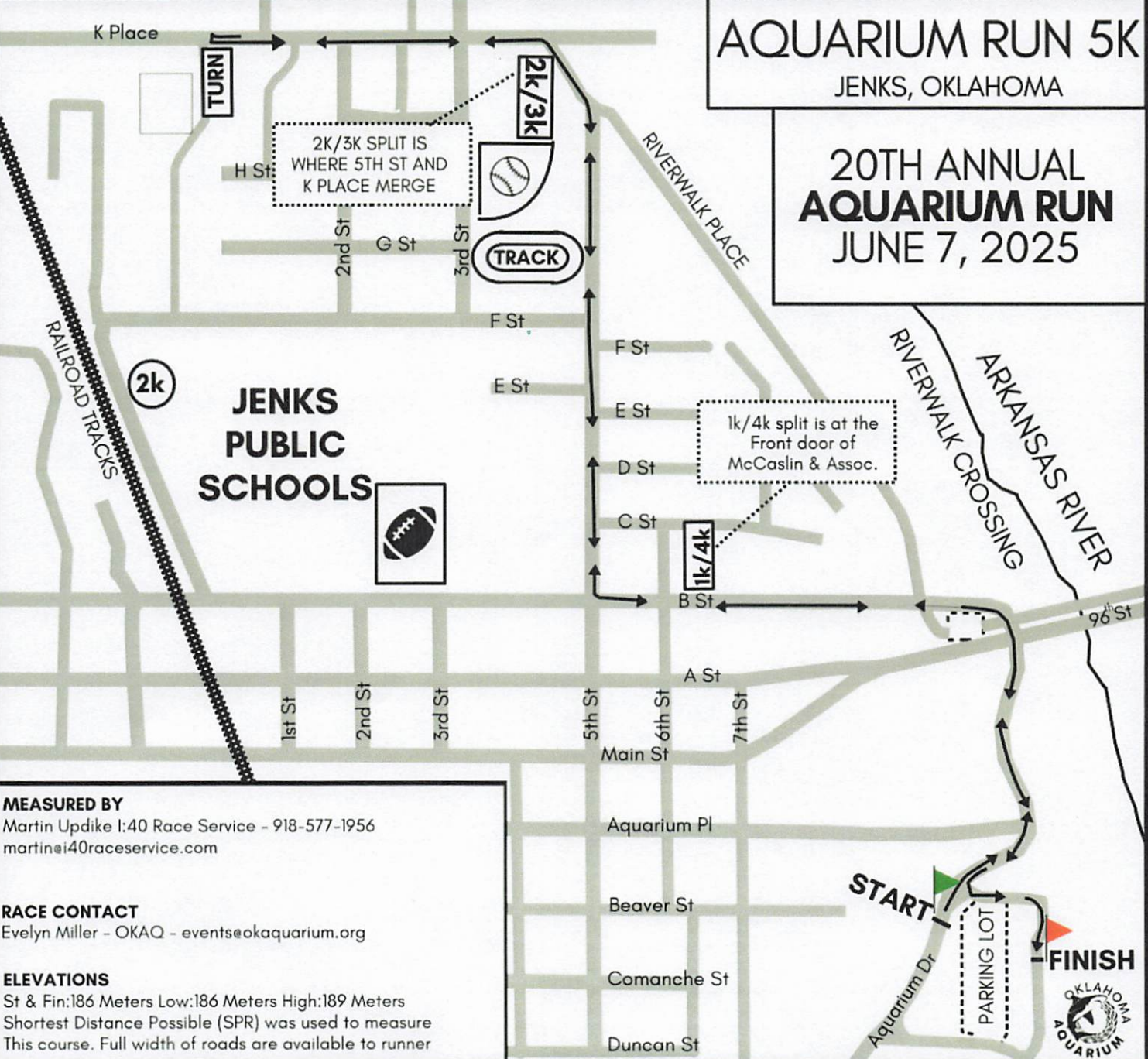
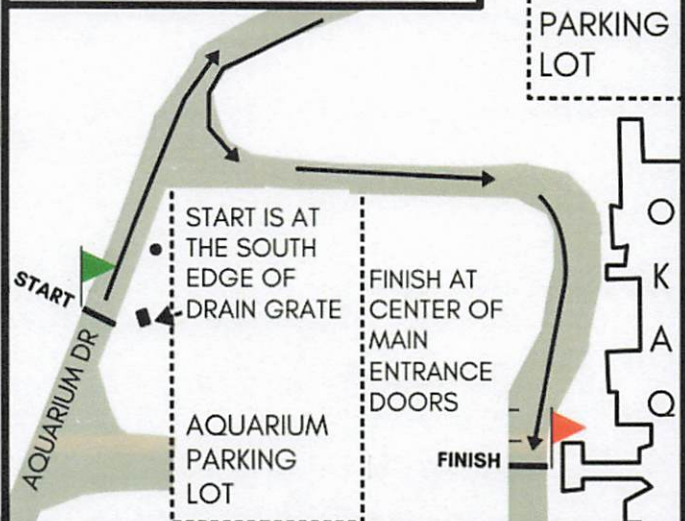
For Office Use

**TURNAROUND
DETAIL MAP**

TURN IS 12.7 METERS EAST OF THE FENCE IN BETWEEN THE TENNIS COURTS AND CROSSFIT JENKS



START/FINISH DETAIL MAP



AQUARIUM RUN 5K
JENKS, OKLAHOMA

**20TH ANNUAL
AQUARIUM RUN**
JUNE 7, 2025

MEASURED BY
Martin Updike I:40 Race Service - 918-577-1956
martina@i40raceservice.com

RACE CONTACT
Evelyn Miller - OKAQ - events@okaquarium.org

ELEVATIONS
St & Fin:186 Meters Low:186 Meters High:189 Meters
Shortest Distance Possible (SPR) was used to measure
This course. Full width of roads are available to runner

Special Event Recommendation

Event title: 2026 FOOD TRUCK FESTIVAL (5/30/2026)

Proposed date(s): 5/30/2026

Description: 2026 FOOD TRUCK FESTIVAL

After reviewing the special event application and meeting with the applicant the committee has voted to:

- Recommend the event be approved by City Council.
- Not recommend the event be approved by City Council.

Comments:

FOOD TRUCK FESTIVAL
FOOD TRUCKS, LOCAL MUSICIANS, OTHER LOCAL VENDORS
MAIN STREET CLOSED FROM RAILROAD TRACKS TO 4TH STREET
1ST AND 2ND STREET CLOSED FROM A ST TO AQUARIUM PL.



2/12/26

Assistant Chief Melissa Brown, Special Event Chair

Date

After reviewing the committee's recommendation:

- Accept as submitted and approve it to be presented to City Council
- Accept with the following modifications before it is presented to City Council
- Reject the recommendation

Comments:

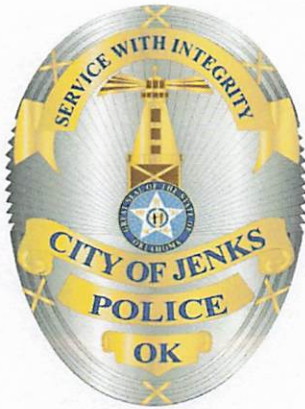
Chris Shrout, City Manager

Date

Print

Special Event Application - Submission #10777

Date Submitted: 2/11/2026



Assistant Chief Brown
PO Box 2007
211 N Elm St Jenks OK, 74037
918-299-6311
mbrown@jenksok.org

Special Event Applications are required for events held on public property, within a public right-of-way or easement, or for any event that requires the use of public resources. This application is mandatory for all such events within the City of Jenks and must be submitted at least 90 days prior to the event (exceptions may be granted under special or unusual circumstances).

There is no fee for a Non-Profit Special Event Application. For-profit Special Event Applications require a \$250 fee, which must be paid prior to approval.

The point of contact during the application process is Assistant Chief Melissa Brown, whose contact information is listed above. She will be happy to answer questions and provide guidance to ensure that your application packet is complete and includes all required documentation.

Once the completed application packet has been accepted, it will be forwarded to the Special Event Committee for review. The Committee will then provide its recommendation to the City Council, who will vote to approve or deny the event.

You are welcome to attend the City Council meeting at which your event is scheduled for review. Meeting agendas are posted at the City of Jenks City Hall, located at 211 N. Elm, and are also available online at www.jenks.com.

Approval of a Special Event Application does not constitute City sponsorship. The applicant is responsible for all extraordinary costs associated with the event, including but not limited to required City personnel and services, approved barricades, directional signage, adequate cleanup, additional permits, and any damages to City property or facilities.

Applicants are responsible for knowing and complying with all applicable City ordinances and regulations, including (but not limited to) curfew ordinances, county/city public health regulations, police safety requirements, and insurance coverage requirements.

Approval of a Special Event Application does not replace or eliminate the need for obtaining any additional required permits such as zoning, health, alcohol and beer, tent, amusement, or park permits.

Event and Event Organizer Information

Event Title*

Food Truck Festival 2026

Event Description*

The Jenks Food Truck Festival features a variety of popular food trucks and other vendors across the region. Local musicians perform as patrons dine and shop on Main Street Jenks.

Date of Event*

5/30/2026

Event Location (Include Site & Street Maps)*

Main Street from railroad tracks to 4th St. 1st and 2nd streets south of A St and North of the Hive.

Total Anticipated Attendance (Participants, staff, vendors, crowd, etc.)*

15,000+

Diagram/Map*

FTF 26 Closure.png

Event Organizer*

Jenks Chamber of Commerce

Email Address*

angie.duntz@jenkschamber.com

Primary Contact*

Angie Duntz

Primary Phone*

918-299-5005

Secondary Contact

Maggie Ragsdale

Secondary Phone

918-807-7100

Primary Mailing Address*

PO Box 902

City*

Jenks

State*

Oklahoma

Zip Code*

74037

Agency Status*

- Profit
- Non-Profit
- Fundraiser/What Cause

Fundraiser/What Cause (Please Specify)

TIMELINE OF EVENT

Street Closing (for setup)

Date*
5/30/2026

Time*
07:00 AM

Event Start

Date*
5/30/2026

Time*
11:00 AM

Event End

Date*
5/30/2026

Time*
04:00 PM

Street Opening

Date*
5/30/2026

Time*
07:00 PM

Street(s) requested to be closed*

Main Street from 1st to 4th (in front of River City Trading Post), 1st Street north and south to the alleyway, 2nd Street north to A and south to the alleyway.

Attach diagram/Maps as appropriate

Medical First Aid On-Site**

- Yes
- No

If yes, please describe

Security On-Site**

- Yes
- No

If yes, please describe

Jenks Police Department

Volunteers for Traffic Control**

- Yes
- No

If yes, please describe

Jenks Police and Public Safety

Is Parking Available**

- Yes
- No

If yes, please describe

Parking lots

Is Disabled Parking Available**

- Yes
- No

If yes, please describe

where available parking lots

Will There Be Sound Amplification or Lights**

- Yes
- No

If yes, please describe

Music from stage performances

Restrooms On-Site?*

- Yes
- No

If yes, please describe

Portable restrooms, Commons restroom

Describe your plan for cleanup and removal of waste*

Chamber staff and volunteers

Additional Responsibilities

Open Air Event*

- Yes
- No

Private Property *

- Yes
- No

Owner of Property/Contact

Phone

Non-City Public Property*

- Yes
- No

Owner of Property/Contact

Phone

City of Jenks Property*

- Yes
- No

Explain

Main Street

Alcohol/Beer*

OK ABLE License Required

- Yes
- No

Explain

Food Sales*

- Yes
- No

Number of Food Vendors

30+

Tents*

- Yes
- No

Tent Sizes/Locations

10X10

Attach map

Banners/Signs needed?*

- Yes
- No

Explain

Main Street Banner

Special Permits Needed*

- Yes
- No

Explain

Food trucks will need inspections by City/Fire

Appropriate Zoning*

- Yes
- No

Explain

Community development / tourism events

Venue Insurance*

- Yes
- No

Agency Contact

Craig Bowman State Farm Insurance

Phone

(918) 299-0945

EXTRAORDINARY USES*

- Animals
- Firearms
- Explosives/Fireworks

- Road Closures
- Cooking
- Alcoholic Beverages Served

- Tents/Temp Structures
- Aircraft
- Other

Please specify if other chosen

1. Describe your organization and its purpose.*

The mission of the Jenks Chamber is to promote and enhance the economic vitality and quality of life for businesses and the Jenks community.

2. Describe your experience managing similar events and/or activities.*

Jenks Chamber is responsible for multiple yearly events including traditional Lights On, Sharks in the Park, and Food Truck Festival

3. What is the purpose of the event?*

Celebrate the community and highlight the incredible Main Street in Jenks.

4. Summarize your event.*

An afternoon of food, fun, and downtown merchant shopping

5. Has an event like this been held before? By whom?*

Yes, yearly by the chamber

6. How will you notify affected residents, businesses, churches or schools?*

Flyers will be distributed to downtown merchants, social media posts as well as notification at City Council meetings, radio ads, etc.

9. What is your advertising plan?*

Flyers will be distributed to downtown merchants, social media posts as well as notification at City Council meetings, radio ads, etc.

10. How many people will be needed to staff the event?*

5-10 (staff and volunteers)

11. List all the organizations that will provide staff for the event (include numbers).*

Jenks Chamber of Commerce, Discover Jenks, and volunteers

12. List any special equipment needed and the organization that will provide it.*

Electricity and generator from the City of Jenks

Affidavit of Applicant

City personnel and services, approved barricades and directional signage will be required for street closings, traffic/crowd control, and security. The Event Organizer has the responsibility to be aware of and comply with City Ordinances and Regulations including, but not limited to, Curfew Ordinance, City/County Public Health Regulations, and Police/Park/Public Safety requirements. Further, the Event Organizer is responsible for:

- 1) Providing evidence of public liability coverage in a sum of not less than \$1,000,000 (one million) dollars, including property damage coverage of not less than \$100,000 (one hundred thousand) dollars before the event date or within ten days of Council approval, whichever comes first, and
- 2) Notifying businesses in the affected areas two weeks prior to the event.

Failure to comply with these requirements may result in additional fees and denial of subsequent applications by the Event Organizer. An application approval does not imply City sponsorship. Review the cover letter for further information in reference to Special Events.

I certify the information contained in the foregoing application is true and correct to the best of my knowledge and belief, and that I have read, understand, and agree to abide by the rules and regulations governing the proposed Special Event.

I further certify that I, on the behalf of the Organizing Agency, am also authorized to commit that Agency and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Jenks.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I agree.

Electronic Signature

Maggie Regadale

Print Name*

Maggie Regadale

Date*

2/11/2026

City of Jenks & Related Entities Hold Harmless Agreement

Name of Event Sponsor*

Jenks Chamber of Commerce

hereinafter referred to as "APPLICANT"

Address of Applicant*

161 S Riverfront Dr Suite 112

City

Jenks

State

Oklahoma

Zip Code

74037

The APPLICANT has made an application to use certain property, streets, sidewalks, or easements under the ownership or control of the City of Jenks, Oklahoma, or its related public trust entities e.g. the Jenks Public Works Authority and the Jenks Aquarium Authority d/b/a the Oklahoma Aquarium, hereinafter collectively referred to as "CITY", for a special event to be held on

Date*

5/30/2026

Between the hours of*

11:00 AM — 04:00 PM

Event described as*

Food Truck Festival

That APPLICANT warrants that any participating agencies selected or employed by APPLICANT for the special event carry public liability and property damage insurance.

That in consideration of CITY granting APPLICANT approval for the special event above described, APPLICANT agrees to hold CITY, its officers, agents and employees harmless and indemnify the same from any claims which could be asserted by APPLICANT, its invitees, agents or employees, for damages, personal injury or death which occurred as a result of said special event which was not caused by the deliberate or grossly negligent acts or acts of CITY's officers, agents or employees.

Date*

2/11/2026

Name of Sponsoring Organization*

Jenks Chamber of Commerce

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I agree.

Electronic Signature

Maggie Ragsdale

Print Name*

Maggie Ragsdale

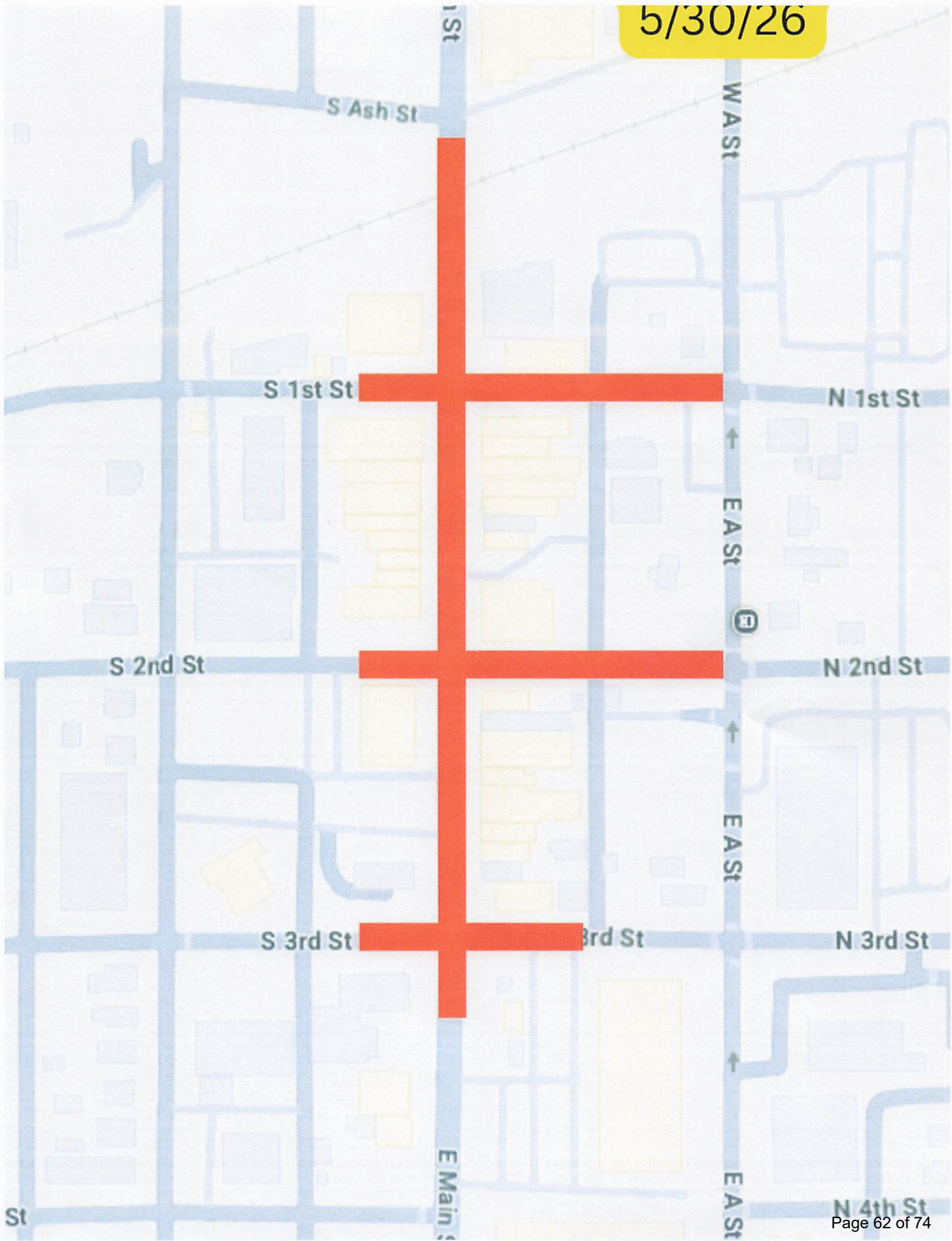
Phone Number*

(918) 299-0945

Witness Signature

For Office Use

5/30/26





CITY OF JENKS

211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

To: Mayor Box, Vice Mayor Brown, and Councilmembers

From: Brandon Macy, City Clerk

Date: February 17, 2026

Re: Trail Wayfinding Sign Contract Memo

In 2025, the City of Jenks was awarded a grant from the Tobacco Settlement Endowment Trust (TSET) to use for wayfinding signage for trails near downtown and along with Arkansas River. A quote request package was sent out to numerous sign companies last month, with multiple companies responding to the request.

Staff met to review the quotes, and decided to award the contract Frederick, Sommers & Western Sign Co., Inc. Their quote for the requested work came in at \$34,075. This amount was the lowest bid for the requested work.

Staff also request approval of Resolution 892, a Resolution that would authorize the City Manager to enter into contracts with the selected company, allow the City Manager or designee to approve any and all change orders up to the awarded grant amount (\$120,000), authorize the City Manager to sign all documents necessary to proceed with work in a timely manner, and allow final project acceptance to be approved by the City Manager. This is to ensure swift work and to make sure that no delays occur as a result of having to wait for Council approval of an item. A final work report will be given to Council once the work is complete.

BID FORM

PROJECT IDENTIFICATION: Trail Wayfinding Signage Project

THIS BID IS SUBMITTED TO: CITY OF JENKS
211 NORTH ELM
P.O. BOX 2007
JENKS, OK 74037

1. The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an Agreement with CITY in the form included in the Contract Documents to complete all Work as specified or indicated in the Contract documents for the Contract Price and within the Contract time indicated in this Bid and in accordance with the Contract Documents.
2. BIDDER accepts all terms and conditions of the Instructions to Bidders. This Bid acceptance period is sixty (60) calendar days following the day of Bid opening. BIDDER will sign the Agreement and submit documents required by the Contract documents within five (5) days after the date of CITY'S Notice of Award.
3. In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement, that:
 - a. BIDDER has examined copies of all the Contract Documents and of the following addenda:

<u>Addendum Number</u>	<u>Date</u>
_____	_____
_____	_____
_____	_____

(Receipt of all of which is hereby acknowledged) and also copies of the Solicitation and Notice for Bids and Instructions to Bidders;

- b. BIDDER has examined the site and locality where the Work is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and the conditions affecting cost, progress or performance of the Work and has made such independent investigations as BIDDER deems necessary.

This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; BIDDER has not solicited or induced any person, firm or a corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for himself any advantage over any other Bidder or over OWNER.

4. BIDDER agrees that the Work will be completed and ready for final payment in accordance with the Project Specifications on or before the date or within the number of calendar days indicated in the Agreement.
5. The following documents are attached to and made a condition of this Bid:
All forms listed in Instructions to Bidders.

BID PROPOSAL

TRAIL WAYFINDING SIGNAGE PROJECT - SIGNAGE					
ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	BID AMOUNT
1	Primary Kiosk	1	EA	\$ 5,850.00	\$ 5,850.00
2	Secondary Kiosk	2	EA	3,850.00	7,700.00
3	Trail Directional Totem	5	EA	2,875.00	14,375.00
4	Panel Sign (Replacement Panel)	1	EA	2,100.00	2,100.00
5	On Road Bike Directional	2	EA	1,200.00	2,400.00
TOTAL BID:					\$32,425.00

CALENDAR DAYS TO COMPLETE 60

SUBMITTED ON February 4, 2026

BY: Randy Frederick

COMPANY: Ellis Doughty, Inc. d/b/a Frederick, Sommers & Western Sign Co., Inc.

IF BIDDER IS:

An Individual

By: _____ (SEAL)

(Individual's Name)

doing business as _____

Business Address: _____

Phone No.: _____

A Partnership

By: _____ (SEAL)

(Firm Name)

(General Partner)

Business Address: _____

Phone No.: _____

MODIFIED BID PROPOSAL

TRAIL WAYFINDING SIGNAGE PROJECT - SIGNAGE					
ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	BID AMOUNT
1	Primary Kiosk	1	EA	\$ 5,850.00	\$ 5,850.00
2	Secondary Kiosk	2	EA	3,850.00	7,700.00
3	Trail Directional Totem	5	EA	2,875.00	14,375.00
4	Panel Sign (Replacement Panel)	1	EA	2,100.00	2,100.00
5	On Road Bike Directional	2	EA	1,200.00	2,400.00
TOTAL BID:					\$32,425.00

Addition to previously submitted bid total:	\$ 1,650.00
MODIFIED TOTAL BID:	\$34,075.00

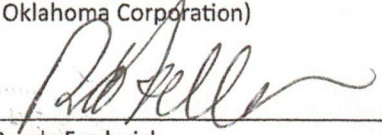
CALENDAR DAYS TO COMPLETE 60

SUBMITTED ON February 5, 2026

BY: Randy Frederick

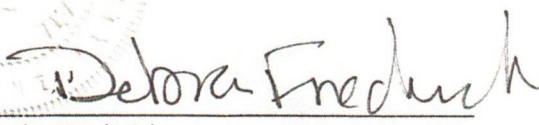
COMPANY: Ellis Doughty, Inc. d/b/a Frederick, Sommers & Western Sign Co., Inc.

By: Ellis Doughty, Inc.
d/b/a Frederick, Sommers & Western Sign Co., Inc.
(an Oklahoma Corporation)

By: 

Randy Frederick,
President

(CORPORATE SEAL)

ATTEST: 

Debra Frederick,
Secretary

Business Address: 10017 E. 46th Place
Tulsa, OK 74146
Phone No.: 918-640-2356

A Corporation

By: _____
 (Corporation Name)

By: _____
 (State of Incorporation)

By: _____
 (Name of Person Authorized to Sign)

 (Title)

(Corporate Seal)

Attest: _____
 (Secretary)

Business Address: _____

Phone No.: _____

A Joint Venture

By: _____
 (Name)


 (Address)

By: _____
 (Name)

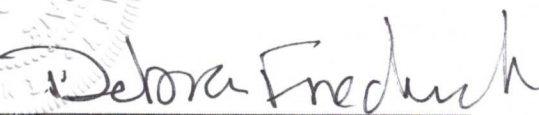
 (Address)

(Each joint venture party must sign. The manner of signing for each individual, partnership and corporation that is a party to the joint venture should be in the manner indicated above.)

By: Ellis Doughty, Inc.
 d/b/a Frederick, Sommers & Western Sign Co., Inc.
 (an Oklahoma Corporation)

By: 
 Randy Frederick,
 President

(CORPORATE SEAL)

ATTEST: 
 Debra Frederick,
 Secretary

Business Address: 10017 E. 46th Place
 Tulsa, OK 74146

Phone No.: 918-640-2356

**ELLIS DOUGHTY, INC. d/b/a
FREDERICK, SOMMERS & WESTERN SIGN CO., INC**

CORPORATE RESOLUTION

The undersigned, being the Secretary of Ellis Doughty, Inc. d/b/a Frederick, Sommers & Western Sign Co., Inc., an Oklahoma corporation, does hereby certify that at a meeting of the Board of Directors of said corporation duly held and convened on the 5th day of January, 2025, at the principal offices of the Corporation in Tulsa, OK, at which a quorum was present, the Board of Directors adopted the following resolution, which has not been modified or rescinded:

RESOLVED, that Randal Frederick, President, is hereby authorized and empowered to execute and deliver, in the name of and on behalf of, the Corporation, any and all documents, contracts, agreements, or instruments, including but not limited to, bank signature cards, loan documents, or deeds, which are necessary to carry out the business of this Corporation.

FURTHER RESOLVED, that all actions previously taken by Randal Frederick in connection with the above-referenced matters are hereby ratified and approved.

There being no further business, the meeting was adjourned.



DEBRA FREDERICK, Secretary

CERTIFICATE OF NON-COLLUSION

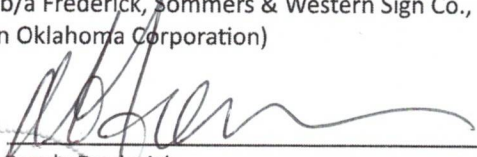
A. I certify:

1. I am the duly authorized agent of Ellis Doughty, Inc. d/b/a Frederick, Sommers & Western Sign Co., Inc., the bidder submitting the attached bid, for the purpose of certifying facts pertaining to the existence of collusion among and between bidders and suppliers and any official or employee of the City of Jenks/Jenks Public Works Authority (or other entity), as well as facts pertaining to the giving or offering of things of value to City of Jenks/Jenks Public Works Authority personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached;
2. I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and have been personally and directly involved in events leading to the submission of such bid; and
3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party:
 - a. To any collusion among bidders or suppliers in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
 - b. To any collusion with any state official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, nor
 - c. To any discussions between bidders or suppliers and any official or employee of the City of Jenks/Jenks Public Works Authority (or other entity) concerning exchange of money or other thing of value for special consideration in connection with the prospective contract.

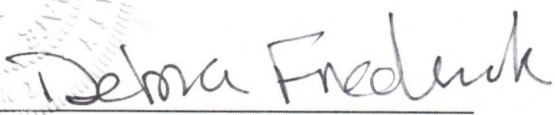
B. I certify, if awarded the contract, whether competitively bid or not, neither the business entity I represent nor anyone subject to the business entity's direction or control has paid, given or donated or agreed to pay, give or donate to any official or employee of the City of Jenks/Jenks Public Works Authority (or other entity) any money or other thing of value, either directly or indirectly, in procuring the contract to which this statement relates.

Dated this 4th day of February, 2026.

By: Ellis Doughty, Inc.
d/b/a Frederick, Sommers & Western Sign Co., Inc.
(an Oklahoma Corporation)

By: 
Randy Frederick,
President

(CORPORATE SEAL)

ATTEST: 
Debra Frederick,
Secretary

CERTIFICATE OF NONDISCRIMINATION

In connection with the performance of work under this contract, the CONTRACTOR agrees as follows:

A. The CONTRACTOR agrees not to discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, or ancestry. The CONTRACTOR shall take affirmative action to ensure that employees are treated without regard to their race, creed, color, sex, national origin, or ancestry. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruiting or recruitment, advertising, lay-off, or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. The CONTRACTOR and Subcontractor shall agree to post in a conspicuous place, available to employees and applicants for employment, notices to be provided by the City of JENKS setting forth provisions in this section.

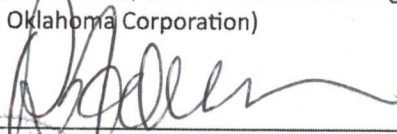
B. In the event of the CONTRACTOR's noncompliance with this nondiscrimination clause, the contract may be canceled or terminated by the CITY OF JENKS. The CONTRACTOR may be declared by the CITY OF JENKS ineligible for further contracts with the said agency until satisfactory proof of intent to comply shall be made by the CONTRACTOR.

C. The CONTRACTOR agrees to include this nondiscrimination clause in any subcontracts connected with the performance of this agreement.


I have read the above stated clause and agree to abide by its requirements.

Dated this 4th day of February, 2026.

By: Ellis Doughty, Inc.
d/b/a Frederick, Sommers & Western Sign Co., Inc.
(an Oklahoma Corporation)

By: 
Randy Frederick,
President

(CORPORATE SEAL)

ATTEST: 
Debra Frederick,
Secretary

CERTIFICATE OF COMPLIANCE WITH THE STATUS VERIFICATION SYSTEM FOR EMPLOYEES OF CONTRACTOR AND EMPLOYEES OF SUBCONTRACTORS USED BY CONTRACTOR

That Title 25 Oklahoma Statutes Section 1313 B. (as enacted by Oklahoma House Bill 1804 effective November 1, 2007) provides that after July 1, 2008, no public employer (City of Jenks or its related public trusts) "shall enter into a contract for the physical performance of services within this state unless the contractor registers and participates in the Status Verification System to verify the work eligibility status of all new employees".

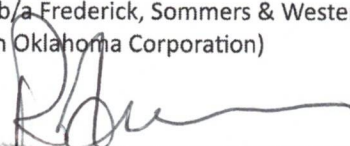
That as a condition of the award of the contract to Ellis Doughty, Inc. d/b/a Frederick, Sommers & Western Sign Co., Inc. (name of bidding entity hereinafter referred to as "contractor") for the following project:

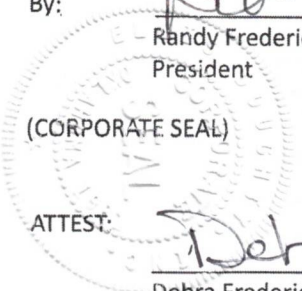
TRAIL WAYFINDING SIGNAGE

said contractor represents and warrants that it has used the Status Verification System to verify the work eligibility status (i.e. not an unauthorized alien as defined in Section 1324a(h)(3) of Title 8 of the United States Code) of all of its employees hired since July 1, 2008, that will perform under the contract and has verified (or will within 10 days of bid award and prior to Notice to Proceed) that any subcontractors that it will use have also verified the work eligibility status of its employees that it has hired since July 1, 2008, that it will use in performing services under the above contract.

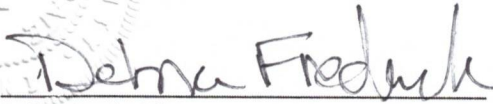
Dated this 4th day of February, 2026.

By: Ellis Doughty, Inc.
d/b/a Frederick, Sommers & Western Sign Co., Inc.
(an Oklahoma Corporation)


By: _____
- Randy Frederick,
President



(CORPORATE SEAL)

ATTEST: 
Debra Frederick,
Secretary

**JENKS CITY COUNCIL
RESOLUTION NO. 892**

A RESOLUTION CONCERNING TRAIL WAYFINDING SIGNAGE NEAR DOWNTOWN JENKS AND THE ARKANSAS RIVER, AUTHORIZING AN AWARD OF CONTRACT, AUTHORIZING PAYMENTS AND SIGNATURES FOR ALL RELATED DOCUMENTS, AND THE ACCEPTANCE OF THE PROJECT UPON COMPLETION

WHEREAS, The City of Jenks was awarded a grant from the Tobacco Settlement Endowment Trust (TSET) to build trail wayfinding signs near Downtown Jenks and the Arkansas River in the amount of \$120,000; and

WHEREAS, City staff sent out requests for quotes to several local sign companies; and

WHEREAS, out of four submittals, Frederick, Sommers & Western Sign Co., Inc., was the lowest bid; and

WHEREAS, the quote provides flexibility on how the City can allocate the remaining grant funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JENKS, OKLAHOMA, as follows:

- The Mayor and/or City Manager are authorized to enter into a contract with Frederick, Sommers & Western Sign Co., Inc. for the quoted amount.
- All payments required pursuant to the contract are authorized.
- The Mayor and/or City Manager are authorized to sign all documents necessary to proceed with the work in a timely manner
- The City Manager or designee is authorized to execute any change orders, amendments, or additions necessary to complete the project within the grant amount.
- Upon satisfactory completion of the project final acceptance may be approved by the City Manager.

This Resolution is approved in open meeting by the City Council of the City Jenks on this _____ day of _____ 2026.

Mayor

Attest:

City Clerk

Dakota Williams

1701 West 120th Street South Jenks



Dakota Williams is a native Oklahoman and proud resident of Jenks. He is a local entrepreneur and business leader with hands-on experience in construction, land development, budgeting, and long-term project planning.

Dakota began his entrepreneurial journey in high school with a lawn care business that steadily grew into GreenPro LLC, a full-service residential and commercial landscape and outdoor living company. Through this work, he has developed practical experience in site planning, drainage systems, irrigation infrastructure, permitting processes, contractor coordination, and project budgeting, skills directly relevant to thoughtful community development.

2018 brought the formation of Night Shift Lighting LLC, a lighting manufacturing business. Through building and operating a product-based company, Dakota has gained additional experience in operations, production planning, quality standards, and long-term business sustainability, bringing a valuable perspective on local industry, job creation, and responsible growth.

He has also been involved in Live Beyond the Backdoor, a Jenks-based business focused on enhancing residential outdoor environments, giving him additional perspective on neighborhood aesthetics, property improvement, and responsible growth.

In 2023, Dakota co-founded Right 2 Rec, a sports court construction company serving Tulsa and surrounding communities. This work requires collaboration with municipalities, adherence to zoning regulations, and an understanding of how recreational spaces integrate into residential and commercial developments.

In 2025, he launched MyCityPB, a lifestyle brand focused on building healthy recreation communities through sport and connection. Across his ventures, Dakota has remained committed to strengthening community, supporting economic development, and investing in long-term quality-of-life improvements.

Dakota seeks to serve on the Jenks Planning Commission to contribute practical, real-world experience to the city's land-use and development decisions. He believes responsible planning requires balancing growth with infrastructure capacity, preserving neighborhood character, supporting local businesses, and ensuring that development aligns with Jenks' long-term vision.

He approaches service with a commitment to fairness, transparency, and careful review of each proposal on its individual merits. Dakota believes strong communities are built through thoughtful planning, collaboration, and a steady focus on sustainability and long-term value.