

**MINUTES
SPECIAL MEETING
JENKS PUBLIC WORKS AUTHORITY
TUESDAY, NOVEMBER 10, 2020, 6:00 P.M.
JENKS CITY HALL, COUNCIL CHAMBERS, 211 NORTH ELM**

The Agenda for the Jenks Public Works Authority was posted on the City’s website at 11:21 a.m. on November 05, 2020. The meeting was called to order at 10:40 p.m. on the above date by Chair Robert Lee. A roll call vote of members was taken as follows.

Gary Isbell	Present – Videoconference
Cory Box	Present – Physical
Dawn Dyke	Present – Videoconference
Donna Ogez	Present – Videoconference
Kaye Lynn	Present – Physical
Craig Murray	Present – Physical
Chair Robert Lee	Present – Videoconference

General Manager’s Report General Manager Christopher Shrout gave his report and answered questions. Deputy Finance Director Walter Gerow addressed the Authority about the smart water meter project status and answered questions.

Monthly Chamber Report Chamber President Josh Driskell gave the Chamber Report.

Business

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under “Consent” are considered by the Authority to be routine and will be enacted by one motion. Any Board Member may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
 - A. Approve minutes of the regular meeting held on October 06, 2020
 - B. Approve Encumbrances and Expenditures
 - C. Monthly Reports
 - D. Request to consider approval of Holiday Bonuses in the gross amount of \$400.00 for full-time employees and \$200.00 for regular part-time employees; to authorize the expenditure for same within the current budget and to authorize the Finance Director to request an appropriation for such expenditures to reimburse the current balance from fund balances of those entities before the end of the fiscal year, if needed. [Sauceda]

Craig Murray made a motion to approve Item 1. Dawn Dyke seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
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Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Chair Robert Lee	Yes

Motion Carried.

2. Consideration and appropriate action relating to items removed from the Consent Agenda.
Withdrawn
3. Request to approve award the South Lakes Villas Stormwater Repair Project to Unified Constructors, LLC (Jenks, Oklahoma) in the amount of \$36,945.00; funding for the same will come from Resolution No. 2020-17 (Account Number 53-522-5393)(General Maintenance – Misc. Drainage Projects). City Engineer Chris Cloyde introduced Item 3 and answered questions. Assistant City Manager Robert Carr also answered questions. Dawn Dyke made a motion to approve Item 3. Craig Murray seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Chair Robert Lee	Yes

Motion Carried.

4. Request to approve Resolution No. 2020-17, a resolution amending the annual appropriations by \$37,000 in account number 53-522-5393 (JPWA One Cent Capital Fund – General Maintenance – Misc. Drainage Projects), for Fiscal Year ending June 30, 2021, to budget for the stormwater repair project at South Lake Villas, in the total amount of \$37,000. Donna Ogez made a motion to approve Item 4. Dawn Dyke seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Chair Robert Lee	Yes

Motion Carried.

Adjournment. Craig Murray made a motion to adjourn. Kaye Lynn seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Chair Robert Lee	Yes

Motion carried. The Jenks Public Works Authority adjourned at 11:01 p.m.



Robert Lee, **CHAIR**



AUTHORITY SECRETARY