

**AGENDA**  
**JENKS CITY COUNCIL**  
**TUESDAY, APRIL 21, 2026, 6:00 PM**  
**JENKS CITY HALL, 211 NORTH ELM**

**If you require special accommodations pursuant to the Americans with Disabilities Act, please notify the City Clerk's Office at (918) 299-5883 or email [agendas@jenksok.org](mailto:agendas@jenksok.org).**

**CALL TO ORDER**

**ROLL CALL**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**ANIMAL WELFARE SPOTLIGHT**

**CITIZEN COMMENTS**

**BUSINESS**

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item (except for Item 1).

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
  - A. Approve minutes of the regular meeting held on April 07, 2026
  - B. Monthly Reports
  - C. Approve Resolution No. 895 for final acceptance of 1,415 linear feet [LF] 12-inch PVC C900 and 6,962 [LF] 6-inch PVC C900 waterline; 1,070 [LF] 15-inch PVC, 6,330 [LF] 8-inch PVC, and 47 four (4) foot diameter manholes for sanitary sewer infrastructure associated with The Reserve at Southern Woods (West 111th Street South and South 33rd West Avenue).
2. Consideration and appropriate action relating to items removed from the Consent Agenda
3. Ordinance 1686, related to JZ 26 PUD 155, a request for a zone change from AG (Agriculture) to RE (Residential Estate) and PUD 155 overlay, repealing all ordinances or parts thereof in conflict herewith, and providing for severability. General Location: E of the NE corner of 141st & Elm St
4. Potential Executive Session for the purpose of discussing the sale, purchase or acquisition of real property relating to proposed food hall and real property located at 202 W Main St and the parcel north of 300 S Aquarium Dr. (25 O.S. §307 (B)(3))

**OTHER BUSINESS**

1. City Manager's Report

**ADJOURNMENT**

**MINUTES  
JENKS CITY COUNCIL  
TUESDAY, APRIL 7, 2026, 6:00 PM  
JENKS CITY HALL, 211 NORTH ELM**

CALL TO ORDER

The Agenda for the Jenks City Council was posted on the City's website at 4:42 PM on April 02, 2026. The meeting was called to order at 06:03 PM on the above date with Mayor Cory Box presiding at Jenks City Hall.

ROLL CALL

**Present**

John Brown  
Kevin Short  
Donna Ogez  
Adam Abel  
Craig Murray  
Mayor Cory Box

**Absent**

Matthew Emmons

INVOCATION

Tommy Davis of New Direction International gave the invocation.

PLEDGE OF ALLEGIANCE

Was conducted.

ANIMAL WELFARE SPOTLIGHT

Jenks Animal Control showcased an animal for adoption.

CITIZEN COMMENTS

None.

BUSINESS

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
  - A. Approve minutes of the special meeting held on March 11, 2026.
  - B. Monthly Reports
  - C. Approve request by the Jenks Chamber of Commerce & Oklahoma Aquarium to use Jenks streets from 3:00 am on July 11, 2026, until 12:00 am on July 12, 2026, for the "Sharks in the Park - Drone Show" event.
  - D. Approve request by Hope is Alive to use Jenks streets from 7:00 am until 12:00 pm on August 29, 2026, for the "Run for Hope" event.
  - E. Approve request by the Tulsa Running Club for a Special Event permit for their "Larry Aduddell 5-Mile Riverside Run" on May 16, 2026.
  - F. Approve Resolution 894, a Resolution of the City Council of the City of Jenks to

approve participation in settlements with Associated Pharmacies, Inc., JM Smith Corporation, Louisiana Wholesale Drug Company, Morris and Dickson Co., North Carolina Mutual Wholesale Drug Company, Inc. and United Natural Foods, Inc. and authorizing the Mayor or City Manager to execute the remnant defendants' combined subdivision participation and release form contained in the remnant defendants' settlement agreement as exhibit g and to take all actions required to effect the settlements.

Kevin Short made a motion to approve Item 1. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Yes: Cory Box, Donna Ogez, John Brown, Craig Murray, Adam Abel, Kevin Short

No: None

Motion Carried.

2. Consideration and appropriate action relating to items removed from the Consent Agenda

Withdrawn.

3. Establishing a Parklet Policy for Downtown Jenks. [Hilton]

City Planner Marcae Hilton introduced Item 3 and answered questions. John Brown made a motion to approve Item 3. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Yes: Cory Box, Donna Ogez, John Brown, Craig Murray, Adam Abel, Kevin Short

No: None

Motion Carried.

4. Ordinance 1684, an Ordinance amending Chapter 20 of the City of Jenks Code of Ordinances "Traffic" Section 20-25-1 "Texting while driving" to include a prohibition for use of a hand-held device in a school or construction zone, to update the definition of electronic communication device, and to add limitations upon Law Enforcement from State law and to re-letter existing subsections; providing for severability; repealing all ordinances or parts in conflict herewith; and declaring an emergency.

Police Chief Jason Jackson introduced Item 4 and answered questions. Donna Ogez made a motion to approve Item 4. Craig Murray seconded the motion. A roll call vote of members was taken as follows:

Yes: Cory Box, Donna Ogez, John Brown, Craig Murray, Adam Abel, Kevin Short

No: None

Motion Carried.

5. Emergency Clause for Ordinance 1684 making it effective immediately upon passage since the immediate operations of the provisions of the Ordinance are necessary for the preservation of public health and safety.

Kevin Short made a motion to approve Item 5. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Yes: Cory Box, Donna Ogez, John Brown, Craig Murray, Adam Abel, Kevin Short

No: None

Motion Carried.

6. Ordinance 1685, an Ordinance amending Chapter 5 of the City of Jenks Code of Ordinances "Business and Occupations" Sections 5-1-1 "License Tax Levied on certain persons, etc." to add leafleter to the list of solicitors and canvassers who must

comply with Section 5-1-1(A)(5); amending Section 5-1-8 "Solicitors, Canvassers, and Flyer Distribution" by amending section 5-1-8(A)(5) to add the definition of a leafleteer ; amending section 5-1-8(C) to include additional language that prohibits placement or delivery of handbills or leaflets by solicitors or leafleteer; amending Section 5-1-8(D) to add a new number 3 to require secure placement of flyers so as not to create litter; amending Section 5-1-8(E)(1) by adding Leafleteers to the list of general prohibitions for solicitors; providing for severability; repealing all ordinances or parts in conflict herewith; and declaring an emergency.

Police Chief Jason Jackson introduced Item 6 and answered questions. John Brown made a motion to approve Item 6. Kevin Short seconded the motion. A roll call vote of members was taken as follows:

Yes: Cory Box, Donna Ogez, John Brown, Craig Murray, Adam Abel, Kevin Short

No: None

Motion Carried.

7. Emergency Clause for Ordinance 1685 making it effective immediately upon passage since the immediate operations of the provisions of the Ordinance are necessary for the preservation of public health and safety.

Donna Ogez made a motion to approve Item 7. Craig Murray seconded the motion. A roll call vote of members was taken as follows:

Yes: Cory Box, Donna Ogez, John Brown, Craig Murray, Adam Abel, Kevin Short

No: None

Motion Carried.

8. Award a contract for construction of Phase 2 Widening of Elm Street (121st to 131st Streets) in the total amount of \$6,625,048.80 to Paragon Contractors, LLC (Tulsa, OK); funding in the amount of \$4,149,313,84 to be paid from 2020 G.O. Bond funds (Account No. 27-840-5393) and \$2,475,734.96 to be appropriated from the One-Cent Capital Fund fund balance to be budgeted to Account No. 27-840-5393. Final form of contract subject to approval from the City Attorney.

City Engineer Anthony Wilkins introduced Item 8 and answered questions. He noted that there was a tabulation error of \$0.06 in the agenda language and the provided information. Craig Murray made a motion to approve Item 8. John Brown seconded the motion. A roll call vote of members was taken as follows:

Yes: Cory Box, Donna Ogez, John Brown, Craig Murray, Adam Abel, Kevin Short

No: None

Motion Carried.

9. Potential Executive Session for the purpose of discussing the potential leasing of real property located at 244 S Gateway Place (25 OS §307(B)(3)).

Kevin Short made a motion to enter Executive Session. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Yes: Cory Box, Donna Ogez, John Brown, Craig Murray, Adam Abel, Kevin Short

No: None

Motion Carried. *Executive Session was entered at 6:30 PM and Council returned at 6:55 PM. No other business was discussed and no votes were cast.*

## OTHER BUSINESS

1. City Manager's Report

City Manager Christopher ShROUT provided his update.

ADJOURNMENT

Jenks City Council adjourned at 07:08 PM.

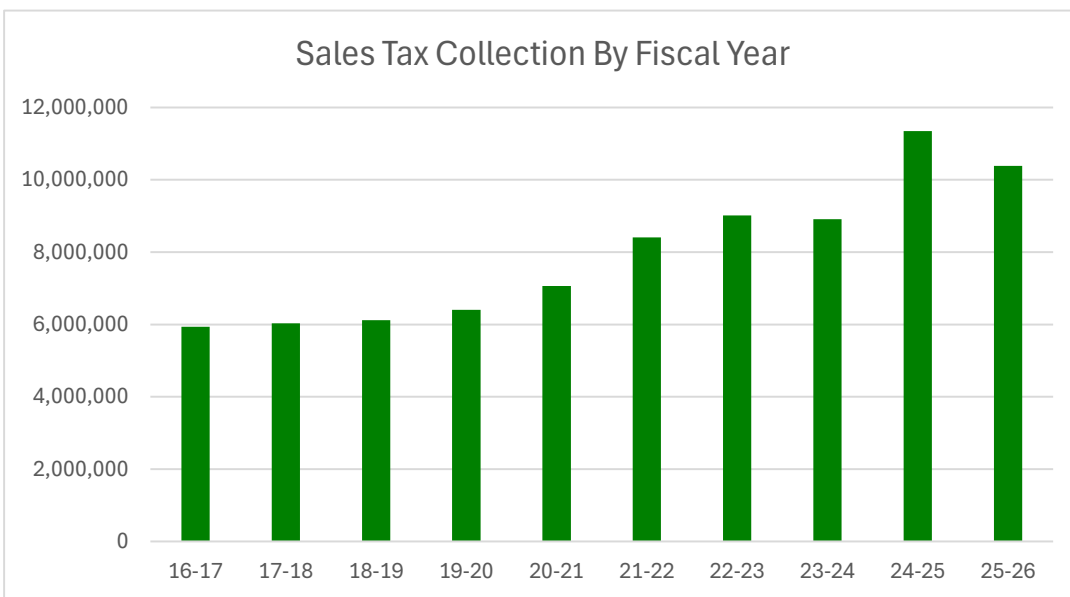
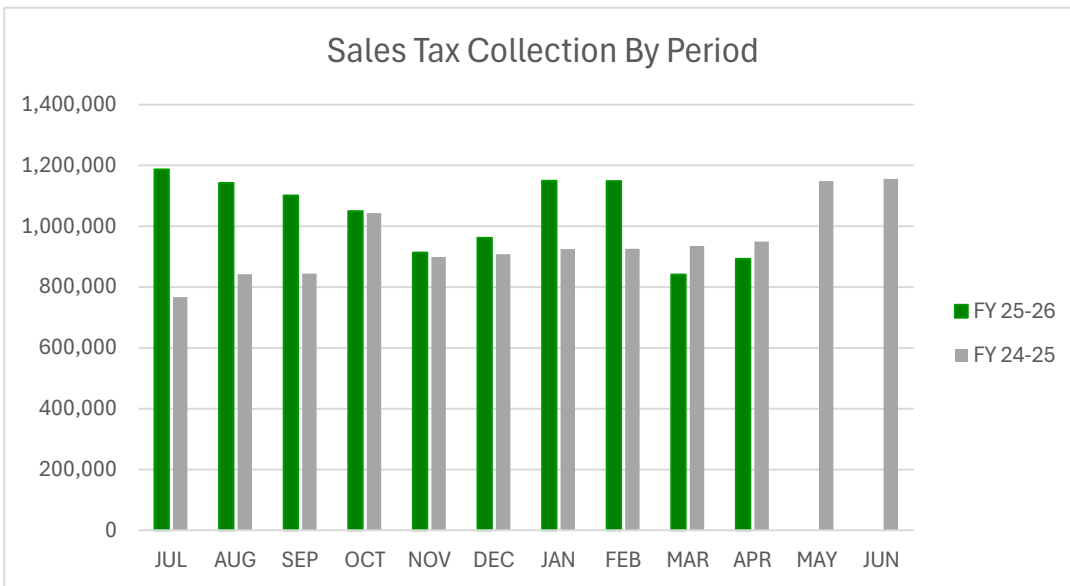


## CITY OF JENKS

211 NORTH ELM STREET • P.O. BOX 2007  
 JENKS, OKLAHOMA 74037-2007  
 PHONE (918) 299-5883 • FAX (918) 299-4489

### I. Sales & Tobacco Tax, 2% General Fund, 1% Capital

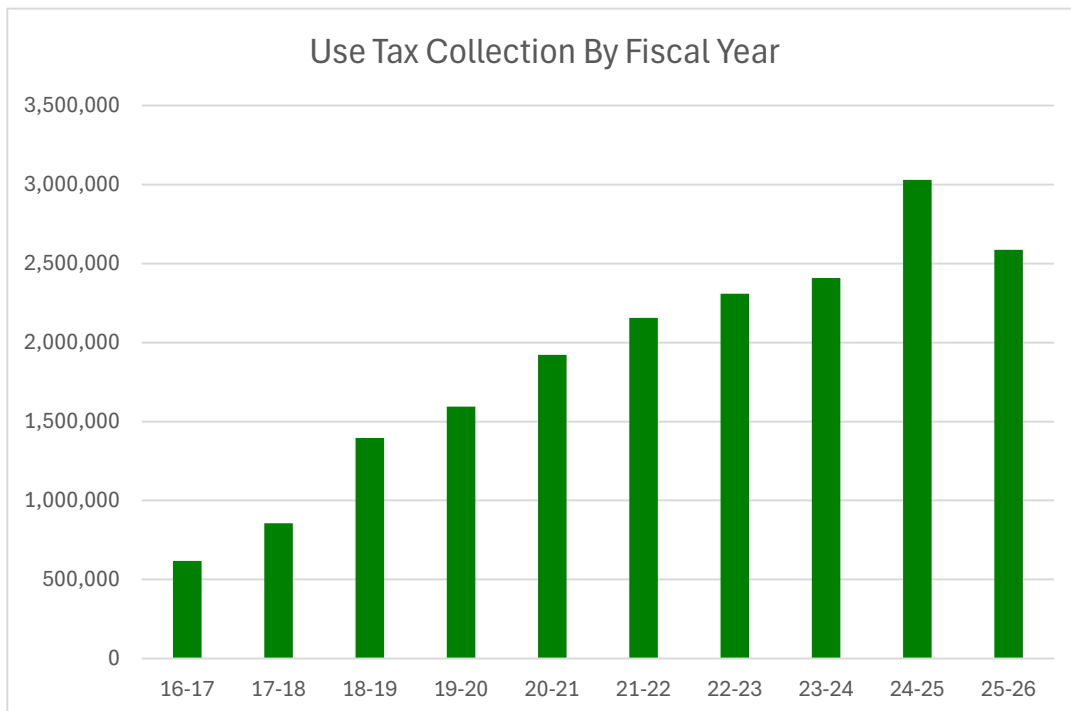
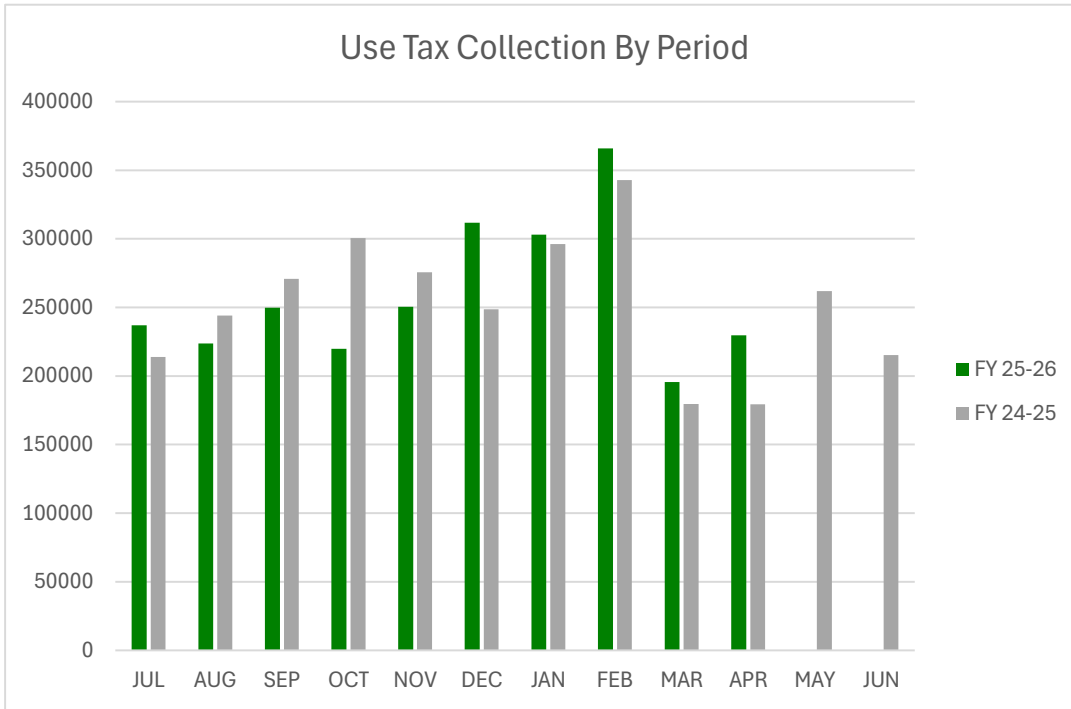
SALES & TOBACCO TAX (vs PRIOR YEAR)			
FY 25-26	FY 24-25	Difference	Percent Change
\$10,386,004	\$9,039,865	\$1,346,139	14.89%
April 2026	April 2025	Difference	Percent Change
\$892,996	\$949,125	-\$56,129	-5.91%



\*FY 25-26 is currently reporting through 10 months

## II. Use Tax, 2% General Fund, 1% Capital

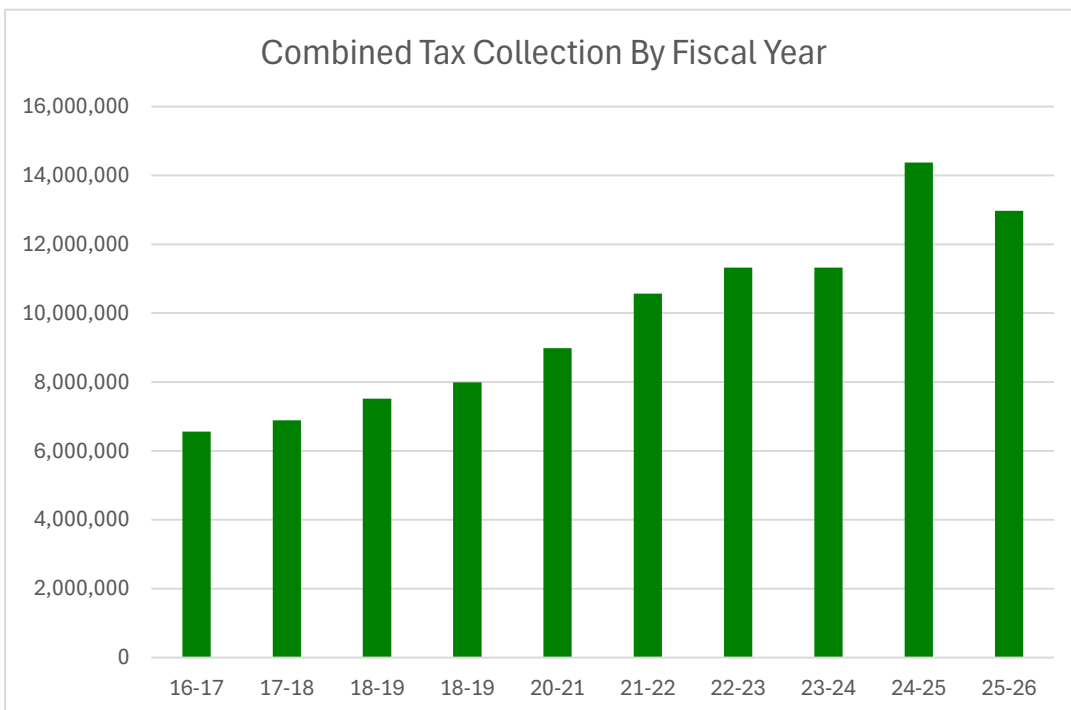
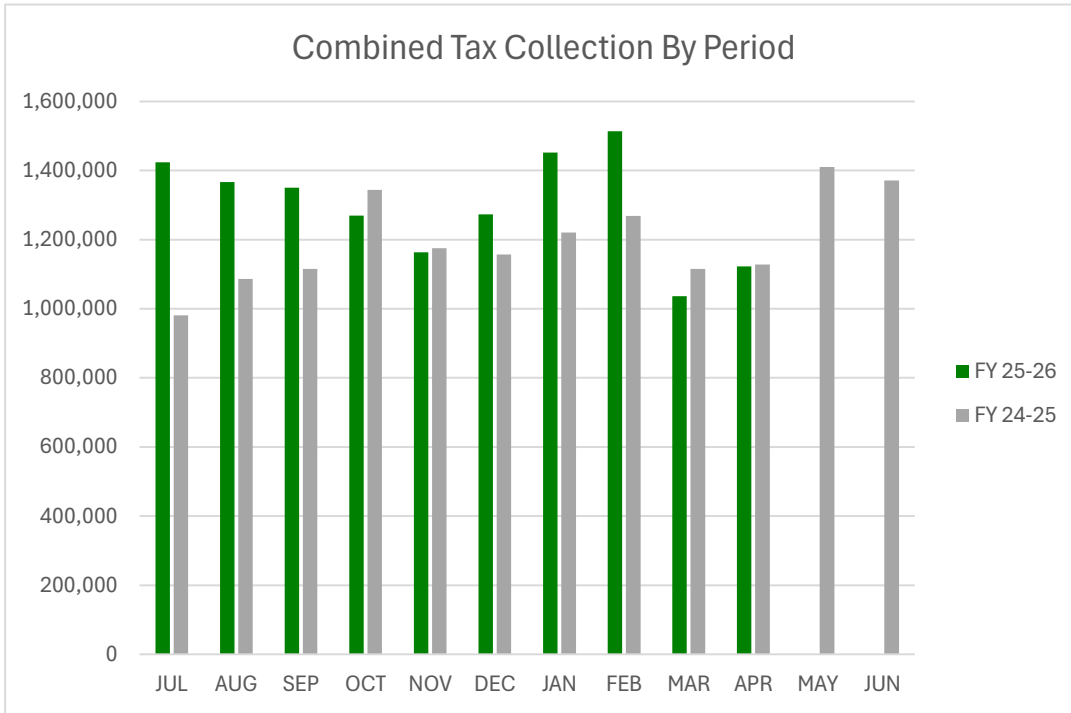
USE TAX (vs PRIOR YEAR)			
FY 25-26	FY 24-25	Difference	Percent Change
\$2,586,838	\$2,551,617	\$35,220	1.38%
April 2026	April 2025	Difference	Percent Change
\$229,759	\$179,373	\$50,386	28.09%



\*FY 25-26 is currently reporting through 10 months

### III. Combined Tax (Sales, Use, Tobacco) 2% General, 1% Capital

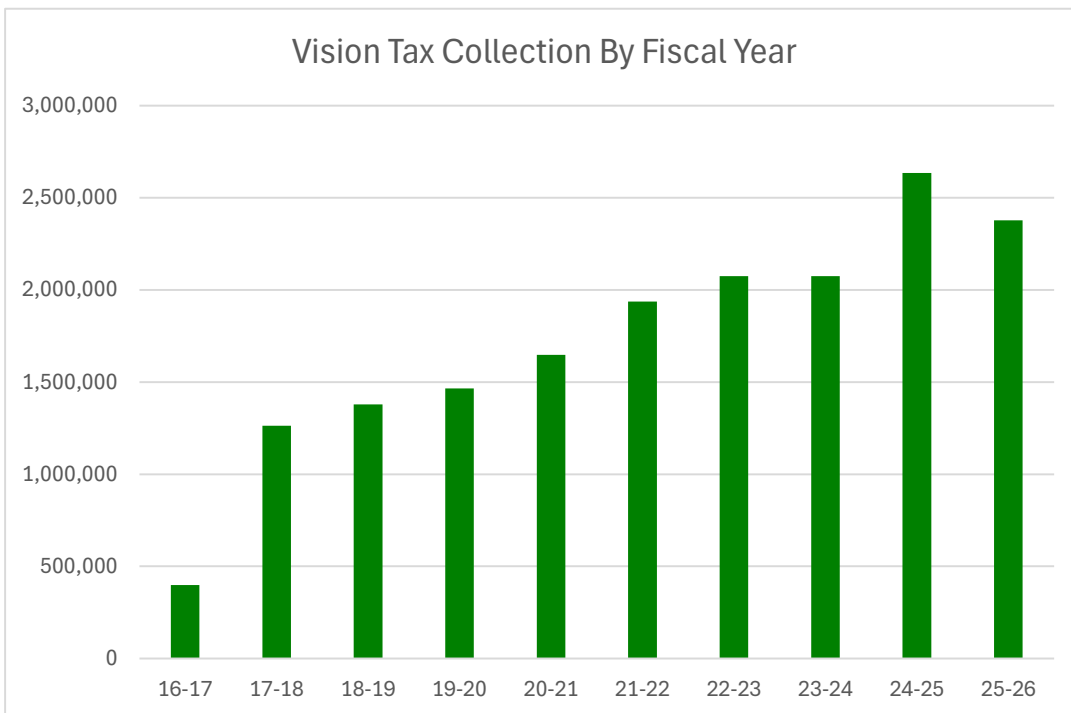
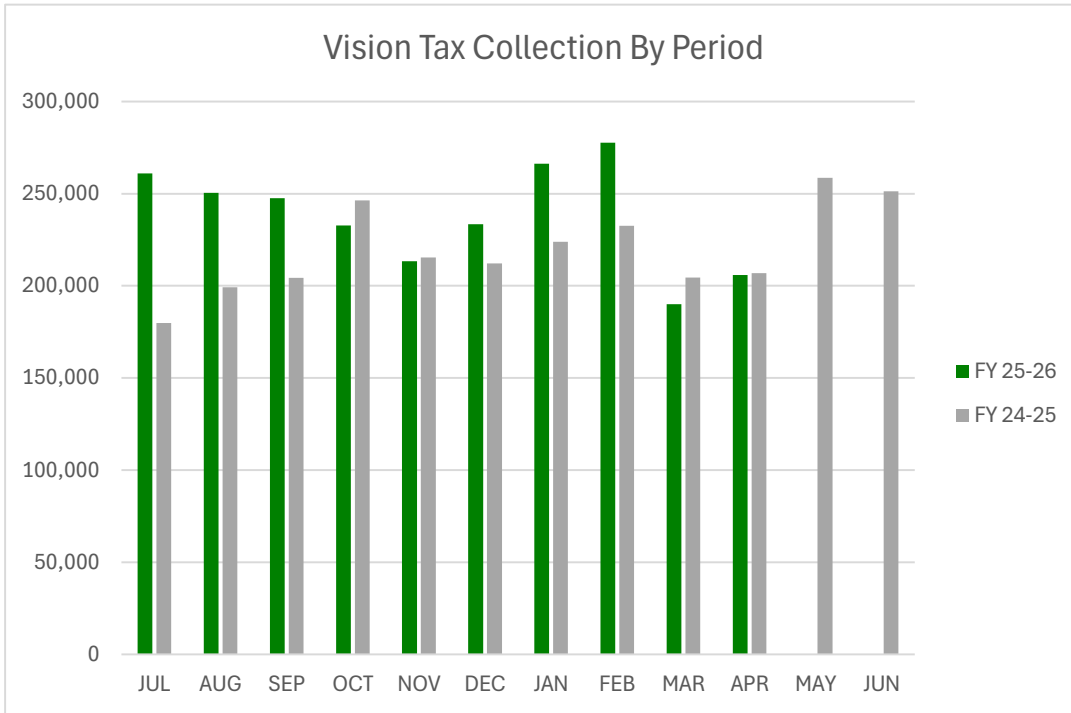
COMBINED TAX (vs PRIOR YEAR)			
FY 25-26	FY 24-25	Difference	Percent Change
\$12,972,842	\$11,591,482	\$1,381,359	11.92%
April 2026	April 2025	Difference	Percent Change
\$1,122,755	\$1,128,497	-\$5,743	-0.51%



\*FY 25-26 is currently reporting through 10 months

IV. Vision Tax (0.55% of Sales, Use & Tobacco Tax)

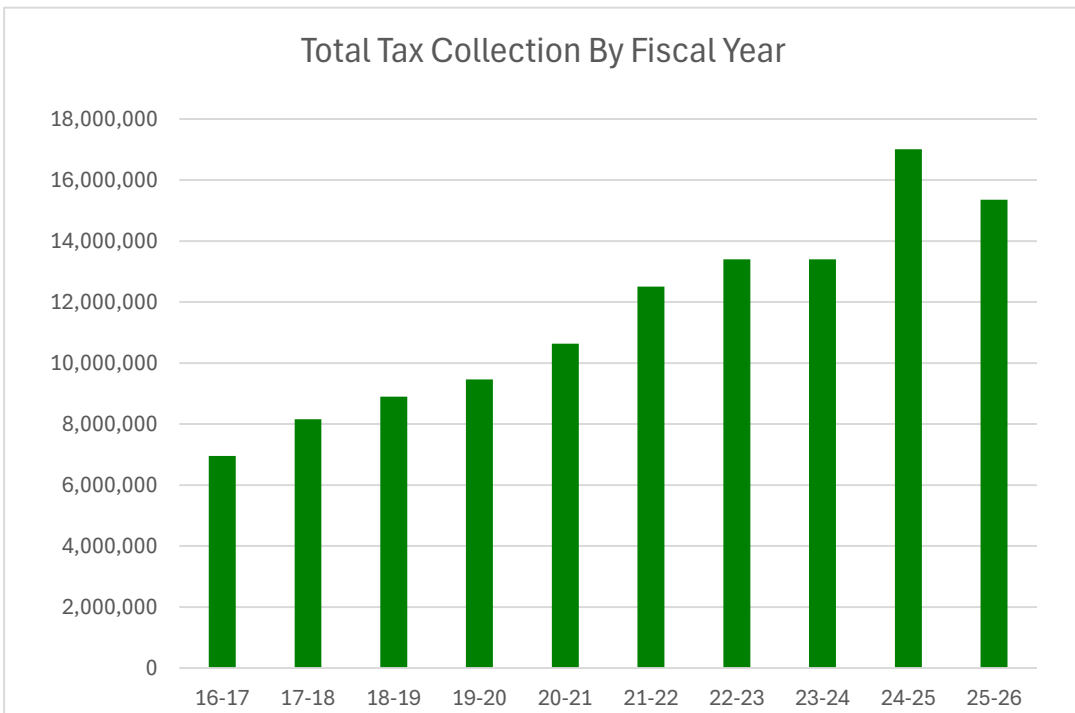
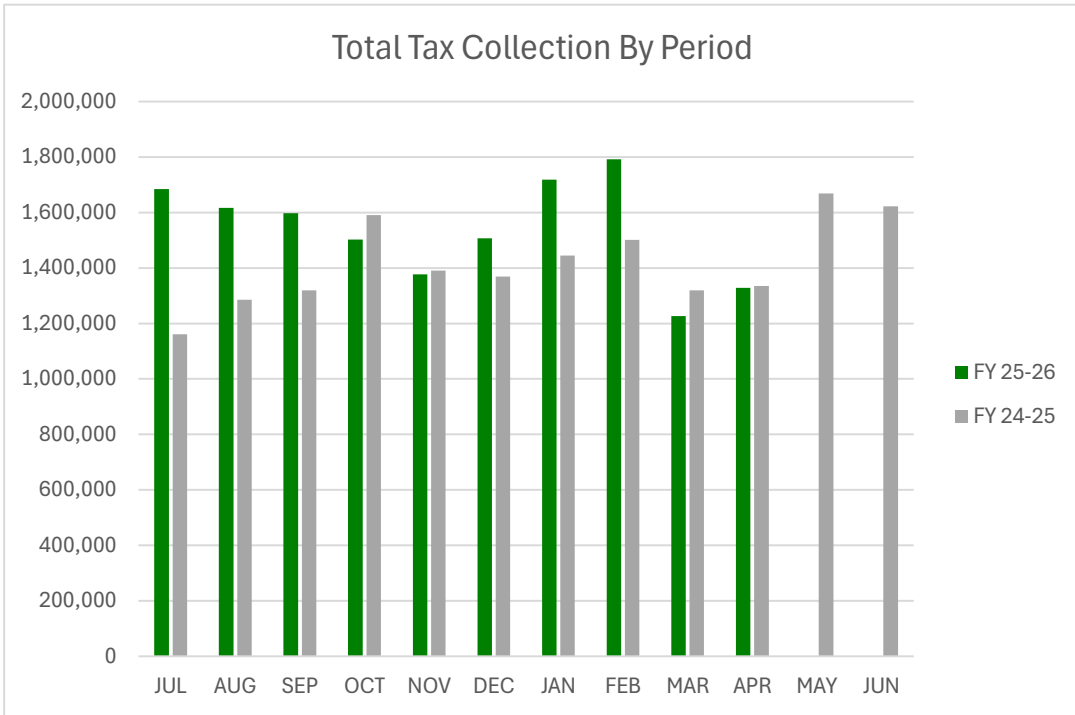
VISION TAX (vs PRIOR YEAR)			
FY 25-26	FY 24-25	Difference	Percent Change
\$2,378,354	\$2,125,105	\$253,249	11.92%
April 2026	April 2025	Difference	Percent Change
\$205,838	\$206,891	-\$1,053	-0.51%



\*FY 25-26 is currently reporting through 10 months

V. Total Tax (Sales, Use, Tobacco and Vision)

TOTAL TAX (vs PRIOR YEAR)			
FY 25-26	FY 24-25	Difference	Percent Change
\$15,351,196	\$13,716,587	\$1,634,609	11.92%
April 2026	April 2025	Difference	Percent Change
\$1,328,593	\$1,335,389	-\$6,796	-0.51%



\*FY 25-26 is currently reporting through 10 months

City of Jenks  
Fund 10  
Financial Position  
As of 03/31/2026

	Actual FY 25-26 Jul 1 - Mar 31	Budget Year 2 FY 25-26	Budget % Earned/Used FY 25-26	Actual FY 24-25 Jul 1 - Mar 31
<b>Gross Revenues:</b>				
Sales Tax Collections	\$ 11,233,392.81	\$ 14,116,302.00	80%	\$ 9,574,042.36
Use Tax Collections	2,789,210.20	3,606,572.00	77%	2,807,156.47
Other Licenses & Permits	1,614.00	10,000.00	16%	9,545.00
Electrical Licenses	6,125.00	10,500.00	58%	9,575.00
Plumbing Licenses	7,700.00	10,850.00	71%	11,250.00
Mechanical Licenses	6,700.00	10,250.00	65%	7,650.00
Beverage Licenses	6,595.00	41,500.00	16%	16,290.00
Solicitors Licenses	120.00	2,000.00	6%	430.00
Sign Permits	1,666.26	2,000.00	83%	3,257.00
Electrical Permits	20,517.41	26,500.00	77%	21,750.00
Plumbing Permits	20,126.51	31,000.00	65%	26,038.38
Mechanical Permits	17,692.41	27,500.00	64%	19,275.00
Building Permits	69,001.87	200,000.00	35%	79,081.18
Fire Permits	24,224.66	15,000.00	161%	11,952.00
Solid Waste Revenue	44,046.05	58,000.00	76%	43,441.31
Fireworks Permits	6,820.00	7,000.00	97%	8,170.00
Inspection/Reinspection Fees	3,400.00	7,000.00	49%	3,860.50
Engineering Fees	34,600.00	25,000.00	138%	34,300.00
Building Permits Admin Fee	957.58	1,000.00	96%	638.50
Zoning Applications	4,950.00	15,000.00	33%	12,910.00
Alcoholic Beverage Tax	61,981.50	80,000.00	77%	62,071.12
Franchise Fees	1,136,022.40	1,350,000.00	84%	1,022,906.32
Rental Income	11,190.75	14,900.00	75%	6,086.18
McDonald's Rental Income	45,317.51	53,000.00	86%	44,400.00
Assessment Letter	600.00	1,000.00	60%	700.00
Miscellaneous Revenue	157,590.67	110,000.00	143%	149,153.92
Municipal Court Fine	206,237.54	165,000.00	125%	158,786.27
Miscellaneous Zoning Fees	23,664.00	40,000.00	59%	30,505.00
SAFER Grant	377,406.15	421,696.00	89%	-
Gross Receipts	93,378.04	205,000.00	46%	97,064.18
Community Room Rental	1,370.00	1,000.00	137%	1,350.00
Intergovernment Revenue	198,358.00	24,760.00	801%	-
Auction Sales	12,720.00	10,000.00	127%	10,607.00
Interest	46,385.68	45,000.00	103%	36,433.02
Interest on Investment	23,415.62	25,000.00	94%	21,235.26
<b>Total Gross Revenues:</b>	<b>\$ 16,695,097.62</b>	<b>\$ 20,769,330.00</b>	<b>80%</b>	<b>\$ 14,341,910.97</b>

<b>Expenditures:</b>				
City Manager	\$ 194,691.29	\$ 332,450.00	59%	\$ 202,970.45
City Clerk	167,010.11	342,000.00	49%	247,707.35
City Treasurer	186,165.40	254,700.00	73%	182,677.39
City Attorney	41,020.84	97,600.00	42%	66,987.84
Personnel	179,779.04	246,900.00	73%	145,481.82
Admin Support / Records	91,942.39	101,100.00	91%	65,087.93
Municipal Court	87,444.00	125,200.00	70%	85,074.15
General Government	256,151.20	244,000.00	105%	184,811.71
City Planner	21,835.39	114,350.00	19%	139,392.26
Community Development	206,036.17	135,500.00	152%	109,215.29
Uniformed Patrol	2,896,041.74	3,962,850.00	73%	2,560,590.14
Police Reserves	138,641.86	284,400.00	49%	148,072.08
Central Dispatch	369,277.66	679,425.00	54%	434,894.76
Code Enforcement	54,663.75	98,700.00	55%	48,591.53
Fire Suppression	3,286,849.73	4,203,113.00	78%	3,023,621.98
Fire Volunteers	10,181.26	77,500.00	13%	12,493.79
Protective Inspections	200,552.95	333,800.00	60%	218,751.67
Street Maintenance	499,308.31	674,273.00	74%	638,765.82
General Maintenance	24,175.28	32,500.00	74%	23,313.93
Parks & Grounds	756,755.81	1,001,400.00	76%	764,920.47
Animal Control	133,463.57	205,740.00	65%	117,461.52
<b>Total Operating Expenditures:</b>	<b>\$ 9,801,987.75</b>	<b>\$ 13,547,501.00</b>	<b>72%</b>	<b>\$ 9,420,883.88</b>
<b>Capital Expenditures:</b>				
Fire Volunteers	\$ -	\$ 35,000.00	0%	\$ -
Small Capital Projects	-	-	-	-
<b>Total Capital Expenditures:</b>	<b>\$ -</b>	<b>\$ 35,000.00</b>	<b>0%</b>	<b>\$ -</b>
<b>Excess (deficiency) of Revenues over Expenditures:</b>	<b>\$ 6,893,109.87</b>	<b>\$ 7,186,829.00</b>	<b>-</b>	<b>\$ 4,921,027.09</b>
<b>Transfers (In/Out)</b>				
Transfers In	8,128,251.02	\$ 10,725,067.00	76%	\$ 7,351,076.77
Transfers Out	(14,638,440.46)	(18,878,774.00)	78%	(12,451,570.41)
<b>Total Transfers:</b>	<b>\$ (6,510,189.44)</b>	<b>\$ (8,153,707.00)</b>	<b>80%</b>	<b>\$ (5,100,493.64)</b>
<b>Net Change in Fund Balance:</b>	<b>\$ 382,920.43</b>	<b>\$ (966,878.00)</b>	<b>-</b>	<b>\$ (179,466.55)</b>

Prepared by Rich Gerow 04/15/2026



## CITY OF JENKS

211 NORTH ELM STREET • P.O. BOX 2007  
JENKS, OKLAHOMA 74037-2007  
PHONE (918) 299-5883 • FAX (918) 299-4489

### MEMORANDUM

To: **Christopher Shrout, City Manager**  
**F. Robert Carr, Jr., P.E., Assistant City Manager**

From: **Anthony Wilkins, P.E.**

Date: **April 21, 2026**

Re: **Final Acceptance – The Reserve at Southern Woods**  
**West 111<sup>th</sup> Street South and South 33<sup>rd</sup> West Avenue**  
**Resolution #895**

The installation of waterline and sanitary sewer public infrastructure has been satisfactorily completed in, and in association with, **The Reserve at Southern Woods** subdivision. There were routine inspections by Public Works, Engineering, and Planning Department personnel to ensure all work meets City of Jenks standards and is in accordance with the construction plans.

An inspection punch list was prepared and all items on the punch list have been completed as required.

In conformance with City of Jenks Subdivision Regulations, it is recommended that the City Council approve final acceptance of the public infrastructure associated with **The Reserve at Southern Woods**.

Attachments:

Inspection Memorandum  
Location Map  
Maintenance Bonds  
Resolution #895



**CITY OF JENKS**  
211 NORTH ELM STREET • P.O. BOX 2007  
JENKS, OKLAHOMA 74037-2007  
PHONE (918) 299-5883 • FAX (918) 299-4489

## **INSPECTION MEMORANDUM**

To: **Anthony Wilkins, P.E., City Engineer**

From: **Chad Cicero, Engineering Technician**

Date: **April 7, 2026**

Re: **Final Acceptance – The Reserve at Southern Woods**  
West 111th Street South and South 33rd West Avenue

Recently, a final inspection was done to verify that all public infrastructure items, constructed for **The Reserve at Southern Woods** subdivision, have been satisfactorily completed. All public infrastructure items have been finished as required and are in conformance to City of Jenks public infrastructure guidelines.

Maintenance bonds have been provided for the following public infrastructure items:

### **Waterline Sanitary Sewer**

An acceptance letter containing the subdivision location and a copy of the maintenance bonds has been prepared for submission to Council for acceptance. It is therefore my recommendation that we move forward to present **The Reserve at Southern Woods** subdivision to the City Council for final acceptance.

# LOCATION MAP

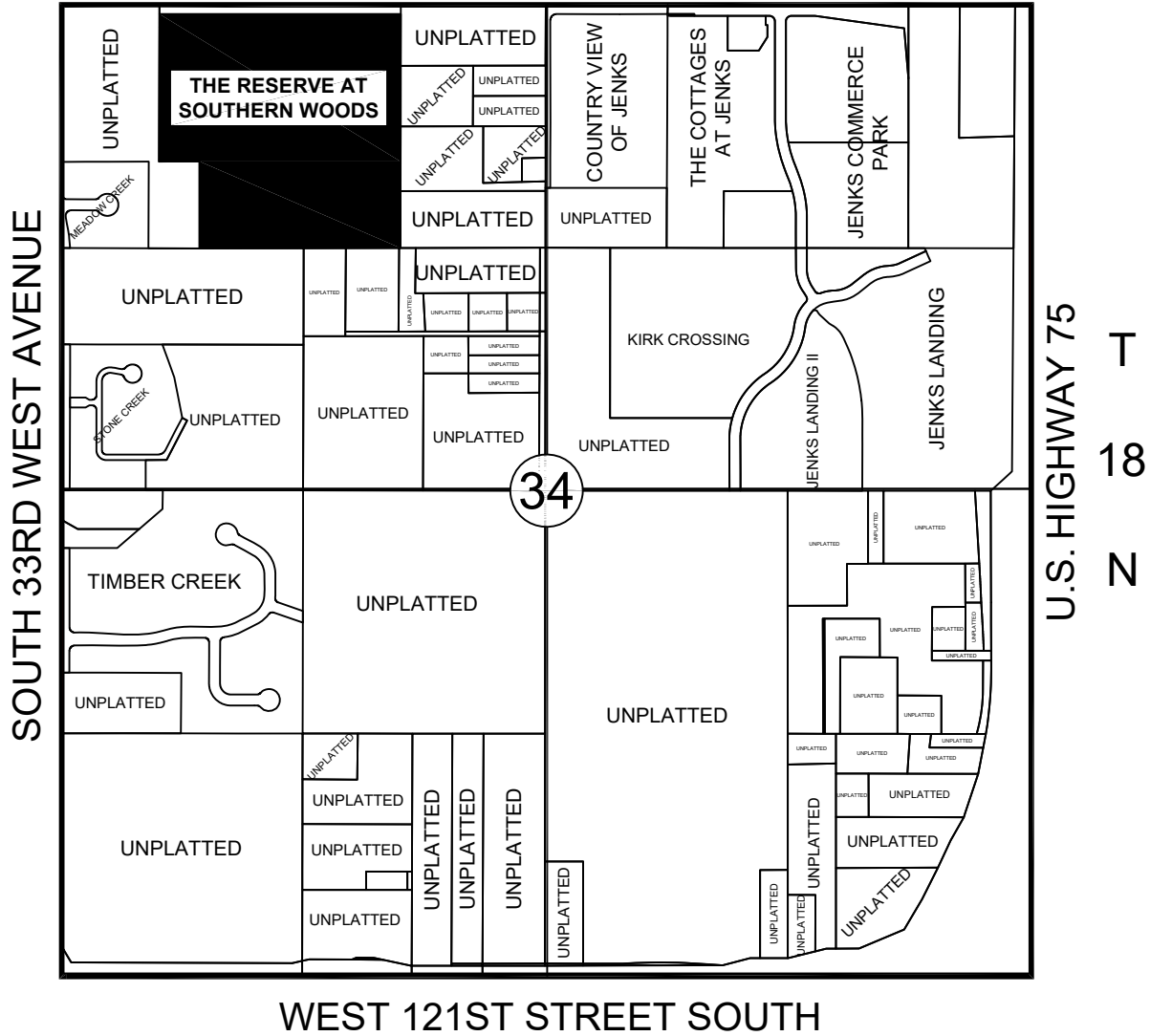
## THE RESERVE AT SOUTHERN WOODS

R 12 E

WEST 111TH STREET SOUTH



1" = 1,000'



T  
18  
N

SECTION 00420

MAINTENANCE BOND

WHEREAS, the undersigned, AMIAN Homes, LLC has executed Contract dated the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, designated for Water: \$240,000 for The Reserve at Southern Woods, Jenks, Oklahoma, including all of the work mentioned and described in said Contract, and to be performed by the undersigned strictly and punctually in accordance with the terms, conditions, plans and specifications thereof,

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS: That AMIAN Homes, LLC of AMIAN Homes, LLC as Principal, and Merchants National Bonding, Inc. of Merchants National Bonding, Inc. as Surety, are jointly and severally, firmly held and bound unto the OWNER in the sum of One Hundred Twenty Thousand Dollars (\$ 120,000) lawful money of the United States of America, same being the approximate cost of the Contract herein referred to, for the payment of which sum well and truly to be made, we hereby bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS BOND is such that the said Principal and Surety herein named do hereby agree and bind themselves unto and guarantee the OWNER that all work done under said contract, was constructed to conform with specifications prepared by the City of Jenks and in such a manner that the same shall endure without need of any repair arising from defective workmanship or materials for a period of one year from and after the formal acceptance of said project by the City of Jenks City Council, and that at the expense of said Principal and/or Surety, all failures occurring and arising from any defect in material or workmanship within said period of one year shall be promptly repaired, within ten (10) days after notice to said Principal by letter deposited in the United States mail, addressed to said Principal at 124 N 6th St, Jenks, OK 74037 and copied to said Surety; and it being further agreed that upon the neglect, failure or refusal of the Principal to make any needed repairs or backfills upon said project or any work connected therewith within the aforesaid ten (10) day period or other city negotiated period, that the said Principal and Surety shall jointly and severally be liable to the OWNER for the costs and expenses of making such repairs or backfills, or making good such defects or imperfections.

NOW, THEREFORE, if the said Principal and Surety shall faithfully and securely keep and perform all of the obligations herein provided to be kept and performed by them, or either of them, then this obligation shall be null and void and of no force and effect, otherwise to be and remain in full force and effect at all times.

SIGNED, SEALED AND DELIVERED this 14th day of April, 2026.

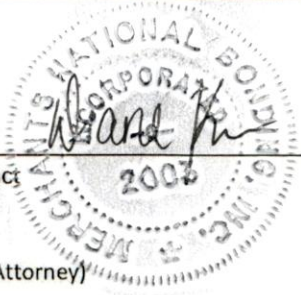
CONTRACTOR (Principal)

ATTEST: AMIAN Homes, LLC  
Amy Prosser  
Title Amy Prosser, Owner

(SEAL)  
Merchants National Bonding, Inc.  
Surety

(SEAL)

Title  
(SEAL)  
Ward M  
Attorney In Fact



(Accompany the bond with a Power of Attorney)

# MERCHANTS BONDING COMPANY™ POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, and MERCHANTS NATIONAL INDEMNITY COMPANY, an assumed name of Merchants National Bonding, Inc., (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Diane Kern

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the By-Laws adopted by the Board of Directors of the Companies.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner - Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 14th day of April, 2026.



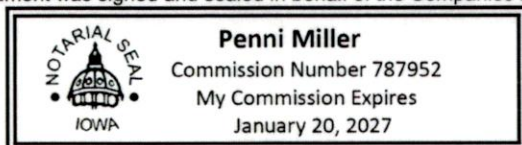
MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.  
MERCHANTS NATIONAL INDEMNITY COMPANY

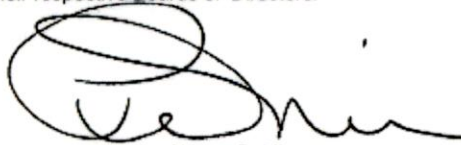
By 

President

STATE OF IOWA  
COUNTY OF DALLAS ss.

On this 14th day of April, 2026, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL), MERCHANTS NATIONAL BONDING, INC., and MERCHANTS NATIONAL INDEMNITY COMPANY; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



  
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL), MERCHANTS NATIONAL BONDING, INC., and MERCHANTS NATIONAL INDEMNITY COMPANY do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 14th day of April, 2026.



  
Secretary



# MERCHANTS

## BONDING COMPANY™

### POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, and MERCHANTS NATIONAL INDEMNITY COMPANY, an assumed name of Merchants National Bonding, Inc., (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Diane Kern

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the By-Laws adopted by the Board of Directors of the Companies.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

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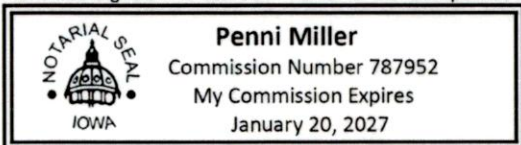
MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.  
MERCHANTS NATIONAL INDEMNITY COMPANY

By

President

STATE OF IOWA  
COUNTY OF DALLAS ss.

On this 14th day of April, 2026, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL), MERCHANTS NATIONAL BONDING, INC., and MERCHANTS NATIONAL INDEMNITY COMPANY; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



Notary Public

(Expiration of notary's commission  
does not invalidate this instrument)

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL), MERCHANTS NATIONAL BONDING, INC., and MERCHANTS NATIONAL INDEMNITY COMPANY do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 14th day of April, 2026.



Secretary

**RESOLUTION NO. 895**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JENKS, OKLAHOMA ACCEPTING AS DEDICATED PUBLIC IMPROVEMENTS FOR THE RESERVE AT SOUTHERN WOODS DEVELOPMENT, OWNED BY NO LIMITS LLC. LOCATED WITHIN SECTION 34, TOWNSHIP 18N, RANGE 12E OF THE INDIAN BASE AND MERIDIAN, CITY OF JENKS, TULSA COUNTY, STATE OF OKLAHOMA.**

**WHEREAS**, certain public improvements required by the City of Jenks’ Subdivision Regulations have been constructed in The Reserve at Southern Woods development within the City of Jenks, Oklahoma; and

**WHEREAS**, construction of the following public infrastructure has been completed:

- Waterline: 1,415LF – 12” PVC C900, 6,962 LF – 6” PVC C900
- Sanitary Sewer: 1,070LF – 15” PVC, 6,330LF – 8” PVC, 47EA – 4’ Diameter Manholes

**WHEREAS**, the design and construction of those public improvements meet the requirements of the City of Jenks’ Subdivision Guidelines; and

**WHEREAS**, the City Engineer has received and reviewed the As-Built Construction Plans (Record Drawings) for those public improvements; and

**WHEREAS**, The City has received the one-year maintenance bonds required by the City of Jenks’ Subdivision Regulation for said public improvements; and

**WHEREAS**, the City of Jenks’ Subdivision Regulations require that all public improvements be formally accepted by the Jenks City Council.

**THEREFORE, BE IT RESOLVED** by the Jenks City Council of City of Jenks, Oklahoma public improvements and all required easements for The Reserve at Southern Woods are formally accepted by the City of Jenks.

Approved in open meeting by the City Council of the City of Jenks, Oklahoma this \_\_\_\_ day of \_\_\_\_\_, 2026.

**CITY OF JENKS, OKLAHOMA**

\_\_\_\_\_  
**MAYOR**

**Attest:**

\_\_\_\_\_  
**CITY CLERK**

**Approved as to form:**

\_\_\_\_\_  
**CITY ATTORNEY**

To	Mayor Cory Box, Vice Mayor John Brown and City Council
Hearing Date	April 21, 2026
Case Number	JZ 26-PUD 155
Request	Rezoning Residential Estate (RE) and PUD 155 overlay
Applicant	Tanner Consulting
Location	North of 141 <sup>st</sup> Street and east of Elm

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## Staff Report

Preparer | Marcaé Hilton

### Attachments

- PUD Document
- Legal Notice

### Preparer

Tanner Consulting  
City of Jenks

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## Background Information

**SITE SUMMARY** | This project is essentially Phase II of Pine Ridge to the west. This general area of south Jenks has been slowly developing for over 20 years, during that time the vision has changed dramatically. When the UDO was updated, staff and the consultant believed Local Commercial would be beneficial to residents. The presence of pipelines along Elm and the lack of availability of utilities is the primary reason the site has not been developed, there have been multiple meetings on this general area. However, there is no plan for the City of Jenks to extend public sanitary sewer which makes the land less viable for commercial development. The current concept continues to build an exclusive gated subdivision with estate size lots and private streets.

Planning Commission (PC) Summary: Approved with no comments | April 09, 2026

*PUD 145 | Phase 1 | Pine Ridge | Sister Project to the west | Approval Summary:*

- *City Council (CC) Summary: Approval | December 05, 2023*
- *Planning Commission (PC) Summary: Approval | November 15, 2023*

### Elements of PUD 155

Acres	20.092
Lots	27   Estate Lots   Conceptual Layout
Access	Private, gated
UDO 16-9-8	C.1.b   C.2. Qualification and exception (1) Will preserve and enhance the existing landscape, trees, and natural

features of the enlarged and enhanced pond at the south end of the property, by placing it in a common area reserve and providing for its perpetual care and maintenance, and

(2) will be comprised of a mixture of single-family residential and private, neighborhood park uses, and

(3) will have high quality building materials including masonry and wood, as will be specified within the highly restrictive covenants fled for the subdivision.

Sewer

Aerobic | ODEQ Approval required

**PUBLIC COMMENT** | One citizen called about fencing, the developer has contact him directly, in addition they spoke at the public hearing.

**GENERAL INFORMATION ON THE COMPREHENSIVE PLAN** | The [Horizon Jenks Plan](#) was adopted by Resolution 712, September 1, 2020. The process, which began in May of 2019, took over a year and provided the citizens of Jenks the ability to partner with staff on creating community vision of Jenks to guide the City in its decision making for the next 20 years. The Comprehensive Plan is a set of policies that direct future growth and development for the City of Jenks.



Figure 1: Comprehensive Plan as Approved November 07, 2023

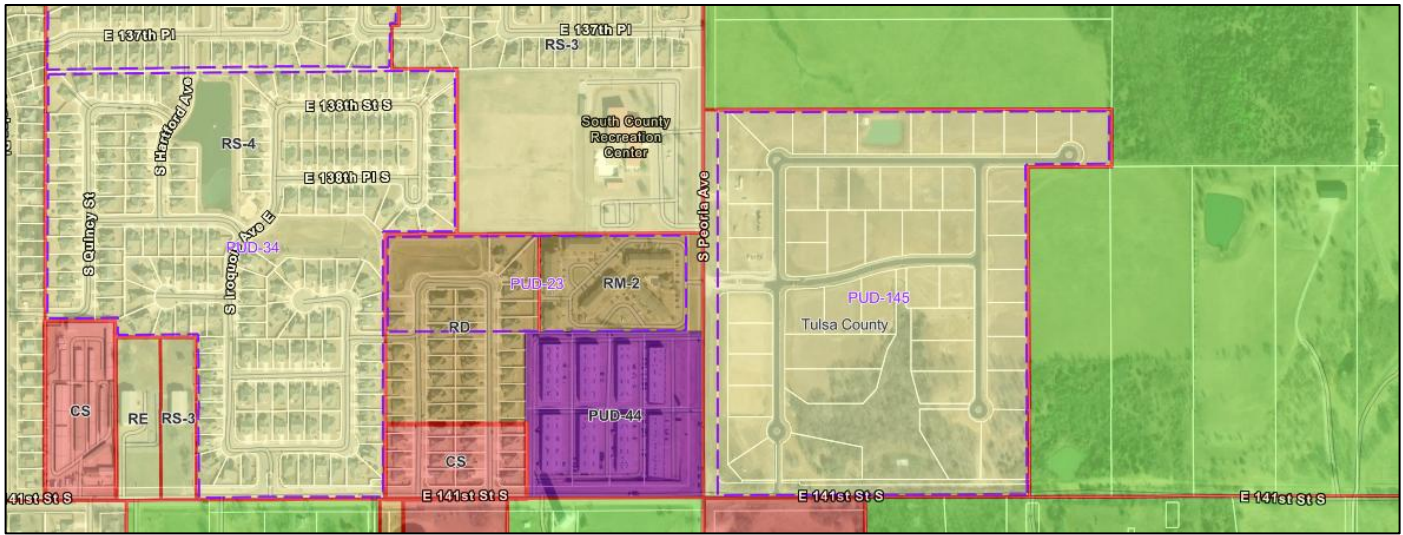


Figure 2: INCOG Map

**Zoning:**

- North: (AG) Agriculture
- South: (CS) Commercial Shopping and (AG) Agriculture
- West: PUD 145 RE | (Glenpool) | (CS) Commercial Shopping, (RM-2) Multi-family, (RS-3) Residential Single-family, Tulsa County Recreation Facility
- East: (AG) Agriculture

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Staff Evaluation, Comments & Recommendations

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**STAFF COMMENTS** | *The PUD as submitted meets the intent and spirit of the UDO. (TAC) Technical Advisory Committee provided no initial comments.*

**Sec. 16-9-8. Planned Unit Development.**

(A) *Purpose. In order to establish an alternate zoning procedure under which land can be developed or redeveloped with innovation, imagination, and creative architectural design when sufficiently justified under the provisions of this UDO, the Planned Unit Development process is established. The objective of the Planned Unit Development process is to encourage a higher level of design and amenity than is possible to achieve under otherwise applicable UDO regulations. The end result can be a product which fulfills the objectives of the Comprehensive Plan and planning policies of the City while departing from the strict application of the regulations as detailed in this UDO. The Planned Unit Development process is intended to permit and encourage such flexibility and to accomplish the following purposes:*

- (1) *To stimulate creative approaches to the commercial, residential, and mixed-use development of land,*
- (2) *To provide more efficient use of land,*
- (3) *To preserve natural features and provide open space areas and recreation areas in excess of that required under conventional zoning regulations,*
- (4) *To develop new approaches to the living environment through variety in type, design, and layout of buildings, transportation systems, and public facilities,*
- (5) *To unify building and structures through design,*

(6) *To promote long-term planning pursuant to the City of Jenks' Comprehensive Plan, which will allow harmonious and compatible land uses or combinations of uses with surrounding areas.*

*(B) General Provisions.*

(1) *Any residential development greater than 20 acres shall be approved as a Planned Unit Development.*

(2) *Developments including only single-family detached residential uses, are discouraged, and may not be approved. .Amenity packages may be used to offset "only" single-family. (3) Each Planned Unit Development should be presented and judged on its own merits. It shall not be sufficient to base justification for approval of a Planned Unit Development solely upon an already existing Planned Unit Development.*

(4) *The burden of providing evidence and persuasion that any planned unit development is necessary and desirable shall rest with the applicant.*

(5) *The planned unit development application shall specify the rules by which the parcel or parcels shall be developed and the site plan that specifies the development proposed.*

*(C) Site Development Allowances and Modification Standards.*

*(1) Site Development Allowances.*

(a) *Site development allowances are deviations from the standards of the underlying zoning district set forth outside of this article.*

(b) *Notwithstanding any limitations on variations which can be approved as contained elsewhere in this UDO, site development allowances may be approved provided the applicant specifically identifies each site development allowance on the approved site plan and demonstrates how each site development allowance would be compatible with surrounding development; is necessary for proper development of the site; and is aligned with a minimum of one of the modification standards detailed in section 16-9-8(C)(2) below.*

(2) *Modification Standards. In addition to the Standards for Review established in section 16-9-8(D), the following modification standards shall be utilized in the consideration of site development allowances. These standards shall not be regarded as inflexible but shall be used as a framework by the City to evaluate the quality of amenities, benefits to the community, and design and desirability of the proposal.*

(a) *Public Gathering Space. The Planned Unit Development includes public gathering space, the amount of which is proportional to the size of buildings or number of dwelling units. The public gathering space is activated through the use of moveable tables and chairs, a fountain or other water feature, a sculpture or other public art feature, benches, seat walls, raised landscape planters, pedestrian scale, and celebratory lighting such as string or Tivoli lights, and/or other features. The public gathering space is integrated into the overall design of the Planned Unit Development and has a direct functional or visual relationship to the main building(s) and is not of an isolated or leftover character.*

(b) *Sustainable Design. The Planned Unit Development is designed with consideration given to various methods of site design and building location, architectural design of individual buildings, and landscaping design capable of reducing energy consumption and improving onsite stormwater management.*

(c) *Landscape Conservation and Visual Enhancement. The Planned Unit Development preserves and enhances existing landscape, trees, and natural features such as rivers, streams, ponds, groves, and landforms.*

(d) *Mix of Uses. The Planned Unit Development is comprised of a mix of nonresidential uses and a mix of housing types.*

(e) *Affordability. The Planned Unit Development includes residential dwellings that are deed restricted for households that make less than or equal to 80 percent of the area median income.*

(f) *Universal Design. The Planned Unit Development includes buildings designed with accessible features such as level access from the street and/or zero entry thresholds.*

*(g) High Quality Building Materials. The Planned Unit Development utilizes time and weather tested building materials that are of a higher quality than what is otherwise required by this UDO, including, but not limited to, masonry or wood.*

*(D) Standards for Review. Approval of development through the use of the Planned Unit Development process will be considered by the City only in direct response to the accrual of tangible benefits from the Planned Unit Development to the City or the neighborhood in which it would be located. These benefits shall be in the form of exceptional amenities; outstanding environmental, landscape, architectural, and/or site design; or the conservation of special man-made or natural features of the site. Modifications to the conventional zoning and subdivision regulations shall be considered a privilege except when encouraged by the modification standards in section 16-9-8(C)(2). No application for a Planned Unit Development shall be approved unless the City Council finds that the application meets all of the following standards:*

- (1) Comprehensive Plan Alignment. The Planned Unit Development is consistent with the goals, objectives, and policies set forth in the Comprehensive Plan and other adopted plans and policy documents of the City.*
- (2) Placemaking. The Planned Unit Development has a distinctive identity and brand that is utilized in the signs, streetscape, architecture, public gathering spaces, open spaces.*
- (3) Integrated Design with Identifiable Centers and Edges. The Planned Unit Development shall be laid out and developed as a unit in accordance with an integrated overall design, in which the various land uses included function as a cohesive whole and support one another. The design shall provide identifiable centers, which form focus areas of activity in the development, and edges, which define the outer borders of the development, through the harmonious grouping of buildings, uses, facilities, public gathering spaces, and open space.*
- (4) Public Welfare. The Planned Unit Development is designed, located, and proposed to be operated and maintained so that it will not impair an adequate supply of light and air to adjacent property and will not substantially increase the danger of fire or otherwise endanger the public health, safety, and welfare.*
- (5) Compatibility with Adjacent Land Uses. The Planned Unit Development includes uses which are generally compatible and consistent with the uses of adjacent parcels. If the uses are not generally compatible, all adverse impacts have been mitigated through screening, landscaping, public open space, and other buffering features that protect uses within the development and surrounding properties.*
- (6) Impact on Public Facilities and Resources. The Planned Unit Development is designed so that adequate utilities, road access, drainage, and other necessary facilities will be provided to serve it. The planned unit development shall include such impact fees as may be reasonably determined by the City Council or the City Engineer. These required impact fees shall be calculated in reasonable proportion to impact of the planned development on public facilities and infrastructure.*
- (7) Archaeological, Historical or Cultural Impact. The Planned Unit Development does not substantially adversely impact an archaeological, historical, or cultural resource, included on the local, state, or federal register, located on or off the parcel(s) proposed for development.*
- (8) Drives, Parking and Circulation. The Planned Unit Development has or makes adequate provision to provide necessary parking. Principal vehicular access is from dedicated public streets, and access points shall be designed to encourage smooth traffic flow with controlled turning movements and minimum hazards to vehicular or pedestrian traffic. With respect to vehicular and pedestrian circulation (including walkways, interior drives, and parking), special attention has been given to the location and number of access points to public streets, the width of interior drives and access points, general interior circulation, separation of pedestrian and vehicular traffic, adequate provision for service by emergency vehicles, and arrangement of parking areas that are safe, convenient, and do not detract from the design of proposed buildings and structures and the neighboring properties. Access points are limited through the use of cross access connections.*

*(E) Pre-Application Public Meeting. The applicant, after conducting the required pre-application conference, as detailed in section 16-9-4(C)(1), and prior to application submittal, as detailed in section 16-9-4(C)(2), is encouraged to conduct a public meeting to discuss the proposed Planned Unit Development and its impact on adjoining properties*

and area residents. If held, the applicant is encouraged to submit a written summary of comments made at the meeting with the application.

- (F) *Hearing and Recommendation by the Planning Commission. The Planning Commission shall hold a public hearing on the proposed Planned Unit Development, and, at the close of the public hearing and after consideration of the City planner report and public comment, make a recommendation to the City Council to approve, approve with modifications, or deny the Planned Unit Development based on the applicable review criteria. The City Planner, on behalf of the Planning Commission, shall transmit a report containing its recommendation to approve, approve with modifications, or deny the PUD application to the City Council.*
- (G) *Action by the City Council. The City Council shall hear the proposed Planned Unit Development, and, at the close of the meeting and after consideration of the recommendation of the Planning Commission, City Planner Report, and public comment either:*
- (1) *Approve the application,*
  - (2) *Approve the application with modifications,*
  - (3) *Deny the application,*
  - (4) *Refer the application back to the Planning Commission for further review, or*
  - (5) *Postpone further consideration pending the submittal of additional information, including any application requirement previously waived.*
- (H) *Zoning Map Amendment. Upon approval of the Planned Unit Development by the City Council, the zoning map shall be amended to reflect the PUD Overlay.*
- (I) *Additional Application Requirements. A Planned Unit Development application shall satisfy the application requirements and review criteria for other review procedures established in this chapter, as applicable to the application, including those for Site Plan Review in section 16-9-3(C), Conditional Use Permits in section 16-9-3(D), Specific Use Permits in section 16-9-7, and Sign Permits in section 16-9-3(F).*
- (J) *Amendments to Approved Planned Unit Development.*
- (1) *Determination of Level of Change. Upon receiving a Planned Development Amendment application, the City Planner shall determine whether the amendment is a major amendment, or a minor amendment based on the criteria detailed in section 16-9-8(J)(2) and section 16-9-8(J)(3) below.*
  - (2) *Major Amendment. A major amendment is any proposed change to an approved major or minor planned development that results in one or more of the following changes:*
    - (a) *Increase density,*
    - (b) *Increase the height of buildings,*
    - (c) *Reduce open space by more than five percent,*
    - (d) *Modify the proportion of housing types,*
    - (e) *Change parking areas in a manner that is inconsistent with this UDO,*
    - (f) *Increase the approved gross floor area by more than 500 square feet,*
    - (g) *Alter alignment of roads, utilities, or drainage, or*
    - (h) *Result in any other change inconsistent with any standard or condition imposed by the City Council in approving the Planned Unit Development and/or the approved site plan, as determined by the City Planner.*
  - (3) *Minor Amendment. A minor amendment is any proposed change to an approved Planned Unit Development that is consistent with the standards and conditions upon which the Planned Unit Development was approved, which does not alter the concept or intent of the Planned Unit Development and is not considered a major amendment as detailed in section 16-9-8(J)(2).*

- (4) *Approval Processes. A major amendment to an approved Planned Unit Development shall follow the procedure set in section 16-9-8(E)(F), and (G). A minor amendment to an approved Planned Unit Development may be approved by the Planning Commission.*
- (K) *Expiration. For any Planned Unit Development in which there has been no Building Permit issued nor any portion of the property platted after five years since approval by the City Council, the Planned Unit Development shall be considered null and void and shall be brought back before the Planning Commission and the City Council for consideration prior to any development on the property. The underlining zoning of the PUD shall not expire, only the PUD overlay shall expire.*
- (1) *Conformance with Current Regulations. Expired Planned Unit Developments are required to meet the most recently adopted regulations, ordinances, and development standards.*

**RECOMMENDATION** | The applicant will continue to work with staff throughout the process of platting and implementation of the subdivision. All regulations in the UDO will be met; any exceptions will require an approved amendment to the Planned Unit Development.

*Staff and Planning Commission recommend approval of the request for a Single-family private development, for JZ 26-PUD 155 "The Summit at Pine Ridge" providing a Phase II of Pine Ridge for south Jenks.*

# The Summit at Pine Ridge

A PLANNED UNIT DEVELOPMENT (PUD) OF 20.092 ACRES  
LOCATED EAST OF THE NORTHEAST CORNER OF 141ST STREET SOUTH AND SOUTH ELM STREET (SOUTH PEORIA AVENUE),  
CITY OF JENKS, TULSA COUNTY, OKLAHOMA

MARCH 2026



**OWNER:**

THE MONA PITTENGER REVOCABLE  
LIVING TRUST DATED SEPTEMBER 27,  
2006 AND TRL, L.L.C.

**DEVELOPER:**

LAMB HOMES, LLC  
ATTN: MICHAEL LAMB  
114 S. 3RD ST.  
JENKS, OK 74037  
MICHAEL@LAMBHOMESOK.COM

**APPLICANT/CONSULTANT:**

TANNER CONSULTING LLC  
C/O ERIK ENYART  
5323 S LEWIS AVE  
TULSA, OK 74105  
EENYART@TANNERBAITSHOP.COM



**Tanner Consulting LLC**

LANDSCAPE ARCHITECTURE | LAND PLANNING  
CIVIL ENGINEERING | LAND SURVEYING | DRONE SERVICES  
5323 SOUTH LEWIS AVENUE, TULSA OKLAHOMA 74105-6539

# The Summit at Pine Ridge

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- I. DEVELOPMENT CONCEPT
- II. DEVELOPMENT STANDARDS
- III. GENERAL PROVISIONS AND DEVELOPMENT STANDARDS
- IV. EXHIBITS
  - Exhibit A: *Conceptual Site Plan*
  - Exhibit B: *Property Description*

# The Summit at Pine Ridge

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## I. DEVELOPMENT CONCEPT

Building on the success of the first phase “Pine Ridge”, The Summit at Pine Ridge proposes exclusive, gated homes on estate lots located east of the northeast corner of South Elm Street (South Peoria Avenue) and 141st Street in the City of Jenks, Oklahoma. The Summit at Pine Ridge, a Planned Unit Development (PUD), conceptually shows 27 homesites on 20.092 acres with a large common area for a landscaped stormwater detention pond greeting residents and guests at the entrance. Streets will be private and gated, but with curb and gutter design.

By its design, this PUD satisfies the purposes for a PUD as outlined in the Jenks Unified Development Ordinance (UDO) Section 16-9-8: to develop the site with innovation, imagination, and creative architectural design, to encourage a higher level of design and amenity than is possible to achieve under otherwise applicable UDO regulations, to result in a product which fulfills the objectives of the Jenks Comprehensive Plan and planning policies of the City while departing from the strict application of the regulations of the UDO, to permit and encourage flexibility and to accomplish the following purposes of (1) stimulating creative approaches to the commercial, residential, and mixed-use development of land, (2) providing more efficient use of land, (3) preserving natural features and providing open space areas and recreation areas in excess of that required under conventional zoning regulations, (4) developing new approaches to the living environment through variety in type, design, and layout of buildings, transportation systems, and public facilities, (5) unifying building and structures through design, (6) promoting long-term planning pursuant to the City of Jenks’ Comprehensive Plan, which will allow harmonious and compatible land uses or combinations of uses with surrounding areas.

This PUD is eligible for modification (UDO Sections 16-9-8.C.1.b / 16-9-8.C.2 and 16-9-8.D) as it qualifies for at least three (3) prerequisite standards: (1) Will preserve and enhance the existing landscape, trees, and natural features of the enlarged and enhanced pond at the south end of the property, by placing it in a common area reserve and providing for its perpetual care and maintenance, and (2) will be comprised of a mixture of single-family residential and private, neighborhood park uses, and (3) will have high quality building materials including masonry and wood, as will be specified within the highly restrictive covenants filed for the subdivision.

The Summit at Pine Ridge is intended to provide a unified treatment of the development possibilities of the project site by fusing continuity of function and design, to permit innovative land development while maintaining appropriate limitation on the character and intensity of use and assuring compatibility with adjoining and proximate properties, to permit flexibility within the development to best utilize the unique physical features of the subject property, and to encourage a more productive use of land consistent with the public objectives and standards of accessibility, safety, infrastructure, and land use compatibility.

The Planned Unit Development will be laid out and developed as a unit in accordance with an integrated overall design and will have a distinctive identity and brand that is utilized in the signs, streetscape, architecture, public/private gathering spaces, and open spaces.

# The Summit at Pine Ridge

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The PUD will allow the most efficient use of the land which is harmonious with the surrounding land uses, as represented on the Exhibit A "Conceptual Site Plan." A conceptual development plan depicting site design for lots, streets, the gated entry, and open spaces is provided on Exhibit A.

By its design, as outlined above, this PUD satisfies the purposes for a PUD as outlined in the Jenks Unified Development Ordinance (UDO) Section 16-9-8 and Oklahoma State Statutes Title 11 Sections 43-110:111. This PUD meets all of the requirements of UDO Section 16-9-8.D as follows:

(1) Comprehensive Plan Alignment: The "Horizon Jenks Comprehensive Plan" ("Comprehensive Plan"), "Land Use Plan" map designates the site as "Low Intensity Single-Family." This is a recent redesignation from "Medium Intensity Single-Family" per Comprehensive Plan Amendment PA 22-43 initiated in late 2024. Chapter 5 of the Comprehensive Plan provides that this designation supports a maximum of two (2) dwelling units (DUs) per acre.

The subject property is presently zoned AG Agricultural District. To facilitate this PUD, a companion application is being filed to rezone the site to RE Residential Estate District. A maximum of 1.49 DUs per acre of gross land area is proposed by this PUD, and the site plan only proposes 27 DUs (1.29 DUs/Acre). Thus, the requested RE zoning district, together with the density restrictions imposed by this PUD, guarantees alignment with the "Low Intensity Single-Family" designation of the Horizon Jenks Comprehensive Plan Land Use Plan.

(2) Placemaking: The large common open space at the entrance with the enlarged and enhanced pond and building design cohesiveness through private Restrictive Covenants will foster a sense of place and community.

(3) Integrated Design with Identifiable Centers and Edges: Focal points/centers will include the landscaped, gated entry with entry signage and the large common area enlarged and enhanced pond, which will also be used as a neighborhood amenity. Edges will be formed by a landscaped, neighborhood perimeter fence along 141st Street, matching the existing edges created by the first phase along both 141st Street and Elm Street. The building design cohesiveness through private Restrictive Covenants and the differing housing styles of the adjoining subdivisions will create edges around the site.

(4) Public Welfare: The Summit at Pine Ridge will go through extensive engineering design and review to ensure no adverse impact on City of Jenks public welfare. The large preserved common open space at the entrance is guaranteed in the development. The large lot size requirement will ensure adequate supply of light and air to adjacent property and will not substantially increase the danger of fire or otherwise endanger the public health, safety, or general welfare.

# The Summit at Pine Ridge

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(5) Compatibility with Adjacent Land Uses: The Summit at Pine Ridge will be compatible and consistent with the adjacent Pine Ridge subdivision to the west and north, and with other surrounding tracts, most of which are presently vacant but are anticipated to be developed with compatible single-family residential development and use. Land to the south of 141st Street is vacant but is planned by the City of Glenpool for nonresidential development, an extension of the commercial strip along 141st Street originating at U.S. Highway 75. These future uses are sufficiently separated from the subject property via the Secondary Arterial 141st Street, which is planned for an ultimate right-of-way of 100 feet, per the Comprehensive Plans of both Jenks and Glenpool.

(6) Impact on Public Facilities and Resources: The Planned Unit Development is designed so that adequate utilities, road access, drainage, and other necessary facilities will be provided to serve it. During the Predevelopment Meeting, City of Jenks staff indicated agreement that there are adequate utilities available to serve the site.

(7) Archaeological, Historical, or Cultural Impact: The proposed development does not substantially adversely impact any archaeological, historical, or cultural resource, included on the local, state, or federal register, located on or off the parcel(s) proposed for development. An archaeological report will be requested from the Oklahoma Archeological Survey with input from the Oklahoma State Historical Preservation Office and all regulatory requirements will be fulfilled as required by UDO Section 16-9-8.D.7.

(8) Drives, Parking and Circulation: Two (2) enclosed parking spaces will be required per lot to reduce street parking. Together with the parking pads which will be constructed in front of the required garages, this is above and beyond the minimum parking requirements of the UDO. Driveway widths, as regulated by this PUD, are at an appropriate scale for this low-density residential subdivision. Principal vehicular access is from 141st Street, which will have the planned public right-of-way dedicated by the required PUD subdivision plat. The one (1) proposed street intersection is designed to be at a point which not only compliments the pond, but also allows the greatest possible vertical and horizontal separation from the top of a hill on 141st Street to allow for safe line-of-sight. This location will encourage smooth traffic flow with controlled turning movements and minimum hazards to vehicular or pedestrian traffic. The low density together with the internal private streets, the gates, the calming street curvature from the entrance, and the short and straight street patterns will ensure that pedestrians utilizing the streets will be adequately protected from vehicular traffic. The subdivision plat will include dedications guaranteeing access to emergency vehicles. With respect to vehicular and pedestrian circulation, special attention has been given to the location and number of access points to the public street, the width of interior drives and access points, general interior circulation, separation of pedestrian and vehicular traffic, adequate provision for service by emergency vehicles, and arrangement of parking areas that are safe, convenient, and do not detract from the design of proposed buildings and structures and the neighboring properties. Cross access (such as within a suburban commercial development) will not be necessary for this single-family residential development.

The PUD shall be developed in accordance with the use and development regulations of the City of Jenks

# The Summit at Pine Ridge

## II. DEVELOPMENT STANDARDS

<b>Gross Land Area:</b>	875,219 SF	20.092 AC
<b>Net Land Area:</b>	875,219 SF	20.092 AC
<b>Permitted Uses in This PUD:</b>	<b>Permitted Uses RE District (By Right):</b>	
<p>“Single-Family Detached” dwellings;                  “Community Garden” including but not limited to existing trees and planted trees and other landscaping within a private common area;                  “Private park” uses as a “Site Development Allowance,” which may include common area facilities such as neighborhood parks, playgrounds, and recreational open spaces;                  subdivision identification monument signs at entries; and accessory uses and structures permitted in the RE Residential Estate District, including but not limited to accessory dwelling units.</p>	<p>“Single-Family Detached” dwellings; “Community Garden”; “Group Living Arrangements”; “Residential Facility for Persons with a Disability”; “Government Uses, indoor”; and accessory uses and structures as permitted in the RE Residential Estate District, including but not limited to accessory dwelling units.</p>	
<b>Requirement:</b>	<b>This PUD:</b>	<b>RE District:</b>
<b>Maximum Number of Lots:</b>	30	36 *
<b>Minimum Lot Width †:</b>	120 FT	150 FT
<b>Minimum Street Frontage:</b>	30 FT	N/A
<b>Minimum Lot Size:</b>	21,780 SF (1/2 AC)	24,000 SF
<b>Minimum Lot Area per Dwelling Unit:</b>	21,780 SF (1/2 AC)	24,000 SF
<b>Maximum Building Height:</b>	35 FT **	35 FT
<b>Maximum Impervious Surface Coverage:</b>	70%	25%
<b>Minimum Yard Setbacks:</b>		
Front Yard:	25 FT	25 FT
Rear Yard:	25 FT	25 FT
Side Yard (Interior):	10 FT & 5 FT	10 FT & 5 FT
Side Yard Abutting a Street:	20 FT	20 FT
Garage Facing Side Yard Street:	20 FT	20 FT; 25 FT from Front Line
<b>Minimum Dwelling Size:</b>	2,600 SF (See Section III.E.)	None
<b>Minimum First Floor Masonry:</b>	100% masonry (See Section III.E.)	None

# The Summit at Pine Ridge

<b>Minimum Landscaping Tree Requirements:</b>	2 Trees per each 40 FT of street frontage within front yard of each lot, rounded up	1 Street Tree / 40 FT
<b>Off-street Parking and Yard Coverage:</b>	A minimum of two (2) enclosed off-street parking spaces required per dwelling unit. Off-street parking shall not exceed 25% of the required front yard width or area. ***	
<b>Other Bulk and Area Requirements:</b>	As required within the RE District	

\* This number is calculated based on land area divided by RE 24,000 SF minimum lot area per dwelling unit.

\*\* Architectural features may extend a max. of 5 feet above maximum permitted building height.

\*\*\* Off-street parking and drives shall not exceed 35 FT in width. Circular drives are permitted, in which case each drive shall be restricted to 20 FT in width, with parking pads allowed at 35 FT in width. Drives shall not exceed the aggregate width of the garage doors, except where parking pads are utilized in side yards. Drives and parking shall otherwise meet UDO requirements.

† Defined as the average horizontal distance between the side lot lines, which is as it is presently defined in the Jenks Unified Development Ordinance Section 16-11-12.S, provided that lots with curved street frontage shall be subject to 50% of the width requirement and by measuring across the back of the more restrictive of the minimum front yard setback or building line pursuant to UDO Section 16-3-2.B / Figure 3.3.

# The Summit at Pine Ridge

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## III. GENERAL PROVISIONS AND DEVELOPMENT STANDARDS

III.A. ACCESS AND CIRCULATION: As designed, the subdivision will have one (1) point of access to 141st Street. Public street right-of-way will be dedicated for the 141st Street frontage upon platting, up to 50 feet from the Sectionline for 141st Street (a Secondary Arterial Street).

Internal streets serving the Site will be private, gated, local minor residential streets, with curb and gutter and stormsewers for drainage, with 26' of paving within 50'-minimum-width rights-of-way. The private, gated streets shall be constructed to meet the minimum standards of the City of Jenks for minor public streets, except that internal sidewalks will not be constructed due to low densities and neighborhood-only traffic, and as otherwise outlined below. Due to extreme slopes, no sidewalk is required along Gates serving 141st Street. Gates serving private streets or drives shall be designed according to the Fire Code adopted by the City of Jenks and be approved by the Jenks Fire Marshal during the platting stage.

The 5' minimum-width landscaped strips shall be adjacent to the required front yards, and each lot shall require, anywhere within the interconnected landscaped strip/front yard area, the minimum number of canopy trees as specified in Section II. Due to the low density and the streets being private and gated, and the design challenge presented by the tract configuration compounded by the pond area (to be enlarged and enhanced), (1) Blocks shall not exceed 800' in length, except along PUD perimeters, and (2) the minimum connectivity index shall be 1.0, all such as shown on the conceptual site plan. The City of Jenks may approve further alternative street design standards through platting including, but not limited to divided, boulevard-style streets separated by private landscaped islands having one-way lanes meeting right-of-way width requirements in aggregate.

A sidewalk or trail along the 141st Street exterior street frontage shall be constructed by the developer, unless payment of fee-in-lieu is proposed and accepted by the City of Jenks. Any such sidewalks shall be a minimum of five (5) feet in width, shall be ADA compliant, and shall be approved by the City Engineer.

Limits of No Access (LNA) will be imposed by the future plat along the 141st Street frontage, except at approved street intersection(s).

III.B. SIGNAGE, LANDSCAPING, AND FENCING: One (1) neighborhood identification monument-style ground shall be permitted at each street entrance. The maximum copy area height shall be 8 FT, the maximum copy area mounted height shall be 15 FT, and the maximum display surface area shall be 120 SF. If signage is included on both sides of the entry, the second sign shall be permitted, in which case the aggregate display surface area shall be restricted to 120 SF.

Fences shall comply with the UDO.

# The Summit at Pine Ridge

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Generous landscaped strips shall be installed along 141st Street and shall include a uniform neighborhood perimeter fence along the frontage. The required landscaped strip shall be a minimum of 10 feet in width and shall be secured by a landscape easement or Reserve Area dedicated by the plat. Within the landscaped strips, a minimum of one (1) large tree shall be planted for every twenty-five (25) linear feet of street frontage, and rounded up to the nearest whole number. Trees may be grouped together or evenly spaced. Trees shall be two-inch (2") caliper minimum and shall be on the City's approved tree list. For required trees located underneath overhead electrical or communications lines, short tree species or shrubs may be substituted for large tree species, subject to the approval of the Jenks Planning Director.

The lot or their homebuilder shall install and thereafter maintain landscaping canopy trees as specified in Section II. and meeting or exceeding the requirements of the UDO. Trees shall be 2" caliper minimum and shall be on the City's approved tree list.

III.C. UTILITIES AND DRAINAGE: A waterline is located along 141st Street. Waterlines shall be looped to provide water service and fire protection. Fire hydrant locations shall be coordinated with and approved by the Jenks Fire Marshal during platting.

As with Pine Ridge, the site is not remotely close to available public sanitary sewer, and further is at an elevation where a lift station would be required. Therefore, lots are proposed to be a minimum of ½ acre in size and will utilize ODEQ-approved individual onsite (aerobic) sewage disposal systems.

Electric, natural gas, and communications services are understood to be available onsite or by customary extension.

The site is moderately sloped and primarily drains to the south, which ultimately drains to Posey Creek. The northern portion of the site drains to the north and to the west, ultimately to Coal Creek. The primary stormwater detention will be located at the south end of the site, utilizing an existing and enhanced pond.

Per FEMA Floodplain Maps, the entire site is within Unshaded Zone X, outside of the 500-year Floodplain.

III.D. PLATTING AND SITE PLAN REQUIREMENTS: No building permit shall be issued until a subdivision plat has been submitted to and approved by the Jenks Planning Commission and approved with dedications accepted by the Council of the City of Jenks, and duly filed of record. The required subdivision plat shall include covenants of record implementing the development standards of the approved PUD and the City of Jenks shall be a beneficiary thereof. The plat will also serve as the site plan for all residential lots contained within the plat, provided that each dwelling shall include the standard residential site or plot plan submitted for Building Permit approval.

When fully platted, not less than 5% or 1 acre of the Site shall be preserved as open space for the enjoyment of the residents.

# The Summit at Pine Ridge

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Jenks UDO Section 16-8-11 provides certain requirements for parkland provision. As designed, at least one (1) acre of the site is planned for a reserve area for use as private park with onsite stormwater management facilities. The U.S. Census Bureau's 2020-2024 estimates provide that there were 3.01 people per dwelling unit in Jenks. At 27 dwelling units, 81 residents may be expected within the subdivision. Prorating the 5.5 acres of parkland required per 1,000 residents, the 1 acre exceeds the 0.45 acres required, even excepting the area exclusively used for onsite stormwater management or other utility functions (check this); should any difference result after Engineering design and permitting, a payment of fee-in-lieu may be required. A minimum of \$2,251.00 shall be spent per acre on private parkland improvements as provided in UDO Section 16-8-11.(B).

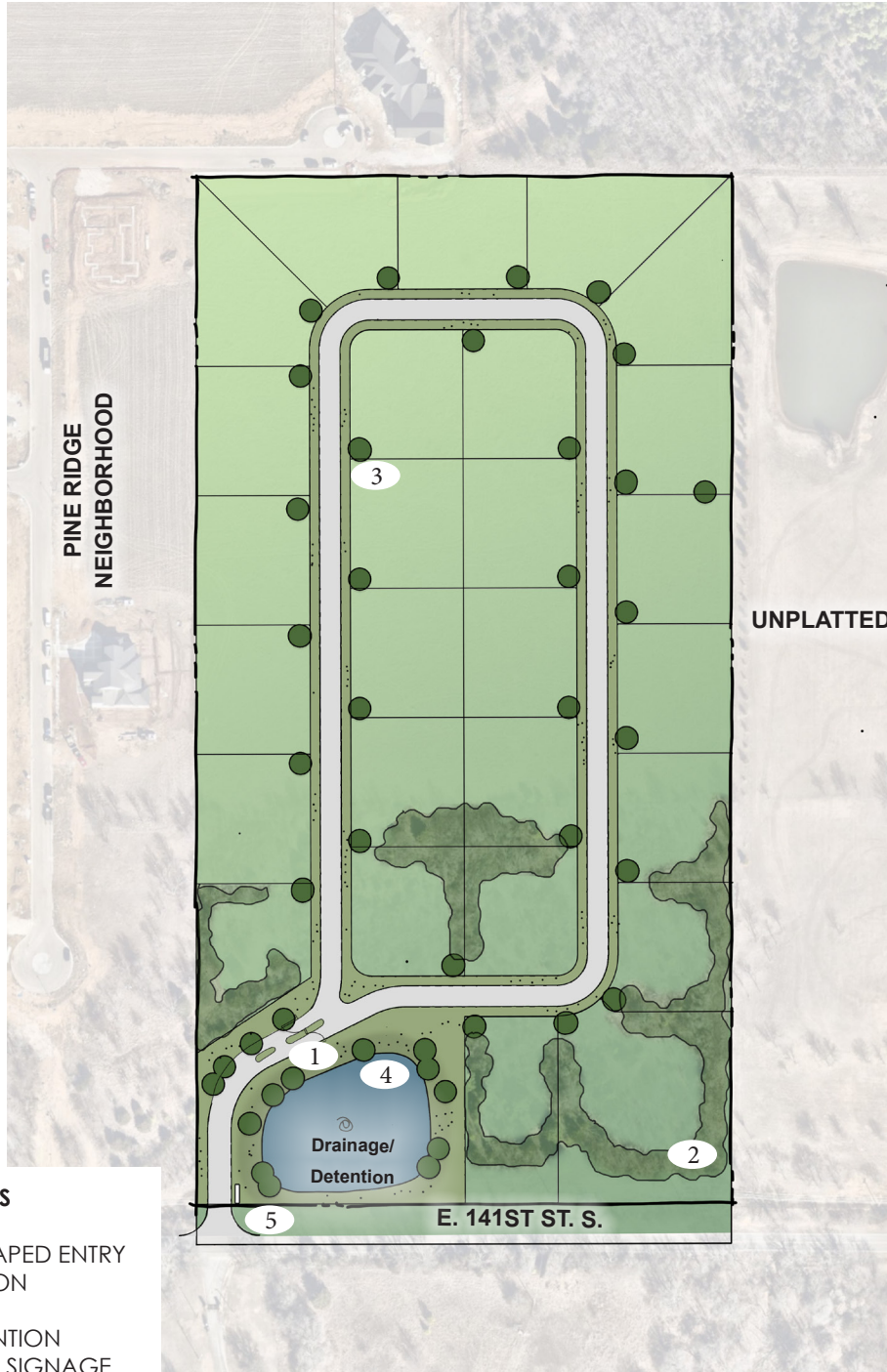
For any private park buildings or structures requiring parking or a building permit (other than a small job permit), Site Plan application approval may be required by the City of Jenks.

III.E. STANDARDS PERTAINING TO DWELLINGS: All single-family dwelling units shall have a minimum finished heated living area and first-floor masonry content as specified within Development Standards Section II. Cementitious fiber such as Hardie brand is an approved masonry alternative. Masonry percentages shall exclude windows, doors, decorative accents, and beneath covered patios and porches. The masonry requirement shall mean brick, natural or manufactured/cast stone, and stucco. The exterior surface of any foundation, including stem walls, shall also be of masonry.

# The Summit at Pine Ridge

## IV. EXHIBITS

### Exhibit A: Conceptual Site Plan



#### SITE PLAN KEY NOTES

- 1. GATED, LANDSCAPED ENTRY
- 2. TREE PERSERVATION
- 3. TREES
- 4. DRAINAGE/DETENTION
- 5. NEIGHBORHOOD SIGNAGE



*This plan is conceptual in nature and subject to adjustments during the platting and engineering process. Refer to survey for actual dimensions.*

# The Summit at Pine Ridge

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## Exhibit B: Property Description

A TRACT OF LAND THAT IS ALL OF THE WEST HALF OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER (W/2 SE/4 SW/4) OF SECTION SEVEN (7), TOWNSHIP SEVENTEEN (17) NORTH, RANGE THIRTEEN (13) EAST OF THE INDIAN MERIDIAN, TULSA COUNTY, OKLAHOMA, SAID TRACT BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT BEING THE SOUTHWEST CORNER OF SAID W/2 SE/4 SW/4, SAID POINT ALSO BEING THE SOUTHEAST CORNER OF "PINE RIDGE", AN ADDITION TO THE CITY OF JENKS, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF (PLAT NO. 7177); THENCE NORTH 1°10'56" WEST AND ALONG THE WEST LINE OF THE W/2 SE/4 SW/4 AND THE EASTERLY LINE OF SAID "PINE RIDGE", FOR A DISTANCE OF 1321.53 FEET; THENCE NORTH 88°39'46" EAST AND CONTINUING ALONG SAID EASTERLY LINE AND ITS EXTENSION, AND ALONG THE NORTH LINE OF THE W/2 SE/4 SW/4, FOR A DISTANCE OF 662.48 FEET TO THE NORTHEAST CORNER THEREOF; THENCE SOUTH 1°09'37" EAST AND ALONG THE EAST LINE OF THE W/2 SE/4 SW/4, FOR A DISTANCE OF 1321.76 FEET TO THE SOUTHEAST CORNER THEREOF; THENCE SOUTH 88°40'57" WEST AND ALONG THE SOUTH LINE OF THE W/2 SE/4 SW/4, FOR A DISTANCE OF 661.97 FEET TO THE POINT OF BEGINNING;

SAID TRACT CONTAINS 875,219 SQUARE FEET OR 20.092 ACRES.

Bruce W. Heine  
1801 East 141<sup>st</sup> South  
Jenks, Oklahoma 74008-4832

Ms. Marcae Hilton  
Director of Planning  
City of Jenks  
211 N Elm Street  
Jenks, OK 74037

**Subject:** Public Comment & Request – Case JZ 26 PUD 155 (Perimeter Fencing Along Shared Property Line)

Dear Ms. Hilton,

My name is Bruce W. Heine, and I own the 20-acre property (two 10-acre parcels) immediately west of and directly adjacent to the parcel in Case JZ 26 PUD 155 (east of the northeast corner of 141st Street and Elm Street, bordering the existing Pine Ridge addition.)

I am writing to provide public comment on the requested zone change from AG to RE with PUD 155 overlay. While I do not oppose the development proceeding, I have a significant concern regarding future fencing along our shared property line.

Over the past few years, I have invested approximately \$40,000 installing a high-quality welded-4-rail pipe fence along the entire shared boundary with this property. This fence was chosen for its durability, clean appearance, and compatibility with the rural/residential estate character of the area.

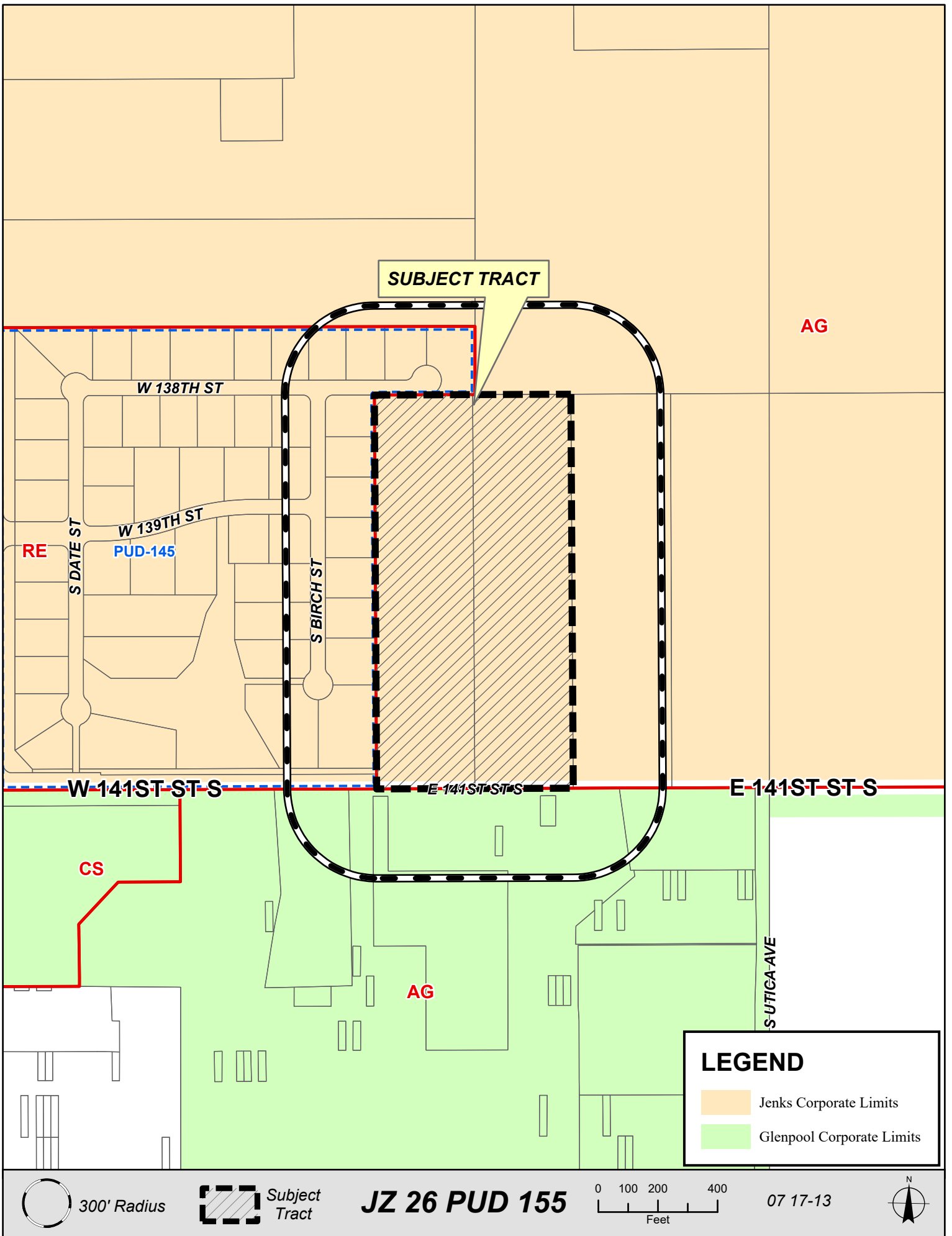
My only request is that, as a condition of PUD approval, the applicant/developer be required to install a perimeter fence along the entire shared property line that **matches or is highly compatible** in style, material (welded pipe or ornamental iron), height, color, and overall quality with my existing fence. This simple condition would preserve aesthetic continuity, prevent a visually unpleasant mismatch between the properties, and protect the investment I have already made.

I am more than willing to provide photographs of the existing fence (or meet with staff or the applicant) to help define acceptable standards. I also plan to attend the public hearing on April 9, 2026, at 6:00 p.m.

Thank you very much for your time and for considering this reasonable request. Please feel free to contact me at 918 645 8989 or [bruce.heine5@gmail.com](mailto:bruce.heine5@gmail.com) if you need any additional information.

Sincerely,

Bruce W. Heine  
1801 E 141<sup>st</sup> S  
Jenks, OK 74008



**SUBJECT TRACT**

**AG**

W 138TH ST

W 139TH ST  
PUD-145

**RE**

S DATE ST

S BIRCH ST

W 141ST ST S

E 141ST ST S

E 141ST ST S

**CS**

**AG**

S TUTICA AVE

**LEGEND**

- Jenks Corporate Limits
- Glenpool Corporate Limits

 300' Radius

 Subject Tract

**JZ 26 PUD 155**

0 100 200 400  
Feet

07 17-13



**ORDINANCE NO. 1686  
(JZ 26 PUD-155)**

**AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF JENKS, OKLAHOMA BY REZONING A TRACT OF LAND TO RE (RESIDENTIAL ESTATE) AND PUD-155 (PLANNED UNIT DEVELOPMENT NUMBER 155) OVERLAY; REPEALING ALL ORDINANCES OR PARTS THEREOF IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY**

.....

**WHEREAS**, the owner of certain real property has petitioned for the Zoning Change and Zoning Overlay District of a parcel of land with the creation of a Planned Unit Development; and

**WHEREAS**, a public hearing on said zone change and zoning overlay was held by the Jenks Planning Commission on April 09, 2026, and was heard by the Jenks City Council on April 21, 2026, and due consideration has been given to any public comments; and

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF JENKS, OKLAHOMA:**

**SECTION I.** That the following described property in the City of Jenks, Tulsa County, Oklahoma:

A TRACT OF LAND THAT IS ALL OF THE WEST HALF OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER (W/2 SE/4 SW/4) OF SECTION SEVEN (7), TOWNSHIP SEVENTEEN (17) NORTH, RANGE THIRTEEN (13) EAST OF THE INDIAN MERIDIAN, TULSA COUNTY, OKLAHOMA, SAID TRACT BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT BEING THE SOUTHWEST CORNER OF SAID W/2 SE/4 SW/4, SAID POINT ALSO BEING THE SOUTHEAST CORNER OF "PINE RIDGE", AN ADDITION TO THE CITY OF JENKS, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF (PLAT NO. 7177); THENCE NORTH 1°10'56" WEST AND ALONG THE WEST LINE OF THE W/2 SE/4 SW/4 AND THE EASTERLY LINE OF SAID "PINE RIDGE", FOR A DISTANCE OF 1321.53 FEET; THENCE NORTH 88°39'46" EAST AND CONTINUING ALONG SAID EASTERLY LINE AND ITS EXTENSION, AND ALONG THE NORTH LINE OF THE W/2 SE/4 SW/4, FOR A DISTANCE OF 662.48 FEET TO THE NORTHEAST CORNER THEREOF; THENCE SOUTH 1°09'37" EAST AND ALONG THE EAST LINE OF THE W/2 SE/4 SW/4, FOR A DISTANCE OF 1321.76 FEET TO THE SOUTHEAST CORNER THEREOF; THENCE SOUTH 88°40'57" WEST AND ALONG THE SOUTH LINE OF THE W/2 SE/4 SW/4, FOR A DISTANCE OF 661.97 FEET TO THE POINT OF BEGINNING;;

SAID TRACT CONTAINS 875,219 SQUARE FEET OR 20.092 ACRES.

**General Location:** E of the NE corner of 141st St & Elm St

Is rezoned from AG (Agriculture) to RE (Residential Estate) with PUD 155 overlay added on top.

**SECTION II.** That approval of PUD-155 shall be subject to the conditions set forth in the official minutes of the Jenks City Council meeting approving this ordinance as well as the

corresponding Planned Unit Development. Including §16-9-8(K) of the Jenks City Code, which states that the PUD will be considered null and void if no building permits have been issued or if the property hasn't been platted within five (5) years. Should the PUD become void, the underlying zoning will not change.

**SECTION III.** That all ordinances or parts of ordinances in conflict herewith be and the same are hereby expressly repealed.

**SECTION IV.** If any section, sentence, clause or phrase of this ordinance or any part thereof is for any reason found to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remainder of this ordinance or any part thereof.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2026

**CITY OF JENKS, OKLAHOMA**

\_\_\_\_\_  
**MAYOR**

**Attest:**

\_\_\_\_\_  
**CITY CLERK**

**Approved as to form:**

\_\_\_\_\_  
**CITY ATTORNEY**