

AGENDA
JENKS CITY COUNCIL
MONDAY, OCTOBER 21, 2019, 7:00 P.M.
JENKS CITY HALL, COUNCIL CHAMBERS, 211 NORTH ELM

If you require special accommodations pursuant to the Americans with Disabilities Act, please notify the City Clerk's Office at (918)209-4960 or email agendas@jenksok.org.

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION

IV. PLEDGE OF ALLEGIANCE

V. ELECTION OF VICE MAYOR

VI. CITIZEN'S COMMENTS

VII. BUSINESS

1. Consideration And Appropriate Action Relating To A Request For Approval Of The Consent Agenda. (All Matters Listed Under "Consent" Are Considered By The City Council To Be Routine And Will Be Enacted By One Motion. Any Councilor May, However, Remove An Item From The Consent Agenda By Request. A Motion To Adopt The Consent Agenda Is Non-Debatable.)

A. Minutes Of Meeting Held October 7, 2019

Approve minutes of the regular meeting held on October 7, 2019.

Documents:

[1A - 2019.10.07 CC MINUTES.PDF](#)

B. Approve Encumbrances And Expenditures

Documents:

[1B - ENCUMBRANCES AND EXPENDITURES.PDF](#)

C. Christmas Parade

Request by Jenks Kiwanis Club, to use Jenks streets for a Christmas Parade on Saturday, November 23, 2019 from 9:45 a.m. to 11:00 a.m.

Documents:

[1C - KIWANIS CLUB PARADE.PDF](#)

2. Consideration And Appropriate Action Relating To Items Removed From The Consent Agenda.

3. Declare A Vacancy

Request to declare a vacancy as of October 8, 2019 for City Council Ward 4 position.

[Nowlin]

Documents:

[3 - VACANCY MEMO.PDF](#)

4. Filling A Vacancy

Discussion and possible action on filling a vacancy of the City Council Ward 4 position. [Nowlin]

5. Amend JZ 19-644 SUP 113a

Request to approve JZ-19-644 SUP 113a by Gregory Helms to modify a Specific Use Permit site plan to expand a church. General Location: 708 W Main Street. [Beach]

Documents:

[5 - JZ 19-644 SUP 113A.PDF](#)

6. Ordinance No. 1496

Request to approve Ordinance No. 1496, an ordinance amending Ordinance No. 1287; Amending the zoning map of the City of Jenks, Oklahoma; Amending JZ 618 and Ordinance No. 1445; Repealing all ordinances or parts thereof in conflict herewith; Providing for severability; and Declaring an emergency. [Beach]

Documents:

[6 - ORDINANCE 1496.PDF](#)

7. Emergency Clause For Ordinance No. 1496

Request to approve the Emergency Clause for Ordinance No. 1496, making it effective immediately upon passage.

VIII. OTHER BUSINESS

1. City Manager's Report

Documents:

[CITY MANAGER REPORT.PDF](#)

IX. ADJOURNMENT

**MINUTES
JENKS CITY COUNCIL
MONDAY, OCTOBER 7, 2019, 7:00 P.M.
JENKS CITY HALL, COUNCIL CHAMBERS, 211 NORTH ELM**

The Agenda for the Jenks City Council was posted in City Hall and on the City's website at 3:05 p.m. on October 4, 2019. The meeting was called to order at 7:00 p.m. on the above date with Mayor Robert Lee presiding. A roll call vote of members was taken as follows:

Gary Isbell	Present
Cory Box	Present
Donna Ogez	Present
Josh Wedman	Present
Kaye Lynn	Present
Craig Murray	Absent
Mayor Robert Lee	Present

Invocation was given by Pastor Dave Winn from Jenks Church.

Pledge of Allegiance was given.

Citizen's Comments

Jim Chin, 10524 S Koa St, asked for more transparency regarding the agendas. His suggestion was to publish them in the local paper and to clarify the language used.

Employee Recognition

Police Chief Cameron Arthur introduced two new hires, Officer Trevor Hash and Reserve Officer John Fitzpatrick. He also introduced the 5 individuals who obtained certification in the drone program, Major Jason Jackson, Sergeant Nick Chandlee, MPO Josh Semke, Asst. Fire Chief Kyle Zickefoose, and Driver Josh Knoepfel. There were also 4 Officers who are now part of the SWAT team, the 3 operators are MPO Kevin Nunnelee, Sergeant Steve Wiley, and Sergeant Nick Chandlee and the Negotiator is MPO Zach Stuckey.

Business

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
 - A. Approve minutes of the special meeting held on September 23, 2019
 - B. Approve Encumbrances and Expenditures
 - C. Monthly Reports
 - D. Request to designate 1988 E-1 Quint (T11) as surplus, waive the requirement for soliciting competitive bids, accept the offer from Kiefer Fire Department to

- purchase for \$15,000, and to transfer same amount into Fire Suppression Vehicle Fund – Fund 14.
- E. Request to designate 2005 Pierce Engine (E22) and 2006 F550 Dry Rescue (R2) as surplus, waive the requirement for soliciting competitive bids, contract with Brindlee Mountain Fire Apparatus to broker the sale, and transfer sale amount into Fire Suppression Vehicle Fund – Fund 14.
 - F. Request to approve revised provision in the Collective Bargaining Agreement between the City and the Fraternal Order of Police (Lodge No. 146) allowing members to bank 240 hours of holiday time rather than 180 hours.
 - G. Request to approve Resolution No. 683, a resolution of the City of Jenks' participation in a United Way campaign launching October 19, 2019.
 - H. Request to accept off-site access easement, a restricted water line easement, and general utility easements offered by Yorktown Holdings, LLC for access for emergency vehicle to the development, for water line extension, and for general utility access. General Location: 131st Street and S Elm Street.
 - I. Request to approve Amendment #1 to the Engineering Contract Funding Agreement between the City of Jenks and the Oklahoma Department of Transportation for Main Street Improvements (TSU Railroad to Date Street), in the amount of \$48,390 for additional roadway design and survey; funding of the City portion of costs in the amount of \$9,600 is included in the existing FY19-20 Budget (Account No. 53-521-5393).

Gary Isbell requested to remove Item E from the Consent Agenda. Kaye Lynn requested to remove Item I from the Consent Agenda.

Josh Wedman made a motion to approve Item 1, except for Items E and I. Cory Box seconded the motion. A roll call vote of members was taken as follow:

Gary Isbell	Yes
Cory Box	Yes
Donna Ogez	Yes
Josh Wedman	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

2. Consideration and appropriate action relating to items removed from the Consent Agenda.

Gary Isbell asked for details of Item E regarding working with Brindlee Mountain Fire Apparatus to broker the sale of the two vehicles to be surplus. Chief Ostrum provided the details and the commission is set at 10% of the sale price.

Cory Box made a motion to approve Item E. Josh Wedman seconded the motion. A roll call vote of members was taken as follow:

Gary Isbell	Yes
Cory Box	Yes
Donna Ogez	Yes
Josh Wedman	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

Kaye Lynn wanted clarification of the project for Item I, which Chris Robinson provided.

Josh Wedman made a motion to approve Item I. Donna Ogez seconded the motion. A roll call vote of members was taken as follow:

Gary Isbell	Yes
Cory Box	Yes
Donna Ogez	Yes
Josh Wedman	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

3. Request to approve Ordinance No. 1494, an ordinance amending Chapter 8 “Fire Prevention”. Fire Chief Ostrum presented information regarding the need to adopt Fire Code Chapter 39.

Cory Box made a motion to approve Item 3. Gary Isbell seconded the motion. A roll call vote of members was taken as follow:

Gary Isbell	Yes
Cory Box	Yes
Donna Ogez	Yes
Josh Wedman	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

4. Request to approve the Emergency Clause for Ordinance No. 1494, making it effective immediately upon passage.

Cory Box made a motion to approve Item 4. Donna Ogez seconded the motion. A roll call vote of members was taken as follow:

Gary Isbell	Yes
Cory Box	Yes
Donna Ogez	Yes
Josh Wedman	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

5. Presentation of Horizon Jenks Interim Status Report. Jim Beach presented an update on the Horizon Jenks Comprehensive Plan and stated that there is an upcoming workshop.
6. Prove an update on the permitting process for the South Tulsa/Jenks low water dam. Kirby Crowe, PMG provided an update on the project and stated that the Corp of Engineers should make a permit determination by the end of the year.

Other Business

1. City Manager's Report.
 - (a) Correspondence Chris Shrout stated that his report was in the packet and asked for questions. He then turned it over to the Chamber Director Josh Driskell to give an update of upcoming events.

Adjournment. Cory Box made a motion to adjourn. Josh Wedman seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Donna Ogez	Yes
Josh Wedman	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried. The Jenks City Council adjourned at 8:08 p.m.

Robert Lee, **MAYOR**

Brittany Long, **CITY CLERK**

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 212						
191853	1 -1071	CITY CLERK OKLAHOMA MUNICIPAL LEAGUE	OML ANNUAL CONF & EXPO	10/2019	073401A 09-25	700.00
DEPARTMENT TOTAL:						700.00
DEPARTMENT: 214						
191757	1 -3340	CITY ATTORNEY TERESA NOWLIN	10-01 REIMBURSEMENT	10/2019	09-19 PULSEWORKS	11.00
DEPARTMENT TOTAL:						11.00
DEPARTMENT: 231						
191820	1 -2199	GENERAL GOVERNMENT TULSA WORLD	ADVERTISING INVOICE	10/2019	I0000597567-0927	44.80
DEPARTMENT TOTAL:						44.80
DEPARTMENT: 241						
191727	1 -2199	CITY PLANNER TULSA WORLD	ADVERTISING	10/2019	I0000595341-0918	119.04
DEPARTMENT TOTAL:						119.04
DEPARTMENT: 411						
191855	1 -1750	FIRE SUPPRESSION LOWE'S BUSINESS ACCOUNT	FORCIBLE DOOR PROP MATS	10/2019	01330 10-08	112.39
191756	1 -2286	CONRAD FIRE EQUIPMENT INC	TRUCK EQUIP-REDUCER	10/2019	538093 09-26	41.76
191848	1 -2286	CONRAD FIRE EQUIPMENT INC	AIR CONDITIONING MAINT	10/2019	537870 09-17	443.29
191766	1 -2310	TOTAL RADIO INC	102006628-1 10-01	10/2019	102006628-1 10-01	235.00
191753	1 -2764	BACKDRAFT OPCO, LLC	FIRE PACKAGE NOV 2019	10/2019	2019-7682 10-01	279.29
191849	1 -2975	NORTHERN SAFETY CO INC	QUARTERLY SCBA SAMPLE	10/2019	903642055 09-25	135.00
191754	1 -3215	UN-LEADED DESIGN INC	PERMIT 4287	10/2019	5726 09-27	405.00
191767	1 -3215	UN-LEADED DESIGN INC	PERMIT 4534	10/2019	5728 10-01	495.00
191847	1 -3215	UN-LEADED DESIGN INC	PERMIT 4490	10/2019	5701 08-29	585.00
191755	1 -8840	OMES-RISK MANAGEMENT	FY 20 FDIP	10/2019	RS00004476 09-24	10,370.05
DEPARTMENT TOTAL:						13,101.78
DEPARTMENT: 412						
191873	1 -3677	FIRE VOLUNTEERS OKLAHOMA INK	BREAST CANCER SHIRTS	10/2019	14693 10-09	501.50
DEPARTMENT TOTAL:						501.50

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 521 STREET MAINTENANCE						
191779	1 -1029	JOHN DEERE FINANCIAL	SUPPLIES- RPR TRAILER	10/2019	079825 10-02	269.90
191772	1 -1182	T & W TIRE LLC	FLAT RPR-CITY VEHICLE	10/2019	1080025301 09-26	67.50
191781	1 -1182	T & W TIRE LLC	TIRES- CITY VEHICLE	10/2019	1080025580 10-02	207.50
191774	1 -1750	LOWE'S BUSINESS ACCOUNT	SUPPLIES-RPRS TRAILER	10/2019	02892 10-03	123.21
191870	1 -1750	LOWE'S BUSINESS ACCOUNT	TOOLS/SUPPLIES FOR RPRS	10/2019	88637072 10-09	91.60
191783	1 -2388	BATTERIES PLUS	BATTERIES-TRAF CNTR BOXES	10/2019	P19178423 09-27	47.60
191868	1 -3185	TROJAN TIRE & AUTOMOTIVE	RPR/REPLACE TRAILER TIRES	10/2019	60692 10-05	186.29
190056	1 -3381	TULSA-SAPULPA UNION RAILWAY	19/20 MAINT & INSPECTION	10/2019	#JK-919 09-30	745.84
191302	1 -3445	PROACTIVE LANDSCAPING	MAIN&ELM HOLIDAY LIGHTS	10/2019	#64193 10-04	5,371.50
DEPARTMENT TOTAL:						7,110.94
DEPARTMENT: 522 GENERAL MAINTENANCE						
191778	1 -1457	O'REILLY AUTO PARTS	SUPPLIES FOR SHOP	10/2019	2075-171801 10-01	30.48
191869	1 -1457	O'REILLY AUTO PARTS	SUPPLIES FOR SHOP STOCK	10/2019	2075-169969 09-16	189.78
191867	1 -1793	SUPERIOR SIGNALS INC	LIGHTS FOR CITY VEHICLES	10/2019	15184506 10-03	297.64
191786	1 -2761	HI-LINE	SHOP SUPPLIES	10/2019	10729928 09-20	450.06
191775	1 -3350	LAWSON PRODUCTS, INC	MISC RPLCEMNT SHOP SUPPLY	10/2019	9307069357 10-03	189.18
DEPARTMENT TOTAL:						1,157.14
DEPARTMENT: 561 PARKS & GROUNDS						
191865	1 -1029	JOHN DEERE FINANCIAL	WORK BOOTS	10/2019	A18189 07-17	129.99
191862	1 -1054	LOCKE SUPPLY	RPR ELEC X-MAS LIGHTS	10/2019	38363746-00 10-01	240.12
191863	1 -1054	LOCKE SUPPLY	RPRS AT VETERANS PARK	10/2019	38395899-00 10-04	9.42
191861	1 -1081	PREGLER LAWN & GARDEN INC	MAINT LAWN EQUIP	10/2019	140780 10-04	49.95
191776	1 -1087	MURRAY WOMBLE INC	RPLCMNT BASKETBALL NETS	10/2019	0259798-IN 09-24	480.00
191782	1 -1155	JDI SALES INC	PARTS-RPR SPRNKL R LINE	10/2019	125185 09-25	34.00
191770	1 -1457	O'REILLY AUTO PARTS	SUPPLIES-RPR CITY VEHICLE	10/2019	2075-169338 09-10	171.76
191771	1 -1558	INTERSTATE BATTERY SYSTEM	BATTERY-CITY VEHICLE	10/2019	42116660 09-18	117.95
191784	1 -1750	LOWE'S BUSINESS ACCOUNT	RPR-CITY PARK RR LIGHTS	10/2019	11523737 09-26	18.04
191864	1 -2527	HOME DEPOT/GEFC	SUPPLIES-REMOVE GRAFFITI	10/2019	6010189 10-04	13.56
191866	1 -2527	HOME DEPOT/GEFC	SUPPLIES-TRAILER DECKING	10/2019	0010688 10-10	161.91
191773	1 -3186	J H SOLUTIONS	ELEC WORK-COMMONS PARK	10/2019	1576 10-01	400.00
191785	1 -3186	J H SOLUTIONS	ELEC WORK-COMMONS AREA	10/2019	1574 09-26	80.00
191301	1 -3445	PROACTIVE LANDSCAPING	COMMONS PARK-HOLIDY LIGHT	10/2019	#64194 10-04	702.00
DEPARTMENT TOTAL:						2,608.70
FUND TOTAL:						25,354.90

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 411		** INVALID DEPARTMENT **				
190251	1 -2747	WITMER PUBLIC SAFETY GROUP	E1860047 07-03	10/2019	E1860047 07-03	343.98
DEPARTMENT TOTAL:						343.98
FUND TOTAL:						343.98

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 321		CENTRAL DISPATCH				
190117	1 -1022	OKLAHOMA DEPT OF PUBLIC SAFOLETS	USER FEE	10/2019	31-3000623 08-31	350.00
190143	1 -1228	WEST PAYMENT CENTER	INVESTIAGTION SOFTWARE	10/2019	841052313 10-01	180.41
DEPARTMENT TOTAL:						530.41
FUND TOTAL:						530.41

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 521		STREET MAINTENANCE				
191242	1 -1092	SIGNALTEK INC	TRAFFIC SIGNAL MAINT	10/2019	16401 10-11	9,242.00
DEPARTMENT TOTAL:						9,242.00
FUND TOTAL:						9,242.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 775		OTA/TURNPIKE				
191671	1 -1822	MESHEK & ASSOCIATES PLC	ENGNG SERV SPARKMAN CASE	10/2019	6674 10-03-19	6,320.00
DEPARTMENT TOTAL:						6,320.00
FUND TOTAL:						6,320.00
GRAND TOTAL:						41,791.29

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 311		UNIFORMED PATROL				
185750	1 -3150	VIEVU, LLC	BODY CAMS/ACCESSORIES	10/2019	VVSI-1000719 09-26	5,285.00
DEPARTMENT TOTAL:						5,285.00
FUND TOTAL:						5,285.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 411		** INVALID DEPARTMENT **				
185655	1 -2747	WITMER PUBLIC SAFETY GROUP ROPE BAG		10/2019	E1851703.004 08-16	178.00
DEPARTMENT TOTAL:						178.00
FUND TOTAL:						178.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 775		OTA/TURNPIKE				
185712	1 -1822	MESHEK & ASSOCIATES PLC	REMAINING CONTRACT 2018	10/2019	6674 10-03	653.75
DEPARTMENT TOTAL:						653.75
FUND TOTAL:						653.75
GRAND TOTAL:						6,116.75

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 245		COMMUNITY DEVELOPMENT				
190048	1 -1073	OKLAHOMA NATURAL GAS	GAS SERVICE JUL 19/JUN 20	10/2019	113491891 OCT 19	86.83
DEPARTMENT TOTAL:						86.83
DEPARTMENT: 411		FIRE SUPPRESSION				
190048	1 -1073	OKLAHOMA NATURAL GAS	GAS SERVICE JUL 19/JUN 20	10/2019	109782864 OCT 19	125.44
DEPARTMENT TOTAL:						125.44
DEPARTMENT: 562		ANIMAL CONTROL				
190048	1 -1073	OKLAHOMA NATURAL GAS	GAS SERVICE JUL 19/JUN 20	10/2019	251827736 OCT 19	37.67
DEPARTMENT TOTAL:						37.67
FUND TOTAL:						249.94
GRAND TOTAL:						249.94

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A						
190471	1 -1596	NON-DEPARTMENTAL COMMUNITY CARE	09-01-19 EAP MONTHLY FEE	10/2019	09-01-19 EAP FEE	53.33
DEPARTMENT TOTAL:						53.33
DEPARTMENT: 214						
190202	1 -1228	CITY ATTORNEY WEST PAYMENT CENTER	841067100 SEP 19 - 10-01	10/2019	841067100 SEP 19	347.16
DEPARTMENT TOTAL:						347.16
DEPARTMENT: 221						
191816	1 -2586	MUNICIPAL COURT A T & T MOBILITY	287291914369X10032019 OCT	10/2019	704-4299 OCT 2019	59.73
DEPARTMENT TOTAL:						59.73
DEPARTMENT: 245						
190013	1 -2101	COMMUNITY DEVELOPMENT AMERICAN WASTE CONTROL INC TRASH SERV 2019/2020		10/2019	0005394317 OCT 19	57.05
DEPARTMENT TOTAL:						57.05
DEPARTMENT: 311						
191816	1 -2586	UNIFORMED PATROL A T & T MOBILITY	287291914369X10032019 OCT	10/2019	237-6573 OCT 2019	1,785.18
DEPARTMENT TOTAL:						1,785.18
DEPARTMENT: 411						
190013	1 -2101	FIRE SUPPRESSION AMERICAN WASTE CONTROL INC TRASH SERV 2019/2020		10/2019	0005392772 OCT 19	145.94
190051	1 -2586	A T & T MOBILITY	287284955796X10032019 OCT	10/2019	633-7122 OCT 2019	350.21
191816	1 -2586	A T & T MOBILITY	287291914369X10032019 OCT	10/2019	520-5704 OCT 2019	50.03
DEPARTMENT TOTAL:						546.18
DEPARTMENT: 512						
191816	1 -2586	PROTECTIVE INSPECTIONS A T & T MOBILITY	287291914369X10032019 OCT	10/2019	808-7096 OCT 2019	59.73
DEPARTMENT TOTAL:						59.73

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 561		PARKS & GROUNDS				
190013	1 -2101	AMERICAN WASTE CONTROL INC TRASH SERV 2019/2020		10/2019	0005392964 OCT 19	135.78
DEPARTMENT TOTAL:						135.78
FUND TOTAL:						3,044.14
GRAND TOTAL:						3,044.14

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 231		GENERAL GOVERNMENT				
190836	1 -1338	COMPSOURCE MUTUAL INSURANCEWORKERS COMP		10/2019	1023028060 09-23	6,240.26
					DEPARTMENT TOTAL:	6,240.26
DEPARTMENT: 315		POLICE RESERVE				
190836	1 -1338	COMPSOURCE MUTUAL INSURANCEWORKERS COMP		10/2019	1023028060 09-23	1,726.37
					DEPARTMENT TOTAL:	1,726.37
					FUND TOTAL:	7,966.63
					GRAND TOTAL:	7,966.63

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 221 MUNICIPAL COURT						
191748	1 -2876	SUNDANCE OFFICE SUPPLY INC	380236 09-24	10/2019	380236 09-24	237.00
DEPARTMENT TOTAL:						237.00
DEPARTMENT: 311 UNIFORMED PATROL						
191751	1 -3312	WEX BANK-QUIKTRIP	61504386 09-30-19 FUEL	10/2019	61504386 09-30-19	198.33
DEPARTMENT TOTAL:						198.33
DEPARTMENT: 521 STREET MAINTENANCE						
190008	1 -2027	O G & E ELECTRIC SERVICES	ELECTRIC JUL 19/JUN 20	10/2019	128515769-7 OCT 19	25.52
DEPARTMENT TOTAL:						25.52
FUND TOTAL:						460.85
GRAND TOTAL:						460.85

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 321		CENTRAL DISPATCH				
190016	1 -2542	A T & T	91815400606522 OCT 2019	10/2019	15400606522 OCT 19	236.90
DEPARTMENT TOTAL:						236.90
FUND TOTAL:						236.90
GRAND TOTAL:						236.90

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 775		OTA/TURNPIKE				
191672	1 -2540	MONAGHAN & ASSOCIATES	FY 2020 LGL FEES SPARKMAN	10/2019	09-30 SPARKMAN	8,446.44
DEPARTMENT TOTAL:						8,446.44
FUND TOTAL:						8,446.44
GRAND TOTAL:						8,446.44

PAID UNAPPROVED

GENERAL FUND ENCUMBRANCES AND EXPENDITURES

Payroll October 1, 2019 through October 15, 2019
Paid Unapproved

Payroll for employees 150,000.00

Additional payroll benefits and costs for approval October 15, 2019

BancFirst	Federal Tax Deposit	17,500.00
BancFirst	FICA and Medicare Taxes	7,000.00
BancFirst	State Withholding Tax	6,200.00
Ultipro	Service fee	-
Benefits Resoures, Inc	Unreimbursed Medical	300.00
Jenks FOP	Withholdings	500.00
Jenks Firefighters Local	Dues	560.00
ICMA Retirement 401	Contributions to Retirement	2,750.00
ICMA Retirement 457	Contributions to Retirement	1,250.00
Ok Firemen's Pension	Contributions to General Fund	9,750.00
Ok Police Pension	Contributions to General Fund	11,000.00
Firefighters	Cleaning allowance	500.00
Police Officers	Cleaning allowance	750.00
Dispatchers	Cleaning allowance	200.00
STREET MAINTENANCE	Cleaning allowance	100.00
PARKS AND GROUNDS	Cleaning allowance	100.00
ANIMAL CONTROL	Cleaning allowance	50.00
Inspectors	Cleaning allowance	50.00
Garnishments	Misc Garnishments	400.00
Paycom	Payroll fee	1,000.00
	total	59,960.00

GENERAL FUND ENCUMBRANCES AND EXPENDITURES

Payroll October 16, 2019 through October 30, 2019

Payroll for employees \$ 150,000.00

Additional payroll benefits and costs for approval October 31, 2019

BancFirst	Federal Tax Deposit	\$ 15,000.00
BancFirst	FICA and Medicare Taxes	6,000.00
BancFirst	State Withholding Tax	5,500.00
Ultipro	Cost of service	-
AFLAC	Cancer & Accident Ins.	300.00
Sun Life	Life Insurance	1,200.00
Community Care HMO	Medical Insurance	36,000.00
Delta Dental of Oklahoma	Dental Insurance	1,600.00
Fort Dearborn	Life Insurance	400.00
Benefits Resoures, Inc	Unreimbursed Medical	250.00
Jenks FOP	Withholdings	500.00
Jenks Firefighters Local	Dues	600.00
ICMA Retirement 401	Contributions to Retirement	2,750.00
ICMA Retirement 457	Contributions to Retirement	1,400.00
Ok Firemen's Pension	Contributions to General Fund	9,500.00
Ok Police Pension	Contributions to General Fund	10,750.00
Firefighters	Cleaning allowance	500.00
Police Officers	Cleaning allowance	750.00
Dispatchers	Cleaning allowance	200.00
STREET MAINTENANCE	Cleaning allowance	100.00
PARKS AND GROUNDS	Cleaning allowance	100.00
ANIMAL CONTROL	Cleaning allowance	50.00
Inspectors	Cleaning allowance	50.00
Garnishments	Garnishments Misc	750.00
Paycom payroll fee	Fees	1000.00
	total	\$ 95,250.00

Special Event Committee Recommendation

Event title: Jenks America Kiwanis Christmas Parade

Proposed date(s): November 23, 2019 at 10am

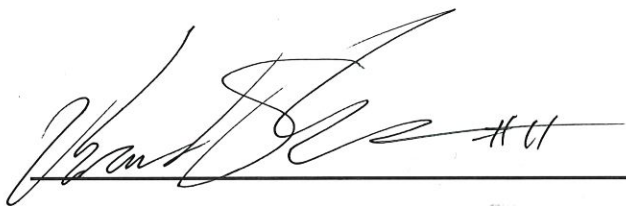
Description: Parade

After reviewing the special event application and meeting with the applicant the majority of the committee voted to:

- ☒ Recommend the event be approved by City Council.
- ☐ Does not recommend the event be approved by City Council.

Comments:

Closures of Main Street between Elm and 5th Street, Date street from Main to A St, B Street from Birch to Elm Street from 9:45 am to 11:30 am



10-10-2019

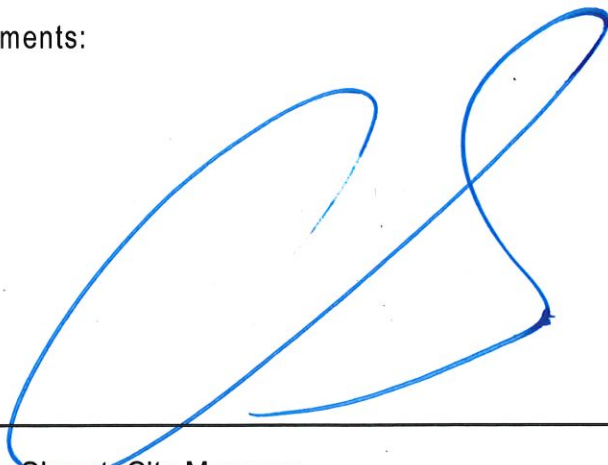
Sgt. Bradley Shouse, Special Event Committee Chair

Date

After reviewing the committee's recommendation:

- ☒ Accept as submitted and approve it to be presented to City Council
- ☐ Accept with the following modifications before it is presented to City Council
- ☐ Reject the recommendation

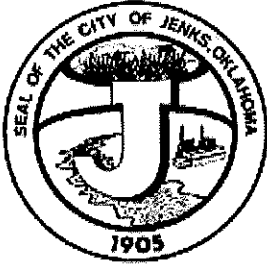
Comments:



Chris Shrout, City Manager

10-11-19

Date

Print**SPECIAL EVENT APPLICATION - Submission #940****Date Submitted: 9/16/2019**

Sgt. Brad Shouse
PO Box 2007
211 N Elm St Jenks OK,
74037
918-556-7481
bshouse@jenksok.org

Special Event Applications are submitted for review and approval for events conducted on a public property, public right of way or easement, and/or events that require the use of other public resources. This application is required on all such events within the City of Jenks and must be submitted 90 days before the event (exceptions may be granted for special, unusual circumstances). There is no fee for a Special Event Application or its approval.

The point of contact during the application process will be Sgt. Brad Shouse; his contact information is listed above. He will be glad to answer questions and offer guidance during this process to insure that your submitted application packet is complete with all required documentation.

Once the completed application packet has been accepted, a date will be scheduled for the applicant to present their plan to the Special Events Committee. The Committee will send its recommendation regarding the event to the City Council, who will vote to approve or deny the event. You may attend the City Council meeting for your event's City Council review. Agendas are displayed at the City of Jenks City Hall at 211 N. Elm and online at www.jenks.com.

An application approval does not imply city sponsorship. The applicant will be responsible for any extra ordinary costs relating to the public for the event; for example, required city personnel and services, approved barricades, directional signage, adequate cleanup, and/or damages occurring to city property and/or facilities. The applicant has the responsibility to be aware of and comply with City Ordinances and Regulations including, but not limited to, Curfew Ordinance, County/City Public Health Regulations, police safety requirements, and insurance coverage requirements.

Event and Event Organizer Information**Event Title***

Jenks America Kiwanis Christmas Parade

Event Description*

Christmas Parade

Date of Event*

11/23/2019

Event Location (Include Site & Street Maps)*

Main Street-from Date to 3rd

Diagram/Map No file chosen**Total Anticipated Attendance (Participants, staff, vendors, crowd, etc.)***

2,000 plus

Event Organizer*

Jenks Kiwanis

Email Address*

jenkskiwanis@gmail.com

Primary Contact*

Marellie Robinson

Primary Phone*

918-636-1868

Secondary Contact

Jessica Hopkins

Secondary Phone

512-413-7483

Primary Email Address*

jenkskiwanis@gmail.com

Primary Mailing Address*

492 E 111th

City*

Jenks

State*

OK

Zip Code*

74037

Agency Status*

- ☐ Profit
- ☒ Non-Profit
- ☐ Fundraiser/What Cause

Fundraiser/What Cause (Please Specify)

TIMELINE OF EVENT**Event Start****Date***

11/23/2019

Time*

10:00 AM

Street Closing (for setup)**Date ***

11/23/2019

Time*

9:45 AM

Event Closes**Date***

11/23/2019

Time*

11:00 AM

Street Opening**Date***

11/23/2019

Time*

11:00 AM

Street(s) requested to be closed*

Main Street between Elm and Third

Attach diagram/Maps as appropriate

Map/Diagram No file chosen

Medical Plan*

normal Fire/EMSA

Security Plan*

Event Holder

Safety Plan*

Jenks Police

Traffic Plan *

N/A

Fire Prevention Plan*

N/A

Parking Plan*

N/A

Disabled Parking*

N/A

Noise & Light Pollution Plan*

N/A

Restroom Facilities Plan*

N/A

Refuse Collection Plan*

Event Holder

Additional Responsibilities

Open Air Event*
☒ Yes
☐ No

Private Property *
☐ Yes
☒ No

Owner of Property/Contact

Phone

Non-City Public Property*

☐ Yes

☒ No

Owner of Property/Contact**Phone**

City of Jenks Property*

☒ Yes

☐ No

Explain

Main Street

Alcohol/Beer*

OK ABLE License Required

☐ Yes

☒ No

Explain

Food Sales*

☐ Yes

☒ No

Number of Food Vendors

Tents*

☐ Yes

☒ No

Tent Sizes/Locations

Attach map

Other Information*

☐ Yes

☒ No

Explain

Special Permits Needed*

☐ Yes

☒ No

Explain

Appropriate Zoning*

☐ Yes

☒ No

Explain

Venue Insurance*

☒ Yes

☐ No

Agency Contact

Kiwanis International

Phone

918-636-1868

EXTRAORDINARY USES*☒ Animals☐ Road Closures☐ Tents/Temp Structures☐ Firearms☐ Cooking☐ Aircraft☐ Explosives/Fireworks☐ Alcoholic Beverages Served☐ Other

Please specify if other chosen

1. Describe your organization and its purpose.*

Service organization, serving community and children

2. Describe your experience managing similar events and/or activities.*

Jenks Kiwanis has been the coordinator and sponsor of this parade for over 25 years now

3. What is the purpose of the event?*

Entertainment

4. Summarize your event.*

Parade

5. Has an event like this been held before? By whom?*

Yes--by Jenks Kiwanis for many years

6. What do you see as the biggest challenge for a successful event?*

None

7. What is your budget for the entire event?*

No expenses--there is an entry fee and all monies goes back into the community--needy at Christmas and scholarship fund

8. Do you have adequate funding to hold the event at this time? If not, when will you have the funds and how will you acquire them?*

Yes

9. What is your advertising plan?*

News media, email to past participants, Chamber of Commerce

10. How many people will be needed to staff the event?*

About 20

11. List all the organizations that will provide staff for the event (include numbers).*

Jenks Kiwanis-20

12. List any special equipment needed and the organization that will provide it.*

No

13. List any special equipment needed and the organization that will provide it.*

None

Affidavit of Applicant

City personnel and services, approved barricades and directional signage will be required for street closings, traffic/crowd control, and security. The Event Organizer has the responsibility to be aware of and comply with City Ordinances and Regulations including, but not limited to, Curfew Ordinance, City/County Public Health Regulations, and Police/Park/Public Safety requirements. Further, the Event Organizer is responsible for:

1) Providing evidence of public liability coverage in a sum of not less than \$1,000,000 (one million) dollars, including property damage coverage of not less than \$100,000 (one hundred thousand) dollars before the event date or within ten days of Council approval, whichever comes first, and

2) Notifying businesses in the affected areas two weeks prior to the event.

Failure to comply with these requirements may result in additional fees and denial of subsequent applications by the Event Organizer. An application approval does not imply City sponsorship. Review the cover letter for further information in reference to Special Events.

I certify the information contained in the foregoing application is true and correct to the best of my knowledge and belief, and that I have read, understand, and agree to abide by the rules and regulations governing the proposed Special Event.

I further certify that I, on the behalf of the Event Organizer, am also authorized to commit that Organizer and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Jenks.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I agree.

Electronic Signature

Marellie A Robinson

Print Name*

Marellie A Robinson

Date*

9/16/2019

Route To: Jenks Police Department, Attn: Sgt. Brad Shouse, P. O. Box 2007, Jenks, OK 74037, email: bshouse@jenksok.org

City of Jenks & Related Entities Hold Harmless Agreement

Name of Event Sponsor*

Jenks Kiwanis

hereinafter referred to as "APPLICANT"

Address of Applicant*

492 E 111th

City

Jenks

State

OK

Zip Code

74037

The APPLICANT has made an application to use certain property, streets, sidewalks, or easements under the ownership or control of the City of Jenks, Oklahoma, or its related public trust entities e.g. the Jenks Public Works Authority and the Jenks Aquarium Authority d/b/a the Oklahoma Aquarium, hereinafter collectively referred to as "CITY", for a special event to be held on

Date*

11/23/2019

Between the hours of*

9:45 AM

—

11:00 AM

Event described as*

Jenks America Christmas Parade

That APPLICANT warrants that any participating agencies selected or employed by APPLICANT for the special event carry public liability and property damage insurance.

That in consideration of CITY granting APPLICANT approval for the special event above described, APPLICANT agrees to hold CITY, its officers, agents and employees harmless and indemnify the same from any claims which could be asserted by APPLICANT, its invitees, agents or employees, for damages, personal injury or death which occurred as a result of said special event which was not caused by the deliberate or grossly negligent acts or acts of CITY's officers, agents or employees.

Date*

9/16/2019

Name of Sponsoring Organization*

Jenks Kiwanis

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I agree.**Electronic Signature**

Marellie A Robinson

Print Name*

Marellie A Robinson

Phone Number*

918-636-1868

Witness Signature

For Office Use



CITY OF JENKS

211 NORTH ELM STREET • P.O. BOX 2007

JENKS, OKLAHOMA 74037-2007

To: Mayor and City Councilmembers
From: Teresa Nowlin, City Attorney
Date: October 14, 2019
Re: City Council Vacancy Agenda items

As you aware, Councilor Wedman, City Councilor for Ward 4, provided a letter of resignation to the City Clerk on October 8, 2019.

Declaring a Vacancy: Based upon caselaw and out of an abundance of caution, staff recommends that the Council vote declare that a vacancy exists in the Council position for Ward 4 as of October 8, 2019.

Filling the Vacancy: Next, the statute regarding filling a vacancy (11 O.S. § 8-109(A)¹) provides in pertinent part (emphasis added):

When a vacancy occurs in an office of an elected municipal official except the mayor, the governing body shall appoint, by a majority vote of the remaining members, a person to fill the vacancy until the next general municipal election . . . , and to serve until a successor is elected and qualified. Any vacancy shall then be filled at the next general municipal election . . . by election of a person to complete the balance of any unexpired term. If the vacancy has not been filled within sixty (60) days after it occurs, the governing body shall call for a special election . . . for the purpose of filling the vacancy for the duration of the unexpired term If a vacancy is not filled by the special election . . . , it shall be filled by appointment as provided for in this subsection.

Staff recommends that Council proceed with the process to appoint a person to fill the vacancy until the next general election pursuant to the above process. Council may wish to discuss and set an application period and to direct staff to prepare an application and publicize the application process.

¹ This statute also provides that to be eligible for appointment to fill a vacancy the person must meet the same qualifications required for filing a declaration of candidacy for that office.



Memorandum

To: Mayor Lee and Members of City Council

From: Jim Beach, City Planner

Hearing Date: October 21, 2019

Subject: JZ 19-644 SUP 113a

Exhibits:

1. Location Map with Existing Zoning
2. Proposed Site Plan and Floor Plan
3. Proposed Building Elevations
4. Survey of existing site after approval of original SUP

Applicant: Gregory Helms

Action Requested: Approval of Amendment to current SUP 113 to allow for expansion of a church

Location: 708 W Main Street (Ward 6)

Applicable Regulations: Jenks Zoning Code, Chapter 10, Use Units; Chapter 17, Specific Use Permits

Current Zoning: CS – Commercial Shopping Center District, SUP 113

Lot Size: Approximately 0.37 acres

Surrounding Zoning and Land Uses: CS Zoning all sides, levee along southwest side separates property from The Reserve at Elm apartments

BACKGROUND

The applicant wishes to expand a church, built in a CS district with a Specific Use permit (SUP 113) that was approved by City Council April 16, 2018. The current building is 3,944 square feet. The proposed additions total 3,191 square feet. The total floor area of the completed building will be 7,135 square feet. The application is to modify the approved SUP site plan to include the additional building floor area.

STAFF EVALUATION

The addition will include new offices, bathrooms, children's rooms, kitchen, and a gathering room. There will be no additional sanctuary area. The current parking requirement is 63 spaces. The parking requirement is based only on sanctuary floor area, so no additional parking would be required with this expansion. The original approval had a condition that the applicant maintain a parking agreement with Chase Bank and the applicant has complied. The agreement provides for 100 parking spaces.

Maximum floor area ratio in the CS District is 0.50. With the existing building and this expansion, the floor area ratio would be 0.45. Electrical service will be relocated elsewhere on site to make room for the expansion.

PLANNING COMMISSION

In its meeting on October 10, 2019, the Planning Commission voted unanimously (6-0-0, Brown, West, Davis, Randolph, Bowman, Minden) to recommend approval of the SUP amendment with the condition that if the parking agreement were ever voided, the church must arrange to obtain enough parking spaces to meet the minimum requirement at that time.

One person from the audience sent an email the day of the meeting and followed up at the hearing. Staff responded to the email and addressed some of the questions at the hearing. The architect for the project spoke and addressed some of the questions. Below are the questions, responses, and further discussion.

- Will the building height be 35 feet or less? The addition will have a flat roof, the existing building has a pitched roof. Both will be one-story and well below 35 feet high.
- Will the exterior be at least 80% brick? The architect answered yes, and the building elevations submitted show brick on most of the exterior.
- Where would the trash receptacle be located, and will it be screened? The architect said the trash receptacle will be screened and located in the front parking lot, taking one parking space.
- Will the proposed setbacks from the property lines meet the requirements? Staff responded that the CS district has no side or rear setback requirement. Staff would add that the CS District has a 10-foot setback from any abutting R-Zoned property. The levee is zoned RS-1. The proposed addition will be more than 15 feet from the RS-1 zoned district.
- Is there a setback from the levee? There is no specific levee setback on the subject property.
- Will there be more handicap ramps than the one shown at the front? Handicap ramps and handicap parking are regulated by the building code and will be reviewed during permitting.

The architect also pointed out that the Fire Chief required a marked fire lane, which is shown on the site plan as taking four parking spaces in front of the building. With the trash receptacle, there would be a total of five parking spaces removed in front of the building.

Planning Commissioners also discussed whether the parking agreement with the bank next door, required during approval of the original SUP, could be withdrawn if the ownership of the bank property changed. The conclusion was that the church must meet its parking requirement regardless and if the existing parking agreement were terminated, would be required to provide other arrangements or seek relief from the City.

RECOMMENDATION

In staff's opinion, the expansion of the building would have minimal impact to the surrounding properties. Staff is supportive of the added condition and recommends approval per Planning Commission recommendation.

CRITERIA FOR CONSIDERATION

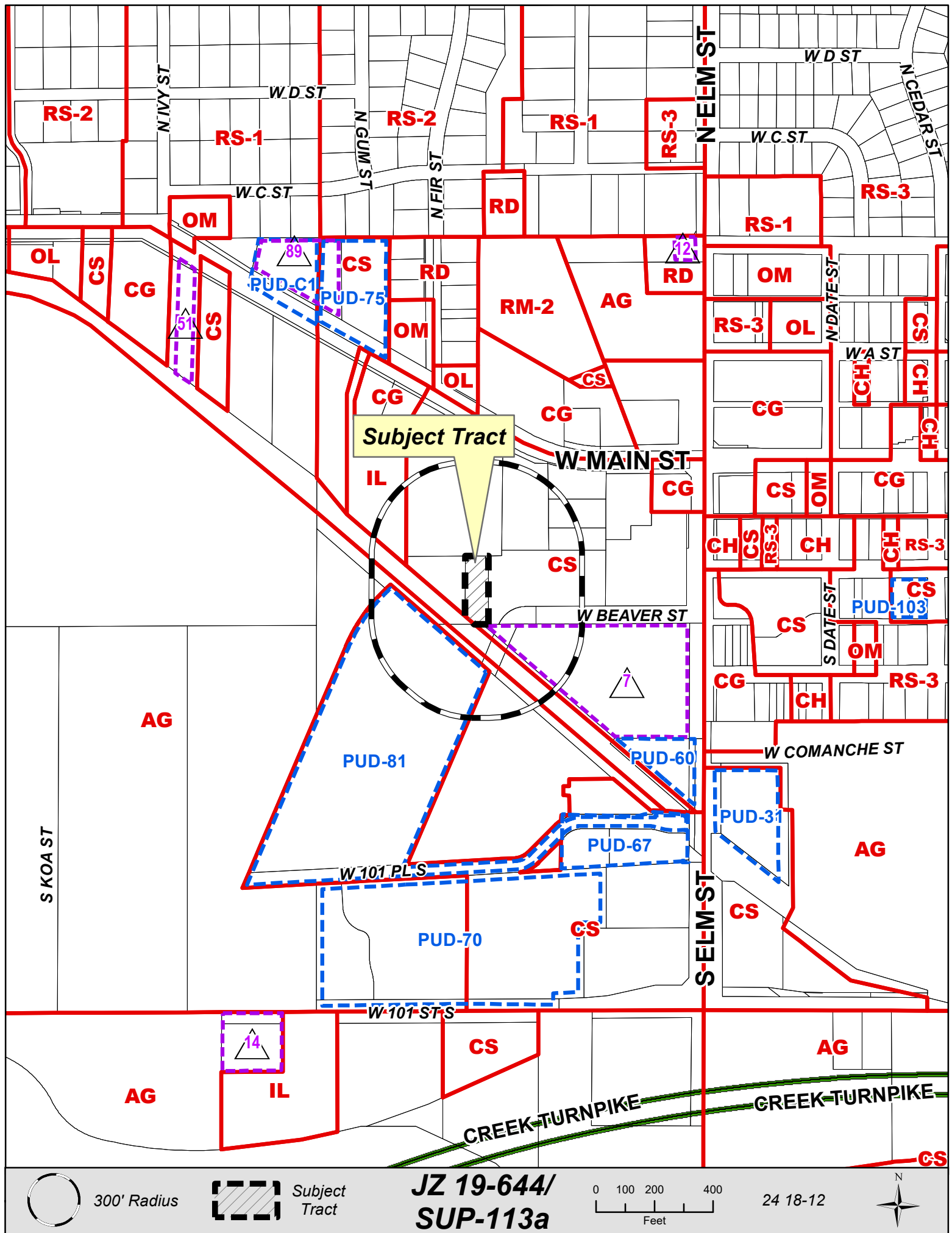
Comprehensive Plan: The Comprehensive Plan shows this site within a Medium Intensity area with no specific land use limitation. The CS zoning and approved SUP is in accordance with the Comprehensive Plan.

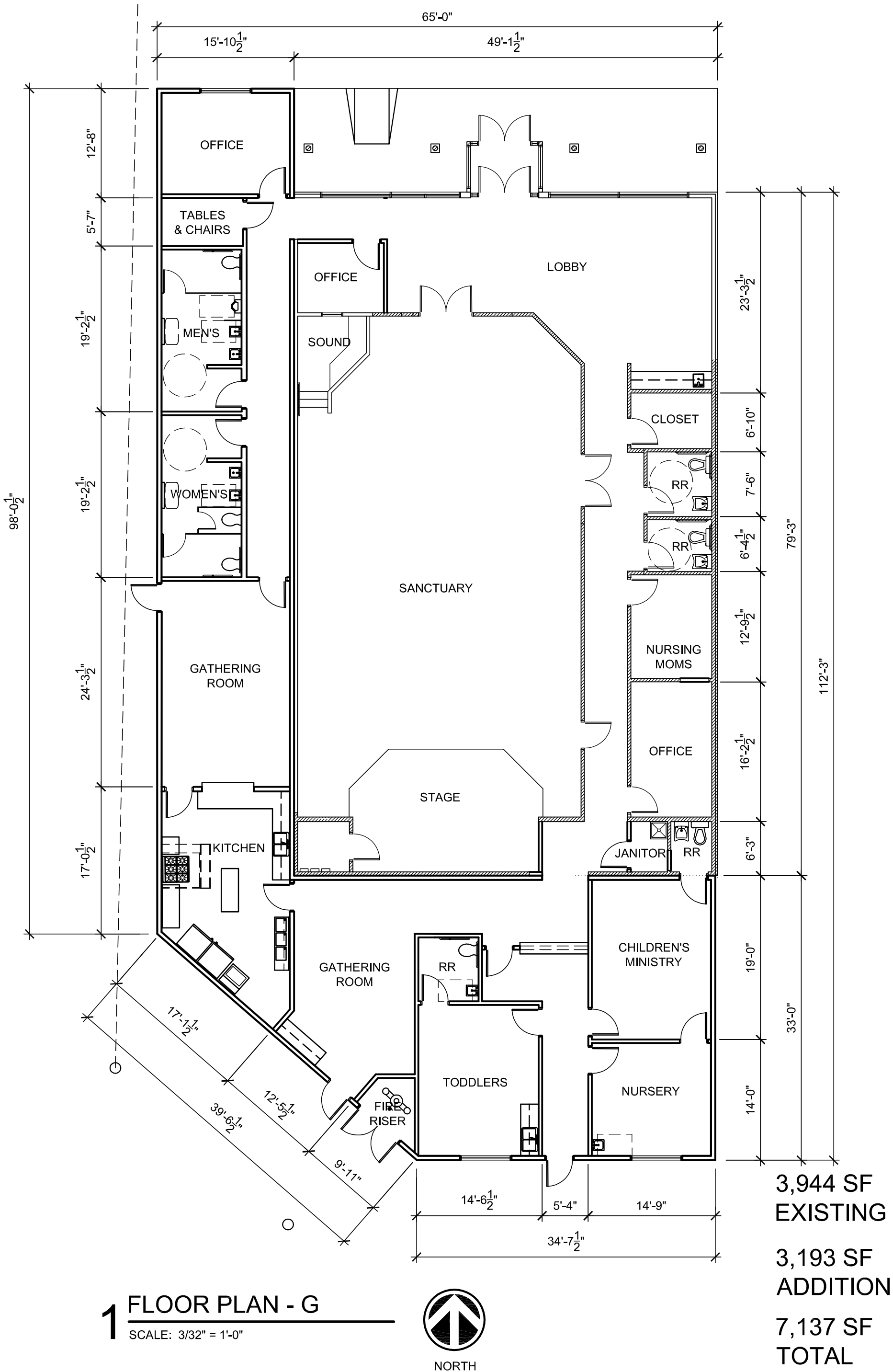
Zoning Code: Churches are categorized under Chapter 10, Use Units; Section 1002, Use Unit 2 Specific Use Permit Uses. All uses in this Use Unit must be approved under a Specific Use Permit. The parking requirement established in Use Unit 2 for churches is one space per 40 square feet of chapel or sanctuary floor area.

Chapter 17 Specific Use Permits generally describes the process and requirements. The following is the only relevant use condition for churches:

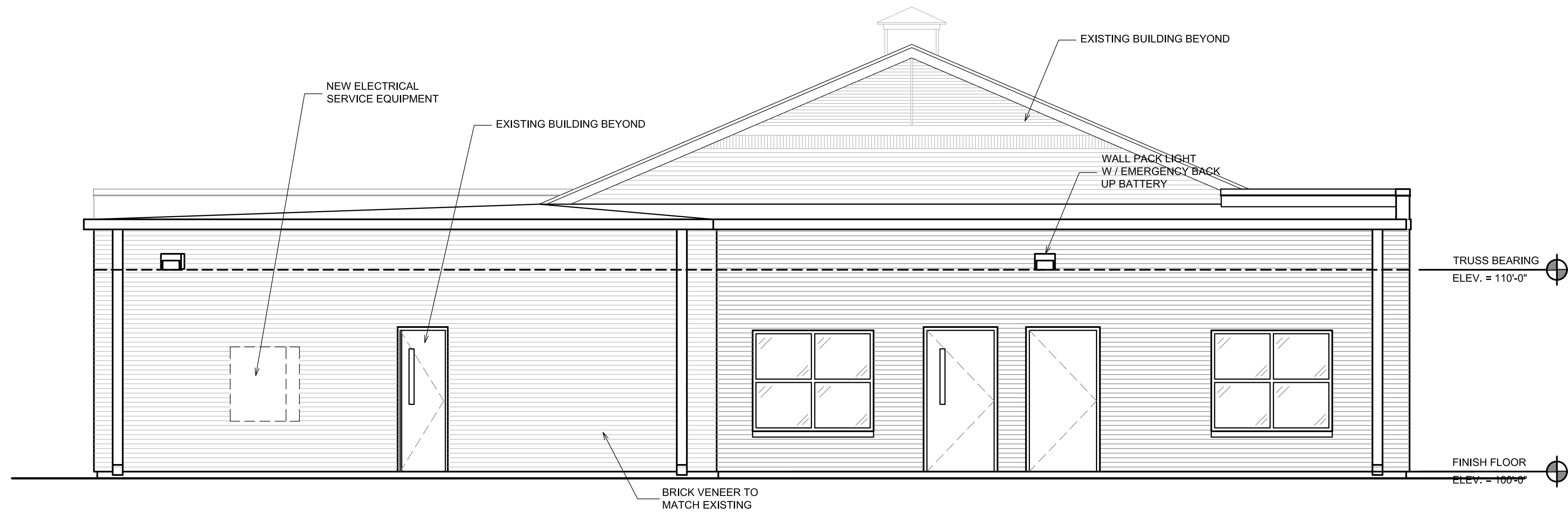
Section 1703.1. Compliance with District and Use Unit Requirements.

Specific uses permitted shall comply with the most restrictive yard and height requirements of the district in which located and in addition shall comply with the requirements as specified in Use Unit 2 or identified use unit for a particular use of the Jenks Zoning Code, except as may be modified by City Council as provided in Section 1701.3.

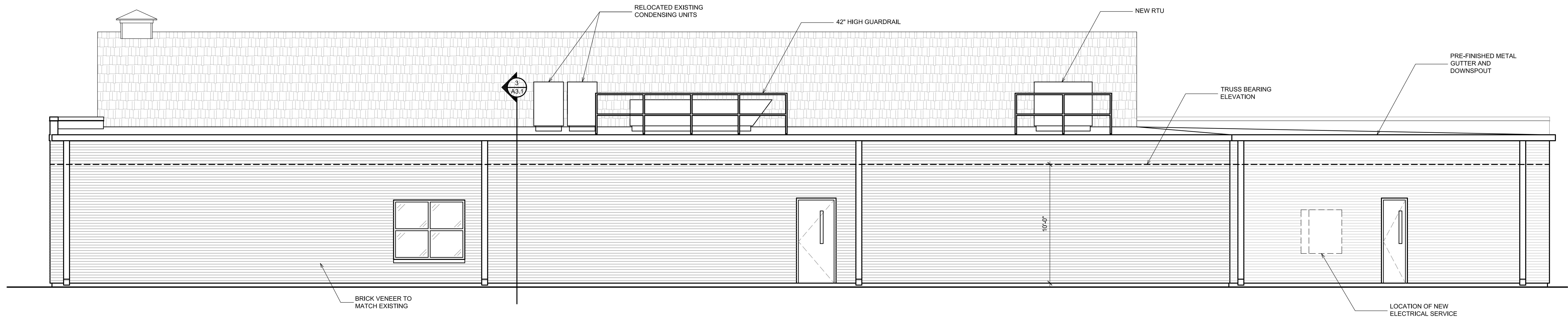




GSHELMS & ASSOCIATES, LLC ARCHITECTURAL CERTIFICATE OF AUTHORITY NUMBER: 02332



1 SOUTH ELEVATION
SCALE: 1/4" = 1'-0"



2 WEST ELEVATION
SCALE: 1/4" = 1'-0"

Z	PROGRESS SET - NOT FOR CONSTRUCTION	07.22.19
#	REVISION	DATE

SEALS:

NOT FOR CONSTRUCTION

PROJECT NO.:	18-01101
FILE:	18-01101 A3-1
ISSUE DATE:	07.22.19
SCALE:	AS NOTED
DRAWN BY:	GSH
CHECKED BY:	GSH
APPROVED BY:	GSH

ARCHITECT:

GS HELMS
+ ASSOCIATES

ph: 918.298.7257 | 424 e. main st.
wb: gshelms.com | jenks, ok 74037

CONSULTANT:

PROJECT TITLE:

SHEET TITLE:

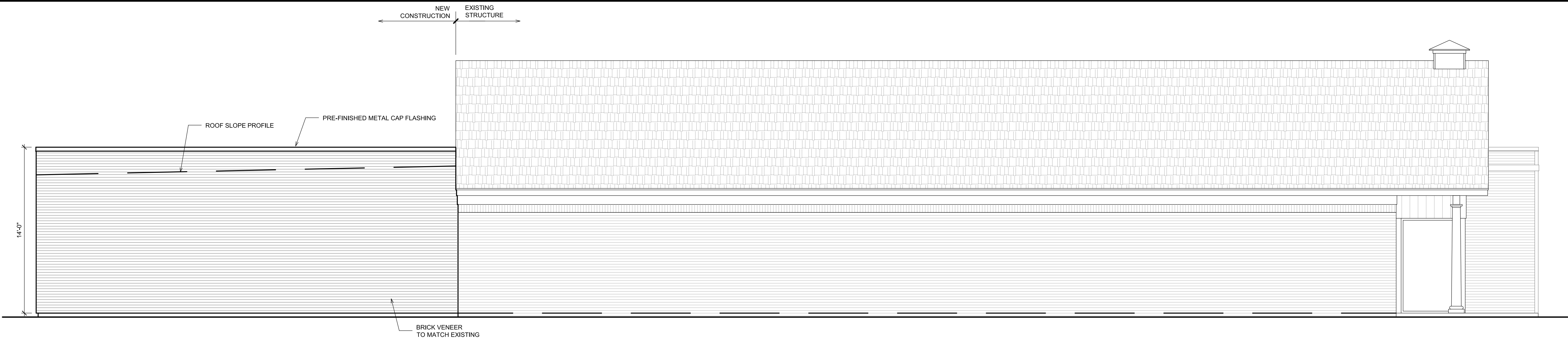
JENKS BIBLE CHURCH
BUILDING ADDITION - PHASE II
708 WEST MAIN STREET - JENKS, OKLAHOMA

EXTERIOR ELEVATIONS
BUILDING SECTION

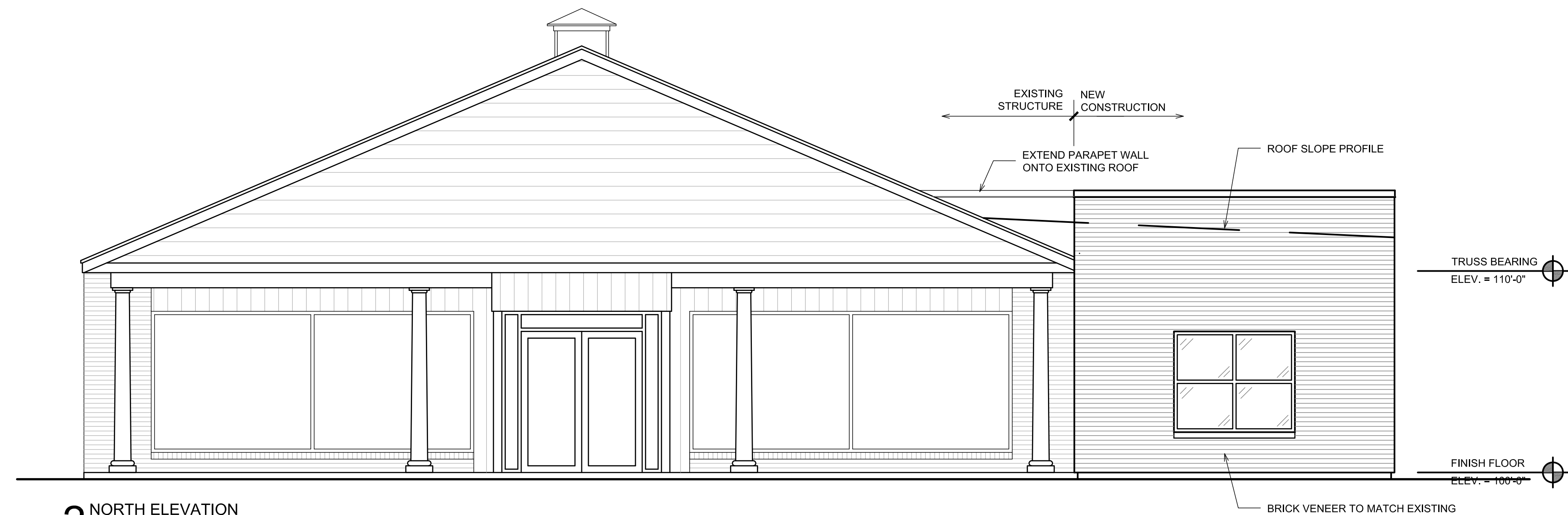
SHEET NUMBER:

A3.1

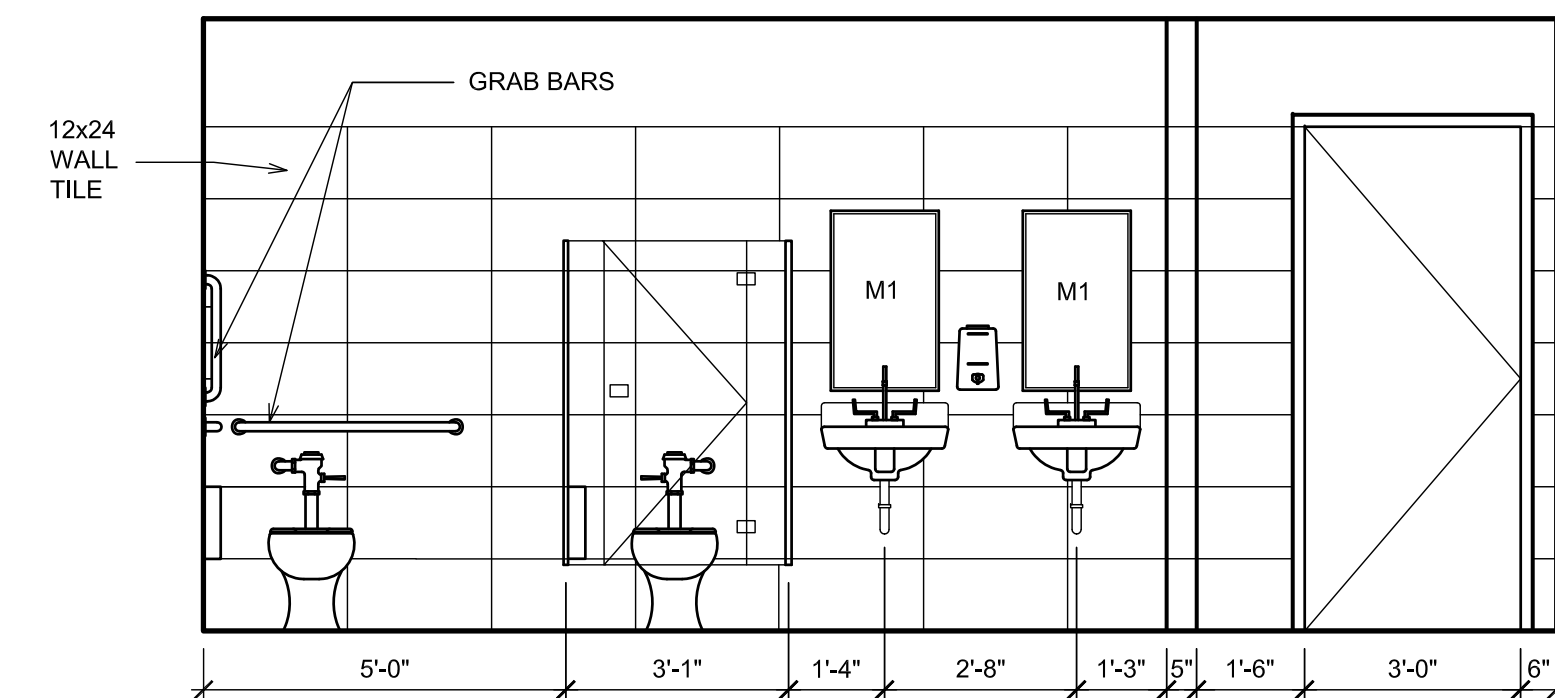
GSHELMS & ASSOCIATES, LLC ARCHITECTURAL CERTIFICATE OF AUTHORITY NUMBER: 02332



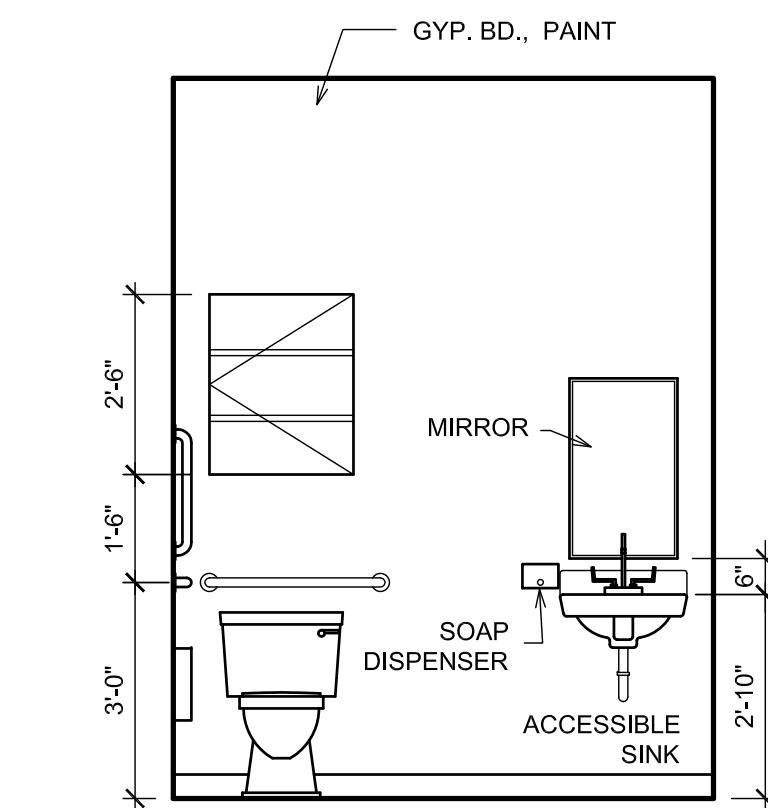
1 EAST ELEVATION
SCALE: 1/4" = 1'-0"



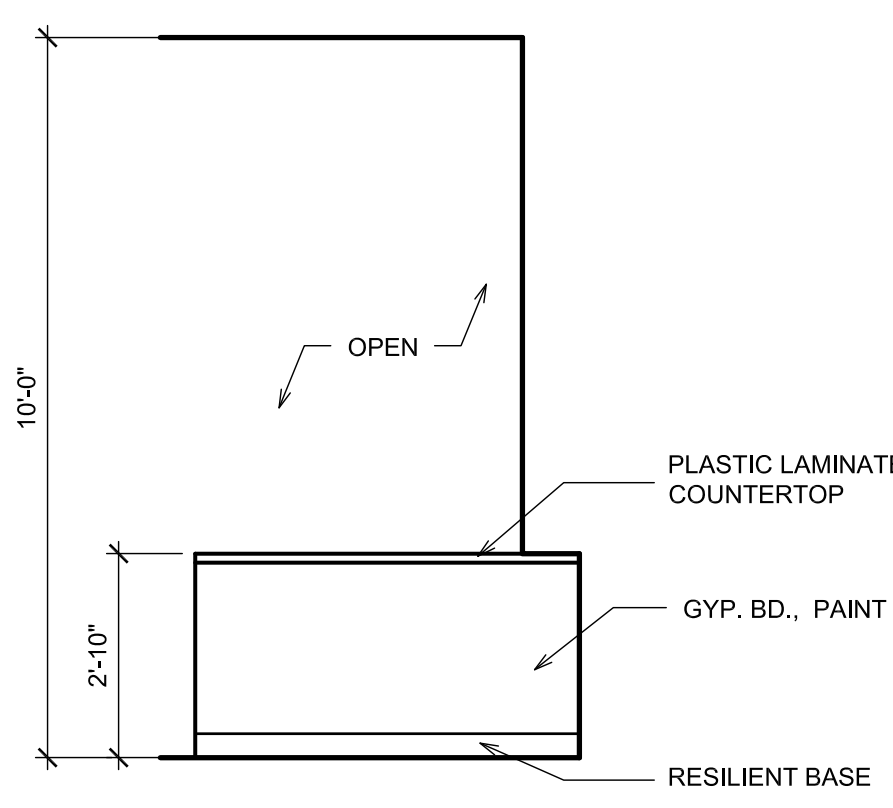
2 NORTH ELEVATION
SCALE: 1/4" = 1'-0"



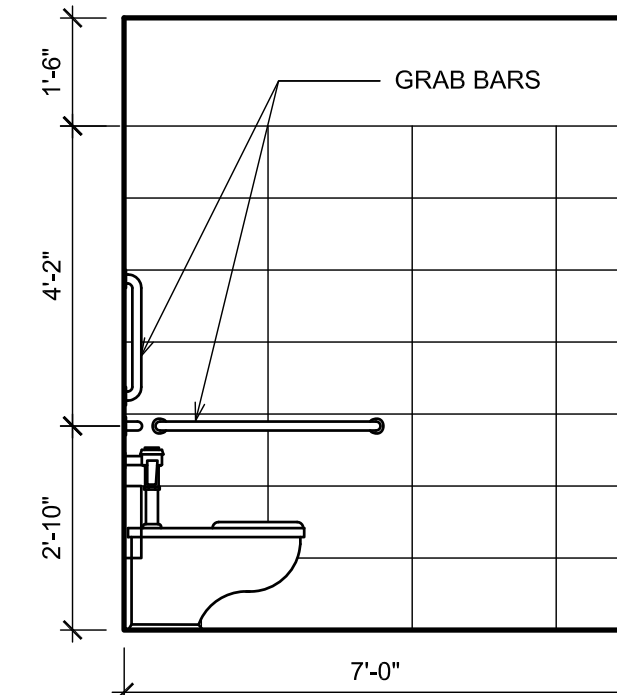
5 INTERIOR ELEVATION WOMEN'S RESTROOMS #102
SCALE: 3/8" = 1'-0"



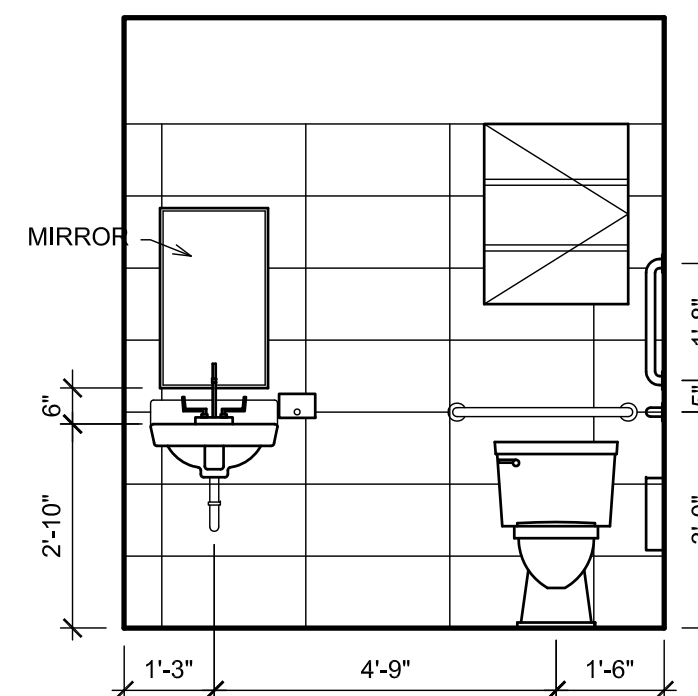
6 INTERIOR ELEVATION OF RM #113
SCALE: 3/8" = 1'-0"



7 INTERIOR ELEVATION OF RM #106
SCALE: 3/8" = 1'-0"



4 INTERIOR ELEVATION MEN'S RESTROOMS #104
SCALE: 3/8" = 1'-0"



8 INTERIOR ELEVATION MEN'S RESTROOMS #104
SCALE: 3/8" = 1'-0"

Z	PROGRESS SET - NOT FOR CONSTRUCTION	07.22.19
#	REVISION	DATE

SEALS:

NOT FOR CONSTRUCTION

PROJECT NO.:	18-01101
FILE:	18-01101 A3-2
ISSUE DATE:	07.22.19
SCALE:	AS NOTED
DRAWN BY:	GSH
CHECKED BY:	GSH
APPROVED BY:	GSH

ARCHITECT:

GS HELMS + ASSOCIATES

ph: 918.298.7257 | 424 e. main st.
wb: gshelms.com | jenks, ok 74037

CONSULTANT:

PROJECT TITLE:

JENKS BIBLE CHURCH
BUILDING ADDITION - PHASE II
708 WEST MAIN STREET - JENKS, OKLAHOMA

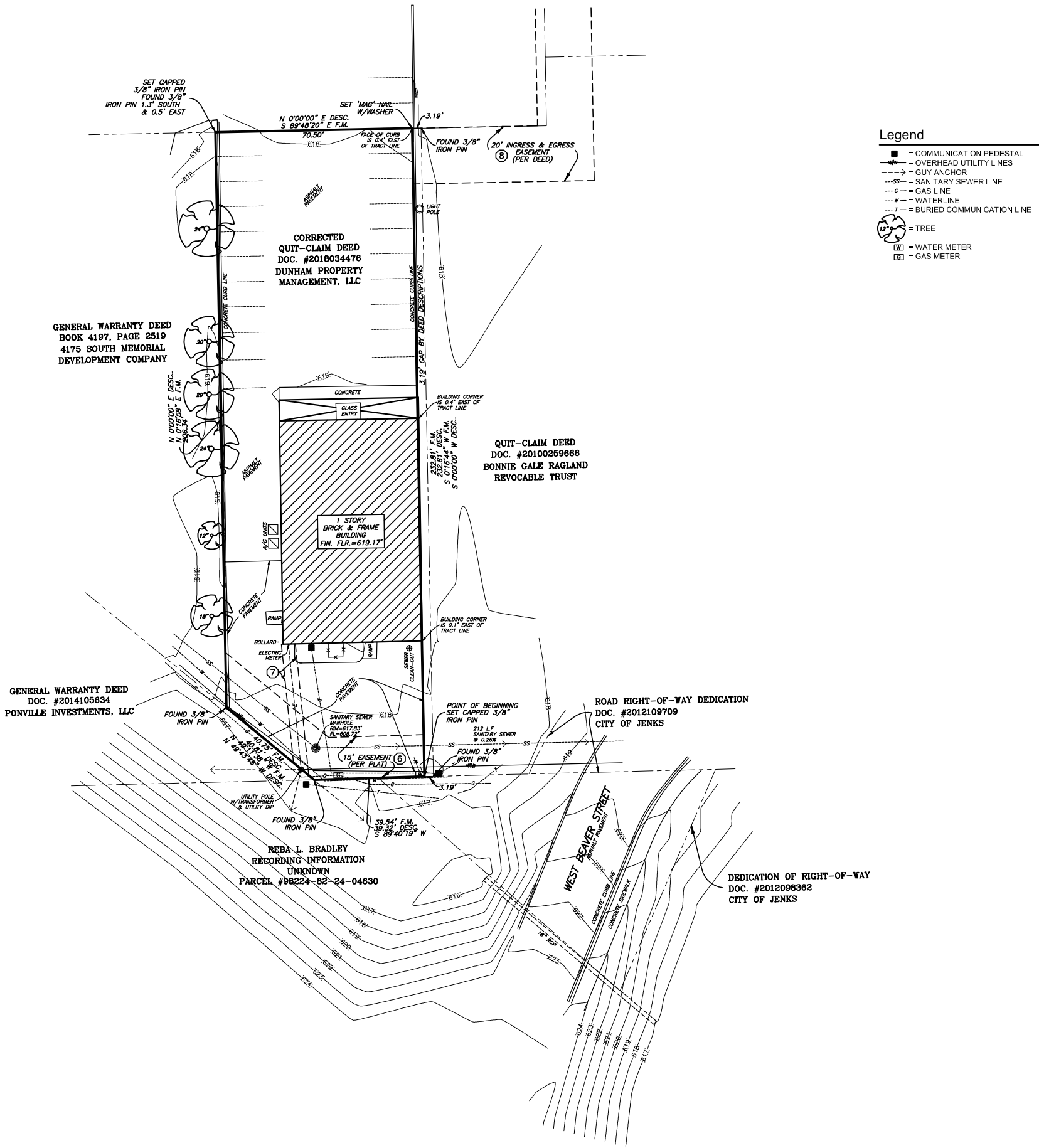
SHEET TITLE:

EXTERIOR & INTERIOR ELEVATIONS

SHEET NUMBER:

A3.2

PLAT OF SURVEY



**ORDINANCE NO. 1496
(JZ-644, SUP-113a)**

AN ORDINANCE AMENDING ORDINANCE NUMBER 1287; AMENDING THE ZONING MAP OF THE CITY OF JENKS, OKLAHOMA; AMENDING JZ-618 AND ORDINANCE NUMBER 1445; REPEALING ALL ORDINANCES OR PARTS THEREOF IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF JENKS, OKLAHOMA:

SECTION I. That the following described property in the City of Jenks, Tulsa County, Oklahoma:

a portion of lot two (2), block two (2), melody lane center, a subdivision to the town of Jenks, Tulsa County, State of Oklahoma, according to the recorded plat no. 3303 and being more particularly described as follows, to-wit: Beginning at a point on the south line of lot 2, 398.19 feet west of the southeast corner thereof; Thence west along said lot line a distance of 39.32 feet; thence northwest along said southwesterly property line of lot 2, a distance of 40.81 feet; Thence north a distance of 206.34 feet; Thence east a distance of 70.5 feet; thence south a distance of 232.81 feet to the point of beginning.

and

and easement for ingress and egress of 20 feet, the center line of which begins 10 feet south of the northeast corner of the said property; Thence east 58.01 feet; Thence north approximately 420 feet to main street, provided the grantor shall have the right to change the location of this easement at any time so long as the grantee shall have a 20 foot access from his property to a public street.

General Location: 708 W Main St

Is hereby approved for an amendment to Specific Use Permit (SUP) No. 113, to permit expansion of a church.

SECTION II. That approval of this amendment to JZ-618 SUP 113 shall be subject to the conditions as set forth in the official minutes of the Jenks City Council meeting approving this ordinance as well as the corresponding specific use permit.

SECTION III. That all ordinances or parts of ordinances in conflict herewith be and the same are hereby expressly repealed.

SECTION IV. If any section, sentence, clause or phrase of this ordinance or any part

thereof is for any reason found to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remainder of this ordinance or any part thereof.

SECTION V. Since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, welfare and safety, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage by the City Council.

Approved this _____ day of _____ 2019

CITY OF JENKS, OKLAHOMA

MAYOR

Emergency Clause approved separately this _____ day of _____ 2019.

CITY OF JENKS, OKLAHOMA

MAYOR

Attest:

CITY CLERK

Approved as to form:

CITY ATTORNEY

Police

10/02/19-10/08/19

- There were 70 citations, 116 traffic stops, 2 arrests, 317 calls for service, 0 Code Enforcement calls, 5 accidents, and 26 reports taken during this reporting period.
- Burglary - The Church At 2101 w 118th Several electronic items taken
- 3- Burglary of Auto/ Malicious Destruction of property located at the Thrive Apartment Complex parking lot.
- Aggravated Assault and Battery - Man Brandished machete at another at 1915 W Main street
- Larceny 2714 E 13th Street-Stolen Trailer
- Larceny 13347 S 21st Street -Stolen Power Washer
- Detectives are in CSI phase 3 at NSU this week.
- 4 arrest affidavits and 2 search warrants to DA.
- NorthStar Ministries truck recovered in Creek County.
- CPL Golliday completed SLI phase of FBI LEEDA.
- Officer Boileau is attending legal section at CLEET in Ada.
- CPL Simmons is attending LEDT instructor training.
- Officers attended Coffee with a Cop at McDonald's.
- Shoplifting 1915 W Main St. (3 packs of cigarettes)
- Shoplifting 446 S. Elm St. Reasors (Tide Pods)
- Shoplifting 11020 S Elm St (Meat)
- Larceny 172 Fox Run Cir (Ostrich skin boots and a drill)
- Threats 701 W 101st (Facebook posts)
- Found Cell Phone 204 S Riverfront Dr
- Burglary from an Auto 1100 N Riverwalk Terr (gun taken)

Fire

Calls

From 10/02 to 10/08, Jenks Fire Rescue responded to 40 incidents. Of these incidents, 22 were EMS calls 9 were false alarms and 9 were other emergencies.

- 10/03-Fuel Spill-K Place-Jenks Fire Rescue was dispatched to the report of diesel spill in the roadway that was discovered by Jenks Campus Police. Investigation revealed a twenty to thirty-gallon spill from an unknown source. Crews used absorbent to control the spill and Jenks Public Works disposed of the used absorbent.
- 10/03-Propane Release-Reserve at Elm-Jenks Fire Rescue responded to the report of the smell of propane near the pool and patio area. Crews investigated and found that the propane tank had been disconnected from the grill and the tank left on. Crews fixed the situation and advised the apartment managers.
- 10/04-Motor Vehicle Accident with Injuries-200 W. Main-Jenks Fire Rescue was dispatched to the report of a two-vehicle accident with injuries. Crews assisted EMSA with patient care and JPD with traffic control and cleanup.
- 10/05-Medical Emergency/Trauma-Oklahoma Aquarium-Jenks Fire Rescue was dispatched to the report of child that had fallen and hit their head on the playground. Crews assisted EMSA with patient care and transport.
- 10/05-Motor Vehicle Accident with Injuries-111th and Elm-Jenks Fire Rescue responded to the report of a two-vehicle accident with injuries. Crews assisted JPD with traffic control and cleanup and EMSA with patient care.
- 10/05-Motor Vehicle Accident with Injuries-Hwy 75 and 121st-Jenks Fire Rescue responded to a

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report of a two-vehicle accident with injuries. Crews assisted EMSA with patient care and JPD with traffic control and cleanup.

- 10/05-Medical Emergency/Trauma-Elm St. Pub-Jenks Fire Rescue was dispatched to the report of a male patient who had passed out and fallen and was not responding. Crews assisted EMSA with patient care and transport.
- 10/06-Motor Vehicle Accident with Injuries-137th and Lewis-Jenks Fire Rescue responded to the report of a single-vehicle rollover accident with injuries. Crews assisted EMSA with patient care and transport and JPD with traffic and cleanup.
- 10/06-Medical Emergency-First Baptist Jenks-Jenks Fire Rescue was dispatched to the report of an elderly female that was unresponsive in the sanctuary. Crews assisted EMSA with patient care and transport.
- 10/07-Medical Emergency-Core Hospital-Jenks Fire Rescue responded to the report of a male patient in cardiac arrest during surgery. Crews assisted EMSA with patient care and transport.
- 10/07-Possible Structure Fire-Fir Ave-Jenks Fire Rescue was dispatched to the report of the smell of something burning in a residence. Investigation determined that the furnace had recently been turned on for the first time this Fall and the smell was normal operation.
- 10/07-Motor Vehicle Accident with Injuries-119th and Holley-Jenks Fire Rescue responded to the report of a single-vehicle accident with a line down. Crews arrived and determined that the pole involved was a light pole and not a power pole. They assisted EMSA with patient care and transport and JPD with traffic control and cleanup. Jenks Public Works was advised of the downed power pole.
- 10/08-Medical Emergency/Trauma-Bark West-Jenks Fire Rescue was dispatched to Bark West for the report of an elderly female that had fallen. Crews were cancelled by EMSA prior to their arrival.
- 10/08-Natural Gas Leak-Locust Ave-Jenks Fire Rescue responded to the report of a smell of natural gas in the area. Investigation revealed that the Glenpool facility was conducting a natural gas blow-off and no emergency existed.
- 10/08-Motor Vehicle Accident with Injuries-Arby's-Jenks Fire Rescue was dispatched to the report of a two-vehicle accident with injuries in front of Arby's. Crews assisted EMSA with patient care and transport and JPD with traffic control and cleanup.

Apparatus

- Kiefer Fire Department has taken delivery of Truck 11. The department is extremely grateful that they were able to get this apparatus at a reasonable price and they are excited to put it into service in their community.

Planning

CITY COUNCIL – Oct 21

- SUP amendment of previously approved site plan to allow expansion of a church located at 708 West Main Street. Passed unanimously (6-0) at Oct 10 Planning Commission

PLANNING COMMISSION – Oct 24

- JZ 19-645 PUD 118 - Perryman Ranch 80-acre single family residential development of which 51 acres contains 155 single-family lots and 29 acres is flood plain to remain undeveloped except for trails, picnic and playground areas, etc.

CITY COUNCIL – Nov 4

- JZ 19-645 PUD 118 - Perryman Ranch PUD from October 24 Planning Commission

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PLANNING COMMISSION – Nov 7

- Perryman Ranch Preliminary Plat
- JZ 19-646 – Rezoning from RS to CS of a building on 421 W Main

BOARD OF ADJUSTMENT – Nov 14

- No items

CITY COUNCIL – Nov 18

- Perryman Ranch Preliminary Plat from November 7 Planning Commission
- JZ 19-646 – Rezoning from RS to CS of a building on 421 W Main

OTHER PLANNING DEPARTMENT ACTIVITIES

- Horizon Jenks – finalizing info-gathering interviews; revising project scope to reorganize and combine activities, draft plan begins right away, reduces total project time by approximately 1 month, adds subarea visioning workshops, adds community character and urban design plan with 3D visualization graphics
- 2019 Planning Staff Training:
 - September 23-25, APA 2019 Policy and Advocacy Conference, Washington DC, “three days of intensive advocacy, communications, and issue training that leads up to a day devoted to meeting with your representative, senators, and their staffs on Capitol Hill.”
 - October 9-12, APA Quad State Conference, Tulsa