

AGENDA
JENKS PUBLIC WORKS AUTHORITY
MONDAY, OCTOBER 21, 2019, 7:00 P.M.
JENKS CITY HALL, COUNCIL CHAMBERS, 211 NORTH ELM

I. CALL TO ORDER

II. ROLL CALL

III. BUSINESS

1. Minutes Of Meeting Held October 7, 2019
Approve minutes of the regular meeting held on October 7, 2019.

Documents:

[1A - 2019.10.07 JPWA MINUTES.PDF](#)

2. Approve Encumbrances And Expenditures

Documents:

[1B - ENCUMBRANCES AND EXPENDITURES.PDF](#)

3. Monthly Reports

Documents:

[1C - JPWA MONTHLY REPORT.PDF](#)

IV. OTHER BUSINESS

1. General Manager's Report

Documents:

[GENERAL MANAGER REPORT.PDF](#)

2. Monthly Chamber Report

V. ADJOURNMENT

If you require special accommodations pursuant to the Americans with Disabilities Act, please notify the City Clerk's Office at 918-556-7477 or email agendas@jenksok.org.

MINUTES
JENKS PUBLIC WORKS AUTHORITY
MONDAY, OCTOBER 7, 2019, 7:00 P.M.
JENKS CITY HALL, COUNCIL CHAMBERS, 211 NORTH ELM

The Agenda for the Jenks Public Works Authority was posted in City Hall and on the City's website at 3:05 p.m. on October 4, 2019. The meeting was called to order at 8:08 p.m. on the above date by Chair Robert Lee. A roll call vote of members was taken as follows:

Gary Isbell	Present
Cory Box	Present
Donna Ogez	Present
Josh Wedman	Present
Kaye Lynn	Present
Craig Murray	Absent
Chair Robert Lee	Present

Business

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Board Member may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
 - A. Approve minutes of the special meeting held on September 23, 2019
 - B. Approve encumbrances and expenditures
 - C. Monthly reports
 - D. Request to approve Amendment #1 to the Engineering Contract Funding Agreement between the City of Jenks and the Oklahoma Department of Transportation for Main Street Improvements (TSU Railroad to Date Street), in the amount of \$48,390 for additional roadway design and survey; funding of the City portion of costs in the amount of \$9,600 is included in the existing FY19-20 Budget (Account No. 53-521-5393).

Cory Box made a motion to approve Item 1. Josh Wedman seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Donna Ogez	Yes
Josh Wedman	Yes
Kaye Lynn	Yes
Chair Robert Lee	Yes

Motion Carried.

2. Consideration and appropriate action relating to items removed from the Consent Agenda.

Withdrawn

Other Business

1. General Manager's Report. Chris Shrout stated that his report is in the packet.

Adjournment. Josh Wedman made a motion to adjourn. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Donna Ogez	Yes
Josh Wedman	Yes
Kaye Lynn	Yes
Chair Robert Lee	Yes

Motion carried. The Jenks Public Works Authority adjourned at 8:09 p.m.

Robert Lee, **CHAIRPERSON**

Brittany Long, **AUTHORITY SECRETARY**

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 211 CITY MANAGER						
191859	2 -6148	SUNDANCE OFFICE SUPPLY INC	381006 10-09/382261 10-10	10/2019	381006 10-09	29.99
DEPARTMENT TOTAL:						29.99
DEPARTMENT: 212 CITY CLERK						
191580	2 -6184	SHI INTERNATIONAL CORP	KEYBOARD & MOUSE	10/2019	B10636711 09-26	300.00
DEPARTMENT TOTAL:						300.00
DEPARTMENT: 213 CITY TREASURER						
191854	2 -5144	OKLAHOMA MUNICIPAL LEAGUE	OML ANNUAL CONF & EXPO	10/2019	073401 09-25	700.00
DEPARTMENT TOTAL:						700.00
DEPARTMENT: 216 PERSONNEL						
191852	2 -6474	AMERICAN CHECKED INC.	BACKGROUND CHECK	10/2019	9254-20190930	15.00
DEPARTMENT TOTAL:						15.00
DEPARTMENT: 231 GENERAL GOVERNMENT						
191857	2 -6148	SUNDANCE OFFICE SUPPLY INC	381660/381499/381578.1	10/2019	381578.1 10-07	62.39
191858	2 -6148	SUNDANCE OFFICE SUPPLY INC	381844 10-08/382110 10-09	10/2019	381844 10-08	283.94
191859	2 -6148	SUNDANCE OFFICE SUPPLY INC	381006 10-09/382261 10-10	10/2019	382261 10-10	10.00
DEPARTMENT TOTAL:						356.33
DEPARTMENT: 241 PLANNING						
190034	2 -5601	INCOG	223032 07-01 1ST QTR MEMB	10/2019	223165 10-01	4,098.50
190035	2 -5601	INCOG	223016 07-01 1ST QTR COAL	10/2019	223155 10-01	1,045.75
DEPARTMENT TOTAL:						5,144.25
DEPARTMENT: 252 CITY HALL						
191802	2 -5112	LOCKE SUPPLY	ELECTRICAL SUPPLIES	10/2019	38327419-00 09-26	7.64
191803	2 -5249	REASOR'S	MISC SUPPLIES-CITY HALL	10/2019	8507 10-02	148.31
190357	2 -5460	KONE INC	ELEVATOR MAINT QRTLY	10/2019	95937684 10-01	575.28
191789	2 -5847	D & C LAUNDRY	CITY HALL LAUNDRY	10/2019	427101 09-26	16.20
191886	2 -5847	D & C LAUNDRY	CITY HALL LAUNDRY	10/2019	427065 10-10	10.50
191806	2 -5879	AIR COMFORT INC	A/C SERVICE;IT ROOM	10/2019	127780 09-20	387.00
191796	2 -5954	ALL MAINTENANCE SUPPLY	JAN SUPP-MAINT FACILITY	10/2019	00085043-01 09-26	555.56
191812	2 -6299	J H SOLUTIONS	ELEC WORK- CITY HALL	10/2019	1573 09-26	560.00
191881	2 -6299	J H SOLUTIONS	ELEC WORK-CITY HALL	10/2019	1579 10-09	1,040.00
190349	2 -6389	AIRE-MASTER COMMERCIAL	HYGEFY 19/20 DEOD/CITY HALL	10/2019	12121724 10-14	42.00
191787	2 -6451	AMAX SIGNS	MAINT/RPR FLAG POLE	10/2019	SC6056 09-20	1,366.65
DEPARTMENT TOTAL:						4,709.14

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 511 CITY ENGINEER						
191809	2 -5284	OKLAHOMA FLOODPLAIN	LICENSING RENEWAL	10/2019	09-30-19 RENEWAL	25.00
191857	2 -6148	SUNDANCE OFFICE SUPPLY INC	381660/381499/381578.1	10/2019	381660 10-07	169.10
191638	2 -6184	SHI INTERNATIONAL CORP	COMPUTER MONITORS	10/2019	B10637948 09-26	614.00
191271	2 -6515	ATLAS LAND OFFICE	TOPOGRAPHIC SURVEY-SDWLK	10/2019	11572 10-08	5,280.00
DEPARTMENT TOTAL:						6,088.10
DEPARTMENT: 522 GENERAL MAINTENANCE						
191884	2 -5511	O'REILLY AUTO PARTS	SUPPLIES-RPR VEHICLE	10/2019	2075-172630 10-08	131.81
191883	2 -5987	ADVANCED ELECTRIC REBUILDERRPLCMNT	ALTERNATOR	10/2019	60189 10-09	150.00
DEPARTMENT TOTAL:						281.81
DEPARTMENT: 523 DRAINAGE MAINTENANCE						
191876	2 -5449	HOME DEPOT/GECE	SUPPLIES-RPR STORM DRAIN	10/2019	6010226 10-04	11.00
191793	2 -5640	LOWE'S BUSINESS ACCOUNT	SUPPLIES-RPR/RPLMNT	10/2019	02532 10-01	87.48
191798	2 -5761	FENSCO, INC	SUPPLIES-DRAINAGE RPR	10/2019	55354 09-25	1,489.48
191878	2 -5761	FENSCO, INC	SUPPLIES-DRAINAGE RPR	10/2019	55380 10-02	1,644.54
191810	2 -6393	ABUNDANT LIFE LAWN SERVICES	18/19 MOWING/WEED EATING	10/2019	20190628-1	100.00
191797	2 -6527	STANDARD MATERIALS GROUP,	ICONCRETE-DRAINAGE RPR	10/2019	2000040591 10-02	221.00
DEPARTMENT TOTAL:						3,553.50
DEPARTMENT: 531 WATER MAINTENANCE						
191792	2 -5084	T & W TIRE LLC	NEW TIRES-CITY VEHICLE	10/2019	1080025300 09-26	511.50
191804	2 -5084	T & W TIRE LLC	TIRES FOR CITY VEHICLE	10/2019	1080025582 10-02	917.50
191791	2 -5467	WELDON PARTS-TULSA	TOOL-RPRS CITY VEHICLES	10/2019	2356887-00 09-19	45.07
191790	2 -5511	O'REILLY AUTO PARTS	RPR-CITY VEHICLE	10/2019	2075-170975 09-24	17.50
191799	2 -5511	O'REILLY AUTO PARTS	SUPPLIES-RPR CITY VEHICLE	10/2019	2075-171788 10-01	53.46
DEPARTMENT TOTAL:						1,545.03
DEPARTMENT: 532 SEWER PLANT						
191814	2 -6299	J H SOLUTIONS	ELEC WORK-S PLANT PUMP	10/2019	1572 09-26	320.00
190852	2 -6426	VEOLIA WATER NORTH AMERICA	8/1/19-6/30/20 WWTP SERVI	10/2019	90212404 10-01	42,668.94
DEPARTMENT TOTAL:						42,988.94

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 533						
191795	2 -5398	SEWER MAINTENANCE DP SUPPLY CO., INC	RPRS-MANHOLE RISERS	10/2019	018384 09-10	190.00
DEPARTMENT TOTAL:						190.00
DEPARTMENT: 571						
191750	2 -5249	COMMUNITY ACTIVITIES REASOR'S	3058/5568/7825	10/2019	3058 09-16	339.45
DEPARTMENT TOTAL:						339.45
DEPARTMENT: 575						
191874	2 -5112	MAINTENANCE FACILITY LOCKE SUPPLY	PARTS-INSTALL LED'S PW	10/2019	38365059-00 10-02	395.05
191882	2 -5112	LOCKE SUPPLY	PARTS-RPR ELEC PW SHOP	10/2019	38367428-00 10-07	31.01
191807	2 -5640	LOWE'S BUSINESS ACCOUNT	TOOLS	10/2019	01356 09-30	226.10
191813	2 -6299	J H SOLUTIONS	ELEC WORK-PW SHOP	10/2019	1571 09-26	480.00
191879	2 -6299	J H SOLUTIONS	ELEC WORK- PW SHOP	10/2019	1577 10-09	480.00
190307	2 -6389	AIRE-MASTER COMMERCIAL HYGEFY 19/20 DEODORIZER/MAINT		10/2019	12121725 10-14	14.00
DEPARTMENT TOTAL:						1,626.16
FUND TOTAL:						67,867.70

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 252		CITY HALL				
191637	2 -5879	AIR COMFORT INC	CITY HALL SERVER ROOM AC	10/2019	127940 10-03	3,618.00
DEPARTMENT TOTAL:						3,618.00
DEPARTMENT: 521		STREET MAINTENANCE				
191080	2 -6074	A & A ASPHALT INC	ROAD REPAIR FOX RUN	10/2019	3885A 09-25	15,700.00
191805	2 -6074	A & A ASPHALT INC	ASPHALT PATCHING/CONCRETE	10/2019	3885 09-25	4,750.00
191299	2 -6470	PROACTIVE LANDSCAPING	COMMONS PARK-HLDY LIGHT	10/2019	#64192 10-04	1,080.00
191300	2 -6470	PROACTIVE LANDSCAPING	CITY HALL-HOLIDAY LIGHTS	10/2019	#64192 10-04	2,605.00
DEPARTMENT TOTAL:						24,135.00
DEPARTMENT: 532		SEWER PLANT				
190800	2 -5526	WHITE STAR MACHINERY (INC)	07-16-19	10/2019	07210347 10-08	682.00
DEPARTMENT TOTAL:						682.00
FUND TOTAL:						28,435.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 514		RADIO COMMUNICATIONS				
191416	2 -6285	EXACOM INC	EXTENDED WARRANTY	10/2019	1910103 10-11	11,566.10
DEPARTMENT TOTAL:						11,566.10
FUND TOTAL:						11,566.10

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 801		INS & CASH REIMBURS				
191788	2 -5449	HOME DEPOT/GECF	RPR-14" F MAIN PSO GATE	10/2019	4014736 09-26	99.20
191811	2 -6527	STANDARD MATERIALS GROUP,	ICONCRETE RPR-FLOOD	10/2019	2000040107 09-27	440.50
DEPARTMENT TOTAL:						539.70
FUND TOTAL:						539.70
GRAND TOTAL:						108,408.50

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 521		STREET MAINTENANCE				
175241	2 -6440	PROFESSIONAL ENGINEERING CO7 ST IMPROVEMENTS			10/2019 334063 09-27	9,372.28
175242A	2 -6440	PROFESSIONAL ENGINEERING CO1 ST IMPROVEMENTS			10/2019 334062 09-27	7,278.83
DEPARTMENT TOTAL:						16,651.11
FUND TOTAL:						16,651.11
GRAND TOTAL:						16,651.11

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 511		CITY ENGINEER				
185510	2 -6184	SHI INTERNATIONAL CORP	LOGITECH Z200	10/2019	B10629017 09-25	52.00
DEPARTMENT TOTAL:						52.00
FUND TOTAL:						52.00
GRAND TOTAL:						52.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 215 REVENUE COLLECTIONS						
190033	2 -5594	TYLER TECHNOLOGIES INC	025-273386 10-01	10/2019	025-273386 10-01	360.00
190324	2 -6480	TECHNICAL PROGRAMMING SERVI	104720 10-01 UTILITY BILL	10/2019	104720 10-01	5,327.19
DEPARTMENT TOTAL:						5,687.19
DEPARTMENT: 252 CITY HALL						
190049	2 -5146	OKLAHOMA NATURAL GAS CO.	GAS SERVICE JUL 19/JUN 20	10/2019	182557327 OCT 19	145.97
DEPARTMENT TOTAL:						145.97
DEPARTMENT: 533 SEWER MAINTENANCE						
190049	2 -5146	OKLAHOMA NATURAL GAS CO.	GAS SERVICE JUL 19/JUN 20	10/2019	109777382 OCT 19	192.12
DEPARTMENT TOTAL:						192.12
DEPARTMENT: 575 MAINTENANCE FACILITY						
190049	2 -5146	OKLAHOMA NATURAL GAS CO.	GAS SERVICE JUL 19/JUN 20	10/2019	183167200 OCT 19	87.82
DEPARTMENT TOTAL:						87.82
FUND TOTAL:						6,113.10
GRAND TOTAL:						6,113.10

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 575		MAINTENANCE FACILITY				
190028	2 -5843	AMERICAN WASTE	0005398801/644770 SEP 19	10/2019	0005398801 SEP 19	600.00
DEPARTMENT TOTAL:						600.00
FUND TOTAL:						600.00
GRAND TOTAL:						600.00

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A						
190472	2 -5320	NON-DEPARTMENTAL COMMUNITY CARE	09-01-19 EAP MONTHLY FEE	10/2019	09-01-19 EAP	53.33
DEPARTMENT TOTAL:						53.33
DEPARTMENT: 231						
191815	2 -6148	GENERAL GOVERNMENT SUNDANCE OFFICE SUPPLY INC	381393 10-03/381578 10-04	10/2019	381578 10-04	48.54
DEPARTMENT TOTAL:						48.54
DEPARTMENT: 241						
191815	2 -6148	PLANNING SUNDANCE OFFICE SUPPLY INC	381393 10-03/381578 10-04	10/2019	381393 10-03	69.85
DEPARTMENT TOTAL:						69.85
DEPARTMENT: 242						
191817	2 -5943	ECONOMIC DEVELOPMENT A T & T MOBILITY	287291914369X10032019 OCT	10/2019	902-4885 OCT 2019	55.03
DEPARTMENT TOTAL:						55.03
DEPARTMENT: 252						
190044	2 -5379	CITY HALL COX COMMUNICATIONS	020309901 SEP 27,2019	10/2019	020309901 SEP 2019	106.57
190027	2 -5843	AMERICAN WASTE	0005393098/621367 OCT 19	10/2019	0005393098 OCT 19	174.42
190042	2 -6164	COX COMMUNICATIONS(FORMERLY	069560301 OCT 01, 19	10/2019	069560301 OCT 19	3,719.29
190025	2 -6241	A T & T	91829936408048 OCT 2019	10/2019	299-36408048 10-19	1,085.01
190031	2 -6443	MIDCON DATA SERVICES , LLC	DIGITAL IMAGES 2019-2020	10/2019	71985 10-01	50.00
DEPARTMENT TOTAL:						5,135.29
DEPARTMENT: 532						
190027	2 -5843	SEWER PLANT AMERICAN WASTE	0005393098/621367 OCT 19	10/2019	0005392796 OCT 19	116.38
DEPARTMENT TOTAL:						116.38
DEPARTMENT: 575						
190027	2 -5843	MAINTENANCE FACILITY AMERICAN WASTE	0005393098/621367 OCT 19	10/2019	0005392326 OCT 19	118.66
DEPARTMENT TOTAL:						118.66

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 590		SOLID WASTE				
191822	2 -5038	CITY OF JENKS	SEP/OCT 2019 RES/COM/RECY	10/2019	SEP/OCT 19 RESIDEN	3,949.73
191821	2 -5471	CONTROLLED WASTE INC	SEP SERV/OCT BILL 2019	10/2019	SEP/OCT 19 SOLID	119,122.00
DEPARTMENT TOTAL:						123,071.73
FUND TOTAL:						128,668.81

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 242		ECONOMIC DEVELOPMENT				
191823	2 -6273	SIXPR LLC	2019-0099 08-23	10/2019	2019-0099 08-23	3,000.00
DEPARTMENT TOTAL:						3,000.00
FUND TOTAL:						3,000.00
GRAND TOTAL:						3,000.00

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 531		WATER MAINTENANCE				
190834	2 -6463	COMPSOURCE MUTUAL INSURANCEWORKERS COMP		10/2019	1023028060 09-23	7,966.63
DEPARTMENT TOTAL:						7,966.63
FUND TOTAL:						7,966.63
GRAND TOTAL:						7,966.63

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 242		ECONOMIC DEVELOPMENT				
191210	2 -6413	REBECCA STEWART ESQ	CONSULTATION	10/2019	COJ20190901 09-01	3,169.87
DEPARTMENT TOTAL:						3,169.87
FUND TOTAL:						3,169.87
GRAND TOTAL:						3,169.87

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 212 CITY CLERK						
191749	2 -6148	SUNDANCE OFFICE SUPPLY INC	380576 09-26	10/2019	380576 09-26	4.13
DEPARTMENT TOTAL:						4.13
DEPARTMENT: 231 GENERAL GOVERNMENT						
191749	2 -6148	SUNDANCE OFFICE SUPPLY INC	380576 09-26	10/2019	380576 09-26-	64.99
DEPARTMENT TOTAL:						64.99
DEPARTMENT: 511 CITY ENGINEER						
191752	2 -6314	WEX BANK-QUIKTRIP	61504386 09-30-19 FUEL	10/2019	61504386 09-30-19	72.76
DEPARTMENT TOTAL:						72.76
DEPARTMENT: 512 PROTECTIVE INSPECTIONS						
191749	2 -6148	SUNDANCE OFFICE SUPPLY INC	380576 09-26	10/2019	380576 09-26--	36.41
DEPARTMENT TOTAL:						36.41
DEPARTMENT: 530 WATER SUPPLY						
191763	2 -5281	CITY OF TULSA	OCT 2019 WATER SERVICE	10/2019	103688974 OCT 2019	674,551.12
DEPARTMENT TOTAL:						674,551.12
FUND TOTAL:						674,729.41
GRAND TOTAL:						674,729.41

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 212		CITY CLERK				
190328	2 -6514	THE ULTIMATE SOFTWARE GROUP	ULTIPRO SOFTWARE FEES	10/2019	INV1135972 09-30	5,000.00
DEPARTMENT TOTAL:						5,000.00
FUND TOTAL:						5,000.00
GRAND TOTAL:						133,668.81

PAID UNAPPROVED

JPWA ENCUMBRANCES AND EXPENDITURES

Payroll October 1, 2019 through October 15, 2019
Paid Unapproved

Payroll for employees \$ 75,000.00

Additional payroll benefits and costs for approval October 15, 2019

BancFirst	Federal Tax Deposit	\$ 5,000.00
BancFirst	FICA/Medicare Taxes	5,000.00
BancFirst	State Withholding Tax	1,900.00
Ultipro	Service fee	-
Benefit Resources, Inc.	Unreimbursed Medical	300.00
ICMA Retirement 401	Contributions to Retirement	6,500.00
ICMA Retirement 457	Contributions to Retirement	2,000.00
GENERAL MAINTENANCE	Cleaning Allowance	100.00
DRAINAGE MAINTENANCE	Cleaning Allowance	100.00
WATER MAINTENANCE	Cleaning Allowance	100.00
SEWER MAINTENANCE	Cleaning Allowance	100.00
Engineering Tech.	Cleaning Allowance	50.00
General Maint. Workers	Cleaning Allowance	50.00
	total	\$ 21,200.00

JPWA ENCUMBRANCES AND EXPENDITURES

Payroll October 16, 2019 through October 30, 2019

Payroll for employees \$ 75,000.00

Additional payroll benefits and costs for approval October 30, 2019

BancFirst	Federal Tax Deposit	\$ 4,500.00
BancFirst	FICA/Medicare Taxes	5,000.00
BancFirst	State Withholding Tax	2,000.00
Ultipro	Service Fee	0.00
AFLAC	Cancer & Accident Ins.	750.00
Community Care HMO	Medical Insurance	21,500.00
Delta Dental of Oklahoma	Dental Insurance	600.00
Fort Dearborn Life	Additional Life Ins.	500.00
Sun Life Insurance	Life Insurance	750.00
Benefit Resources, Inc.	Unreimbursed Medical	300.00
ICMA Retirement 401	Contributions to Retirement	3,250.00
ICMA Retirement 457	Contributions to Retirement	2,000.00
GENERAL MAINTENANCE	Cleaning Allowance	100.00
DRAINAGE MAINTENANCE	Cleaning Allowance	100.00
WATER MAINTENANCE	Cleaning Allowance	100.00
SEWER MAINTENANCE	Cleaning Allowance	100.00
Engineering Tech.	Cleaning Allowance	50.00
General Maint. Workers	Cleaning Allowance	50.00
		\$ 41,650.00
	total	



Public Works Monthly Report

09/01/2019 - 09/30/2019

Date Closed	Work Type	Work Description	Work Address/Location	Assigned Department	Employee Hours
Group: Drainage					
9/26/2019	Drainage Maintenance	Storm drain and pump checks	Various Locations throughout town	Drainage	4.00
9/25/2019	Drainage Maintenance	Storm drain and pump checks	Various Locations throughout town	Drainage	2.00
9/21/2019	Drainage Maintenance	Storm drain and pump checks	Various Locations throughout town	Drainage	2.25
9/24/2019	Drainage Maintenance	Storm drain and pump checks	Various Locations throughout town	Drainage	7.50
9/20/2019	Drainage Maintenance	Storm drain and pump checks	Various Locations throughout town	Drainage	4.50
9/13/2019	Drainage Maintenance	Storm drain and pump checks	Various Locations throughout town	Drainage	3.00
9/12/2019	Drainage Maintenance	Storm drain and pump checks	Various Locations throughout town	Drainage	2.50
9/9/2019	Water Meter Lid Replacement	Lid for 2" can for storm pump is missing - replace with new lid	91st & Juniper	Drainage	0.50
9/19/2019	Storm Pump Repair	Storm Pump at 1st & Aquarium Place is down - needs to be repaired - put up	1st & Aquarium	Drainage	14.50
9/16/2019	Sinkhole Repair	Sinkhole near sidewalk - possible junction failure on storm line	10419 S. Prescott Pl.	Drainage	16.00
9/19/2019	Drainage Maintenance	Resident here is requesting that we clear out the drainage ditch on "C" Street	"C" Street Drainage	Drainage	49.00
					105.75

Group Total: 11

Group: Emergency Management

9/25/2019	Other	Processed FEMA paperwork - made adjustments to existing spreadsheets, took photographs of repaired fencing, sent emails to Robert Saucedo, etc.	1701 N. Birch St.	Emergency Management	2.00
9/24/2019	Other	Meeting to discuss FEMA paperwork & claims - progress reporting with FEMA Representative, Chris Robinson, Tim Doyle, Krissy Jones, and Robert Saucedo	211 N. Elm St.	Emergency Management	3.50
9/24/2019	Other	Processed FEMA paperwork - made adjustments to existing spreadsheets, took photographs of repaired fencing, sent emails to Robert Saucedo, etc.	1701 N. Birch St.	Emergency Management	2.00
9/19/2019	Other	Processed FEMA paperwork - determined amount of labor, equipment hours, costs, and materials used during and following the May 2019 Flood/Tornado	1701 N. Birch St.	Emergency Management	6.00
9/17/2019	Other	Meeting to discuss FEMA paperwork & claims - progress reporting with FEMA Representative, Chris Robinson, Tim Doyle, Krissy Jones, and Robert Saucedo	211 N. Elm St.	Emergency Management	2.00
9/10/2019	Other	Meeting with new FEMA representative to discuss FEMA paperwork & claims - progress reporting with Chris Robinson, Tim Doyle, Krissy Jones, and Robert Saucedo	211 N. Elm St.	Emergency Management	2.00
9/11/2019	Other	Processed FEMA paperwork - determined amount of labor, equipment hours, and materials used, as well as GPS coordinates for Sign & Fence repairs during and following the May 2019 Flood/Tornado	1701 N. Birch St.	Emergency Management	8.00
9/10/2019	Other	Processed FEMA paperwork - determined amount of labor, equipment hours, and materials used for Debris cleanup Force Main repairs, and Sign repairs during and following the May 2019 Flood/Tornado	1701 N. Birch St.	Emergency Management	1.50
9/5/2019	Street Repair	Repair road that was washed out in the floodwaters, where truck 658 fell in on River District Property	Aquarium and River District	Emergency Management	141.00
					168.00

Group Total: 9

Group: Facilities

9/30/2019	Other	Administrative Manager answered, fielded, or completed 142 phone calls, Administrative Assistant answered, fielded, or completed 187 phone calls for the Public Works department in the month of September 2019. This includes call backs, follow up, and voicemail checks.	1701 N. Birch St.	Facilities	12.30
9/27/2019	General Maintenance/Repair	Moved Ceiling Tiles From Records Room to City Hall	City Hall	Facilities	2.00
9/30/2019	General Maintenance/Repair	Move old reception desk from City Hall & store at Satellite	211 N. Elm St.	Facilities	0.00
9/30/2019	General Maintenance/Repair	Move old furniture from Police Headquarters to Satellite and store for Auction	Police HQ	Facilities	4.00
9/9/2019	Other	File cabinets at Headquarters need to be moved to the Satellite (for auction)	211 N. Elm St.	Facilities	1.50
9/12/2019	Street Repair	Saw cut, dig out marked spot on pavement - there is a void under the asphalt where water swirls	211 N. Elm St.	Facilities	22.00
					41.80

Group Total: 6

Group: Fleet Maintenance

9/30/2019	Vehicle Maintenance	Changed Oil and Filter, Checked and Topped off Fluids	Shop	Fleet Maintenance	1.50
9/30/2019	Vehicle Maintenance	Changed Oil and Filter, Checked and Topped off Fluids	Shop	Fleet Maintenance	1.50
9/26/2019	Vehicle Maintenance	Changed Oil and Filter, Checked and Topped off Fluids, Changed Air Filter, Cleaned MAF Sensor, Rotated Tires	Shop	Fleet Maintenance	2.50
9/12/2019	Vehicle Maintenance	Jump Vehicle in the field, brought vehicle back to the shop. Tested and checked alternator, charging at 12.6 volts. Replaced alternator due to low output and replaced belt on #637	Shop	Fleet Maintenance	4.00
9/12/2019	Vehicle Maintenance	Changed Oil and Filter, Checked and Topped Off Fluids, Replace Air Filter, Rotated Tires	Shop	Fleet Maintenance	2.50

9/13/2019	Vehicle Maintenance	Changed Oil and Filter and Topped off Fluids	Shop	Fleet Maintenance	1.50
9/13/2019	Vehicle Maintenance	Oil Change On #649	Shop	Fleet Maintenance	1.50
9/9/2019	Vehicle Maintenance	Oil and Filter Change, Air Filter Change, Check and Top off Fluids	Shop	Fleet Maintenance	1.50
					16.50

Group Total: 8

Group: General Maintenance

9/30/2019	Vehicle Maintenance	Mechanics serviced and repaired city vehicles and equipment and ran shop errands every day during the month of September 2019.	Shop	General Maintenance	253.50
9/13/2019	General Maintenance/Repair	Dry wall repair and paint prep, painting offices	City Hall	General Maintenance	20.00
9/9/2019	General Maintenance/Repair	Paint accent wall in Rebecca's old office at City Hall	City Hall	General Maintenance	2.00
9/9/2019	Other	Resident says a tree has fallen onto one of her trees in her yard - she believes the tree is the city's and wants us to clean it up - please assess whether the tree is the City's or property owners	112th Court & Elm Street	General Maintenance	2.00
					277.50

Group Total: 4

Group: Mowing

9/27/2019	Mowing-ROW	Mowing & Trimming ROW	Koa Rd West 1/2 Way to Elwood	Mowing	8.00
9/25/2019	Mowing-ROW	Mowing & Trimming ROW	Date & Main, Cedar & Main, Birch & Main, Birch & Aquarium Pl., Beaver W. of Elm, 1st St & Aquarium, Birch & K, Birch & J, CVS, Levee, 5th & K	Mowing	16.00
9/23/2019	Mowing-ROW	Weed eat around electrical boxes	106th St. & Elm	Mowing	0.50
9/19/2019	Mowing-ROW	Mowed ROW at various locations	Oak St. to Hwy 75 on 111th St., Elwood & 116th St. on East side	Mowing	24.00
9/19/2019	Mowing-Facilities	Mowed at the Sewer Plant	Sewer Plant	Mowing	8.00
9/17/2019	Mowing-ROW	Mow ROW on Elm St.	Elm St. from 121st St. - 131st St.	Mowing	6.00
9/17/2019	Mowing-ROW	Mowed and Weed Eat ROW on 121st St. & Elwood	NW corner of 121st St. & Elwood	Mowing	6.00
9/17/2019	Mowing-ROW	Weed eat ROW on Elwood & 101st	Elwood @ 101st St.	Mowing	1.50
9/17/2019	Mowing-Facilities	Mowed City Property on 131st St.	4121 E. 131st St.	Mowing	13.00
9/17/2019	Mowing-Drainage	Mowing & Trimming Drainage Ditch	111 W. 119th St.	Mowing	1.50
9/18/2019	Mowing-Drainage	Weed eat and clean out drainage flume on the north end of this address - remove any debris that may have fallen into flume, etc.	921 N. Fir St.	Mowing	16.00
9/16/2019	Mowing-Drainage	Mow and trim multiple locations	"C" St drainage ditch between 5th & 6th St., Satellite	Mowing	18.00
9/12/2019	Mowing-Drainage	Mowing and Trimming Drainage	Summit View Detention Pond	Mowing	16.00
9/12/2019	Mowing-ROW	Mowing & Trimming ROW	Elwood @ 1st to Main, Satellite	Mowing	19.00
9/11/2019	Mowing-ROW	Mowing & Trimming ROW	West Main medians	Mowing	4.50
9/6/2019	Mowing-ROW	Mowing and Trimming ROW	Elm from 111th to 121st and 111th from dead end to Oak st	Mowing	39.00
9/10/2019	Mowing-ROW	Mow and Weedeat	Date & Main, Cedar & Main, Birch & Main, Beaver West of Main, Birch & Aquarium Pl., Birch & K, Birch & J, CVS, Levee, 5th & K	Mowing	20.00
9/10/2019	Mowing-Drainage	Mow & Weedeat	Frog Pond, "H" St. Holding Pond, 1st & Aquarium	Mowing	12.00
9/11/2019	Mowing-Facilities	Brush hog city property	107th & Elm St.	Mowing	68.00
					297.00

Group Total: 19

Group: Oklahoma Aquarium

9/6/2019	Clean Up/Debris removal	Concrete pile needs to be hauled off	Aquarium	Oklahoma Aquarium	3.00
					3.00

Group Total: 1

Group: Parks/Recreation

9/30/2019	Beautification	Weed, Water, Weed eat, Trash, Litter	City Hall, Satellite, Hive, 1st. & Main	Parks/Recreation	8.00
9/30/2019	Beautification	Empty Trash & Clean Bathrooms	In town locations	Parks/Recreation	4.50
9/26/2019	Beautification	Weed, Trim, Blow, Trash, Leaves, Clean Trailer	Common's, Veterans Park, Main St., Hive, Satellite	Parks/Recreation	16.00
9/27/2019	Beautification	Empty Trash, Clean Restrooms, Pavilions	In Town Parks	Parks/Recreation	6.00
9/25/2019	Beautification	Weed, Trim, Remove Plants, Transplanting, Clean Trailer	Downtown Commons	Parks/Recreation	16.00
9/23/2019	Beautification	Weed, Trim, Blow, Mulch, Weed Eat, Move Furniture	Common's, City Hall, Planters, Satellite	Parks/Recreation	16.00
9/19/2019	Beautification	Empty trash and clean restrooms	In Town Parks	Parks/Recreation	8.00
9/18/2019	Beautification	Weed, Trim, Blow, Trash, Weed eat, Transplant, Trim, Mulch	Hive, 1st & Main	Parks/Recreation	8.00
9/17/2019	Beautification	Weed, litter trash, trim, weed eat, leaf pick up, Water	2nd & Main, 1st -3rd, 1st & Main, Hive	Parks/Recreation	8.00
9/18/2019	Sign Repair/Installation	Install "Please Do Not Lease Dogs to Water Spigot" sign at the big dog park water fountain	Bark West (Dog Park)	Parks/Recreation	2.00
9/16/2019	Beautification	Litter, trash, weed, weed eat, added dirt, mulched, cleaned trailer	City Hall, Satellite	Parks/Recreation	8.00
9/16/2019	Beautification	Trash removal, clean restrooms and pavilions	All Parks	Parks/Recreation	12.00
9/13/2019	Beautification	Trash removal, clean restrooms and pavilions	All Parks	Parks/Recreation	10.00
9/13/2019	General Maintenance/Repair	Replaced all basketball nets	Various locations	Parks/Recreation	11.00
9/11/2019	Beautification	Trash removal, clean restrooms, and lower flags to half staff	In town locations	Parks/Recreation	12.00
9/11/2019	Tree Trimming	Pick up limbs at Frog Pond	Frog Pond	Parks/Recreation	4.50
9/11/2019	General Maintenance/Repair	Replaced 3 swings at Veterans Park	Veterans Park	Parks/Recreation	1.00
9/12/2019	Clean Up/Debris removal	Pump out standing water around fountain in big dog park - fill in washouts and holes with dirt - lay sod	Bark West (Dog Park)	Parks/Recreation	5.00
9/5/2019	Beautification	Trim, weed, trash removal, water	City Hall, Entry Tower, 1st & Main, 2nd & Main, Hive	Parks/Recreation	16.00

9/10/2019	Beautification	Watering and picking up trash and litter	1st & Main, Hive, City Hall, Aquarium Drive, Veterans Park	Parks/Recreation	8.00
9/4/2019	Beautification	Mulch run, weed, trim, weed eat, mulch, moved trailers, and numbered fence @ shop	City Hall, Spring Creek, Satellite, Shop	Parks/Recreation	16.00
9/4/2019	Other	Shut down splash pad for the Fall/Winter	Central Park	Parks/Recreation	4.00
9/3/2019	Beautification	Trash removal and cleaned restrooms	Main, Central Park 1 & 2, Lions Club, Bark West, Pedestrian Bridge, Copperfield, Juniper Ridge	Parks/Recreation	16.00
9/11/2019	General Maintenance/Repair	Relocate Doggy Waste Station from West end of large dog park, to empty pad - for new fence	Bark West (Dog Park)	Parks/Recreation	13.00
9/11/2019	Tree Trimming	Clean up broken/fallen branches on trees along the Veterans Park trail (per Gary)	Veterans Park	Parks/Recreation	4.50
					233.50

Group Total: 25

Group: Sewer

9/27/2019	Utility Line Locate	Locate and mark city sewer line	Various locations	Sewer	8.00
9/16/2019	Utility Line Locate	Locate and mark city sewer line	Various locations	Sewer	12.00
9/13/2019	Utility Line Locate	Locate and mark city sewer line	Various locations	Sewer	12.00
9/12/2019	Utility Line Locate	Locate and mark city sewer line	Various locations	Sewer	12.00
9/11/2019	Utility Line Locate	Locate and mark city sewer line	Various locations	Sewer	12.00
9/10/2019	Utility Line Locate	Locate and mark city sewer line	Various locations	Sewer	12.00
9/9/2019	Utility Line Locate	Locate and mark city sewer line	Various locations	Sewer	12.00
9/6/2019	Utility Line Locate	Locate and mark city sewer line	Various locations	Sewer	12.00
9/5/2019	Utility Line Locate	Locate and mark city sewer line	Various locations	Sewer	12.00
9/4/2019	Utility Line Locate	Locate and mark city sewer line	Various locations	Sewer	12.00
9/3/2019	Utility Line Locate	Locate and mark city sewer line	Various locations	Sewer	12.00
9/17/2019	Other	Put up safety fence	Lift Station #1 & #1A	Sewer	2.00
9/17/2019	Utility Line Locate	Locate and mark city sewer line	1123 W. "E" St.	Sewer	1.00
9/20/2019	Other	Sewer Line needs to be videoed on south end of property by Pond to see if there is a leak or break.	11112 S. 3 St. E	Sewer	2.00
9/5/2019	Sewer Line/Manhole Repair	Need to bring manhole up to grade	1210 W. 108th St.	Sewer	2.00
9/3/2019	Sewer Line/Manhole Repair	Manhole lid was upside down, flipped it right side up	106th & Elm	Sewer	0.50
9/6/2019	Sewer Stoppage Check	Manhole busted and debris on ground around it - need to repair manhole	South Lakes Golf Course	Sewer	17.00
9/16/2019	Sewer Line/Manhole Repair	Manholes on Elwood: 4" at Shell Station, manhole risers; and reset manhole at 9422 S. Elwood	Shell Station & 9422 S. Elwood	Sewer	12.00
					164.50

Group Total: 18

Group: Street

9/24/2019	Sign Repair/Installation	Fixed leaning stop sign	133rd St. & Harvard	Street	0.20
9/24/2019	Sign Repair/Installation	Fixed leaning 40 mph sign south side of street	131st St. & Harvard	Street	0.20
9/24/2019	Sign Repair/Installation	Fixed leaning 4 way intersection	131st St. & Harvard	Street	0.20
9/24/2019	Sign Repair/Installation	Fixed leaning 40 mph sign	131st St. & Harvard	Street	0.20
9/24/2019	Sign Repair/Installation	Fixed leaning stop sign	131st St. & Harvard	Street	0.20
9/23/2019	Sign Repair/Installation	Fixed leaning stop sign	98th St. & Houston	Street	0.20
9/19/2019	Sign Repair/Installation	Fixed leaning 35 mph sign	91st St. & Forest St.	Street	0.20
9/19/2019	Sign Repair/Installation	Fixed crooked stop sign	Sycamore & "H" St.	Street	0.20
9/19/2019	Sign Repair/Installation	Fixed crooked street sign	Date & "B" St.	Street	0.20
9/11/2019	Sign Repair/Installation	Fixed crooked stop sign	5th St. & "F" St.	Street	1.00
9/11/2019	Sign Repair/Installation	Repaired yield sign	9th St. & Riverfront	Street	1.00
9/11/2019	Sign Repair/Installation	Fixed leaning stop sign	9th St. & "B" St.	Street	0.20
9/11/2019	Sign Repair/Installation	Fixed leaning stop sign	5th St. & "B" St.	Street	0.20
9/9/2019	Sign Repair/Installation	Fixed leaning yield sign	"B" St. & Railroad Tracks	Street	0.20
9/9/2019	Sign Repair/Installation	Fixed crooked street name sign	106th. & Elgin	Street	0.20
9/9/2019	Sign Repair/Installation	Fixed stop sing	Koa & Elwood	Street	1.00
9/6/2019	Sign Repair/Installation	Repaired stop sign	111th St. & Elgin	Street	1.00
9/6/2019	Sign Repair/Installation	Fixed leaning 25mph sign	106th St. & Stone Bluff	Street	0.20
9/6/2019	Sign Repair/Installation	Fixed leaning stop sign	69th St. & Elgin	Street	0.20
9/5/2019	Sign Repair/Installation	Fixed crooked street name sign	6th St. & 139th St.	Street	0.20
9/5/2019	Sign Repair/Installation	Fixed leaning yield sign	Date St. & Veterans Dr.	Street	0.20
9/5/2019	Sign Repair/Installation	Repaired leaning stop sign	Aquarium Pl & Beaver	Street	1.00
9/5/2019	Sign Repair/Installation	Repaired leaning stop sign	Birch & Beaver	Street	1.00
9/4/2019	Sign Repair/Installation	Fixed leaning no trucks sign	121st St. & Elwood	Street	0.20
9/4/2019	Sign Repair/Installation	Fixed leaning stop sign	W. 139th St.	Street	0.20

9/4/2019	Sign Repair/Installation	Fixed crooked street sign	"H" St. & Forest	Street	0.20
9/4/2019	Sign Repair/Installation	Repaired leaning 40 mph sign	91st & Frontier	Street	1.00
9/27/2019	Clean Up/Debris removal	Pick Up Tree Limb	"K" St. Railroad Crossing	Street	1.50
9/26/2019	Community Event	Set out barricades for Hometown Huddle & Race for The Cure	In town locations	Street	8.00
9/26/2019	Sign Repair/Installation	Fixed Fallen Stop Sign	Birch St. & "B" St.	Street	1.00
9/30/2019	Community Event	Pick up all barricades, cones, and signs from the Hometown Huddle & Komen run this weekend	Downtown & Pedestrian Bridge	Street	6.00
9/30/2019	Community Event	Remove "Hometown Huddle" banner from 3rd & Main - bring to Krissy at Shop	3rd & Main	Street	4.50
9/24/2019	Traffic Counter Work	Picked up Radar Boxes	111th & Elm	Street	1.00
9/19/2019	Sign Repair/Installation	Install new 25 MPH sign	5th St. & "B" St.	Street	0.50
9/19/2019	Sign Repair/Installation	Installed new sign at Bark West	Bark West Dog Park	Street	2.00
9/18/2019	Sign Repair/Installation	Fixed downed Stop Sign	120th & Cedar	Street	1.00
9/18/2019	Clean Up/Debris removal	Clean up spilled wet concrete on Elm St.	Elm & 111th St.	Street	3.00
9/18/2019	Traffic Counter Work	Set up traffic counter tubes	Main & Elm All Directions	Street	4.00
9/17/2019	Traffic Counter Work	Set up traffic counters	111th & Elm N & S Bound	Street	3.00
9/16/2019	Traffic Counter Work	Picked up radar boxes	East and West bound lanes of Main and Elwood	Street	2.00
9/16/2019	Sign Repair/Installation	Built new 25mph sign	Shop	Street	0.00
9/16/2019	Clean Up/Debris removal	Picked up sofa on road side of Aquarium Drive and took it to dumpster at satellite	Aquarium Drive	Street	4.00
9/13/2019	Other	Picked up 2 - type 2 barricades with notice signs from City Hall and took the Satellite	City Hall	Street	1.00
9/11/2019	General Maintenance/Repair	Grader work done on Elgin from 111th St. to the South	Elgin from 111th St. to the South	Street	2.50
9/11/2019	General Maintenance/Repair	Grader work done on 101st St. from Elwood to East	101st St. from Elwood to East	Street	3.50
9/9/2019	Traffic Counter Work	Set up traffic counters	Main & Elwood - East Side	Street	2.00
9/6/2019	Sign Repair/Installation	Build new street name sign, set base, and install new sign	109th Pl. & Locust St.	Street	3.00
9/5/2019	Clean Up/Debris removal	Picked up mattress from turn around on Elm by Creek Turn Pike	Turn around on Elm by Creek Turnpike	Street	1.00
9/10/2019	Sign Repair/Installation	Build new Stop sign, install new base, put new sign up	1st & 101st and Shop	Street	2.50
9/13/2019	Public Notice Sign Work	Put out public notice sign	532 N. Elm St.	Street	0.50
9/5/2019	Sign Repair/Installation	set new base for fallen "No Left Turn" sign, built new sign, painted pole, and installed new sign	6th & A St.	Street	4.00
9/9/2019	Pot Hole Check	Please check on pot hole reported and fix as needed Southbound lane near 128th and Elm	128th & Elm	Street	1.50
9/9/2019	Pot Hole Check	Please check on pot hole reported and fix as needed eastbound lane on 121st just east of Gum	121st & Gum	Street	1.50
9/9/2019	Street Repair	Intersection of Gum & D is in need of repair	Gum & D	Street	0.00
9/3/2019	Job Site Cleanup	Pick up barricades		Street	2.00
9/4/2019	Sign Repair/Installation	Replace faded stop sign ASAP	91st & Sycamore	Street	1.00
9/9/2019	Pot Hole Repair	Pot hole reported on the corner of 108th St. and Elgin		Street	8.50
					87.00

Group Total: 57

Group: Water

9/30/2019	Utility Line Locate	Locate and mark city water line	Various locations	Water	8.00
9/26/2019	Utility Line Locate	Locate and mark city water line	Various locations	Water	8.00
9/25/2019	Utility Line Locate	Locate and mark city water line	Various locations	Water	8.00
9/24/2019	Utility Line Locate	Locate and mark city water line	Various locations	Water	8.00
9/23/2019	Utility Line Locate	Locate and mark city water line	Various locations	Water	8.00
9/20/2019	Utility Line Locate	Locate and mark city water line	Various locations	Water	8.00
9/19/2019	Utility Line Locate	Locate and mark city water line	Various locations	Water	12.00
9/17/2019	Utility Line Locate	Locate and mark city water line	Various locations	Water	12.00
9/30/2019	Utility Line Locate	499 utility line locates completed in the month of September 2019	Various locations	Water	176.00
9/30/2019	Water Meter Tap Inspection	17 Tap Inspections Performed in the Month of September 2019	Various locations	Water	17.00
9/27/2019	Water Meter Can Replacement	Replaced broken 1" meter can	12810 S. 28th Pl.	Water	1.00
9/30/2019	Water Pressure	Customer is experiencing low water pressure - please check pressure at the house and at the meter	308 E. 122nd Ct.	Water	1.00
9/25/2019	Water Meter Tap Inspection	Tap Inspections	Elmwood Park, Oak Ridge, Yorktown	Water	6.50
9/25/2019	Water Meter Reading	Assisted water department with work orders and re-reads	Various Locations throughout town	Water	1.50
9/30/2019	Water Meter Can Replacement	Replace broken 1" meter can at Veterans Park restrooms	Veterans Park	Water	2.00
9/25/2019	Water Leak Check	Possible city-side leak - assess and repair as needed	522 N. Emerson St.	Water	3.00
9/24/2019	Water Meter Reading	Assisted water department with work orders and re-reads	Various Locations throughout town	Water	1.00
9/25/2019	Water Meter Lid Replacement	1" Meter Lid is broken (south side of Taco Bell) - replace ASAP	Main & Elm	Water	1.00
9/22/2019	Water Leak Repair	Main water line break	123rd St. & Florence	Water	32.00
9/23/2019	Water Meter Reading	Assisted water department with work orders and re-reads	Various Locations throughout town	Water	1.00

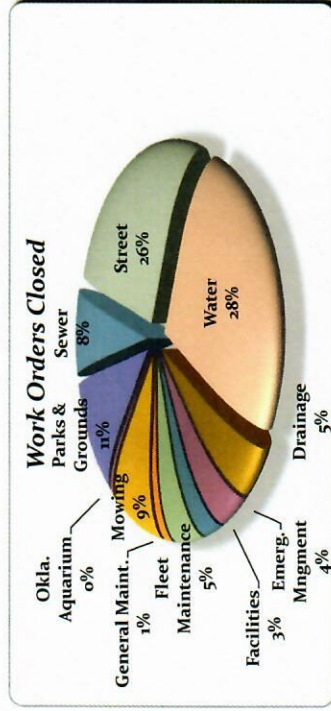
9/23/2019	Water Meter Reading	Assisted water department with work orders and re-reads	Various Locations throughout town	Water	0.50
9/23/2019	Water Leak Check	Water standing on top of meter, and running down into the street	2862 W. 113th St. South	Water	1.00
9/20/2019	Water Leak Check	Check for water leak	14080 S. 19th St.	Water	4.00
9/20/2019	Water Meter Reading	Assisted water department with work orders and re-reads	Various Locations throughout town	Water	2.00
9/19/2019	Water Meter Reading	Assisted water department with work orders and re-reads	Various Locations throughout town	Water	1.00
9/18/2019	Water Meter Reading	Assisted water department with work orders and re-reads	Various Locations throughout town	Water	2.00
9/30/2019	Water Meter Can Raise	Meter can needs to be raised - check setter for signs of a slow leak	1998 E. 140th Pl.	Water	4.00
9/18/2019	Water Leak Check	Pump in back yard possibly leaking, ground is saturated and water bill is up	12308 S. 14th St.	Water	5.00
9/17/2019	Water Meter Reading	Assisted water department with work orders and re-reads	Various Locations throughout town	Water	2.00
9/30/2019	Water Meter Replacement	Possible water leak, water "flowing" from under driveway	11526 S. Ash St	Water	2.50
9/17/2019	Water Leak Check	Possible water leak on city side	824 N. 3rd St.	Water	2.00
9/16/2019	Water Meter Reading	Assisted water department with work orders and re-reads	Various Locations throughout town	Water	1.50
9/17/2019	Water Leak Repair	City Side leak	514 N. Vine St	Water	1.00
9/16/2019	Water Meter Repair	Buried meter can, replaced broken antenna	417 E. 126th St.	Water	1.00
9/12/2019	Water Meter Reading	Assisted water department with work orders and re-reads	Various Locations throughout town	Water	2.00
9/30/2019	Water Leak Check	Water / Fire Hydrant leak check, resident says water is running down the street	10513 S. Nathan St	Water	7.00
9/11/2019	Water Meter Replacement	replace blown 3/4" water meter	11002 S. Oak St.	Water	1.50
9/10/2019	Water Meter Reading	Assisted water department with work orders and re-reads	Various Locations throughout town	Water	1.50
9/10/2019	Water Samples	Gathered semi-monthly water samples for bacteriological testing	Various Locations	Water	6.50
9/10/2019	Water Meter Reading	Assisted water department with work orders and re-reads	Various Locations throughout town	Water	2.00
9/10/2019	Water Meter Reading	Assisted water department with work orders and re-reads	Various Locations throughout town	Water	1.50
9/9/2019	Water Meter Reading	Assisted water department with work orders and re-reads	Various Locations throughout town	Water	2.00
9/5/2019	Water Meter Reading	Assisted water department with work orders and re-reads	Various Locations throughout town	Water	1.50
9/10/2019	Water Meter Check	Customer requests a meter check, he feels meter could be faulty and wants to be present while we do the test. Please knock on the door.	2326 E 139th St S.	Water	3.00
9/24/2019	Water Meter Replacement	Need to perform leak check / Water meter needs to be swapped out	11450 S. Douglas Ave.	Water	3.00
9/4/2019	Water Meter Reading	Assisted water department with work orders and re-reads	Various Locations throughout town	Water	2.00
9/4/2019	Water Turn-On	Assisted water department with work orders and meter reads	Various Locations throughout town	Water	1.50
9/4/2019	Water Meter Lid Replacement	Replace missing can lid	722 N. Fir St.	Water	1.50
9/3/2019	Utility Line Locate	Locate and mark main water line	1210 W. 108th St.	Water	1.00
9/2/2019	Water Leak Repair	Repair water leak to main line	1983 N. Birch	Water	22.50
9/30/2019	Water Leak Repair	Emergency water main break repair	119th Ct & Tamarack St.	Water	24.00
9/16/2019	Water Leak Check	Possible city-side leak - assess and repair as needed	618 W. "F" St.	Water	9.50
9/6/2019	Fire Hydrant	Fire Hydrant Repair Needed - Hydrant is turned off	West Hydrant on Main Pl.	Water	1.50
9/30/2019	Fire Hydrant	Fire Hydrant Repair Needed - Stem won't turn	539 N. Elm St.	Water	1.50
9/9/2019	Fire Hydrant	Fire hydrant is leaking - please assess and repair as needed	12524 S. Date Place.	Water	1.50
9/13/2019	Fire Hydrant	Steamer cap needs repair	10306 S. Nathan St.	Water	1.00
9/13/2019	Water Leak Check	Possible water leak - please investigate and repair as needed	103rd Ct & Nathan Pl	Water	2.00
9/24/2019	Fire Hydrant	Hydrant is out of service (top nut spins but it does not flow water). Repair.	3604 W. 109th St.	Water	3.00
9/9/2019	Job Site Cleanup	Clean up from water leak repair	11808 S. Elm St.	Water	1.50
9/12/2019	Water Leak Repair	Hydrant leak; call in locates and repair (this was initially thought to be just a hydrant that wasn't shut off all the way, but it is still leaking so we are re-opening).	4012 W. 103rd Pl.	Water	11.50
9/10/2019	Water Meter Replacement	Meter reader cannot get an accurate read on this meter, it needs to be changed ASAP	408 N. Locust	Water	25.00
					486.50
					Group Total: 61
					1,881.05

Total Records: 219

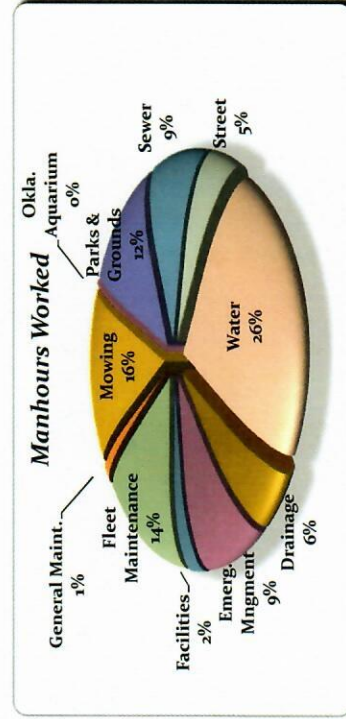
10/8/2019

Category	Work Orders
Animal Control	0.00
Code Enforcement	0.00
Drainage	11.00
Emerg. Mngment	9.00
Engineering	0.00
Facilities	6.00
Fleet Maintenance	10.00
General Maint.	3.00
Mowing	19.00
Okla. Aquarium	1.00
Parks & Grounds	25.00
Sewer	18.00
Street	57.00
Water	61.00
WWTP	

September 2019

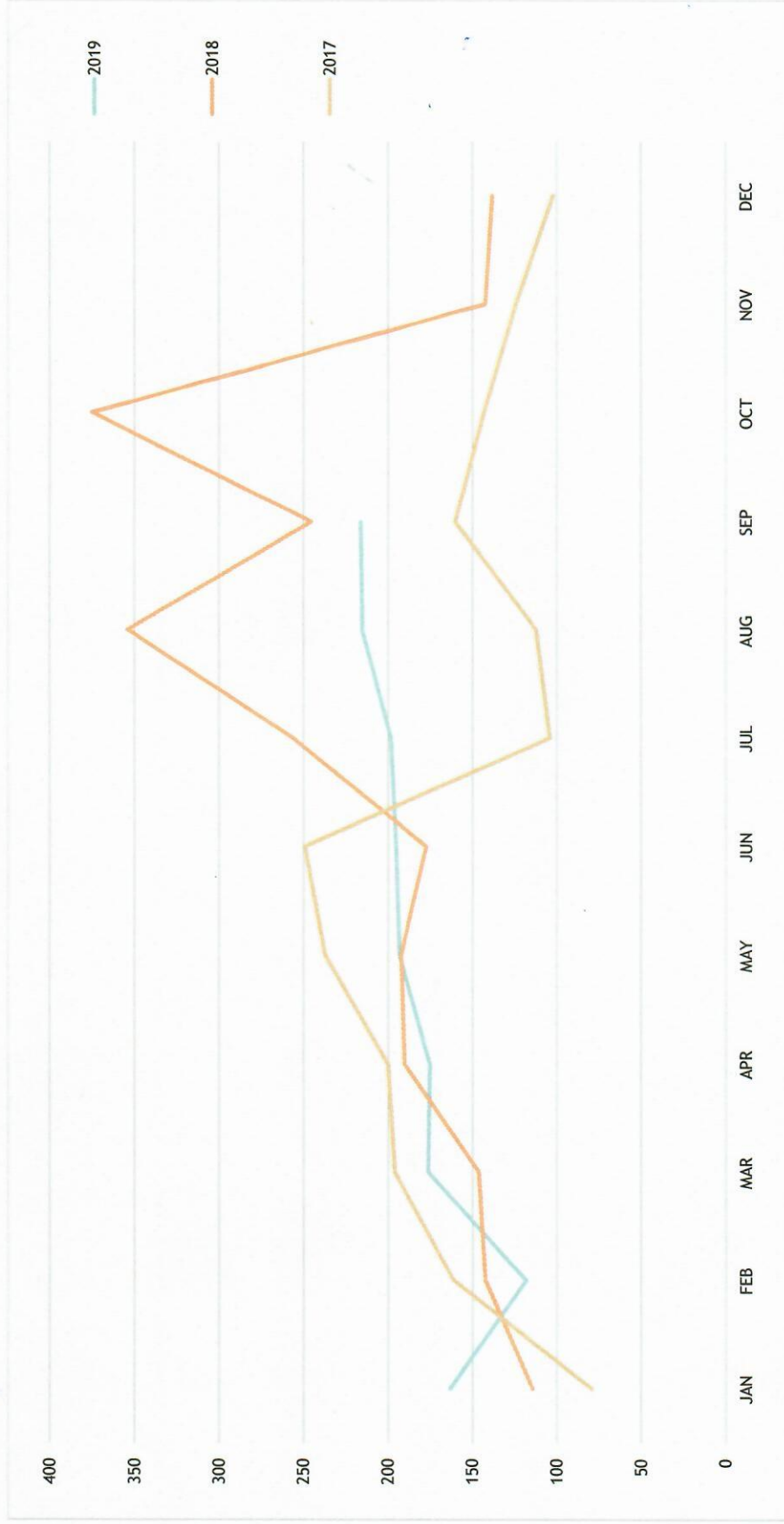


September 2019



Category	Manhours
Animal Control	0.00
Code Enforcement	0.00
Drainage	105.75
Emerg. Mngment	168.00
Engineering	0.00
Facilities	41.80
Fleet Maintenance	270.00
General Maint.	24.00
Mowing	297.00
Okla. Aquarium	3.00
Parks & Grounds	233.50
Sewer	164.50
Street	87.00
Water	486.50
WWTP	

WORK ORDERS CLOSED (BY CALENDAR YEAR)



YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2019	163	118	176	175	193	195	198	215	216	375	142	138	1649
2018	114	142	146	190	192	177	256	354	245	143	124	102	2471
2017	79	161	196	200	237	249	104	112	160	143	124	102	1867
TOTAL	356	421	518	565	622	621	558	681	621	518	266	240	5987

PROJECTS STATUS REPORTS

Date of update: October 21, 2019

Bold italicized notes are changes/additions from the previous report

Streets Projects

111th Elwood and 111th Street (Elwood to U.S. 75)

Right-of-way and 90% final plans have been completed

Right-of-way acquisition has been completed.

Meetings with utilities have been held prior to start of utilities relocations.

Projected schedule:

Environmental clearance received	October 2015
Complete acquisitions	September 2017
Utility relocations completed	November 2019
Bid project	February 2020
Construction start	April 2020
Complete	<i>March 2021</i>

Elm/Turnpike Interchange

Construction completed March 2017

Right-of-way acquisition still ongoing.

Elwood (Main to 111th Street)

Phase I project approved for ODOT STP FFY2019 funding

Projected schedule:

Concept plan to City Council	April 2015
Conceptual design completed	April 2015
Environmental requested of ODOT	October 2015
Environmental completed	February 2017
Right-of-way plans complete	May 2017
Right-of-way acquisition started	January 2019
Right-of-way acquisition completed	June 2020
Final design complete	January 2020
Utility relocation	June 2020 - December 2021
Bid (Phase 1)	December 2021
Construction (Phase 1)	February 2022 - January 2023

Bidding and construction of other phases to be determined.

Streets Projects (continued)

Main Street (Date east to TSU Railroad)

Project approved through INCOG selection process for FFY18-19

ODOT pre-qualification list of consultants/solicitation process to be used

Engineering solicitation shortlist (by City)	August 2015
Engineer interviews/selection	September 2015
Scope/fee/schedule negotiation (by ODOT)	December 2015
Secure contract financing (by ODOT)	May 2016
Authorize/encumber Federal funds (by ODOT)	May 2016
Issue consultant NTP (by ODOT)	September 2016
Conceptual design completed	August 2017
Environmental started (by ODOT)	May 2019
Environmental completed	May 2020
Design completed	May 2020
Rights-of-way Acquisition started	May 2020
Rights-of-way acquisition completed	December 2020
Utilities Relocation completed	June 2021
Bid	June 2021
Award of contract	July 2021
Construction started	September 2021
Complete	June 2022

S. Elm Street Improvements (111th Street to 131st Street)

S. Elm Street Trail project has been incorporated into this project

Projected schedule:

Engineering contract awarded	May 2016	
Conceptual design completed	January 2017	
Preliminary design completed	July 2017	
Final design completed	December 2019	
Rights-of-way Acquisition started	December 2019	Pending potential bond election
Rights-of-way acquisition completed	December 2020	
Utilities Relocation started	August 2020	
Utilities Relocation completed	July 2021	
Bid	June 2021	
Award of contract	July 2021	
Construction started	September 2021	
Complete	December 2022	

1st Street Improvements (Aquarium Place to Aquarium Drive)**Projected schedule:**

Engineering contract awarded	June 2018
Preliminary design completed	December 2018
Final Plans completed	December 2019
Rights-of-way Acquisition started	December 2019
Rights-of-way acquisition completed	March 2020
Utilities Relocation started	March 2020
Utilities Relocation completed	June 2020
Bid	July 2020
Award of contract	September 2020
Construction started	December 2020
Complete	July 2021

Streets Projects (continued)**7th Street Improvements (Aquarium Place to Aquarium Drive)****Projected schedule:**

Engineering contract awarded	June 2018
Preliminary design completed	December 2018
Final Plans completed	December 2019
Rights-of-way Acquisition started	December 2019
Rights-of-way acquisition completed	March 2020
Utilities Relocation started	March 2020
Utilities Relocation completed	June 2020
Bid	July 2020
Award of contract	September 2020
Construction started	December 2020
Complete	July 2021

Vision 2025 Extension Projects**S. James Sewer and/or Water Extension (TIF 4)****Projected schedule:**

Solicitation for engineering	December 2018
Engineering contract awarded	February 2019
Design completed	December 2019
Easement acquisition completed	January 2020
Bid	January 2020
Award of contract	March 2020
Construction started	May 2020
Complete	September 2020

Vision 2025 Extension Projects (continued)

"B" Street Sidewalk (Elm Street - 5th Street)

Projected schedule:

Solicitation for engineering	December 2017
Engineering contract awarded	May 2018
Design completed	<i>August 2019</i>
Right-of-way acquisition completed	<i>November 2019</i>
Bid	<i>November 2019</i>
Award of contract	<i>December 2019</i>
Construction started	<i>February 2020</i>
Complete	<i>June 2020</i>

Completed projects will be removed from future reports.

City of Jenks Engineering Department

[illegible]

Year End	City of Jenks	Residential New Construction	FY 2019-2020
Month:	# of Permits	Estimated Construction Cost	Permit Fee's
July	11	\$2,949,760.00	\$ 14,106.00
August	10	\$2,485,976.00	\$ 11,995.00
September	22	\$5,827,760.00	\$ 27,616.00
October			
November			
December			
January			
Febuary			
March			
April			
May			
June			
Total:	43	\$11,263,496.00	\$ 53,717.00

Year End	City of Jenks	Residential New Construction	CY	2019
Month:	Tot: Permits	Estimated Construction Cost	Permit Fee's	
January	17	\$3,655,320.00	\$	18,782.00
Febuary	16	\$4,313,416.00	\$	20,008.00
March	9	\$2,755,480.00	\$	11,805.00
April	20	\$4,396,010.00	\$	23,636.00
May	27	\$6,054,665.00	\$	31,035.00
June	13	\$4,006,340.00	\$	17,321.00
July	11	\$2,949,760.00	\$	14,106.00
August	10	\$2,485,976.00	\$	11,995.00
September	22	\$5,827,760.00	\$	27,616.00
October				
November				
December				
Total:	145	\$36,444,727.00		\$176,304.00

Month of:		September	City of Jenks Residential New Construction Permit Log				2019
#	Permit #	Date	Builder	Sub Division	Lot	Blk	Est. Const. Cost
1	4562	9/3/19	Chase Ryan Homes	Elgin Estates	2	1	\$500,000.00
2	4663	9/3/19	Chase Ryan Homes	Elgin Estates	3	1	\$450,000.00
3	4561	9/3/19	Silvercrest Homes	Elm Ridge	9	2	\$289,240.00
4	4570	9/4/19	Simmons Homes	Breitling Village Blocks 12-16	4	13	\$160,400.00
5	4565	9/4/19	Simmons Homes	Providence Hills IV	6	4	\$171,200.00
6	4566	9/4/19	Simmons Homes	Providence Hills IV	21	2	\$184,640.00
7	4567	9/4/19	Simmons Homes	Providence Hills IV	18	2	\$196,000.00
8	4568	9/4/19	Simmons Homes	Providence Hills IV	20	2	\$211,360.00
9	4569	9/4/19	Simmons Homes	Providence Hills IV	5	2	\$211,360.00
10	4573	9/9/19	Ruhi Construction	Yorktown Blocks 24-38	19	38	\$320,000.00
11	4574	9/9/19	Silvercrest Homes	Yorktown Blocks 45-49	1	49	\$283,280.00
12	4578	9/12/19	Simmons Homes	Breitling Village Blocks 1-2	1	2	\$283,280.00
13	4576	9/12/19	Biltmore Homes	Haddington Heights	28	1	\$346,220.00
14	4577	9/12/19	Executive Homes	Yorktown Blocks 24-38	1	31	\$294,920.00
15	4580	9/13/19	Simmons Homes	Providence Hills IV	3	3	\$179,760.00
16	4581	9/13/19	Simmons Homes	Providence Hills IV	25	2	\$196,720.00
17	4582	9/13/19	Simmons Homes	Providence Hills IV	28	2	\$196,720.00
18	4588	9/17/19	Cozort Construction	Haddington Heights	8	1	\$385,000.00
19	4587	9/17/19	J Madden Homes	Oak Hills Jenks	2	1	\$351,320.00
20	4590	9/19/19	Capital Homes	Yorktown Blocks 24-38	18	22	\$182,300.00
21	4597	9/26/19	Simmons Homes	Providence Hills IV	22	2	\$171,280.00
22	4598	9/26/19	Simmons Homes	Providence Hills IV	23	2	\$177,920.00
23	4613	9/30/19	Simmons Homes	Breitling Village Blocks 12-16	8	13	\$183,040.00
24	4610	9/30/19	Simmons Homes	Breitling Village Blocks 3-11	3	5	\$177,920.00
25	4611	9/30/19	Simmons Homes	Breitling Village Blocks 3-11	4	5	\$171,200.00
26	4612	9/30/19	Simmons Homes	Breitling Village Blocks 12-16	9	13	\$183,040.00
27							
28							
29							
30							

City of Jenks Residential Subdivision Development Report:			9/30/2019	
Development Name	Lots	Homes Built / Under Construction	Lots Available	As of :
Aberdeen Lake	28	18	10	2/1/2019
Breitling Village Blocks 1-2	34	31	3	9/30/2019
Breitling Village Blocks 3-11	74	65	9	9/30/2019
Breitling Village Blocks 12-16	84	39	45	9/30/2019
Brook at Stone Bluff	43	34	9	5/1/2017
Brookwood of Jenks	98	88	10	2/4/2016
Country Hollow	17	15	2	2/28/2018
Edgewood Estates	16	10	6	2/28/2019
Elgin Estates	14	7	7	9/30/2019
Elm Ridge	35	24	11	9/30/2019
Elwood Park	59	57	2	7/31/2019
Estates at Forrest Hills	90	36	54	8/31/2019
Frazier Lake Estates	30	10	20	7/31/2019
Dutchers Crossing	86	82	4	4/30/2019
Dutchers Crossing (2)	90	79	11	2/28/2019
Dutchers Crossing / Reserve at DC	51	51	0	4/30/2019
Haddington Heights	59	40	19	9/30/2019
Hidden Oaks	39	33	6	6/29/2018
Huntington Heights	20	13	7	7/31/2019
Featherstone	11	9	2	11/23/2016
Fountain Ridge	25	13	12	12/31/2018
Oak Hill	11	8	3	9/30/2019
Oak Ridge	75	45	30	5/31/2019
Providence Hills IV	71	58	13	9/30/2019
Slate Creek Phase I	46	43	3	8/4/2014
Stone Bluff	15	4	11	6/30/2006
Sunrise Ridge	60	42	18	9/26/2016
Carlisle at York Town	65	51	11	6/9/2016
Plymouth at York Town	106	103	3	6/8/2016
Yorktown Blocks 13-23	127	126	1	5/31/2019
Yorktown Blks 24 - 38	128	109	19	9/30/2019
Yorktown Blks 39-44	105	88	17	4/30/2019
Yorktown Blks 45-49	95	71	24	9/30/2019
Totals:	1907	1502	402	9/30/2019
Under Development Stage:	# of Lots	Residential Permits Issued		
Clearfield Estates			2005	468
Hickory Creek			2006	294
			2007	300
			2008	203
			2009	172
			2010	182
			2011	173
			2012	204
			2013	222
			2014	277
			2015	263
			2016	272
Total number of lots under development	0		2017	227
			2018	181
			2019	102
Future Phases of Existing Developments	Number of Subdivisions with available lots			
		Qty	Total Lots	Available Lots
		32	1907	402
	Permits Issued		Total	Est: Cost
	Month of :			
	September		22	\$5,827,760.00

2019 Commercial Building Permit Projects Status Report

City of Jenks

Contractor	Project Name	Project Address	Permit Number	Permit Issued Date	Footing	Plumbing Rough	Sewer Tap	Slab	Framing	Electrical Rough	Mechanical Rough	Plumbing Top Out	Building Finals	Certificate of Occupancy
Southlake Const.	Core Medical Office	512 N Franklin St	3049	3/30/16	4/26/16	6/7/16	6/15/16	8/21/17	5/16/17	5/16/17	8/21/17	5/19/17	11/16/17	11/16/17
Williamson Development	Jenks on Main	201 & 203 W Main St	3474	12/17/16	11/2/16	12/20/16	12/20/16	12/21/16				9/28/18		
Resco Enterprises	Pioneer Village (Cosmetic, FD)	315 S Birch St	3809	1/10/17	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
Brewer Const.	SoCo Gym	237 S Franklin St	3541	2/9/17	3/9/17	3/16/17	6/21/17	5/1/17	7/10/17	8/16/17	8/16/17	7/10/17	10/2/17	TEMP
Williamson Development	Jenks Landing/Big Shell	3402 W 114th St	3370	7/6/17	9/13/17	3/18/19								
Williamson Development	Jenks Landing/Big Shell	3412 W 114th St	3371	7/6/17	7/25/18	9/13/18		8/17/18		7/2/18		3/18/19		
Williamson Development	Jenks Landing/Big Shell	3422 W 114th St	3372	7/6/17										
Williamson Development	Jenks Landing/Big Shell	3432 W 114th St	3373	7/6/17										
Williamson Development	Jenks Landing/Big Shell	3442 W 114th St	3630	7/6/17										
Cowen Const.	Village on Main/Apartments	727 E Main Pl	3822	10/25/17	10/25/17	11/9/18	1/24/18	12/19/17	4/10/19	5/2/19	5/2/19	4/30/19	5/30/19	05/30/19
Flintco	Jenks Public Schools	205 E B St	3892	12/19/17	N/A	6/27/18	N/A	3/8/18	4/24/18	7/20/18	7/20/18	6/28/18	8/10/18	11/29/18
Randy Imel	S Oaks Garage/ storage	528 E 121st	3782	1/19/18	N/A	N/A	N/A	N/A	N/A	3/2/18	N/A	2/23/18	10/30/18	N/A
Magnum	JPS - Freshman Academy (security)	205 E B St	4122	7/24/18						7/19/19				
Perloff Development Group	Envy Nails (interior remodel)	405 S Elm	4131	7/26/18	N/A	8/9/18	8/9/18	N/A	8/21/18	9/13/18	9/13/18	8/21/18	9/25/18	09/25/18
Crossland Construction	Jenks Public Schools (pool remodel)	301 N Birch St	4186	10/11/18	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2/18/19	N/A
Rod Evans	Jenks Church of Christ	1051 W Main	4188	9/12/18	N/A	1/8/19	N/A	N/A		10/5/18		1/22/19		
Thompson Construction	Edward Jones	517 W Aquarium	4210	11/26/18	12/6/18	1/10/19	1/10/19	1/22/19	3/26/19	3/26/19	3/26/19	3/12/19	6/20/19	07/14/19
TPC Construction	Pediatric Dental	404 S Elm St	4236	11/6/18	N/A	11/26/18	N/A	N/A	12/10/18	11/30/18	1/17/19	12/10/18	1/24/19	01/24/19
CR Meyer	Kimberly Clark Warehouse	13219 S Kimberly Clark Pl	4250	11/13/18	5/16/19	6/28/19	N/A	8/1/19	N/A	9/9/19	N/A	9/9/19	N/A	N/A
Williamson Development	CBD Plus	11476 S Union Ave Ste 106	4251	12/13/19	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2/5/19	02/06/19
QuikTrip	QuikTrip Remodel	712 S Elm St	4286	12/11/18	N/A	12/11/18	N/A	N/A	12/11/18	12/11/18	12/11/18	12/11/18	1/6/19	01/10/19
Venture Properties	Dry Cleaner (Interior Remodel)	612 W Main St	4287	12/17/18	N/A	12/6/18	N/A	N/A	1/3/19	1/3/19	1/3/19	1/3/19	1/29/19	01/29/19
CR Meyer	Kimberly Clark Warehouse	13219 S Kimberly Clark Pl	4293	1/7/19	2/21/19	4/15/19				8/16/19				
Bryan Dobbs	Shelter Insurance	1217 W Main St	4294	1/9/19	1/28/19	N/A	N/A	N/A	2/15/19	N/A	N/A	N/A		
Williamson Development	CBD Plus	203 W Main St Ste 106	4298	2/13/19	N/A	N/A	N/A	N/A	8/19/19	2/15/19				
CR Meyer	Kimberly Clark Manufacturing	13219 S Kimberly Clark Pl	4317	1/30/19	8/13/19	5/20/19		8/13/19	8/13/19					
Schaffitzel Inc	Jenks Vision Center	301 W Main St	4326	2/13/19	N/A	N/A	N/A	N/A	2/27/19	2/27/19	N/A	N/A	4/4/19	04/18/19
Black Gold at 121st LLC	Trojan II Mini-Storage	1577 W 121st St S	4329	3/19/19										
Venture Properties	Nutrition Shop	610-A W Main St	4340	2/14/19	N/A	3/4/19	N/A	N/A	3/4/19	2/20/19		3/4/19		
Steadfast	Tidal Wave	408 S Elm St	4311	4/3/19	4/10/19	4/23/19	6/28/19	4/24/19	5/30/19	6/28/19	6/28/19	6/28/19	7/26/19	07/26/19
Williamson Development	Jenks Landing Motorcycle Shop	3402 W 114th St Ste 107	4369	3/19/19	N/A	3/15/19	N/A	N/A	3/15/19	3/22/19	3/22/19	3/22/19	4/22/19	09/13/19
Williamson Development	Select Physical Therapy	3402 W 114th St Ste 107	4424	4/30/19	N/A	5/1/19	N/A	N/A	5/1/19	6/28/19	6/28/19		8/21/19	
LD Kerns	Yale Cleaners	11202 S Elm Street	4442	7/8/19										
TBD/Naquero Ventures	Starbucks	615 W 101st Pl	4460											
LDKerns	Freshmen Academy	205 E B St	4478	7/12/19	9/6/19	8/15/19								
Infinity Properties	Chiropractor Office	201 W Main Street	4506	9/24/19										

City of Jenks
Commercial Permits Issued
September 2019

	Permit #	Est. Const. Cost	Issued Date	Total BP Fees
1	4506	\$6,000.00	9/24/19	\$172.50
2	4549	\$4,000.00	9/24/19	\$211.50
3	4460	\$750,000.00	9/30/19	\$2,078.00
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15	Total:	\$760,000.00	Total:	\$2,462.00
16				
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18				
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Year End	City of Jenks	Commercial Construction	FY 2019-2020
Month:	# of Permits	Estimated Construction Cost	Permit Fee's
July	6	\$6,550,000.00	\$ 11,653.00
August	2	\$354,252.00	\$ 1,344.00
September	3	\$760,000.00	\$ 2,462.00
October			
November			
December			
January			
Febuary			
March			
April			
May			
June			
Total:	11	\$7,664,252.00	\$ 15,459.00

Year End	City of Jenks	Commercial Construction	CY	2019
Month:	Tot: Permits	Estimated Construction Cost	Permit Fee's	
January	1	\$15,000,000.00	\$	22,072.00
February	3	\$54,500.00	\$	847.50
March	4	\$466,185.00	\$	1,437.50
April	3	\$1,216,000.00	\$	4,138.00
May	3	\$60,000.00	\$	329.00
June	2	\$85,000.00	\$	355.50
July	6	\$6,550,000.00	\$	11,653.00
August	2	\$354,252.00	\$	1,344.00
September	3	\$760,000.00	\$	2,642.00
October				
November				
December				
Total:	27	\$24,545,937.00		\$44,818.50

City of Jenks
Misc Permits Issued
September 2019

[illegible]

Year End	City of Jenks	Misc. Construction	FY 2019-2020
Month:	# of Permits	Estimated Construction Cost	Permit Fee's
July	10	\$159,086.00	\$ 1,314.00
August	19	\$321,434.00	\$ 2,322.50
September	14	\$613,943.00	\$ 3,279.00
October			
November			
December			
January			
Febuary			
March			
April			
May			
June			
Total:	43	\$1,094,463.00	\$ 6,915.50

Year End	City of Jenks	Misc. Construction	CY	2019
Month:	Tot: Permits	Estimated Construction Cost	Permit Fee's	
January	11	\$1,795,000.00	\$	3,908.50
Febuary	8	\$166,465.00	\$	1,079.00
March	11	\$242,850.00	\$	1,677.50
April	9	\$218,400.00	\$	1,275.00
May	19	\$354,250.00	\$	2,090.00
June	14	\$299,659.00	\$	1,767.00
July	10	\$159,086.00	\$	1,314.00
August	19	\$321,434.00	\$	2,322.50
September	14	\$613,943.00	\$	3,279.00
October				
November				
December				
Total:	115	\$4,171,087.00		\$18,712.50

Jenks Public Works Authority Monthly Report

September 2019

FROM

Kyle Wulf

TO

Tim Doyle

Operations

- The electrical usage was 137,920 Kilowatt hours in September.
- The sludge box was filled 5 times this month and 23 loads of sludge went to the land fill. We had 222.0 tons hauled off this month.
- There was 19 times the drying beds were filled.
- Wasted to the digester 6 times this month.
- The average MLSS in the ditches for the month was 5002. We had 5.15 inches of rain.
- Had blowers on 18/31 days.
- Decanted 16/31 days.

- **Regulatory Compliance:**

- 0 compliance issues with Ecoli.
- 0 compliance issues with the TSS and BOD.
- 0 compliance issues with PH.

Maintenance Items:

- 52 preventive and corrective work orders completed for WWTP and Lift Stations.
- We pulled rags out of the middle of the clarifiers as they keep getting plugged up.
- We wash down clarifiers every week, started to include bleaching the weirs from now on.
- We wash down the UV lights once a week.
- We started adding marine grease to the bearings after talking to the Dodge bearing manufacture to see if it will prolong the life of the bearings. So far no issues to report.
- Issues with #1 RAS pump. Replace disconnect, it had fallen apart. Also replace wire from contactor to motor as it was grounding out.
- Fixed the heaters for the oxidation ditch mort #102.
- Head works crane was fixed. Brake was worn out.

Jenks Public Works Authority Monthly Report

September 2019

- Replace bearing in shaft #102. Replace the motor wires because they were burnt. Bearing went out causing the motor to draw more amps than usual causing excess heat on the wires and the insulation melted.
- Rewire secondary level control for headworks. It has never worked since we have been here. Had to replace connections, wire and we didn't have a wiring diagram so it took a while to figure out the correct operations. Also had my lift station technician with me for training on this also.
- Repair connections inside the crane controls.
- Shaft #100 & 101 replace coupler, the old one had shredded apart.
- Working on the blower actuator for blower #101. The actuator PCB is fried inside. Waiting on quote from supplier.
- Mowed and weed eating the plant.

Lift Stations:

- Commerce Park- Pulled #1 pump to remove rags 2x.
- Yorktown 4- Pull #1 pump to remove rags 4x.
- Riverwalk- Replace on/off float. Called out on the weekend for high wet well, the on/off float would not work. It had a tear on the cable where the float would rotate up and down.
- Country Meadows- Replace battery for Mission Control .
- Dutchers Crossing- Pulled #1 pump to remove rags.
- Southern Reserve 1- Pulled #1 pump to remove rags 2x. Pulled #2 pump to remove rags.
- 106th & Elm- Pulled #2 pump to remove rags.
- Aquarium- Replace compressor #1 pump. Old compressor was not giving correct readings on vacuum in. It was only reading 18 in hg and needs to be 25-28 in hg.

Jenks Public Works Authority Monthly Report

September 2019

- Visit city of Muskogee to talk with the lift station crew on the Flygt SCADA and also went to Bartlesville for a SCADA presentation on Schneider SCADAPack.
- Vac Domes/probes and moisture bowls were cleaned/inspected weekly on Lift Stations #6, #7, #8, #9, #19, #20, #21, #23 and #25.

Veolia North America

12301 S. Florence

Jenks, OK 74037

tel 918-299-3951

www.veolianorthamerica.com



KEY PERFORMANCE INDICATORS "KPI"

Jenks Municipal WWTP

Today's Date
October 7, 2019

CLOSED WORK ORDERS

		Totals	Preventative	Corrective	P/C Ratio
KPI # 1: % (P) Work Order Count Out of Total Closed Last 30 Days	Count	52	52	0	100.0%
09/02/2019 thru 10/02/2019	Skipped	0			

		Totals	Preventative	Corrective	Hr.s P/C Ratio
KPI # 2: % (P) Work Order Hours Out of Total Closed Last 30 Days	Hours	52	52		
09/02/2019 thru 10/02/2019					

OPEN WORK ORDERS (BackLog)

		Totals	Preventative	Corrective	Skipped
KPI # 3: Backlog Aging 7 days or less	Count	0	0	0	0
10/01/2019 thru 10/07/2019	Est Hours				

KPI # 4: Backlog Aging 8 to 30 days	Count	0	0	0	0
09/07/2019 thru 9/30/2019	Est Hours				

KPI # 5: Backlog Aging 31 to 60 days	Count	0	0	0	See Notes
08/08/2019 thru 9/6/2019	Est Hours				

KPI # 6: Backlog Aging greater than 60 days	Count	0	0	0	See Notes
10/10/2019 thru 08/07/2019	Est Hours				

KPI # 7: Backlog Aging Totals	Count	Total >60	0	0	See Notes
10/10/2019 thru 10/07/2019	Est Hours				

EQUIPMENT

KPI # 8: Equipment Count Totals	Assets
Assets Totals 10/07/2019	Count 502

NOTES: On KPI's 1 and 2 there is a 5 day deadband.

Skipped is only for 30 days or less. Skipped WO's are closed and are stored in history.

KPI's 3, 4, 5, 6, and 7, total counts do not include (S)

KPI's 6 and 7 the start date is determined by the oldest work order that is open.

September 2019

137,920

DISCHARGE MONITORING REPORT (DMI)

Form Approved
OMB No. 2040-0004
Approval expires

PERMITTEE NAME/ADDRESS (Include Facility Name/Location if Different)

Facility Name/Location if different)

Name Jenks PWA
Address 211 N Elm, P.O. Box 2007
Jenks, Ok 74037

Facility JENKS WASTEWATER TREATMENT PLANT
Location 3.5 Miles S.E. of Town
Jenks, Ok 74037
Attn: Virgil Dickerson

OK0037401
PERMIT NUMBER

001-A
DISCHARGE NUMBER

DMR Mailing ZIP CODE: 74037

MAJOR
(SUBR MINOR)
92-SUBR MINOR
External Outfall

No Discharge

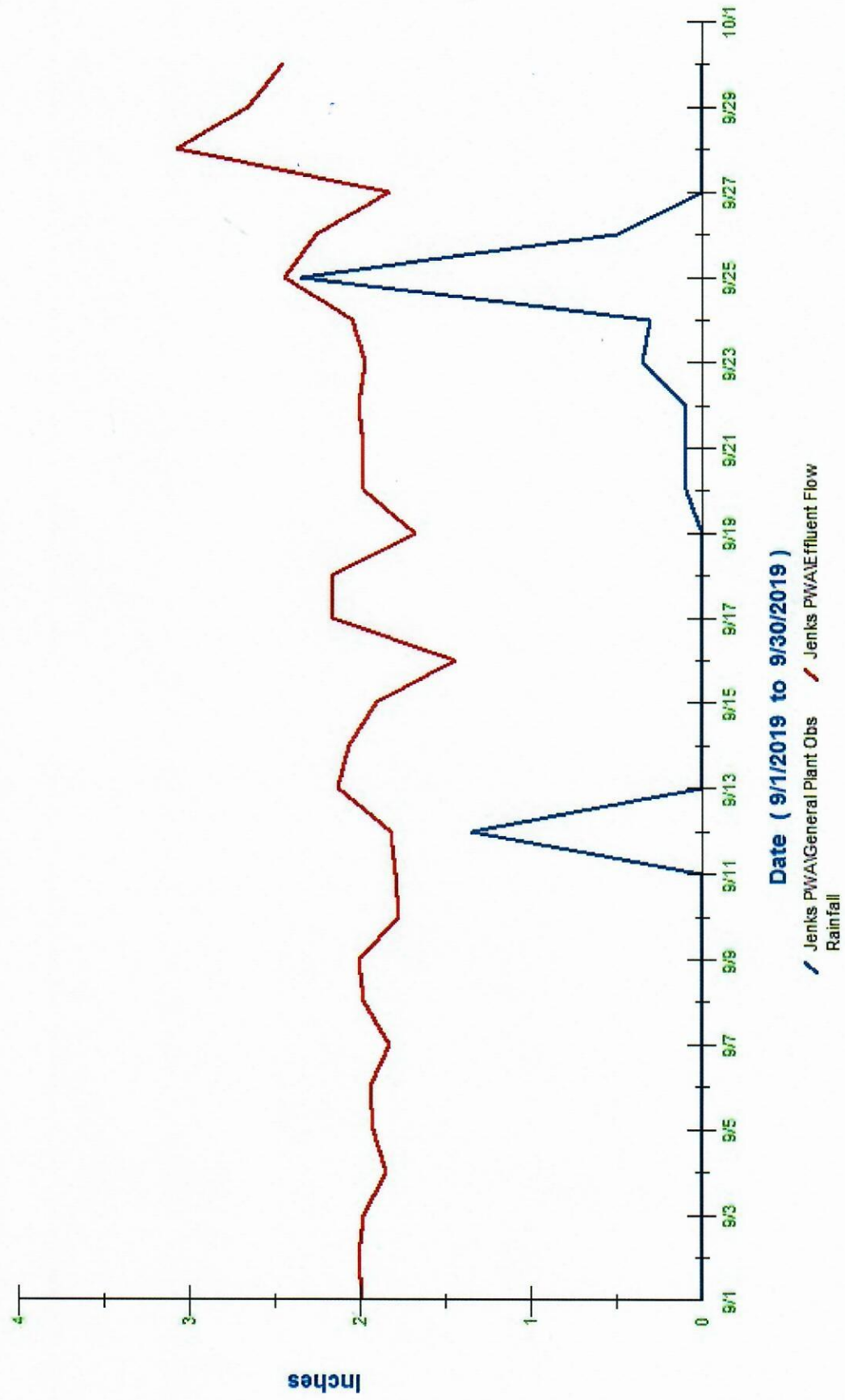
MONITORING PERIOD					
YEAR	MO	DAY	YEAR	MO	DAY
FROM	19	09	TO	19	09
		01			30

PARAMETER	QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
	VALUE	VALUE	UNITS	VALUE	VALUE	VALUE	UNITS			
BOD, 5-DAY (20 DEG. C) 00310 1 0 0	SAMPLE MEASUREMENT	46.5	*****		*****	3	3	0		
	PERMIT REQUIREMENT	500.4	*****		*****	30	45		Weekly	COMP-6
		MO AVG	*****		*****	MO AVG	WKLY AVG			
EFFLUENT GROSS PH	SAMPLE MEASUREMENT		*****		7.2	*****	7.5	0		
	PERMIT REQUIREMENT		*****		6.5	*****	9		Daily	GRAB
			*****		MINIMUM		MAXIMUM			
SOLIDS, TOTAL SUSPENDED 00530 1 0 0	SAMPLE MEASUREMENT	98.1	*****		*****	6	10	0		
	PERMIT REQUIREMENT	500.4	*****		*****	30	45		Weekly	COMP-6
		MO AVG			*****	MO AVG	WKLY AVG			
FLOW, IN CONDUIT OR THRU TREATMENT PLANT 50050 1 0 0	SAMPLE MEASUREMENT	2.04	3.08		*****	*****	*****	0		
	PERMIT REQUIREMENT		Req. Mon.		*****	*****	*****		Daily	TOTALZ
		30DA AVG	DAILY MX		*****	*****	*****			
EFFLUENT GROSS E. coli colony forming units (CFU)	SAMPLE MEASUREMENT		*****		*****	3	11	0		
	PERMIT REQUIREMENT		*****		*****	126	406			
			*****		*****	MON GEO	DAILY MX			
51041 1 0	EFFLUENT GROSS									

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER	TELEPHONE		DATE	
Kyle Wulf, Project Manager				
TYPED OR PRINTED	SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT		AREA CODE	NUMBER
				MM/DD/YYYY

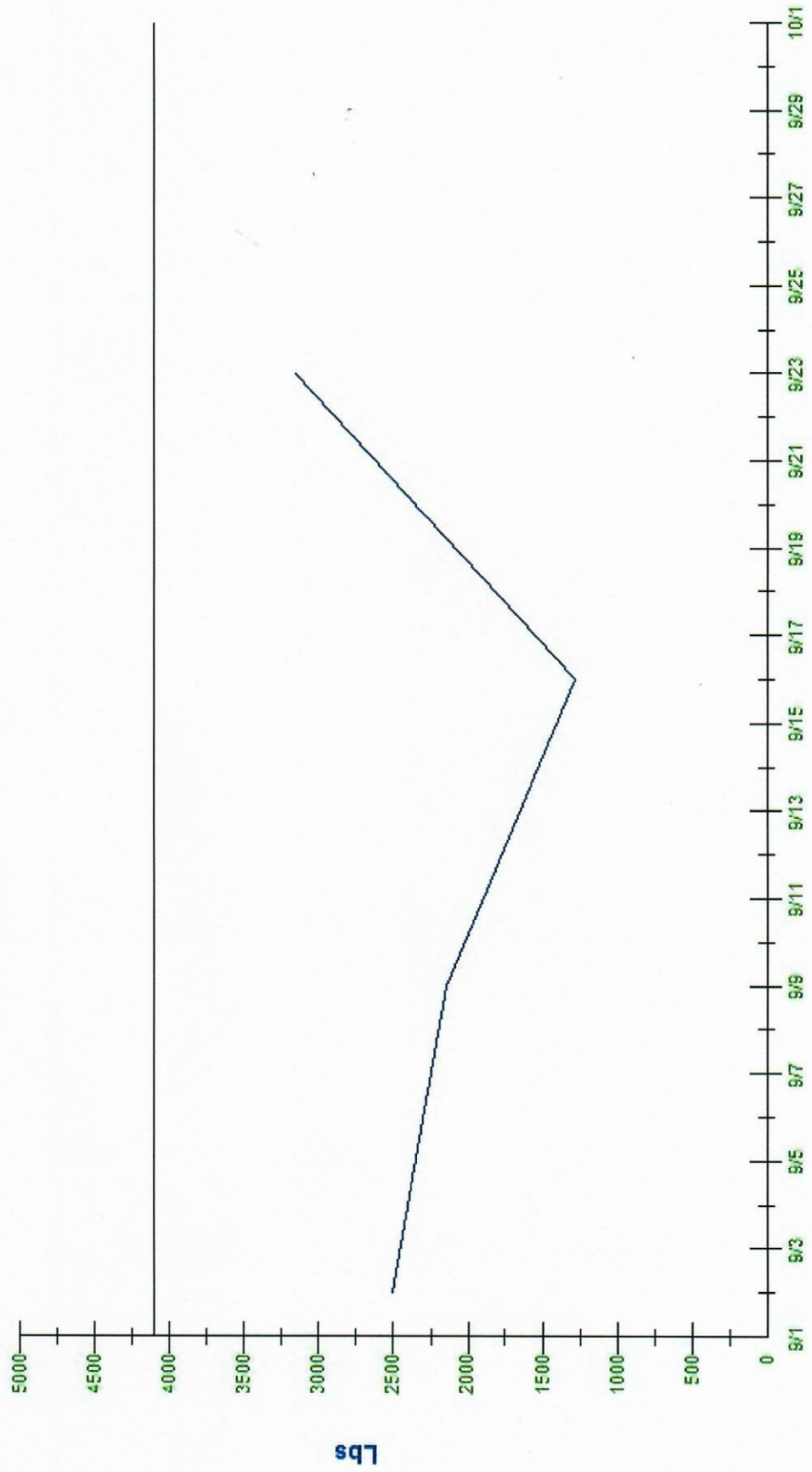
COMMENT AND EXPANATION OF ANY VIOLATIONS (Reference all attachments here)

Effluent Flow and Rainfall



Effluent Flow and Rainfall

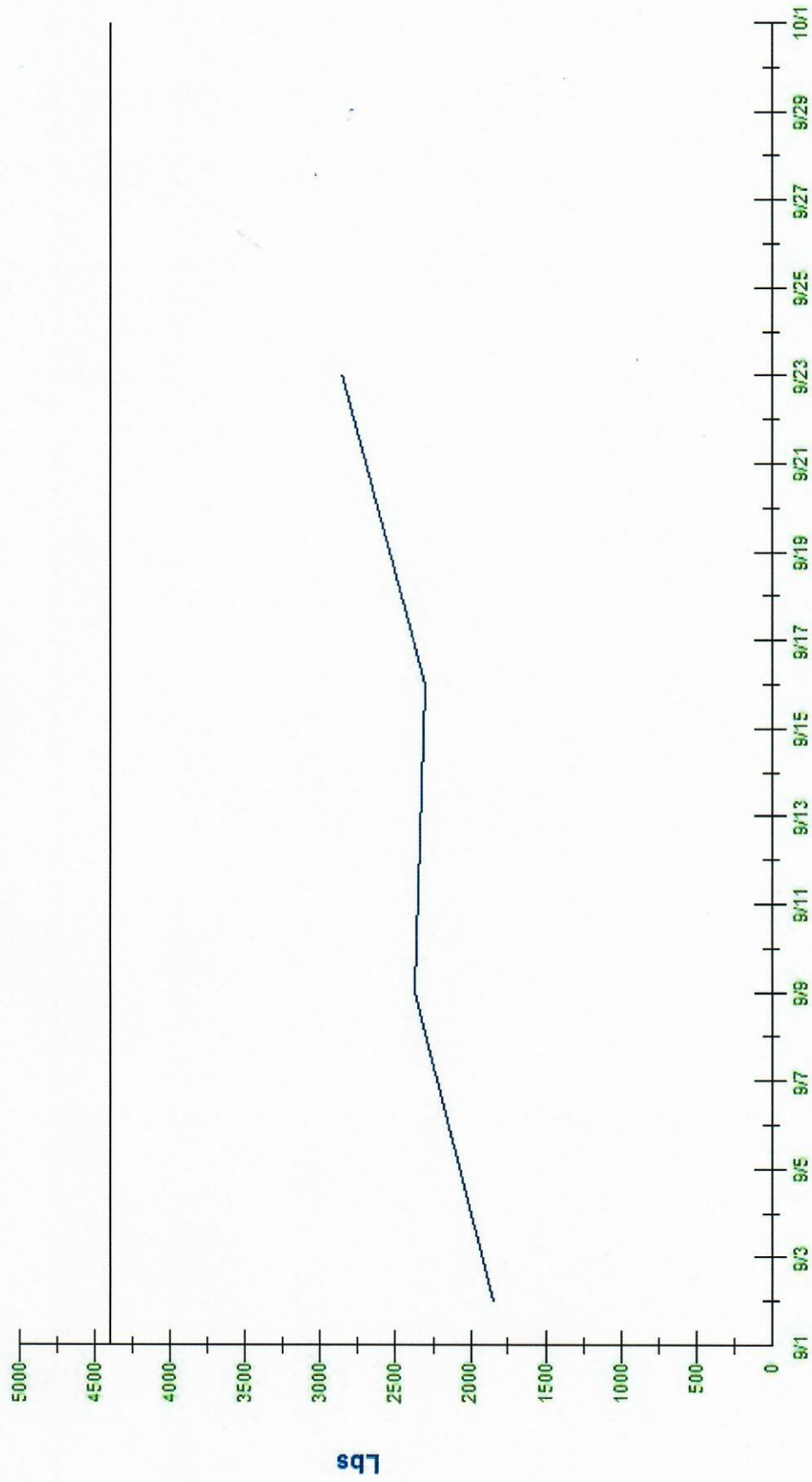
BOD Loading vs Design Capacity



Date (9/1/2019 to 9/30/2019)
/ Jenks PWA Influent BOD Load

BOD Loading vs Design Capacity

TSS Loading vs Baseline



Date (9/1/2019 to 9/30/2019)

/ Jenks PWA\Influent Influent TSS Load

TSS Loading vs Baseline

Public Works and Engineering projects and issues:

City Hall and Police Station Roof Membrane Project: This project was bid out on March 18 and March 25, 2019. Bid were received on April 8, 2019 and the project was awarded to D.P. Byers on May 21, 2019. Due to the weather for May and June the project was briefly put on hold. The contractor is preparing to start the project the week of July 8th. City Hall roofing project has commenced as of July 8, 2019. A final punch list will be generated and any outstanding items will be addressed. On Wednesday August 28, 2019, the TPO Membrane Manufacturer inspected the D.P. Byers installation of the roofing membrane.

Update:

No updates.

111th Street (Elwood to US Highway 75) Project: This project has been on-going for some time. Design is being performed by BKL, Inc. All rights-of-way have been acquired and utilities have started relocations. ONG has completed relocation at the 111th Street/Elwood intersection and AT&T has finished relocation along 111th Street. This project received additional funding for the INCOG FFY 2021 STP program in the order of \$2.5 million. ODOT has moved the tentative letting date for this project to February 2020.

Update:

No updates.

Elm Street (111th Street to 131st Street) Project: Marquardt Engineering LLC was awarded the contract for the design plans. The conceptual design plans were approved by City Council on January 3, 2017. Design plans have been submitted and have been reviewed by Staff. Rights-of-way documents are being completed. The right-of-way acquisition agent subcontracted to our design engineer has tabulated preliminary estimates on rights-of-way acquisition showing approximately \$1.5 million needed for rights-of-way for the street expansion and \$1.6 million for the regional detention pond and stormwater portion of the project. An additional \$54,000 for temporary construction easements was also estimated. Several agreements with the various pipelines that cross Elm Street will be required to relocate/modify the pipelines that are impacted by the proposed widening. PSO is working on a relocation plan for their power poles located on the west side of Elm Street from 121st Street to 131st Street. Locations of the PSO poles that are to be relocated from 111th Street to 121st Street will have to be determined before relocations can proceed.

Update:

No new updates.

Main Street (Date to TSU Railroad) Project: McClelland Engineering was awarded the contract for the concept plan on June 2, 2016. A preliminary concept plan was submitted to staff in November 2016. The Concept plan was approved by City Council. 40% Plans were submitted in December 2017. Staff met with McClelland Engineering on January 24, 2018 to discuss the current plans and asked for corrections to be made to the plans before submittal to ODOT. Staff reviewed revised plans with McClelland on July 10, 2018. Staff submitted the required documentation to start the environmental clearance through ODOT in May 2019. Environmental Review is expected to be finished in spring 2020.

Update:

Geotechnical Borings are being drilled in several locations along Main Street and Birch Street on October 17 or 18, 2019. The soil information gathered from the geotechnical investigation will be used by the MCE to provide requirements for the design of the improvements.

Elwood (111th Street to Main Street) Project: Project has been under design by BKL, Inc. Environmental clearance for the project has been completed by ODOT. Documents for rights-of-way acquisition have provided by ODOT. Applications to INCOG for Phase 2 and Phase 3 of the Elwood Ave project were submitted in February 2019 to INCOG. INCOG awarded funding for Phase II in March 2019. Right of Way staking and appraising is expected to be complete by the middle of August 2019. Rights-of-way have been staked in some locations and the appraiser has started contacting property owners. Elwood Ave Phase 3 is expected to be on the next round of STP applications that are due in early 2020.

Update:

No new updates.

Churchill Trail Project: Funding for this project has been approved in the amount of \$74,977.88 in federal funds and \$24,992.62 in City funds for an estimated total of \$99,970.50. Design plans are required to be designed per ODOT specifications and requirements. A contract for engineering design with Marquardt Engineering has been approved. Staff received the environmental clearance report from ODOT. ODOT has moved the tentative letting date for this project to February 2020.

Update:

No new updates

1st Street (Aquarium Place to Aquarium Drive) Project: Engineering for this project is included in the FY 17-18 budget. Staff has requested a scope of work and fee proposal from three (3) design engineering firms. Professional Engineering Consultants has been awarded the contract. A kickoff meeting with PEC Engineering was held on June 6, 2018. Preliminary plans were reviewed September 21, 2018. Plans were submitted on December 14, 2018 for staff review. Contract amendment was approved by Council on 4-1-2019 for waterline relocation design. PEC sent in the waterline relocation plans for staff to review. Staff is awaiting a Union Pacific Railroad agreement for sidewalk crossing onto railroad property.

Update:

No new updates.

7th Street (Aquarium Place to Aquarium Drive) Project: Engineering for this project is included in the FY 17-18 budget. Staff has requested a scope of work and fee proposal from three (3) design engineering firms. Professional Engineering Consultants has been awarded the contract. A kickoff meeting with PEC Engineering was held on June 6, 2018. Preliminary plans were reviewed September 21, 2018. Plans were submitted on December 14, 2018 for staff review. Plans are being reviewed by staff. Contract amendment was approved by Council on 4-1-2019 for waterline relocation design.

Update:

No new updates.

“B” Street sidewalk (5th to Elm): A project for design and construction of this sidewalk in the amount of \$350,000 was approved at the November 6th City Council meeting. The application for funding using Vision 2025 surplus funds was reviewed and approved by INCOG and has been forwarded to Tulsa County. Three (3) cost proposals for engineering design services have been received. A contract was signed by the City Manager for design services to be performed by Professional Engineering Consultants (PEC). This project is being shifted from Vision 2025 excess funding to Vision Sales Tax Extension funding. Preliminary plans were reviewed September 21, 2018. PEC submitted the B Street sidewalk plans on November 21, 2018. Staff received sidewalk easement documents that will need to be approved with Jenks Public Schools. Staff is awaiting a Union Pacific Railroad agreement for sidewalk crossing onto railroad property.

Update:

No new updates.

Pavement Management Program: FY18-19 Street Maintenance capital projects are included in this category.

Maintenance Projects:

- Staff is finishing bidding documents for fog sealing and crack sealing in various sub-divisions.

Street Reconstruction Projects:

- **Frailey Addition** (Forest Street south of 91st Street to “C” Street) – Survey is complete.
- **1st Street** (north of “K” Place) – Survey is complete. Street rehabilitation plans are being drafted.
- **2nd Street** (north of “K” Place) - Survey is complete. Street rehabilitation plans are being drafted
- **Cain & Wilson Industrial Park** (south of 91st Street along east side of Elm) – Survey is complete.
- **Date Street (111th to 113th Court) & 113th Court (Fox Run):** Survey is complete
- **Union Ave (96th Street to halfway to 91st Street):** Street rehabilitation plans are being drafted.

- **Melody Lane South:** Melody Lane South Milling Project Bid award was awarded to A&A Asphalt.

Update:

No new updates.

Wastewater Treatment Plant – Phase 1 Improvements: Staff and CP&Y met on July 23, 2018 to discuss the proposed Capital Improvement Program for upgrades at the WWTP. An engineering proposal for design of the Phase 1 required improvements as suggested in the master plan has been requested from CP&Y for those upgrades that are needed by 2020. Engineering proposal for design of recommended Phase 1 improvements by CP&Y was approved by City Council at the February 4th meeting. Revised projected costs of construction have been submitted. Changes were made in the aeration system and UV disinfection and several costs from future phases are being recommended for Phase 1.

Update:

No new updates.

Veteran's Park Improvements: GS Helms and Associates has been asked to provide scope and cost for Improvements to Veteran's Park which include a splash pad and to extend the existing trail ¼ to ½ miles.

Update:

No new updates.

S. James Water and Sewer Extension (TIF #4): In July 2014, a Tax Increment Financing (TIF) district (TIF #4) was established to help in the development of the area north of 121st Street, west of US Highway 75. Some infrastructure required for future development is an extension of water and sanitary sewer from the present terminus of South James Avenue. To facilitate extension of these utilities into the TIF #4 area and the commercial corridor along 121st Street, a project was defined and approved by City Council using Vision 2025 Surplus Funds in November 2017. On March 4, 2019, Council approved an agreement with TEP, Inc. to provide design services for the south James Water and Sewer Extension to 121st Street. Concept plans will be prepared by TEP prior to moving forward with detailed design. Staff has received conceptual layout from TEP. Staff has requested additional information from TEP concerning the conceptual layout.

Update:

No new updates.

Forcemain from Lift Station #10 (106th and Elm): Monday June 3, 2019; Public Works found that the forcemain that runs from lift station #10 to the WWTP has broken along Polecat Creek. The damage was caused when the bank failed along Polecat Creek. Staff has had the length of the forcemain from Elm Street at 106th Street to PSO power plant inspected by drone and on ground inspections. Approximately 800 feet of force main needs to be fixed. The forcemain has broken in 3 locations. The farthest south location the forcemain has fully separated and is discharging raw sewage into Polecat Creek. Staff is attempting to get a contractor hired to provide a temporary bypass of the broken section while a larger bank repair and forcemain repair is designed and quotes obtained. Staff has contacted the US Army Corp of Engineers and ODEQ to inform them of the forcemain break and to obtain any necessary approval to fix the forcemain and embankment of Polecat Creek. McGuire brothers was award the project to place a temporary bypass line to prevent the continual sewage dumping into Polecat Creek. The Bank Stabilization was complete by July 9, 2019. A 2nd section of forcemain failed approximately 1,200 feet south of the previous failure. As of July 10, 2019 this forcemain was temporary repaired. Another section, several hundred feet south of the first failure, failed the morning of July 11, 2019. Public Works fixed the other section by the end of the 11th. Two more sections failed and were repaired.

Update:

No new updates.

Tulsa County Projects: 91st Street and 121st Street Tulsa County Projects. Per an update from Tulsa County on October 16, 2018

- 91st Street project - Design is currently underway. A right turn lane will be added for eastbound traffic at Elwood Ave. The remainder of the intersection will be left as-is. The bridge at Hagar Creek may be replaced. Depending on the RW acquisition and utility relocations process and a flexible phasing of this project to accommodate the school, construction may begin in late 2019 to mid-2020.
- 121st Street project – Design is in the preliminary stage. Tulsa County has started the NEPA process. Plans currently show widening to four lanes with curb and gutter and storm sewer, and replacing two bridges. The intersection at Elwood will be widened to four lanes with left turn lanes and it will be signalized. This project may start construction in late 2020. Tulsa County will coordinate the construction with our 111th Street construction. Staff has requested that Tulsa County add sidewalks and/or pedestrian trails to each project.

Update:

No new updates.

Commercial Projects

Village on Main Retail: Earth Change permit and plans have been submitted for staff review.

Kimberly Clark: The site is being graded.

Yale Cleaners (Elm, south of 111th Street): Construction is underway.

Candle Wood Suites (Gateway Plaza): Earth Change permit was issued. Civil plans have been approved.

Trojan II Mini Storage - adjacent to Fire Station #2: The site is being graded. Building permit has been issued.

South County Crossing – East of Fire station #2: The site is being graded.

Starbucks (Duncan & Elm Street): Civil plans and building permits have been approved. Waiting on DEQ permits.

Tulsa Premium Outlets: The civil plans, floodplain permit, & earth change permit approved. Staff is working with the engineers to obtain a railroad crossing permit from Union Pacific. Enable Gas is relocating their gas pipeline.

Subdivision Projects

Frazier Meadows (131st & Harvard): A preliminary earth change permit for rough grading and clearing of the site has been approved. Civil Plans have not been approved.

Stone Bluff (106th and Elgin Ave): Infrastructure placement on site has begun.

Yorktown Corner (Northeast corner of Elm St and 131st Street): Pre-development meeting was held on 1-8-2019. Earth change permit has been approved. Grading is underway at the site.

GrayOak (East side of Harvard & 141st Street): Site is being graded. Infrastructure is being placed. Paving operations have been delayed to late October.

Hickory Creek (Elwood, south of 111th): The site is being graded. Development is expected to be completed by early 2020

Clearview Estates (West side of Harvard & 141st Street): Paving was completed the week of October 7, 2019.

2900 W Main Street: This development is between Gregory Circle and Gateway Plaza. This development is proposed as 17 Commercial Lots on +/- 60 acres. Project appears to be on indefinite hold.