

AGENDA
JENKS CITY COUNCIL
MONDAY, NOVEMBER 18, 2019, 7:00 P.M.
JENKS CITY HALL, COUNCIL CHAMBERS, 211 NORTH ELM

If you require special accommodations pursuant to the Americans with Disabilities Act, please notify the City Clerk's Office at (918)209-4960 or email agendas@jenksok.org.

- I. CALL TO ORDER
- II. ROLL CALL
- III. INVOCATION
- IV. PLEDGE OF ALLEGIANCE
- V. APPOINT COUNCILMEMBER FOR WARD 4
- VI. OATH OF OFFICE
- VII. ELECTION OF VICE MAYOR
- VIII. CITIZEN'S COMMENTS
- IX. PROCLAMATION
- X. BUSINESS
 - 1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
 - A. Approve minutes of the regular meeting held on November 4, 2019
 - Documents:
 - [1A - 2019.11.04 CC MINUTES.PDF](#)
 - B. Approve Encumbrances and Expenditures
 - Documents:
 - [1B - ENCUMBRANCES AND EXPENDITURES.PDF](#)
 - C. Monthly Reports
 - Documents:
 - [1C - MONTHLY REPORTS.PDF](#)
 - D. Request to declare surplus various obsolete materials, supplies, vehicles, and equipment from all departments and to authorize the sale of same in the City of Jenks and related entities auction on December 12, 2019.
 - Documents:

[1D - AUCTION ITEMS.PDF](#)

- E. Request to consider approval of Holiday bonuses in the gross amount of \$400.00 for full-time employees and \$200.00 for regular part-time employees; to authorize the expenditure for same within the current budget and to authorize the Finance Director to request an appropriation for such expenditures to reimburse the current balance from fund balances of those entities before the end of the fiscal year, if needed.

Documents:

[1E - HOLIDAY BONUSES.PDF](#)

2. Consideration and appropriate action relating to items removed from the Consent Agenda.
3. Request by SoCo Properties to approve an alternative to the masonry requirements. [Beach]

Documents:

[3 - SOCO REQUEST.PDF](#)

4. Request to approve Ordinance No. 1478 – Corrected (to correct the legal description), relating to JZ-634/PUD-114 which rezoned and established a PUD on property located at the southwest corner of 3rd and Aquarium Place; repealing all ordinances or parts thereof in conflict herewith; providing for severability; and declaring an emergency. [Beach]

Documents:

[4 - ORD 1478 - CORRECTED.PDF](#)

5. Request to approve the emergency clause for Ordinance No. 1478 – Corrected, making it effective immediately upon passage.
6. Request to approve JZ 19-646 from Carla Harris for a zone change from RS-3 (Residential Single-Family High Density) District to CS (Commercial Shopping Center) District. General Location: 421 W Main St [Beach]

Documents:

[6 - JZ 19-646 REZONE.PDF](#)

7. Request to approve Ordinance No. 1498 relating to JZ 19-646, rezoning a tract of land from RS-3 (Residential Single-Family High Density) District to CS (Commercial Shopping Center) District; repealing all ordinances or parts thereof in conflict herewith; providing for severability; and declaring an emergency. [Beach]

Documents:

[7 - ORD 1498 JZ 19-646.PDF](#)

8. Request to approve the emergency clause for Ordinance No. 1498, making it effective immediately upon passage.
9. Consider, motion, and vote to enter executive session pursuant to Title 25 O.S. § 307(B) (1) to discuss the employment of the City Manager in preparation for the City manager's yearly performance review.

XI. OTHER BUSINESS

1. City Manager's Report

Documents:

[CITY MANAGER REPORT.PDF](#)

XII. ADJOURNMENT

**MINUTES
JENKS CITY COUNCIL
MONDAY, NOVEMBER 4, 2019, 7:00 P.M.
JENKS CITY HALL, COUNCIL CHAMBERS, 211 NORTH ELM**

The Agenda for the Jenks City Council was posted in City Hall and on the City's website at 10:10 a.m. on October 30, 2019. The meeting was called to order at 7:00 p.m. on the above date with Mayor Robert Lee presiding. A roll call vote of members was taken as follows:

Donna Ogez	Present
Kaye Lynn	Present
Craig Murray	Present
Gary Isbell	Present
Cory Box	Absent (arrived at 7:30 p.m.)
Mayor Robert Lee	Present

Invocation was given by Pastor Terry Jarrad with Beaver Street Baptist Church.

Pledge of Allegiance was given.

Citizen's Comments

No Citizen Comments.

Employee Recognition

Assistant City Manager Robert Carr presented a plaque as recognition to Gary Head for 40 years of service with the City of Jenks.

Business

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
 - A. Approve minutes of the regular meeting held on October 21, 2019
 - B. Approve Encumbrances and Expenditures
 - C. Monthly Reports
 - D. Request to approve using Oklahoma Municipal Retirement Fund for all non-represented employees.
 - E. Request to note in the minutes Oklahoma Department of Environmental Quality (DEQ) Permit Number SL00007219751 for the construction of 229 linear feet of eight (8) inch PVC sanitary sewer line and all appurtenances to serve the Yale Cleaners, Jenks, Tulsa County, Oklahoma.

- F. Request to note in the minutes Oklahoma Department of Environmental Quality (DEQ) Permit Number SL000072190629 for the construction of 358 linear feet of eight (8) inch PVC sanitary sewer line and all appurtenances to serve the Starbucks, Jenks, Tulsa County, Oklahoma.
- G. Request to note in the minutes Oklahoma Department of Environmental Quality (DEQ) Permit Number WL000072190628 for the construction of 875 linear feet of six (6) inch PVC water line and all appurtenances to serve the Starbucks, Jenks, Tulsa County, Oklahoma.

Gary Isbell made a motion to approve Item 1. Craig Murray seconded the motion. A roll call vote of members was taken as follow:

Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Mayor Robert Lee	Yes

Motion Carried.

- 2. Consideration and appropriate action relating to items removed from the Consent Agenda.

Withdrawn

- 3. Discussion and possible action regarding the applications of Craig Bowman, Grant Butler, Dawn Dyke, Matthew McDonald, and Christopher Woods for the vacant Ward 4 position. City Manager Chris Shrout gave a brief overview of the process and the previously approved timeline for appointing a Councilmember for the Ward 4 position. He also reminded everyone that there will be a Meet & Greet for the candidates on November 7, 2019 at the Hive from 5:00 p.m. to 6:00 p.m. He then summarized each candidate's application and invited Council to ask questions to each applicant.

Craig Bowman gave an overview of his passion for Jenks and volunteer work. Council asked follow up questions.

Councilor Box arrived at 7:30 p.m.

Grant Butler gave his history with Jenks and believes he has a lot to bring to the table. Council asked follow up questions.

Dawn Dyke explained her volunteer work and opinion on the issues at hand. Council asked follow up questions.

Matthew McDonald gave a brief synopsis of his history with Jenks. Council asked follow up questions.

Christopher Woods was not present. Councilor Box stated that he was under the weather and that everyone can meet him at the Meet & Greet on November 7th.

No action was taken.

4. Request to approve Ordinance No. 1497, an ordinance amending Chapter 14 of the City Code, "Offenses.", amending sections 14-2-3, 14-2-4, 14-5-1, 14-5-11, 14-8-1, regarding larceny offenses. City Attorney Teresa Nowlin presented the information regarding the amendments to Chapter 14 of the City Code.

Craig Murray made a motion to approve Item 4, with an additional amendment to section 14-5-10. Donna Ogez seconded the motion. A roll call vote of members was taken as follow:

Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Mayor Robert Lee	Yes

Motion Carried.

5. Request to approve the emergency clause for Ordinance No. 1497, making it effective immediately upon passage.

Donna Ogez made a motion to approve Item 5. Cory Box seconded the motion. A roll call vote of members was taken as follow:

Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Mayor Robert Lee	Yes

Motion Carried.

6. Report on the anticipated completion schedule for Horizon Jenks. Chris Shrout presented the anticipated completion scheduled for Horizon Jenks.
7. Discuss and potentially take action on a concept plan to widen South Elm Street (121st to 131st Streets) from 3-lanes to 5-lanes. Chris Robinson presented the options for a concept plan to widen South Elm Street, with one showing 3-lanes from 121st to 131st and one showing 5-lanes from 121st to 131st.

Craig Murray made a motion to move forward with developing a concept plan to widen South Elm Street to 5-lanes from 121st to 131st. Donna Ogez seconded the motion. A roll call vote of members was taken as follow:

Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Mayor Robert Lee	Yes

Motion Carried.

8. Consider, motion, and vote to enter executive session pursuant to Title 25 O.S. § 307(B)(4) to discuss the requests of Chris Shrout, Rebecca Stewart, Lisa Brewer, Teresa Nowlin, and Chief Cameron Arthur for legal representation in Case No. CIV-19-541-CVE-JFJ, Jonetta Bostic v. City of Jenks et al filed in the United States District Court for the Northern District of Oklahoma.

Craig Murray made a motion to enter into executive session at 9:24 p.m. Gary Isbell seconded the motion. A roll call vote of members was taken as follow:

Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Mayor Robert Lee	Yes

Motion Carried.

Council exited Executive Session at 9:56 p.m. No votes were taken.

9. Potentially take action on the requests of Chris Shrout, Rebecca Stewart, Lisa Brewer, Teresa Nowlin, and Chief Cameron Arthur for legal representation in Case No. CIV-19-541-CVE-JFJ, Jonetta Bostic v. City of Jenks et al filed in the United States District Court for the Northern District of Oklahoma.

Donna Ogez made a motion to find that Chris Shrout, Rebecca Stewart, Lisa Brewer, Teresa Nowlin and Cameron Arthur were acting in good faith and in the course of their employment and to approve providing legal representation for them in the Jonetta Bostic v. the City of Jenks lawsuit. Kaye Lynn seconded the motion. A roll call vote of members was taken as follow:

Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Mayor Robert Lee	Yes

Motion Carried.

Other Business

1. City Manager's Report. Chis ShROUT stated that the report was included in the agenda packet. He also gave an update on events, the continuance of the Perryman Ranch development, and staff coming up with a permitting process for small cell technologies.

Councilor Box stated that he and Councilor Murray are hosting all Police and Fire personnel at the FlyingTee on Monday, November 11, 2019 from 6:00 p.m. to 8:00 p.m. to show their appreciation for all they do.

Adjournment. Craig Murray made a motion to adjourn. Donna Ogez seconded the motion. A roll call vote of members was taken as follow:

Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Mayor Robert Lee	Yes

Motion Carried. The Jenks City Council adjourned at 10:00 p.m.

Robert Lee, **MAYOR**

Brittany Long, **CITY CLERK**

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 212						
192259	1 -3433	CITY CLERK ETHERFLOW	CABLE DROP	11/2019	1030 10-16	740.00
192303	1 -3683	INTERNATIONAL INSTITUTE OF MEMBERSHIP DUES		11/2019	MEMBERSHIP DUES	170.00
DEPARTMENT TOTAL:						910.00
DEPARTMENT: 213						
192260	1 -3763	CITY TREASURER CRAWFORD & ASSOCIATES, P.C.ANNUAL FINANCIAL STMT		11/2019	12905 10-15	5,512.61
DEPARTMENT TOTAL:						5,512.61
DEPARTMENT: 216						
192322	1 -3066	PERSONNEL TULSA EMERGENCY MEDICAL CENEMPLOYEE DRUG TESTING		11/2019	811360 09-19 HASH	360.00
DEPARTMENT TOTAL:						360.00
DEPARTMENT: 231						
192334	1 -3433	GENERAL GOVERNMENT ETHERFLOW	CABLE DROP SR	11/2019	1029 10-16	555.00
DEPARTMENT TOTAL:						555.00
DEPARTMENT: 241						
192318	1 -1071	CITY PLANNER OKLAHOMA MUNICIPAL LEAGUE	GRANT SUMMIT	11/2019	073922 10-24	125.00
192335	1 -3433	ETHERFLOW	CABLE DROP	11/2019	1029B 10-16	462.50
DEPARTMENT TOTAL:						587.50
DEPARTMENT: 311						
192293	1 -1011	UNIFORMED PATROL CECIL'S TIRE CENTER INC	TIRES UNIT 17-2923	11/2019	1242 09-30	734.80
191248	1 -1183	GT DISTRIBUTORS INC	GUN EQUIPMENT & AMMO	11/2019	INV0733753 10-25	5,675.03
192262	1 -1183	GT DISTRIBUTORS INC	PRACTICE AMMO	11/2019	INV0733033 10-22	625.00
192106	1 -1294	AIR COMFORT, INC.	A/C REPAIRS QUOTE	11/2019	128242 11-06	3,802.00
192288	1 -1294	AIR COMFORT, INC.	A/C RPR PD	11/2019	128095 10-23	129.00
192298	1 -1443	MURPHY SANITARY SUPPLY LLC	TOWELS/TRASH BAGS	11/2019	079511 10-10	200.58
192300	1 -1457	O'REILLY AUTO PARTS	MICRO V-BELT UNIT	11/2019	2075-171800 10-01	41.12
192297	1 -1692	SPECIAL-OPS UNIFORMS INC	NEW HIRE DUTY GEAR	11/2019	791326 09-18	90.96
192294	1 -1762	OKLAHOMA POLICE SUPPLY LLC	NEW HIRE HASH UNIFORMS	11/2019	0058163 10-21	431.78
191650	1 -2667	HARRIS CORPORATION PSPC	BODY MICS/HEADSETS	11/2019	93330082 10-22	717.50
192295	1 -2876	SUNDANCE OFFICE SUPPLY INC	PD HQ OFFICE SUPPLIES	11/2019	384107 10-28	216.30
192299	1 -3296	KONICA MINOLTA BUSINESS SOL	QUARTERLY MAINT COPIERS	11/2019	9006107471 09-30	574.26
192014	1 -3639	ADOBE	ADOBE CREATIVE LICENSE	11/2019	1102116787 10-29	831.33
192186	1 -3682	VERBAL JUDO	INSTRUCTOR TRAINING	11/2019	CPL SCOTT 6919	3,390.00
DEPARTMENT TOTAL:						17,459.66

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 321						
192301	1 -1116	CENTRAL DISPATCH D & C LAUNDRY	JAIL LAUNDRY	11/2019	427009 09-26	15.00
192302	1 -2956	OPTIMIST CLUB OF JENKS OK	OPTIMIST CLUB DUES	11/2019	0044 10/1/19-9/30/	200.00
192348	1 -3433	ETHERFLOW	PHONE TROUBLESHOOT	11/2019	1030B 10-16	92.50
DEPARTMENT TOTAL:						307.50
DEPARTMENT: 411						
192327	1 -1119	FIRE SUPPRESSION STAPLES	OFFICE SUPPLIES STN 2	11/2019	9804826285 10-28	67.44
192330	1 -2055	OKLAHOMA STATE FIREFIGHTERS	2020 MEMBERSHIP DUES	11/2019	2020 MEMBERSHIP F/	1,064.00
192325	1 -2198	MCKESSON MEDICAL-SURGICAL	LGLUCOMETRY MED SUPPLIES	11/2019	67727932 10-29	33.28
192326	1 -2286	CONRAD FIRE EQUIPMENT INC	POWER TO KNOX BOXES	11/2019	538837 10-30	271.58
192313	1 -2503	ALL MAINTENANCE SUPPLY	STATION 2 SUPPLIES	11/2019	00084557-01 09-13	161.50
192314	1 -2503	ALL MAINTENANCE SUPPLY	STATION 2 SUPPLIES	11/2019	00083333-02 08-13	31.50
192315	1 -2503	ALL MAINTENANCE SUPPLY	STATION 2 SUPPLIES	11/2019	00083333-01 08-08	189.13
192384	1 -2503	ALL MAINTENANCE SUPPLY	STATION 2 SUPPLIES	11/2019	00086215-01 10-30	64.95
192311	1 -2764	BACKDRAFT OPCO, LLC	MONTHLY FIRE PACKAGE	11/2019	2019-8379 11-01	279.29
192387	1 -3215	UN-LEADED DESIGN INC	FIRE INSPECTIONS	11/2019	5750 11-05	1,192.50
192324	1 -3313	AUTOZONE INC	VEHICLE CLEANING SUPPLIES	11/2019	6377670101 10-31	28.36
192331	1 -3313	AUTOZONE INC	SUPPLIES-VEHICLE MAINT	11/2019	6377671460 11-03	103.97
192385	1 -3313	AUTOZONE INC	WHEEL CALENDAR	11/2019	6377672835 09-06	20.37
192386	1 -3313	AUTOZONE INC	SUPPLIES-VEHICLE MAINT	11/2019	6377672505 11-05	136.50
192312	1 -3342	PBS ENGINEERING, PLLC	JENKS FRESHMAN ACADEMY	11/2019	10-25-19	257.00
192304	1 -3443	IMS ALLIANCE	SUPPLIES-NAME TAGS	11/2019	19-1653 08-29	9.50
DEPARTMENT TOTAL:						3,910.87
DEPARTMENT: 412						
192330	1 -2055	FIRE VOLUNTEERS OKLAHOMA STATE FIREFIGHTERS	2020 MEMBERSHIP DUES	11/2019	2020 MEMBERSHIP VO	616.00
DEPARTMENT TOTAL:						616.00
DEPARTMENT: 521						
192355	1 -1457	STREET MAINTENANCE O'REILLY AUTO PARTS	SUPPLIES-RPR VEHICLES	11/2019	2075-175044 10-28	103.22
192289	1 -3186	J H SOLUTIONS	ELEC WORK-EVNT X-MAS LGHT	11/2019	1589 10-24	720.00
DEPARTMENT TOTAL:						823.22

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 522						
192356	1 -1457	O'REILLY AUTO PARTS	SUPPLIES-PW SHOP	11/2019	2075-173673 10-16	164.67
192291	1 -1558	INTERSTATE BATTERY SYSTEM	BATTERY FOR CITY VEHICLE	11/2019	42116076 08-21	121.95
190155	1 -3302	LAMPTON WELDING SUPPLY CO	IMONTHLY WELDING RENTAL	11/2019	00934936 10-31	72.30
DEPARTMENT TOTAL:						358.92
DEPARTMENT: 561						
192290	1 -1054	LOCKE SUPPLY	PRTS-RPR ELEC X-MAS LIGHT	11/2019	38550092-00 10-23	254.81
192328	1 -1217	LIBERTY FLAGS INC	FLAGS-VETERANS PARK	11/2019	91159 11-04	246.75
192353	1 -1418	CHARLEY MERRIMAN	DUPL KEYS-VARIOUS LOC	11/2019	85988 10-29	17.48
190678	1 -3346	HAZELWOOD'S LAWN SERVICE	FY 19/20 MOWING SERVICES	11/2019	2064 10-31	1,435.00
DEPARTMENT TOTAL:						1,954.04
FUND TOTAL:						33,355.32

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 245		COMMUNITY DEVELOPMENT				
190048	1 -1073	OKLAHOMA NATURAL GAS	GAS SERVICE JUL 19/JUN 20	11/2019	113491891 NOV 19	210.31
					DEPARTMENT TOTAL:	210.31
DEPARTMENT: 411		FIRE SUPPRESSION				
190048	1 -1073	OKLAHOMA NATURAL GAS	GAS SERVICE JUL 19/JUN 20	11/2019	109782864 NOV 19	224.38
					DEPARTMENT TOTAL:	224.38
DEPARTMENT: 562		ANIMAL CONTROL				
190048	1 -1073	OKLAHOMA NATURAL GAS	GAS SERVICE JUL 19/JUN 20	11/2019	251827736 NOV 19	93.33
					DEPARTMENT TOTAL:	93.33
					FUND TOTAL:	528.02
					GRAND TOTAL:	528.02

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 245						
190013	1 -2101	AMERICAN WASTE CONTROL INC	TRASH SERV 2019/2020	11/2019	0005417171 NOV 19	57.05
DEPARTMENT TOTAL:						57.05
DEPARTMENT: 411						
192391	1 -1221	RAMBIN PETROLEUM INC	84564 10-30-19 MOTOR OIL	11/2019	84564 10-30-19	725.28
192389	1 -2025	TIMMONS OIL COMPANY INC	BI30500 10-24-19 DIESEL	11/2019	BI30500 10-24-19	522.59
190013	1 -2101	AMERICAN WASTE CONTROL INC	TRASH SERV 2019/2020	11/2019	0005415639 NOV 19	145.94
DEPARTMENT TOTAL:						1,393.81
DEPARTMENT: 521						
192391	1 -1221	RAMBIN PETROLEUM INC	84564 10-30-19 MOTOR OIL	11/2019	84564 10-30-19	217.59
192389	1 -2025	TIMMONS OIL COMPANY INC	BI30500 10-24-19 DIESEL	11/2019	BI30500 10-24-19	156.78
DEPARTMENT TOTAL:						374.37
DEPARTMENT: 561						
192391	1 -1221	RAMBIN PETROLEUM INC	84564 10-30-19 MOTOR OIL	11/2019	84564 10-30-19	217.59
192389	1 -2025	TIMMONS OIL COMPANY INC	BI30500 10-24-19 DIESEL	11/2019	BI30500 10-24-19	156.78
190013	1 -2101	AMERICAN WASTE CONTROL INC	TRASH SERV 2019/2020	11/2019	0005415829 NOV 19	135.78
DEPARTMENT TOTAL:						510.15
FUND TOTAL:						2,335.38
GRAND TOTAL:						2,335.38

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 311		UNIFORMED PATROL				
192354	1 -2527	HOME DEPOT/GECE	SUPPL-ROOF OF PD	11/2019	8012357 11-01	129.96
DEPARTMENT TOTAL:						129.96
FUND TOTAL:						129.96
GRAND TOTAL:						129.96

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 214		CITY ATTORNEY				
190202	1 -1228	WEST PAYMENT CENTER	841232965 OCT 19 - 11-01	11/2019	841232965 OCT 19	347.16
DEPARTMENT TOTAL:						347.16
FUND TOTAL:						347.16
GRAND TOTAL:						347.16

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 221		MUNICIPAL COURT				
192358	1 -2586	A T & T MOBILITY	287291914369X11032019 NOV	11/2019	704-4299 NOV 2019	59.74
DEPARTMENT TOTAL:						59.74
DEPARTMENT: 311		UNIFORMED PATROL				
192358	1 -2586	A T & T MOBILITY	287291914369X11032019 NOV	11/2019	237-6573 NOV 2019	332.30
192359	1 -3312	WEX BANK-QUIKTRIP	62012121 10-31-19 FUEL	11/2019	62012121 10-31	230.51
DEPARTMENT TOTAL:						562.81
DEPARTMENT: 411		FIRE SUPPRESSION				
192358	1 -2586	A T & T MOBILITY	287291914369X11032019 NOV	11/2019	520-5704 NOV 2019	50.03
DEPARTMENT TOTAL:						50.03
DEPARTMENT: 512		PROTECTIVE INSPECTIONS				
192358	1 -2586	A T & T MOBILITY	287291914369X11032019 NOV	11/2019	808-7096 NOV 2019	59.74
DEPARTMENT TOTAL:						59.74
FUND TOTAL:						732.32
GRAND TOTAL:						732.32

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 411		FIRE SUPPRESSION				
190836	1 -1338	COMPSOURCE MUTUAL INSURANCEWORKERS COMP		11/2019	1023028061 10-23-1	10,954.11
					DEPARTMENT TOTAL:	10,954.11
					FUND TOTAL:	10,954.11
					GRAND TOTAL:	10,954.11

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 521		STREET MAINTENANCE				
190011	1 -1082	PUBLIC SERVICE COMPANY OF	ELECTRIC JUL 19/JUN 20	11/2019	95015815103 NOV 19	7,819.30
					DEPARTMENT TOTAL:	7,819.30
DEPARTMENT: 561		PARKS & GROUNDS				
190011	1 -1082	PUBLIC SERVICE COMPANY OF	ELECTRIC JUL 19/JUN 20	11/2019	95362998221 NOV 19	451.10
					DEPARTMENT TOTAL:	451.10
					FUND TOTAL:	8,270.40
					GRAND TOTAL:	8,270.40

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 311		UNIFORMED PATROL				
192292	1 -2480	OSDH - FINANCIAL MANAGEMENT	2019 EMR LICENSES RNWL	11/2019	BROWN EMR RENEWAL	40.00
DEPARTMENT TOTAL:						40.00
FUND TOTAL:						40.00
GRAND TOTAL:						40.00

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 311 UNIFORMED PATROL						
190009	1 -1047	JENKS PUBLIC WORKS AUTHOR	WATER SERV JUL 19/JUN 20	11/2019	05-0230-01 NOV 19	34.23
DEPARTMENT TOTAL:						34.23
DEPARTMENT: 411 FIRE SUPPRESSION						
190009	1 -1047	JENKS PUBLIC WORKS AUTHOR	WATER SERV JUL 19/JUN 20	11/2019	05-0160-01 NOV 19	196.81
190051	1 -2586	A T & T MOBILITY	287284955796X11032019 NOV	11/2019	633-7122 NOV 2019	350.21
DEPARTMENT TOTAL:						547.02
DEPARTMENT: 521 STREET MAINTENANCE						
190008	1 -2027	O G & E ELECTRIC SERVICES	ELECTRIC JUL 19/JUN 20	11/2019	128515769-7 NOV 19	25.52
DEPARTMENT TOTAL:						25.52
DEPARTMENT: 561 PARKS & GROUNDS						
190009	1 -1047	JENKS PUBLIC WORKS AUTHOR	WATER SERV JUL 19/JUN 20	11/2019	01-2801-00 NOV 19	1,476.60
DEPARTMENT TOTAL:						1,476.60
FUND TOTAL:						2,083.37
GRAND TOTAL:						2,083.37

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 245						
190012	1 -1701	PUBLIC SERVICE CO. OF OKL	ELECTRIC SERV 2019/2020	11/2019	95094298213 NOV 19	372.24
DEPARTMENT TOTAL:						372.24
DEPARTMENT: 311						
192254	1 -1027	DAIOHS USA	COFFEE FIRE/PD 09-06	11/2019	022748 09-06-19	388.37
190012	1 -1701	PUBLIC SERVICE CO. OF OKL	ELECTRIC SERV 2019/2020	11/2019	95471419218 NOV 19	559.30
DEPARTMENT TOTAL:						947.67
DEPARTMENT: 411						
190012	1 -1701	PUBLIC SERVICE CO. OF OKL	ELECTRIC SERV 2019/2020	11/2019	95483091716 NOV 19	1,491.21
DEPARTMENT TOTAL:						1,491.21
DEPARTMENT: 562						
190012	1 -1701	PUBLIC SERVICE CO. OF OKL	ELECTRIC SERV 2019/2020	11/2019	95323119305 NOV 19	199.08
DEPARTMENT TOTAL:						199.08
FUND TOTAL:						3,010.20

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 311		UNIFORMED PATROL				
192252	1 -1101	REASOR'S	TRAINING ROOM DRINKS	10/2019	7666 08-13	72.24
DEPARTMENT TOTAL:						72.24
DEPARTMENT: 561		PARKS & GROUNDS				
190680	1 -3234	ABUNDANT LIFE LAWN SERVICESFY 19/20	MOWING SERVICES	10/2019	20191004-6	5,880.00
190888	1 -3234	ABUNDANT LIFE LAWN SERVICESFY 19/20	MOWING SERVICES	10/2019	20191004-7	225.00
DEPARTMENT TOTAL:						6,105.00
FUND TOTAL:						6,177.24
GRAND TOTAL:						6,177.24

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 213						
192191	1 -2450	CITY TREASURER JPMORGAN CHASE BANK NA	INCODE TRAINING	10/2019	09-16-19 CITY OF M	300.00
DEPARTMENT TOTAL:						300.00
DEPARTMENT: 214						
192027	1 -2450	CITY ATTORNEY JPMORGAN CHASE BANK NA	OMSC OML GRANT FINDER	10/2019	08-23-19 OML	50.00
DEPARTMENT TOTAL:						50.00
DEPARTMENT: 231						
192194	1 -2450	GENERAL GOVERNMENT JPMORGAN CHASE BANK NA	WALL BRACKETS-TIME CLOCKS	10/2019	09-24-19 AMAZON2	56.32
DEPARTMENT TOTAL:						56.32
DEPARTMENT: 311						
191998	1 -2450	UNIFORMED PATROL JPMORGAN CHASE BANK NA	COSTCO MEMBERSHIP	10/2019	08-16-19 COSTCO	120.00
191999	1 -2450	JPMORGAN CHASE BANK NA	UNIFORM SHIRT	10/2019	08-03-19 GALLS	50.30
192000	1 -2450	JPMORGAN CHASE BANK NA	STORAGE CONTAINERS	10/2019	09-17-19 WALMART	273.19
192001	1 -2450	JPMORGAN CHASE BANK NA	STORAGE CONTAINERS	10/2019	09-10-19 WALMART	273.19
192002	1 -2450	JPMORGAN CHASE BANK NA	1ST RESPONDER TRAINING	10/2019	09-06-19 QDOBA	383.75
192004	1 -2450	JPMORGAN CHASE BANK NA	DRONE TESTING PD/FIRE	10/2019	09-14-19 CHRISTIAN	750.00
192005	1 -2450	JPMORGAN CHASE BANK NA	BUSINESS LUCN/BRKFST	10/2019	09-14-19 WATERFRON	154.48
192006	1 -2450	JPMORGAN CHASE BANK NA	PAPER/PISTOL MAG LOADER	10/2019	09-03-19 MICRO FOR	245.34
192007	1 -2450	JPMORGAN CHASE BANK NA	PISTOL MAG LOADER	10/2019	09-19-19 BROWNELLS	57.93
192009	1 -2450	JPMORGAN CHASE BANK NA	UNIFORM PINS DRONE PROG	10/2019	09-13-19 VANGUARD	66.30
192018	1 -2450	JPMORGAN CHASE BANK NA	RPR CAR PRINTER	10/2019	09-18-19 BROTHER	139.00
192019	1 -2450	JPMORGAN CHASE BANK NA	DRONE REGISTRATION	10/2019	09-18-19 FAA	10.00
192022	1 -2450	JPMORGAN CHASE BANK NA	CAR REMOTES, CABLES, INK	10/2019	09-17-19 AMAZON3	574.80
192037	1 -2450	JPMORGAN CHASE BANK NA	HOTEL AUTO PISTOL TRNG	10/2019	09-05-19 HOLIDAY I	285.00
192038	1 -2450	JPMORGAN CHASE BANK NA	MMPI TESTING DOCTOR	10/2019	09-11-19 PSYCHOLOG	450.00
192039	1 -2450	JPMORGAN CHASE BANK NA	1ST RESPONDER CLASS BOOK	10/2019	09-11-19 AMAZON	104.82
192040	1 -2450	JPMORGAN CHASE BANK NA	DRONE CONF	10/2019	09-05-19 TCC2	149.00
192041	1 -2450	JPMORGAN CHASE BANK NA	SHIPPING BLOOD KIT	10/2019	09-04-19 USPS	4.39
192042	1 -2450	JPMORGAN CHASE BANK NA	TASER ISNTRUCTOR TRNG	10/2019	09-09-19 POLICEONE	1,485.00
192043	1 -2450	JPMORGAN CHASE BANK NA	EMR RFRSHR TRAINING LUNCH	10/2019	09-05-19 RED ROBIN	399.75
192044	1 -2450	JPMORGAN CHASE BANK NA	BUSINESS LUNCH	10/2019	08-20-19 METRO DIN	34.60
192045	1 -2450	JPMORGAN CHASE BANK NA	SHIPPING-RADAR REPAIR	10/2019	08-27-19 UPS	12.58
192046	1 -2450	JPMORGAN CHASE BANK NA	PRINTER POWER ADAPTOR	10/2019	09-20-19 CDW-G	165.15
192047	1 -2450	JPMORGAN CHASE BANK NA	30 CAR PORTS FOR CABLES	10/2019	09-24-19 AMAZON	160.00
192049	1 -2450	JPMORGAN CHASE BANK NA	1ST RESPONDER TRNG LUNCH	10/2019	09-20-19 JIMMY JOH	163.53
192050	1 -2450	JPMORGAN CHASE BANK NA	SWAT UNIFORMS	10/2019	09-19-19 PROPPER	417.34
192051	1 -2450	JPMORGAN CHASE BANK NA	DIGITAL CAMERA & CASE	10/2019	09-10-19 AMAZON	142.14
192053	1 -2450	JPMORGAN CHASE BANK NA	BREAKFAST, LUNCH MTGS	10/2019	08-24-19 DAYLIGHT2	78.03
192054	1 -2450	JPMORGAN CHASE BANK NA	TRAINING ROOM DRINKS	10/2019	08-22-19 REASOR'S	232.78
192165	1 -2450	JPMORGAN CHASE BANK NA	HALLOWMARINE SHIRTS	10/2019	10-03-19 OKLAHOMA	1,421.00
192166	1 -2450	JPMORGAN CHASE BANK NA	NEW WINDSHIELD	10/2019	10-01-19 SAFELITE	322.23
192167	1 -2450	JPMORGAN CHASE BANK NA	BIRTHDAY CARD	10/2019	10-01-19 WALGREENS	8.66
DEPARTMENT TOTAL:						9,134.28

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 321						
192048	1 -2450	CENTRAL DISPATCH JPMORGAN CHASE BANK NA	JAIL SHOWER KITS	10/2019	08-28-19 BOB BARKE	152.64
DEPARTMENT TOTAL:						152.64
DEPARTMENT: 411						
192031	1 -2450	FIRE SUPPRESSION JPMORGAN CHASE BANK NA	BUSINESS LUNCH	10/2019	09-05-19 WATERFRON	40.00
192032	1 -2450	JPMORGAN CHASE BANK NA	PARTS-COMMAND VEHICLE	10/2019	09-06-19 O'REILLY	17.33
192034	1 -2450	JPMORGAN CHASE BANK NA	FLOWERS-FUNERAL/GET WELL	10/2019	09-17-19 FTD	107.43
192035	1 -2450	JPMORGAN CHASE BANK NA	CARE PACKAGE	10/2019	09-12-19 FTD.COM	63.97
192036	1 -2450	JPMORGAN CHASE BANK NA	LEADERSHIP CONF EXPENSES	10/2019	09-21-19 HYATT	2,132.33
192100	1 -2450	JPMORGAN CHASE BANK NA	MEMBERSHIP DUES	10/2019	08-16-19 AMAZON	25.98
DEPARTMENT TOTAL:						2,387.04
DEPARTMENT: 412						
192029	1 -2450	FIRE VOLUNTEERS JPMORGAN CHASE BANK NA	BACKGROUND CHECK	10/2019	10-02-19 OSBI	19.00
192033	1 -2450	JPMORGAN CHASE BANK NA	2019 DRONE PUBLIC SAFETY	10/2019	09-05-19 TCC	149.00
DEPARTMENT TOTAL:						168.00
DEPARTMENT: 562						
192008	1 -2450	ANIMAL CONTROL JPMORGAN CHASE BANK NA	DOG NEUTER/CAT WELLNESS	10/2019	09-19-19 WOODLAND	272.89
192052	1 -2450	JPMORGAN CHASE BANK NA	PET SPRAY	10/2019	08-26-19 PETCO	32.52
DEPARTMENT TOTAL:						305.41
FUND TOTAL:						12,553.69

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 231		GENERAL GOVERNMENT				
192242	1 -3283	PAYCOM PAYROLL LLC	941 FORM FILING FEE 2019	10/2019	OHB6501HE 10-15	13.00
DEPARTMENT TOTAL:						13.00
FUND TOTAL:						13.00
GRAND TOTAL:						13.00

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 411		** INVALID DEPARTMENT **				
192030	1 -2450	JPMORGAN CHASE BANK NA	PPE FF STRUCTURAL GLOVES	10/2019	09-23-19 DINGES	459.70
DEPARTMENT TOTAL:						459.70
FUND TOTAL:						459.70

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 321		CENTRAL DISPATCH				
192307	1 -1039	INCOG	19-20 ANNUAL MAPPING/MSAG	11/2019	223080 MAPPING/MSA	3,535.45
DEPARTMENT TOTAL:						3,535.45
FUND TOTAL:						3,535.45
GRAND TOTAL:						6,545.65

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 317		POLICE GENERAL RECEIPTS				
190781	1 -2450	JPMORGAN CHASE BANK NA	EXCITE PROMOS	10/2019	09-09-19 EXCITE PR	1,740.00
192003	1 -2450	JPMORGAN CHASE BANK NA	SHIPPING FOR PENS	10/2019	09-09-19 EXCITE P2	86.62
192021	1 -2450	JPMORGAN CHASE BANK NA	HALLOWMARINE DECORATIONS	10/2019	09-17-19 AMAZON	991.27
192099	1 -2450	JPMORGAN CHASE BANK NA	HALLOWMARINE CANDY	10/2019	09-26-19 SAM'S CLU	1,345.94
DEPARTMENT TOTAL:						4,163.83
FUND TOTAL:						4,163.83
GRAND TOTAL:						17,177.22

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 801		INS & CASH REIMB.				
192357	1 -3678	TRAVELERS	LEGAL ASSISTANCE	11/2019	FLU0206 10-31	4,681.00
192323	1 -3685	BRITTANY LONG	DEDUCTIBLE REIMBURSE	11/2019	10-17 DEDUCT REIMB	374.98
DEPARTMENT TOTAL:						5,055.98
FUND TOTAL:						5,055.98
GRAND TOTAL:						38,411.30

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 242		ACCOMMODATIONS TAX				
185976	1 -3653	HOUSEAL LAVIGNE ASSOCIATES	PROFESSIONAL CONSULTING	11/2019	4281 08-25	2,477.50
DEPARTMENT TOTAL:						2,477.50
FUND TOTAL:						2,477.50
GRAND TOTAL:						2,477.50

PAID UNAPPROVED

GENERAL FUND ENCUMBRANCES AND EXPENDITURES

Payroll November 16, 2019 through November 30, 2019

Payroll for employees \$ 150,000.00

Additional payroll benefits and costs for approval November 31, 2019

BancFirst	Federal Tax Deposit	\$ 15,000.00
BancFirst	FICA and Medicare Taxes	6,000.00
BancFirst	State Withholding Tax	5,500.00
Ultipro	Cost of service	-
AFLAC	Cancer & Accident Ins.	300.00
Sun Life	Life Insurance	1,200.00
Community Care HMO	Medical Insurance	36,000.00
Delta Dental of Oklahoma	Dental Insurance	1,600.00
Fort Dearborn	Life Insurance	400.00
Benefits Resoures, Inc	Unreimbursed Medical	250.00
Jenks FOP	Withholdings	500.00
Jenks Firefighters Local	Dues	600.00
ICMA Retirement 401	Contributions to Retirement	2,750.00
ICMA Retirement 457	Contributions to Retirement	1,400.00
Ok Firemen's Pension	Contributions to General Fund	9,500.00
Ok Police Pension	Contributions to General Fund	10,750.00
Firefighters	Cleaning allowance	500.00
Police Officers	Cleaning allowance	750.00
Dispatchers	Cleaning allowance	200.00
STREET MAINTENANCE	Cleaning allowance	100.00
PARKS AND GROUNDS	Cleaning allowance	100.00
ANIMAL CONTROL	Cleaning allowance	50.00
Inspectors	Cleaning allowance	50.00
Garnishments	Garnishments Misc	750.00
	total	\$ 94,250.00

City of Jenks
Fund 10
Financial Position
10/31/2019

	Actual FY 19-20 Jul 1 - Oct 31	Budget Year 2 FY 19-20	Actual FY 18-19 Jul 1 - Oct 31
Gross Revenues:			
Sales Tax Collections	\$ 2,665,100.59	\$ 7,500,000.00	\$ 2,546,395.49
Use Tax Collections	526,196.33	1,500,000.00	394,609.02
Other Licenses & Permits	848.00	3,700.00	1,382.50
Electrical Licenses	6,375.00	13,000.00	3,875.00
Plumbing Licenses	4,650.00	14,500.00	3,625.00
Mechanical Licenses	3,500.00	10,000.00	3,500.00
Beverage Licenses	14,620.00	16,000.00	14,630.00
Solicitors Licenses	450.00	1,800.00	1,440.00
Sign Permits	542.00	1,500.00	259.00
Electrical Permits	5,194.25	21,000.00	4,643.00
Plumbing Permits	4,487.00	20,000.00	4,594.00
Mechanical Permits	3,952.00	18,000.00	3,649.00
Building Permits	43,860.00	220,000.00	34,596.00
Solid Waste Revenue	13,849.88	55,000.00	14,506.14
Fireworks Permits	7,540.00	8,000.00	7,290.00
Fireworks Sales Licenses	-	-	-
Inspection/Reinspection Fees	2,182.50	10,000.00	2,950.00
Building Permits Admin Fee	273.12	1,000.00	269.10
Zoning Applications	7,279.56	8,000.00	1,545.00
Alcoholic Beverage Tax	16,683.56	45,000.00	10,776.61
Franchise Fees	347,928.50	1,160,000.00	380,737.78
McDonald's Rental Income	15,448.00	46,000.00	15,448.00
Assessment Letter	220.00	19,500.00	5,100.00
Miscellaneous Revenue	29,330.87	45,000.00	36,226.12
Municipal Court Fine	171,300.46	400,000.00	92,741.26
Miscellaneous Zoning Fees	4,384.00	20,000.00	6,087.36
Gross Receipts	32,396.56	140,000.00	44,700.58
Community Room Rental	440.00	1,400.00	360.00
Auction Sales	-	20,000.00	57,681.80
Interest	30,118.25	90,000.00	27,139.57
Interest on Investment	18,381.20	60,000.00	25,091.10
Total Gross Revenues:	\$ 3,977,531.63	\$ 11,468,400.00	\$ 3,745,848.43

Expenditures:			
City Manager	\$ 71,589.40	\$ 227,700.00	\$ 93,233.94
City Clerk	88,088.97	275,650.00	61,698.44
City Treasurer	28,055.63	64,850.00	30,793.11
City Attorney	20,681.85	69,480.00	10,225.19
Personnel	58,187.51	171,750.00	37,828.99
Admin Support / Records	24,888.54	73,250.00	13,157.08
Municipal Court	39,506.66	94,080.00	26,086.27
General Government	92,854.95	212,000.00	117,973.88
City Planner	6,030.36	71,350.00	21,615.71
Community Development	11,000.00	43,630.00	10,600.00
Uniformed Patrol	966,655.76	2,580,500.00	902,183.43
Police Reserves	77,372.49	160,250.00	32,750.51
Central Dispatch	144,275.69	502,000.00	137,369.49
Code Enforcement	18,908.94	62,300.00	-
Fire Suppression	989,705.02	2,462,700.00	987,574.02
Fire Volunteers	12,894.52	68,850.00	5,119.75
Protective Inspections	28,872.10	89,850.00	28,354.20
Street Maintenance	203,986.69	412,470.00	208,427.86
General Maintenance	4,634.21	26,500.00	7,485.74
Small Capital Projects	-	130,000.00	-
Parks & Grounds	204,337.32	531,650.00	253,919.05
Animal Control	31,558.40	94,500.00	30,740.28
Total Expenditures:	\$ 3,124,085.01	\$ 8,425,310.00	\$ 3,017,136.94
Excess (deficiency) of			
Revenues over Expenditures:	\$ 853,446.62	\$ 3,043,090.00	\$ 728,711.49
Transfers (In/Out)			
Transfers In	1,797,913.73	\$ 5,443,400.00	\$ 1,656,903.95
Transfers Out	(3,191,296.88)	(9,200,000.00)	(2,941,004.51)
Total Transfers:	\$ (1,393,383.15)	\$ (3,756,600.00)	\$ (1,284,100.56)
Net Change in Fund Balance:			
	\$ (539,936.53)	\$ (713,510.00)	\$ (555,389.07)



JENKS FIRE & RESCUE MONTHLY RUN REPORTS October 2019

Prepared by: Fire Chief Greg Ostrum

Jenks Fire & Rescue

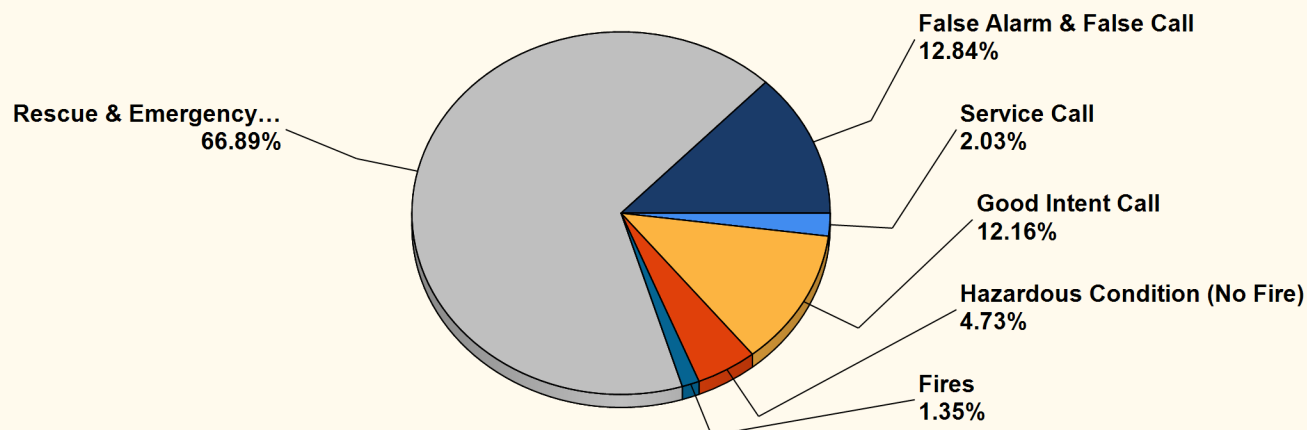
Jenks, OK

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 10/01/2019 | End Date: 10/31/2019



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	1.35%
Rescue & Emergency Medical Service	99	66.89%
Hazardous Condition (No Fire)	7	4.73%
Service Call	3	2.03%
Good Intent Call	18	12.16%
False Alarm & False Call	19	12.84%
TOTAL	148	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	0.68%
113 - Cooking fire, confined to container	1	0.68%
311 - Medical assist, assist EMS crew	22	14.86%
320 - Emergency medical service, other	13	8.78%
321 - EMS call, excluding vehicle accident with injury	51	34.46%
322 - Motor vehicle accident with injuries	8	5.41%
324 - Motor vehicle accident with no injuries.	4	2.70%
352 - Extrication of victim(s) from vehicle	1	0.68%
411 - Gasoline or other flammable liquid spill	1	0.68%
412 - Gas leak (natural gas or LPG)	4	2.70%
442 - Overheated motor	1	0.68%
463 - Vehicle accident, general cleanup	1	0.68%
550 - Public service assistance, other	1	0.68%
551 - Assist police or other governmental agency	1	0.68%
554 - Assist invalid	1	0.68%
600 - Good intent call, other	1	0.68%
611 - Dispatched & cancelled en route	13	8.78%
651 - Smoke scare, odor of smoke	3	2.03%
653 - Smoke from barbecue, tar kettle	1	0.68%
700 - False alarm or false call, other	4	2.70%
730 - System malfunction, other	1	0.68%
731 - Sprinkler activation due to malfunction	1	0.68%
733 - Smoke detector activation due to malfunction	3	2.03%
734 - Heat detector activation due to malfunction	1	0.68%
735 - Alarm system sounded due to malfunction	1	0.68%
736 - CO detector activation due to malfunction	2	1.35%
740 - Unintentional transmission of alarm, other	1	0.68%
743 - Smoke detector activation, no fire - unintentional	2	1.35%
745 - Alarm system activation, no fire - unintentional	3	2.03%
TOTAL INCIDENTS:	148	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.



Jenks Fire & Rescue

Jenks, OK

This report was generated on 11/6/2019 2:10:27 PM



Incident Type Count per Station for Date Range

Start Date: 10/01/2019 | End Date: 10/31/2019

INCIDENT TYPE	# INCIDENTS
Station: 1 - STATION 1	
311 - Medical assist, assist EMS crew	16
320 - Emergency medical service, other	7
321 - EMS call, excluding vehicle accident with injury	21
322 - Motor vehicle accident with injuries	3
324 - Motor vehicle accident with no injuries.	3
352 - Extrication of victim(s) from vehicle	1
411 - Gasoline or other flammable liquid spill	1
550 - Public service assistance, other	1
551 - Assist police or other governmental agency	1
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	10
651 - Smoke scare, odor of smoke	2
700 - False alarm or false call, other	2
730 - System malfunction, other	1
731 - Sprinkler activation due to malfunction	1
734 - Heat detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	2
745 - Alarm system activation, no fire - unintentional	2

Incidents for 1 - STATION 1: 77

Station: 2 - STATION 2	
100 - Fire, other	1
113 - Cooking fire, confined to container	1
311 - Medical assist, assist EMS crew	6
320 - Emergency medical service, other	6
321 - EMS call, excluding vehicle accident with injury	30
322 - Motor vehicle accident with injuries	5
324 - Motor vehicle accident with no injuries.	1
412 - Gas leak (natural gas or LPG)	4

Only REVIEWED incidents included.



INCIDENT TYPE	# INCIDENTS
442 - Overheated motor	1
463 - Vehicle accident, general cleanup	1
554 - Assist invalid	1
611 - Dispatched & cancelled en route	3
651 - Smoke scare, odor of smoke	1
653 - Smoke from barbecue, tar kettle	1
700 - False alarm or false call, other	2
733 - Smoke detector activation due to malfunction	3
736 - CO detector activation due to malfunction	2
740 - Unintentional transmission of alarm, other	1
745 - Alarm system activation, no fire - unintentional	1

Incidents for 2 - STATION 2:

71

Only REVIEWED incidents included.



Jenks Fire & Rescue

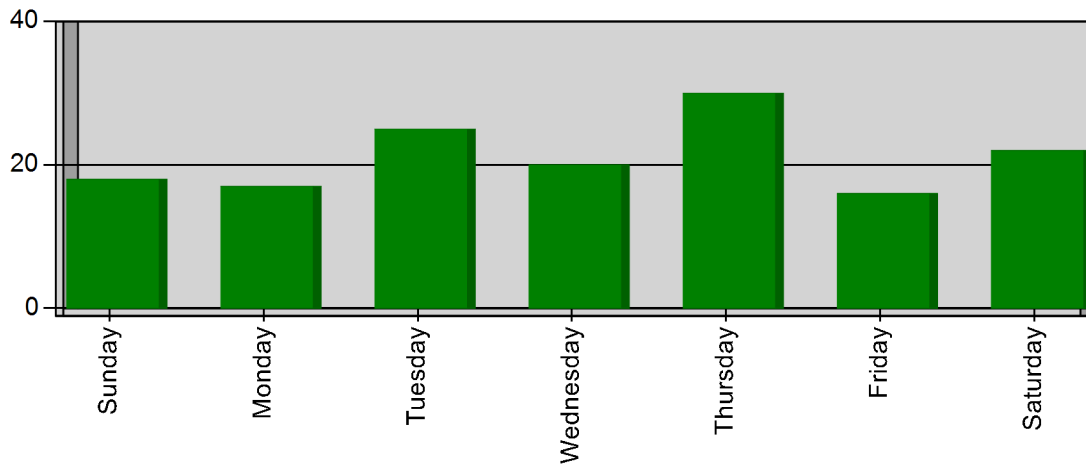
Jenks, OK

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Incidents by Day of the Week for Date Range

Start Date: 10/01/2019 | End Date: 10/31/2019



DAY OF THE WEEK	# INCIDENTS
Sunday	18
Monday	17
Tuesday	25
Wednesday	20
Thursday	30
Friday	16
Saturday	22
TOTAL	148

Only REVIEWED incidents included



Jenks Fire & Rescue

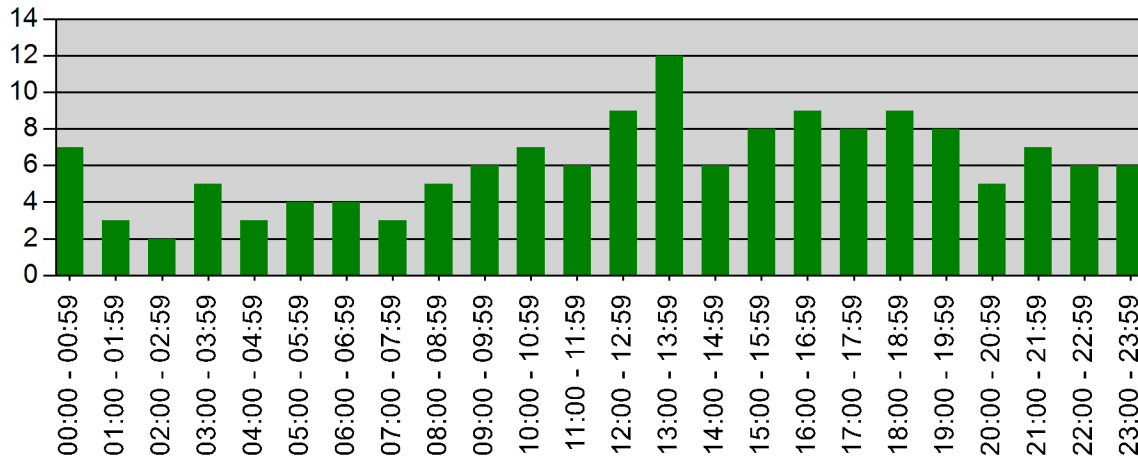
Jenks, OK

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Incidents by Hour for Date Range

Start Date: 10/01/2019 | End Date: 10/31/2019



Hour	# of CALLS
00:00 - 00:59	7
01:00 - 01:59	3
02:00 - 02:59	2
03:00 - 03:59	5
04:00 - 04:59	3
05:00 - 05:59	4
06:00 - 06:59	4
07:00 - 07:59	3
08:00 - 08:59	5
09:00 - 09:59	6
10:00 - 10:59	7
11:00 - 11:59	6
12:00 - 12:59	9
13:00 - 13:59	12
14:00 - 14:59	6
15:00 - 15:59	8
16:00 - 16:59	9
17:00 - 17:59	8
18:00 - 18:59	9

Only REVIEWED incidents included



HOUR	# of CALLS
19:00 - 19:59	8
20:00 - 20:59	5
21:00 - 21:59	7
22:00 - 22:59	6
23:00 - 23:59	6

Only REVIEWED incidents included



Jenks Fire & Rescue

Jenks, OK

This report was generated on 11/6/2019 2:12:03 PM



Code Hours Summary per Training Code For Date Range

Training Code(s): All Training Codes | Start Date: 10/01/2019 | End Date: 10/31/2019

Total Training Hours By Code		
Total Hours for Training Code: Building inspections		3:00
Total Hours for Training Code: Child safety seat		90:00
Total Hours for Training Code: CPR		24:00
Total Hours for Training Code: Decontamination		9:00
Total Hours for Training Code: Driver training		2:00
Total Hours for Training Code: FFI Skills		10:00
Total Hours for Training Code: Fire control		15:00
Total Hours for Training Code: Fire detection, alarms and suppression systems		12:00
Total Hours for Training Code: Fire hose		2:00
Total Hours for Training Code: Fire streams		18:00
Total Hours for Training Code: Forcible entry		39:00
Total Hours for Training Code: General		9:00
Total Hours for Training Code: General review		2:00
Total Hours for Training Code: Ground ladders		1:00
Total Hours for Training Code: Inspections		3:30
Total Hours for Training Code: Life safety		2:00
Total Hours for Training Code: Lifting and moving patients		2:00
Total Hours for Training Code: MCI		11:00
Total Hours for Training Code: NREMT Skills		8:15
Total Hours for Training Code: Pediatrics		1:00
Total Hours for Training Code: Personal protective equipment		2:00
Total Hours for Training Code: Protocols		2:00
Total Hours for Training Code: Pump operations		2:00
Total Hours for Training Code: Safety		4:00
Total Hours for Training Code: Safety & health		10:00
Total Hours for Training Code: Search and recovery		9:30
Total Hours for Training Code: Streets and addresses		4:00
Total Hours for Training Code: Supervision		2:00
Total Hours for Training Code: Trauma Emergencies		8:00
Totals for all selected Training Codes 10/1/2019 - 10/31/2019		22 personnel 307:15

Displays the total training hours per for each of the selected Training Codes. NOTE that this report only applies to accounts that are set to Track Hours by Training Code. Archived Training Codes are not included in this report. This report also includes hours for non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.





JENKS FIRE & RESCUE RUN REPORTS Comparison 2018 / 2019

Jenks Fire & Rescue

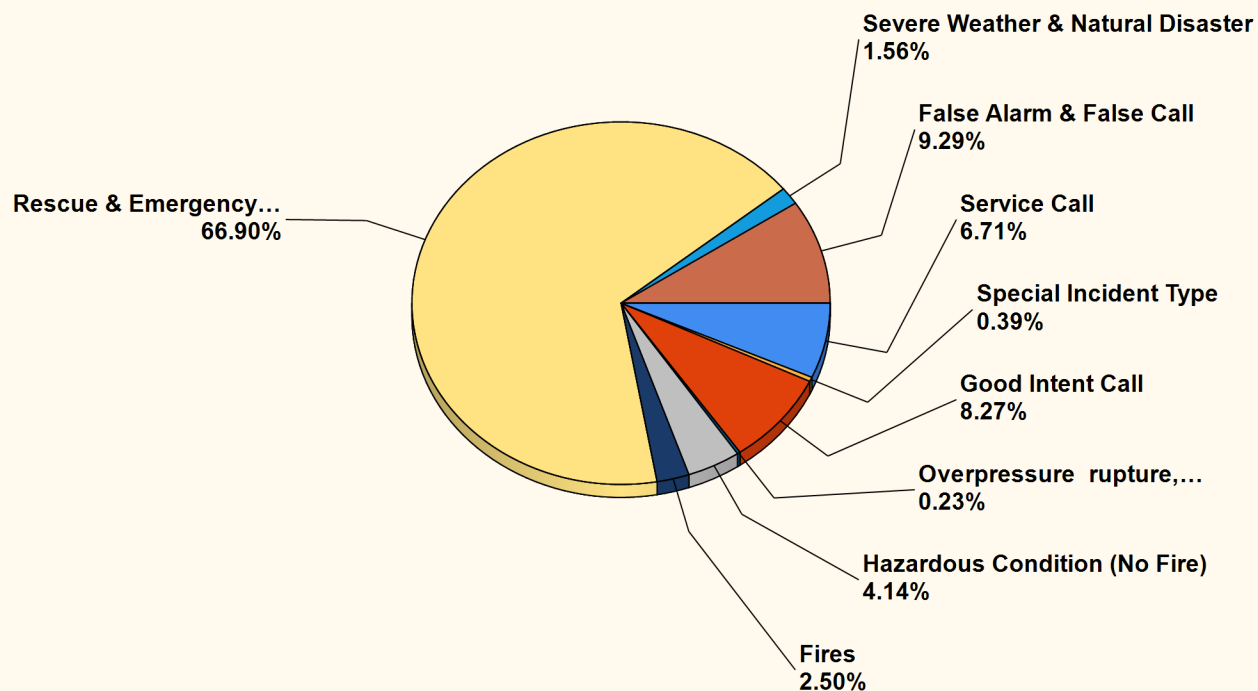
Jenks, OK

This report was generated on 11/6/2019 2:09:13 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2019 | End Date: 09/30/2019



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	32	2.50%
Overpressure rupture, explosion, overheating - no fire	3	0.23%
Rescue & Emergency Medical Service	857	66.90%
Hazardous Condition (No Fire)	53	4.14%
Service Call	86	6.71%
Good Intent Call	106	8.27%
False Alarm & False Call	119	9.29%
Severe Weather & Natural Disaster	20	1.56%
Special Incident Type	5	0.39%
TOTAL	1281	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	6	0.47%
111 - Building fire	3	0.23%
112 - Fires in structure other than in a building	1	0.08%
113 - Cooking fire, confined to container	3	0.23%
131 - Passenger vehicle fire	5	0.39%
138 - Off-road vehicle or heavy equipment fire	1	0.08%
140 - Natural vegetation fire, other	3	0.23%
142 - Brush or brush-and-grass mixture fire	2	0.16%
143 - Grass fire	2	0.16%
151 - Outside rubbish, trash or waste fire	4	0.31%
160 - Special outside fire, other	1	0.08%
162 - Outside equipment fire	1	0.08%
221 - Overpressure rupture of air or gas pipe/pipeline	1	0.08%
251 - Excessive heat, scorch burns with no ignition	2	0.16%
300 - Rescue, EMS incident, other	5	0.39%
311 - Medical assist, assist EMS crew	231	18.03%
320 - Emergency medical service, other	63	4.92%
321 - EMS call, excluding vehicle accident with injury	453	35.36%
322 - Motor vehicle accident with injuries	62	4.84%
323 - Motor vehicle/pedestrian accident (MV Ped)	2	0.16%
324 - Motor vehicle accident with no injuries.	26	2.03%
342 - Search for person in water	3	0.23%
350 - Extrication, rescue, other	1	0.08%
353 - Removal of victim(s) from stalled elevator	2	0.16%
360 - Water & ice-related rescue, other	1	0.08%
361 - Swimming/recreational water areas rescue	1	0.08%
363 - Swift water rescue	2	0.16%
365 - Watercraft rescue	1	0.08%
370 - Electrical rescue, other	1	0.08%
371 - Electrocution or potential electrocution	1	0.08%
381 - Rescue or EMS standby	2	0.16%
410 - Combustible/flammable gas/liquid condition, other	2	0.16%
412 - Gas leak (natural gas or LPG)	23	1.80%
422 - Chemical spill or leak	1	0.08%
424 - Carbon monoxide incident	2	0.16%
440 - Electrical wiring/equipment problem, other	3	0.23%
441 - Heat from short circuit (wiring), defective/worn	1	0.08%
442 - Overheated motor	3	0.23%
444 - Power line down	3	0.23%
445 - Arcing, shorted electrical equipment	5	0.39%
460 - Accident, potential accident, other	1	0.08%
462 - Aircraft standby	3	0.23%
463 - Vehicle accident, general cleanup	6	0.47%
500 - Service Call, other	4	0.31%
510 - Person in distress, other	2	0.16%
511 - Lock-out	2	0.16%
520 - Water problem, other	1	0.08%
522 - Water or steam leak	1	0.08%
531 - Smoke or odor removal	2	0.16%
542 - Animal rescue	2	0.16%
550 - Public service assistance, other	13	1.01%
551 - Assist police or other governmental agency	11	0.86%
552 - Police matter	2	0.16%
553 - Public service	14	1.09%
554 - Assist invalid	24	1.87%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
561 - Unauthorized burning	8	0.62%
600 - Good intent call, other	3	0.23%
611 - Dispatched & cancelled en route	77	6.01%
621 - Wrong location	1	0.08%
622 - No incident found on arrival at dispatch address	9	0.70%
650 - Steam, other gas mistaken for smoke, other	1	0.08%
651 - Smoke scare, odor of smoke	9	0.70%
652 - Steam, vapor, fog or dust thought to be smoke	2	0.16%
671 - HazMat release investigation w/no HazMat	3	0.23%
672 - Biological hazard investigation, none found	1	0.08%
700 - False alarm or false call, other	32	2.50%
710 - Malicious, mischievous false call, other	1	0.08%
715 - Local alarm system, malicious false alarm	1	0.08%
730 - System malfunction, other	4	0.31%
733 - Smoke detector activation due to malfunction	16	1.25%
735 - Alarm system sounded due to malfunction	16	1.25%
736 - CO detector activation due to malfunction	10	0.78%
740 - Unintentional transmission of alarm, other	3	0.23%
743 - Smoke detector activation, no fire - unintentional	8	0.62%
744 - Detector activation, no fire - unintentional	5	0.39%
745 - Alarm system activation, no fire - unintentional	17	1.33%
746 - Carbon monoxide detector activation, no CO	5	0.39%
751 - Biological hazard, malicious false report	1	0.08%
812 - Flood assessment	11	0.86%
813 - Wind storm, tornado/hurricane assessment	6	0.47%
814 - Lightning strike (no fire)	3	0.23%
900 - Special type of incident, other	1	0.08%
911 - Citizen complaint	4	0.31%
TOTAL INCIDENTS:	1281	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.



Jenks Fire & Rescue

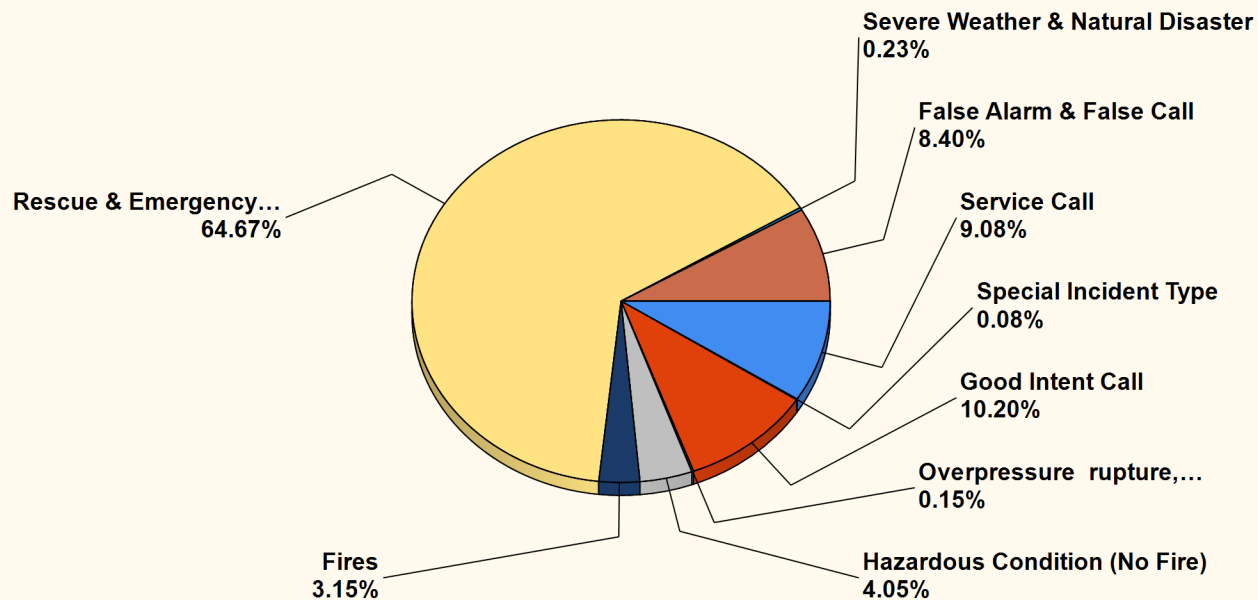
Jenks, OK

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2018 | End Date: 09/30/2018



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	42	3.15%
Overpressure rupture, explosion, overheating - no fire	2	0.15%
Rescue & Emergency Medical Service	862	64.67%
Hazardous Condition (No Fire)	54	4.05%
Service Call	121	9.08%
Good Intent Call	136	10.20%
False Alarm & False Call	112	8.40%
Severe Weather & Natural Disaster	3	0.23%
Special Incident Type	1	0.08%
TOTAL	1333	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	4	0.30%
111 - Building fire	6	0.45%
113 - Cooking fire, confined to container	2	0.15%
118 - Trash or rubbish fire, contained	2	0.15%
130 - Mobile property (vehicle) fire, other	4	0.30%
131 - Passenger vehicle fire	4	0.30%
132 - Road freight or transport vehicle fire	1	0.08%
138 - Off-road vehicle or heavy equipment fire	1	0.08%
140 - Natural vegetation fire, other	1	0.08%
142 - Brush or brush-and-grass mixture fire	3	0.23%
143 - Grass fire	7	0.53%
150 - Outside rubbish fire, other	1	0.08%
151 - Outside rubbish, trash or waste fire	3	0.23%
154 - Dumpster or other outside trash receptacle fire	2	0.15%
162 - Outside equipment fire	1	0.08%
200 - Overpressure rupture, explosion, overheat other	1	0.08%
221 - Overpressure rupture of air or gas pipe/pipeline	1	0.08%
300 - Rescue, EMS incident, other	3	0.23%
311 - Medical assist, assist EMS crew	152	11.40%
320 - Emergency medical service, other	41	3.08%
321 - EMS call, excluding vehicle accident with injury	582	43.66%
322 - Motor vehicle accident with injuries	41	3.08%
323 - Motor vehicle/pedestrian accident (MV Ped)	2	0.15%
324 - Motor vehicle accident with no injuries.	27	2.03%
331 - Lock-in (if lock out , use 511)	5	0.38%
342 - Search for person in water	1	0.08%
350 - Extrication, rescue, other	2	0.15%
357 - Extrication of victim(s) from machinery	1	0.08%
371 - Electrocution or potential electrocution	1	0.08%
381 - Rescue or EMS standby	4	0.30%
400 - Hazardous condition, other	1	0.08%
410 - Combustible/flammable gas/liquid condition, other	1	0.08%
412 - Gas leak (natural gas or LPG)	19	1.43%
413 - Oil or other combustible liquid spill	3	0.23%
422 - Chemical spill or leak	2	0.15%
424 - Carbon monoxide incident	4	0.30%
440 - Electrical wiring/equipment problem, other	3	0.23%
444 - Power line down	6	0.45%
445 - Arcing, shorted electrical equipment	5	0.38%
460 - Accident, potential accident, other	1	0.08%
462 - Aircraft standby	3	0.23%
463 - Vehicle accident, general cleanup	6	0.45%
500 - Service Call, other	7	0.53%
510 - Person in distress, other	4	0.30%
511 - Lock-out	8	0.60%
512 - Ring or jewelry removal	1	0.08%
531 - Smoke or odor removal	5	0.38%
542 - Animal rescue	2	0.15%
550 - Public service assistance, other	44	3.30%
551 - Assist police or other governmental agency	15	1.13%
552 - Police matter	1	0.08%
553 - Public service	12	0.90%
554 - Assist invalid	12	0.90%
561 - Unauthorized burning	9	0.68%
571 - Cover assignment, standby, moveup	1	0.08%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.
Does not include Imported data.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
600 - Good intent call, other	19	1.43%
611 - Dispatched & cancelled en route	82	6.15%
622 - No incident found on arrival at dispatch address	8	0.60%
631 - Authorized controlled burning	7	0.53%
651 - Smoke scare, odor of smoke	15	1.13%
652 - Steam, vapor, fog or dust thought to be smoke	2	0.15%
671 - HazMat release investigation w/no HazMat	3	0.23%
700 - False alarm or false call, other	39	2.93%
711 - Municipal alarm system, malicious false alarm	1	0.08%
730 - System malfunction, other	8	0.60%
733 - Smoke detector activation due to malfunction	14	1.05%
735 - Alarm system sounded due to malfunction	8	0.60%
736 - CO detector activation due to malfunction	2	0.15%
740 - Unintentional transmission of alarm, other	13	0.98%
743 - Smoke detector activation, no fire - unintentional	9	0.68%
744 - Detector activation, no fire - unintentional	4	0.30%
745 - Alarm system activation, no fire - unintentional	12	0.90%
746 - Carbon monoxide detector activation, no CO	2	0.15%
814 - Lightning strike (no fire)	3	0.23%
900 - Special type of incident, other	1	0.08%
TOTAL INCIDENTS:	1333	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.





CITY OF JENKS

211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

Memorandum

To: Mayor Lee & Members of the Council

From: Brittany Long, City Clerk

Date: November 8, 2019

Re: Surplus Auction Items

A City auction has been planned to dispose of the City's obsolete vehicles, supplies and equipment on December 12, 2019. The auction will be held at the City's satellite facility at 950 W 101st. Final details on times are yet to be worked out. Chupps Auction Co. will oversee the organization and promotion of the auction, and the collection of the proceeds, which will in turn be paid to the City.

Attached is a list of vehicles, equipment, and miscellaneous items that need to be surplused because they are either obsolete, not functional or the maintenance is greater than their benefit. These vehicles, equipment, and miscellaneous items have become a storage problem.

It is requested that the items attached are declared surplused and be included in the City's auction on December 12, 2019.



JENKS FIRE & RESCUE

P.O. Box 2007
Jenks, OK 74037-2007
918-298-1491

Chris Shrout, City Manager

Mr. Shrout-

I am requesting that City Council consider and approve the designation of the following equipment as surplus to be included in the City's upcoming surplus auction.

- 2 Gas Operated Positive pressure Fans
- Assorted Fire Nozzles (Smooth Bore & Fog)
- Vehicle Extrication Supports (Rescue 42 Jacks)
- Backboard
- Stokes Basket
- 2 Office Chairs
- 4 Pike Poles
- KED Device
- 15 pairs of Fire Boots
- 15 Helmets
- Hose Clamp
- Portable Spotlight
- Bolt Cutters
- Halligan
- 3 Air Hoses (various Lengths)
- 2 Piercing Nozzles
- Crowbar
- 2 Axes (Pick-headed and Flat)
- 2 Shovels
- Roof Hook
- 3 Short D-Handle Pike Poles
- 4 extrication airbags of various sizes
- 1 medical bag
- 2 Electrical cord reels
- 2" Ratchet Tow Strap
- 28 SCBA Harnesses
- 60 4500 PSI Air Cylinders
- 42 SCBA Face Masks
- 1 Air Compressor
- 2 Cylinder fill-stations

Thanks,

Greg Ostrum, Fire Chief



211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

To: Robert Carr, City Engineer

From: G.P. Head

Date: 10-29-2019

RE: Surplus Equipment
Model #2007 Case 580M Backhoe
ID #246
Serial #N7C424960

The City of Jenks Public Works Department has this item in its inventory, and it has fulfilled its usefulness with the city. It should be declared surplus.


Signature

Gary P. Head



211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

To: Robert Carr, City Engineer

From: G.P. Head

Date: 10-29-2019

RE: Surplus Vehicle
Model #2005 Ford Explorer 4x4 SUV
ID #644
Serial #1FMZU72K85ZA25570

The City of Jenks Public Works Department has this item in its inventory, and it has fulfilled its usefulness with the city. It should be declared surplus.



Signature

Gary P. Head



211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

To: Robert Carr, City Engineer

From: G.P. Head

Date: 10-29-2019

RE: Surplus Vehicle
Model #2010 Ford Explorer XLT 4x4 SUV
ID #661
Serial #1FMEU7DE7AUA86034

The City of Jenks Public Works Department has this item in its inventory, and it has fulfilled its usefulness with the city. It should be declared surplus.


Signature 

Gary P. Head



211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

To: Robert Carr, City Engineer

From: G.P. Head

Date: 10-29-2019

RE: Surplus Equipment
Model #2016 Mahindra 1533 Tractor
ID #306
Serial #33GI60112439

The City of Jenks Public Works Department has this item in its inventory, and it has fulfilled its usefulness with the city. It should be declared surplus.



Signature 

Gary P. Head



211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

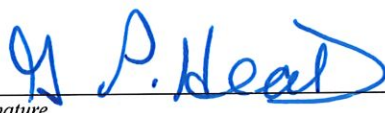
To: Robert Carr, City Engineer

From: G.P. Head

Date: 10-29-2019

RE: Surplus Vehicle
Model #2007 Nissan X-Terra SUV
ID #Fire Department
Serial #5N1AN08W87C523530

The City of Jenks Public Works Department has this item in its inventory, and it has fulfilled its usefulness with the city. It should be declared surplus.



Signature 

Gary P. Head



211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

To: Robert Carr, City Engineer

From: G.P. Head

Date: 10-29-2019

RE: Surplus Vehicle
Model #2003 Freightliner CL120 Semi Truck
ID #250
Serial #1FUJA6CG33LK53502

The City of Jenks Public Works Department has this item in its inventory, and it has fulfilled its usefulness with the city. It should be declared surplus.


Signature 

Gary P. Head



211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

To: Robert Carr, City Engineer

From: G.P. Head

Date: 10-29-2019

RE: Surplus Equipment
Model #1991 CRHL 16' Dove Tail Trailer
ID #210
Serial #CF1628M1110794

The City of Jenks Public Works Department has this item in its inventory, and it has fulfilled its usefulness with the city. It should be declared surplus.

A handwritten signature in blue ink that reads "G. P. Head". The signature is written over a horizontal line.

Signature

Gary P. Head



211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

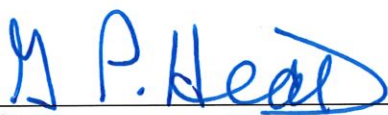
To: Robert Carr, City Engineer

From: G.P. Head

Date: 10-29-2019

RE: Surplus Equipment
Model #2013 John Deere 997 60" Mower
ID #217
Serial #XCH3013D338614X

The City of Jenks Public Works Department has this item in its inventory, and it has fulfilled its usefulness with the city. It should be declared surplus.



Signature

Gary P. Head



211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

To: Robert Carr, City Engineer

From: G.P. Head

Date: 10/29/2019

RE: Surplus Equipment
Model #2001 Case 580 Super M Backhoe
ID #301
Serial #JJG0279657

The City of Jenks Public Works Department has this item in its inventory, and it has fulfilled its usefulness with the city. It should be declared surplus.

A handwritten signature in blue ink, appearing to read "G. P. Head", is written over a horizontal line. To the right of the signature, there is a small, stylized blue mark that looks like a checkmark or a flourish.

Gary P. Head

From: [Robert Saucedo](#)
To: [Brittany Long](#)
Subject: FW: Auction Inventory
Date: Friday, November 8, 2019 3:19:56 PM

From: Kerry Vincent
Sent: Friday, November 8, 2019 2:28 PM
To: Robert Saucedo
Subject: Auction Inventory

1 x Big multifunction printer

1 x Box of assorted cables, etc.

1x Projector

2 x Monitors

8 x Office Printers

18 x PC's

Kerry Vincent | IT Manager

211 North Elm | P.O Box 2007 | Jenks, OK 74037
918-417-7947 Office



CITY OF JENKS

211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

To: Mayor Lee and Members of Council

From: Christopher Shrout, City Manager

Date: November 7, 2019

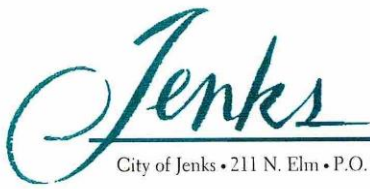
Subject: Holiday Bonuses

I am recommending the approval of holiday bonuses in the amount of \$400.00 (before payroll taxes) for each full-time employee and \$200.00 (before payroll taxes) for each regular part-time employee. As is past practice, employees bound by the collective bargaining agreement would have to negotiate the receipt of such bonuses to conform to State Statutes. However, in the past, a memorandum of understanding has been signed to extend this benefit to our employees bound by the agreement.

Given the current budget status, it may be necessary to request that the amounts of any such authorizations be appropriated before the end of the current fiscal year from the prospective fund balances of each entity in order to balance the previously approved budgets.

The budget amount from each entity are estimated to be as follows:

City of Jenks:	\$33,000
Jenks Public Works Authority:	\$17,500
Jenks Aquarium Authority:	<u>\$20,500</u>
	\$71,000



Memorandum

To: Mayor and City Council Members

From: Jim Beach, City Planner

Hearing Date: November 4, 2019

Subject: SoCo Gym – Request by SoCo Properties to Approve an Alternative to Masonry Requirement

Attached: Photos of front façade
Proposed landscape plan

The SoCo Gymnastics building was completed in Fall 2017 on property that is regulated by a PUD. The PUD requires 75% masonry on all sides of the building. Construction proceeded without meeting the masonry requirement. From records in the file, there was considerable discussion about the masonry with the owner, real estate broker, Building Inspector and the then City Planner, who determined construction could proceed.

The owner of SoCo Gymnastics, Bo Van Pelt, was later denied a certificate of occupancy because of the masonry requirement. He was issued a temporary certificate until he could resolve the masonry. He then filed an application requesting the PUD requirement be modified. On February 18, 2018, the City Council DENIED his request.

On March 28, 2018, Mr. Van Pelt submitted plans that would meet the requirement using stucco. He requested an extension of his Temporary Certificate of Occupancy to 18-months to complete the work. On April 11, 2018, staff issued the Temporary Certificate of Occupancy for 18-months. It expires October 11, 2019.

Mr. Van Pelt began applying stucco in early July 2019 and after completing a portion decided he didn't believe the stucco was achieving the results intended by the requirement. He stopped work and began again to pursue relief. On September 8, 2019, he requested additional time to try to obtain relief and to complete a hopefully modified version of the requirement.

Staff has discussed his request and visited the site. The stucco that was applied is nearly the identical color to the metal wall panels and there is very little discernable difference in appearance between the two. Staff has also been advised that applying stucco or another product will void the warranty on the manufactured metal wall panels.

Considering the quality and expected durability of the existing metal panels and that applying stucco or other masonry would void the warranty and the visual effect appears negligible, staff believes that tree planting in appropriate locations will break up the long building façade and should be allowed in lieu of completing the rest of the stucco.

Staff recommends allowing substitution of trees for additional masonry as compliant with the PUD, subject to:

1. a dense row of evergreen and deciduous trees must be planted before the end of 2019 along the perimeter of the parking lot and/or adjacent to the building where possible
2. a final landscape plan must be submitted and approved prior to planting

The applicant submitted the attached plan. Staff advised to increase the number of Junipers at the ends of the building from 10 to 15, applicant agreed. Staff believes the plan satisfies the goal and recommends approval.



North Elevation Facing Main Street



Front Door Area Looking West



West Side of Front Door

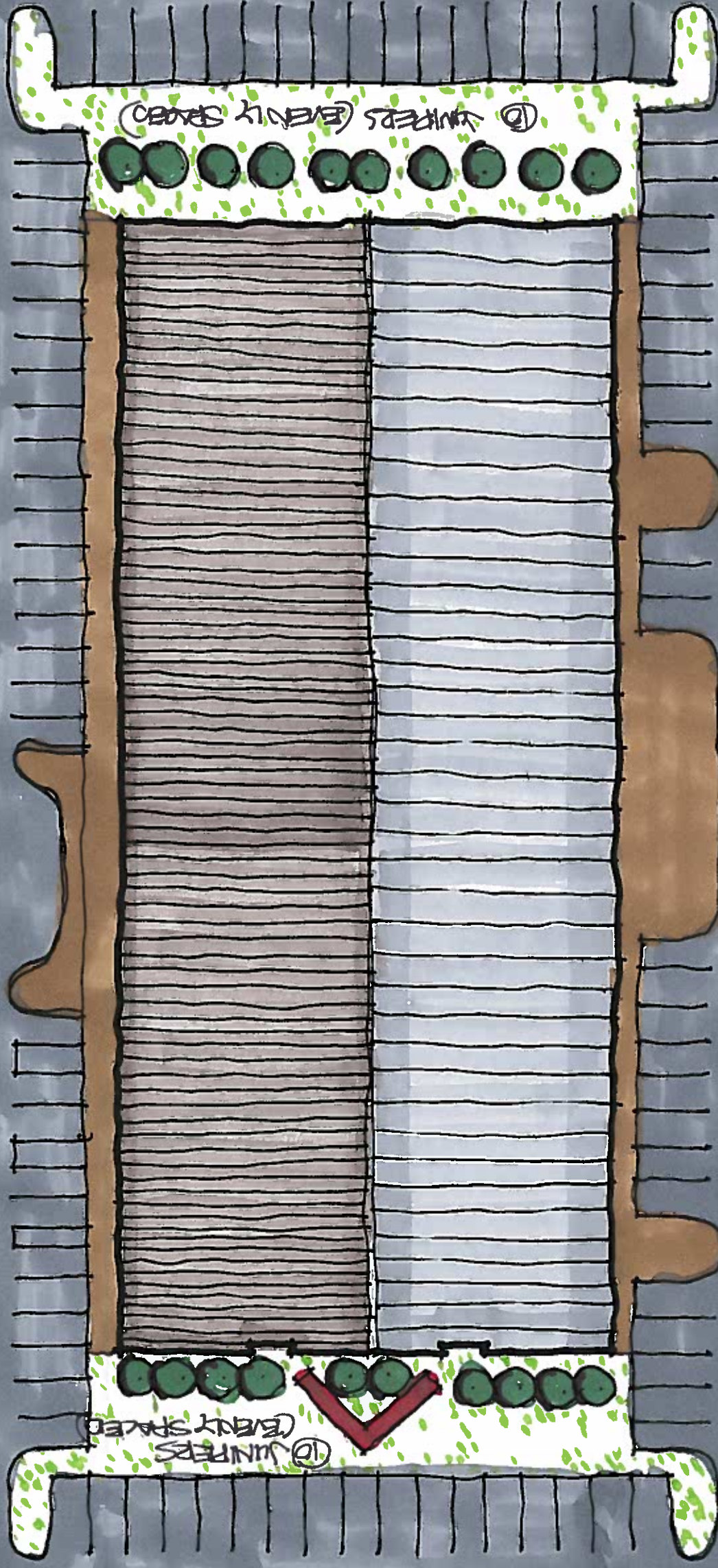


East of Front Door Showing Stucco and Metal Panel

FRANKLIN STREET



⑩ Loblolly Pines (Evenly Spaced)



⑩ Juniipers (Evenly Spaced)

⑩ Loblolly Pines (Evenly Spaced)



Taylor Juniper



Loblolly Pine

SOCCO
SOUTH COUNTY
GYMNASTICS

LOBLOLLY PINE

PLANT LIST:

- 8' to 10' (LOBLOLLY PINE)
- 4' to 6' (TAYLOR JUNIPER)



PROPOSED LANDSCAPE PLAN

(10/24/19)

N.T.S.

NOTE:
NOT FOR CONSTRUCTION.
PRESENTATION ONLY.



MEMORANDUM

TO: Mayor Lee and Members of the City Council

FROM: Jim Beach, Planning Director

DATE: November 18, 2019

RE: Corrected Ordinance #1478 – JZ-634/PUD-114

General Location: SW Corner of East Aquarium Pl. & South 3rd St.

When the rezoning and PUD for a mixed-use apartment project at 3rd and Aquarium Place was approved in January 2019, it was to be limited to the eastern approximately 2/3 of the block. However, the legal description in the corresponding ordinance described more property than was approved to be rezoned.

This corrected ordinance includes the correct legal description for the rezoning and PUD so it is limited to the mixed use project only.

At the time, there was also a companion Comprehensive Plan change on the two blocks at 1st to 3rd Streets on Aquarium Place, as well as two blocks at 5th to 7th and Aquarium Place. A total of four blocks along Aquarium Place was amended in the Comprehensive Plan. That legal description was mistakenly inserted into the rezoning/PUD ordinance.

Staff requests approval of the corrected Ordinance No. 1478 for Case No. JZ-634/PUD-114.

**ORDINANCE NO. 1478 - Corrected
(JZ-634/PUD-114)**

AN ORDINANCE AMENDING ORDINANCE NUMBER 1287; AMENDING THE ZONING MAP OF THE CITY OF JENKS, OKLAHOMA AND REZONING A TRACT OF LAND FROM RS-3 (RESIDENTIAL SINGLE-FAMILY HIGH DENSITY) DISTRICT TO CH (COMMERCIAL HIGH INTENSITY) DISTRICT AND PUD-114 (PLANNED UNIT DEVELOPMENT NUMBER 114); REPEALING ALL ORDINANCES OR PARTS THEREOF IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF JENKS, OKLAHOMA:

SECTION I. That the following described property in the City of Jenks, Tulsa County, Oklahoma:

Lots 1-8, Block 30, Original Town of Jenks

General Location: SW Corner of East Aquarium Pl. & South 3rd St.

Is hereby approved for rezoning from RS-3 (Residential Single-Family High Density) District to CH (Commercial High Intensity) District and PUD-114 (Planned Unit Development Number 114) for mixed uses as defined under City of Jenks Zoning Code.

SECTION II. That approval of this rezoning and PUD-114 shall be subject to the conditions as set forth in the official minutes of the Jenks City Council meeting approving this ordinance as well as the corresponding Planned Unit Development.

SECTION III. That all ordinances or parts of ordinances in conflict herewith be and the same are hereby expressly repealed.

SECTION IV. If any section, sentence, clause or phrase of this ordinance or any part thereof is for any reason found to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remainder of this ordinance or any part thereof.

Approved this 18th day of November 2019.

CITY OF JENKS, OKLAHOMA

MAYOR

SECTION V. Since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, welfare and safety, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage by the City Council.

Emergency Clause ruled upon separately this 18th day of November 2019.

CITY OF JENKS, OKLAHOMA

MAYOR

Attest:

CITY CLERK

Approved as to form:

CITY ATTORNEY



Staff Report

To: Mayor Lee and Members of City Council

From: Jim Beach, City Planner

Hearing Date: November 18, 2019

Subject: JZ 19-646

Location: 421 West Main Street (Ward 1)

Exhibits:

1. Location Map with Existing Zoning

Applicant:	Carla Hoelting Harris
Action Requested:	Rezone to CS – Commercial Shopping Center
Current Zoning:	RS-3 – Residential Single-Family High Density
Lot Size:	Approximately 0.24 acres
Surrounding Zoning and Land Uses:	Primarily surrounded by commercial zoning and land uses

BACKGROUND

The applicant has owned and used this as a rental property for some time and now wishes to rezone it and establish her chiropractic office on the site. A chiropractic office is a use by right in the CS district. Her intent is to paint the building and make repairs to make it suitable for an office. She'll use it to build her practice until she can build a new building or move to a different location.

STAFF EVALUATION

The Comprehensive Plan designates the strip along Main Street to A Street, "High Intensity." CS Zoning is in accordance with the Plan and would be compatible with much of the surrounding zoning. The other uses permitted in CS would be compatible with the area. There is no redevelopment currently planned for the subject site but the property to the east is being marketed as a commercial site. Both sides of Main, west of the railroad, are expected to transition to more intense commercial and office uses in time.

PLANNING COMMISSION

The Planning Commission in its meeting on November 07, 2019 voted unanimously (7-0-0) to recommend approval of CS zoning. Charlotte Montgomery addressed the Commissioners about the required parking, and staff confirmed that the site will meet the requirement of 3 parking spaces for the office use. There was no other discussion and the Planning Commission did not add any additional conditions to their approval.

RECOMMENDATION

Staff recommends approval of the zoning change from RS-3 to CS, and a waiver of the platting requirement until such time as the temporary use ceases and new development occurs.

CRITERIA and CONSIDERATIONS FOR ACTION

The only question for consideration is whether CS zoning with all its permitted uses would be appropriate on this parcel.

Comprehensive Plan: The plan designates this property *High Intensity, not reserved for any specific land uses*. The requested CS zoning is in accordance with the Comprehensive Plan.

Zoning Code: Section 600.2. Purposes of the CS Commercial Shopping District.

The CS District is designed to accommodate convenience, neighborhood, sub-community, community, and regional shopping, providing a wide range of retail and personal service uses.

Chapter 10 Use Units, Section 1000.1. General.

The use unit is a grouping of individual uses having similarities in characteristics of function and/or performance which enable systematic consideration of location and other regulation.

The uses permitted in any zoning district are listed in the Zoning Code by the Use Unit in which they are categorized. Individual uses within each Use Unit are too numerous to list. They are provided in the Zoning Code in Chapter 10. The Use Units allowed in CS zoning are:

Use Unit 1. Area-wide uses by right

Use Unit 2. Specific use permit uses

Use Unit 4. Public protection and utility and open-air facilities (temporary)

Use Unit 5. Community services and cultural facilities

Use Unit 8. Multifamily dwelling and similar uses

Use Unit 10. Off-street parking areas

Use Unit 11. Offices and studios

Use Unit 12. Eating places other than drive-ins

Use Unit 13. Convenience goods and services

Use Unit 14. Shopping goods and services

Use Unit 15. Other trades and services

Use Unit 17. Automotive allied activities

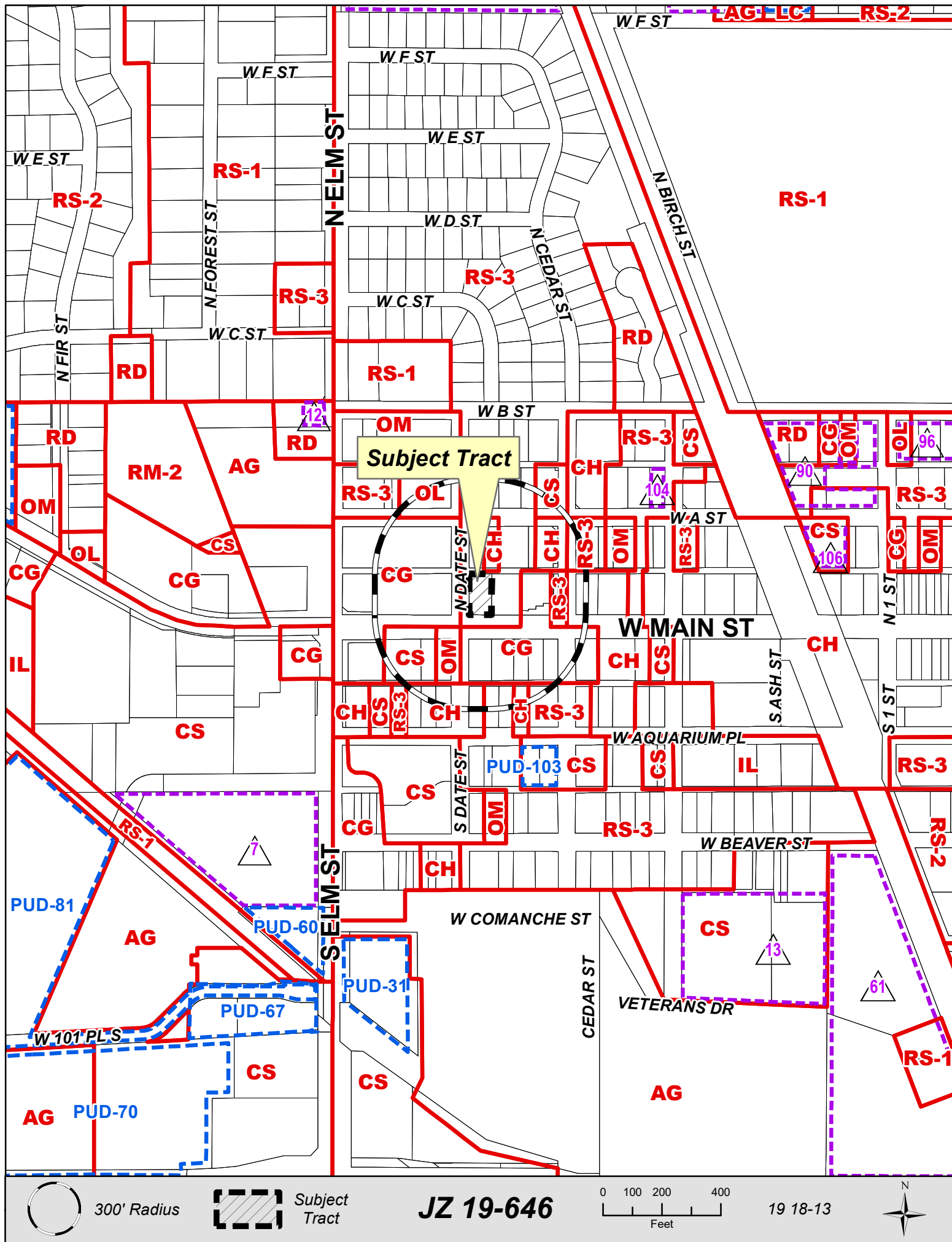
Use Unit 19. Hotel, motel, and recreation facilities

Use Unit 21. Business signs, outdoor advertising, and billboards

Section 260. Platting requirement.

For the purposes of providing a proper arrangement of streets and assuring the adequacy of open spaces for traffic, utilities, and access of emergency vehicles, commensurate with the intensification of land use customarily incident to a change of zoning, a platting requirement is established as follows:

For any land which has been rezoned upon application, no building permit shall be issued until that portion of the tract on which the permit is sought has been included within a subdivision plat or replat, as the case may be, submitted to the Planning Commission for their review and recommendation, approved by the City Council, and filed on record in the office of the county clerk where the property is situated. Provided that City Council, pursuant to their exclusive jurisdiction of subdivision plats, may remove the platting requirement upon a determination that the above-stated purposes have been achieved by previous platting or could not be achieved by a plat or a replat.



**ORDINANCE NO. 1498
(JZ 19-646)**

AN ORDINANCE AMENDING ORDINANCE NUMBER 1287; AMENDING THE ZONING MAP OF THE CITY OF JENKS, OKLAHOMA AND REZONING A TRACT OF LAND FROM RS-3 (RESIDENTIAL SINGLE-FAMILY HIGH DENSITY) DISTRICT TO CS (COMMERCIAL SHOPPING CENTER) DISTRICT; REPEALING ALL ORDINANCES OR PARTS THEREOF IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY

.....

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF JENKS, OKLAHOMA:

SECTION I. That the following described property in the City of Jenks, Tulsa County, Oklahoma:

Lots thirteen(13), Fourteen(14), and Fifteen (15), in Block Forty Seven(47), Jenks-Original Town, Tulsa County, State of Oklahoma, according to the recorded Plat thereof

General Location: 421 W Main

Is hereby approved for rezoning from RS-3 (Residential Single-Family High Density) District to CS (Commercial Shopping Center) District as defined under City of Jenks Zoning Code.

SECTION II. That approval of this rezoning shall be subject to the conditions as set forth in the official minutes of the Jenks City Council meeting approving this ordinance.

SECTION III. That all ordinances or parts of ordinances in conflict herewith be and the same are hereby expressly repealed.

SECTION IV. If any section, sentence, clause or phrase of this ordinance or any part thereof is for any reason found to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remainder of this ordinance or any part thereof.

Approved this 18th day of November 2019.

CITY OF JENKS, OKLAHOMA

MAYOR

SECTION V. Since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, welfare and safety, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage by the City Council.

Emergency Clause approved separately this 18th day of November 2019.

CITY OF JENKS, OKLAHOMA

MAYOR

Attest:

CITY CLERK

Approved as to form:

CITY ATTORNEY

Police

10/30/19-11/05/19

- There were 42 citations, 72 traffic stops, 2 arrests, 299 calls for service, 0 Code Enforcement calls, 2 accidents, and 36 reports taken during this reporting period.
- Warrant Arrest - City Traffic Violations
- Larceny – Walmart Neighborhood market \$96.64 worth of meat from store taken.
- Unattended Death_- 116 W 126th Medical Reasons
- Burglary – 1404 E 131st St - Items taken from shed (lawn equipment)
- Counterfeit Bill - Fake \$20 bill passed at Kum & Go 510 S Elm
- Major Jackson & Sergeant Shouse attended Glock Armorer School.
- Corporal Scott attended Crisis Intervention Training.
- This week in the Detective's office five criminal indictments have gone the District Attorney's office. With the assistance of the McDonald County Missouri Sheriff's a PO violation was filed against the victim's ex-boyfriend.
- A bogus bomb threat was called into QuikTrip located at 712 S. Elm. Officers searched the building and determined there was no device. Officers spoke with an individual from the number making the threat by the name of Edgar. While Edgar did claim to live in Jenks this information has not been verified and appears to be from a voiceover IP address. Additionally, on November 6, 2019 local media reports indicate an inmate incarcerated in Holdenville correctional facility has been charged with making bomb threats from prison. At this time it has not been determined if there is any correlation with the QT threat.
- The detective's office was able to facilitate the return of a dog and cat owned by residence at Grace Living Center after staff members removed the animals against the wishes of the patients.
- The detective's office is currently in an active investigation of financial crimes of embezzlement of funds from the Oklahoma Aquarium Gift Shop by a former employee.
- Uttering a forged instrument and the passing of counterfeit \$20.00 bills at a business in town.
- Two recent burglaries occurred in the 400 blocks of east 131st street, targeting the same victim. The burglaries happened to the victims shed where lawn equipment was taken. This suspected burglary occurred during the overnight hours where a pick-up truck was used to gain access to the victim's property and removed the lawn equipment.
- Major Brown is currently in court proceeding related to the 2018 homicide.
- Vandalism 74 Fox Run Circle Suspect(s) damaged the victim's front door handle and deadbolt.

Fire

Calls

From 10/30 to 11/05, Jenks Fire Rescue responded to 33 incidents. Of these incidents, 23 were EMS calls 4 were false alarms and 6 were other emergencies.

- 10/30-Motor Vehicle Accident with Injuries-Elm St-Jenks Fire Rescue was dispatched to the report of an accident with injuries. Crews assisted EMSA with patient care and transport and JPD with traffic control and cleanup.
- 10/31-Gas Leak in a residence-Vine St-Jenks Fire Rescue responded to the report of a strong smell of natural gas in a residence. Crews investigated and found that a pilot light had gone out on the furnace. Crews provided medical care to two of the residents that were complaining of nausea.
- 10/31-Medical Emergency-Kimberly Clark-Jenks Fire Rescue was dispatched to the report of a female employee complaining of chest pain. Crews assisted EMSA with patient care and transport.
- 10/31-Motor Vehicle Accident with Injuries-111th and Elwood-Jenks Fire Rescue was dispatched to the report of a two-vehicle accident. Crews assisted EMSA with patient care and JPD with traffic control and cleanup.

Weekly Update
November 12, 2019

- 11/01-Motor Vehicle Accident with Injuries-121st and Elm-Jenks Fire Rescue responded to the report of a motor vehicle accident at 121st and Elm. Crews assisted EMSA with patient care and transport and JPD with traffic control and cleanup.
- 11/01-Medical Emergency/Trauma-Jenks Football Stadium-Jenks Fire Rescue witnessed a female fall and hit her head while standing by at the football game. Crews assisted EMSA with patient care.
- 11/03-Structure Fire-McDonalds-Jenks Fire Rescue was dispatched to the report of a fire in the kitchen at McDonalds. Crews investigated and found smoke throughout the restaurant with a fire in the deep fryers. The fire had been extinguished by the hood system. After assisting the restaurant with ventilating the smoke, units returned to service.
- 11/04-Bomb Threat-Quick Trip-Jenks Fire Rescue responded to the request of JPD to stage while they investigated a bomb threat. No devices were located and crews cleared the scene.
- 11/04-Medical Emergency-City Hall-Jenks Fire Rescue was dispatched to the parking lot at City Hall for an elderly male having cardiac issues. Crews assisted EMSA with patient care and transport.

Drones

- Chief Zickefoose and Captain Knoepfel are attending a drone conference this week that focuses on different applications of drone technology for emergency response.

Apparatus

- Conrad Fire Equipment will be out this week to provide an estimate on repairing the damage caused by the vehicle striking Engine 1 on the turnpike.

Planning

BOARD OF ADJUSTMENT – Nov 14

- JBOA 19-427 – Request by Robert Bell for approval of a variance of the required side setback from a street from 25 feet to 20 feet. General Location: 2791 E 129th Court South

CITY COUNCIL – Nov 18

- JZ 19-646 – Request by Carla Harris to rezone from RS-3 to CS. General Location: 421 W Main St

PLANNING COMMISSION – Nov 21

- Aquarium Place Apartments Preliminary Plat - Request by Wallace Engineering for plat approval. General Location: SW/corner S 3rd Street and E Aquarium Place – Continued from November 7

CITY COUNCIL – Dec 2

- Aquarium Place Apartments Preliminary Plat - Request by Wallace Engineering for plat approval. General Location: SW/corner S 3rd Street and E Aquarium Place

PLANNING COMMISSION – Dec 5

- JZ 19-647 – Request by Valerie Mann to rezone from RS-3 to CG. General Location: 424 West A St

***JZ 19-645 PUD 118 - Perryman Ranch** 80-acre single family residential development of which 51 acres contains 136 single-family lots up to a maximum of 155 lots and 29 acres is flood plain to remain undeveloped except for trails, picnic and playground areas, etc. ITEM TABLED UNTIL FURTHER NOTICE AT NOVEMBER 7 PLANNING COMMISSION

OTHER PLANNING DEPARTMENT ACTIVITIES

- Horizon Jenks – projecting meetings and milestone dates for remainder of Comp Plan project:

Weekly Update

November 12, 2019

- Anticipate Tue, Nov 19 for CAC review of Draft Vision Statement, Objectives, and Future Land Use Plan with review comments back to HLA by Nov 26
- Anticipate Wed-Thur, Dec 11-12 possible dates for CAC Working Session on Draft Comprehensive Plan; Community and Student Visioning Workshops
- Aiming for City Council presentation and adoption late January