

AGENDA
JENKS PUBLIC WORKS AUTHORITY
TUESDAY, FEBRUARY 4, 2020, 6:00 P.M.
JENKS CITY HALL, COUNCIL CHAMBERS, 211 NORTH ELM

If you require special accommodations pursuant to the Americans with Disabilities Act, please notify the City Clerk's Office at (918)209-4960 or email agendas@jenksok.org.

I. CALL TO ORDER

II. ROLL CALL

III. BUSINESS

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Board Member may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

A. Approve minutes of the regular meeting held on January 21, 2020

Documents:

[1A - 2020.01.21 JPWA MINUTES.PDF](#)

B. Approve Encumbrances and Expenditures

Documents:

[1B - ENCUMBRANCES AND EXPENDITURES.PDF](#)

C. Monthly Reports

Documents:

[1C - MONTHLY REPORTS.PDF](#)

- D. Request to enter into an Agreement between Simon and the City of Jenks concerning the installation of a sanitary forcemain crossing underneath the Union Pacific Railroad, connecting the Simon Premium Outlets to City of Jenks infrastructure. General location: South of the intersection of River District Drive and 1st Street.

Documents:

[1D - SIMON OUTLET MALL AGREEMENT.PDF](#)

- E. Request to approve a Proposal for Architectural, Civil Engineering, Structural Engineering, and Mechanical/Plumbing/Electrical Engineering design services for a new Jenks Adult Activity Center with GS Helms and Associates, LLC (Jenks,

Oklahoma) in the total amount of \$280,000; funds for same are requested to be appropriated from the One Cent Capital Fund Balance and be budgeted to Account No. 53-252-5392.

Documents:

[1E - JAAC DESIGN PROPOSAL.PDF](#)

- F. Request to approve Resolution No. 2020-01, a resolution amending the annual appropriations by \$280,000 from the One Cent Capital Fund Balance to Account No. 53-252-5392 for the design of a new Community Center.

Documents:

[1F - RESOLUTION NO. 2020-01.PDF](#)

2. Consideration and appropriate action relating to items removed from the Consent Agenda.

IV. OTHER BUSINESS

1. General Manager's Report

Documents:

[GENERAL MANAGER REPORT.PDF](#)

V. ADJOURNMENT

MINUTES
JENKS PUBLIC WORKS AUTHORITY
TUESDAY, JANUARY 21, 2020, 6:00 P.M.
JENKS CITY HALL, COUNCIL CHAMBERS, 211 NORTH ELM

The Agenda for the Jenks Public Works Authority was posted in City Hall and on the City's website at 12:10 p.m. on January 15, 2020. The meeting was called to order at 8:01 p.m. on the above date by Chair Robert Lee. A roll call vote of members was taken as follows.

Donna Ogez	Absent
Kaye Lynn	Present
Craig Murray	Present
Gary Isbell	Present
Cory Box	Absent
Dawn Dyke	Present
Chair Robert Lee	Present

Business

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Board Member may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
 - A. Approve minutes of the regular meeting held on January 7, 2020
 - B. Approve encumbrances and expenditures
 - C. Monthly Reports

Dawn Dyke made a motion to approve Item 1. Craig Murray seconded the motion. A roll call vote of members was taken as follows:

Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Dawn Dyke	Yes
Chair Robert Lee	Yes

Motion Carried.

2. Consideration and appropriate action relating to items removed from the Consent Agenda.
Withdrawn

Other Business

1. General Manager's Report. Chris Shrout stated that the General Manager's Report is in the packet.

2. Monthly Chamber Report Josh Driskell presented the Chamber Report for December 2019. Zach Thomas presented information regarding co-working and incubator spaces.

Councilor Kaye Lynn left the meeting at 8:07 p.m. and returned at 8:09 p.m.

Councilor Craig Murray thanked Jim Beach for his service to the City of Jenks since this is Jim's last meeting with the City of Jenks.

Adjournment. Craig Murray made a motion to adjourn. Dawn Dyke seconded the motion. A roll call vote of members was taken as follows:

Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Dawn Dyke	Yes
Chair Robert Lee	Yes

Motion carried. The Jenks Public Works Authority adjourned at 8:12 p.m.

Robert Lee, **CHAIRPERSON**

Brittany Long, **AUTHORITY SECRETARY**

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 521		STREET MAINTENANCE				
175241	2 -6440	PROFESSIONAL ENGINEERING CO7 ST IMPROVEMENTS		1/2020	521557 01-23	5,388.59
175242A	2 -6440	PROFESSIONAL ENGINEERING CO1 ST IMPROVEMENTS		1/2020	521556 01-23	7,973.10
DEPARTMENT TOTAL:						13,361.69
FUND TOTAL:						13,361.69
GRAND TOTAL:						13,361.69

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 531		WATER MAINTENANCE				
184305	2 -5286	ACCURATE ENVIRONMENTAL	(inBD15005 / BD01031	1/2020	CA06016 01-20	930.00
DEPARTMENT TOTAL:						930.00
FUND TOTAL:						930.00

FUND: 55 - WASTEWATER TREATMENT

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 532 ** INVALID DEPARTMENT **						
183881	2 -6485	CP&Y INC	PROFESSIONAL ENGINEERING	1/2020	COJE1801042.00-10	55,050.00
DEPARTMENT TOTAL:						55,050.00
FUND TOTAL:						55,050.00
GRAND TOTAL:						55,980.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 212						
193765	2 -5337	CITY CLERK BEACON STAMP & SEAL	NAME PLATES	1/2020	S.LEWIS	15.44
DEPARTMENT TOTAL:						15.44
DEPARTMENT: 214						
193765	2 -5337	CITY ATTORNEY BEACON STAMP & SEAL	NAME PLATES	1/2020	C. SPOHN	15.44
DEPARTMENT TOTAL:						15.44
DEPARTMENT: 215						
190033	2 -5594	REVENUE COLLECTIONS TYLER TECHNOLOGIES INC	025-279287 12-01	1/2020	025-285316 02-01	360.00
DEPARTMENT TOTAL:						360.00
DEPARTMENT: 216						
193765	2 -5337	PERSONNEL BEACON STAMP & SEAL	NAME PLATES	1/2020	K. BALE	15.44
DEPARTMENT TOTAL:						15.44
DEPARTMENT: 218						
193765	2 -5337	ADMIN SUPPORT/RECORDS BEACON STAMP & SEAL	NAME PLATES	1/2020	B. BAGBY	15.44
DEPARTMENT TOTAL:						15.44
DEPARTMENT: 231						
193640	2 -5249	GENERAL GOVERNMENT REASOR'S	BUSINESS/EMPLOYEE LUNCH	1/2020	0975 12-11	355.50
193765	2 -5337	BEACON STAMP & SEAL	NAME PLATES	1/2020	METAL FRAMES	150.97
DEPARTMENT TOTAL:						506.47
DEPARTMENT: 241						
193765	2 -5337	PLANNING BEACON STAMP & SEAL	NAME PLATES	1/2020	B. MACY	16.27
DEPARTMENT TOTAL:						16.27

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 242 ECONOMIC DEVELOPMENT						
190030	2 -5208	TULSA TRANSIT	FY 19-20 PARATRANSIT BILL	1/2020	IVC033190 01-15	2,375.84
DEPARTMENT TOTAL:						2,375.84
DEPARTMENT: 252 CITY HALL						
193498	2 -5449	HOME DEPOT/GEFCF	PARTS-COFFEE TABLE	1/2020	9022506 01-09	29.97
193500	2 -5847	D & C LAUNDRY	CITY HALL LAUNDRY	1/2020	427329 01-02	28.20
193286	2 -5870	YAHN ENTERPRISES - FULLY	PRSHIRTS/JACKETS	1/2020	E28457 01-22	353.76
193499	2 -6299	J H SOLUTIONS	ELEC WORK-LIGHTS	1/2020	1629 01-09	240.00
DEPARTMENT TOTAL:						651.93
DEPARTMENT: 514 TECH & COMMUNICATIONS						
193333	2 -6204	CDW GOVERNMENT	TRIPLITE PDU	1/2020	WLN5175 01-16	271.69
DEPARTMENT TOTAL:						271.69
DEPARTMENT: 523 DRAINAGE MAINTENANCE						
193638	2 -5966	WARRIORS CONCRETE	TRAIL TO BRIDGE	1/2020	0002 01-20	5,100.00
DEPARTMENT TOTAL:						5,100.00
DEPARTMENT: 531 WATER MAINTENANCE						
193492	2 -5016	THE RULE CO	NUTS & BOLTS	1/2020	00824141 01-13	185.09
193497	2 -5876	UTILITY SUPPLY CO	SUPPLIES-WATER LINE RPRS	1/2020	133212 12-10	1,226.36
193370	2 -6034	CORE MAIN/HD SUPPLY WATERWOPARTS-INVENTORY		1/2020	L717397 01-17	3,345.33
DEPARTMENT TOTAL:						4,756.78
DEPARTMENT: 532 SEWER PLANT						
193639	2 -5820	LOT MAINTENANCE (INC)	JET LINE-CATCH BASIN	1/2020	037406 12-31	1,200.00
DEPARTMENT TOTAL:						1,200.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 571		COMMUNITY ACTIVITIES				
193485	2 -5249	REASOR'S	2132/2988/4029/9713	1/2020	2132 12-30	266.99
193644	2 -5249	REASOR'S	SENIOR'S MEAL PLAN	1/2020	7654 12-18	37.99
DEPARTMENT TOTAL:						304.98
DEPARTMENT: 575		MAINTENANCE FACILITY				
193630	2 -5112	LOCKE SUPPLY	SUPPLIES HIVE ELEC REPAIR	1/2020	39127544-00 01-08	59.94
193632	2 -6534	BLUE SKY SUPPLY INC	COFFEE SUPPLIES SHOP	1/2020	01339711 01-14	23.69
DEPARTMENT TOTAL:						83.63
FUND TOTAL:						15,689.35

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 521		STREET MAINTENANCE				
193636	2 -5966	WARRIORS CONCRETE	1701 N BIRCH	1/2020	0001 01-20	10,500.00
DEPARTMENT TOTAL:						10,500.00
DEPARTMENT: 561		PARKS & GROUNDS				
193149	2 -5165	PREGLER LAWN & GARDEN INC	NEW BLOWERS & TRIMMERS	1/2020	141536 01-16	4,788.00
DEPARTMENT TOTAL:						4,788.00
FUND TOTAL:						15,288.00

FUND: 58 - RADIO COMMUNICATIONS

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 514		RADIO COMMUNICATIONS				
193463	2 -6286	HARRIS CORPORATION	5 HANDHELD RADIOS	1/2020	93336716 01-23	21,443.52
190039	2 -6287	TALKRADIO LLC	2019-2020 LEASE	1/2020	8347 01-15	2,500.00
DEPARTMENT TOTAL:						23,943.52
FUND TOTAL:						23,943.52

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 801		INS & CASH REIMBURS				
191128	2 -5492	MCGUIRE BROTHERS CONSTRUCTIEOC-FORCEMAIN RPR		1/2020	2 11-21	29,280.00
DEPARTMENT TOTAL:						29,280.00
FUND TOTAL:						29,280.00
GRAND TOTAL:						84,200.87

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 212 CITY CLERK						
190328	2 -6514	THE ULTIMATE SOFTWARE GROUP	ULTIPRO SOFTWARE FEES	1/2020	INV1106574 12-01	5,250.00
DEPARTMENT TOTAL:				5,250.00		
FUND TOTAL:				5,250.00		
GRAND TOTAL:				5,250.00		

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 252 CITY HALL						
193157	2	-6538 DENNIS MCGEHEE	REMODEL-BREAKROOM	1/2020	REMODEL-BREAKROOM	14,528.47
DEPARTMENT TOTAL:				14,528.47		
FUND TOTAL:				14,528.47		
GRAND TOTAL:				14,528.47		

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 242 ECONOMIC DEVELOPMENT						
193645	2	-6539	JENKS PUBLIC SCHOOL FOUNDATAUCTION SPONSOR-2-TABLES	1/2020	2865 01-16-2020	3,000.00
DEPARTMENT TOTAL:				3,000.00		
FUND TOTAL:				3,000.00		
GRAND TOTAL:				3,000.00		

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 521 STREET MAINTENANCE						
192896	2 -5622	TULSA WORLD	LEGAL NOTICES-BIDS	1/2020	I0000609337-1115	538.74
DEPARTMENT TOTAL:					538.74	
FUND TOTAL:					538.74	
GRAND TOTAL:					538.74	

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 231 GENERAL GOVERNMENT						
193486	2 -6148	SUNDANCE OFFICE SUPPLY INC	391272/391450/391671	1/2020	391450 01-08	156.00
193635	2 -6148	SUNDANCE OFFICE SUPPLY INC	390015 12-23 SUPPLIES	1/2020	390015 12-23	347.54
DEPARTMENT TOTAL:					503.54	
DEPARTMENT: 252 CITY HALL						
193486	2 -6148	SUNDANCE OFFICE SUPPLY INC	391272/391450/391671	1/2020	391272 01-07	551.59
DEPARTMENT TOTAL:					551.59	
DEPARTMENT: 511 CITY ENGINEER						
193484	2 -5671	OTA PIKEPASS CUSTOMER SVC	20191295860 JAN 2020	1/2020	6116806 JAN 2020	22.71
DEPARTMENT TOTAL:					22.71	
DEPARTMENT: 523 DRAINAGE MAINTENANCE						
193631	2 -6307	TDR TREE SERVICE	TREE REMOVAL 2797 W 114TH	1/2020	360164 01-14	400.00
DEPARTMENT TOTAL:					400.00	
DEPARTMENT: 531 WATER MAINTENANCE						
193484	2 -5671	OTA PIKEPASS CUSTOMER SVC	20191295860 JAN 2020	1/2020	5891284 JAN 2020	3.10
DEPARTMENT TOTAL:					3.10	
DEPARTMENT: 533 SEWER MAINTENANCE						
190018	2 -5057	EAST CENTRAL ELECTRIC	ELECTRIC JUL 19/JUN 20	1/2020	3993000 FEB 2020	426.67
193484	2 -5671	OTA PIKEPASS CUSTOMER SVC	20191295860 JAN 2020	1/2020	2610994 JAN 2020	23.60
190019	2 -6222	O G & E	129904593-8 FEB 2020	1/2020	129904593-8 FEB 20	175.12
DEPARTMENT TOTAL:					625.39	
DEPARTMENT: 571 COMMUNITY ACTIVITIES						
193484	2 -5671	OTA PIKEPASS CUSTOMER SVC	20191295860 JAN 2020	1/2020	5056537 JAN 2020	5.20
DEPARTMENT TOTAL:					5.20	
FUND TOTAL:					2,111.53	

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 521 STREET MAINTENANCE						
191081	2 -5975	SIGNALTEK INC	HOLIDAY LIGHTING- ELEC	1/2020	16504 10-01	17,250.00
DEPARTMENT TOTAL:						17,250.00
DEPARTMENT: 532 SEWER PLANT						
193633	2 -5564	MOHAWK MATERIALS	SAND FOR DRYING BEDS	1/2020	466518 01-02	3,626.34
DEPARTMENT TOTAL:						3,626.34
FUND TOTAL:						20,876.34
GRAND TOTAL:						22,987.87

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A NON-DEPARTMENTAL						
190472	2 -5320	COMMUNITY CARE	12-01-19 EAP MONTHLY FEE	1/2020	01-01-20 EAP FEE	55.83
DEPARTMENT TOTAL:					55.83	
FUND TOTAL:					55.83	

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A NON-DEPARTMENTAL						
193473	2 -6458	FRAZIER LAKES ESTATES, LLC	DVLP REIMBURSE FY19/20	1/2020	01222462 REIMBURSE	44,781.06
DEPARTMENT TOTAL:				44,781.06		
FUND TOTAL:				44,781.06		
GRAND TOTAL:				44,836.89		

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 514 RADIO COMMUNICATIONS						
190038	2 -6284	COX COMMUNICATIONS	2019/2020 FIBER CONNECTIO	1/2020	070978801 01-18-20	669.26
DEPARTMENT TOTAL:				669.26		
FUND TOTAL:				669.26		
GRAND TOTAL:				669.26		

PAID UNAPPROVED

JPWA ENCUMBRANCES AND EXPENDITURES

Payroll January 16, 2020 through January 31, 2020

Payroll for employees \$ 75,000.00

Additional payroll benefits and costs for approval January 31, 2020

BancFirst	Federal Tax Deposit	\$ 4,500.00
BancFirst	FICA/Medicare Taxes	5,000.00
BancFirst	State Withholding Tax	2,000.00
Ultipro	Service Fee	0.00
AFLAC	Cancer & Accident Ins.	750.00
Community Care HMO	Medical Insurance	21,500.00
Delta Dental of Oklahoma	Dental Insurance	600.00
Fort Dearborn Life	Additional Life Ins.	500.00
Sun Life Insurance	Life Insurance	750.00
Benefit Resources, Inc.	Unreimbursed Medical	300.00
ICMA Retirement 401	Contributions to Retirement	3,250.00
ICMA Retirement 457	Contributions to Retirement	2,000.00
GENERAL MAINTENANCE	Cleaning Allowance	100.00
DRAINAGE MAINTENANCE	Cleaning Allowance	100.00
WATER MAINTENANCE	Cleaning Allowance	100.00
SEWER MAINTENANCE	Cleaning Allowance	100.00
Engineering Tech.	Cleaning Allowance	50.00
General Maint. Workers	Cleaning Allowance	50.00
		\$ 41,650.00
	total	

JPWA
Fund 50
Financial Position
As of 12/31/2019

	Actual FY 19-20 Jul 1 - Dec 31	Budget Year 2 FY 19-20	Actual FY 18-19 Jul 1 - Dec 31
Gross Revenues:			
Water Sales	\$ 2,956,526.90	\$ 5,355,000.00	\$ 3,242,462.01
Water Taps	37,868.00	95,000.00	42,123.00
Sewer	781,055.64	1,485,000.00	789,362.67
Sewer Taps	16,000.00	45,000.00	18,000.00
Field Charges	26,492.40	42,000.00	17,090.00
Penalties	56,588.01	125,000.00	71,612.38
Bulk Water	272.90	300.00	114.07
Return Check Fee	795.00	1,700.00	870.00
Solid Waste Revenue	630,431.49	1,257,000.00	30,524.27
Recycling Fee	101,958.70	330,000.00	50,662.00
Water Sales - Industrial	1,716,955.66	5,600,000.00	3,285,670.42
Stormwater Sewer	112,690.00	222,000.00	110,705.00
EMSA Fees	196,915.25	260,000.00	193,350.50
Online Convenience Fee	22,628.70	43,000.00	21,961.80
Miscellaneous Fees	-	-	-
Miscellaneous	6,798.13	3,000.00	1,798.59
Interest	11,163.08	50,000.00	21,337.18
Interest On Investments	132,180.38	250,000.00	123,491.11
Total Gross Revenues:	\$ 6,807,320.24	\$ 15,164,000.00	\$ 8,021,135.00

Expenditures:			
City Manager	\$ 2,511.08	\$ 67,700.00	\$ 39,287.96
City Clerk	118,381.16	287,000.00	130,886.00
City Treasurer	87,993.09	245,875.00	26,187.46
City Attorney	92,099.53	184,425.00	85,165.38
Revenue Collections	170,866.39	268,825.00	123,745.63
Personnel	1,523.18	5,000.00	1,745.97
Admin Support/Records	31,319.19	48,050.00	19,595.37
General Government	93,974.88	199,600.00	101,914.84
City Planner	90,233.24	174,875.00	84,160.11
Economic Development	349,480.66	625,575.00	334,673.59
City Facilities	217,075.58	302,750.00	201,603.75
City Engineer	286,999.35	563,750.00	180,973.89
Protective Inspections	56,868.41	139,845.00	60,051.19
Technology & Communications	40,035.49	80,040.00	33,635.49
General Maintenance	143,691.41	290,825.00	148,871.56
Drainage Maintenance	158,958.05	283,925.00	110,460.23
Water Supply	3,239,016.72	6,850,000.00	4,570,828.87
Water Maintenance	356,250.85	721,380.00	337,718.26
Sewer Plant	753,563.82	788,000.00	530,672.03
Sewer Maintenance	179,017.04	456,880.00	181,074.80
Community Activities	30,293.41	57,000.00	28,263.77
Maintenance Facility	73,316.13	106,550.00	49,755.35
Solid Waste	681,526.82	1,523,000.00	5,510.50
Total Expenditures:	\$ 7,254,995.48	\$ 14,270,870.00	\$ 7,386,782.00
Excess (deficiency) of			
Revenues over Expenditures:	\$ (447,675.24)	\$ 893,130.00	\$ 634,353.00
Other Financing Sources (Uses)			
Industrial Water Sales Adjustment	\$ -	\$ -	\$ (657,134.08)
Sales Tax Transfer from General Fund	3,244,025.81	6,338,000.00	3,141,704.57
Use Tax Transfer from General Fund	689,129.12	1,267,600.00	518,998.34
Transfers In - Other	-	171,000.00	-
Transfers Out	(4,190,154.93)	(9,355,600.00)	(3,914,702.91)
Total Other Financing Sources (Uses):	\$ (257,000.00)	\$ (1,579,000.00)	\$ (911,134.08)
Net Change in Fund Balance:	\$ (704,675.24)	\$ (685,870.00)	\$ (276,781.08)

JENKS PUBLIC WORKS AUTHORITY

Transaction Date	Transaction Time	Card Number	Custom Vehicle/Asset ID	Units	Product	Merchant Name	Merchant Address	Merchant City	Merchant State / Province	Merchant Postal Code	Current Odometer	Adjusted Odometer	Driver Last Name	Driver Department	Department
12/26/2019	08:11:08	*****01031	531 11 CHEV2K2	25.2 UNL	Quiktrip 0121	Quiktrip 0121	12100 S Waco Ave	Sapulpa	OK	74066	172072	109791	NICOLAS	533	531
12/26/2019	11:01:52	*****01372	511 639 EXPLOR 12	14.8 UNL	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	109791	109957	RADABAUGH	531	531
12/30/2019	12:29:02	*****01491	531 667 19 FORD	37.1 SUP	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	3853		Amberman	531	531
12/30/2019	14:07:42	*****00361	511 15 Chevy	14.3 SUP	Quiktrip 0121	Quiktrip 0121	12100 S Waco Ave	Sapulpa	OK	74066	51020	49774	Head	531	531
12/31/2019	07:51:04	*****01171	533 CHEVY 1500 PU	19.6 SUP	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	163662		RONGEY	533	533
12/31/2019	11:09:53	*****01481	531 668 19 FORD	13.3 UNL	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	971		Head	531	531
12/31/2019	14:02:24	*****01411	531 664 19 FORD	35.1 UNL	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	8486		COON	531	531
01/03/2020	08:27:12	*****01372	511 639 EXPLOR 12	12 UNL	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	109990		RADABAUGH	531	531
01/03/2020	10:55:32	*****00061	521 07 Ford	29.4 SUP	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	114247		MORGAN	561	521
01/06/2020	07:40:15	*****01551	533 670 19 FORD	38.6 UNL	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	1405		MCFARLAND	561	533
01/06/2020	07:55:28	*****01441	533 665 19 FORD	37.6 SUP	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	6192		SCOTTJ	561	531
01/06/2020	08:18:26	*****01561	521 315 11 CHEVY	18.4 SUP	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	66818		MCCROSSEN	531	521
01/06/2020	09:56:42	*****00651	531 02 Chevy	26.9 SUP	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	102933		NICOLAS	533	531
01/07/2020	15:46:41	*****01041	531 GMC 1500 PU	16.3 UNL	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	125575		Livesey	531	531
01/07/2020	14:16:47	*****00361	511 15 Chevy	18.7 UNL	Quiktrip 0101	Quiktrip 0101	91 W 141st St	Glenpool	OK	74033	51258		head	531	531
01/08/2020	08:36:58	*****00911	523 11 FORD	23.7 UNL	Quiktrip 0106	Quiktrip 0106	712 S Elm St	Jenks	OK	74037	74375		DOYLE	531	523
01/08/2020	08:53:51	*****01491	533 667 19 FORD	36.2 SUP	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	4085		Amberman	531	531
01/08/2020	15:27:03	*****00971	523 06 Ford	31.1 UNL	Quiktrip 0121	Quiktrip 0121	12100 S Waco Ave	Sapulpa	OK	74066	110878		clero	533	523
01/09/2020	09:06:35	*****01411	533 664 19 FORD	35.4 UNL	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	8682		COON	533	531
01/09/2020	10:25:15	*****01372	511 639 EXPLOR 12	15.2 UNL	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	110204		RADABAUGH	531	531
01/09/2020	13:34:13	*****00241	511 08 Dodge	12.4 UNL	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	54648		JOHNSON	212	511
01/10/2020	08:39:37	*****01031	531 11 CHEV2K2	27.1 UNL	Quiktrip 0121	Quiktrip 0121	12100 S Waco Ave	Sapulpa	OK	74066	172336		MCCROSSEN	531	531
01/10/2020	13:11:39	*****01441	533 665 19 FORD	29.9 SUP	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	6447		SCOTTJ	561	531
01/11/2020	10:21:33	*****01491	533 667 19 FORD	23.8 SUP	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	4297		Amberman	531	531
01/14/2020	12:47:02	*****01151	571 14 Ford	5.31 UNL	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	20359		Kingsley	571	571
01/15/2020	08:22:15	*****01041	531 GMC 1500 PU	17.3 UNL	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	126756		Livesey	531	531
01/15/2020	11:17:24	*****01372	511 639 EXPLOR 12	16.1 UNL	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	110419		RADABAUGH	531	531
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01/17/2020	07:37:35	*****01411	531 664 19 FORD	32.1 UNL	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	8948		COON	523	531
01/17/2020	10:12:48	*****01441	533 665 19 FORD	32.2 SUP	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	6725		SCOTTJ	561	531
01/17/2020	11:01:49	*****01481	531 668 19 FORD	13.3 UNL	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	1190		Head	531	531
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01/18/2020	13:26:43	*****01491	533 667 19 FORD	39.4 SUP	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	4576		Amberman	531	531
01/21/2020	07:39:01	*****01561	521 315 11 CHEVY	16.1 UNL	Quiktrip 0121	Quiktrip 0121	12100 S Waco Ave	Sapulpa	OK	74066	66987		MCCROSSEN	531	521
01/21/2020	10:27:49	*****00651	521 07 Ford	28.4 SUP	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	110148		MORGAN	561	521
01/21/2020	13:58:19	*****00971	523 06 Ford	26 UNL	Quiktrip 0121	Quiktrip 0121	12100 S Waco Ave	Sapulpa	OK	74066	111443		clero	533	523
01/22/2020	14:08:45	*****00911	523 11 FORD	7.96 UNL	Quiktrip 0101	Quiktrip 0101	712 S Elm St	Jenks	OK	74037	74727		DOYLE	531	523



CITY OF JENKS

211 NORTH ELM STREET • P.O. BOX 2007 JENKS,
OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

MEMORANDUM

To: **Chris Shrout, City Manager**
F. Robert Carr, Jr., P.E., Assistant City Manager

From: **Christopher C. Robinson, P. E. City Engineer**

Date: **February 04, 2020**

Subject: **Simon Premium Outlets – Forcemain Construction Agreement**

The Simon Premium Outlets has been designed to bring a 6-inch sanitary sewer force main line west, beneath the Union Pacific Railroad and connect to our existing 14" force main that heads south to our waste water treatment plant. As part of the design, a permit with Union Pacific Railroad to bore under the railroad is required. Union Pacific is requiring in the attached permit to enter into an agreement with the City of Jenks. The agreement contains several conditions from both parties.

An agreement between the City of Jenks and Simon is attached and outlines what items from the Union Pacific Railroad Agreement that Simon and their developer must follow during the installation of the forcemain. Staff has discussed each of these conditions with Simon. The one-time licensing fee of three thousand dollars (\$3,000.00) is being paid by Simon. These agreements have been reviewed by the City Attorney. Engineering Plans for Simon Premium Outlets has been reviewed and approved by city staff and DEQ.

Staff requests to enter into an Agreement between Simon and the City of Jenks concerning the installation of a sanitary forcemain crossing underneath the Union Pacific Railroad. This sanitary forcemain will connect the Simon Premium Outlets to City of Jenks infrastructure. General location: South of the intersection of River District Drive and 1st Street.

Attachments:
Simon Agreement

**AGREEMENT FOR PRIVATELY FUNDED PUBLIC INFRASTRUCTURE
SIMON-UNION PACIFIC SEWER LINE**

This Agreement, dated on the date last signed below, is made by and between the City of Jenks, Oklahoma, a municipal corporation (the “City”), Jenks Public Works Authority (“Authority”), and Oklahoma public trust with the City as its beneficiary, and Tulsa Premium Outlets, LLC, a Delaware limited liability company (the “Company”).

- A. The Company proposes to construct a retail outlet center in the City of Jenks (the “Facility”).
- B. The Authority is responsible for furnishing and supplying utility services and physical facilities, including wastewater facilities, in the City of Jenks.
- C. On January 7, 2020, the Authority entered a pipeline crossing agreement with Union Pacific Railroad Company (the “Railroad”) whereby the Railroad granted the Authority to construct, maintain and operate a six (6) inch domestic sewer forcemain that will service the Facility on, along, across and under Railroad Property (the “Pipeline Crossing Agreement.”).
- D. City, Authority and Company desire to enter an agreement whereby the Company will construct the sanitary sewer forcemain (“pipeline”) and then dedicate the pipeline for public use.

The parties agree as follows:

- 1. The Pipeline Crossing Agreement is hereby incorporated by reference.
- 2. Company shall construct the pipeline at the location specified in the approved plan set showing the pipeline crossing attached hereto as Attachment A in accordance with all applicable federal and state law and all applicable local laws and standards. Refer to the approved construction plans and specifications for details regarding the pipeline construction. Company shall bear the entire cost and expense of the design and construction of Pipeline which may be reimbursable under other agreements between Company and City of Jenks.
- 3. Company shall construct the pipeline in compliance with the provisions of the Pipeline Crossing Agreement specifically including but not limited to the General Terms and Conditions set forth in Exhibit B (to the Pipeline Crossing Agreement).
- 4. Company shall pay the License Fee of \$3,000 as set forth in Article 2 of the Pipeline Crossing Agreement upon execution of this agreement.
- 5. During construction until completion and acceptance of the pipeline, Company shall comply or cause its contractor(s) to fully comply with the insurance requirements described in Exhibit C of the Pipeline Crossing Agreement. Upon request of either the Authority or the Railroad, Company shall send copies of all insurance documentation (e.g., certificates, endorsements,

etc.) to Railroad at the address listed in the "NOTICES" Section of the Pipeline Crossing Agreement or to Authority.

6. If safety measures are performed by Railroad as described in Section 4 of Exhibit B of the Pipeline Crossing Agreement, Company shall reimburse Railroad in accordance with Section 4.
7. Company shall provide the Authority one set of as-built drawings. The as-built drawings shall be furnished at the Company's expense and shall be delivered to the City prior to the acceptance of the pipeline for connection to the City's sewer system.
8. Upon completion of the construction of the pipeline in accordance with the plans and delivery to the Authority and the City of the required as-built drawings and deed(s) of easement, the City shall promptly accept the dedication of the pipeline.
9. Upon completion and acceptance of the pipeline, the City shall thereupon assume the operation and maintenance of the pipeline and it shall become the sole property of the City.
10. Indemnity. Company shall indemnify, defend and hold harmless City, its officials, employees, trusts and authorities from and against any and all loss, costs, penalties, fines, damages, claims, expenses (including attorney's fees) or liabilities, arising out of, resulting from, or in connection with Company's construction of the pipeline.
11. Severance. If any provision of this Agreement is determined by any court or other competent authority to be unlawful and/or unenforceable, the other provisions of this Agreement will continue in effect.
12. Counterparts. This Amendment may be executed in any number of counterparts, each of which shall be deemed an original, but all of which when taken together shall constitute one and the same instrument. The signature page of any counterpart may be detached therefrom without impairing the legal effect of the signature(s) thereon provided such signature page is attached to any other counterpart identical thereto except having additional signature pages executed by other parties to this Amendment attached thereto.

[Signature page to follow.]

IN WITNESS WHEREOF, the parties hereto have executed this Amendment on the dates reflected below.

City of Jenks

Approved by the Jenks City Council this ____ day of _____, 2020.

Mayor

Attest:

City Clerk

Approved by Tulsa Premium Outlets, LLC this ____ day of _____, 2020.

Tulsa Premium Outlets, LLC

Name:
Title:

Jenks Public Works Authority

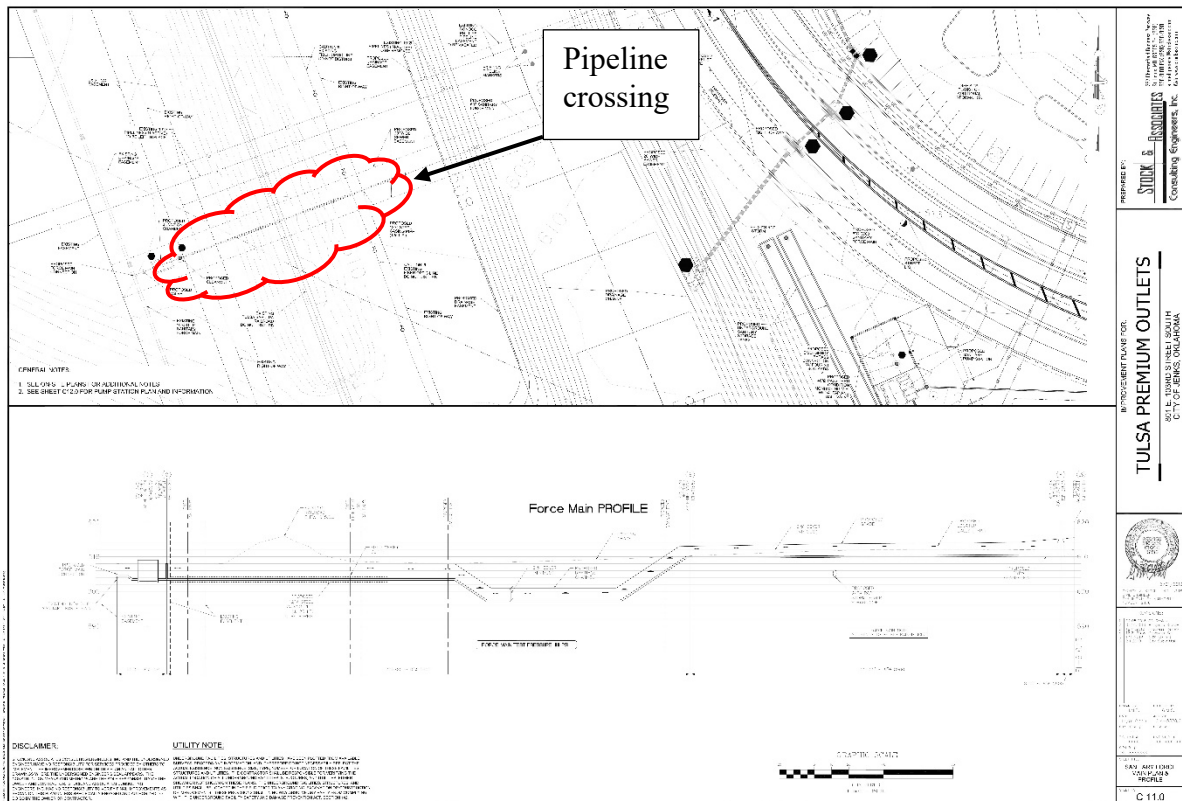
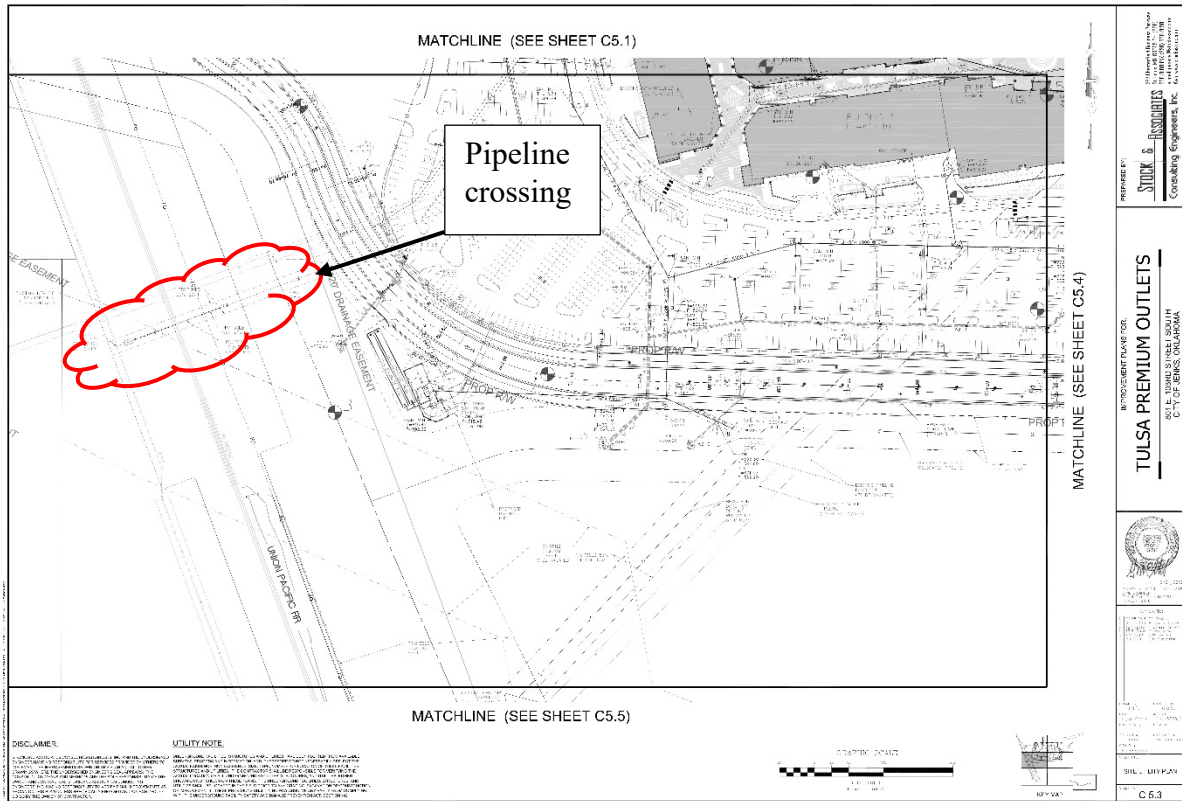
Approved by the Authority this ____ day of _____, 2020.

Chair

Attest:

City Clerk/Authority Secretary

ATTACHMENT A PLAN SHEETS C5.3 & C11.0





CITY OF JENKS

211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

MEMORANDUM

To: **Chris Shrout, City Manager**

From: **F. Robert Carr, Jr., P.E., Assistant City Manager** 

Date: January 28, 2020

Re: **Proposal for Architectural, Civil engineering, Structural Engineering, and Mechanical/Plumbing/Electrical Engineering Design Services
GS Helms and Associates, LLC
Community/Senior Center**

Attached is a letter proposal from GS Helms and Associates, LLC for design for a new Community/Senior Center. Services included are:

- Architectural design services
- Structural engineering design
- Mechanical, electrical and plumbing engineering design
- Civil engineering design for the immediate Community Center site and new parking lot
- Kitchen equipment consultant
- Cost estimating by third-party construction company

The project also includes demolition of the existing Fire Station and construction of a new parking lot at that site.

The cost for these services is calculated at 7% of the anticipated construction budget of \$3,500,000. Additional services that will be coordinated include surveying and geotechnical subsurface investigations. These services are expected to be approximately \$35,000. The resulting total proposed fee is \$280,000.

Staff recommends approval of the Proposal for Architectural, Civil Engineering, Structural Engineering, and Mechanical/Plumbing/Electrical Engineering design services for a new Community Center with GS Helms and Associates, LLC (Jenks, Oklahoma) in the total amount of \$280,000; funds for same are requested to be appropriated from the One Cent Capital Fund fund balance and be budgeted to Account No. 53-252-5392.

Attachments

Proposal – GS Helms and Associates, LLC

January 27, 2020

City of Jenks
Office of the Assistant City Manager
Mr. Robert Carr, P.E.
P.O. Box 2007
Jenks, OK 74037

Re: Fee Proposal for Professional Design Services
City of Jenks
New Community Center
Jenks, Oklahoma

Dear Mr. Carr,

Below is our proposal to provide Architectural, Civil Engineering, Structural Engineering and Mechanical / Plumbing / Electrical Engineering design services for a new Community Center. In addition to design of the Community Center, the project shall also include demolition of existing Fire Station #1 and construction of a new parking lot on that site.

Professional Services Included in Proposal:

- Architectural Design Services
- Structural Engineering Design
- Mechanical, Electrical and Plumbing Engineering Design
- Civil Engineering Design for the immediate Community Center Site & New Parking Lot
- Kitchen Equipment Consultant
- Cost Estimating by Third-Party Construction Company

We propose to provide the above services for fee of 7% of the construction costs and under the nationally accepted *AIA Document B101 – 2017, Standard Form of Agreement Between Owner and Architect*. It is our understanding that the anticipated construction budget is \$3,500,000.00 subject to adjustment as final project programming and construction cost estimates are developed.

The percentage fee can be modified to a fixed fee upon completion of Project Programming in which the scope of the project has been better defined and a more accurate construction budget can be established.

Additional services not included in this proposal, but which can be coordinated and billed directly to the City of Jenks by the consultant or billed as a reimbursable expense include boundary and topographic surveying of the proposed Community Center and existing Fire Station #1 sites and geotechnical subsurface investigations. These services could be in the range of \$35,000.00 total, but could be shared between the Fire Station project and this project.

Thank you for the opportunity to provide this fee proposal. Should you have any questions concerning the proposal, do not hesitate to call.

Sincerely,



Gregory S. Helms

Resolution No. 2020-01

A RESOLUTION OF THE TRUSTEES OF THE JENKS PUBLIC WORKS AUTHORITY OF THE CITY OF JENKS, OKLAHOMA ADOPTING AMENDMENTS TO THE ANNUAL REVENUES AND APPROPRIATIONS FOR THE BUDGET OF JENKS PUBLIC WORKS AUTHORITY OF THE CITY OF JENKS, OKLAHOMA, FOR FISCAL YEAR ENDING JUNE 30, 2020.

WHEREAS, the Jenks Public Works Authority has received monies not anticipated that have not been appropriated in the budget for fiscal year 2019-2020; and

WHEREAS, the Jenks Public Works Authority had unexpended unencumbered cash balances on hand at the end of fiscal year 2019-2020; and

WHEREAS, the Jenks Public Works Authority is required to make supplemental appropriations for revenue sources and expenditures not appropriated in the budget;

NOW THEREFORE BE IT RESOLVED by the Trustees for the Jenks Public Works Authority that the following supplemental appropriations be made:

JPWA ONE CENT CAPITAL FUND (FUND 53)

Revenue: Fund Balance	\$ 280,000.00
Expenditure: 53-252-5392 Building and Improvements	\$ 280,000.00

PASSED BY THE TRUSTEES OF THE JENKS PUBLIC WORKS AUTHORITY of the City of Jenks, Oklahoma, and signed by the Chairman this 4th day of February 2020.

Robert Lee, Chairman

Attest:

Brittany Long, Authority Secretary

Approved as to form:

Teresa Nowlin, Authority Attorney

Engineering Projects - Weekly Update

111th Street (Elwood to US Highway 75) Project: This project has been on-going for some time. Design is being performed by BKL, Inc. All rights-of-way have been acquired and utilities relocations are almost complete. This project received additional funding for the INCOG FFY 2021 STP program in the order of \$2.5 million. ODOT has moved the tentative letting date for this project to March 2020.

Update:

This project is on the March letting for ODOT. A Traffic Study was performed on the 111th Street and Elwood Ave intersections. We have changed the signal timing for PM traffic according to the recommendations of the Traffic Study.

Elm Street (111th Street to 131st Street) Project: Marquardt Engineering LLC was awarded the contract for the design plans. The conceptual design plans were approved by City Council on January 3, 2017. Design plans have been submitted and have been reviewed by Staff. The right-of-way acquisition agent subcontracted to our design engineer has tabulated preliminary estimates on rights-of-way acquisition showing approximately \$1.5 million needed. An additional \$54,000 for temporary construction easements was also estimated. Several agreements with the various pipelines that cross Elm Street are being sought to relocate/modify the pipelines that are impacted by the proposed widening. PSO is working on a relocation plan for their power poles located on the west side of Elm Street from 121st Street to 131st Street.

Update:

Surveying for rights-of-way acquisition is expected to start in February 2020.

Main Street (Date to TSU Railroad) Project: McClelland Engineering was awarded the contract for engineering on June 2, 2016. A preliminary concept plan was submitted to staff in November 2016. The Concept plan was approved by City Council. 40% Plans were submitted in December 2017. Staff met with McClelland Engineering on January 24, 2018 to discuss the current plans and asked for corrections to be made to the plans before submittal to ODOT. Staff reviewed revised plans with McClelland on July 10, 2018. Staff submitted the required documentation to start the environmental clearance through ODOT in May 2019. Environmental Review is expected to be finished in spring 2020. A 40% Plan review meeting was held with ODOT on October 7, 2019.

Update:

No new updates.

Elwood (111th Street to Main Street) Project: Project has been under design by BKL, Inc. Environmental clearance for the project has been completed by ODOT. Applications to INCOG for Phase 2 and Phase 3 of the Elwood Ave project were submitted in February 2019. INCOG awarded funding for Phase 2 in March 2019. Right of Way staking and appraising was completed by August 2019. Elwood Ave Phase 3 is expected to be on the next round of STP applications that are due in early 2020.

Update:

No new updates

Churchill Trail Project: Funding for this project has been approved in the amount of \$74,977.88 in federal funds and \$24,992.62 in City funds for an estimated total of \$99,970.50. Design plans were required to be designed per ODOT specifications and requirements. A contract for engineering design with Marquardt Engineering was approved. Staff received the environmental clearance report from ODOT. ODOT has moved the tentative letting date for this project to February 2020.

Update:

No new updates

1st Street (Aquarium Place to Aquarium Drive) Project: Engineering for this project was included in the FY 17-18 budget. Professional Engineering Consultants was awarded the contract. A kickoff meeting with PEC Engineering was held on June 6, 2018. Preliminary plans were reviewed September 21, 2018. Plans were

submitted on December 14, 2018 for staff review. Contract amendment was approved by Council on April 1, 2019 for water line relocation design. Staff is awaiting a Union Pacific Railroad agreement for sidewalk on railroad property.

Update:

No new update.

7th Street (Aquarium Place to Aquarium Drive) Project: Engineering for this project was included in the FY 17-18 budget. Professional Engineering Consultants was awarded the contract. A kickoff meeting with PEC Engineering was held on June 6, 2018. Preliminary plans were reviewed September 21, 2018. Plans were submitted on December 14, 2018 for staff review. Contract amendment was approved by Council on April 1, 2019 for waterline relocation design.

Update:

No new update

“B” Street sidewalk (5th to Elm): A project for design and construction of this sidewalk in the amount of \$350,000 was approved at the November 6, 2019 City Council meeting. The application for funding using Vision 2025 surplus funds was reviewed and approved by INCOG. Professional Engineering Consultants (PEC) was awarded the contract. This project was shifted from Vision 2025 excess funding to Vision Sales Tax Extension funding. Preliminary plans were reviewed September 21, 2018. Staff is awaiting a Union Pacific Railroad agreement for sidewalk on railroad property.

Update:

No new updates.

101st Street sidewalk (Elm to Barkwest): A project for design and construction of this sidewalk along the north side of 101st Street from Elm Street to Barkwest is under design. A survey has been performed and received by staff. Staff is currently designing the layout of the sidewalk and will need to coordinate with Tulsa County on crossing over the Training Levee into Parkwest. A crosswalk and pedestrian signals will be designed crossing from the north side to the south side of 101st Street.

Update:

No new updates.

Pavement Management Program: FY18-19 Street Maintenance capital projects are included in this category.

Maintenance Projects:

- No bids were received for the Preventative Maintenance project. No bids were received for the Preventative Maintenance project. Staff will review the project specifications and contact the potential bidders to determine the issues with the project as bided.
- Bids were reviewed for Street Improvement project. Three bids were received for the Street Improvements Projects. Bid Award request will be brought to January 21, 2019 City Council.

Street Reconstruction Projects:

- **Frailey Addition** (Forest Street south of 91st Street to “C” Street) – Survey is complete. Project is to be included with Melody Lane Overlay project with Tulsa County.
- **1st Street** (north of “K” Place) – Survey is complete. Street rehabilitation plans are being drafted and expected to be ready for bid in early 2020.
- **2nd Street** (north of “K” Place) - Survey is complete. Street rehabilitation plans are being drafted and expected to be ready for bid in early 2020.
- **Cain & Wilson Industrial Park** (south of 91st Street along east side of Elm) – Survey is complete. Street rehabilitation plans are being drafted and expected to be ready for bid by early 2020.
- **Date Street (111th to 113th Court) & 113th Court (Fox Run):** Survey is complete
- **Melody Lane South:** Melody Lane South Milling Project was approved by Council on June 17, 2019 and awarded to A&A Asphalt.

Update:

Interlocal Agreement with Tulsa County will be on the February 04, 2020 Council Agenda

Wastewater Treatment Plant – Phase 1 Improvements: Staff and CP&Y met on July 23, 2018 to discuss the proposed Capital Improvement Program for upgrades at the WWTP. An engineering proposal for design of the Phase 1 required improvements as suggested in the master plan was requested from CP&Y for the upgrades that are needed by 2020. Engineering proposal for design of recommended Phase 1 improvements by CP&Y was approved by City Council at the February 4th meeting. Revised projected costs of construction have been submitted. Changes were made in the aeration system and UV disinfection and several costs from future phases are being recommended for Phase 1. Staff has finished the review of the draft WWTP Improvement Report.

Update:

No new updates.

Veteran's Park Improvements: GS Helms and Associates has been asked to provide scope and cost for Improvements to Veterans Park which include a splash pad and to extend the existing trail ¼ to ½ miles.

Update:

No new updates.

S. James Water and Sewer Extension (TIF #4): In July 2014, a Tax Increment Financing (TIF) district (TIF #4) was established to help in the development of the area north of 121st Street, west of US Highway 75. Some infrastructure required for future development is an extension of water and sanitary sewer from the present terminus of South James Avenue. To facilitate extension of these utilities into the TIF #4 area and the commercial corridor along 121st Street, a project was defined and approved by City Council using Vision 2025 Surplus Funds in November 2017. On March 4, 2019, Council approved an agreement with TEP, Inc. to provide design services for the south James Water and Sewer Extension to 121st Street. Concept plans. Staff has received conceptual layout from TEP. Staff has requested additional information from TEP concerning the conceptual layout.

Update:

The design engineers have submitted preliminary plans for staff review.

Tulsa County Projects: 91st Street and 121st Street Tulsa County Projects. Per an update from Tulsa County on October 16, 2018

- 91st Street project - Design is currently underway. A right turn lane will be added for eastbound traffic at Elwood Ave. The remainder of the intersection will be left as-is. The bridge at Hagar Creek may be replaced. Depending on the Rights-of-Way acquisition and utility relocations process and a flexible phasing of this project to accommodate the school, construction may begin in late 2019 to mid-2020. Staff has requested that Tulsa County add sidewalks and/or pedestrian trails to this project.
- 121st Street project – Design is in the preliminary stage. Tulsa County has started the environmental review process. Plans currently show widening to four lanes with curb and gutter and storm sewer, and replacing two bridges. The intersection at Elwood will be widened to four lanes with left turn lanes and it will be signalized. This project may start construction in late 2020. Tulsa County will coordinate the construction with our 111th Street construction. Staff has requested that Tulsa County add sidewalks and/or pedestrian trails to this project. Staff met with Tulsa County to discuss the 121st Street (Elwood to US75) project on Wednesday December 4, 2019. Construction is not anticipated to start for several years as right-of-way acquisition, utility relocation and environmental review still need to be finalized.

Update:

No new updates.

Commercial Projects
<u>Village on Main Retail:</u> Earth Change permit has been approved.
<u>Kimberly Clark:</u> Construction is underway.
<u>Yale Cleaners (Elm, south of 111th Street):</u> Construction is underway.
<u>Candle Wood Suites (Gateway Plaza):</u> Earth Change permit was issued. Civil plans have been approved. DEQ permit is under ODEQ review.
<u>Trojan II Mini Storage - adjacent to Fire Station #2:</u> Building permit has been issued.
<u>South County Crossing – East of Fire station #2:</u> The on-site public infrastructure has been completed.
<u>Starbucks (Duncan & Elm Street):</u> Civil plans and building permits have been approved. Construction is underway and is expected to be finished in early 2020.
<u>Tulsa Premium Outlets:</u> Civil plans, floodplain permit, & earth change permit have been approved. Site work is progressing.
Subdivision Projects
<u>Frazier Meadows (131st & Harvard):</u> A preliminary earth change permit for rough grading and clearing of the site has been approved. Civil plans have not been approved.
<u>Stone Bluff (106th and Elgin Ave):</u> Infrastructure placement on site is almost complete.
<u>Yorktown Corner (Northeast corner of Elm St and 131st Street):</u> Pre-development meeting was held on January 8, 2019. Earth change permit has been approved. Infrastructure construction is almost complete.
<u>GrayOak (East side of Harvard & 141st Street):</u> Infrastructure construction is almost complete.
<u>Hickory Creek (Elwood, south of 111th):</u> The site is being graded. Development is on hold pending requirements from the U.S. Army Corp of Engineers for mitigation of wetlands that they are requiring the developer to perform.
<u>Clearview Estates (West side of Harvard & 141st Street):</u> Infrastructure has been accepted and building permits are being submitted and reviewed.
<u>2900 W Main Street:</u> This development is between Gregory Circle and Gateway Plaza. This development is proposed as 17 Commercial Lots on +/- 60 acres. Project appears to be on indefinite hold.

2019 Commercial Building Permit Projects Status Report

City of Jenks

Contractor	Project Name	Project Address	Permit Number	Permit Issued Date	Footing	Plumbing Rough	Sewer Tap	Slab	Framing	Electrical Rough	Mechanical Rough	Plumbing Top Out	Building Finals	Certificate of Occupancy
Southlake Const.	Core Medical Office	512 N Franklin St	3049	3/30/16	4/26/16	6/7/16	6/15/16	8/21/17	5/16/17	5/16/17	8/21/17	5/19/17	11/16/17	11/16/17
Williamson Development	Jenks on Main	201 & 203 W Main St	3474	12/17/16	11/2/16	12/20/16	12/20/16	12/21/16				9/28/18		
Brewer Const.	SoCo Gym	237 S Franklin St	3541	2/9/17	3/9/17	3/16/17	6/21/17	5/1/17	7/10/17	8/16/17	8/16/17	7/10/17	10/2/17	TEMP
Williamson Development	Jenks Landing/Bldg Shell	3402 W 114th St	3370	7/6/17	9/13/17	3/18/19				7/2/18		3/18/19		
Williamson Development	Jenks Landing/Bldg Shell	3412 W 114th St	3371	7/6/17	7/25/18	9/13/18		8/17/18						
Williamson Development	Jenks Landing/Bldg Shell	3422 W 114th St	3372	7/6/17										
Williamson Development	Jenks Landing/Bldg Shell	3432 W 114th St	3373	7/6/17										
Williamson Development	Jenks Landing/Bldg Shell	3442 W 114th St	3630	7/6/17										
Cowen Const.	Village on Main/Apartments	727 E Main Pl	3822	10/25/17	10/25/17	11/9/18	1/24/18	12/19/17	4/10/19	5/2/19	5/2/19	4/30/19	5/30/19	05/30/19
Crossland Construction	Jenks Public Schools (pool remodel)	301 N Birch St	4186	10/11/18	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2/18/19	N/A
Rod Evans	Jenks Church of Christ	1051 W Main	4188	9/12/18	N/A	1/8/19	N/A	N/A	10/5/19	10/5/18	10/5/19	1/22/19	9/19/19	09/19/19
Thompson Construction	Edward Jones	517 W Aquarium	4210	11/26/18	12/6/18	1/10/19	1/10/19	1/22/19	3/26/19	3/26/19	3/26/19	3/12/19	6/20/19	07/14/19
CR Meyer	Kimberly Clark Warehouse	13219 S Kimberly Clark Pl	4250	11/13/18	5/16/19	6/26/19	N/A	8/1/19	N/A	9/9/19	N/A	9/9/19	N/A	N/A
CR Meyer	Kimberly Clark Warehouse	801 East 103rd St S	4293	1/7/19	2/21/19	4/15/19				8/16/19				
Bryan Dobbs	Shelter Insurance	1217 W Main St	4294	1/9/19	1/28/19	N/A	N/A	N/A	2/15/19	N/A	N/A	N/A	8/7/19	N/A
Williamson Development	CBD Plus	203 W Main St Ste 106	4298	2/13/19	N/A	N/A	N/A	N/A	8/19/19	2/15/19				
CR Meyer	Kimberly Clark Manufacturing	13219 S Kimberly Clark Pl	4317	1/30/19	8/13/19	5/20/19		8/13/19	10/31/19	10/8/19				
Schaffitzel Inc	Jenks Vision Center	301 W Main St	4326	2/13/19	N/A	N/A	N/A	N/A	2/27/19	2/27/19	N/A	N/A	4/4/19	04/18/19
Black Gold at 121st LLC	Trojan II Mini-Storage	1577 W 121st St S	4329	3/19/19	9/10/19	7/10/19		12/17/19	12/17/20					
Steadfast	Tidal Wave	408 S Elm St	4311	4/3/19	4/10/19	4/23/19	6/28/19	4/24/19	5/30/19	6/28/19	6/28/19	6/28/19	7/26/19	07/26/19
Williamson Development	Jenks Landing Motorcycle Shop	3402 W 114th St Ste 107	4369	3/19/19	N/A	3/15/19	N/A	N/A	3/15/19	3/22/19	3/22/19	3/22/19	4/22/19	09/13/19
Williamson Development	Select Physical Therapy	3402 W 114th St Ste 107	4424	4/30/19	N/A	5/1/19	N/A	N/A	5/1/19	5/10/19	6/28/19	8/6/19	8/21/19	09/25/19
LD Kerns	Yale Cleaners	11202 S Elm Street	4442	7/8/19										
S&S Commercial Builders, LLC	Starbucks	615 W 101st Pl	4460	9/26/19	11/1/19	10/23/19		N/A	1/22/20			1/7/20		
LDKerns	Freshmen Academy	205 E B St	4478	7/12/19	9/19/19	10/16/19		10/31/19						
Infinity Properties	Chiropractor Office	203 W Main Street STE 104	4506	9/24/19	N/A	N/A	N/A	N/A	10/3/19	10/3/19	10/2/19	10/3/19	11/8/19	11/08/19
Cowan Construction	Village on Main Bldg B Retail	161 S Riverfront Dr	4586											

2019 Commercial Building Permit Projects Status Report

City of Jenks

Whiting Turner	Tulsa Premium Outlets (Campus)	801 East 103rd St S	4601	1/13/20										
Whiting Turner	Tulsa Premium Outlets (Bldg 1)	801 East 103rd St S	4602	1/13/20										
Whiting Turner	Tulsa Premium Outlets (Bldg 2)	801 East 103rd St S	4603	1/13/20										
Whiting Turner	Tulsa Premium Outlets (Bldg 3)	801 East 103rd St S	4604	1/13/20										
Whiting Turner	Tulsa Premium Outlets (Bldg 4)	801 East 103rd St S	4605	1/13/20										
Whiting Turner	Tulsa Premium Outlets (Bldg 5)	801 East 103rd St S	4606	1/13/20										
Whiting Turner	Tulsa Premium Outlets (Bldg 6)	801 East 103rd St S	4607	1/13/20										
Whiting Turner	Tulsa Premium Outlets (Bldg 7)	801 East 103rd St S	4608	1/13/20										
Whiting Turner	Tulsa Premium Outlets (Bldg 8)	801 East 103rd St S	4609	1/13/20	1/20/20									