

AGENDA
JENKS AQUARIUM AUTHORITY
MONDAY, NOVEMBER 18, 2019, 6:00 P.M.
JENKS CITY HALL, COUNCIL CHAMBERS, 211 NORTH ELM

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I. CALL TO ORDER

II. ROLL CALL

III. BUSINESS

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes of special meeting held on September 23, 2019

Documents:

[1A - 2019.09.23 JAA MINUTES.PDF](#)

B. Approve encumbrances and expenditures

Documents:

[1B - ENCUMBRANCES AND EXPENDITURES.PDF](#)

C. Monthly Reports

Documents:

[1C - MONTHLY REPORTS.PDF](#)

- D. Request to consider approval of Holiday bonuses in the gross amount of \$400.00 for full-time employees and \$200.00 for regular part-time employees; to authorize the expenditure for same within the current budget and to authorize the Finance Director to request an appropriation for such expenditures to reimburse the current balance from fund balances of those entities before the end of the fiscal year, if needed.

Documents:

[1D - HOLIDAY BONUSES.PDF](#)

2. Consideration and appropriate action relating to items removed from the Consent Agenda.
3. Request to approve renewing an agreement for an additional one year with ExpoServe for

café operations and management of catering.

Documents:

[3 - EXTENSION AGREEMENT WITH EXPOSERVE.PDF](#)

4. Updates regarding collected revenues, facilities, and staff. [Alexopoulos]

Documents:

[4 - UPDATES.PDF](#)

IV. OTHER BUSINESS

1. Staff Report

Documents:

[STAFF REPORT.PDF](#)

V. ADJOURNMENT

**MINUTES
SPECIAL MEETING
JENKS AQUARIUM AUTHORITY
MONDAY, SEPTEMBER 23, 2019, 6:00 P.M.
JENKS CITY HALL, COUNCIL CHAMBERS, 211 NORTH ELM**

The Agenda for the Jenks Aquarium Authority Special Meeting was posted at City Hall and on the City's website at 9:40 a.m. on September 20, 2019. The meeting was called to order at 6:00 p.m. on the above date with Chairman Robert Lee presiding. A roll call vote of members was taken as follows:

Cory Box	Present
Josh Wedman	Absent
Harvie Roe	Present
Jeff Bonds	Absent
Keith Montgomery	Present
Kaye Lynn	Present
Chair Robert Lee	Present

Proclamation Chairman Lee presented a proclamation recognizing Chip Edwards for his donation to the Oklahoma Aquarium during the flood in May 2019.

Business

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes of June 3, 2019
- B. Approve encumbrances and expenditures
- C. Monthly Reports

Harvie Roe made a motion to approve Item 1. Keith Montgomery seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Harvie Roe	Yes
Keith Montgomery	Yes
Kaye Lynn	Yes
Chairman Robert Lee	Yes

Motion carried.

2. Consideration and appropriate action relating to items removed from the Consent Agenda.
Withdrawn

Josh Wedman arrived at 6:05 p.m.

3. Request to approve Membership Fee Schedule for the Oklahoma Aquarium, to be effective October 1, 2019. Kenny Alexopoulos presented information regarding the proposed \$5.00 increase of membership fees.

Keith Montgomery made a motion to approve Item 3. Harvie Roe seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Josh Wedman	Yes
Harvie Roe	Yes
Keith Montgomery	Yes
Kaye Lynn	Yes
Chairman Robert Lee	Yes

Motion carried.

4. Request to approve the construction of a new Clownfish and Jellyfish Exhibit. Kenny Alexopoulos presented the proposed exhibit and funding through bracelet sales.

Keith Montgomery made a motion to approve Item 4. Josh Wedman seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Josh Wedman	Yes
Harvie Roe	Yes
Keith Montgomery	Yes
Kaye Lynn	Yes
Chairman Robert Lee	Yes

Motion carried.

5. Request to approve Resolution No. 69 amending the annual revenues and appropriations by \$175,000.00 in account number 90-923-5392 for Fiscal Year ending June 30, 2020.

Josh Wedman made a motion to approve Item 5. Keith Montgomery seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Josh Wedman	Yes
Harvie Roe	Yes
Keith Montgomery	Yes
Kaye Lynn	Yes
Chairman Robert Lee	Yes

Motion carried.

6. Request to accept the FY 2017-2018 audit report prepared by Arledge & Associates, P.C. Robert Saucedo stated that the Jenks Aquarium Authority received an unmodified opinion, which means a clean audit.

Harvie Roe made a motion to approve Item 6. Kaye Lynn seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Josh Wedman	Yes
Harvie Roe	Yes
Keith Montgomery	Yes
Kaye Lynn	Yes
Chairman Robert Lee	Yes

Motion carried

Other Business

1. Staff Report.
(a) Correspondence Kenny Alexopoulos presented his staff report and members of his staff presented information regarding events and education.

Adjournment Keith Montgomery made a motion to adjourn. Harvie Roe seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Josh Wedman	Yes
Harvie Roe	Yes
Keith Montgomery	Yes
Kaye Lynn	Yes
Chairman Robert Lee	Yes

Motion carried. The Jenks Aquarium Authority adjourned at 6:56 p.m.

Robert Lee, **CHAIRMAN**

Brittany Long, **CITY CLERK**

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 911						
191667	3 -7038	AQUARIUM OPERATIONS CRAWFORD & ASSOCIATES, P.C.	PRO SERV RENDERED	10/2019	12822 09-15	942.90
DEPARTMENT TOTAL:						942.90
DEPARTMENT: 912						
191617	3 -7133	EDUCATION - PROGRAMS ALYSSA RODRIGUEZ	09-17 PERSONAL REIMBURSE	10/2019	09-13-19 PAC PARKI	52.97
191675	3 -9135	CAROLINA BIOLOGICAL	CORAL RESEARCH EQUIP	10/2019	50776524 RI 08-19	28.25
191578	3 -9689	SOUTHERN AGRICULTURE INC	FOOD FOR ANIMALS	10/2019	430273 09-11	29.48
DEPARTMENT TOTAL:						110.70
DEPARTMENT: 913						
191589	3 -8016	EXHIBITS/LSS HAMILTON TECHNOLOGY CORP	LSS SUPPLIES	10/2019	56474A 09-03	497.35
191575	3 -8193	AQUACULTURE OF TEXAS INC	5116 09-11	10/2019	5116 09-11	72.00
191200	3 -8835	SHI INTERNATIONAL GROUP	COMPUTER FOR EXHIBITS	10/2019	B10566611 09-13	757.88
191630	3 -9012	REASOR'S	FOOD REPTILES/MAMMALS	10/2019	3326 09-17	98.36
191686	3 -9012	REASOR'S	2194 09-24	10/2019	2194 09-24	109.15
191579	3 -9038	FEDEX	SHIPPING OF ANIMALS	10/2019	6-728-12116 09-05	299.86
191629	3 -9140	FISHER SCIENTIFIC	LAB SUPPLIES	10/2019	5323348 09-10	447.72
191616	3 -9245	THE RULE CO	LSS SUPPLIES	10/2019	00817004 09-25	65.94
191593	3 -9300	MCMaster-CARR SUPPLY CO	LSS SUPPLIES	10/2019	14443017 08-28	70.44
191594	3 -9300	MCMaster-CARR SUPPLY CO	LSS SUPPLIES	10/2019	15617149 09-11	293.64
191591	3 -9345	PLASTIC ENGINEERING CO OF	TLSS SUPPLIES	10/2019	54997 09-12	325.57
191573	3 -9689	SOUTHERN AGRICULTURE INC	FOOD FOR FROGS	10/2019	558371 09-11	14.30
191631	3 -9689	SOUTHERN AGRICULTURE INC	FOOD FOR FROG/MML BEDDING	10/2019	431214 09-17	98.76
191592	3 -9991	WATER STORE INC	LSS SUPPLIES	10/2019	465403 09-12	285.07
191627	3 -9991	WATER STORE INC	LSS SUPPLIES	10/2019	465554 09-17	398.94
DEPARTMENT TOTAL:						3,834.98
DEPARTMENT: 916						
191683	3 -7175	EVENTS ALEX TARASENKO	SECURITY FOR EVENT	10/2019	09-21 SECURITY FOR	150.00
191682	3 -7177	DYLAN R. GOODE	SECURITY FOR EVENT	10/2019	09-21 SECURITY FOR	150.00
191621	3 -9022	STAND-BY-PERSONNEL (INC)	HOUSEKEEPING FOR EVENT	10/2019	214580 09-08	251.12
191681	3 -9681	SAM'S CLUB DIRECT	SNACKS & DRINKS	10/2019	08-07	47.38
191684	3 -9689	SOUTHERN AGRICULTURE INC	FOOD FOR ANIMALS	10/2019	431971 09-22	19.53
DEPARTMENT TOTAL:						618.03

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 918 VISITOR SERVICES						
190410	3 -8203	ONE SOURCE MANAGED SERVICES	SCOPIER MAINT	10/2019	395001175 10-10	484.02
190412	3 -8671	BLACKBAUD	ALTRU PRO	10/2019	91754499 09-23	6,378.75
DEPARTMENT TOTAL:						6,862.77
DEPARTMENT: 919 FACILITY OPERATIONS						
191628	3 -7012	THE HOME DEPOT PRO	FAC SUPPLIES-LED BULBS	10/2019	512380429 09-16	468.84
191620	3 -8505	DYNA SERVICE	FACILITY REPAIR-LEAK	10/2019	8381 08-30	1,485.08
191619	3 -8796	ABA SERVICE INC	FAC RPRS-FREON, CAPACITOR	10/2019	10751 08-19	922.50
190928	3 -8835	SHI INTERNATIONAL GROUP	CONF. RM COMPUTER	10/2019	B10566598 09-13	757.88
191590	3 -9011	LOCKE SUPPLY CO	FACILITY SUPPLIES	10/2019	38147727-00 09-04	170.67
191679	3 -9270	TEL-STAR COMMUNICATIONS INC	CAMERA EQUIP UPDATE	10/2019	37706 09-18	612.58
191577	3 -9353	ALERT 360 (FORMERLY GUARDIA)	ALARM WORK	10/2019	32074463 09-10	104.00
191595	3 -9438	SHERWIN-WILLIAMS	FACILITY MAINTENANCE	10/2019	8190-6 09-04	458.62
191625	3 -9518	SOONER LOCK AND KEY (INC)	FAC RPR-DOOR LOCK RR	10/2019	1179190 09-06	128.14
191618	3 -9681	SAM'S CLUB DIRECT	RPLMNT MNTR - BEAVER DEN	10/2019	007232 08-30	279.00
191626	3 -9685	TULSA GRASS & SOD	FAC MAINT-SOD FOR PGROUND	10/2019	0116965-IN 09-09	410.00
191623	3 -9792	CLIFFORD POWER SYSTEMS INC	FACILITY RPR-BATTERY RPLC	10/2019	SVC-0091496 09-11	1,441.84
DEPARTMENT TOTAL:						7,239.15
DEPARTMENT: 923 JAA CAPITAL ITEMS						
191574	3 -8899	DOLESE BROS CO	OCT PROJ-CONCRETE	10/2019	RM19040350 08-09	312.00
191362A	3 -9137	R&B AQUATIC DISTRIBUTION	INPUMPS FOR OCTOPUS	10/2019	00024388 09-20	776.05
191622	3 -9300	MCMMASTER-CARR SUPPLY CO	OCT PROJ-CONST SUPPLIES	10/2019	15739531 09-12	22.15
191720	3 -9991	WATER STORE INC	PVC FITTINGS	10/2019	465845 09-25	1,945.81
DEPARTMENT TOTAL:						3,056.01
FUND TOTAL:						22,664.54
GRAND TOTAL:						22,664.54

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 913		EXHIBITS/LSS				
180954	3 -9217	PRAXAIR DISTRIBUTION INC	TANK MAINT	10/2019	91944666 09-22	135.89
					DEPARTMENT TOTAL:	135.89
DEPARTMENT: 923		JAA CAPITAL ITEMS				
184849	3 -7139	GAME TIME	PJI-0109377 04-26	10/2019	PJI-0111768 05-06	15,769.69
					DEPARTMENT TOTAL:	15,769.69
					FUND TOTAL:	15,905.58
					GRAND TOTAL:	15,905.58

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 913 EXHIBITS/LSS						
191687	3 -9009	THE HOME DEPOT	BIOLOGY SUPPLIES	10/2019	6512689 09-24	112.76
DEPARTMENT TOTAL:						112.76
DEPARTMENT: 919 FACILITY OPERATIONS						
191690	3 -8842	WEX BANK-QUIKTRIP	61410266 09-23-19 FUEL	10/2019	61410266 09-23-19	73.08
191586	3 -9009	THE HOME DEPOT	STEEL RINGS NETTING RPR	10/2019	5012411 08-26	7.67
191587	3 -9009	THE HOME DEPOT	FACILITY RPR & SUPPLIES	10/2019	6074153 09-04	84.64
191624	3 -9009	THE HOME DEPOT	FACILITY RPR-HOT WTR TANK	10/2019	3014088 09-17	131.60
190148	3 -9028	AMERICAN WASTE CONTROL INC	0005392360/605090 OCT 19	10/2019	0005392360 OCT 19	467.81
190040	3 -9031	JENKS PUBLIC WORKS AUTHOR	WATER SERVICE 2019/2020	10/2019	03-2905-00 OCT 19	5,318.05
190041	3 -9036	PUBLIC SERVICE COMPANY	ELECTRIC SERV 2019/2020	10/2019	95194285300 OCT 19	48,259.72
DEPARTMENT TOTAL:						54,342.57
DEPARTMENT: 923 JAA CAPITAL ITEMS						
191588	3 -9009	THE HOME DEPOT	OCT PROJ-CONSTR MAT	10/2019	2023892 08-19	728.61
DEPARTMENT TOTAL:						728.61
FUND TOTAL:						55,183.94
GRAND TOTAL:						55,183.94

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 916		EVENTS				
191678	3 -7175	ALEX TARASENKO	09-08 EPIC EVENT SECURITY	9/2019	09-08 EPIC EVENT	150.00
DEPARTMENT TOTAL:						150.00
FUND TOTAL:						150.00
GRAND TOTAL:						150.00

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 916		EVENTS				
191307	3 -7171	JIMMY BLYTHE	FOOD TRK FRNZY BAND	9/2019	INVOICE 0027 09-03	800.00
					DEPARTMENT TOTAL:	800.00
					FUND TOTAL:	800.00
					GRAND TOTAL:	800.00

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 911 AQUARIUM OPERATIONS						
191828	3 -7033	HASSLE FREE PROMOS	LOGO T-SHIRTS	10/2019	2019626 09-27	340.00
191851	3 -8845	AMERICAN CHECKED INC	BACKGROUND CHECK	10/2019	9255-20190930	25.00
191829	3 -9898	SUNDANCE OFFICE SUPPLY INC	OFFICE SUPPLIES	10/2019	380052 09-20	208.80
DEPARTMENT TOTAL:						573.80
DEPARTMENT: 912 EDUCATION - PROGRAMS						
191834	3 -8883	CHRIS BARELA	SEA TRTLE RECYCLE BIN ART	10/2019	2128 10-02	200.00
191746	3 -9098	ANN MONEY	09-30 REIMBURSEMENT	10/2019	09-27 MAZZIO'S	70.67
191899	3 -9689	SOUTHERN AGRICULTURE INC	FOOD & BEDDING	10/2019	432994 09-30	46.26
191829	3 -9898	SUNDANCE OFFICE SUPPLY INC	OFFICE SUPPLIES	10/2019	380921 09-30	97.01
DEPARTMENT TOTAL:						413.94
DEPARTMENT: 913 EXHIBITS/LSS						
191366A	3 -7039	BENT ARROW VETERINARY HOSP	MONTHLY VET SERVICES	10/2019	268476 09-25	800.00
191576	3 -8016	HAMILTON TECHNOLOGY CORP	BULBS FOR RESTOCKING	10/2019	56473A 10-01	2,383.04
191762	3 -8456	SPECTRUM BRANDS PET LLC	SALT TO MAKE WATER	10/2019	907234249 10-14	13,657.60
191843	3 -8812	DWYER INSTRUMENTS, INC	LSS SUPPLY-PRESSURE GAGE	10/2019	04739500 07-08	1,417.73
191841	3 -9009	THE HOME DEPOT	LSS SUPPLY	10/2019	5014590 09-25	241.24
191833	3 -9012	REASOR'S	FOOD REPTILES/MAMMALS	10/2019	2769 10-01	118.90
191896	3 -9012	REASOR'S	ANIMAL FOOD	10/2019	0402 10-08	133.34
191837	3 -9052	DYNASTY MARINE ASSOCIATES	EXHIBIT ANIMALS	10/2019	402360 10-02	231.50
191738	3 -9186	CHAMPION LIGHTING & SUPPLY	LSS SUPPLIES	10/2019	00302229 09-17	998.51
191838	3 -9186	CHAMPION LIGHTING & SUPPLY	FOOD-AQ ANIMALS	10/2019	00402406 09-27	127.12
191839	3 -9186	CHAMPION LIGHTING & SUPPLY	LSS SUPPL-VIPER UV BULB	10/2019	00302435 09-27	302.94
191842	3 -9245	THE RULE CO	LSS SUPPLY-STORAGE HWARE	10/2019	00817494 09-30	107.49
190063A	3 -9262	ANIMAL SUPPLY CO - SOUTH	2-3 MO SUPPLY FOOD	10/2019	7874493 10-07	2,491.71
191733	3 -9300	MCMASTER-CARR SUPPLY CO	LSS SUPPLIES	10/2019	17050772 09-26	217.95
191734	3 -9300	MCMASTER-CARR SUPPLY CO	BIO SUPPLIES- CONTAINERS	10/2019	17057897 09-26	93.38
191846	3 -9300	MCMASTER-CARR SUPPLY CO	LSS SUPPLY-HARDWARE	10/2019	16913103 09-25	396.98
191744	3 -9345	PLASTIC ENGINEERING CO OF	TLSS SUPPLY	10/2019	55016 09-13	278.52
191735	3 -9689	SOUTHERN AGRICULTURE INC	FOOD-FROGS/MML BEDDING	10/2019	432333 09-25	52.49
191836	3 -9689	SOUTHERN AGRICULTURE INC	FOOD FOR FROGS	10/2019	433304 10-02	9.52
191737	3 -9697	CORAL SWIMMING POOL SUPPLY	LSS SUPPLIES-PUMP SEALS	10/2019	75467 09-25	49.75
191743	3 -9697	CORAL SWIMMING POOL SUPPLY	LSS SUPPLY-MPORT VALVE	10/2019	75036 09-19	159.95
191747	3 -9897	ACCURATE ENVIRONMENTAL LLC	SUPPLIES FOR LAB	10/2019	SU30795 09-25	265.31
191736	3 -9898	SUNDANCE OFFICE SUPPLY INC	ZIPLOC BAGS, CUPS/LIDS	10/2019	380822 09-27	399.90
191731	3 -9991	WATER STORE INC	LSS SUPPLIES- SKIMMER TOP	10/2019	2-401335 09-26	42.77
191825	3 -9991	WATER STORE INC	LSS SUPPLIES-VALVES STOCK	10/2019	465946 09-30	464.23
DEPARTMENT TOTAL:						25,441.87

FUND: 90 - AQUARIUM AUTHORITY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 915 DEVELOPMENT SERVICES						
191860	3 -7090	ORAL ROBERTS UNIVERSITY	MARKETING SPONSORSHIP	10/2019	MARKETING SPONSORS	1,000.00
191724	3 -8883	CHRIS BARELA	8 PRK LOT BANNERS	10/2019	2125 09-27	2,400.00
DEPARTMENT TOTAL:						3,400.00
DEPARTMENT: 916 EVENTS						
191680	3 -7105	AMERICAN TS	HALLOWMARINE T-SHIRTS	10/2019	35242 10-14	1,068.30
191827	3 -7179	COURTNEY ALLEN	MERMAID FOR EVENT	10/2019	0001 09-30	50.00
191844	3 -9009	THE HOME DEPOT	HALLOWMARINE DECOR	10/2019	7114634 10-03	208.78
191895	3 -9022	STAND-BY-PERSONNEL (INC)	HOUSKEEPING HELP	10/2019	215168 09-22	153.46
191832	3 -9028	AMERICAN WASTE CONTROL INC	DUMPSTER-EPIC CHARTER	10/2019	0005410533 10-01	613.00
191831	3 -9106	FUN EXPRESS LLC	HALLOWEEN PRIZES	10/2019	698299488-01 09-25	1,246.31
191897	3 -9178	QUIK PRINT OF TULSA INC	POSTERS	10/2019	87796 10-03	128.32
191898	3 -9480	INTEGRITY PARTY RENTAL	LINEN RENTAL	10/2019	7031 09-26	605.00
DEPARTMENT TOTAL:						4,073.17
DEPARTMENT: 918 VISITOR SERVICES						
191826	3 -9139	FIZZ-O WATER	WATER	10/2019	1256876 09-12	10.50
191732	3 -9681	SAM'S CLUB DIRECT	002655 09-25	10/2019	002655 09-25	179.96
DEPARTMENT TOTAL:						190.46
DEPARTMENT: 919 FACILITY OPERATIONS						
191740	3 -8371	O'REILLY AUTO PARTS	MAINT SUPPL - GAS CAN	10/2019	2075-171105 09-25	21.98
191835	3 -8931	DORMA USA INC	FAC RPR-HANDICAP DOOR	10/2019	499229 03-11	380.00
191741	3 -9005	LOWE'S BUSINESS ACCOUNT	FAC RPR-HOT WATER HTR	10/2019	10897 09-16	339.71
191745	3 -9009	THE HOME DEPOT	FAC RPR - SHELVES	10/2019	5070406 09-25	46.68
191840	3 -9009	THE HOME DEPOT	FAC SUPPLY-MOSQUITO REPEL	10/2019	7114636 10-03	47.31
191742	3 -9011	LOCKE SUPPLY CO	FACILITY REPAIR	10/2019	38267967-00 09-18	162.01
191845	3 -9011	LOCKE SUPPLY CO	FAC RPR-FLUSH VALVES	10/2019	38351561-00 09-30	298.23
191739	3 -9056	RAINBOW PLUMBING COMPANY	FACILITY RPR- PLUMBER	10/2019	1911 09-24	99.00
190411	3 -9353	ALERT 360 (FORMERLY GUARDIAA	ALARM MONITORING	10/2019	32319408 10-11	86.80
191402	3 -9681	SAM'S CLUB DIRECT	MONITOR FOR G HALL	10/2019	001657 09-17	749.00
190089	3 -9967	HEALTHY LAWN & TREES LLC	LAWN SERVICES F/Y 19-20	10/2019	12768 09-01	3,200.00
DEPARTMENT TOTAL:						5,430.72

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 923		JAA CAPITAL ITEMS				
191676	3 -7131	FASTENAL	STEEL PARTS	10/2019	OKSAP 169885 10-07	1,838.52
191729	3 -9991	WATER STORE INC	OCT PROJ-PVC FITTINGS	10/2019	464612 08-23	86.28
191730	3 -9991	WATER STORE INC	OCT PROJ-PROTEIN SKIMMERS	10/2019	465843 09-25	325.86
191824	3 -9991	WATER STORE INC	OCT PROJ-VALVE & CAPS	10/2019	466047 10-02	443.20
DEPARTMENT TOTAL:						2,693.86
FUND TOTAL:						42,217.82

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 801		INS & CASH REIMB				
191887	3 -8945	LAURA LONG	DEDUCTIBLE PAYMENT	10/2019	10-04 DEDUCTIBLE	1,000.00
DEPARTMENT TOTAL:						1,000.00
FUND TOTAL:						1,000.00
GRAND TOTAL:						43,217.82

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 919		FACILITY OPERATIONS				
180956	3 -9664	RED BUD AIR FILTER SALES	AIR FILTERS	10/2019	30120299 10-10	1,311.74
184940	3 -9792	CLIFFORD POWER SYSTEMS INC	04-22-19 YEARLY SERVICE	10/2019	PMA-0052507 06-30	922.50
DEPARTMENT TOTAL:						2,234.24
FUND TOTAL:						2,234.24
GRAND TOTAL:						2,234.24

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 919		FACILITY OPERATIONS				
190046	3 -8711	COX COMMUNICATIONS (FORMERLY	069560001 OCT 01, 2019	10/2019	069560001 OCT 19	2,405.46
DEPARTMENT TOTAL:						2,405.46
FUND TOTAL:						2,405.46
GRAND TOTAL:						2,405.46

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A		NON-DEPARTMENTAL				
190473	3 -9587	COMMUNITY CARE	09-01-19 EAP MONTHLY FEE	10/2019	09-01-19 EAP FEES	53.34
DEPARTMENT TOTAL:						53.34
DEPARTMENT: 611		DEBT SERVICE				
191818	3 -9016	BANCFIRST	490087619 OCT 2019 INT	10/2019	490087619 OCT 19	3,883.33
DEPARTMENT TOTAL:						3,883.33
DEPARTMENT: 919		FACILITY OPERATIONS				
191819	3 -8458	A T & T MOBILITY	287291914369X10032019 OCT	10/2019	510-5408 OCT 2019	59.73
190047	3 -8500	COX COMMUNICATIONS - TULSA	066740301 10-01-2019	10/2019	066740301 10-01-19	73.15
DEPARTMENT TOTAL:						132.88
FUND TOTAL:						4,069.55
GRAND TOTAL:						4,069.55

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 913		EXHIBITS/LSS				
190835A	3	-9787	COMPSOURCE MUTUAL INSURANCEWORKERS COMP	10/2019	1023028060 09-23	3,983.31
DEPARTMENT TOTAL:						3,983.31
FUND TOTAL:						3,983.31
GRAND TOTAL:						3,983.31

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 911 AQUARIUM OPERATIONS						
192263	3 -7038	CRAWFORD & ASSOCIATES, P.C.	PROF SERVICES RENDERED	11/2019	12905 10-15	2,756.30
192320	3 -8770	TULSA EMERGENCY MEDICAL CEN	EMPLOYEE DRUG TESTING	11/2019	804603 09-05	270.00
DEPARTMENT TOTAL:						3,026.30
DEPARTMENT: 912 EDUCATION - PROGRAMS						
192276	3 -8883	CHRIS BARELA	POLYNESIAN REEF GRAPHIC	11/2019	2126 08-27	1,600.00
192264	3 -9689	SOUTHERN AGRICULTURE INC	FEEDER ANIMALS	11/2019	436367 10-24	22.92
DEPARTMENT TOTAL:						1,622.92
DEPARTMENT: 913 EXHIBITS/LSS						
192272	3 -7112	MOUSER ELECTRONICS	ELECTRICAL SUPPLIES	11/2019	54284584 10-14	161.03
191923	3 -8887	CONSISTENT SEA INC	EXHIBIT FISH	11/2019	38672 10-29	1,089.11
192381	3 -9012	REASOR'S	PUMPKINS & FOOD	11/2019	4627 10-26	129.16
192265	3 -9038	FEDEX	SHIPPING OF FOOD	11/2019	6-770-18616 10-17	71.49
192378	3 -9081	PENTAIR AQUATIC ECO-SYSTEMS	BIOLOGY SUPPLIES	11/2019	IA542954 09-24	133.00
192376	3 -9186	CHAMPION LIGHTING & SUPPLY	LSS SUPPLIES	11/2019	00302810 10-18	493.55
192267	3 -9300	MCMASTER-CARR SUPPLY CO	LSS SUPPLIES	11/2019	18406018 10-10	710.26
192268	3 -9300	MCMASTER-CARR SUPPLY CO	HARDWARE & SUPPLIES	11/2019	17345702 09-30	175.78
192274	3 -9313	JUSTIN LOVELACE	MILEAGE REIMBURSEMENT	11/2019	10-21 MILEAGE REIM	256.94
192269	3 -9991	WATER STORE INC	LSS SUPPLIES	11/2019	466528 10-16	451.70
DEPARTMENT TOTAL:						3,672.02
DEPARTMENT: 915 DEVELOPMENT SERVICES						
192344	3 -8201	LANGDON PUBLISHING CO INC	FULL PAGE AD	11/2019	990150 11-11	2,550.00
192345	3 -8666	TULSA REGIONAL CHAMBER	MEMEBERSHIP RENWAL	11/2019	160314 10-01	532.00
DEPARTMENT TOTAL:						3,082.00
DEPARTMENT: 916 EVENTS						
192337	3 -9178	QUIK PRINT OF TULSA INC	HALLOWMARINE/SEA TURTLE	11/2019	88137 10-23	154.00
192275	3 -9681	SAM'S CLUB DIRECT	SNACKS / CANDY	11/2019	000805 10-18	7,790.82
DEPARTMENT TOTAL:						7,944.82

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 918 VISITOR SERVICES						
191069	3 -9642	DANDI INC	PEST CONTROL	11/2019	24100 11-01	104.00
DEPARTMENT TOTAL:						104.00
DEPARTMENT: 919 FACILITY OPERATIONS						
192266	3 -7013	ULTRA-CHEM	AIR FRESHNER	11/2019	1240976 10-07	324.77
192271	3 -7126	STANLEY BLACK & DEKER!!!	DOFACILITY REPAIR	11/2019	8804015037 10-16	190.97
192270	3 -8505	DYNA SERVICE	FACILITY MAINT	11/2019	8465 09-30	231.60
191758	3 -8616	RADIANT WATER PUMPS & PURIF	PUMP REPAIR	11/2019	11971 11-05	1,391.00
192316	3 -8797	JOSE NOE AGUILAR	DRY WALL & REPAIR	11/2019	10-14-19	490.00
192309	3 -8836	J H SOLUTIONS	FACILITY REPAIR	11/2019	1582 10-14	188.00
192346	3 -8862	CINTAS CORPORATION	FIRST AID BOX REFILLS	11/2019	5015044397 10-28	116.56
192338	3 -9022	STAND-BY-PERSONNEL (INC)	EXTRA HOUSEKEEPING HELP	11/2019	216487 10-20	334.80
190411	3 -9353	ALERT 360 (FORMERLY GUARDIA	AALARM MONITORING	11/2019	32554839 11-11	89.75
DEPARTMENT TOTAL:						3,357.45
DEPARTMENT: 923 JAA CAPITAL ITEMS						
192341	3 -7131	FASTENAL	BRACING SUPPLIES	11/2019	OKSAP170517 10-28	125.20
192279	3 -9991	WATER STORE INC	OCTOPUS PROJECT	11/2019	2-401522 10-11	891.87
DEPARTMENT TOTAL:						1,017.07
FUND TOTAL:						23,826.58

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 801		INS & CASH REIMB				
192367	3 -8371	O'REILLY AUTO PARTS	FLOOD ITEMS	11/2019	2075-157626 05-30	28.98
DEPARTMENT TOTAL:						28.98
FUND TOTAL:						28.98
GRAND TOTAL:						23,855.56

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 913		EXHIBITS/LSS				
180954	3 -9217	PRAXAIR DISTRIBUTION INC	TANK MAINT	11/2019	92551252 10-21	135.89
DEPARTMENT TOTAL:						135.89
FUND TOTAL:						135.89
GRAND TOTAL:						135.89

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 919		FACILITY OPERATIONS				
190047	3 -8500	COX COMMUNICATIONS - TULSA	066740301 11-01-2019	11/2019	066740301 11-01-19	73.15
190046	3 -8711	COX COMMUNICATIONS(FORMERLY069560001	NOV 01, 2019	11/2019	069560001 NOV 2019	2,188.17
DEPARTMENT TOTAL:						2,261.32
FUND TOTAL:						2,261.32
GRAND TOTAL:						2,261.32

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 923		JAA CAPITAL ITEMS				
192342	3 -9005	LOWE'S BUSINESS ACCOUNT	OCT PROJ SUPPLIES	11/2019	09841 10-14	98.05
192343	3 -9009	THE HOME DEPOT	OCT PROJ SUPPLIES	11/2019	5072563 10-15	186.49
DEPARTMENT TOTAL:						284.54
FUND TOTAL:						284.54
GRAND TOTAL:						284.54

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 913 EXHIBITS/LSS						
191894	3 -9009	THE HOME DEPOT	SCRUB BRUSHES	11/2019	1404044 10-09	59.40
192379	3 -9009	THE HOME DEPOT	BIOLOGY SUPPLIES	11/2019	0022379 10-30	89.83
DEPARTMENT TOTAL:						149.23
DEPARTMENT: 919 FACILITY OPERATIONS						
192366	3 -8458	A T & T MOBILITY	287291914369X11032019 NOV	11/2019	510-5408 NOV 2019	59.74
192377	3 -9009	THE HOME DEPOT	FACILITY REPAIR	11/2019	9010813 10-11	656.44
DEPARTMENT TOTAL:						716.18
FUND TOTAL:						865.41
GRAND TOTAL:						865.41

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 913		EXHIBITS/LSS				
190835A	3 -9787	COMPSOURCE MUTUAL INSURANCEWORKERS COMP		11/2019	1023028061 10-23-1	3,224.05
DEPARTMENT TOTAL:						3,224.05
DEPARTMENT: 916		EVENTS				
190835A	3 -9787	COMPSOURCE MUTUAL INSURANCEWORKERS COMP		11/2019	1023028061 10-23-1	2,153.42
DEPARTMENT TOTAL:						2,153.42
FUND TOTAL:						5,377.47
GRAND TOTAL:						5,377.47

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 919		FACILITY OPERATIONS				
190148	3 -9028	AMERICAN WASTE CONTROL INC	0005415232/605090 NOV 19	11/2019	0005415232 NOV 19	467.81
190040	3 -9031	JENKS PUBLIC WORKS AUTHORITY	WATER SERVICE 2019/2020	11/2019	03-2905-00 NOV 19	5,156.34
190041	3 -9036	PUBLIC SERVICE COMPANY	ELECTRIC SERV 2019/2020	11/2019	95194285300 NOV 19	37,333.04
DEPARTMENT TOTAL:						42,957.19
FUND TOTAL:						42,957.19
GRAND TOTAL:						42,957.19

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 911						
191955	3 -8386	JPMORGAN CHASE BANK NA	BUSINESS LUNCH/SUPPLIES	10/2019	09-11-19 BILLY SIM	57.46
DEPARTMENT TOTAL:						57.46
DEPARTMENT: 912						
191948	3 -8386	JPMORGAN CHASE BANK NA	ALGAE RESEARCH SUPPLY	10/2019	08-16-19 ALGAE RES	34.60
191971	3 -8386	JPMORGAN CHASE BANK NA	AZA TRAVEL EXPENSES	10/2019	09-09-19 NEW ORLEA	148.02
191972	3 -8386	JPMORGAN CHASE BANK NA	AZA MEMBERSHIP	10/2019	09-27-19 AZA	80.00
DEPARTMENT TOTAL:						262.62
DEPARTMENT: 913						
191685	3 -8386	JPMORGAN CHASE BANK NA	ROUTER-SMALL ANIMAL HLDNG	10/2019	09-20-19 WM SUPERC	57.00
191947	3 -8386	JPMORGAN CHASE BANK NA	BIOLOGY SUPPLIES-ICE PACK	10/2019	09-23-19 AMAZON	28.20
191951	3 -8386	JPMORGAN CHASE BANK NA	BIOLOGY SUPPLIES	10/2019	09-26-19 AMAZON	122.86
191952	3 -8386	JPMORGAN CHASE BANK NA	FOOD-AQUARIUM ANIMALS	10/2019	09-27-19 AMAZON	291.78
191954	3 -8386	JPMORGAN CHASE BANK NA	BIOLOGY SUPPLIES	10/2019	09-29-19 AMAZON	690.07
191958	3 -8386	JPMORGAN CHASE BANK NA	BIO SUPP-TOTES/SPOONS	10/2019	09-16-19 AMAZON	88.31
191961	3 -8386	JPMORGAN CHASE BANK NA	BIOLOGY SUPPLIES	10/2019	09-13-19 AMAZON	129.95
191975	3 -8386	JPMORGAN CHASE BANK NA	BIOLOGY SUPPLIES	10/2019	09-06-19 POWEREQUI	139.99
191981	3 -8386	JPMORGAN CHASE BANK NA	RPLCMNT 795 FOR LSS	10/2019	09-27-19 SILICONE	263.16
191983	3 -8386	JPMORGAN CHASE BANK NA	LSS SUPPLIES	10/2019	09-19-19 DWYER INS	463.24
191984	3 -8386	JPMORGAN CHASE BANK NA	WILDLIFE EXPO EXPENSES	10/2019	09-27-19 TAP ROOM	170.35
191985	3 -8386	JPMORGAN CHASE BANK NA	WILDLIFE EXPO EXPENSES	10/2019	09-29-19 LAQUINTA	600.12
191986	3 -8386	JPMORGAN CHASE BANK NA	SOFTWARE-BUILDING MODELS	10/2019	09-05-19 WWW.SHK.C	59.00
191987	3 -8386	JPMORGAN CHASE BANK NA	FOOD-AQ ANIMALS	10/2019	09-25-19 NAM HAI	299.50
191991	3 -8386	JPMORGAN CHASE BANK NA	BIOLOGY SUPPLIES	10/2019	09-21-19 BIG AL'S	81.67
191992	3 -8386	JPMORGAN CHASE BANK NA	BIOLOGY SUPPLIES	10/2019	09-25-19 PETCO	6.99
191993	3 -8386	JPMORGAN CHASE BANK NA	BIOLOGY SUPPLIES	10/2019	10-02-19 THE AIR L	412.48
191994	3 -8386	JPMORGAN CHASE BANK NA	BIOLOGY SUPPLIES	10/2019	10-01-19 MARINE DE	100.72
191995	3 -8386	JPMORGAN CHASE BANK NA	FOOD-AQ ANIMALS	10/2019	09-05-19 GLOBAL MA	492.00
191996	3 -8386	JPMORGAN CHASE BANK NA	FOOD-AQ ANIMALS	10/2019	09-10-19 MAZURI	495.39
191997	3 -8386	JPMORGAN CHASE BANK NA	VITAMINS-AQ ANIMALS	10/2019	09-19-19 MAZURI	454.99
DEPARTMENT TOTAL:						5,447.77

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 915 DEVELOPMENT SERVICES						
191962	3 -8386	JPMORGAN CHASE BANK NA	AD-SEA TURTLE CONTEST	10/2019	09-09-19 FACEBOOK	50.00
191963	3 -8386	JPMORGAN CHASE BANK NA	MEMBERSHIP CARDS	10/2019	05-22-19 IDENTISYS	701.00
191964	3 -8386	JPMORGAN CHASE BANK NA	INCENTIVES/SUBSCRIPTIONS	10/2019	09-06-19 WALGREEN'	474.70
191965	3 -8386	JPMORGAN CHASE BANK NA	AD-FOOD TRUCK FRENZY	10/2019	09-19-19 FACEBOOK	25.00
191969	3 -8386	JPMORGAN CHASE BANK NA	SEA TURTLE CONTEST BANNER	10/2019	09-26-19 BANNERSON	32.30
191988	3 -8386	JPMORGAN CHASE BANK NA	TULSA CHAMBER INTERCITY	10/2019	10-01-19 UBER	81.74
191989	3 -8386	JPMORGAN CHASE BANK NA	TULSA WORLD SUBSCRIPTION	10/2019	08-15-19 BHM*OK NE	11.90
191990	3 -8386	JPMORGAN CHASE BANK NA	TRVL-MINNEAPOLIS INTRCITY	10/2019	09-16-19 SOUTHWEST	322.00
192098	3 -8386	JPMORGAN CHASE BANK NA	NOLA TRAVEL EXPENSES	10/2019	09-08-19 MOE'S	435.03
DEPARTMENT TOTAL:						2,133.67
DEPARTMENT: 916 EVENTS						
191967	3 -8386	JPMORGAN CHASE BANK NA	HALLOWMARINE POSTER PAPER	10/2019	09-25-11 OFFICE DE	23.58
191968	3 -8386	JPMORGAN CHASE BANK NA	HALLOWMARINE DECOR	10/2019	10-02-19 DOLLAR TR	61.31
191970	3 -8386	JPMORGAN CHASE BANK NA	DINNER FOOD TRUCK FRENZY	10/2019	09-21-19 FUSION LA	9.79
191976	3 -8386	JPMORGAN CHASE BANK NA	LAPEL MIC-SHARK VIEW	10/2019	09-13-19 SWEETWATE	332.84
191978	3 -8386	JPMORGAN CHASE BANK NA	MAGAZINE AD-WEDDINGS	10/2019	08-27-19 LUXURY LI	375.00
191979	3 -8386	JPMORGAN CHASE BANK NA	FOOD-EPIC EVENT/MAILING	10/2019	09-08-19 GAETANO'S	117.17
191980	3 -8386	JPMORGAN CHASE BANK NA	FOOD-SLPOVER/INFLATABLES	10/2019	08-16-19 GAETANO'S	404.83
DEPARTMENT TOTAL:						1,324.52
DEPARTMENT: 918 VISITOR SERVICES						
191949	3 -8386	JPMORGAN CHASE BANK NA	MEMBERSHIP FLYERS	10/2019	09-27-19 DRI*PRINT	372.63
191950	3 -8386	JPMORGAN CHASE BANK NA	HALLOWEEN DECOR	10/2019	10-02-19 AMAZON	287.06
DEPARTMENT TOTAL:						659.69
DEPARTMENT: 919 FACILITY OPERATIONS						
191959	3 -8386	JPMORGAN CHASE BANK NA	HOUSE KEEPING SUPPLIES	10/2019	09-04-19 AMAZON	30.27
192097	3 -8386	JPMORGAN CHASE BANK NA	RPLCMNT LED LIGHT PANELS	10/2019	09-27-19 CPD LIGHT	499.00
DEPARTMENT TOTAL:						529.27

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 920 VOLUNTEER SERVICES						
191953	3 -8386	JPMORGAN CHASE BANK NA	CLOCKS/COSTUMES	10/2019	09-21-19 AMAZON	68.69
191956	3 -8386	JPMORGAN CHASE BANK NA	VLNTR ENGAGE PROFS MTG	10/2019	09-17-19 PP*STTOWN	59.32
DEPARTMENT TOTAL:						128.01
DEPARTMENT: 923 JAA CAPITAL ITEMS						
191957	3 -8386	JPMORGAN CHASE BANK NA	OCT PROJ-TOW STRAPS	10/2019	09-17-19 AMAZON.CO	182.87
191960	3 -8386	JPMORGAN CHASE BANK NA	OCT PROJ-CONSTR SUPPLY	10/2019	09-12-19 AMAZON	85.04
191973	3 -8386	JPMORGAN CHASE BANK NA	OCT PROJ-FOAM COAT SUPPLY	10/2019	09-02-19 HOT WIRE	104.24
191974	3 -8386	JPMORGAN CHASE BANK NA	OCT PROJ-CONSTR SUPPLY	10/2019	09-11-19 WOODWORKS	168.00
191982	3 -8386	JPMORGAN CHASE BANK NA	SILICONE- ACRYLIC WINDOW	10/2019	09-18-19 SILICONE	371.83
192090	3 -8386	JPMORGAN CHASE BANK NA	OCT PROJ-CONSTR SUPPLY	10/2019	09-15-19 AMAZON	141.25
192096	3 -8386	JPMORGAN CHASE BANK NA	OCT PROJ-FIBER OPTIC	10/2019	09-23-19 LED & FIB	217.04
DEPARTMENT TOTAL:						1,270.27
FUND TOTAL:						11,813.28
GRAND TOTAL:						11,813.28

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 911		AQUARIUM OPERATIONS				
192244	3 -8891	PAYCOM PAYROLL LLC	941 FORM FILING FEE 2019	10/2019	OHB6601HE 10-15	13.00
DEPARTMENT TOTAL:						13.00
FUND TOTAL:						13.00
GRAND TOTAL:						13.00

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 915						
191925	3 -7178	HYPERLOCAL LLC	COLOR AD	10/2019	115 10-11	1,200.00
192148	3 -9681	SAM'S CLUB DIRECT	CANDY	10/2019	001099 09-17	372.02
DEPARTMENT TOTAL:						1,572.02
DEPARTMENT: 916						
191939	3 -7151	JULIE M STUART	MARKETING AD	10/2019	14850 10-03	225.00
191938	3 -8354	JUMPIN' JIMINY INC	HALLOWMARINE GAMES	10/2019	4943405 03-01	4,825.04
192135	3 -9045	MAZZIO'S CORPORATION	FOOD FOR STAFF	10/2019	FOOD FOR STAFF 10-	31.86
191936	3 -9106	FUN EXPRESS LLC	HALLOWMARINE PRIZES	10/2019	698453292-01 10-01	570.71
DEPARTMENT TOTAL:						5,652.61
DEPARTMENT: 918						
192137	3 -9139	FIZZ-O WATER	WATER & COOLER RENTAL	10/2019	1260673 09-30	30.05
191069	3 -9642	DANDI INC	PEST CONTROL	10/2019	23766 10-04	90.00
DEPARTMENT TOTAL:						120.05
DEPARTMENT: 919						
191932	3 -7012	THE HOME DEPOT PRO	FACILITY SUPPLIES	10/2019	26670589 10-09	70.00
192088	3 -7012	THE HOME DEPOT PRO	ABSORBENT FOR SPILLS	10/2019	506285790 08-08	36.00
191935	3 -8788	FIRETROL PROTECTION SYSTEMS	SWITCH REPAIR	10/2019	100615737 09-26	275.00
192143	3 -8862	CINTAS CORPORATION	FIRST AID BOX REFILL	10/2019	5014934045 09-30	78.84
191927	3 -8931	DORMAKABA USA INC	FACILITY REPAIR	10/2019	531962 10-07	1,497.44
191934	3 -9011	LOCKE SUPPLY CO	FACILITY SUPPLIES	10/2019	38386189-00 10-03	188.11
191924	3 -9022	STAND-BY-PERSONNEL (INC)	HOUSEKEEPING HELP	10/2019	213665 08-18	195.30
191760	3 -9466	GLASS DOCTOR	WINDOW REPAIR	10/2019	13398 10-15	607.23
192141	3 -9726	ASCAP	ASCAP LICENSE FEE	10/2019	100005330709 09-20	363.75
191940	3 -9792	CLIFFORD POWER SYSTEMS INC	FACILITY REPAIR	10/2019	SVC-0084844 03-29	881.09
DEPARTMENT TOTAL:						4,192.76
DEPARTMENT: 923						
192133	3 -8759	AG SPRAY EQUIPMENT	FILTRATION OCTOPUS PROJ.	10/2019	170894 10-04	231.84
191928	3 -8812	DWYER INSTRUMENTS, INC	OCTOPUS PROJECT	10/2019	04790234 10-09	409.92
191937	3 -8883	CHRIS BARELA	INVERTS PROJECT	10/2019	2127 10-02	1,000.00
192013	3 -8977	ZORO	SAFETY STAIR	10/2019	INV6683969 10-17	1,889.23
192145	3 -9005	LOWE'S BUSINESS ACCOUNT	OCTOPUS PROJECT	10/2019	01143 09-11	421.21
192146	3 -9009	THE HOME DEPOT	OCTOPUS PROJECT	10/2019	4013912 09-16	613.42
192012	3 -9137	R&B AQUATIC DISTRIBUTION	INFILTRATION	10/2019	00024402 10-09	2,406.30
191726	3 -9141	HARDSCAPE MATERIALS	OCT PROJ- BLK GRATING	10/2019	10579 10-11	849.90
192134	3 -9141	HARDSCAPE MATERIALS	LINER FOR EXHIBIT	10/2019	104421 09-25	150.00
192147	3 -9300	MCMMASTER-CARR SUPPLY CO	STAINLESS STEEL HARDWARE	10/2019	18154860 10-08	200.03
192010	3 -9383	UNITED RENTALS INC	FORKLIFT RENTAL	10/2019	174110392-001 09-2	632.31
192144	3 -9438	SHERWIN-WILLIAMS	PAINT SUPPLIES	10/2019	8322-5 09-12	251.36
DEPARTMENT TOTAL:						9,055.52
FUND TOTAL:						25,383.39
GRAND TOTAL:						25,383.39

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A						
192161	3 -7182	SHAW FINANCIAL SERVICES	LINENS REFUND	10/2019	11102574 10-22	91.08
DEPARTMENT TOTAL:						91.08
DEPARTMENT: 911						
192140	3 -7033	HASSLE FREE PROMOS	LOGO WEAR FOR STAFF	10/2019	2019604 10-01	357.92
192138	3 -8845	AMERICAN CHECKED INC	EMP BG CHECK	10/2019	8785-20190930	15.00
191830	3 -9211	STAPLES	09-19-19	10/2019	2359607211 09-19	16.85
192136	3 -9898	SUNDANCE OFFICE SUPPLY INC	OFFICE SUPPLIES	10/2019	381556 10-04	240.58
192142	3 -9898	SUNDANCE OFFICE SUPPLY INC	OFFICE SUPPLIES	10/2019	382225 10-10	131.88
DEPARTMENT TOTAL:						762.23
DEPARTMENT: 912						
192139	3 -9689	SOUTHERN AGRICULTURE INC	BEDDING FOR ED. ANIMALS	10/2019	434754 10-12	24.99
DEPARTMENT TOTAL:						24.99
DEPARTMENT: 913						
192153	3 -7039	BENT ARROW VETERINARY	HOSPIMEDICATION & WELLNESS	10/2019	268198 09-18	610.00
192149	3 -8965	THE UNIVERSITY OF MIAMI	APLFOOD FOR SEA HARES	10/2019	205782 10-08	135.00
191933	3 -8981	SPI, LLC	LSS SUPPLIES	10/2019	17516496-00 10-04	866.03
192151	3 -9012	REASOR'S	FOOD REPTILES & MAMMALS	10/2019	3706 10-15	107.35
192202	3 -9012	REASOR'S	FOOD-REPT,MML, ANIMALS	10/2019	4294 10-22	165.21
192152	3 -9038	FEDEX	SHIPPING OF ANIMALS	10/2019	6-763-82782 10-10	328.73
192132	3 -9045	MAZZIO'S CORPORATION	DINNER FOR DIVE TRAINING	10/2019	010-20190917-113	36.53
191930	3 -9186	CHAMPION LIGHTING & SUPPLY	LSS SUPPLIES	10/2019	00302520 10-03	482.04
192195	3 -9267	BRAINERD CHEMICAL CO INC	CHEMICALS FOR LAB	10/2019	116503 10-11	509.60
191926	3 -9300	MCMASTER-CARR SUPPLY CO	LSS SUPPLIES	10/2019	17741761 10-03	370.56
192200	3 -9300	MCMASTER-CARR SUPPLY CO	BIOLOGY SUPPLIES	10/2019	19055945 10-17	87.14
192150	3 -9689	SOUTHERN AGRICULTURE INC	FOOD & BEDDING	10/2019	434261 10-09	135.78
192203	3 -9689	SOUTHERN AGRICULTURE INC	FROG FOOD/MML BEDDING	10/2019	571560 10-22	40.28
192201	3 -9897	ACCURATE ENVIRONMENTAL LLC	SUPPLIES FOR LAB	10/2019	SU30891 10-14	37.88
DEPARTMENT TOTAL:						3,912.13

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A		NON-DEPARTMENTAL				
190473	3 -9587	COMMUNITY CARE	10-01-19 EAP MONTHLY FEE	10/2019	10-01-19 EAP FEES	54.59
DEPARTMENT TOTAL:						54.59
DEPARTMENT: 919		FACILITY OPERATIONS				
192240	3 -8842	WEX BANK-QUIKTRIP	61919699 10-23-19 FUEL	10/2019	61919699 10-23-19	108.02
DEPARTMENT TOTAL:						108.02
FUND TOTAL:						162.61
GRAND TOTAL:						162.61

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 913 EXHIBITS/LSS						
191395	3 -8386	JPMORGAN CHASE BANK NA	GLASSWARE FOR LAB	10/2019	09-12-19 DWK LIFE	1,048.72
191413	3 -8386	JPMORGAN CHASE BANK NA	FILTER REPLACEMENT	10/2019	09-16-19 POOL SUPP	6,455.00
DEPARTMENT TOTAL:						7,503.72
DEPARTMENT: 915 DEVELOPMENT SERVICES						
190935	3 -8386	JPMORGAN CHASE BANK NA	08-14-19 WRISTBANDS	10/2019	08-30-19 WRISTBAND	818.00
191420	3 -8386	JPMORGAN CHASE BANK NA	WRIST BANDS	10/2019	09-16-19 WRISTBAND	1,448.00
DEPARTMENT TOTAL:						2,266.00
DEPARTMENT: 920 VOLUNTEER SERVICES						
190641	3 -8386	JPMORGAN CHASE BANK NA	VOLGISTICS	10/2019	09-12-19 VOLGISTIC	66.00
DEPARTMENT TOTAL:						66.00
DEPARTMENT: 923 JAA CAPITAL ITEMS						
191283	3 -8386	JPMORGAN CHASE BANK NA	RUST PAINT KIT FOR WALLS	10/2019	09-10-19 THEPAINTS	1,846.84
191572	3 -8386	JPMORGAN CHASE BANK NA	OCT PROJ-EPOXY PUTTY	10/2019	09-17-19 REYNOLDS	1,300.04
DEPARTMENT TOTAL:						3,146.88
FUND TOTAL:						12,982.60
GRAND TOTAL:						12,982.60

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 918		VISITOR SERVICES				
190410	3 -8203	ONE SOURCE MANAGED SERVICES	SCOPIER MAINT	10/2019	397685942 10-16	634.71
DEPARTMENT TOTAL:						634.71
FUND TOTAL:						634.71
GRAND TOTAL:						634.71

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 919		FACILITY OPERATIONS				
191677	3 -7099	ETHERFLOW	SECURITY CAMERAS AQ	10/2019	1028 11-30	4,000.00
DEPARTMENT TOTAL:						4,000.00
FUND TOTAL:						4,000.00
GRAND TOTAL:						4,000.00

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 913		EXHIBITS/LSS				
191929	3 -9009	THE HOME DEPOT	LSS SUPPLIES	10/2019	3010375 10-07	441.01
DEPARTMENT TOTAL:						441.01
DEPARTMENT: 919		FACILITY OPERATIONS				
191931	3 -9009	THE HOME DEPOT	FACILITY REPAIR	10/2019	0010700 10-10	26.01
DEPARTMENT TOTAL:						26.01
FUND TOTAL:						467.02
GRAND TOTAL:						467.02

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 911		AQUARIUM OPERATIONS				
191902	3 -9134	OTA PIKEPASS	20190994251 OCTOBER 2019	10/2019	6205470 OCT 2019	25.55
					DEPARTMENT TOTAL:	25.55
DEPARTMENT: 919		FACILITY OPERATIONS				
190050	3 -9019	OKLAHOMA NATURAL GAS	109601609 OCT 2019	10/2019	109601609 OCT 2019	223.26
					DEPARTMENT TOTAL:	223.26
					FUND TOTAL:	248.81
					GRAND TOTAL:	248.81

PAID UNAPPROVED

JENKS AQUARIUM AUTHORITY ENCUMBRANCES AND EXPENDITURES

Payroll September 1, 2019 through September 15, 2019
PAID UNAPPROVED

Payroll for employees \$ 70,000.00

Additional payroll benefits and costs for approval September 15, 2019

BancFirst	Federal Tax Deposit	\$ 4,500.00
BancFirst	FICA/Medicare Taxes	4,500.00
BancFirst	State Withholding Tax	1,750.00
Benefit Resources, Inc.	Unreimbursed Medical	300.00
ICMA Retirement 401	Retirement Contributions	3,500.00
ICMA Retirement 457	Retirement Contributions	100.00
Paycom	Payroll fees	750.00
	total	\$ 15,400.00

JENKS AQUARIUM AUTHORITY ENCUMBRANCES AND EXPENDITURES

Payrol September 16, 2019 through September 31, 2019
PAID UNAPPROVED

Payroll for employees \$ 70,000.00

Additional payroll benefits and costs for approval September 31, 2019

BancFirst	Federal Tax Deposit	\$ 5,000.00
BancFirst	FICA/Medicare Taxes	5,000.00
BancFirst	State Withholding	2,000.00
PayCom	Service Fee	750.00
AFLAC	Accident Insurance	600.00
Community Care	Medical Insurance	16,000.00
Delta Dental of Oklahoma	Dental Insurance	1,000.00
Fort Dearborn Life	Voluntary Life & Disability	50.00
Sun Life Insurance	Life Insurance	500.00
Benefit Resources, Inc.	Unreimbursed Medical	300.00
ICMA Retirement 401	Retirement Contributions	3,250.00
ICMA Retirement 457	Retirement Contributions	100.00
	total	\$ 34,450.00

JENKS AQUARIUM AUTHORITY ENCUMBRANCES AND EXPENDITURES

Payroll October 1, 2019 through October 15, 2019
PAID UNAPPROVED

Payroll for employees \$ 70,000.00

Additional payroll benefits and costs for approval October 15, 2019

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Paycom	Payroll fees	750.00
	total	\$ 15,400.00

JENKS AQUARIUM AUTHORITY ENCUMBRANCES AND EXPENDITURES

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BancFirst	FICA/Medicare Taxes	5,000.00
BancFirst	State Withholding	2,000.00
PayCom	Service Fee	750.00
AFLAC	Accident Insurance	600.00
Community Care	Medical Insurance	16,000.00
Delta Dental of Oklahoma	Dental Insurance	1,000.00
Fort Dearborn Life	Voluntary Life & Disability	50.00
Sun Life Insurance	Life Insurance	500.00
Benefit Resources, Inc.	Unreimbursed Medical	300.00
ICMA Retirement 401	Retirement Contributions	3,250.00
ICMA Retirement 457	Retirement Contributions	100.00
	total	\$ 34,450.00

Jenks Aquarium Authority
Fund 90
Financial Position
As of 09/30/2019

	Actual FY 19-20 Jul 1 - Sep 30	Budget Year 2 FY 19-20	Actual FY 18-19 Jul 1 - Sep 30
Gross Revenues:			
Ticket Sales	\$ 1,209,421.13	\$ 3,745,000.00	\$ 1,104,103.15
E-Tickets	39,783.65	110,000.00	26,519.20
Memberships	140,631.10	538,000.00	114,917.73
Education Programs	27,656.65	200,000.00	22,357.96
Education - Fish Friends	1,269.00	-	1,414.00
Fish and Fireworks	5,642.25	12,000.00	11,507.60
Event Sales	102,239.57	255,000.00	44,882.69
Birthday Parties	6,896.20	40,000.00	8,655.17
Grants & Donations	16,404.44	100,000.00	50.00
Fish Food	74,196.96	220,000.00	62,131.00
Wishing Well	3,473.52	16,000.00	3,433.18
Octopus Exhibit Donations	31,293.49	125,000.00	39,022.11
Aquarium Run Event	-	100,000.00	-
Special Events	9,059.75	8,000.00	-
Hallowmarine Event	1,090.00	55,000.00	108.00
Gift Shop	52,445.90	170,000.00	55,613.51
Stroller Rentals	2,701.23	10,000.00	2,701.23
Café Deli	29,122.07	60,000.00	14,662.80
Event Catering	19,798.27	50,000.00	4,378.98
Vending/ATM Commission	2,137.83	5,000.00	1,548.71
Arcade Machine Commission	2,874.64	15,000.00	4,366.14
Holiday Inn Rent	15,417.65	40,000.00	16,372.21
Miscellaneous Revenue	2,754.73	8,000.00	2,956.40
Interest	11,054.53	50,000.00	12,282.84
Interest on Investment	25,741.24	70,000.00	24,497.34
Total Gross Revenues:	\$ 1,833,105.80	\$ 6,002,000.00	\$ 1,578,481.95

Operating Expenditures:			
Aquarium Operations	\$ 91,722.41	\$ 358,200.00	\$ 74,345.75
Education	52,315.46	224,100.00	57,811.17
Exhibits/LSS	401,868.05	1,679,500.00	387,712.73
Development Services	115,090.10	453,800.00	82,262.47
Events	78,255.71	396,150.00	50,752.68
Visitors Services	134,989.39	393,850.00	124,326.94
Facility Operations	910,195.22	1,461,200.00	896,586.01
Volunteer Services	14,631.24	70,200.00	1,128.94
Special Exhibit Personnel	43,910.95	151,600.00	36,458.62
Total Operating Expenditures:	\$ 1,842,978.53	\$ 5,188,600.00	\$ 1,711,385.31
Operating Gain/(Loss)	\$ (9,872.73)	\$ 813,400.00	\$ (132,903.36)
Capital Expenditures:			
Exhibits/LSS	\$ -	\$ -	\$ 1,375.00
Facility Operations	-	-	3,759.23
Capital Items	30,664.53	208,000.00	364.20
Total Capital Expenditures:	\$ 30,664.53	\$ 208,000.00	\$ 5,498.43
Debt Service:			
Professional Services	\$ (1,067.88)	\$ 8,000.00	\$ (116.91)
Interest	125,807.28	565,000.00	133,938.55
Principal	181,250.01	692,000.00	176,250.00
Total Debt Service:	\$ 305,989.41	\$ 1,265,000.00	\$ 310,071.64
Total Non-Operating Expenditures	\$ 336,653.94	\$ 1,473,000.00	\$ 315,570.07
Total Expenditures:	\$ 2,179,632.47	\$ 6,661,600.00	\$ 2,026,955.38
Excess (deficiency) of Revenues over Expenditures:	\$ (346,526.67)	\$ (659,600.00)	\$ (448,473.43)
Transfers (In/Out)			
Transfers From Other Funds	\$ -	\$ 300,000.00	\$ -
Transfers To Other Funds*	-	(30,000.00)	(75,000.00)
Total Transfers:	\$ -	\$ 270,000.00	\$ (75,000.00)
Net Change in Fund Balance:	\$ (346,526.67)	\$ (389,600.00)	\$ (523,473.43)

Jenks Aquarium Authority
Fund 90
Financial Position
As of 10/31/2019

	Actual FY 19-20 Jul 1 - Oct 31	Budget Year 2 FY 19-20	Actual FY 18-19 Jul 1 - Oct 31
Gross Revenues:			
Ticket Sales	\$ 1,371,958.40	\$ 3,745,000.00	\$ 1,286,589.70
E-Tickets	49,086.49	110,000.00	31,532.00
Memberships	168,375.12	538,000.00	139,579.81
Education Programs	33,268.65	200,000.00	30,385.53
Education - Fish Friends	3,129.00	-	1,934.00
Fish and Fireworks	5,642.25	12,000.00	11,507.60
Event Sales	130,750.68	255,000.00	67,449.22
Birthday Parties	9,420.11	40,000.00	10,830.78
Grants & Donations	16,484.44	100,000.00	50.00
Fish Food	85,594.86	220,000.00	72,881.10
Wishing Well	3,699.98	16,000.00	4,018.66
Octopus Exhibit Donations	37,645.72	125,000.00	45,675.28
Aquarium Run Event	-	100,000.00	-
Special Events	9,059.75	8,000.00	-
Hallowmarine Event	77,592.50	55,000.00	53,688.50
Gift Shop	75,726.82	170,000.00	76,866.79
Stroller Rentals	3,601.64	10,000.00	3,601.64
Gift Shop Donations	15.75	-	-
Café Deli	33,904.22	60,000.00	19,273.20
Event Catering	29,012.61	50,000.00	5,994.65
Vending/ATM Commission	3,358.85	5,000.00	1,746.07
Arcade Machine Commission	3,771.52	15,000.00	5,440.75
Holiday Inn Rent	20,276.16	40,000.00	16,372.21
Miscellaneous Revenue	2,854.73	8,000.00	3,173.48
Interest	14,050.27	50,000.00	16,578.17
Interest on Investment	27,721.17	70,000.00	28,147.47
Total Gross Revenues:	\$ 2,216,001.69	\$ 6,002,000.00	\$ 1,933,316.61

Operating Expenditures:			
Aquarium Operations	\$ 109,405.33	\$ 358,200.00	\$ 106,853.10
Education	64,728.88	224,100.00	69,567.03
Exhibits/LSS	534,535.75	1,679,500.00	514,449.47
Development Services	137,190.67	453,800.00	128,755.37
Events	99,980.57	396,150.00	73,006.72
Visitors Services	159,934.06	393,850.00	144,526.90
Facility Operations	948,843.09	1,461,200.00	941,215.16
Volunteer Services	18,099.44	70,200.00	1,264.04
Special Exhibit Personnel	54,574.70	151,600.00	47,788.50
Total Operating Expenditures:	\$ 2,127,292.49	\$ 5,188,600.00	\$ 2,027,426.29
Operating Gain/(Loss)	\$ 88,709.20	\$ 813,400.00	\$ (94,109.68)
Capital Expenditures:			
Exhibits/LSS	\$ -	\$ -	\$ 1,375.00
Facility Operations	-	-	3,759.23
Capital Items	42,670.03	208,000.00	33,496.41
Total Capital Expenditures:	\$ 42,670.03	\$ 208,000.00	\$ 38,630.64
Debt Service:			
Professional Services	\$ (1,423.84)	\$ 8,000.00	\$ (155.88)
Interest	170,362.48	565,000.00	183,081.27
Principal	241,666.68	692,000.00	235,000.00
Total Debt Service:	\$ 410,605.32	\$ 1,265,000.00	\$ 417,925.39
Total Non-Operating Expenditures	\$ 453,275.35	\$ 1,473,000.00	\$ 456,556.03
Total Expenditures:	\$ 2,580,567.84	\$ 6,661,600.00	\$ 2,483,982.32
Excess (deficiency) of Revenues over Expenditures:	\$ (364,566.15)	\$ (659,600.00)	\$ (550,665.71)
Transfers (In/Out)			
Transfers From Other Funds	\$ -	\$ 300,000.00	\$ -
Transfers To Other Funds	-	(30,000.00)	(75,000.00)
Total Transfers:	\$ -	\$ 270,000.00	\$ (75,000.00)
Net Change in Fund Balance:	\$ (364,566.15)	\$ (389,600.00)	\$ (625,665.71)

JENKS AQUARIUM AUTHORITY

Transaction Date	Transaction Time	Card Number	Custom Vehicle/Asset ID	Units	Product	Merchant Name	Merchant Address	Merchant City	Merchant State / Province	Merchant Postal Code	Current Odometer	Adjusted Odometer	Driver Last Name	Driver Department	Department
09/01/2019	14:59:59	****00031	919 908 08 XTERRA	15.3	UNL	Quiktrip 0096	9555 Riverside Pkwy Tulsa	Tulsa	OK	74137	106770		ZIARA	913	919
09/15/2019	15:51:46	****01401	919 17 RAM VAN	14.9	UNL	Quiktrip 0096	9555 Riverside Pkwy Tulsa	Tulsa	OK	74137	23462		ZIARA	913	919
09/22/2019	15:18:20	****00031	919 908 08 XTERRA	10.5	UNL	Quiktrip 0096	9555 Riverside Pkwy Tulsa	Tulsa	OK	74137	106932		ZIARA	913	919

JEWELRY AUTHORITY

Transaction Date	Transaction Time	Card Number	Custom Vehicle/Asset ID	Units	Product	Merchant Name	Merchant Address	Merchant City	Merchant State / Province	Merchant Postal Code	Current Odometer	Adjusted Odometer	Driver Last Name	Driver Department	Department
09/30/2019	13:40:46	****01121	MISC-AQ	9.444	SUP	Quiktrip 0096	9555 Riverside Pkwy	Tulsa	OK	74137		1	ZARA	913	911
09/30/2019	13:43:16	****01121	MISC-AQ	3.573	DXL	Quiktrip 0096	9555 Riverside Pkwy	Tulsa	OK	74137		1	ZARA	913	911
10/02/2019	16:07:57	****01401	919 17 RAM VAN	21.158	UNL	Quiktrip 0096	9555 Riverside Pkwy	Tulsa	OK	74137		24274	ZARA	913	919
10/07/2019	11:10:37	****00031	919 908 CR XTERRA	12.23	UNL	Quiktrip 0096	9555 Riverside Pkwy	Tulsa	OK	74137	107123	107118	ZARA	913	919
10/21/2019	15:45:29	****00031	919 908 CR XTERRA	9.682	UNL	Quiktrip 0096	9555 Riverside Pkwy	Tulsa	OK	74137	107271		ZARA	913	919



To: Chairman Lee and Members of the Jenks Aquarium Authority

From: Christopher Shrout, General Manager

Date: November 7, 2019

Subject: Holiday Bonuses

I am recommending the approval of holiday bonuses in the amount of \$400.00 (before payroll taxes) for each full-time employee and \$200.00 (before payroll taxes) for each regular part-time employee.

Given the current budget status, it may be necessary to request that the amounts of any such authorizations be appropriated before the end of the current fiscal year from the prospective fund balances of each entity in order to balance the previously approved budgets.

The budget amount from each entity are estimated to be as follows:

City of Jenks:	\$33,000
Jenks Public Works Authority:	\$17,500
Jenks Aquarium Authority:	<u>\$20,500</u>
	\$71,000



MEMORANDUM

DATE: November 18, 2019
TO: JENKS CITY COUNCIL AND MEMBERS OF JAA
FROM: KENNY ALEXOPOULOS, CHIEF OPERATING OFFICER
RE: EXPOSERVE CONTRACT EXTENSION

Dear Jenks City Council and Members of JAA,

The Oklahoma Aquarium's contract with ExpoServe ends on December 31, 2019. ExpoServe provides the café operations as well management of catering by PARTYSERVE. The Oklahoma Aquarium would like to renew its contract with ExpoServe through the calendar year and of 2020. The extension would allow the aquarium to use ExpoServe for its café and catering operations for twelve more months during which time management will explore all options for café and catering operations and reevaluate its contract with ExpoServe. A longer and/or renegotiated contract will be considered at the end of the 2020 calendar year.

**Thank you,
Kenny Alexopoulos
Chief Operating Officer**

CONTRACT EXTENSION AGREEMENT

THIS EXTENSION AGREEMENT made and entered into by and between the Jenks Aquarium Authority ("JAA"), an Oklahoma Title 60 public trust, and ExpoServe Management Corporation d/b/a Catering by PARTYSERVE.

WITNESSETH:

WHEREAS, the parties hereto entered into an Agreement for Catering and Operation of Café at Oklahoma Aquarium (the "Contract") on March 18, 2013, for a three year term, The Contract includes one three-year option to renew.

WHEREAS, on May 16, 2016, the JAA approved a renewal and three year extension of the Contract to May 15, 2019.

WHEREAS, on April 1, 2019, the JAA approved a renewal and seven month extension of the Contract to December 31, 2019.

WHEREAS, the parties have expressed the desire to extend the Contract term for twelve months to expire December 31, 2020:

NOW, THEREFORE, the parties agree to extend the term of the above described Contract for the period January 1, 2020 to and including December 31, 2020, all according to the terms, covenants and conditions set forth in the original Contract between the parties.

IN WITNESS WHEREOF, the parties have set their hands and seals on multiple copies on the dates reflected below to be effective for the term stipulated herein.

Approved this 18th day of November 2019.

JENKS AQUARIUM AUTHORITY

By _____
Chairperson

ATTEST:

City Clerk

ExpoServe Management Corporation

By _____

Printed Name _____

Title _____

Date _____

ATTEST:

Corporate Secretary



MEMORANDUM

DATE: NOVEMBER 18, 2019
TO: JENKS CITY COUNCIL AND MEMBERS OF JAA
FROM: KENNY ALEXOPOULOS, CHIEF OPERATING OFFICER
RE: REVENUE, FACILITY, AND STAFF UPDATES

Dear Jenks City Council and Members of JAA,

The Oklahoma Aquarium has started out with a strong fiscal year (July 1 through October 31) with an increase in revenue since 2018. We project an even stronger 2020 with opening of the new octopus exhibit in time for spring break.

Attendance.....	- 0.55%
Memberships.....	+20.63%
Feed Stands.....	+12.5%
Wishing Wells.....	+161%
Food Sales.....	+17.56%
Wristband.....	\$-17.56
Total Revenue YTD.....	+14.91% or \$287,825.99
Revenue increase from 2018	

The Octopus is on schedule to open Spring Break 2020. The team has completed the filtration, installed the acrylic cylinder, and is now working to complete the wet and dry side theming.

There was a significant revenue increase compared to Hallowmarine 2108 with an impressive 43.5% increase.

Two aquarium employees, Ann Money and Amy Alexopoulos are traveling to Israel December 14th as part of our ongoing partnership with the Jerusalem Aquarium. They will be working with their staff in the areas of coral research, exhibit maintenance and animal husbandry.

Thank you,
Kenny Alexopoulos, Chief Operating Officer



Weekly Update: November 3-9, 2019

Education:

- Ann spoke with her contact at the aquarium in Israel and made a schedule for the trip. She and Amy Alexopoulos bought airfare and booked hotels in Jerusalem and Eliat.
- Ann ordered floor exhibit graphics.
- Ann worked with Justin to capture images and identify jellyfish planula to further the updated jelly propagation system.
- Ann worked in the chemistry lab conducting coral phototaxis trials, and as always continued data collection and analyzing. Her team finished all cell counts from the fluorescent emission research and also finished algae expulsion trials. Ann captured algae expulsion (what happens during coral bleaching) in a video which has rarely if ever been done.
<https://drive.google.com/open?id=1Rv fsXcmMVQ4c9TVeVoa6uEer2LFw50z>
- Ann reached out to 50 Texas superintendents, sending them the education and Fish Friends brochures.
- Alyssa booked 14 field trips.
- Alyssa hosted six field trip groups and worked with Ann to give a total of eight programs.
- Alyssa hosted Aqua Tots.
- Education received about 1,400 plastic bags for the Sea Turtle Birthday plastic bag drive.
- Alyssa and Andrea attended TYPros Boomtown Awards on Friday, Nov. 8 at the Tulsa Zoo.
- Alyssa set up an education table at the Sea Turtle Birthday and gave behind-the-scene tours for our naming contest finalists.
- Alyssa gave a Skype Career Q&A session for undergraduate biology majors at Cornell; they specifically invited her and it's the first in a series of Alumni skype talks.

Guest Services:

- Jamie hosted and organized the annual Volunteer Banquet on Thursday, Nov. 7. It was decorated with an octopus theme and well attended by aquarium staff, city councilors, and volunteers.
- The following receive donations from the aquarium in December:

- Maysville Camp Goddard Science Camp
- CREOKS
- Modus
- March of Dimes
- Saint Francis Foster Care
- Youth Services of Tulsa
- Caring Hands Healthcare Centers
- Jenks Northwest Elementary

Marketing:

- The team sent out the November newsletter.
- Danielle is designing ads for the Tulsa Hotel Guide, Jenks Tribune, and Tulsa Kids.
- Kenny toured Sheila Dills and other house representatives on Monday, Nov. 4.
- Channel 2 sales reps visited and discussed advertising options.
- We placed the Toys for Tots box in the Great Hall; it will be out for a month and we hope to receive at least 300 donated toys.
We advertised to local media that veterans get in free on Veteran's Day.
- The team organized the Sea Turtle Birthday party with the events department and revealed the sea turtle's new name on social media—Seamore.

Events:

- The Sea Turtle Birthday Party was a success with hundreds of people who came to find out the name for the turtle. We went through 1,500 treats and Ann spoke about the sea turtle while divers unveiled the name underwater. Fox and Channel 8 came for the event: <https://ktul.com/news/local/ok-aquarium-celebrates-sea-turtle-seamores-25th-birthday>
- Green Country Energy presented the Oklahoma Aquarium with a donation for \$2,500. They will host an event the first week of December here.
- We hosted a wedding in the shark tunnel, helped organize and run the volunteer banquet, and hosted birthday parties and a Hilti dinner party. We also hosted a private event prior to the Sea Turtle Birthday in the Great Hall.
- We participated in a Splash meeting and discussed a potential layout.
- We plan to decorate for the holidays around December 1. We want to decorate the shack, so people take photos and tag us from there.
- Our upcoming events including a dinner party for the M.e.t., private sleepover, and a wedding.

Biology:

- The husbandry team executed a plan to eliminate the invasive aiptasia anemones from the stingray feed and touch system. Tests with chemical solutions were unsuccessful, so staff has turned to sterilization of the system. All of the fish were removed from the

system and relocated to the large animal holding building. Chlorine was used as a sterilizing agent and circulated through all of the pipes and filtration components. Husbandry and LSS staff stayed all night to complete the sterilization and remove of all tank substrates and filtration medias. After the initial bleaching, the tank was drained and power washed, and large pumps were used to pressurize and flush all the system lines. Then the tank was filled and chlorinated again. Finally, the tank was drained and filled with RODI water and salt was added. To reduce recovery time of the system, seeded media was taken from the shark tank to fill the bio-tower and living sand from shark exhibit sand filters was used in the sand filter. The exhibit will reopen with animals next week.

LSS:

- The team assisted husbandry in the sterilization of the stingray touch and feed system.
- The team also replaced the bolts on the fiberglass work deck above the shark tank.
- The oil was changed on the Ozark Stream, the UV bulb was replaced on the living reef, and the protein skimmers for the octopus exhibit were completed.

Maintenance:

- The team performed roof repairs above the aquarium galleries.
- The new casting pond waterfall pump was installed and is working now.
- The breaker box on the back deck was replaced after a weather-related failure.
- The custodial team worked hard this week to clean up after all the animal moves and mess created by the stingray system sterilization.
- Fire inspections for the sprinklers, risers, and extinguishers were completed. The final inspection is the vent hood in the café.

Exhibits:

- Octopus:
 - The team continues to plumb inside the tank inside the octopus exhibit.
 - Concrete was poured into the forms around the drains and inside the center collar of the main feature in the tank. This will keep it from moving by creating a stable foundation to build on.
 - Other details, like a faux control panel, valves, gauges, and levers are being created for design aesthetic.
 - The team is starting to close in the remaining walls in the exhibit.
 - The team deconstructed the ship and mast that was used in the HallowMarine event.