

**AGENDA
SPECIAL MEETING
JENKS AQUARIUM AUTHORITY
TUESDAY, JUNE 23, 2026, 5:00 PM
JENKS CITY HALL, 211 NORTH ELM**

If you require special accommodations pursuant to the Americans with Disabilities Act, please notify the City Clerk's Office at (918) 299-5883 or email agendas@jenksok.org.

CALL TO ORDER

ROLL CALL

BUSINESS

Official action can only be taken on items which appear on the agenda. The Aquarium Authority may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item (except for Item 1).

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
 - A. Approve minutes of the special meeting held on March 11, 2026.
 - B. Approve minutes of the Budget Committee meeting held on May 06, 2026.
 - C. Monthly Reports
 - D. Approve Resolution 96, a Resolution amending the annual appropriation by \$200,813.88 in account 90-611-5234 (JAA - Interest - Interest Expense) for Fiscal Year ending June 30, 2026, to fund arbitrage rebate payment to the IRS.
2. Consideration and appropriate action relating to items removed from the Consent Agenda
3. Resolution 95, appropriating and approving the Fiscal Year 2026-2027 Annual Budget as presented and amended to add \$29,000 for health insurance premium increase, providing for a pay plan and benefits program for the Jenks Aquarium Authority and providing an effective date of July 01, 2026.
4. Resolution 98, A resolution adopting an employee retirement system, defined benefit plan for City of Jenks, Jenks Public Works Authority & Jenks Aquarium Authority; providing retirement benefits for eligible employees of Jenks Aquarium Authority; providing for purpose and organization; providing for definitions; providing for eligibility and participation; providing for employer and employee contributions; providing for accounting, allocation, and valuation; providing benefits; providing for required notice; providing for amendments and termination; providing for transfer to and from other plans; creating a committee and providing for powers, duties, and rights of committee; providing for payment of certain obligations; providing for duration and payment of expenses; providing for effective date; providing for vesting schedules; providing for a fund to finance the system to be pooled with other incorporated cities, towns and their agencies and instrumentalities for purposes of administration, management, and investment as part of the Oklahoma Municipal

Retirement Fund; providing for payment of all contributions under the system to the Oklahoma Municipal Retirement Fund for management and investment; providing for non-alienation of benefits; adopting those amendments mandated by the internal revenue code; providing for employer pickup of mandatory contributions; and providing for repealer and severability.

5. Resolution 99, A resolution amending the employee retirement system, defined contribution plan for the City of Jenks, Jenks Public Works Authority & Jenks Aquarium Authority; providing retirement benefits for eligible employees of Jenks Aquarium Authority; pertaining to contribution by employer; and providing for repealer and severability.
6. Resolution 97, a supplemental appropriation in the amount of \$2,108,314 to account 90-911-5250 (JAA Operating Fund - Aquarium Operations - Contractual Services) for initial funding of Defined Benefit Plan.

STAFF REPORT

ADJOURNMENT

**MINUTES
SPECIAL MEETING
JENKS AQUARIUM AUTHORITY
WEDNESDAY, MARCH 11, 2026, 5:00 PM
JENKS CITY HALL, 211 NORTH ELM**

CALL TO ORDER

The Agenda for the Jenks Aquarium Authority was posted on the City’s website at 4:46 PM on March 09, 2026. The meeting was called to order at 05:04 PM on the above date with Chair Cory Box presiding at Jenks City Hall.

ROLL CALL

Present

Craig Murray
Adam Abel
Keith Montgomery
John Brown
Carolina Morris
Todd Blackburn
Chair Cory Box

Absent

BUSINESS

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under “Consent” are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
 - A. Approve minutes of the regular meeting held on February 17, 2026.
 - B. Monthly Reports

Keith Montgomery made a motion to approve Item 1. Carolina Morris seconded the motion. A roll call vote of members was taken as follows:
Yes: Todd Blackburn, Cory Box, John Brown, Keith Montgomery, Carolina Morris, Craig Murray, Adam Abel
No: None
Motion Carried.
2. Consideration and appropriate action relating to items removed from the Consent Agenda

Withdrawn.
3. Award contract for ODWC Office Remediation to Blackmon Mooring / BMS CAT in the amount of \$37,155.88.

Aquarium COO Kenny Alexopoulos introduced Item 3 and answered questions. John Brown made a motion to approve Item 3. Adam Abel seconded the motion. A roll call vote of members was taken as follows:
Yes: Todd Blackburn, Cory Box, John Brown, Keith Montgomery, Carolina Morris, Craig Murray, Adam Abel
No: None

Motion Carried.

STAFF REPORT

Aquarium COO Kenny Alexopoulos gave his staff report and answered questions.

ADJOURNMENT

Jenks Aquarium Authority adjourned at 05:41 PM.

**MINUTES
BUDGET COMMITTEE
JENKS AQUARIUM AUTHORITY
WEDNESDAY, MAY 6, 2026, 11:00 AM
JENKS CITY HALL, 211 NORTH ELM**

CALL TO ORDER

The Agenda for the Jenks Aquarium Authority Budget Committee was posted on the City's website at 10:47 AM on May 04, 2026. The meeting was called to order at 11:03 AM on the above date with Chair Cory Box presiding at Jenks City Hall.

ROLL CALL

Present

John Brown
Keith Montgomery
Chair Cory Box

Absent

BUSINESS

1. Review of Revenues and Expenditures (and Transfers) and any accounts or related issues pertaining to the FY 2026-2028 Biennial Budget.
Finance Director Micheal Sanchez introduced Item 1 and answered questions. General Manager Christopher Shroust and Aquarium COO Kenny Alexopoulos also answered questions.
2. Recommend to the Jenks Aquarium Authority the FY 2026-2028 Biennial Budget and its related documents to implement same.
Keith Montgomery made a motion to recommend the FY 2026-2028 Biennial Budget to the JAA. John Brown seconded the motion. A roll call vote of members was taken as follows:
Yes: Cory Box, John Brown, Keith Montgomery
No: None
Motion Carried.

ADJOURNMENT

Jenks Aquarium Authority adjourned at 12:04 PM.

JAA ENCUMBRANCES AND EXPENDITURES

Payroll and Benefits for approval June 1, 2026 through June 15, 2026
PAID UNAPPROVED

PAYROLL FOR EMPLOYEES \$70,000.00

EMPLOYEE PAID PAYROLL BENEFITS INCLUDED IN PAYROLL

Bank of Oklahoma	Federal Tax Deposit	\$6,000.00
Bank of Oklahoma	State Tax Deposit	\$2,500.00
Bank of Oklahoma	FICA/Medicare Taxes	\$5,500.00
AFLAC	Accident Insurance	\$250.00
Benefits Resource Inc	Flex Plan	\$200.00
Community Care	Medical Insurance	\$200.00
Delta Dental	Dental Insurance	\$450.00
Mutual of Omaha	Life Insurance	\$125.00
Vision Services Plan	Vision Insurance	\$100.00
VOYA	457 Retirement	\$800.00
	TOTAL	\$16,125.00

ADDITIONAL EMPLOYER PAID PAYROLL BENEFITS

Bank of Oklahoma	FICA/Medicare	\$5,500.00
Community Care	Medical Insurance	\$9,500.00
Mutual of Omaha	Life Insurance	\$200.00
OKMRF	6.8% Employee Retirement	\$4,000.00
	TOTAL	\$19,200.00

*Please note that expenditures and encumbrances are shown based on 26 pay periods unless noted as semimonthly.

JAA ENCUMBRANCES AND EXPENDITURES

Payroll and Benefits for approval June 16, 2026 through June 30, 2026
PAID UNAPPROVED

PAYROLL FOR EMPLOYEES \$70,000.00

EMPLOYEE PAID PAYROLL BENEFITS INCLUDED IN PAYROLL

Bank of Oklahoma	Federal Tax Deposit	\$6,000.00
Bank of Oklahoma	State Tax Deposit	\$2,500.00
Bank of Oklahoma	FICA/Medicare Taxes	\$5,500.00
AFLAC	Accident Insurance	\$250.00
Benefits Resource Inc	Flex Plan	\$200.00

Community Care	Medical Insurance	\$200.00
Delta Dental	Dental Insurance	\$450.00
Mutual of Omaha	Life Insurance	\$125.00
Vision Services Plan	Vision Insurance	\$100.00
VOYA	457 Retirement	\$800.00
	TOTAL	\$16,125.00

ADDITIONAL EMPLOYER PAID PAYROLL BENEFITS

Bank of Oklahoma	FICA/Medicare	\$5,500.00
Community Care	Medical Insurance	\$9,500.00
Mutual of Omaha	Life Insurance	\$200.00
OKMRF	6.8% Employee Retirement	\$4,000.00
	TOTAL	\$19,200.00

*Please note that expenditures and encumbrances are shown based on 26 pay periods unless noted as semimonthly.



PARENT ACCOUNT:
CITY OF JENKS 29

REPORT FOR:
CITY OF JENKS 29
2960-00-656689-7
APR-24-2026 TO MAY-23-2026

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END OF REPORT

Site Summary

ACCOUNT NUMBER	FLEET NAME
2960-00-656689-7	CITY OF JENKS 29

BRAND	ADDRESS	NO. TRANS	FUEL UNITS	FUEL \$	OTHER \$	EXEMPT TAX	NET \$
QUIKTRIP	4705 S Elm Pl, Broken Arrow, OK 74011	1	8.510	34.80	0.00	-3.18	31.62
	5230 E Kenosha St, Broken Arrow, OK 74014	2	44.340	176.82	0.00	-8.11	168.71
	151 Fred Swan Ln, Claremore, OK 74017-4429	1	8.806	36.01	0.00	-3.28	32.73
	91 W 141st St, Glenpool, OK 74033	2	38.313	135.70	0.00	-14.29	121.41
	712 S Elm St, Jenks, OK 74037	355	4744.094	19295.70	0.00	-1798.34	17497.36
	11590 N 140th East A, Owasso, OK 74055	1	12.372	47.00	0.00	-4.61	42.39
	12100 S Waco Ave, Sapulpa, OK 74066	11	162.626	626.49	0.00	-60.68	565.81
	4950 S Harvard Ave, Tulsa, OK 74135-3004	1	14.831	62.28	0.00	-5.53	56.75
	9555 Riverside Pkwy, Tulsa, OK 74137	4	48.034	210.69	0.00	-17.92	192.77
	903 E Trudgeon St, Henryetta, OK 74437-4403	1	19.329	79.23	0.00	-7.21	72.02
	PERIOD TOTALS	379	5101.255	20704.72	0.00	-1923.15	18781.57



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2960-00-656689-7
APR-24-2026 TO MAY-23-2026

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Financial Summary

ACCOUNT NUMBER	FLEET NAME
2960-00-656689-7	CITY OF JENKS 29

DEPARTMENT	DESCRIPTION	UNITS	COST OR FEE	TOTAL FEES	FUEL \$	OTHER \$	EXEMPTED TAX	NET \$	TOTAL FEES & PURCHASES
215	Unleaded Regular	11.81	3.979	0.00	47.00	0.00	-4.40	42.60	
	PERIOD			0.00	47.00	0.00	-4.40	42.60	42.60
	YTD			0.00	392.99	0.00	-55.09	337.90	337.90
252	Unleaded Regular	22.84	3.889	0.00	87.84	0.00	-8.52	79.32	
	PERIOD			0.00	87.84	0.00	-8.52	79.32	79.32
	YTD			0.00	366.02	0.00	-44.61	321.41	321.41
311	Unleaded Regular	2899.53	3.921	0.00	11362.60	0.00	-1073.14	10289.46	
	PERIOD			0.00	11362.60	0.00	-1073.14	10289.46	10289.46
	YTD			0.00	42681.45	0.00	-5359.95	37321.50	37321.50
411	Regular Diesel #2	479.85	5.018	0.00	2411.92	0.00	-207.76	2204.16	
	Unleaded Regular	237.19	3.925	0.00	924.52	0.00	-88.47	836.05	
	PERIOD			0.00	3336.44	0.00	-296.23	3040.21	3040.21
	YTD			0.00	15277.93	0.00	-1723.76	13554.17	13554.17
511	Unleaded Regular	34.06	3.999	0.00	136.41	0.00	-12.70	123.71	
	PERIOD			0.00	136.41	0.00	-12.70	123.71	123.71
	YTD			0.00	929.25	0.00	-118.96	810.29	810.29
512	Unleaded Regular	76.33	3.882	0.00	302.76	0.00	-28.48	274.28	
	PERIOD			0.00	302.76	0.00	-28.48	274.28	274.28
	YTD			0.00	868.67	0.00	-102.03	766.64	766.64
521	Unleaded Plus	41.56	4.499	0.00	187.00	0.00	-15.51	171.49	
	Unleaded Regular	18.85	3.749	0.00	70.35	0.00	-7.03	63.32	
	PERIOD			0.00	257.35	0.00	-22.54	234.81	234.81
	YTD			0.00	1072.63	0.00	-121.87	950.76	950.76
522	Unleaded Plus	71.34	4.249	0.00	303.00	0.00	-26.60	276.40	
	Unleaded Regular	60.43	3.849	0.00	232.70	0.00	-22.53	210.17	
	PERIOD			0.00	535.70	0.00	-49.13	486.57	486.57
	YTD			0.00	2420.67	0.00	-292.37	2128.30	2128.30
523	PERIOD			0.00	0.00	0.00	0.00	0.00	0.00
	YTD			0.00	56.33	0.00	-8.21	48.12	48.12
531	Unleaded Plus	13.26	4.299	0.00	57.00	0.00	-4.95	52.05	
	Unleaded Regular	335.14	3.821	0.00	1281.96	0.00	-124.99	1156.97	
	Unleaded Super	31.99	4.649	0.00	148.71	0.00	-11.93	136.78	
	PERIOD			0.00	1487.67	0.00	-141.87	1345.80	1345.80
	YTD			0.00	5810.62	0.00	-696.70	5113.92	5113.92



PARENT ACCOUNT:
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REPORT FOR:
CITY OF JENKS 29
2960-00-656689-7
APR-24-2026 TO MAY-23-2026

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END OF REPORT

Financial Summary

ACCOUNT NUMBER	FLEET NAME
2960-00-656689-7	CITY OF JENKS 29

DEPARTMENT	DESCRIPTION	UNITS	COST OR FEE	TOTAL FEES	FUEL \$	OTHER \$	EXEMPTED TAX	NET \$	TOTAL FEES & PURCHASES
533	Unleaded Regular	195.37	3.960	0.00	774.45	0.00	-72.87	701.58	
	PERIOD			0.00	774.45	0.00	-72.87	701.58	701.58
	YTD			0.00	3751.37	0.00	-470.08	3281.29	3281.29
561	Unleaded Plus	79.49	4.266	0.00	342.24	0.00	-29.65	312.59	
	Unleaded Regular	188.91	3.849	0.00	725.00	0.00	-70.46	654.54	
	Unleaded Super	164.84	4.559	0.00	750.65	0.00	-61.47	689.18	
	PERIOD			0.00	1817.89	0.00	-161.58	1656.31	1656.31
	YTD			0.00	5849.04	0.00	-652.35	5196.69	5196.69
562	Unleaded Regular	73.26	3.974	0.00	293.70	0.00	-27.32	266.38	
	PERIOD			0.00	293.70	0.00	-27.32	266.38	266.38
	YTD			0.00	1365.34	0.00	-171.98	1193.36	1193.36
571	Unleaded Regular	23.25	3.349	0.00	77.86	0.00	-8.67	69.19	
	PERIOD			0.00	77.86	0.00	-8.67	69.19	69.19
	YTD			0.00	166.50	0.00	-18.82	147.68	147.68
919	Unleaded Plus	42.09	4.432	0.00	187.05	0.00	-15.70	171.35	
	PERIOD			0.00	187.05	0.00	-15.70	171.35	171.35
	YTD			0.00	703.18	0.00	-78.32	624.86	624.86
Unassigned	Rebate	5101.26	0.050	-255.06	0.00	0.00	0.00	0.00	
	PERIOD			-255.06	0.00	0.00	0.00	0.00	-255.06
	YTD			0.00	0.00	0.00	0.00	0.00	0.00
ACCOUNT TOTALS	Regular Diesel #2	479.85	5.018	0.00	2411.92	0.00	-207.76	2204.16	
	Unleaded Plus	247.74	4.432	0.00	1076.29	0.00	-92.41	983.88	
	Unleaded Regular	4176.97	3.349	0.00	16317.15	0.00	-1549.58	14767.57	
	Unleaded Super	196.83	4.559	0.00	899.36	0.00	-73.40	825.96	
	Rebate	5101.26	0.050	-255.06	0.00	0.00	0.00	0.00	
	PERIOD			-255.06	20704.72	0.00	-1923.15	18781.57	18526.51
	YTD			0.00	81711.99	0.00	-9915.10	71796.89	71796.89

ACCOUNTS RECEIVABLE SUMMARY - Invoice 112742472	
PREVIOUS BALANCE	16535.89
PAYMENTS	-16535.89
PURCHASES	18781.57
DEBITS	0.00
CREDITS	0.00
QuikTrip Rebate	-255.06
PRIVATE SITE ANCILLARIES	0.00
AMOUNT DUE	18526.51

Transaction Date	Transaction Time	Card Number	Custom Vehicle/Asset ID	Units	Product	Merchant Name	Merchant Address	Merchant City	Merchant State / Province	Merchant Postal Code	Current Odometer	Adjusted Odometer	Driver Last Name	Driver Department	Department
04/30/2026	15:47:13	****00031	919 908 08 XTERRA	11.634	UN+	Quiktrip 0096	9555 Riverside Pkwy	Tulsa	OK	74137	126250		CHRISTIENSEN	913	919
05/12/2026	10:52:15	****01401	919 663 17 RAM	14.909	UN+	Quiktrip 0096	9555 Riverside Pkwy	Tulsa	OK	74137	42222	40875	CHRISTIENSEN	913	919
05/13/2026	13:56:37	****00031	919 908 08 XTERRA	15.55	UN+	Quiktrip 0096	9555 Riverside Pkwy	Tulsa	OK	74137	126480		CHRISTIENSEN	913	919

Jenks Aquarium Authority
Fund 90
Financial Position
As of 05/31/2026

	Actual FY 25-26 Jul 1 - May 31	Budget Year 2 FY 25-26	Budget % Earned/Used FY 25-26	Actual FY 24-25 Jul 1 - May 31
Gross Revenues:				
Ticket Sales	\$ 3,793,308.41	\$ 4,393,000.00	86%	\$ 4,093,504.85
E-Tickets	672,162.01	599,000.00	112%	679,453.41
Memberships	824,332.89	915,000.00	90%	850,465.58
Education Programs	288,658.30	232,000.00	124%	316,088.65
Education - Fish Friends	66,436.00	64,000.00	104%	62,908.00
4th of July Event - Boomfest	-	5,000.00	0%	5,789.95
Event Sales	92,778.22	144,000.00	64%	79,655.00
Birthday Parties	19,967.79	54,000.00	37%	34,592.18
Grants & Donations	40,000.00	40,000.00	100%	15,000.00
Fish Food	261,144.25	290,000.00	90%	237,522.36
Wishing Well	6,757.86	10,000.00	68%	7,543.36
Exhibit Donations	29,112.79	80,000.00	36%	37,053.85
Aquarium Run Event	13,515.65	51,000.00	27%	16,126.92
Special Events	5,773.65	20,000.00	29%	17,671.50
Hallowmarine Event	67,047.11	81,500.00	82%	65,466.69
Gift Shop	223,911.35	251,000.00	89%	235,997.55
Stroller Rentals	1,734.92	1,300.00	133%	1,605.49
Café Deli	109,114.52	120,000.00	91%	98,446.66
Event Catering	19,509.26	25,000.00	78%	19,066.30
Vending/ATM Commission	5,904.09	7,600.00	78%	4,891.39
Arcade Machine Commission	8,590.00	9,000.00	95%	5,227.60
Hurricane Simulator	20,081.00	25,000.00	80%	19,516.00
V.R. Simulator	159,144.73	262,000.00	61%	187,802.65
Pressed Penny Machine	15,604.25	6,000.00	260%	6,634.24
Photo Booth	32,308.22	33,000.00	98%	29,119.34
Carousel	163,033.13	204,000.00	80%	174,626.35
Holiday Inn Rent	102,470.93	50,000.00	205%	32,243.10
State Sales Tax - Marketing \$	265,871.72	287,000.00	93%	282,174.35
Miscellaneous Revenue	6,034.61	10,000.00	60%	12,827.22
Interest	163,019.62	100,000.00	163%	188,313.19
Interest on Investment	85,944.71	75,000.00	115%	131,042.13
Total Gross Revenues:	\$ 7,563,271.99	\$ 8,444,400.00	90%	\$ 7,948,375.86

Operating Expenditures:				
Aquarium Operations	\$ 494,239.52	\$ 624,960.00	79%	\$ 476,178.04
Education	161,165.65	202,155.00	80%	153,280.46
Exhibits/LSS	2,163,184.50	2,606,740.00	83%	1,864,947.64
Development Services	639,486.58	794,682.00	80%	556,770.52
Events	308,184.36	380,145.00	81%	265,099.42
Visitors Services	684,957.52	937,200.00	73%	738,910.09
Facility Operations	1,710,775.25	1,990,040.00	86%	1,662,722.07
Volunteer Services	7,437.88	24,905.00	30%	12,581.50
Special Exhibit Personnel	236,703.32	355,800.00	67%	197,276.60
Total Operating Expenditures:	\$ 6,406,134.58	\$ 7,916,627.00	81%	\$ 5,927,766.34
Operating Gain/(Loss)	\$ 1,157,137.41	\$ 527,773.00		\$ 2,020,609.52
Capital Expenditures:				
ODWC Grant	\$ 2,087.30	\$ -	-	\$ 14,836.70
Capital Items	255,968.30	1,328,707.00	19%	344,360.43
Total Capital Expenditures:	\$ 258,055.60	\$ 1,328,707.00	19%	\$ 359,197.13
Debt Service:				
Professional Services	\$ (25,347.41)	\$ 7,500.00	-	\$ (37,124.04)
Interest	431,533.24	472,000.00	91%	481,580.82
Principal	673,750.00	799,000.00	84%	724,999.92
Total Debt Service:	\$ 1,079,935.83	\$ 1,278,500.00	84%	\$ 1,169,456.70
Total Non-Operating Expenditures	\$ 1,337,991.43	\$ 2,607,207.00	51%	\$ 1,528,653.83
Total Expenditures:	\$ 7,744,126.01	\$ 10,523,834.00	74%	\$ 7,456,420.17
Excess (deficiency) of Revenues over Expenditures:	\$ (180,854.02)	\$ (2,079,434.00)		\$ 491,955.69
Transfers In/(Out)				
Transfers From JPWA Risk Management Fund (Fund 59)	\$ -	\$ 500,000.00	0%	\$ -
Transfers From JAA Construction Fund (Fund 93)	656,200.97	1,000,000.00	66%	4,804,273.68
Transfers To JAA Risk Management (Fund 91)	-	(70,000.00)	0%	-
Total Transfers:	\$ 656,200.97	\$ 1,430,000.00	46%	\$ 4,804,273.68
Net Change in Fund Balance:	\$ 475,346.95	\$ (649,434.00)		\$ 5,296,229.37

Prepared by Matthew Johnson 06/10/2026



Memorandum

To: Chair & Trustees of the Authority

From: Micheal Sanchez, Interim Finance Director

Date: June 16, 2026

Re: **JAA Resolution 96**

During the June 02, 2020, Jenks Public Works Authority (“Authority”) meeting, the Authority authorized the sale of revenue bonds (“JPWA Refunding Revenue Bonds, Series 2020”) by the Authority. Those tax-exempt bonds were issued on August 28, 2020, for the purpose of water meter improvements. Based on the tax-exempt status of the bonds, the bonds were subject to arbitrage regulations by the U.S. government. These regulations stipulate that any profit above the restricted yield on the bonds must be related to the Internal Revenue Service (“IRS”). Any applicable rebate payments are generally required to be made at least every five years. The five-year period for these bonds occurred on August 28, 2025.

Due to the increase in interest rates over the last several years, the Authority has been able to receive higher interest income and dividends on the monies that have been held for the intended purpose of the bonds. Therefore, the Authority has an arbitrage rebate payment due to the IRS in the amount \$46,541.30. This amount is due to the excess profit that the Authority has received previously. This does not affect any of the proceeds of the bonds that the Authority received originally. All those monies have been or will be expended for the water meter improvements.

This rebate payment was not originally budgeted during the fiscal year 2025-2026 budget, so it is necessary for the authorization of the expenditure and the approval of a budget appropriation to cover the rebate payment for this fiscal year. The budget appropriation will come from the interest earnings of fund 50 – JPWA Operating Funds.

Staff recommends authorization of the rebate payment and approval of this budget appropriation resolution.

Resolution No. 96

A RESOLUTION OF THE TRUSTEES OF THE JENKS AQUARIUM AUTHORITY OF THE CITY OF JENKS, OKLAHOMA ADOPTING AMENDMENTS TO THE ANNUAL REVENUES AND APPROPRIATIONS FOR THE BUDGET OF JENKS AQUARIUM AUTHORITY OF THE CITY OF JENKS, OKLAHOMA, FOR FISCAL YEAR ENDING JUNE 30, 2026.

WHEREAS, the Jenks Aquarium Authority has unexpected expenditures which have not been appropriated in the budget for fiscal year 2025-2026; and

WHEREAS, the Jenks Aquarium Authority has unexpended unencumbered cash balances on hand for the fiscal year 2025-2026; and

WHEREAS, the Jenks Aquarium Authority is required to make supplemental appropriations for revenue sources and expenditures not appropriated in the budget;

NOW THEREFORE BE IT RESOLVED by the Trustees for the Jenks Aquarium Authority that the following supplemental appropriations be made:

JAA – JAA Operating Fund (Fund 90)

Revenue: Interest	\$163,020.00
Interest on Investments	\$37,793.88
Expenditure: 90-611-5264 Interest Expense	\$200,813.88

PASSED BY THE TRUSTEES OF THE JENKS PUBLIC WORKS AUTHORITY of the City of Jenks, Oklahoma, and signed by the Chairman this 21st day of January 2025.

Chair

Attest:

Brandon Macy, Authority Secretary

Approved as to form:

Teresa Nowlin, Authority Attorney



Memorandum

To: Chair and Members of the Jenks Aquarium Authority

From: Micheal Sanchez, Interim Finance Director

Date: June 2, 2026

Re: **FY2027 Budget Approval – JAA**

After the public hearing on June 2, 2026, the Authority will vote to appropriate and approve the Year 1 budget (FY26-27) of our biennial budget (FY26-28). The budget proposal was reviewed with the budget committee on May 6, 2026. The budget committee voted unanimously in favor of recommending that Authority adopt the Year 1 budget (FY26-27) of our biennial budget.

Subsequent to the budget committee review and recommendation, we have finalized health insurance rates for the upcoming fiscal year. This will result in an amended budget with an increase of \$29,000 for the health insurance increase.

Staff recommends approval of the Year 1 budget with an amended increase of \$29,000.

Budget Highlights

Revenue

- **Ticket Sales/Membership/E-tickets** – As of March 2026, the OK Aquarium has recorded \$4.401 million or 75% of the FY26-27 Ticket Sales/Membership/E-tickets revenue budget of \$5.907 million. Staff estimates that the Aquarium will end this fiscal year with \$6.104 million in revenue in this category, which is \$0.416 million above budget. Staff is budgeting for an increase in these categories accordingly.

Expenses

- **Personnel Expense**
 - Standard Pay Raise – A 6% base pay increase is budgeted for the FY26-27 budget, which is the amount that was budgeted for the current fiscal year. Additionally, some merit pay raises are included for key personnel. It is management's desire to continue the same percentage to make the Aquarium competitive with surrounding municipalities to retain/find exceptional employees.
 - Total Personnel Expense increases to \$4.566 million from \$4.363 million, which represents a total increase of \$0.203 million or a rate of 5%.
- **Maintenance & Operations**

- Overall, the JAA Operating Fund is seeing an increase of \$0.012 million in Maintenance & Operations over the last fiscal year's budget as costs are kept under control.
- Total Maintenance & Operations increases to \$3.565 million from \$3.553 million, which represents a total increase of \$0.012 million or a rate of 0.3%.

- **Capital Outlay**

- Overall, the JAA Operating Fund is seeing an decrease of \$0.680 million in Capital Outlay over the last fiscal year's budget as the large animal holding facility nears completion and most costs have been expenses in previous fiscal years for the construction.
- Total Capital Outlay decreases to \$0.649 million from \$1.329 million, which represents a decrease of \$0.680 million or a rate of -51%.

Jenks Aquarium Authority

Operating Fund

FY 2026 and 2027

Fund 90

OVERVIEW

The Jenks Aquarium Authority (JAA) is a public trust created under and pursuant to the provisions of Title 60, Oklahoma Statutes 1991, Section 176, et seq., for the use and benefit of the City of Jenks, Oklahoma. The JAA was created to finance, develop and operate the Oklahoma Aquarium. Four City Council members and three members of the Oklahoma Aquarium Foundation serve as the governing body (Trustees). JAA is exempt from State and Federal income taxes. The management of the City and the Trust is the same.

The Authority's budget is comprised of revenues and fees generated by the Aquarium's operations and donations. The FY 27 total expenditure budget is 6% lower than the FY 26 budget. This is due to a reduction in capital outlays for the year as most of the large animal holding facility has been expensed in previous years. The FY 27 budget of \$10 million is offset by FY 27 projected revenues, transfers and previous year fund balance of the capital projects. The projected fund balance change is less than 10%. This is attributable to the reimbursements received from Fund 93 for the shark quarantine project.

This fund is reported as an enterprise operating fund budgeted on a cash basis.

ANNUAL RESOURCES

	FY 25 ACTUAL	FY 25 BUDGET	9 months FY 26 ACTUAL	FY 26 BUDGET	PERCENT DIFFERENCE	FY 27 BUDGET
Memberships	\$ 939,710	\$ 915,000	\$ 696,354	\$ 915,000	2%	\$ 930,000
Ticket Sales	4,584,948	4,265,000	3,149,012	4,393,000	3%	\$ 4,525,000
Arcade Machines	7,536	9,000	6,008	9,000	1%	\$ 9,100
Hurricane Simulator	21,852	25,000	15,556	25,000	0%	\$ 25,000
V.R. Simulator	206,508	285,000	126,438	262,000	-6%	\$ 245,000
Mechanical Bullshark	-	-	-	-	N/A	\$ -
Pressed Penny Machine	10,268	6,000	10,451	6,000	58%	\$ 9,500
Photo Booth	31,421	32,500	21,758	33,000	0%	\$ 33,000
Carousel	192,779	240,000	131,203	204,000	-2%	\$ 200,000
Vending/ATM Commission	5,454	7,600	4,396	7,600	0%	\$ 7,600
Event Sales	82,311	160,000	72,776	144,000	-20%	\$ 115,000
Gift Shop	257,246	264,000	180,641	251,000	6%	\$ 265,000
Café Deli	98,447	120,000	71,610	120,000	0%	\$ 120,000
Event Catering	19,066	25,000	16,384	25,000	0%	\$ 25,000
Hallowmarine	73,467	81,500	67,047	81,500	1%	\$ 82,500
E-Tickets	754,700	508,000	555,648	599,000	9%	\$ 650,000
Grants & Donations	107,361	40,000	30,000	40,000	0%	\$ 40,000
State's Sales Tax - Marketing	313,720	256,000	181,108	287,000	0%	\$ 287,000
Birthday Parties	35,192	60,000	16,840	54,000	-44%	\$ 30,000
Reimbursements	1,165	-	172	-	N/A	\$ -
Fish Food	268,973	305,000	207,185	290,000	0%	\$ 290,000
Wishing Well	8,618	10,000	5,358	10,000	0%	\$ 10,000
Stroller Rentals	1,766	1,300	1,516	1,300	54%	\$ 2,000
Miscellaneous	14,187	10,000	4,548	10,000	-20%	\$ 8,000
Aquarium Run Event	25,604	51,000	2,930	51,000	0%	\$ 51,000
Fish & Fireworks (4th of July Event)	5,790	5,000	-	5,000	100%	\$ 10,000

	FY 25 ACTUAL	FY 25 BUDGET	9 months FY 26 ACTUAL	FY 26 BUDGET	PERCENT DIFFERENCE	FY 27 BUDGET
Special Event	18,846	20,000	3,274	20,000	-25%	\$ 15,000
Exhibit Donations	39,094	80,000	18,345	80,000	-25%	\$ 60,000
Leisure Hospitality Rent	49,832	50,000	87,686	50,000	20%	\$ 60,000
Interest	204,908	75,000	133,775	100,000	50%	\$ 150,000
Interest On Investments	170,174	50,000	59,242	75,000	13%	\$ 85,000
Education Programs	330,494	193,000	138,767	232,000	29%	\$ 300,000
Fish Friends Donations	62,908	51,000	50,704	64,000	2%	\$ 65,000
Total Operating Revenue	\$ 8,944,346	\$ 8,200,900	\$ 6,066,730	\$ 8,444,400	3%	\$ 8,704,700

Transfers In						
59 JPWA Operating Transfer	\$ -	\$ 500,000	\$ -	\$ 500,000	-100%	\$ -
91 Risk Mgmt. Transfer	-	-	-	-	N/A	-
93 Transfer	4,804,274	5,000,000	656,201	1,000,000	0%	1,000,000
Total Transfers In	4,804,274	5,500,000	656,201	1,500,000	-33%	1,000,000
Total Resources	\$ 13,748,620	\$ 13,700,900	\$ 6,722,931	\$ 9,944,400	-2%	\$ 9,704,700

ANNUAL OUTLAYS

	FY 25 ACTUAL	FY 25 BUDGET	9 months FY 26 ACTUAL	FY 26 BUDGET	PERCENT DIFFERENCE	FY 27 BUDGET
<u>Aquarium Operations 911</u>						
Personnel Services	\$ 273,057	\$ 281,600	\$ 193,308	\$ 303,600	13%	\$ 341,600
Maintenance and Operations	225,550	312,000	214,005	321,360	-1%	318,281
Capital Outlay	-	-	-	-	N/A	-
Total	498,607	593,600	407,313	624,960	6%	659,881
<u>Education Programs 912</u>						
Personnel Services	133,849	162,700	98,690	172,800	12%	193,400
Maintenance and Operations	31,778	28,500	19,634	29,355	-1%	28,967
Capital Outlay	-	-	-	-	N/A	-
Total	165,627	191,200	118,325	202,155	10%	222,367
<u>Exhibits 913</u>						
Personnel Services	1,471,409	1,899,600	1,099,141	2,001,100	6%	2,118,800
Maintenance and Operations	546,486	589,500	537,569	605,640	4%	628,875
Capital Outlay	-	-	-	-	N/A	-
Total	2,017,894	2,489,100	1,636,710	2,606,740	5%	2,747,675
<u>Development Services 915</u>						
Personnel Services	246,866	250,300	161,446	261,700	-1%	257,900
Maintenance and Operations	354,523	495,400	366,009	532,982	2%	544,236
Capital Outlay	-	-	-	-	N/A	-
Total	601,389	745,700	527,455	794,682	1%	802,136
<u>Event 916</u>						
Personnel Services	119,851	194,900	77,436	203,500	-8%	186,700
Maintenance and Operations	162,540	171,500	156,715	176,645	3%	181,898
Capital Outlay	-	-	-	-	N/A	-
Total	282,391	366,400	234,151	380,145	-3%	368,598
<u>ODWC 917</u>						
Personnel Services	-	-	-	-	N/A	-
Maintenance and Operations	-	-	-	-	N/A	-
Capital Outlay	14,837	150,000	2,087	-	N/A	-
Total	14,837	150,000	2,087	-	N/A	-

	FY 25 ACTUAL	FY 25 BUDGET	9 months FY 26 ACTUAL	FY 26 BUDGET	PERCENT DIFFERENCE	FY 27 BUDGET
Visitor Services 918						
Personnel Services	523,811	532,600	343,486	593,200	-2%	579,600
Maintenance and Operations	286,479	342,000	173,578	344,000	-1%	339,420
Capital Outlay	-	-	-	-	N/A	-
Total	810,289	874,600	517,064	937,200	-2%	919,020
Facility Operations 919						
Personnel Services	317,544	426,200	226,471	473,900	7%	507,300
Maintenance and Operations	1,431,564	1,456,000	1,226,912	1,516,140	-2%	1,488,584
Capital Outlay	-	-	-	-	N/A	-
Total	1,749,108	1,882,200	1,453,383	1,990,040	0%	1,995,884
Volunteer Services 920						
Personnel Services	-	-	-	-	N/A	-
Maintenance and Operations	13,892	24,500	3,168	24,905	3%	25,652
Capital Outlay	-	-	-	-	N/A	-
Total	13,892	24,500	3,168	24,905	3%	25,652
JAA Capital 923						
Personnel Services	-	-	-	-	N/A	-
Maintenance and Operations	-	-	-	-	N/A	-
Capital Outlay	511,481	798,450	194,840	1,328,707	-51%	648,500
Total	511,481	798,450	194,840	1,328,707	-51%	648,500
Special Exhibit Force Account 940						
Personnel Services	210,078	238,900	159,499	353,600	8%	380,900
Maintenance and Operations	2,642	2,200	2,995	2,200	75%	3,856
Capital Outlay	-	-	-	-	N/A	-
Total	212,720	241,100	162,494	355,800	8%	384,756
Total	\$ 6,878,236	\$ 8,356,850	\$ 5,256,990	\$ 9,245,334	-5%	\$ 8,774,469

DEBT SERVICE AND TRANSFERS OUT

	FY 25 ACTUAL	FY 25 BUDGET	9 months FY 26 ACTUAL	FY 26 BUDGET	PERCENT DIFFERENCE	FY 27 BUDGET
Personnel Services	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Maintenance and Operations	-	-	-	-	N/A	-
Capital Outlay	-	-	-	-	N/A	-
91 Transfer to Risk Management	30,000	30,000	-	70,000	-57%	30,000
Debt Service	1,169,457	1,297,500	883,792	1,278,500	-4%	1,225,000
Total	1,199,457	1,327,500	883,792	1,348,500	-7%	1,255,000
Total	\$ 8,077,692	\$ 9,684,350	\$ 6,140,782	\$ 10,593,834	-5%	\$ 10,029,469

SUMMARY BY ACCOUNT GROUP

	FY 25 ACTUAL	FY 25 BUDGET	9 months FY 26 ACTUAL	FY 26 BUDGET	PERCENT DIFFERENCE	FY 27 BUDGET
Personnel Services	\$ 3,296,464	\$ 3,986,800	\$ 2,359,478	\$ 4,363,400	5%	\$ 4,566,200
Maintenance and Operations	3,055,455	3,421,600	2,700,585	3,553,227	0%	3,559,769
Capital Outlay	526,318	948,450	196,927	1,328,707	-51%	648,500
Debt Service and Transfers	1,199,457	1,327,500	883,792	1,348,500	-7%	1,255,000
Total	\$ 8,077,692	\$ 9,684,350	\$ 6,140,782	\$ 10,593,834	-5%	\$ 10,029,469

FUND BALANCE CALCULATION

	FY 25 ACTUAL	FY 25 BUDGET	FY 26 ACTUAL	FY 26 BUDGET	FY 27 BUDGET
Beginning Fund Balance (Unrestricted)	\$ 7,109,985	\$ 7,109,985	\$ 12,780,913	\$ 12,780,913	\$ 13,363,062
Plus Annual Revenue	13,748,620	13,700,900	6,722,931	9,944,400	9,704,700
Less Annual Outlays	(8,077,692)	(9,684,350)	(6,140,782)	(10,593,834)	(10,029,469)
Ending Fund Balance	12,780,913	11,126,535	13,363,062	12,131,479	13,038,293
Less 15% Emergency Reserve	(1,917,137)	(1,668,980)	(2,004,459)	(1,819,722)	(1,955,744)
Reserved for Aquarium Activities	\$ 10,863,776	\$ 9,457,555	\$ 11,358,603	\$ 10,311,757	\$ 11,082,549

CAPITAL LIST

Department	Item Description	Year 1	Year 2
Aquarium	Large animal holding facility	600,000	-
Aquarium	Sea Turtle lighting & truss replacement	32,000	-
Aquarium	Event Center new projector	6,500	-
Aquarium	Shark exhibit new scub/vac machine	10,000	-
Aquarium	Security cameras	-	25,000
Aquarium	Replace lights/heaters	-	11,000
TOTAL CAPITAL OUTLAY		\$ 648,500	\$ 36,000

Jenks Aquarium Authority

Insurance and Risk Management Fund

FY 2026 and 2027
Fund 91

OVERVIEW

The Jenks Aquarium Authority Insurance and Risk Management fund is intended to satisfy claims arising from losses within and outside the Authority's deductible limits of insurance coverage for automobiles, employee health and wellness reimbursements and health insurance deductibles, property claims, general liabilities, and workers compensation. The Authority uses the resources of this fund to reduce policy expenses by allowing for levels of increased deductibles. Workers Compensation losses have been maintained at a low level. Risk management begins in the pre-employment phase with a required medical physical examination and physical agility test, and it is maintained by encouraging employees through health and wellness initiatives. FY 27 funding is provided by a transfer from the Jenks Aquarium Authority operating account and fund balance. The projected fund balance change is negligible primarily due to revenue meeting anticipated employee health reimbursements. This is an internal service fund budgeted on a cash basis.

ANNUAL RESOURCES

	FY 25		9 months		PERCENT DIFFERENCE	FY 27 BUDGET
	ACTUAL	BUDGET	FY 26 ACTUAL	FY 26 BUDGET		
Reimbursements	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Transfer from JAA Operating Fund	30,000	30,000	-	70,000	-57%	30,000
Total Revenue	\$ 30,000	\$ 30,000	\$ -	\$ 70,000	-57%	\$ 30,000

ANNUAL OUTLAYS

	FY 25		9 months		PERCENT DIFFERENCE	FY 27 BUDGET
	ACTUAL	BUDGET	FY 26 ACTUAL	FY 26 BUDGET		
Insurance and Risk Management 801						
Personnel Services	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Maintenance and Operations	2,882	50,000	3,248	50,000	-40%	30,000
Capital Outlay	-	-	-	-	N/A	-
Total Appropriations	\$ 2,882	\$ 50,000	\$ 3,248	\$ 50,000	-40%	\$ 30,000

FUND BALANCE CALCULATION

	FY 25		9 months		FY 27 BUDGET
	ACTUAL	BUDGET	FY 26 ACTUAL	FY 26 BUDGET	
Beginning Fund Balance	\$ 211,001	\$ 211,001	\$ 234,657	\$ 234,657	\$ 254,657
Plus Annual Revenue	30,000	30,000	-	70,000	30,000
Less Annual Outlays	(6,344)	(50,000)	(3,248)	(50,000)	(30,000)
Ending Fund Balance	234,657	191,001	231,409	254,657	254,657
Reserved for Risk Management	\$ 234,657	\$ 191,001	\$ 231,409	\$ 254,657	\$ 254,657

Jenks Aquarium Authority
RESOLUTION NO. 95
A RESOLUTION APPROPRIATING AND APPROVING
THE FISCAL YEAR 2026-2027 ANNUAL BUDGET,
PROVIDING FOR A PAY PLAN AND BENEFITS PROGRAM, AND
AUTHORIZING THE TREASURER TO MAKE INVESTMENTS, FOR THE
AUTHORITY AND PROVIDING FOR AN EFFECTIVE DATE OF
July 1, 2026

WHEREAS, it is necessary to provide operating and working capital for promoting, developing, constructing, operating, and maintaining a cultural, recreational, and educational center, The Oklahoma Aquarium, a.k.a. The Jenks Aquarium Authority, a public trust with the City of Jenks, Oklahoma as its beneficiary. A biennial budget provides for enhanced strategic long-range planning, decreases budget development time over a two-year period, provides better resource allocation, provides better discipline in the expenditure of funds, tends to improve fund balances, and is viewed by credit rating agencies as enhancing overall financial conditions. The Jenks Aquarium Authority approved a biennial budget process on February 4, 2008; the budget committee of the Authority has reviewed the proposed two-year budget by each individual year of the biennium. Each annual budget making up the two-year biennial budget will be considered and acted upon separately each year of the biennium after public hearing.

WHEREAS, it is necessary to provide salaries through a Benefits and Pay Plan to the employees of the Jenks Aquarium Authority which is in keeping with the services provided to the citizens of Jenks. It is the intent of the Jenks Aquarium Authority to provide for competitive salaries for jobs in the context of the population of Jenks, the strength of the Jenks economy, and the metropolitan setting of Jenks, and to provide for operating expense and capital outlay.

WHEREAS, it is necessary to provide equipment to be used by the Board of Trustees and Aquarium employees.

WHEREAS, the Oklahoma Statutes, 62 O.S. Section 348.1 provides that the lawful treasurer of any city or town, when authorized to invest any monies in the custody of the Treasurer as limited by law, shall do so in allowed investment options as dictated in this statute. The Jenks Aquarium Authority recognizes the necessity of establishing an investment policy to properly transact its investment activities and recognizes the necessity of improving its procedures for investing available funds to earn additional revenue.

NOW, THEREFORE, BE IT RESOLVED THAT

I. BUDGET APPROVAL:

- A. The Jenks Aquarium Authority Board of Trustees hereby appropriates the FY 2026-2027 Annual Budget for the Jenks Aquarium Authority providing for the balancing of revenues and expenditures related to same as detailed in the FY 2026-2027 Annual Budget documents as attached hereto; and providing for use of fund balance as may be necessary to meet cash flow requirements related to same.
- B. The General Manager is authorized to impound any provisions of the FY 2026-2027 Annual Budget including and not limited to a reduction in force and the furloughing of full-time and part-time employees in order to maintain a balanced budget and to maintain financial responsibility.
- C. The Jenks Aquarium Authority Board of Trustees authorizes the General Manager to vary the expenditures of funds according to the provisions of Resolution No. 74 but may not exceed the total budget by fund within the approved budget.
- D. The Secretary and Treasurer shall provide the Jenks Aquarium Authority Board of Trustees a financial statement reflecting the budget approved in the Fiscal Year 2026-2027 Budget: and,

II. BENEFITS AND PAY PLAN:

- A. The General Manager may establish part-time positions as needed within the approved budget.
- B. The General Manager may fund authorized positions within the approved budget which are unfunded so long as the total budget by fund is not exceeded during the fiscal year.
- C. The General Manager may underfill authorized funded positions.
- D. The necessary funds to affect this pay plan and these benefits shall be provided from the General Fund of the Jenks Aquarium Authority.
- E. The Jenks Aquarium Authority Board of Trustees hereby authorizes the General Manager to implement the Classification and Pay Plan (see Attachment A) within the budget attached thereto and the General Manager may vary classification between "I", "II", "III", "IV" designated grade levels as if each were one classification.
- F. The General Manager is authorized to continue the on-going benefits program including term life insurance, health insurance, retirement programs, thrift and

deferred compensation programs, longevity programs, emergency sick leave reserve, health and wellness programs, FLSA exempt vacation buyback program, and performance incentive programs.

- G. The Jenks Aquarium Authority Board of Trustees authorizes the expenditure of funds to provide term life insurance for all full-time employees and funds to provide a medical cash benefit of seven hundred twenty dollars (\$720.00) per year to any full-time employee who opts out of Authority's medical coverage. The amount is distributed in installments based on the number of pay periods in the year. The provisions of health insurance covered by Authority self-funded health provisions are hereby extended on the same basis as the previous fiscal year unless specifically modified by separate action of The Jenks Aquarium Authority Board of Trustees.

III. PERFORMANCE INCENTIVE COMPENSATION PROGRAM

- A. See Attachment B for details.

IV. EQUIPMENT:

- A. Electronics, phones, tablets, netbooks, laptops or other work electronic devices assigned to a specific employee may be considered fully depreciated after having been in use for five (5) years. Such items personally assigned to Jenks Aquarium Authority Trustees may be considered fully depreciated upon leaving membership in the Board of Trustees.

V. INVESTMENTS:

- A. The Treasurer shall be and is hereby given blanket authority and directed to invest and reinvest available funds on a continuing basis during the fiscal year ending June 30, 2027; provided that the income received from said investments be placed in the fund from which the investment was made, with the exception of sinking fund interest earned which may be placed in the general fund. The Jenks Aquarium Authority Board of Trustees authorize the General Manager to act as Treasurer.
- B. The Treasurer keeps records on all investments, showing the amount invested from each fund by type of investment and distribution of interest earned by each fund.
- C. The Treasurer shall comply with the investment requirements of Title 60 O.S. § 175.24(A)(7) and Title 62 O.S. § 72.4a.
- D. The authorization is in full force and effect unless modified by State Statutes in which case the amendments shall be binding; **OR** unless rescinded or modified by the Board of Trustees.

- E. The General Manager is authorized to designate banking affiliations with banks with offices located in Jenks and to cause the execution of appropriate signatories on documents related thereto.

DONE, RATIFIED, AND PASSED THIS _____ DAY OF JUNE 2026.

Cory Box, Chairman
JENKS AQUARIUM AUTHORITY

ATTEST:

Secretary

**RESOLUTION NO. 95 - ATTACHMENT A
 JENKS AQUARIUM AUTHORITY
 CLASSIFICATION & PAY PLAN**

FY 2026 - 2027		FY 2026 - 2028 BIENNIAL BUDGET - YEAR 1	
RANGE NO.	ANNUAL PAY RANGES		POSITION TITLE
A-11	17,104 - 26,188	1.	A - LABORER I
		2.	A - STUDENT INTERN I
A-12	18,543 - 30,311	1.	A - LABORER II
		2.	A - STUDENT INTERN II
A-13	19,487 - 31,817	1.	A - GENERAL CLERK I
		2.	A - LABORER III
		3.	A - STUDENT INTERN III
		4.	A - SPECIAL EVENTS ASSISTANT
		5.	A - TICKET AGENT I
A-14	20,941 - 34,884	1.	A - LABORER IV
		2.	A - STUDENT INTERN IV
A-15	21,222 - 35,558	1.	A - GENERAL CLERK II
		2.	A - TICKET AGENT II
A-16	22,682 - 36,229	1.	A - MAINTENANCE WORKER I
		2.	A - CUSTODIAL WORKER I
A-17	23,657 - 37,846	1.	A - ADMINISTRATIVE CLERK I
		2.	A - MAINTENANCE WORKER II
		3.	A - CUSTODIAL WORKER II
A-18	24,688 - 41,615	1.	A - MAINTENANCE WORKER III
		2.	A - CUSTODIAL WORKER III
A-19	25,775 - 42,295	1.	A - ADMINISTRATIVE CLERK II
		2.	A - AQUARIST APPRENTICE
		3.	A - MAINTENANCE WORKER IV
A-20	26,910 - 43,219	1.	A - AQUARIST TECHNICIAN I
		2.	A - AQUARIUM BIOLOGY/LSS TECHNICIAN I
A-21	27,563 - 45,162	1.	A - ADMINISTRATIVE CLERK III
		2.	A - CUSTODIAL WORKER IV
A-22	29,357 - 47,233	1.	A - ADMINISTRATIVE ASSISTANT I
		2.	A - ADMINISTRATIVE CLERK IV
		3.	A - AQUARIST TECHNICIAN II
		4.	A - AQUARIUM BIOLOGY/LSS TECHNICIAN II
		5.	A - EVENTS SPECIALIST I
A-23	30,426 - 49,453	1.	A - RESERVED

JENKS AQUARIUM AUTHORITY

CLASSIFICATION & PAY PLAN

FY 2026 - 2027		FY 2026 - 2028 BIENNIAL BUDGET - YEAR 1	
RANGE NO.	ANNUAL PAY RANGES		POSITION TITLE
A-24	32,053 - 53,785	1.	A - ADMINISTRATIVE ASSISTANT II
		2.	A - AQUARIST TECHNICIAN III
		3.	A - AQUARIUM BIOLOGIST/LSS I
		4.	A - AQUARIUM BIOLOGY/LSS TECHNICIAN III *
		5.	A - AQUARIUM EDUCATION SPECIALIST I
		6.	A - EVENTS SPECIALIST II
		7.	A - FACILITIES MAINTENANCE COORDINATOR I
		8.	A - EXHIBIT TECHNICIAN I
A-25	33,504 - 54,753	1.	A - FACILITIES MAINTENANCE COORDINATOR II
A-26	35,026 - 56,566	1.	A - ADMINISTRATIVE ASSISTANT III
		2.	A - FACILITIES MAINTENANCE COORDINATOR III
		3.	A - VOLUNTEER COORDINATOR
		4.	A - EVENTS SPECIALIST III
		5.	A- GUEST SERVICES SUPERVISOR I
		6.	A- AQUARIUM BIOLOGY/LSS TECHNICIAN IV *
A-27	36,665 - 59,208	1.	A - AQUARIUM BIOLOGY/LSS SUPERVISOR I *
		2.	A - AQUARIUM EDUCATION SPECIALIST II
		3.	A - FACILITIES MAINTENANCE COORDINATOR IV
		4.	A - EXHIBIT TECHNICIAN II
		5.	A - GUEST SERVICES SUPERVISOR II
A-28	38,306 - 62,577	1.	A - ADMINISTRATIVE ASSISTANT IV
		2.	A - AQUARIUM BIOLOGY/LSS SUPERVISOR II *
		3.	A - EVENTS SPECIALIST IV
		4.	A - FACILITIES SPECIALIST I
A-29	40,070 - 64,865	1.	A - ADMINISTRATIVE SPECIALIST I
		2.	A - AQUARIUM BIOLOGIST/LSS III *
		3.	A - AQUARIUM BIOLOGY/LSS SUPERVISOR III *
		4.	A - AQUARIUM EDUCATION SPECIALIST III
		5.	A - SENIOR EVENTS COORDINATOR I
		6.	A - FACILITIES SPECIALIST II
		7.	A - MARKETING COORDINATOR
		8.	A - GUEST SERVICES SUPERVISOR III
A-30	41,981 - 67,559	1.	A - ADMINISTRATIVE SPECIALIST II
		2.	A - AQUARIUM BIOLOGY CURATOR I *
		3.	A - AQUARIUM BIOLOGY/LSS SUPERVISOR IV *
		4.	A - AQUARIUM EDUCATION CURATOR I *
		5.	A - FACILITIES SPECIALIST III
		6.	A - GUEST SERVICES SUPREVISOR IV
		7.	A - EVENTS SUPERVISOR
		8.	A - GUEST SERVICES MANAGER *

JENKS AQUARIUM AUTHORITY

CLASSIFICATION & PAY PLAN

	FY 2026 - 2027	FY 2026 - 2028 BIENNIAL BUDGET - YEAR 1
RANGE NO.	ANNUAL PAY RANGES	POSITION TITLE
A-31	43,987 - 70,824	1. A - ADMINISTRATIVE SPECIALIST III 2. A - AQUARIUM BIOLOGY CURATOR II * 3. A - AQUARIUM EDUCATION CURATOR II * 4. A - FACILITIES SPECIALIST IV
A-32	46,965 - 77,164	1. A - ADMINISTRATIVE SPECIALIST IV 2. A - AQUARIUM BIOLOGY CURATOR III * 3. A - AQUARIUM EDUCATION CURATOR III * 4. A - EXHIBIT CONSTRUCTION SUPERVISOR * 5. A - GUEST SERVICES/OFFICE MANAGER * 6. A - MARKETING AND DIGITAL STRATEGIST *
A-33	60,860 - 96,281	1. A - DIRECTOR OF DEVELOPMENT AND RESEARCH *1 2. A - LSS/FACILITIES SUPERVISOR I * 3. A - RESERVED 4. A - ADMINISTRATIVE SERVICES MANAGER *
A-34	63,902 - 101,098	1. A - AQUARIUM BIOLOGY CURATOR IV * 2. A - ASSISTANT AQUARIUM BIOLOGIST/LSS DIRECTOR *
A-35	66,865 - 105,863	1. A - RESERVED
A-36	70,207 - 111,159	1. A - RESERVED
A-37	76,389 - 121,031	1. A - RESERVED
A-38	80,089 - 126,929	1. A - RESERVED
A-39	81,592 - 130,182	1. A - RESERVED
A-40	84,857 - 135,386	1. A - RESERVED
A-41	88,248 - 140,798	1. A - DEPUTY AQUARIUM DIRECTOR BIOLOGIST/LSS *
A-42	92,662 - 147,838	1. A - RESERVED
A-43	97,297 - 159,833	1. A - CHIEF DEVELOPMENT OFFICER-OKLAHOMA AQUARIUM *
A-44	101,933 - 171,830	1. A - CHIEF OPERATING OFFICER-OKLAHOMA AQUARIUM *

* CLASSIFICATIONS NOT COVERED BY FLSA OVERTIME PROVISIONS

¹ PAY RATE MAY EXCEED PAY PLAN, IS SUBJECT TO O.A.F. AGREEMENT.

**Jenks Aquarium Authority
ATTACHMENT B
FOR RESOLUTION NO. 95**

Oklahoma Aquarium Performance Incentive Compensation Program

The following performance incentive compensation program is to be administered by the Chief Operating Officer and shall be effective when countersigned by the General Manager of the Jenks Aquarium Authority.

The amount of the performance incentive cannot exceed \$800 lump sum in a fiscal year for full-time personnel and no more than \$400 lump sum in a fiscal year for part-time personnel.

Lump sum bonuses based upon performance may be granted within a fiscal period if funds are budgeted for same and reasonably appear to be available for up to 40% of full-time personnel and up to 15% part-time personnel.

Payments may be granted to the same individuals for up to four times in a fiscal year but not to exceed the limits stated above and in the following increments:

Full Time: \$100.00 - \$400.00
Part Time: \$ 50.00 - \$200.00

This program does not provide automatic cost of living increases on a percentage or lump sum basis against established base pay as provided for in the classification and pay plan.

RESOLUTION NO. 98

A RESOLUTION ADOPTING AN EMPLOYEE RETIREMENT SYSTEM, DEFINED BENEFIT PLAN FOR **CITY OF JENKS, JENKS PUBLIC WORKS AUTHORITY & JENKS AQUARIUM AUTHORITY**; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF JENKS AQUARIUM AUTHORITY; PROVIDING FOR PURPOSE AND ORGANIZATION; PROVIDING FOR DEFINITIONS; PROVIDING FOR ELIGIBILITY AND PARTICIPATION; PROVIDING FOR EMPLOYER AND EMPLOYEE CONTRIBUTIONS; PROVIDING FOR ACCOUNTING, ALLOCATION, AND VALUATION; PROVIDING BENEFITS; PROVIDING FOR REQUIRED NOTICE; PROVIDING FOR AMENDMENTS AND TERMINATION; PROVIDING FOR TRANSFER TO AND FROM OTHER PLANS; CREATING A COMMITTEE AND PROVIDING FOR POWERS, DUTIES, AND RIGHTS OF COMMITTEE; PROVIDING FOR PAYMENT OF CERTAIN OBLIGATIONS; PROVIDING FOR DURATION AND PAYMENT OF EXPENSES; PROVIDING FOR EFFECTIVE DATE; PROVIDING FOR VESTING SCHEDULES; PROVIDING FOR A FUND TO FINANCE THE SYSTEM TO BE POOLED WITH OTHER INCORPORATED CITIES, TOWNS AND THEIR AGENCIES AND INSTRUMENTALITIES FOR PURPOSES OF ADMINISTRATION, MANAGEMENT, AND INVESTMENT AS PART OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND; PROVIDING FOR PAYMENT OF ALL CONTRIBUTIONS UNDER THE SYSTEM TO THE OKLAHOMA MUNICIPAL RETIREMENT FUND FOR MANAGEMENT AND INVESTMENT; PROVIDING FOR NON-ALIENATION OF BENEFITS; ADOPTING THOSE AMENDMENTS MANDATED BY THE INTERNAL REVENUE CODE; PROVIDING FOR EMPLOYER PICKUP OF MANDATORY CONTRIBUTIONS; AND PROVIDING FOR REPEALER AND SEVERABILITY.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF JENKS AQUARIUM AUTHORITY:

Section 1. That pursuant to the authority conferred by the laws of the State of Oklahoma, and for the purpose of encouraging continuity and meritorious service on the part of Authority employees and thereby promote public efficiency, there is hereby authorized created, established, and approved and adopted, effective as of **August 1, 2026**, the funded Plan designated "Employee Retirement System of City of Jenks, Jenks Public Works Authority & Jenks Aquarium Authority Defined Benefit Plan," (hereinafter called System), an executed counterpart of which is marked Exhibit "A" (Joinder Agreement) and Exhibit "B" (Defined Benefit Master Plan) and attached hereto as part hereof.

Section 2. ADMINISTRATION. For the purpose of administration of the System there is hereby established a Committee, which shall be the members of the BOARD OF TRUSTEES OF JENKS AQUARIUM AUTHORITY, as now existing or as from time to time duly elected or appointed and constituted. The powers and duties of the Committee shall be as set forth in the System instrument attached hereto as Exhibit "B".

Section 3. FUND. A fund is hereby provided for the exclusive use and benefit of the persons entitled to benefits under the System. All contributions to such fund shall be paid over to

and received in trust for such purpose by the Authority. Such Fund shall be pooled for purposes of management and investment with similar funds of other incorporated cities, towns, and municipal trusts in the State of Oklahoma as a part of the Oklahoma Municipal Retirement Fund in accordance with the trust agreement of the Oklahoma Municipal Retirement Fund, a public trust. The Authority shall hold such contributions in the form received, and from time to time pay over and transfer the same to the Oklahoma Municipal Retirement Fund, as duly authorized and directed by the Board of Trustees. The Fund shall be nonfiscal and shall not be considered in computing any levy when the annual estimate is made to the County Excise Board.

Section 4. APPROPRIATIONS. The Jenks Aquarium Authority, is hereby authorized to incur the necessary expenses for the establishment, operation, and administration of the System, and to appropriate and pay the same. In addition, the Jenks Aquarium Authority, is hereby authorized to appropriate annually such amounts as are required in addition to employee contributions to maintain the System and the Fund in accordance with the provisions of the Defined Benefit Plan. Any appropriation so made to maintain the System and Fund shall be for deferred wages or salaries, and for the payment of necessary expenses of operation and administration to be transferred to the trustees of the Oklahoma Municipal Retirement Fund for such purposes and shall be paid into the Fund when available, to be by him duly transferred to the Oklahoma Municipal Retirement Fund.

Section 5. SPECIAL INCOME TAX TREATMENT FOR CONTRIBUTIONS UNDER IRC414. The Plan contains provisions which are intended to constitute a pick-up program by the Employer which satisfies the requirements of section 414(h)(2) of the Internal Revenue Code of 1986 (the "Code"); and the Plan, be, and it is, approved and adopted as of the date therein stated; and Mandatory Contributions (as defined in the Plan) are designated "picked-up" by the employer so as to not be included in Plan Participants' gross income for Federal income tax purposes as provided in Section 414(h)(2) of the Code. All Mandatory Contributions are to be paid by the employer in lieu of contributions by the Plan Participant. No Participant in the Plan shall have the option of choosing to receive the amounts of Mandatory Contributions directly in lieu of having such amounts paid by the employer to the Trustees of the Plan.

Section 6. EXECUTION. The Chairman and Secretary be and they are each hereby authorized and directed to execute (in counterparts, each of which shall constitute an original) the System instrument, and to do all other acts and things necessary, advisable, and proper to put said System and related trust into full force and effect, and to make such changes therein as may be necessary to qualify the same under Sections 401(a) and 501(a) of the Internal Revenue Code of the United States. The counterpart attached hereto as Exhibit "A" and Exhibit "B", which has been duly executed as aforesaid simultaneously with the passage of this Resolution and made a part hereof, is hereby ratified and confirmed in all respects.

This Committee is hereby authorized and directed to proceed immediately on behalf of the Jenks Aquarium Authority, to pool and combine the Fund into the Oklahoma Municipal Retirement Fund as a part thereof, with similar funds of such other cities and towns, for purposes of pooled management and investment.

Section 7. REPEALER. Any Resolution inconsistent with the terms and provisions of this Resolution is hereby repealed, provided, however, that such repeal shall be only to the extent of such inconsistency and in all other respects this Resolution shall be cumulative of other Resolutions regulating and governing the subject matter covered by this Resolution.

Section 8. SEVERABILITY. If, regardless of cause, any section, subsection, paragraph, sentence or clause of this Resolution, including the System as set forth in Exhibit "A" and Exhibit "B", is held invalid or to be unconstitutional, the remaining sections, subsections, paragraphs, sentences, or clauses shall continue in full force and effect and shall be construed thereafter as being the entire provisions of this Resolution.

END

The undersigned hereby certifies that the foregoing Resolution was introduced before the Board of Trustees of the Jenks Aquarium Authority Authority on the _____ day of _____, _____, and was duly adopted and approved by the Chairman and Board of Trustees on the _____ day of _____, _____, after compliance with notice requirements of the Open Meeting Law (25 OSA, Sections 301, et. seq.).

JENKS AQUARIUM AUTHORITY

By _____
Chairman

ATTEST:

Secretary

A RESOLUTION OF THE JENKS AQUARIUM AUTHORITY, OKLAHOMA

RESOLUTION NO. 99

A RESOLUTION AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED CONTRIBUTION PLAN FOR **THE CITY OF JENKS, JENKS PUBLIC WORKS AUTHORITY & JENKS AQUARIUM AUTHORITY**; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF **JENKS AQUARIUM AUTHORITY**; **PERTAINING TO CONTRIBUTION BY EMPLOYER**; AND PROVIDING FOR REPEALER AND SEVERABILITY.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE JENKS AQUARIUM AUTHORITY:

Section 1. The Employee Retirement System, Defined Contribution Plan, of **the City of Jenks, Jenks Public Works Authority & Jenks Aquarium Authority**, is hereby amended as reflected on the attached Exhibit "A", which is incorporated herein and adopted by reference. These amendments shall become effective on **August 1, 2026**.

Section 2. The Secretary and Chairman be and they are hereby authorized and directed to execute the amended Retirement System Plan documents and to do all the other acts necessary to put said amendment into effect and to maintain IRS qualification of the Plan. The executed amended document attached hereto as Exhibit "A" is hereby ratified and confirmed in all respects.

Section 3. If, regardless of cause, any section, subsection, paragraph, sentence, or clause of this resolution, including the System as set forth in Exhibit "A" is held invalid or to be unconstitutional, the remaining sections, subsections, paragraphs, sentences, or clauses shall continue in full force and effect and shall be construed thereafter as being the entire provisions of this resolution.

Section 4. Any resolution inconsistent with the terms and provisions of this resolution is hereby repealed; provided, however, that such repeal shall be only to the extent of such inconsistency and in all other respects this resolution shall be cumulative of other resolutions regulating and governing the subject matter covered by this resolution.

*****END*****

The undersigned hereby certifies that the foregoing Resolution was introduced before the Board of Trustees of the Jenks Aquarium Authority on the _____ day of _____, _____, and was duly adopted and approved by the Chairman and Board of Trustees on the _____ day of _____, _____, after compliance with notice requirements of the Open Meeting Law (25 OSA, Sections 301, et. seq.).

JENKS AQUARIUM AUTHORITY

By _____
Chairman

ATTEST::

Secretary

Approved as to form and legality on _____, _____.

Attorney

Resolution No. 97

A RESOLUTION OF THE TRUSTEES OF THE JENKS AQUARIUM AUTHORITY OF THE CITY OF JENKS, OKLAHOMA ADOPTING AMENDMENTS TO THE ANNUAL REVENUES AND APPROPRIATIONS FOR THE BUDGET OF JENKS AQUARIUM AUTHORITY OF THE CITY OF JENKS, OKLAHOMA, FOR FISCAL YEAR ENDING JUNE 30, 2026.

WHEREAS, the Jenks Aquarium Authority has unexpected expenditures which have not been appropriated in the budget for fiscal year 2025-2026; and

WHEREAS, the Jenks Aquarium Authority has unexpended unencumbered cash balances on hand for the fiscal year 2025-2026; and

WHEREAS, the Jenks Aquarium Authority is required to make supplemental appropriations for revenue sources and expenditures not appropriated in the budget;

NOW THEREFORE BE IT RESOLVED by the Trustees for the Jenks Aquarium Authority that the following supplemental appropriations be made:

JAA – JAA Operating Fund (Fund 90)

Revenue: Fund Balance	\$2,108,314
Expenditure: 90-911-5250 Contractual Services	\$2,108,314

PASSED BY THE TRUSTEES OF THE JENKS PUBLIC WORKS AUTHORITY of the City of Jenks, Oklahoma, and signed by the Chairman this 23rd day of June 2026.

Chair

Attest:

Brandon Macy, Authority Secretary

Approved as to form:

Teresa Nowlin, Authority Attorney