

AGENDA
JENKS PUBLIC WORKS AUTHORITY
TUESDAY, DECEMBER 21, 2021, 6:00 P.M.
JENKS CITY HALL, COUNCIL CHAMBERS, 211 NORTH ELM

If you require special accommodations pursuant to the Americans with Disabilities Act, please notify the City Clerk's Office at (918)299-5883 or email agendas@jenksok.org.

CALL TO ORDER

ROLL CALL

BUSINESS

Official action can only be taken on items which appear on the agenda. The Jenks Public Works Authority may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item (except for Item 1).

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Board Member may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
 - A. Approve minutes of the regular meeting held on December 07, 2021 pg. 3
 - B. Approve Encumbrances and Expenditures pg. 5
 - C. Monthly Reports pg. 43
 - D. Approve the purchase of three vehicles for the Public Works department from Mark Allen Chevrolet/GMC for a total cost of \$117,821 and approve Resolution 2021-09, a resolution amending the annual appropriations by \$118,000 in account number 50-522-5396 (JPWA Operating Fund – General Maintenance – Motor Vehicles) for the Fiscal Year ending June 30, 2022, to fund the purchase of the three vehicles. pg. 93
 - E. Approve awarding of a professional engineering contract for the Victoria Pond (South 109th and S. Oak Ave.) Lift Station and Force Main Upgrade design to Tetra Tech, Inc. (Tulsa, Oklahoma) in the amount not to exceed \$326,632.00 including additional services; funding for the same to be paid by both 2014 G.O. Bond Fund associated with Account No. 32-844-5392 (for design work related to the Lift Station) in the amount of \$172,735.00 and Fund 56 – Reimbursement to JPWA with Account No. 56-844-5392 (for design work related to the Force Main) for the amount of \$153,897.00. pg. 104
 - F. Approve Change Order No. 1 for the Wastewater Treatment Plant – Phase 1 Improvements construction project submitted by Crossland Heavy Contractors, Inc. (Tulsa, OK) for costs resulting from changes to the design in the amount of \$9,584.12 resulting in a new contract amount of \$11,926,584.12 and authorize the Mayor to execute the document; funding for the same to be paid by the 2019 JPWA Revenue Bond in Account No. 55-726-5392 (Fund 55 – WWTP Capital

- Improvements – Building and Improvements). A supplemental appropriation will be needed to cover the Change Order amount. Resolution 2021-10 will appropriate \$9,600.00 to cover the Change Order amount. pg. 126
- G. Approve Resolution No. 2021-10, a resolution amending the annual appropriations by \$9,600 in account number 55-726-5392 (JPWA Wastewater Treatment Fund – WWTP Capital Improvements – Buildings & Improvements) and \$154,000 in account number 56-844-5392 (JPWA Reimbursement to JPWA fund – Sanitary Sewer Infrastructure – Buildings & Improvements) for Fiscal Year ending June 30, 2022, to fund Change Order #1 of the WWTP Phase 1 project and the engineering design work of the force main at Victoria Pond (South 109th and S. Oak Ave) in the total amount of \$9,600 and \$154,000, respectively. pg. 129
2. Consideration and appropriate action relating to items removed from the Consent Agenda.
3. Approve Resolution 2021-11, declaring certain land surplus and approving the sale of property to CVP-JENKS DB, LLC in the amount of \$22,500. pg. 131
4. Request approval of the award of the Melody Lane, Union Avenue and Country Lake Estates Milling Project to APAC – Central, Inc. (Tulsa, Oklahoma) in the total amount of \$115,666.50; funding for the same to be paid by the FY 21-22 Budget (Account No. 53-521-5393 (One Cent Capital Fund – Street Maintenance – Tulsa County Overlay Program)) [Cloyde] pg. 167

OTHER BUSINESS

1. General Manager's Report pg. 176
2. Chamber Report

ADJOURNMENT

MINUTES
JENKS PUBLIC WORKS AUTHORITY
TUESDAY, DECEMBER 07, 2021, 6:00 P.M.
JENKS CITY HALL, COUNCIL CHAMBERS, 211 NORTH ELM

The Agenda for the Jenks Public Works Authority was posted on the City's website at 3:36 p.m. on December 02, 2021. The meeting was called to order at 6:12 p.m. on the above date by Chair Cory Box. A roll call vote of members was taken as follows.

Kevin Short	Present
Kaye Lynn	Present
Gary Isbell	Present
Craig Murray	Present
Donna Ogez	Present
Rodney Cline	Present
Chair Cory Box	Present

Business

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1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Board Member may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
 - A. Approve minutes of the special meeting held on November 23, 2021
 - B. Approve Encumbrances and Expenditures
 - C. Monthly Reports

Donna Ogez made a motion to approve Item 1. Rodney Cline seconded the motion. A roll call vote of members was taken as follows:

Kevin Short	Yes
Kaye Lynn	Yes
Gary Isbell	Yes
Craig Murray	Yes
Donna Ogez	Yes
Rodney Cline	Yes
Chair Cory Box	Yes

Motion Carried.

2. Consideration and appropriate action relating to items removed from the Consent Agenda.
 Withdrawn

Other Business

1. General Manager's Report General Manager Christopher Shrout gave the update and answered questions.

Adjournment. Donna Ogez made a motion to adjourn. Kevin Short seconded the motion. A roll call vote of members was taken as follows:

Kevin Short	Yes
Kaye Lynn	Yes
Gary Isbell	Yes
Craig Murray	Yes
Donna Ogez	Yes
Rodney Cline	Yes
Chair Cory Box	Yes

Motion Carried. The Jenks Public Works Authority adjourned at 6:14 p.m.

Cory Box, **CHAIR**

AUTHORITY SECRETARY

2021-12-21 - St. Johns Public Works Authority Agenda

DEPARTMENT: 231	GENERAL GOVERNMENT						
212249	2	-5249	REASOR'S	GIVING EVENT ITEMS	12/2021	1048 11-10	192.92
210152	2	-6467	ETHERFLOW	PRINTER MAINT. AGREEMENT	12/2021	1185 12-01	350.00
210153	2	-6467	ETHERFLOW	CLOUD BACKUP SERVICES	12/2021	1184 12-01	2,075.00
210049	2	-6514	UKG INC.	QTR SUBSCRIPTION FEES	12/2021	PRINV0236522 12-11	3,973.33

DEPARTMENT TOTAL: 6,591.25

DEPARTMENT: 242							ECONOMIC DEVELOPMENT
212279	2	-5259	AMERICAN PUBLIC WORKS ASSN APWA MEMB RENWL R.	CARR	12/2021	103745 12-02	222.00

DEPARTMENT TOTAL: 222.00

DEPARTMENT: 252	CITY HALL					
212265	2 -5112	LOCKE SUPPLY	SHOP SUPPLIES	12/2021	45155739-00 12-06	5.28
212227	2 -5230	GRIMSLEYS INC	SUPPLIES FOR CITY HALL	12/2021	411134 12-02	189.52
212303	2 -5230	GRIMSLEYS INC	SUPPLIES FOR CITY HALL	12/2021	411619 12-09	171.52
212228	2 -5249	REASOR'S	SUPPLIES FOR CITY HALL	12/2021	5427 12-01	237.46
212234	2 -6299	JEFFEREY SCOTT HEAD	ELECTRICAL WORK	12/2021	1827 12-01	720.00
212200	2 -6595	ALERT PLUMBING LLC	REMOVED WATER FOUNTAIN	12/2021	22063 11-26	118.00

DEPARTMENT TOTAL: 1,441.78

DEPARTMENT:	522	GENERAL MAINTENANCE					
212264	2 -5106	CERTIFIED LABORATORIES	SHOP SUPPLIES	12/2021	7603451 12-02		2,080.42
212302	2 -5106	CERTIFIED LABORATORIES	SHOP SUPPLIES	12/2021	7608583 12-08		443.69
212197	2 -5511	O'REILLY AUTO PARTS	SHOP SUPPLIES	12/2021	2075-264518 11-18		84.26
212304	2 -5511	O'REILLY AUTO PARTS	PARTS FOR TRUCK 650	12/2021	2075-265794 11-30		23.94
212305	2 -5511	O'REILLY AUTO PARTS	SHOP SUPPLIES	12/2021	2075-265832 11-30		41.01
212306	2 -5511	O'REILLY AUTO PARTS	SHOP SUPPLIES	12/2021	2075-266676 12-07		481.04
212201	2 -6616	SITONE LANDSCAPE SUPPLY	PARTS FOR SWEEPER REP	12/2021	1144878729-001 11-		29.52

DEPARTMENT TOTAL: 3,183.88

DEPARTMENT: 523	DRAINAGE MAINTENANCE						
212074	2	-5625	CREEK COUNTY LANDFILL	CODE ENFORCEMENT CLEAN UP	12/2021	21-3534A 11-30	75.00
212075	2	-5625	CREEK COUNTY LANDFILL	CODE ENFORCEMENT CLEAN UP	12/2021	21-3534B 11-30	90.00
212269	2	-5625	CREEK COUNTY LANDFILL	DEBRIS FROM CITY PROPERTY	12/2021	21-3534 11-30	75.00

DEPARTMENT TOTAL:	240.00
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P.O.#	VENDOR #	NAME	DESCRIPTION	DATE	AMOUNT	
DEPARTMENT: 531						
212267	2 -5224	CHEROKEE HOSE & SUPPLY	SVC PTS FOR DUMP TRK 488	12/2021	0179857-IN 11-09	47.37
212309	2 -5449	HOME DEPOT/GECF	SHOP SUPPLIES	12/2021	9011589 12-09	405.95
212304	2 -5511	O'REILLY AUTO PARTS	PARTS FOR TRUCK 650	12/2021	2075-265949 12-01	71.97
DEPARTMENT TOTAL:						525.29
DEPARTMENT: 532						
210568	2 -5381	WASTE MANAGEMENT	SLUDGE HAULING	12/2021	2304034-1006-4 12-	40,043.58
DEPARTMENT TOTAL:						40,043.58
DEPARTMENT: 533						
212309	2 -5449	HOME DEPOT/GECF	SHOP SUPPLIES	12/2021	9011589 12-09	405.94
212199	2 -5820	LOT MAINTENANCE (INC)	VIDEO SEWER LINES	12/2021	039305 10-31	4,712.50
212231	2 -5876	UTILITY SUPPLY CO	SEWER SUPPLIES	12/2021	157155 11-23	2,475.12
212272	2 -5876	UTILITY SUPPLY CO	SEWER SUPPLIES	12/2021	157357 11-30	6,545.36
212233	2 -6235	NORTHERN TOOL & EQUIPMENT	BHEATERS & TOOLS FOR SHOP	12/2021	169452 12-01	932.81
DEPARTMENT TOTAL:						15,071.73
DEPARTMENT: 571						
212226	2 -5230	GRIMSLEYS INC	SUPPLIES FOR SENIOR CNTR	12/2021	408817 11-22	568.40
DEPARTMENT TOTAL:						568.40
DEPARTMENT: 575						
212309	2 -5449	HOME DEPOT/GECF	SHOP SUPPLIES	12/2021	4024054 11-04	56.58
212271	2 -5640	LOWE'S BUSINESS ACCOUNT	MAINT FACILITY STOCK	12/2021	21889 12-01	567.51
212237	2 -6534	BLUE SKY SUPPLY INC	COFFEE FOR MAINT FACILITY	12/2021	01351773 11-29	13.14
DEPARTMENT TOTAL:						637.23
FUND TOTAL:						68,525.14

P.O.#	VENDOR #	NAME	SUBJECT	DATE	AMOUNT	DEPARTMENT	FUND
DEPARTMENT: 561		PARKS & GROUNDS					
211768	2 -6618	TAPCO	PED CROSS SIGNS MAIN ST	12/2021	I713183 11-18	2,415.10	
						DEPARTMENT TOTAL:	2,415.10
						FUND TOTAL:	2,415.10

P.O.#	VENDOR #	NAME	SUBJECT	DATE	TIME	LOCATION
				2024-12-21	1:00 PM	Jenks Public Works Authority Agenda

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DEPARTMENT: 801	INS & CASH REIMBURS					
210303	2 -6587	ALAN PLUMMER & ASSOCIATES, AWIA COMPLIANCE	12/2021	50134	11-26	802.80
					DEPARTMENT TOTAL:	802.80
					FUND TOTAL:	802.80
					GRAND TOTAL:	71,743.04

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2021.12.21 Jenks Public Works Authority Agenda

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PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
12/2021	50	5-231-5230	BUSINESS	192.92	
12/2021	50	5-231-5250	CONTRACTUAL SERVICES	6,398.33	
12/2021	50	5-242-5128	MEMBERSHIP DUES	222.00	
12/2021	50	5-252-5242	MATERIALS AND SUPPLIES	598.50	
12/2021	50	5-252-5248	REPAIR AND MAINTENANCE	118.00	
12/2021	50	5-252-5250	CONTRACTUAL SERVICES	725.28	
12/2021	50	5-522-5240	VEHICLE PARTS/REPAIRS	630.25	
12/2021	50	5-522-5242	MATERIALS AND SUPPLIES	2,553.63	
12/2021	50	5-523-5248	REPAIR AND MAINTENANCE	75.00	
12/2021	50	5-523-5250	CONTRACTUAL SERVICES	165.00	
12/2021	50	5-531-5240	VEHICLE PARTS/REPAIRS	119.34	
12/2021	50	5-531-5242	MATERIALS AND SUPPLIES	405.95	
12/2021	50	5-532-5250	CONTRACTUAL SERVICES	40,043.58	
12/2021	50	5-533-5242	MATERIALS AND SUPPLIES	10,359.23	
12/2021	50	5-533-5250	CONTRACTUAL SERVICES	4,712.50	
12/2021	50	5-571-5242	MATERIALS AND SUPPLIES	568.40	
12/2021	50	5-575-5242	MATERIALS AND SUPPLIES	13.14	
12/2021	50	5-575-5248	REPAIR AND MAINTENANCE	624.09	68,525.14
12/2021	53	5-561-5392	BUILDING AND IMPROVEMENTS	2,415.10	2,415.10
12/2021	59	5-801-5250	CONTRACTUAL SERVICES	802.80	802.80
			GRAND TOTAL ESTIMATE:		0.00
			GRAND TOTAL ACTUAL:		71,743.04
			REPORT TOTAL:		71,743.04

P.O.#	VENDOR #	NAME	SUPPLIERS	DATE	DESCRIPTION	AMOUNT
DEPARTMENT: 522	GENERAL MAINTENANCE					
195067	2 -6432	GREEN PRO, LLC	MOWING SERVICES	12/2021	INV-22326 11-10	70.00
DEPARTMENT TOTAL:						70.00
FUND TOTAL:						70.00
GRAND TOTAL:						70.00

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PERIOD	G/L ACCOUNT	NAME	AMOUNT	TOTAL
12/2021	50 5-522-5250	CONTRACTUAL SERVICES	70.00	70.00
GRAND TOTAL ESTIMATE:				0.00
GRAND TOTAL ACTUAL:				70.00
REPORT TOTAL:				70.00

P.O.#	VENDOR #	NAME	2021-12-21 Seneca Public Works Authority Agenda				Page 12 of 181
DEPARTMENT: 571		COMMUNITY ACTIVITIES					
201311	2 -6503	CATERING BY PARTYSERVE	MEAL-SENIOR CITIZEN	12/2021	E21383 12-14		126.00
DEPARTMENT TOTAL:							126.00
FUND TOTAL:							126.00

P.O.#	VENDOR #	NAME	SUBJECT	DATE	TIME	LOCATION
				2024-12-21	1:00 PM	Jenks Public Works Authority Agenda

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DEPARTMENT: 726	WWTP CAPITAL IMPROVEMENTS					
203897	2 -5727	CROSSLAND HEAVY	WWTP IMPROVEMENTS PROJ	12/2021	APLICACION 6 11-30	319,343.84
					DEPARTMENT TOTAL:	319,343.84
					FUND TOTAL:	319,343.84
					GRAND TOTAL:	319,469.84

G / L R E C A P					
2021.12.21 Jenks Public Works Authority Agenda					
PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
12/2021	50	5-571-5242	MATERIALS AND SUPPLIES	126.00	126.00
12/2021	55	5-726-5392	BUILDINGS & IMPROVEMENTS	319,343.84	319,343.84
GRAND TOTAL ESTIMATE:					0.00
GRAND TOTAL ACTUAL:					319,469.84
REPORT TOTAL:					319,469.84

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P.O.#	VENDOR #	NAME	2021-2022 St. Johns Public Works Authority Agenda					Page 16 of 181
DEPARTMENT: 533		SEWER MAINTENANCE						
212167	2 -6314	WEX BANK-QUIKTRIP	75977779	11-23-21	FUEL	12/2021	75977779 11-23-21	316.33
DEPARTMENT TOTAL:								316.33
DEPARTMENT: 571		COMMUNITY ACTIVITIES						
212167	2 -6314	WEX BANK-QUIKTRIP	75977779	11-23-21	FUEL	12/2021	75977779 11-23-21	23.52
DEPARTMENT TOTAL:								23.52
DEPARTMENT: 575		MAINTENANCE FACILITY						
210457	2 -6389	AIRE-MASTER COMMERCIAL HYGEDEODORIZER SERVICE				12/2021	1299425 11-22	14.70
DEPARTMENT TOTAL:								14.70
FUND TOTAL:								4,649.86

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P.O.# VENDOR # NAME ~~SUMMARY REPORT~~ ~~2021-12-21~~ ~~St Johns Public Works Authority Agenda~~ ~~Page 17 of 181~~

DEPARTMENT: 801		INS & CASH REIMBURS				
212148	2 -6610	KATHY ASHFORD	DEDUCTIBLE REIMBURSEMENT	12/2021	DEDUCTIBLE 11-22	550.00
212147	2 -6611	MARCAE HILTON	DEDUCTIBLE REIMBURSEMENT	12/2021	DEDUCTIBLE 11-15	1,000.00
					DEPARTMENT TOTAL:	1,550.00
					FUND TOTAL:	1,550.00
					GRAND TOTAL:	6,199.86

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PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
12/2021	50	5-215-5238	VEHICLE FUEL	178.68	
12/2021	50	5-241-5234	TRAVEL	328.16	
12/2021	50	5-242-5250	CONTRACTUAL SERVICES	2,000.00	
12/2021	50	5-252-5238	VEHICLE FUEL	38.70	
12/2021	50	5-252-5250	CONTRACTUAL SERVICES	44.10	
12/2021	50	5-511-5238	VEHICLE FUEL	70.63	
12/2021	50	5-512-5238	VEHICLE FUEL	242.58	
12/2021	50	5-531-5238	VEHICLE FUEL	1,392.46	
12/2021	50	5-533-5238	VEHICLE FUEL	316.33	
12/2021	50	5-571-5238	VEHICLE FUEL	23.52	
12/2021	50	5-575-5250	CONTRACTUAL SERVICES	14.70	4,649.86
12/2021	59	5-801-5250	CONTRACTUAL SERVICES	1,550.00	1,550.00
GRAND TOTAL ESTIMATE:					0.00
GRAND TOTAL ACTUAL:					6,199.86
REPORT TOTAL:					6,199.86

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	2021-12-21 Starks Public Works Authority Agenda				Page 19 of 181
DEPARTMENT: 216		PERSONNEL					
210015	2 -5443	BENEFIT RESOURCES INC	FSA PARTICIPANTS FEES	12/2021	18-15553	12-01-21	46.00
DEPARTMENT TOTAL:							46.00
FUND TOTAL:							46.00
GRAND TOTAL:							46.00

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PERIOD	G/L ACCOUNT	NAME	AMOUNT	TOTAL
12/2021	50 5-216-5250	CONTRACTUAL SERVICES	46.00	46.00
GRAND TOTAL ESTIMATE:				0.00
GRAND TOTAL ACTUAL:				46.00
REPORT TOTAL:				46.00

PAID UNAPPROVED

P.O. #	VENDOR #	NAME	2021-2022 Starks Public Works Authority Agenda					Page 21 of 181
DEPARTMENT: 522		GENERAL MAINTENANCE						
212176	2 -6623	ROUTE 66 TRAILER SALES LLC LAMAR DUMP TRAILER 2021	12/2021	280	12-01	12,545.00		
DEPARTMENT TOTAL:						12,545.00		
FUND TOTAL:						12,545.00		
GRAND TOTAL:						12,545.00		

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PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
12/2021	53	5-522-5399	OTHER EQUIPMENT	12,545.00	12,545.00
GRAND TOTAL ESTIMATE:					0.00
GRAND TOTAL ACTUAL:					12,545.00
REPORT TOTAL:					12,545.00

PAID UNAPPROVED

P.O.# VENDOR # NAME SUNDANCE JENKS Public Works Authority Agenda 2021-12-21 Page 23 of 181

DEPARTMENT: 231		GENERAL GOVERNMENT					
212189	2 -6148	SUNDANCE OFFICE SUPPLY INC	MISC SUPPLIES	12/2021	464184 12-01		816.79
						DEPARTMENT TOTAL:	816.79
DEPARTMENT: 242		ECONOMIC DEVELOPMENT					
210040	2 -5096	JENKS CHAMBER OF COMMERCE	ECONOMIC DEVELOPEMENT	12/2021	1968 12-01		8,333.34
210014	2 -5098	JENKS PUBLIC WORKS AUTHOR	DECEMBER WATER 2021-2022	12/2021	05-0645-00 DEC 21		19.60
210028	2 -5699	PUBLIC SERVICE CO OF OKLA	ELECTRIC 2021-2022	12/2021	95052799921 DEC 21		39.77
						DEPARTMENT TOTAL:	8,392.71
DEPARTMENT: 252		CITY HALL					
210014	2 -5098	JENKS PUBLIC WORKS AUTHOR	DECEMBER WATER 2021-2022	12/2021	05-0130-00 DEC 21		1,085.71
						DEPARTMENT TOTAL:	1,085.71
DEPARTMENT: 511		CITY ENGINEER					
212189	2 -6148	SUNDANCE OFFICE SUPPLY INC	MISC SUPPLIES	12/2021	464184 12-01-		56.96
212187	2 -6314	WEX BANK-QUIKTRIP	76278991 11-30-21 FUEL	12/2021	76278991 11-30-21		76.45
						DEPARTMENT TOTAL:	133.41
DEPARTMENT: 523		DRAINAGE MAINTENANCE					
210028	2 -5699	PUBLIC SERVICE CO OF OKLA	ELECTRIC 2021-2022	12/2021	95809815301 DEC 21		111.10
						DEPARTMENT TOTAL:	111.10
DEPARTMENT: 530		WATER SUPPLY					
212204	2 -5281	CITY OF TULSA	DECEMBER 2021 WATER SERVI	12/2021	133466-2088117 DEC		331,047.12
						DEPARTMENT TOTAL:	331,047.12
DEPARTMENT: 531		WATER MAINTENANCE					
210014	2 -5098	JENKS PUBLIC WORKS AUTHOR	DECEMBER WATER 2021-2022	12/2021	03-8520-01 DEC 21		160.42
212188	2 -5456	TIMMONS OIL COMPANY INC	BI48084 11-22-21 DIESEL	12/2021	BI48084 11-22-21		247.14
						DEPARTMENT TOTAL:	407.56

PAID UNAPPROVED

P.O.#	VENDOR #	NAME	2021-2022 Jenks Public Works Authority Agenda				Page 24 of 181
DEPARTMENT: 532		SEWER PLANT					
210028	2 -5699	PUBLIC SERVICE CO OF OKLA	ELECTRIC 2021-2022	12/2021	95769684309 DEC 21		11,775.98
DEPARTMENT TOTAL:							11,775.98
DEPARTMENT: 575		MAINTENANCE FACILITY					
210014	2 -5098	JENKS PUBLIC WORKS AUTHOR	DECEMBER WATER 2021-2022	12/2021	09-0440-00 DEC 21		126.55
210028	2 -5699	PUBLIC SERVICE CO OF OKLA	ELECTRIC 2021-2022	12/2021	95079515300 DEC 21		439.41
DEPARTMENT TOTAL:							565.96
DEPARTMENT: 590		SOLID WASTE					
212192	2 -5281	CITY OF TULSA	TREE DEBRIS/GREEN WASTE	12/2021	168445-2122797 NOV		52.80
DEPARTMENT TOTAL:							52.80
FUND TOTAL:							354,389.14

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P.O.#	VENDOR #	NAME	SUBJECT	DATE	TIME	LOCATION
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DEPARTMENT:	514	RADIO COMMUNICATIONS							
210035	2 -6284	COX COMMUNICATIONS	2021-2022 FIBER CONNECTIO	12/2021	069609001	11-25-21		626.00	
						DEPARTMENT TOTAL:		626.00	
						FUND TOTAL:		626.00	
						GRAND TOTAL:		355,015.14	

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PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
12/2021	50	5-231-5242	MATERIALS AND SUPPLIES	816.79	
12/2021	50	5-242-5250	CONTRACTUAL SERVICES	8,333.34	
12/2021	50	5-242-5260	UTILITIES	59.37	
12/2021	50	5-252-5260	UTILITIES	1,085.71	
12/2021	50	5-511-5238	VEHICLE FUEL	76.45	
12/2021	50	5-511-5242	MATERIALS AND SUPPLIES	56.96	
12/2021	50	5-523-5260	UTILITIES	111.10	
12/2021	50	5-530-5250	CONTRACTUAL SERVICES	331,047.12	
12/2021	50	5-531-5238	VEHICLE FUEL	247.14	
12/2021	50	5-531-5260	UTILITIES	160.42	
12/2021	50	5-532-5260	UTILITIES	11,775.98	
12/2021	50	5-575-5260	UTILITIES	565.96	
12/2021	50	5-590-5250	CONTRACTUAL SERVICES	52.80	354,389.14
12/2021	58	5-514-5250	CONTRACTUAL SERVICES	626.00	626.00
			GRAND TOTAL ESTIMATE:		0.00
			GRAND TOTAL ACTUAL:		355,015.14
			REPORT TOTAL:		355,015.14

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P.O.#	VENDOR #	NAME	2021-12-21 Sunbelt Electric Public Works Authority Agency					Page 27 of 181
DEPARTMENT: 252		CITY HALL						
210027	2 -5166	AMERICAN ELECTRIC POWER	ELECTRIC 2021-2022	12/2021	95110815305 DEC 21	2,514.62		
						DEPARTMENT TOTAL:		
						2,514.62		
DEPARTMENT: 533		SEWER MAINTENANCE						
210027	2 -5166	AMERICAN ELECTRIC POWER	ELECTRIC 2021-2022	12/2021	95112713102 DEC 21	3,994.69		
						DEPARTMENT TOTAL:		
						3,994.69		
						FUND TOTAL:		
						6,509.31		
						GRAND TOTAL:		
						6,509.31		

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2021.12.21 Jenks Public Works Authority Agenda

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PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
12/2021	50	5-252-5260	UTILITIES	2,514.62	
12/2021	50	5-533-5260	UTILITIES	3,994.69	6,509.31
				GRAND TOTAL ESTIMATE:	0.00
				GRAND TOTAL ACTUAL:	6,509.31
				REPORT TOTAL:	6,509.31

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P.O.#	VENDOR #	NAME	2021-12-21	2021-12-21	2021-12-21	2021-12-21	2021-12-21	2021-12-21	2021-12-21
SUNSHINE PUBLIC WORKS AUTHORITY AGENDA									
Page 29 of 181									
DEPARTMENT: 211		CITY MANAGER							
210168	2 -6463	COMPSOURCE MUTUAL INSURANCEWORKERS COMP PREMIUM	12/2021	1023327031	12-01			17.65	
							DEPARTMENT TOTAL:	17.65	
DEPARTMENT: 212		CITY CLERK							
210168	2 -6463	COMPSOURCE MUTUAL INSURANCEWORKERS COMP PREMIUM	12/2021	1023327031	12-01			17.65	
							DEPARTMENT TOTAL:	17.65	
DEPARTMENT: 213		CITY TREASURER							
210168	2 -6463	COMPSOURCE MUTUAL INSURANCEWORKERS COMP PREMIUM	12/2021	1023327031	12-01			17.65	
							DEPARTMENT TOTAL:	17.65	
DEPARTMENT: 214		CITY ATTORNEY							
210168	2 -6463	COMPSOURCE MUTUAL INSURANCEWORKERS COMP PREMIUM	12/2021	1023327031	12-01			52.94	
							DEPARTMENT TOTAL:	52.94	
DEPARTMENT: 215		REVENUE COLLECTIONS							
210168	2 -6463	COMPSOURCE MUTUAL INSURANCEWORKERS COMP PREMIUM	12/2021	1023327031	12-01			88.24	
							DEPARTMENT TOTAL:	88.24	
DEPARTMENT: 218		ADMIN SUPPORT/RECORDS							
210168	2 -6463	COMPSOURCE MUTUAL INSURANCEWORKERS COMP PREMIUM	12/2021	1023327031	12-01			17.65	
							DEPARTMENT TOTAL:	17.65	
DEPARTMENT: 241		PLANNING							
210168	2 -6463	COMPSOURCE MUTUAL INSURANCEWORKERS COMP PREMIUM	12/2021	1023327031	12-01			35.30	
							DEPARTMENT TOTAL:	35.30	

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P.O.#	VENDOR #	NAME	2021-12-21	2021-12-21	2021-12-21	2021-12-21	2021-12-21	2021-12-21	2021-12-21
SUNBELT STENOGRAPHS Public Works Authority Agenda									
Page 30 of 181									
DEPARTMENT: 242		ECONOMIC DEVELOPMENT							
210168	2 -6463	COMPSOURCE MUTUAL INSURANCEWORKERS COMP PREMIUM	12/2021	1023327031	12-01			61.77	
						DEPARTMENT TOTAL:		61.77	
DEPARTMENT: 252		CITY HALL							
210168	2 -6463	COMPSOURCE MUTUAL INSURANCEWORKERS COMP PREMIUM	12/2021	1023327031	12-01			485.31	
						DEPARTMENT TOTAL:		485.31	
DEPARTMENT: 511		CITY ENGINEER							
210168	2 -6463	COMPSOURCE MUTUAL INSURANCEWORKERS COMP PREMIUM	12/2021	1023327031	12-01			185.30	
						DEPARTMENT TOTAL:		185.30	
DEPARTMENT: 512		PROTECTIVE INSPECTIONS							
210168	2 -6463	COMPSOURCE MUTUAL INSURANCEWORKERS COMP PREMIUM	12/2021	1023327031	12-01			105.89	
						DEPARTMENT TOTAL:		105.89	
DEPARTMENT: 514		TECH & COMMUNICATIONS							
210168	2 -6463	COMPSOURCE MUTUAL INSURANCEWORKERS COMP PREMIUM	12/2021	1023327031	12-01			8.82	
						DEPARTMENT TOTAL:		8.82	
DEPARTMENT: 522		GENERAL MAINTENANCE							
210168	2 -6463	COMPSOURCE MUTUAL INSURANCEWORKERS COMP PREMIUM	12/2021	1023327031	12-01			547.08	
						DEPARTMENT TOTAL:		547.08	
DEPARTMENT: 523		DRAINAGE MAINTENANCE							
210168	2 -6463	COMPSOURCE MUTUAL INSURANCEWORKERS COMP PREMIUM	12/2021	1023327031	12-01			882.38	
						DEPARTMENT TOTAL:		882.38	

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P.O.#	VENDOR #	NAME	2021-12-21 Jenks Public Works Authority Agenda	DATE	DESCRIPTION	AMOUNT
DEPARTMENT: 531 WATER MAINTENANCE						
210168	2 -6463	COMPSOURCE MUTUAL INSURANCEWORKERS COMP PREMIUM	12/2021	1023327031 12-01		1,325.34
DEPARTMENT TOTAL:						1,325.34
DEPARTMENT: 533 SEWER MAINTENANCE						
210168	2 -6463	COMPSOURCE MUTUAL INSURANCEWORKERS COMP PREMIUM	12/2021	1023327031 12-01		635.32
DEPARTMENT TOTAL:						635.32
DEPARTMENT: 571 COMMUNITY ACTIVITIES						
210168	2 -6463	COMPSOURCE MUTUAL INSURANCEWORKERS COMP PREMIUM	12/2021	1023327031 12-01		17.65
DEPARTMENT TOTAL:						17.65
DEPARTMENT: 575 MAINTENANCE FACILITY						
210168	2 -6463	COMPSOURCE MUTUAL INSURANCEWORKERS COMP PREMIUM	12/2021	1023327031 12-01		17.62
DEPARTMENT TOTAL:						17.62
DEPARTMENT: 590 SOLID WASTE						
212208	2 -5038	CITY OF JENKS SOLID WASTE/RECYCLING	12/2021	NOV/DEC 21 RESIDEN		4,180.17
212207	2 -5471	CONTROLLED WASTE INC SOLID WASTE/RECYCLING	12/2021	NOV/DEC 21 SOLID		126,189.13
DEPARTMENT TOTAL:						130,369.30
FUND TOTAL:						134,888.86
GRAND TOTAL:						134,888.86

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2021.12.21 Jenks Public Works Authority Agenda

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PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
12/2021	50	5-211-5121	WORKERS' COMPENSATION	17.65	
12/2021	50	5-212-5121	WORKERS' COMPENSATION	17.65	
12/2021	50	5-213-5121	WORKERS' COMPENSATION	17.65	
12/2021	50	5-214-5121	WORKER'S COMPENSATION	52.94	
12/2021	50	5-215-5121	WORKERS' COMPENSATION	88.24	
12/2021	50	5-218-5121	WORKERS COMPENSATION	17.65	
12/2021	50	5-241-5121	WORKERS COMP	35.30	
12/2021	50	5-242-5121	WORKER'S COMPENSATION	61.77	
12/2021	50	5-252-5121	WORKERS' COMPENSATION	485.31	
12/2021	50	5-511-5121	WORKERS' COMPENSATION	185.30	
12/2021	50	5-512-5121	WORKERS' COMPENSATION	105.89	
12/2021	50	5-514-5121	WORKERS COMP	8.82	
12/2021	50	5-522-5121	WORKERS' COMPENSATION	547.08	
12/2021	50	5-523-5121	WORKERS' COMPENSATION	882.38	
12/2021	50	5-531-5121	WORKERS' COMPENSATION	1,325.34	
12/2021	50	5-533-5121	WORKERS' COMPENSATION	635.32	
12/2021	50	5-571-5121	WORKERS' COMPENSATION	17.65	
12/2021	50	5-575-5121	WORKERS' COMPENSATION	17.62	
12/2021	50	5-590-5250	CONTRACTUAL SERVICES	130,369.30	134,888.86
GRAND TOTAL ESTIMATE:					0.00
GRAND TOTAL ACTUAL:					134,888.86
REPORT TOTAL:					134,888.86

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2021-12-21 ~~Starks~~ Public Works Authority Agenda

FUND TOTAL:	8,971.84
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P.O.#	VENDOR #	NAME	SUBJECT	DATE	AMOUNT	Page 35 of 181
DEPARTMENT: 532		SEWER PLANT				
212230	2 -5564	MOHAWK MATERIALS	SAND FOR DRYING SLUDGE	12/2021	501277 11-10	2,633.40
DEPARTMENT TOTAL:						2,633.40
FUND TOTAL:						2,633.40
GRAND TOTAL:						11,605.24

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2021.12.21 Jenks Public Works Authority Agenda

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PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
12/2021	50	5-215-5252	PROFESSIONAL SERVICES	6,102.56	
12/2021	50	5-215-5258	COMMUNICATIONS	320.32	
12/2021	50	5-231-5258	COMMUNICATIONS	120.12	
12/2021	50	5-242-5128	MEMBERSHIP DUES	85.00	
12/2021	50	5-242-5258	COMMUNICATIONS	50.03	
12/2021	50	5-252-5248	REPAIR AND MAINTENANCE	54.64	
12/2021	50	5-252-5250	CONTRACTUAL SERVICES	790.83	
12/2021	50	5-514-5258	COMMUNICATIONS	40.04	
12/2021	50	5-531-5250	CONTRACTUAL SERVICES	400.00	
12/2021	50	5-532-5250	CONTRACTUAL SERVICES	123.58	
12/2021	50	5-575-5242	MATERIALS AND SUPPLIES	118.95	
12/2021	50	5-575-5248	REPAIR AND MAINTENANCE	309.76	
12/2021	50	5-575-5250	CONTRACTUAL SERVICES	456.01	8,971.84
12/2021	53	5-532-5399	OTHER EQUIPMENT	2,633.40	2,633.40
				GRAND TOTAL ESTIMATE:	0.00
				GRAND TOTAL ACTUAL:	11,605.24
				REPORT TOTAL:	11,605.24

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P.O.#	VENDOR #	NAME	SUBJECT	DATE	DESCRIPTION	AMOUNT	Page 38 of 181
DEPARTMENT: 522 GENERAL MAINTENANCE							
212191	2 -5526	WHITE STAR MACHINERY (INC)	6" HYDRALIC GRAPPLER	12/2021	AFON10197 12-09	4,300.00	
DEPARTMENT TOTAL:						4,300.00	
FUND TOTAL:						4,300.00	

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2021-12-21 ~~Starks~~ Public Works Authority Agenda

DEPARTMENT: 801	INS & CASH REIMBURS					
212257	2 -5700	GLENNA FRAZIER	DEDUCTIBLE 2021	12/2021	DEDUCTIBLE 2021	1,000.00
					DEPARTMENT TOTAL:	1,000.00
					FUND TOTAL:	1,000.00
					GRAND TOTAL:	10,943.23

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2021.12.21 Jenks Public Works Authority Agenda

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PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
12/2021	50	5-252-5258	COMMUNICATIONS	4,271.07	
12/2021	50	5-252-5260	UTILITIES	330.53	
12/2021	50	5-511-5234	TRAVEL	23.68	
12/2021	50	5-531-5234	TRAVEL	3.90	
12/2021	50	5-531-5242	MATERIALS AND SUPPLIES	213.20	
12/2021	50	5-533-5234	TRAVEL	33.45	
12/2021	50	5-533-5260	UTILITIES	306.01	
12/2021	50	5-571-5234	TRAVEL	1.50	
12/2021	50	5-575-5260	UTILITIES	459.89	5,643.23
12/2021	53	5-522-5399	OTHER EQUIPMENT	4,300.00	4,300.00
12/2021	59	5-801-5250	CONTRACTUAL SERVICES	1,000.00	1,000.00
GRAND TOTAL ESTIMATE:					0.00
GRAND TOTAL ACTUAL:					10,943.23
REPORT TOTAL:					10,943.23

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P.O.#	VENDOR #	NAME	DATE	AMOUNT	DEPARTMENT	AMOUNT
2021-12-21 Sunders Public Works Authority Agenda						
Page 41 of 181						
DEPARTMENT: 231		GENERAL GOVERNMENT				
212326	2 -6148	SUNDANCE OFFICE SUPPLY INC MISC OFFICE SUPPLIES	12/2021	465030 12-08		300.96
				DEPARTMENT TOTAL:		300.96
DEPARTMENT: 252		CITY HALL				
210450	2 -6389	AIRE-MASTER COMMERCIAL HYGEDEODORIZER SERVICE-CH	12/2021	1299747 12-06		44.10
210673	2 -6534	BLUE SKY SUPPLY INC COFFE SUPPLY/WATER COOLER	12/2021	01352064 12-13		81.43
				DEPARTMENT TOTAL:		125.53
DEPARTMENT: 575		MAINTENANCE FACILITY				
210457	2 -6389	AIRE-MASTER COMMERCIAL HYGEDEODORIZER SERVICE	12/2021	1299748 12-06		14.70
				DEPARTMENT TOTAL:		14.70
				FUND TOTAL:		441.19
				GRAND TOTAL:		441.19

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G / L R E C A P
2021.12.21 Jenks Public Works Authority Agenda

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PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
12/2021	50	5-231-5242	MATERIALS AND SUPPLIES	300.96	
12/2021	50	5-252-5250	CONTRACTUAL SERVICES	125.53	
12/2021	50	5-575-5250	CONTRACTUAL SERVICES	14.70	441.19
GRAND TOTAL ESTIMATE:					0.00
GRAND TOTAL ACTUAL:					441.19
REPORT TOTAL:					441.19

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JPWA
Fund 50
Financial Position
As of 11/30/2021

	Actual FY 21-22 Jul 1 - Nov 30	Budget Year 2 FY 21-22	Actual FY 20-21 Jul 1 - Nov 30
Gross Revenues:			
Water Sales	\$ 3,534,971.09	\$ 6,358,000.00	\$ 3,062,761.72
Water Taps	67,357.00	100,000.00	50,743.00
Sewer	805,177.45	1,850,000.00	704,988.45
Sewer Taps	24,200.00	45,000.00	21,600.00
Field Charges	23,691.00	45,000.00	20,605.00
Penalties	61,960.30	125,000.00	54,514.13
Bulk Water	27.10	500.00	301.71
Return Check Fee	1,225.00	1,700.00	1,065.00
Solid Waste Revenue	550,799.85	1,297,000.00	532,593.09
Recycling Fee	133,368.12	314,000.00	129,616.20
Water Sales - Industrial	2,495,894.51	4,512,500.00	2,306,933.89
Stormwater Sewer	159,223.00	429,000.00	106,128.00
EMSA Fees	173,673.50	400,000.00	168,241.50
Online Convenience Fee	-	-	-
Miscellaneous Fees	-	-	-
Miscellaneous	4,184.47	4,000.00	6,055.55
Auction Sales	-	-	-
Interest	136.51	500.00	47.84
Interest On Investments	31,092.07	155,400.00	92,548.52
Total Gross Revenues:	\$ 8,066,980.97	\$ 15,637,600.00	\$ 7,258,743.60

Operating Expenditures:			
City Manager	\$ 5,175.62	\$ 69,500.00	\$ 18,351.57
City Clerk	83,542.59	215,500.00	82,116.78
City Treasurer	91,221.13	241,200.00	114,342.08
City Attorney	81,520.85	193,800.00	75,479.07
Revenue Collections	194,595.52	392,300.00	181,925.46
Personnel	1,368.58	5,700.00	802.48
Admin Support/Records	7,951.18	55,700.00	2,891.40
General Government	100,448.79	237,500.00	68,046.84
City Planner	75,073.69	160,800.00	67,990.17
Economic Development	339,074.27	642,700.00	352,179.93
City Facilities	220,012.39	345,900.00	222,960.80
City Engineer	183,580.90	424,400.00	159,389.17
Protective Inspections	39,563.96	141,500.00	42,846.29
Technology & Communications	50,171.65	102,700.00	42,549.98
General Maintenance	164,970.42	369,200.00	135,650.72
Drainage Maintenance	172,526.20	356,400.00	125,532.39
Water Supply	3,789,416.60	6,850,000.00	3,637,607.60
Water Maintenance	293,010.34	651,500.00	300,578.66
Sewer Plant	790,636.08	1,028,700.00	853,957.19
Sewer Maintenance	459,242.40	618,300.00	177,409.88
Community Activities	34,665.46	74,100.00	42,921.82
Maintenance Facility	72,726.92	165,200.00	67,731.48
Solid Waste	662,972.05	1,547,500.00	647,707.28
Total Operating Expenditures:	\$ 7,913,467.59	\$ 14,890,100.00	\$ 7,420,969.04
Capital Expenditures:			
Water Meter Project - Water Maintenance	\$ -	\$ -	\$ 2,149,333.42
Excess (deficiency) of Revenues over Expenditures:	\$ 153,513.38	\$ 747,500.00	\$ (2,311,558.86)
Other Financing Sources (Uses)			
Sales Tax Transfer from General Fund	\$ 3,363,359.97	\$ 6,844,500.00	\$ 2,969,933.56
Use Tax Transfer from General Fund	794,680.22	1,859,000.00	726,482.55
Transfers from Sinking Fund	-	20,000.00	2,136,308.40
Transfers from Other Funds	-	-	2,929.57
Transfers Out	(4,158,040.19)	(10,101,000.00)	(3,704,403.73)
Total Other Financing Sources (Uses):	\$ -	\$ (1,377,500.00)	\$ 2,131,250.35
Net Change in Fund Balance:	\$ 153,513.38	\$ (630,000.00)	\$ (180,308.51)

JENKS PUBLIC WORKS AUTHORITY MONTHLY REPORT

FOR THE MONTH OF

NOVEMBER 2021

DEPARTMENTS REPRESENTED WITHIN THE REPORT:

Protective Inspections

Wastewater Operations (Veolia)

Public Works

Engineering



PROTECTIVE INSPECTIONS

MONTHLY REPORT

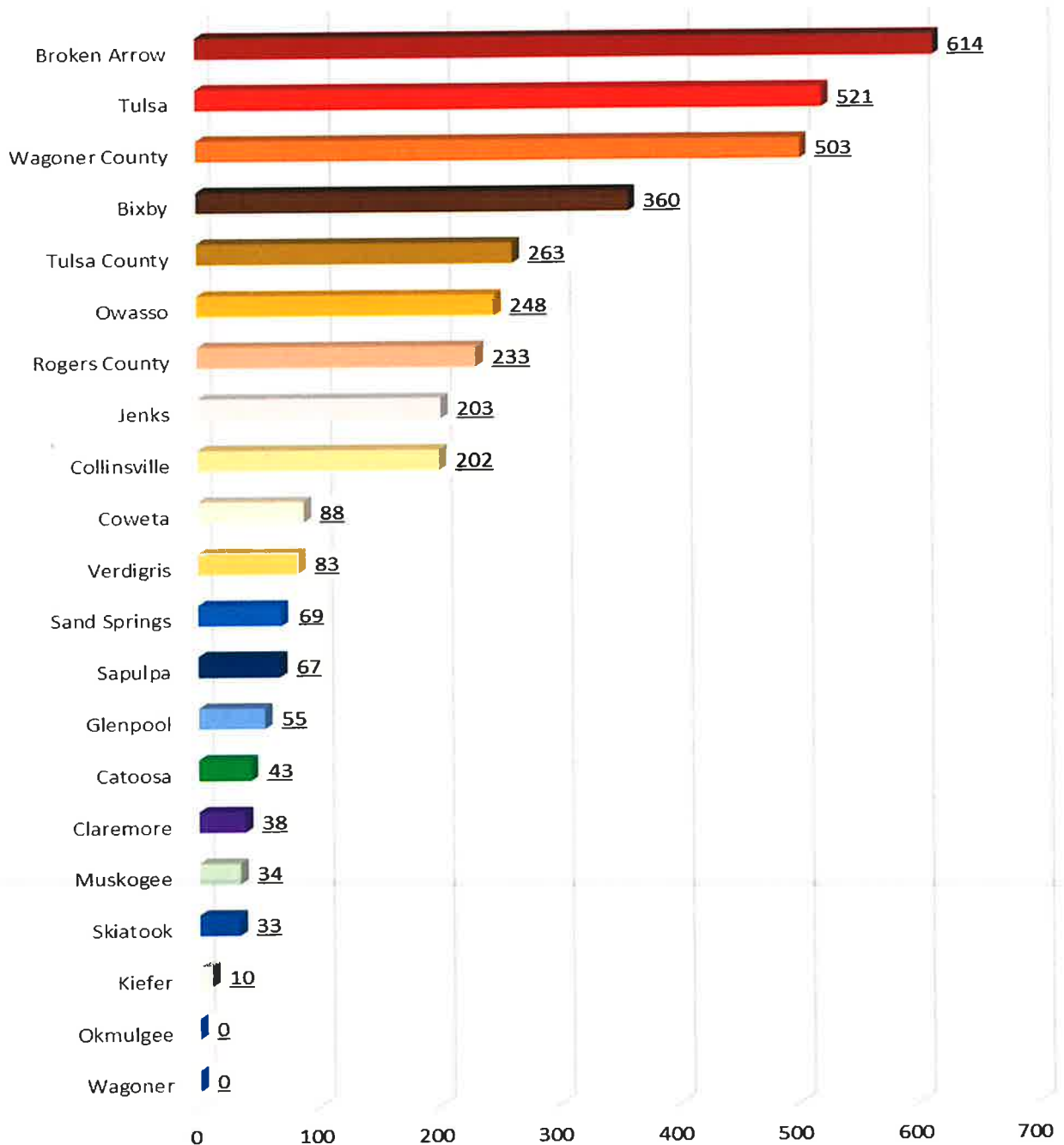
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1/1/21 to 12/4/21 Metro Home Starts by Jurisdiction

New Orders Weekly

P O Box 54609
Tulsa, Oklahoma 74155-0609
(918) 299-7220

2021 January - November



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New Orders Weekly

P O Box 54609
Tulsa, Oklahoma 74155-0609
(918) 299-7220

2021 METRO HOME STARTS BY JURISDICTION													
MONTH	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	11/7-12/4/21	DEC	1/1-12/4/21
BIXBY	57	47	19	15	29	52	38	20	16	46	21		360
BROKEN AROW	58	59	73	50	80	83	42	44	47	47	31		614
CATOOSA	8	1	9	3	6	6	2	2	1	2	3		43
CLAREMORE	3	0	9	3	2	2	4	3	3	2	7		38
COLLINSVILLE	11	11	14	5	17	15	23	44	32	20	10		202
COWETA	0	7	10	13	14	21	4	7	8	0	4		88
GLENPOOL	10	10	15	16	0	1	1	0	2	0	0		55
JENKS	29	12	18	14	14	6	13	43	16	19	19		203
KIEFER	3	1	0	1	0	1	0	0	4	0	0		10
MUSKOGEE	3	0	2	0	7	6	0	6	0	3	7		34
OKMULGEE	0	0	0	0	0	0	0	0	0	0	0		0
OWASSO	11	8	10	47	20	24	34	19	31	24	20		248
ROGERS CO	37	11	28	26	19	12	25	20	32	11	12		233
SAND SPRINGS	10	5	13	0	10	9	0	4	6	3	9		69
SAPULPA	14	2	4	2	3	5	0	21	3	8	5		67
SKIATOOK	6	5	1	8	0	0	3	0	4	5	1		33
TULSA	97	41	66	51	15	19	48	46	43	54	41		521
TULSA CO	25	25	40	28	37	10	14	19	18	20	27		263
VERDIGRIS	23	11	20	14	7	3	0	3	2	0	0		83
WAGONER	0	0	0	0	0	0	0	0	0	0	0		0
WAGONER CO	64	29	64	35	30	28	85	31	29	68	40		503
TOTALS	469	285	415	331	310	303	336	332	297	332	257		3667
TULSA METRO PLANNING DATA													
METRO HOME STARTS	2019			2020			2021						
NOVEMBER	193 (4 Wks)			286 (4 Wks)			257 (4 Wks)						
YEAR TO DATE	2832			3386			3667						
2021 (LAST 3 MONTHS)	9/12-10/9/21 (4 Wks)			10/10-11/6/21 (4 Wks)			11/7-12/4/21 (4 Wks)						
3 MONTH TOTALS	297			332			257						
PER WEEK TOTALS	74.25 Per Wk			83.00 Per Wk			64.25 Per Wk						

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City of Jenks Residential Subdivision Development Report:			11/30/2021	
Development Name	Total Lots	Homes Built / Under Construction	Lots Available	As of :
Aberdeen Lake	28	19	9	9/30/2021
Breitling Village Blocks 1-2	34	33	1	12/31/2020
Breitling Village Blocks 12-16	84	82	2	12/31/2020
Clearfield Estates	79	73	6	11/30/2021
Elgin Estates	14	12	2	10/31/2020
Elm Ridge	35	29	6	11/30/2021
Elwood Park	59	58	1	4/30/2021
Estates at Forrest Hills	90	67	23	7/31/2021
Fountain Ridge	25	14	11	12/31/2019
Frazier Lake Estates	30	23	7	10/31/2021
GreyOaks	86	50	36	11/30/2021
Haddington Heights	59	53	6	8/31/2021
Hickory Creek	120	57	63	11/30/2021
Huntington Heights	20	18	2	12/31/2020
Oak Hill	11	9	2	3/31/2020
Oak Ridge	75	65	10	11/30/2021
Yorktown Blks 24 - 38	169	155	14	11/30/2021
Yorktown Blks 39-44	105	96	9	10/31/2021
Yorktown Blks 45-49	101	76	25	11/30/2021
Yorktown Blks 50-52	35	17	18	11/30/2021
Totals:	1259	1006	253	11/30/2021
Under Development Stage:	# of Lots	Residential Permits Issued		
Frazier Meadows	155		2006	294
Stone Bluff	6		2007	300
Torrey Lakes	143		2008	203
Estates at Ritz Hollow	40		2009	172
Frazier Falls	109		2010	182
			2011	173
			2012	204
			2013	222
			2014	277
			2015	263
			2016	272
Total number of lots under development	453		2017	227
			2018	181
			2019	183
			2020	258
			2021	207
Future Phases of Existing Developments	Total Lots/Subdivision Inventory Current & Future			
	Qty	Total Lots	Available Lots	
	21	1712	706	
	Permits Issued Month of :	Total	Est: Cost	
	November	20	\$7,609,090.00	

Month of:		2021	City of Jenks Residential New Construction Application Log				November	
#	Permit #	Date	Builder	Sub Division	Lot	Blk	Est. Const. Cost	
1	5625	11/1/21	Executive Homes	Hickory Creek of Jenks	13	2	\$337,240.00	
2	5626	11/1/21	Executive Homes	Hickory Creek of Jenks	15	5	\$337,000.00	
3	5627	11/1/21	Executive Homes	Hickory Creek of Jenks	14	2	\$337,240.00	
4	5628	11/1/21	Executive Homes	Hickory Creek of Jenks	1	8	\$359,760.00	
5	5629	11/1/21	Executive Homes	Yorktown Blocks 24-38	7	31	\$425,340.00	
6	5630	11/1/21	Collaborative Homes, LLC	Yorktown Blocks 45-49	13	46	\$446,000.00	
7	5632	11/2/21	Castlerock Builders	Grey Oaks	2	3	\$450,000.00	
8	5633	11/2/21	Silvercrest Homes	Elm Ridge	2	2	\$365,160.00	
9	5634	11/2/21	Silvercrest Homes	Yorktown Blocks 50-52	11	50	\$365,160.00	
10	5635	11/2/21	Silvercrest Homes	Yorktown Blocks 50-52	2	52	\$365,160.00	
11	5664	11/8/21	Shaw Homes	Yorktown 39-44	13	43	\$313,640.00	
12	5670	11/10/21	Cozort Construction	Clearfield Estates	15	1	\$245,200.00	
13	5671	11/12/21	Executive Homes	Hickory Creek of Jenks	2	1	\$327,560.00	
14	5672	11/12/21	Executive Homes	Hickory Creek of Jenks	10	6	\$316,640.00	
15	5677	11/18/21	Silvercrest Homes	Yorktown Blocks 50-52	7	52	\$324,820.00	
16	5678	11/19/21	Executive Homes	Hickory Creek of Jenks	4	6	\$393,440.00	
17	5706	11/24/21	Shaw Homes	Oak Ridge of Jenks	11	1	\$319,980.00	
18	5707	11/24/21	Shaw Homes	Yorktown Blocks 45-49	4	49	\$373,800.00	
19	5708	11/24/21	LaBella Homes	Hickory Creek of Jenks	3	3	\$343,380.00	
20	5709	11/24/21	Silvercrest Homes	Yorktown Blocks 50-52	12	5	\$356,700.00	
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City of Jenks
Residential New Home Permit Issued
November 2021

	Permit #	Builder	Sub Division	Lot	Blk	Est. Const. Cost	Issued Date	Total BP Fees
1	5605	Cozort Construction	Clearfield Estates	5	4	\$244,480.00	11/1/21	\$1,389.00
2	5601	Silvercrest Homes	Yorktown Blocks 50-52	7	51	\$254,400.00	11/1/21	\$1,451.00
3	5591	Shaw Homes	Yorktown Blocks 39-44	15	43	\$294,630.00	11/3/21	\$1,585.00
4	5554	Timber Creek	Aberdeen Lake	14	1	\$985,000.00	11/4/21	\$2,411.00
5	5615	Ruhl Construction	Yorktown Blocks 24-38	5	37	\$422,480.00	11/8/21	\$1,718.00
6	5602	Silvercrest Homes	Frazier Lake Estates	8	3	\$477,200.00	11/8/21	\$1,787.00
7	5625	Executive Homes	Hickory Creek of Jenks	13	2	\$337,240.00	11/10/21	\$1,612.00
8	5626	Executive Homes	Hickory Creek of Jenks	15	5	\$337,000.00	11/10/21	\$1,611.00
9	5627	Executive Homes	Hickory Creek of Jenks	14	2	\$337,240.00	11/10/21	\$1,612.00
10	5628	Executive Homes	Hickory Creek of Jenks	1	8	\$359,760.00	11/10/21	\$1,640.00
11	5630	Collaborative Homes	Yorktown Blocks 45-49	13	46	\$446,000.00	11/17/21	\$1,718.00
12	5603	Executive Homes	Country Hollow	1-2	2	\$392,800.00	11/18/21	\$1,685.00
13	5672	Executive Homes	Hickory Creek of Jenks	10	6	\$316,640.00	11/18/21	\$1,586.00
14	5671	Executive Homes	Hickory Creek of Jenks	2	1	\$324,560.00	11/18/21	\$1,599.00
15	5664	Shaw Homes	Yorktown Blocks 39-44	13	43	\$313,640.00	11/22/21	\$1,582.00
16	5629	Envision Homes	Yorktown Blocks 24-38	7	31	\$425,340.00	11/22/21	\$1,722.00
17	5634	Silvercrest Homes	Yorktown Blocks 50-52	11	50	\$365,160.00	11/23/21	\$1,646.00
18	5635	Silvercrest Homes	Yorktown Blocks 50-52	2	52	\$365,160.00	11/23/21	\$1,646.00
19	5633	Silvercrest Homes	Elm Ridge	2	2	\$365,160.00	11/23/21	\$1,646.00
20	5670	Cozort Construction	Clearfield Estates	15	1	\$245,200.00	11/29/21	\$1,440.00
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ESTIMATED CONSTRUCTION COST						BUILDING PERMIT FEES		
TOTAL: \$7,609,090.00						TOTAL: \$33,086.00		

Year End	City of Jenks	Residential New Construction	CY	2021
Month:	Tot: Permits	Estimated Construction Cost	Permit Fee's	
January	24	\$9,652,520.00	\$	40,029.00
Febuary	14	\$4,374,000.00	\$	21,720.00
March	15	\$5,870,429.00	\$	25,138.00
April	17	\$5,232,891.00	\$	26,091.00
May	14	\$4,612,585.00	\$	22,208.00
June	7	\$2,571,790.00	\$	11,506.00
July	12	\$4,364,940.00	\$	19,441.00
August	20	\$6,742,155.00	\$	31,477.00
September	43	\$9,260,265.00	\$	43,085.00
October	21	\$7,169,800.00	\$	33,988.50
November	20	\$7,609,090.00	\$	33,086.00
December				
Total:	207	\$67,460,465.00		\$307,769.50

Year End	City of Jenks	Residential New Construction	FY 2020-2021
Month:	# of Permits	Estimated Construction Cost	Permit Fee's
July	12	\$4,364,940.00	\$ 19,441.00
August	20	\$6,742,155.00	\$ 31,477.00
September	43	\$9,260,265.00	\$ 43,085.00
October	21	\$7,169,800.00	\$ 33,988.50
November	20	\$7,609,090.00	\$ 33,086.00
December			
January			
February			
March			
April			
May			
June			
Total:	116	\$35,146,250.00	\$ 161,077.50

City of Jenks
Commercial Permit Issued

November 2021

	Permit #	Builder	Sub Division	Lot	Blk	Est. Const. Cost	Issued Date	Total BP Fees
1	5517	Steve Bengé	Yorktown Village	3	1	\$25,000.00	11/9/21	\$918.00
2	5613	Red Dog Construction	Unplatted	8	1	\$1,500.00	11/15/21	\$438.00
3	5545	Red Dog Construction	Melody Lane Center	2	2	\$150,000.00	11/16/21	\$834.00
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ESTIMATED CONSTRUCTION COST						BUILDING PERMIT FEES		
TOTAL: \$176,500.00						TOTAL: \$2,190.00		

Year End	City of Jenks	Commercial Construction	FY	2020-2021
Month:	# of Permits	Estimated Construction Cost	Permit Fee's	
July	5	\$13,673,600.00	\$	18,416.00
August	2	\$154,000.00	\$	2,073.00
September	4	\$1,100,000.00	\$	4,909.00
October	5	\$1,881,000.00	\$	6,893.00
November	3	\$176,500.00	\$	2,190.00
December				
January				
Febuary				
March				
April				
May				
June				
Total:	19	\$16,985,100.00	\$	34,481.00

Year End	City of Jenks	Commercial Construction	CY	2021
Month:	Tot: Permits	Estimated Construction Cost	Permit Fee's	
January	9	\$8,833,000.00	\$	33,682.00
February	4	\$1,635,000.00	\$	4,435.00
March	2	\$190,000.00	\$	2,841.00
April	5	\$3,806,455.00	\$	12,472.00
May	1	\$1,634,156.00	\$	3,088.00
June	6	\$14,714,832.68	\$	92,218.00
July	5	\$13,673,600.00	\$	18,416.50
August	2	\$154,000.00	\$	2,073.00
September	4	\$1,100,000.00	\$	4,909.00
October	5	\$1,881,000.00	\$	6,893.00
November	3	\$176,500.00	\$	2,190.00
December				
Total:	46	\$47,798,543.68		\$183,217.50

City of Jenks
Misc Permit Issued
January 2021

	Permit #	Builder	Sub Division	Lot	Blk	Est. Const. Cost	Issued Date	Total BP Fees
1	5465	Garco Construction	Glenwood South	1	2	\$105,000.00	11/1/21	\$606.00
2	5558	Sierra Pools	Oak Ridge of Jenks	5	2	\$60,000.00	11/1/21	\$413.50
3	5616	Baker Pools	Haddington Heights	44	1	\$45,000.00	11/8/21	\$375.00
4	5617	Baker Pools	Wakefield Village	12	1	\$40,000.00	11/8/21	\$362.50
5	5618	Baker Pools	Brook at Stone Bluff	19	1	\$70,000.00	11/8/21	\$437.50
6	5561	J T Painting & Renovations	Gibson Addition	6	1	\$60,000.00	11/12/21	\$493.00
7	5621	Jameson Resources	Southwoods of Jenks	12	3	\$10,000.00	11/19/21	\$139.50
8	5667	Alchemy Exteriors	Grey Oaks	11	1	\$25,000.00	11/19/21	\$284.00
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ESTIMATED CONSTRUCTION COST						BUILDING PERMIT FEES		
TOTAL: \$415,000.00						TOTAL: \$3,111.00		

Year End	City of Jenks	Misc. Construction	FY	2021-2022
Month:	# of Permits	Estimated Construction Cost	Permit Fee's	
July	10	\$329,929.00	\$	2,975.00
August	12	\$412,630.24	\$	3,584.00
September	11	\$584,183.00	\$	4,069.00
October	15	\$498,337.50	\$	4,204.50
November	8	\$415,000.00	\$	3,111.00
December				
January				
Febuary				
March				
April				
May				
June				
Total:	56	\$2,240,079.74	\$	17,943.50

Year End	City of Jenks	Misc. Construction	CY	2021
Month:	Tot: Permits	Estimated Construction Cost	Permit Fee's	
January	14	\$392,838.00	\$	3,838.50
Febuary	10	\$347,620.00	\$	2,840.00
March	19	\$703,037.00	\$	5,792.00
April	9	\$290,853.00	\$	2,404.00
May	23	\$944,930.00	\$	8,153.00
June	21	\$712,316.50	\$	6,554.75
July	10	\$329,929.00	\$	2,975.00
August	12	\$412,630.24	\$	3,584.00
September	11	\$584,183.00	\$	4,069.00
October	15	\$498,337.50	\$	4,204.50
November	8	\$415,000.00	\$	3,111.00
December				
Total:	152	\$5,631,674.24		\$47,525.75

WASTEWATER OPERATIONS (Veolia)
MONTHLY REPORT



Jenks Public Works Authority Monthly Report

November 2021

FROM**Kyle Wulf****TO****Chris Cloyde****Operations**

- The electrical usage was 155,040 Kilowatt hours this month.
- The sludge box was filled 0 times this month and 36 loads of sludge went to the land fill. We had 432.10 tons hauled off this month.
- Wasted 1 time to the drying beds and 5 times to the digester.
- The average MLSS in the ditches for the month was 3560.
- We had 2.6 inches of rain.
- Had blowers on 22/30days.
- Decanted 8/30 days.

Regulatory Compliance:

- 0 compliance issues with Ecoli.
- 0 compliance issues with the TSS and BOD.
- 0 compliance issues with PH.

Maintenance Items:

- 69 preventive and corrective work orders completed for WWTP and Lift Stations.
- We wash down clarifiers and bleach when needed.
- We wash down the UV lights once a week.

Jenks Public Works Authority Monthly Report
November 2021

PROJECT DETAILS							COST/HOURS		ITEM DETAIL
LOCATION	STATUS	PRIORITY	START DATE	TASK NAME	ASSIGNEE	DESCRIPTION	FIXED COST	ACTUAL HOURS	
Kimberly Clark	Complete	High	11/1/2021	Repair	Omer	Heater after starter			\$65
oakwood	Complete	High	11/1/2021	Repair	Omer	New Reeds P#1			\$50
Yorktown 4	Complete	High	11/1/2021	Pull	Omer	Pull P 1 Rags			
LS1 A	In Progress	Low	11/2/2021	Repair	Omer	Motherboard			\$250
106th	Complete	High	11/2/2021	Repair	Omer	Pull P2 Rags			
Oakwood	In Progress	Medium	11/2/2021	Repair	Omer	Mother Board			\$250
Oakhill	Complete	Low	11/2/2021	Repair	Omer	Pump adjustments for winter			
Yorktown 4	Complete	Medium	11/8/2021	Repair	Omer	VFD Fault PF (phase loss)			
Yorktown 5	Complete	High	11/8/2021	Pull	Omer	Rags P#2			
green valley	Complete	Low	11/8/2021	Repair	Omer	Vacuum Loss at moisture bowl			
Forest Hills	Complete	High	11/8/2021	Repair	Omer	Reset Pumps / Power Failure			
106th	Complete	High	11/11/2021	Pull	Omer / Virgil	Pull P#2 Rags			
Country Meadows	In Progress	Medium	11/11/2021	Repair	Omer	High Runtime / Check Valve is full of rags			
Commerce Park	Complete	High	11/11/2021	Repair	Omer	Replaced ON/OFF Float			\$75

Vac Domes/probes and moisture bowls were cleaned/inspected weekly on Lift Stations #6, #7, #8, #9, #19, #20, #23 and #25.

Jenks Public Works Authority Monthly Report
November 2021

Jenks Public Works Authority Monthly Report
November 2021



KEY PERFORMANCE INDICATORS "KPI"

Today's Date

December 13, 2021

Jenks Municipal WWTP

CLOSED WORK ORDERS

		Totals	Preventative	Corrective	P/C Ratio
KPI # 1: % (P) Work Order Count Out of Total Closed Last 30 Days	Count	69	69	0	100.0%
11/08/2021 thru 12/08/2021	Skipped	0			

		Totals	Preventative	Corrective	Hr.s P/C Ratio
KPI # 2: % (P) Work Order Hours Out of Total Closed Last 30 Days	Hours	103.5	104		
11/08/2021 thru 12/08/2021					

OPEN WORK ORDERS (BackLog)

		Totals	Preventative	Corrective	Skipped
KPI # 3: Backlog Aging 7 days or less	Count	0	0	0	0
12/07/2021 thru 12/13/2021	Est Hours				

KPI # 4: Backlog Aging 8 to 30 days	Count	0	0	0	0
11/13/2021 thru 12/6/2021	Est Hours				

KPI # 5: Backlog Aging 31 to 60 days	Count	0	0	0	See Notes
10/14/2021 thru 11/12/2021	Est Hours				

KPI # 6: Backlog Aging greater than 60 days	Count	0	0	0	See Notes
12/23/2021 thru 10/13/2021	Est Hours				

KPI # 7: Backlog Aging Totals	Count	Total >60	0	0	See Notes
12/23/2021 thru 12/13/2021	Est Hours				

EQUIPMENT

KPI # 8: Equipment Count Totals	Assets
Assets Totals	12/13/2021 Count 502

NOTES: On KPI's 1 and 2 there is a 5 day deadband.

Skipped is only for 30 days or less. Skipped WO's are closed and are stored in history.

KPI's 3, 4, 5, 6, and 7, total counts do not include (S)

KPI's 6 and 7 the start date is determined by the oldest work order that is open.

November 2021										Effluent										Effluent Loadings										MLSS					Flow Equalization Basin Ft
Influent					Effluent					Effluent Loadings					MLSS																				
Electric Total Usage kWh	Flow MGD	Flow Rainfall	Flow Temp	pH Lab	Influent TSS mg/L	Influent BO D mg/L	Influent NH3 mg/L	Effluent Temp Deg C	Effluent DO mg/L	pH Lab	Alk mg/L	Effluent COD mg/L	Effluent TSS mg/L	Effluent BO D mg/L	Effluent NH3 mg/L	Effluent Coli MF U/100	Effluent TSS Load Lbs	Effluent BOD Load Lbs	Effluent NH3 Load Lbs	MLS S mg/L	MLS S mg/L	MLS S mg/L	TSS mg/L												
Date	MGD	Inches	Deg C	SU	mg/L	mg/L	mg/L	Deg C	mg/L	SU	mg/L	mg/L	mg/L	mg/L	mg/L	U/100	Lbs	Lbs	Lbs	mg/L	mg/L	mg/L	mg/L												
11/1/2021	4,160	1.76	1.89	0.10	21.8	7.14	202	210	48	20.7	5.95	7.30	49	5.00	8.0	2	79	126	32	3,560	3,420	4,060	0.0												
11/2/2021	4,320	1.62	1.78	0.70	21.4	7.15		49	20.0	5.57	7.31	55			2	18			30	3,540	3,400	4,090	0.0												
11/3/2021	6,080	1.73	1.96	0.10	21.3	7.18		41	19.8	5.75	7.27	136	80			0			0	3,730	3,420	3,970	11,800												
11/4/2021	5,600	1.75	1.99	0.00	21.4	7.19		53	20.1	6.35	7.28	48			2				33	3,070	3,340	2,780	0.0												
11/5/2021	5,600	1.66	1.50	0.00	21.4	7.16		51	20.0	6.39	7.31	52			2				25	3,050	3,280	2,940	0.0												
11/6/2021	5,600	1.58	1.74	0.00	21.1	7.19		45	20.1	6.27	7.39	63			0				0	3,080	3,170	3,360	0.0												
11/7/2021	6,400	1.66	1.83	0.00	21.1	7.11		49	20.0	6.24	7.35	40			0				0	3,430	3,260	3,800	0.0												
11/8/2021	5,600	1.74	1.90	0.00	21.1	7.10	377	316	51	20.4	5.72	7.30	36	5.00	6.0	0	79	95	0	3,420	3,140	3,840	0.0												
11/9/2021	5,600	1.59	1.75	0.00	21.1	7.16		47	20.7	5.70	7.29	46			0	10			0	3,500	3,350	4,010	0.0												
11/10/2021	4,160	1.57	1.72	1.35	21.2	7.21		40	21.2	5.55	7.30	148	37		0				0	3,980	3,420	4,020	10,850												
11/11/2021	4,320	2.10	2.28	0.10	20.3	7.20		39	20.0	5.96	7.21	55			0				0	3,320	3,300	3,620	1.2												
11/12/2021	5,760	2.01	2.14	0.00	20.6	7.29		43	19.6	5.88	7.26	56			0				0	3,590	3,510	4,080	0.0												
11/13/2021	6,080	1.69	1.88	0.00	20.2	7.29		39	18.4	6.58	7.25	36			0				0	3,720	3,650	4,250	0.0												
11/14/2021	5,920	1.71	1.90	0.00	20.3	7.12			18.8	6.52	7.33	41			1				16	3,650	3,500	4,280	0.0												
11/15/2021	4,640	1.78	1.97	0.00	20.4	7.25	184	119	19.1	5.86	7.30	39	5.00	3.0	1	10	82	49	16	3,710	3,570	4,350	0.0												
11/16/2021	4,160	1.70	1.88	0.00	20.2	7.19			20.1	5.41	7.28	43			1				16	3,810	3,640	4,350	0.0												
11/17/2021	5,280	1.68	1.85	0.00	20.7	7.21			20.8	5.71	7.30	152	44		1				15	4,060	3,630	4,370	12,190												
11/18/2021	4,960	1.64	1.81	0.00	20.5	7.28			20.6	5.88	7.33	42			1				15	3,910	3,690	4,400	0.0												
11/19/2021	4,160	1.61	1.80	0.00	20.5	7.21			20.4	5.98	7.29	51			1				15	3,990	3,740	4,460	0.0												
11/20/2021	5,760	1.65	1.92	0.00	20.1	7.24			20.2	6.08	7.32	30			4				64	3,580	3,490	3,570	0.0												
11/21/2021	5,280	1.61	1.59	0.00	20.2	7.28			20.1	6.18	7.36	48			1				13	2,840	3,210	2,400	0.0												
11/22/2021	5,600	1.67	1.58	0.00	20.0	7.16	280	234	51	18.7	5.89	7.25	43	5.00	4.0	0		66	53	0	3,100	2,900	3,720	0.0											
11/23/2021	5,760	1.60	1.77	0.00	19.7	7.14			50	18.7	5.97	7.26	44			1	10			15	3,280	3,120	3,820	0.0											
11/24/2021	4,800	1.60	1.78	0.25	19.6	7.12			49	19.3	5.82	7.27	132	64		2				30	3,570	3,130	3,830	9,840											
11/25/2021	4,320	1.73	1.90	0.00	19.4	7.10			44	18.4	5.89	7.29	32			1				16	3,410	3,220	3,920	0.0											
11/26/2021	4,160	1.69	1.94	0.00	19.3	7.14			80	18.5	5.91	7.33	41			4				65	3,170	2,990	3,210	0.0											
11/27/2021	5,440	1.49	1.40	0.00	19.2	7.17			44	17.9	6.01	7.34	48			2				23	3,310	3,120	3,860	0.0											
11/28/2021	5,440	1.56	1.79	0.00	19.4	7.13			51	18.4	6.08	7.34	51			3				45	3,300	3,200	3,910	0.0											
11/29/2021	5,760	1.68	1.86	0.00	19.20	7.13	244	161	48	18.2	5.72	7.32	44	5.00	4.0	2		78	62	31	3,410	3,270	4,050	0.0											
11/30/2021	4,320	1.58	1.77	0.00	19.50	7.16			48	18.8	5.81	7.32	45			2	10			30	3,510	3,410	4,030	0.0											
Minimum	4,160	1.49	1.40	0.00	19.2	7.10	184	119	39	17.9	5.41	7.21	132	30	5.00	3.00	0	10	66	49	0	2,840	2,900	2,400	9,840										
Maximum	6,400	2.10	2.28	1.35	21.8	7.29	377	316	80	21.2	6.58	7.39	152	80	5.00	8.00	4	18	82	126	65	4,060	3,740	4,460	12,190										
Average	5,168	1.68	1.83	0.09	20.4	7.18	257	208	48	19.6	5.95	7.30	142	47	5.00	5.00	1	12	77	77	18	3,487	3,350	3,845	11,170										
Geo Mean																	11																		

155,040

2.60

DISCHARGE MONITORING REPORT (DMR)

PERMITTEE NAME/ADDRESS (Include Facility Name/Location if Different)

Facility Name/Location if different)

Name Jenks PWA
Address 211 N Elm, P.O. Box 2007
Jenks, Ok 74037

Facility JENKS WASTEWATER TREATMENT PLANT
Location 3.5 Miles S.E. of Town
Jenks, Ok 74037
Attn: Virgil Dickerson

OK0037401
PERMIT NUMBER

001-A
DISCHARGE NUMBER

DMR Mailing ZIP CODE:

MAJOR
(SUBR MNM)
92-500 MINOR
External Outfall

74037

MONITORING PERIOD					
YEAR	MO	DAY	YEAR	MO	DAY
FROM	21	10	TO	21	10
		01		31	

No Discharge

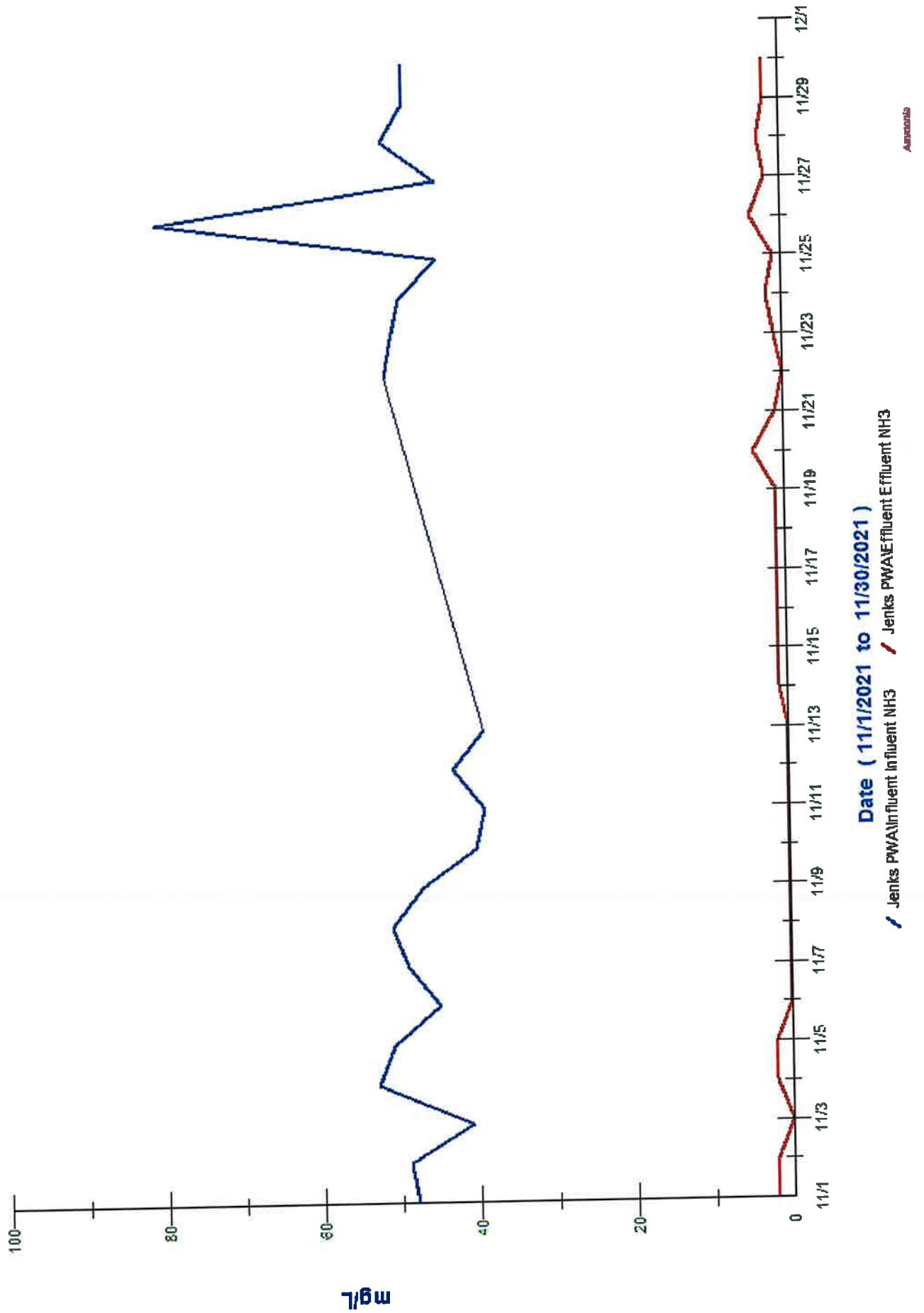
PARAMETER	QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
	VALUE	VALUE	UNITS	VALUE	VALUE	UNITS				
BOD, 5-DAY (20 DEG. C) 00310 1 0 0 EFFLUENT GROSS PH	SAMPLE MEASUREMENT	45.8	*****		*****	4		0		
	PERMIT REQUIREMENT	500.4	*****	lb/d	*****	45	mg/L		Weekly	COMP-6
	MO AVG	*****	*****		*****	7.4		0		
00400 1 0 0 EFFLUENT GROSS SOLIDS, TOTAL SUSPENDED	SAMPLE MEASUREMENT	72.8	*****		6.5	9	SU		Daily	GRAB
	PERMIT REQUIREMENT	*****	*****		*****	MAXIMUM		0		
	MO AVG	*****	*****	lb/d	*****	6				
00530 1 0 0 EFFLUENT GROSS FLOW, IN CONDUIT OR THRU TREATMENT PLANT	SAMPLE MEASUREMENT	500.4	*****		*****	45	mg/L		Weekly	COMP-6
	PERMIT REQUIREMENT	1.75	2.49		*****	45		0		
	MO AVG	*****	*****		*****	WKLY AVG				
50050 1 0 0 EFFLUENT GROSS E. coli. colony forming units (CFU)	SAMPLE MEASUREMENT	Req. Mon. 30DA AVG	Req. Mon. DAILY MX	MGD	*****	*****	*****		Daily	TOTALZ
	PERMIT REQUIREMENT	*****	*****		*****	210		0		
	MO AVG	*****	*****		*****					
51041 1 0 EFFLUENT GROSS	SAMPLE MEASUREMENT	*****	*****	*****	*****	DAILY MX	CFU/100 mL			
	PERMIT REQUIREMENT	*****	*****	*****	*****					

2021.12.21 Jenks Public Works Authority Agenda

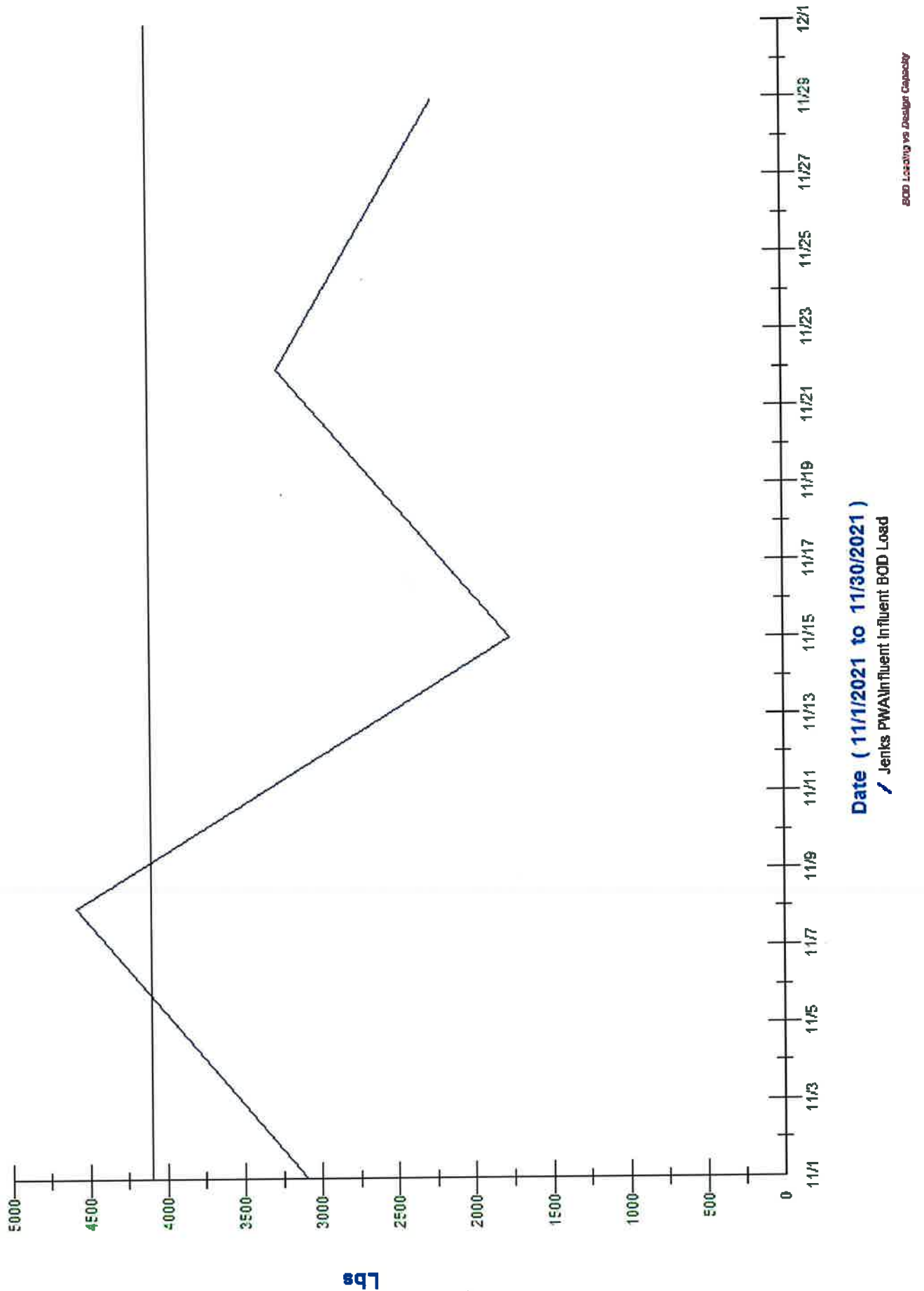
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER	I CERTIFY UNDER PENALTY OF LAW THAT I HAVE PERSONALLY EXAMINED AND AM FAMILIAR WITH THE INFORMATION SUBMITTED HEREIN; AND BASED ON MY INQUIRY OF THOSE INDIVIDUALS IMMEDIATELY RESPONSIBLE FOR OBTAINING THE INFORMATION, I BELIEVE THE SUBMITTED INFORMATION IS TRUE, ACCURATE AND COMPLETE. I AM AWARE THAT THERE ARE SIGNIFICANT PENALTIES FOR SUBMITTING FALSE INFORMATION, INCLUDING THE POSSIBILITY OF FINE AND IMPRISONMENT. SEE 18 U.S.C. SS1001 AND 33 U.S.C. SS 1319. (PENALTIES UNDER THESE STATUTES MAY INCLUDE FINES UP TO \$10,000 AND OR MAXIMUM IMPRISONMENT OF BETWEEN 6 MONTHS AND 5 YEARS.)	SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT	TELEPHONE	DATE
Kyle Wulf, Project Manager				
TYPED OR PRINTED			AREA CODE	NUMBER
				MM/DD/YYYY

COMMENT AND EXPANATION OF ANY VIOLATIONS (Reference all attachments here)

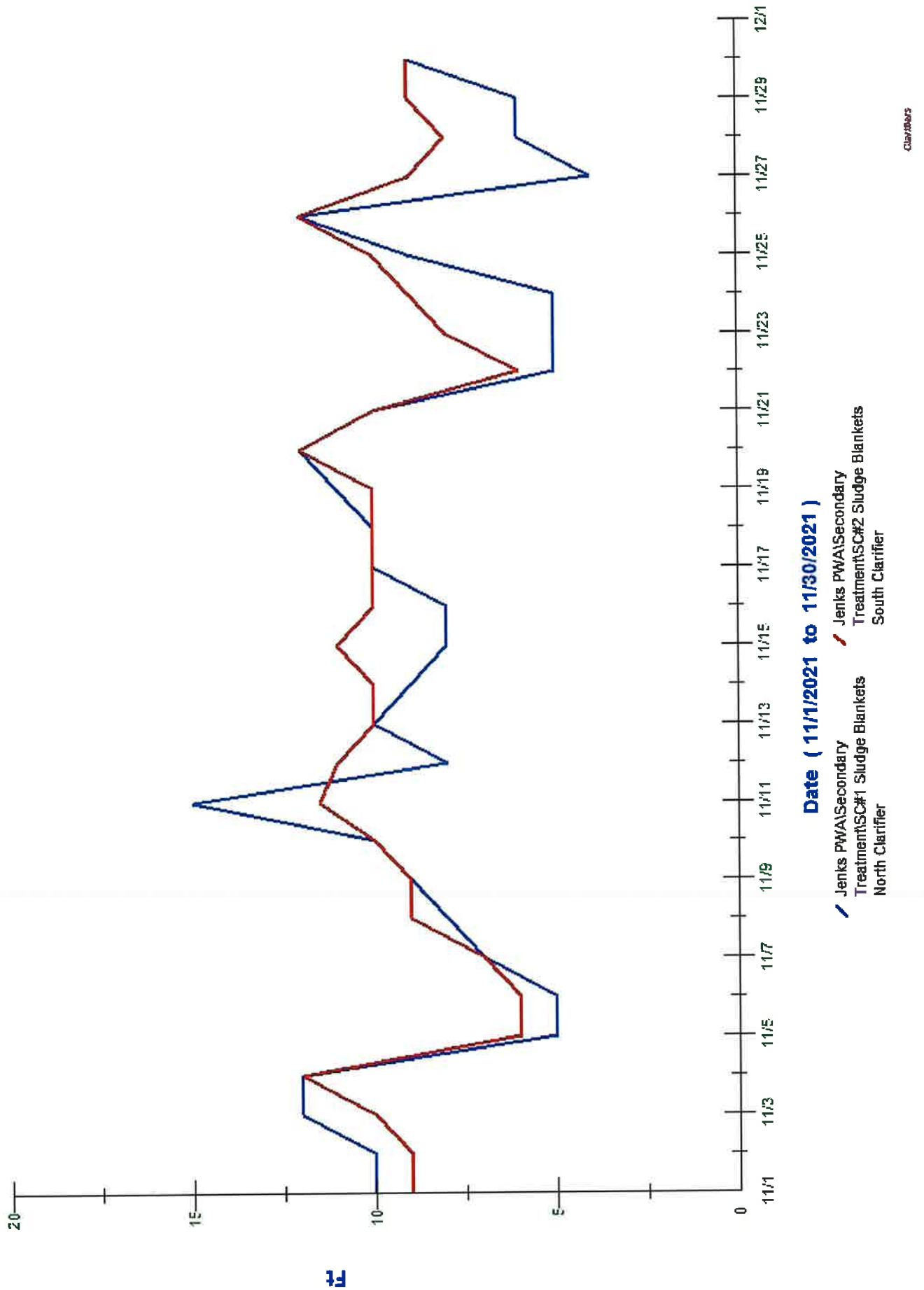
Ammonia



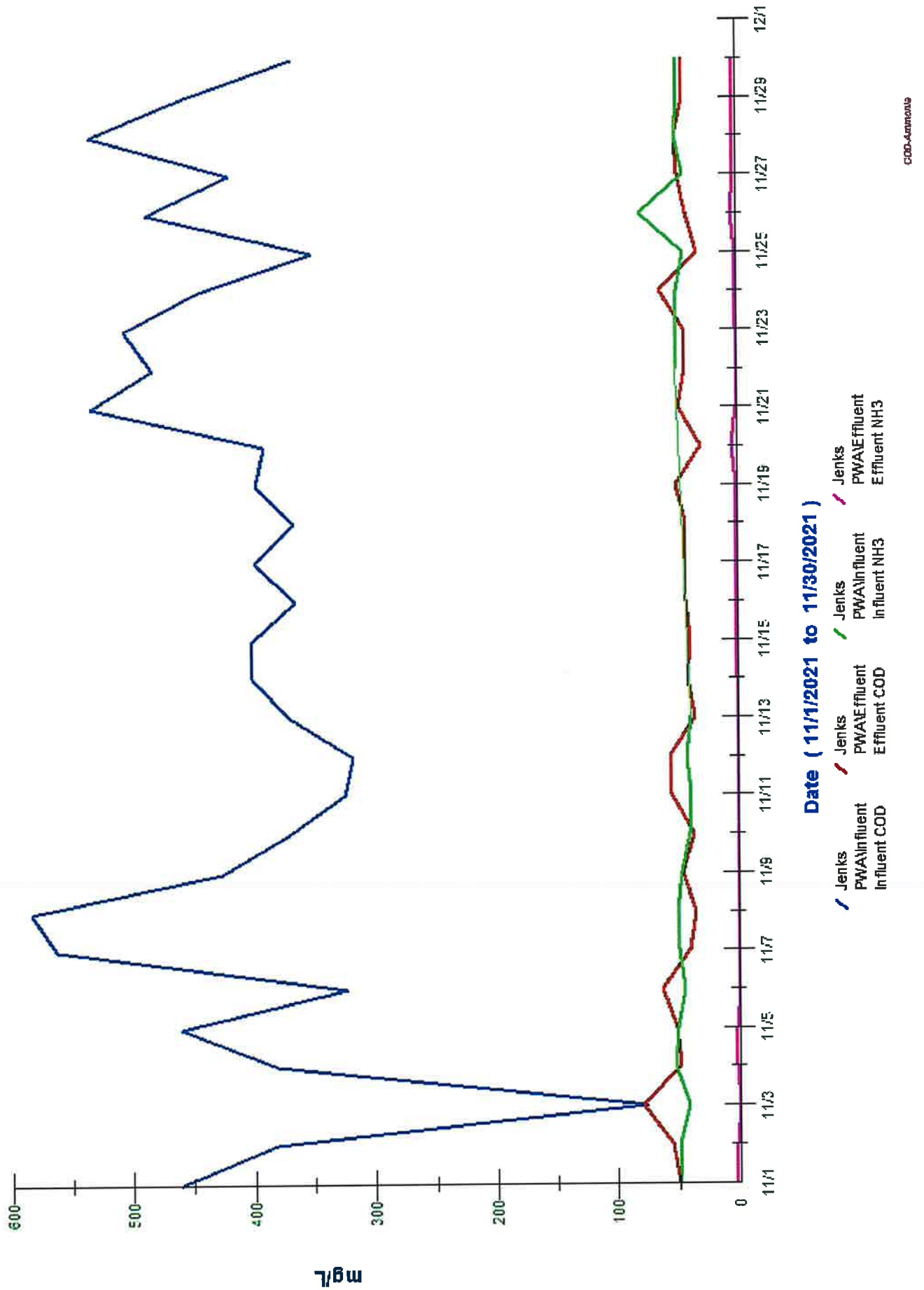
BOD Loading vs Design Capacity



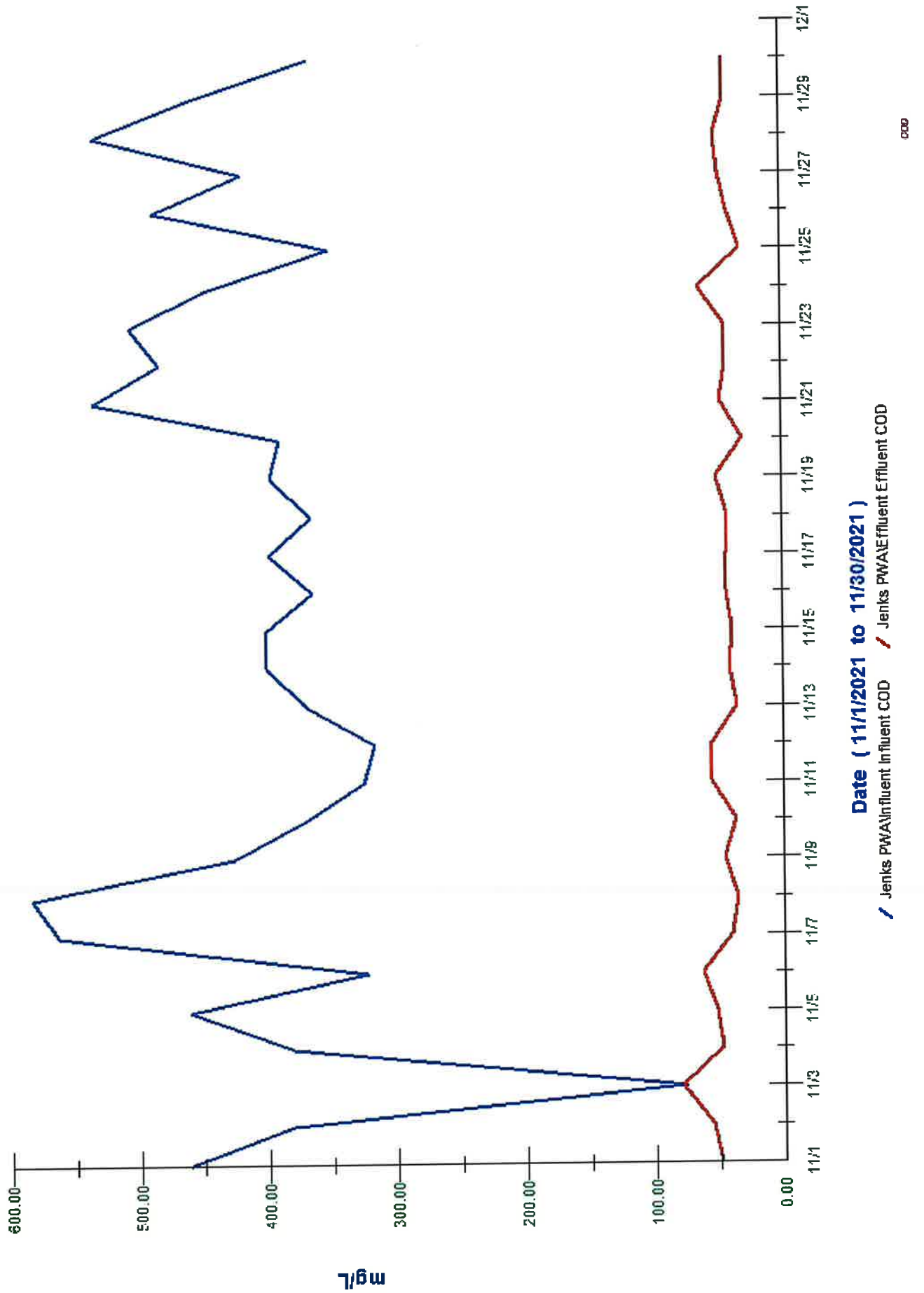
Clarifiers



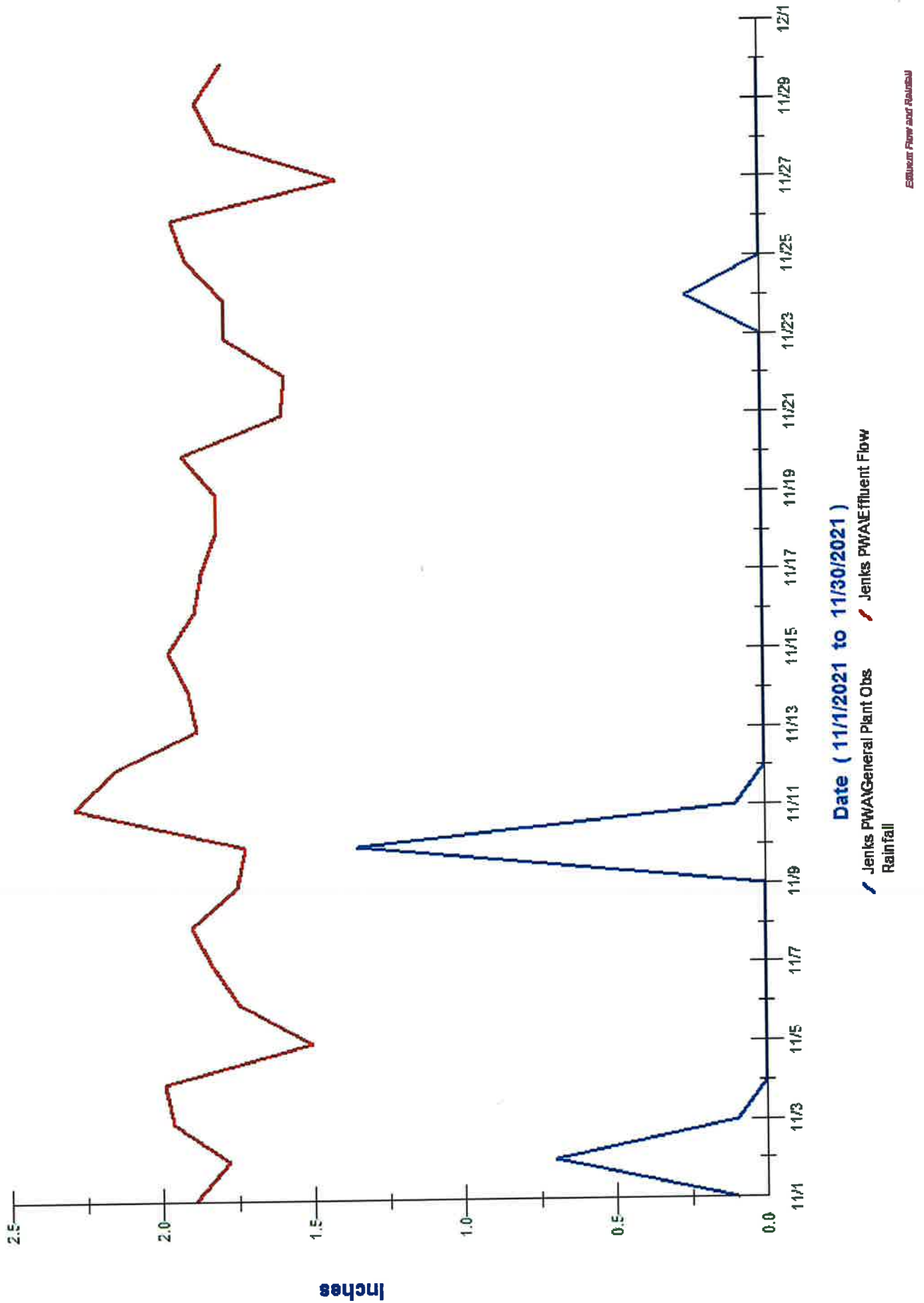
Data Over Time



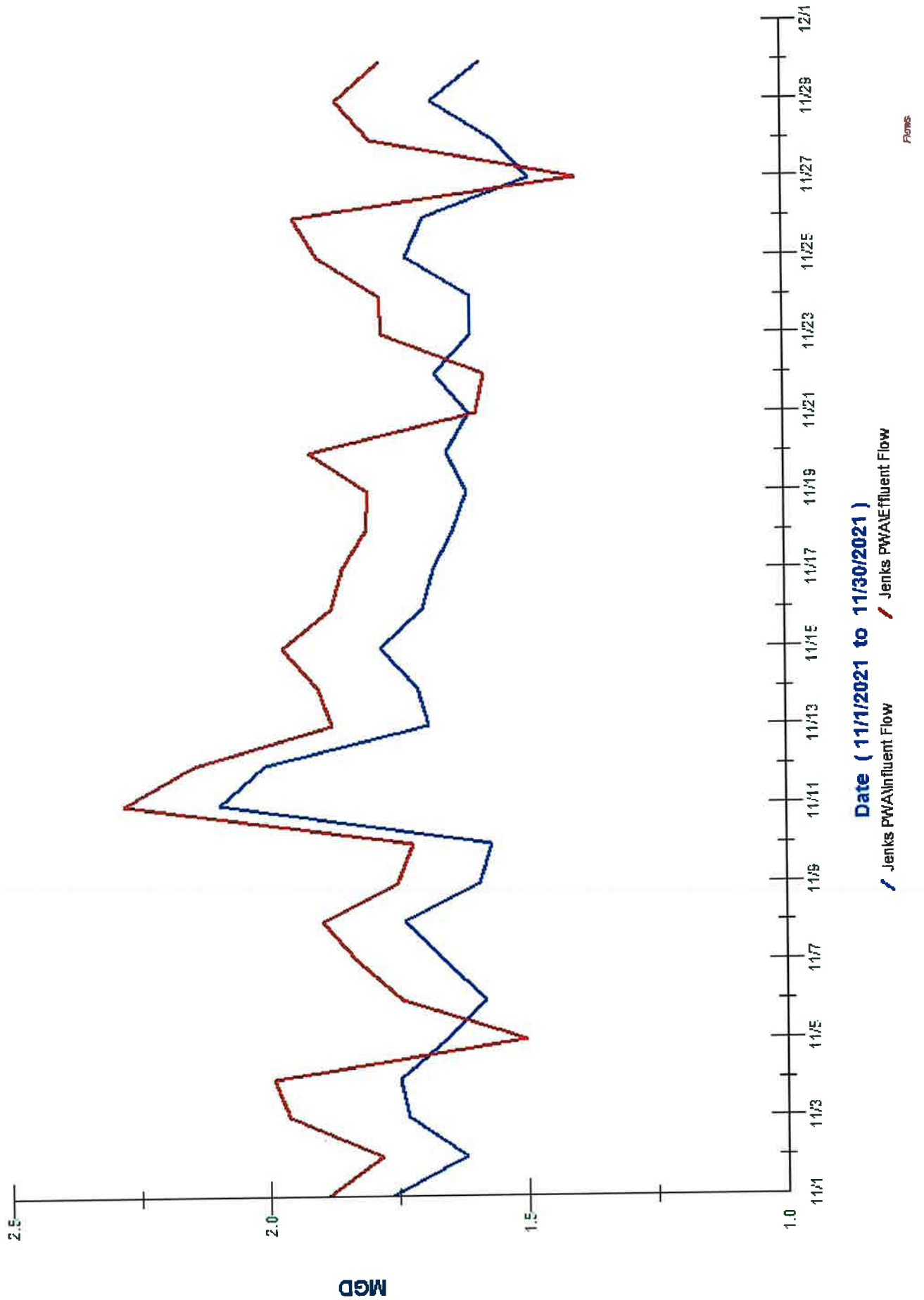
COD



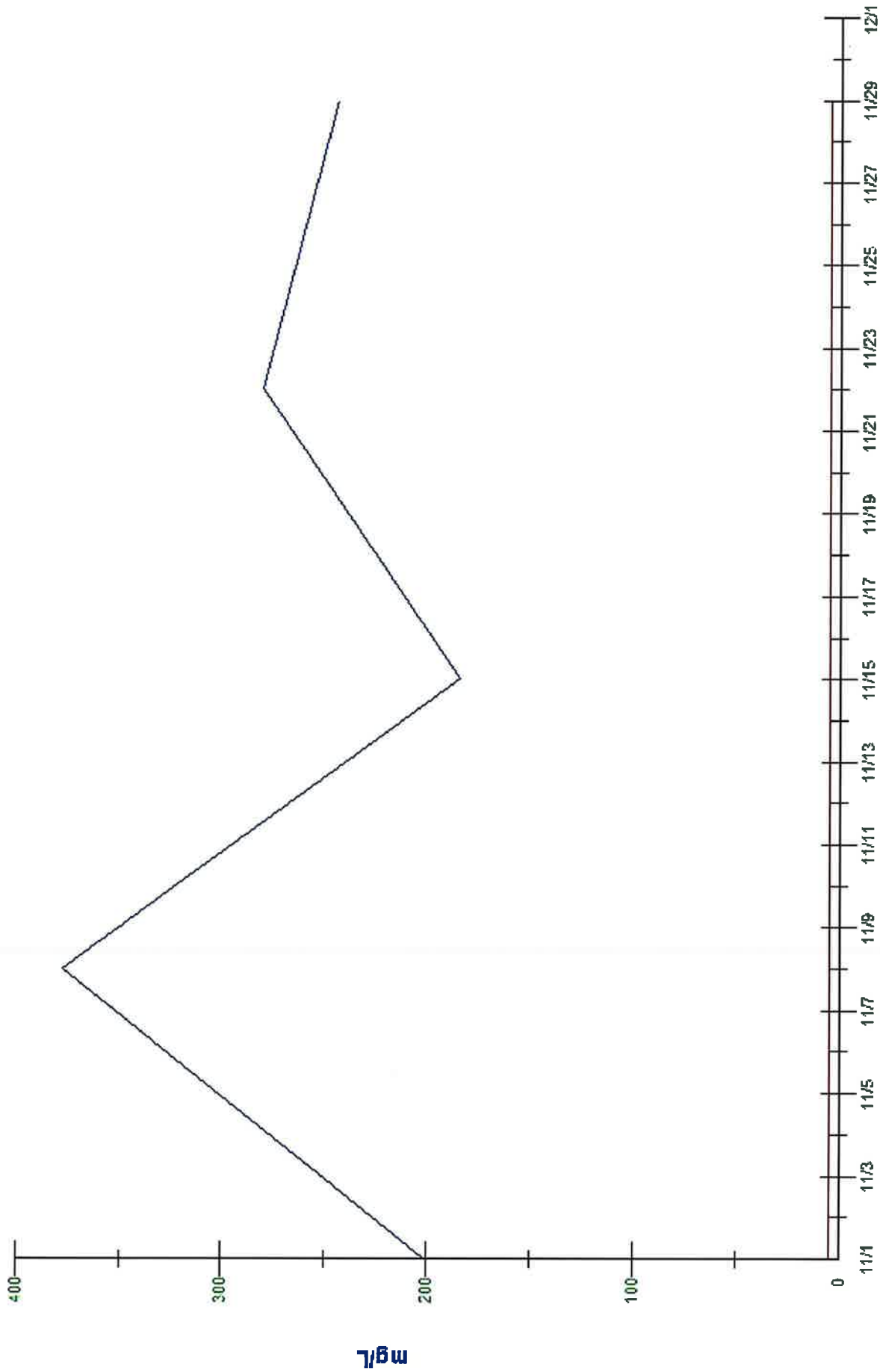
Effluent Flow and Rainfall



Flows

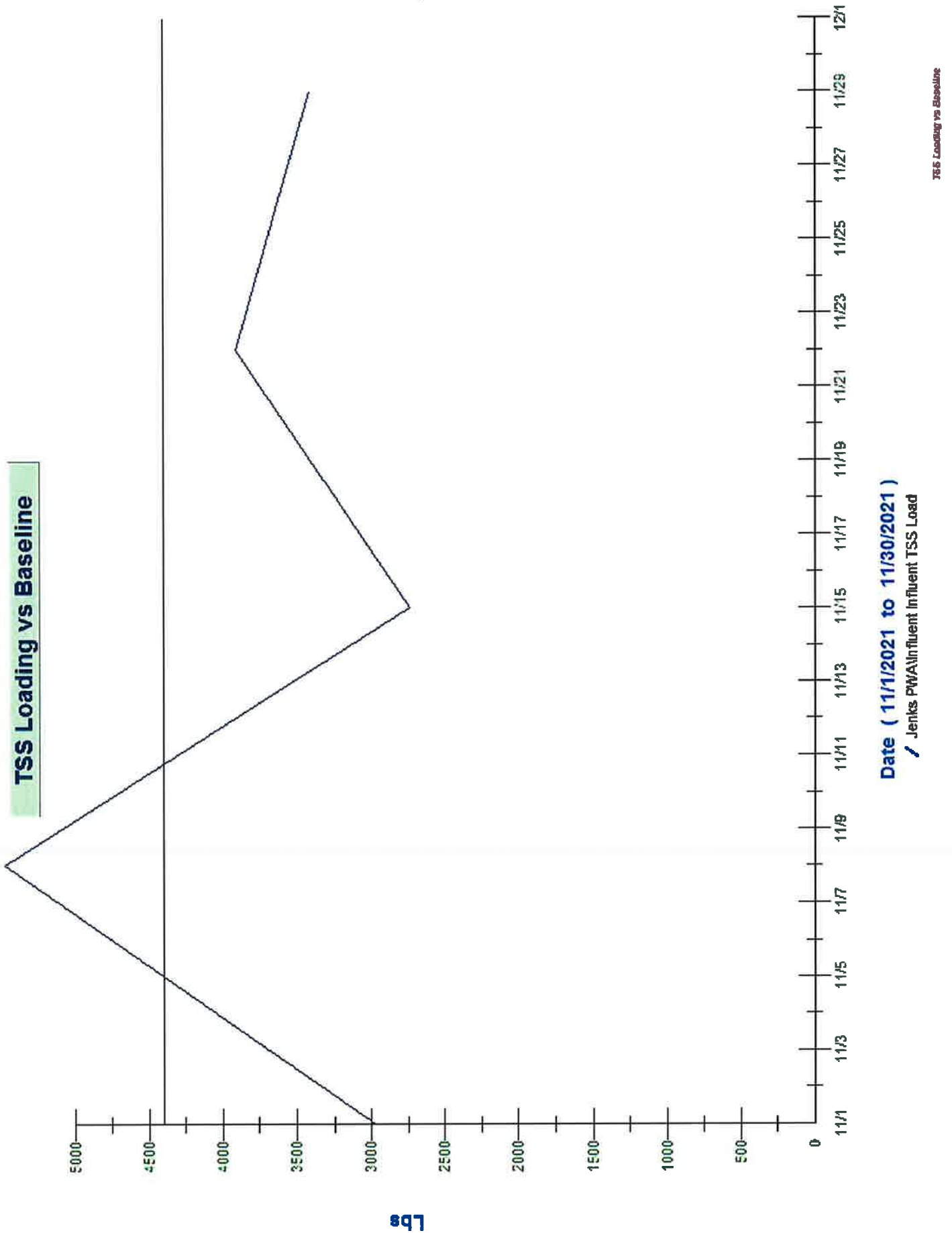


TSS

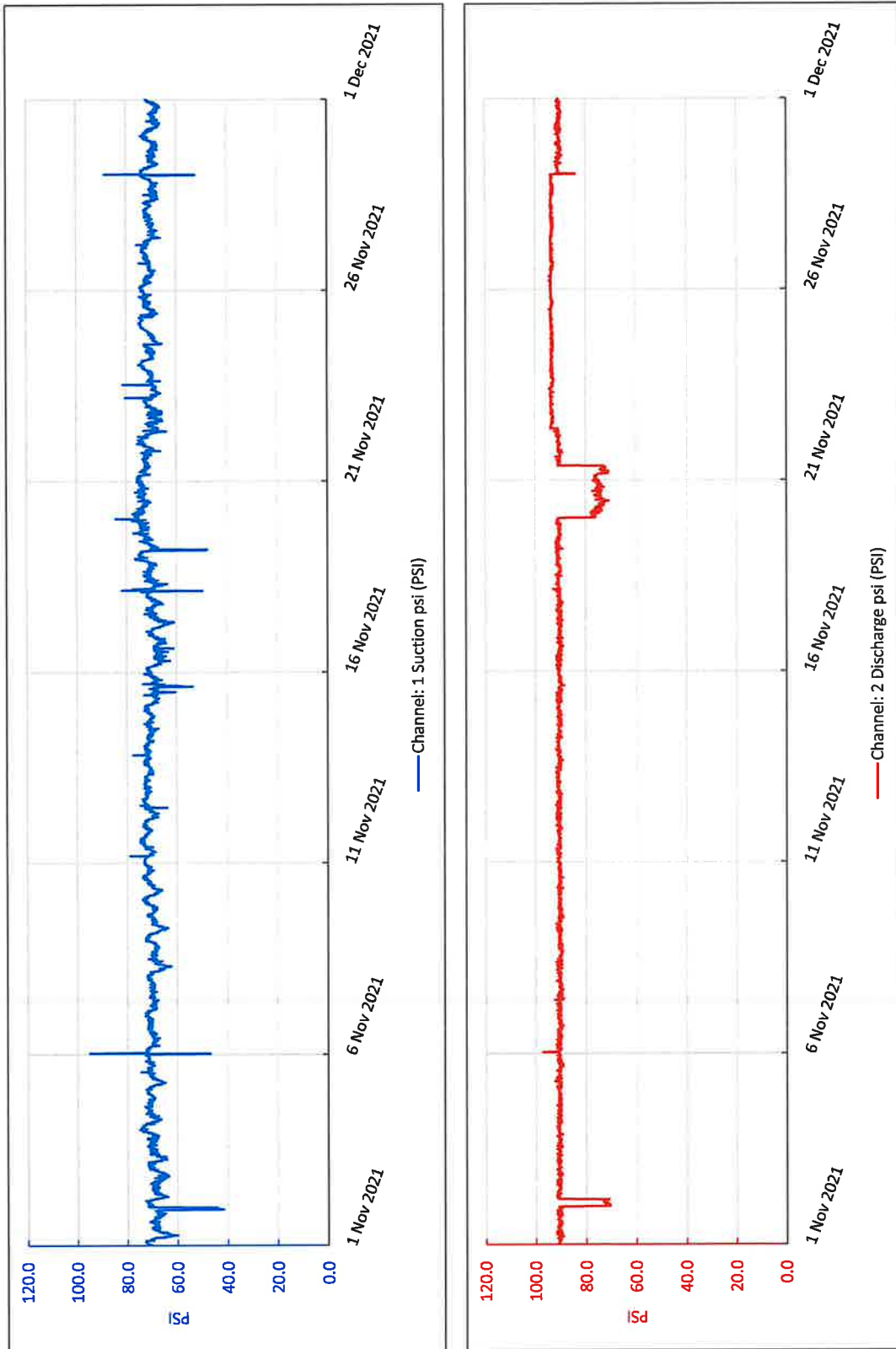


Date (11/1/2021 to 11/30/2021)

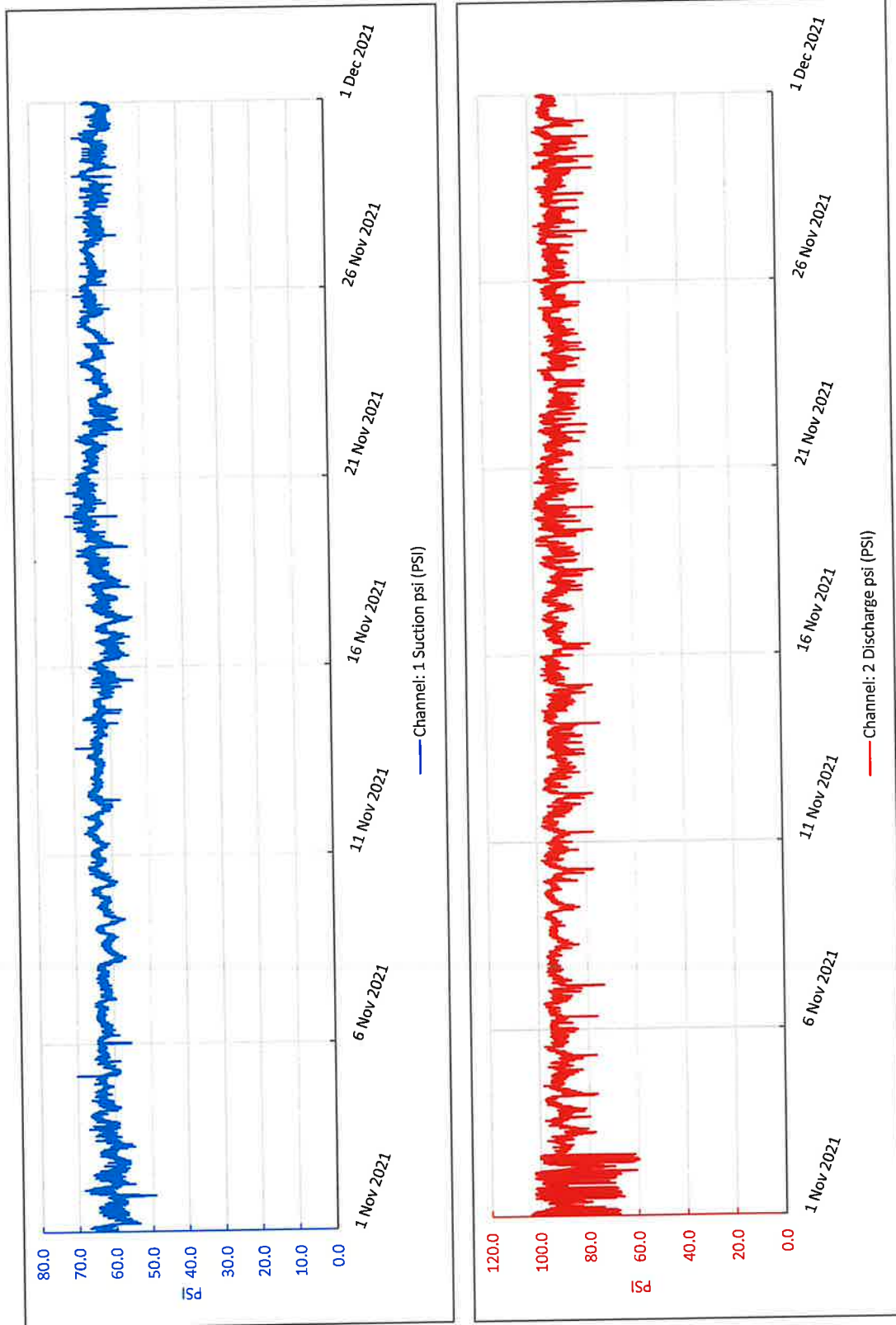
/ Jenks PWA Influent TSS / Jenks PWA Effluent TSS



Analog Data (All Points)
Jenks OK, City of - 00-121st Street Booster Station
1 Nov 2021 - 30 Nov 2021



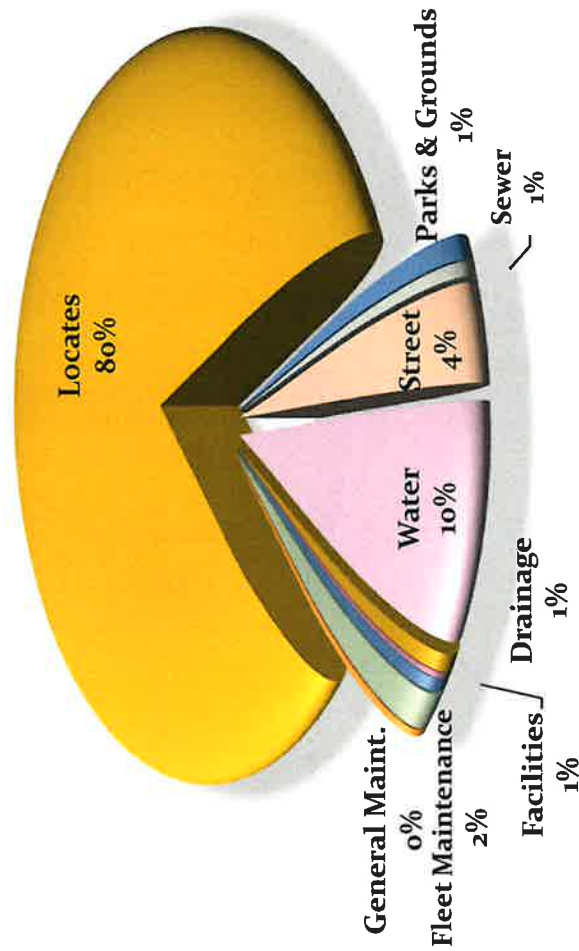
Analog Data (All Points)
Jenks OK, City of - 00-Oak Hill Booster Station
1 Nov 2021 - 30 Nov 2021



PUBLIC WORKS
MONTHLY REPORT

November 2021

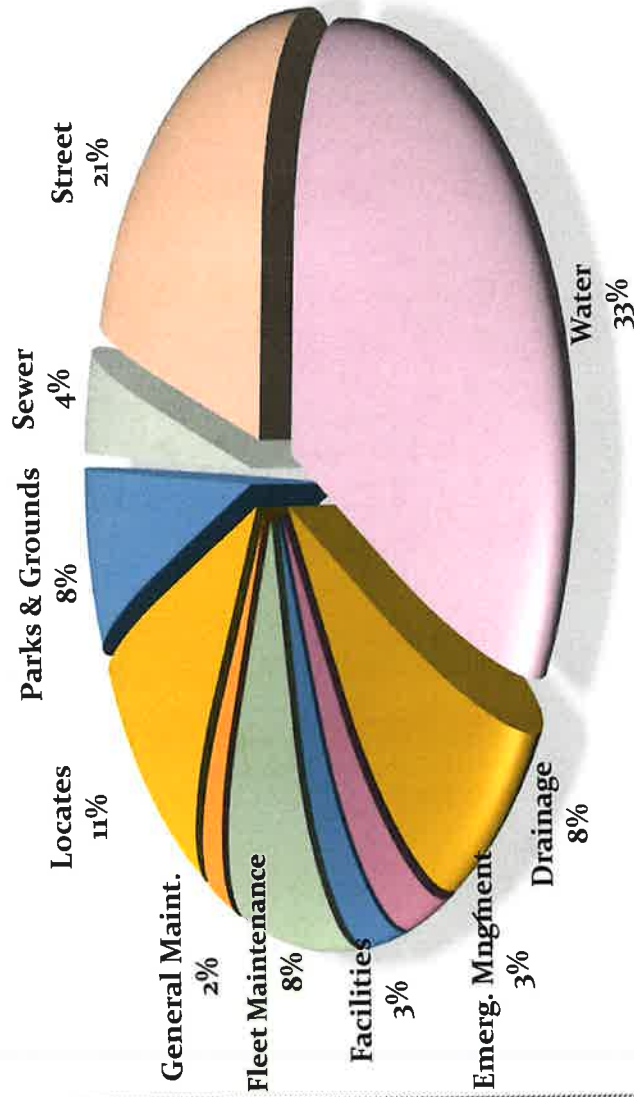
Work Orders Closed



Category	Work Orders
Animal Control	
Code Enforcement	
Drainage	9
Emerg. Mngment	3
Engineering	
Facilities	7
Fleet Maintenance	20
General Maint.	4
Locates	886
Mowing	
Okla. Aquarium	
Parks & Grounds	12
Sewer	7
Street	45
Training	
Water	110
WWTP	
TOTAL	1103

November 2021

Manhours Worked



Category	Manhours
Animal Control	
Code Enforcement	
Drainage	111.50
Emerg. Mngment	38.75
Engineering	
Facilities	36.00
Fleet Maintenance	112.00
General Maint.	26.00
Locates	149.00
Mowing	
Okla. Aquarium	
Parks & Grounds	102.00
Sewer	56.50
Street	282.75
Training	
Water	442.00
WWTP	
TOTAL	1356.50

ENGINEERING MONTHLY REPORT

Date of update: December 08, 2021

Bold italicized notes are changes/additions from the previous report

Strike through indicates item is complete

Streets Projects**Elm/Turnpike Interchange**

Construction completed March 2017

Right-of-way acquisition still ongoing.

Elwood (Main to 111th Street)

Phase I, Phase 2 and Phase 3 project approved for ODOT STP funding

Projected schedule:

Concept plan to City Council	April-2015
Conceptual design completed	April-2015
Environmental requested of ODOT	October-2015
Environmental completed	February-2017
Right-of-way plans complete	May-2017
Right-of-way acquisition started	January-2019
Right-of-way acquisition completed	December-2021
Final design complete	<i>March-2022</i>
Utility relocation	<i>September-2022</i>
Bid project	<i>January-2023</i>
Construction start	<i>March-2023</i>

Main Street (Date east to TSU Railroad)

Engineering solicitation shortlist (by City)	August-2015
Engineer interviews/selection	September-2015
Scope/fee/schedule negotiation (by ODOT)	December-2015
Secure contract financing (by ODOT)	May-2016
Authorize/encumber Federal funds (by ODOT)	May-2016
Issue consultant NTP (by ODOT)	September-2016
Conceptual design completed	August-2017
Environmental started (by ODOT)	May-2019
Environmental completed	May-2020
Design completed	December-2021
Rights-of-way Acquisition started	November-2020
Rights-of-way acquisition completed	December-2021
Utilities Relocation completed	June-2022
Bid	September-2022
Award of contract	October-2022
Construction started	November-2022
Complete	<i>August-2023</i>

Streets Projects (continued)**S. Elm Street Improvements (111th Street to 131st Street)****Projected schedule:**

Engineering contract awarded	May 2016
Conceptual design completed	January 2017
Preliminary design completed	July 2017
Final design completed	March 2022
Rights-of-way Acquisition started	September 2020
Rights-of-way acquisition completed	June 2022
Utilities Relocation started	November 2020
Utilities Relocation completed	April 2023
Bid	May 2023
Award of contract	July 2023
Construction started	August 2023
Complete	December 2024

1st Street Improvements (Aquarium Place to Aquarium Drive)**Projected schedule:**

Engineering contract awarded	June 2018
Preliminary design completed	December 2018
Final Plans completed	January 2022
Rights-of-way Acquisition started	January 2022
Rights-of-way acquisition completed	March 2022
Utilities Relocation started	March 2022
Utilities Relocation completed	June 2022
Bid	July 2022
Award of contract	September 2022
Construction started	October 2022
Complete	June 2023

7th Street Improvements (Aquarium Place to Aquarium Drive)**Projected schedule:**

Engineering contract awarded	June 2018
Preliminary design completed	December 2018
Final Plans completed	January 2022
Rights-of-way Acquisition started	January 2022
Rights-of-way acquisition completed	March 2022
Utilities Relocation started	March 2022
Utilities Relocation completed	June 2022
Bid	July 2022
Award of contract	September 2022
Construction started	October 2022
Complete	June 2023

Projected schedule:

Engineering Solicitation By City	January 2020
Engineer Interviews/Selection	November 2020
Scope/Fee/Schedule Negotiation	June 2021
Engineering contract awarded	July 2021
Conceptual design completed	January 2022
Preliminary design completed	September 2022
Final design completed	March 2023

Transportation Master PlanProjected schedule:

Solicitation for engineering	April 2020
Engineering contract awarded	May 2021
Data Collection and Traffic Counts	October 2021
Final Report Complete	April 2022
Presentation to City Council	April 2022

Sanitary Sewer Projects**Waste Water Treatment Plant (WWTP) Phase 1 upgrades**Projected schedule:

Engineering contract awarded	February 2019
Engineering Report - Completed	December 2019
Phase 1 preliminary plans	March 2020
Phase 1 design plans finished	January 2021
DEQ Permit Approval	March 2021
Bid of Project	March 2021
Award of contract	March 2021
Construction started	June 2021
Project completed	January 2023

Total Bid Amount = \$11,917,000
 Amount Charged to Date = \$2,744,062
 Percent Invoiced = 23.03%
 Bid Calendar Days = 600
 Amount of Days Used = 139
 Percent Complete = 23.17%
 Expected Completion Date = January 28, 2023

Lift Station (2013 Bond)

Lift Station and Forcemain (106th and Elm Street):

Design Phase; Request for Engineering	December 2019
Award of engineering design contract	March 2021
Review existing data	June 2021
Preliminary design and engineering report	January 2022
Field work and data acquisition	January 2022
Intermediate design submittal	March 2022
Final design submittal	July 2022
Permitting services	July 2022

Lift Station and Forcemain (Main Street and Hager Creek):

Design Phase; Request for Engineering	On hold
Award of engineering design contract	On hold

Lift Station and Forcemain (Victoria Ponds):

Design Phase; Request for Engineering	October 2021
Award of engineering design contract	December 2021

121st Street Water Extension (Eddington Place to west of US75)Projected schedule:

Solicitation for engineering	March 2020
Engineering contract awarded	September 2021
Preliminary Design	December 2021
Design completed	February 2022
Easement acquisition completed	
Bid	
Award of contract	
Construction started	
Complete	

Vision 2025 Extension Projects**S. James Sewer and/or Water Extension (TIF 4)**Projected schedule:

Solicitation for engineering	December 2018
Engineering contract awarded	February 2019
Design completed	August 2021 (waterline only)
Easement acquisition completed	October 2021 (waterline only)
Bid	January 2022 (waterline only)
Award of contract	February 2022 (waterline only)
Construction started	March 2022 (waterline only)
Complete	June 2022 (waterline only)

Engineering Department Projects**1st Street (north of "K" Place) Reconstruction**Projected schedule:

Preliminary Design Completed	October 2021
Design completed	January 2022
Bid	February 2022
Award of contract	March 2022
Construction started	April 2022
Complete	May 2022

Drainage Projects**Drainage Master Plan (Phase 1)**Projected schedule:

Solicitation for engineering	April 2020
Engineering contract awarded	September 2021
Public Meeting #1	October 2021
Survey	November 2021
Hydrology/Hydraulics	January 2022
Master Drainage Planning	May 2022
Public Meeting #2	May 2022
Final Report Presentation	June 2022

Drainage Projects (continued)**Old Town Drainage Improvements (AQ Dr. to AQ PI, 1st to 4th)****Projected schedule:**

Survey Completed	April-2020
Preliminary Design	December-2020
Design completed	July-2021
Construction started	September-2021
Complete	December 2021

West "F" Street Storm Sewer Extension**Projected schedule:**

Design completed	December 2021
Bid	January 2021
Award of contract	February 2021
Construction started	February 2021
Complete	March 2021

East "F" Street Storm Sewer Extension**Projected schedule:**

Design completed	October-2021
Bid	Project to be constructed by Public Works
Award of contract	
Construction started	December 2021
Complete	December 2021

City Facility Projects**Veterans Park Splash Pad****Projected schedule:**

Design completed	February-2021
Bid	March-2021
Award of contract	April-2021
Construction started	May-2021
Complete	December 2021

Infrastructure Management Projects**GIS Upgrade Project****Projected schedule:**

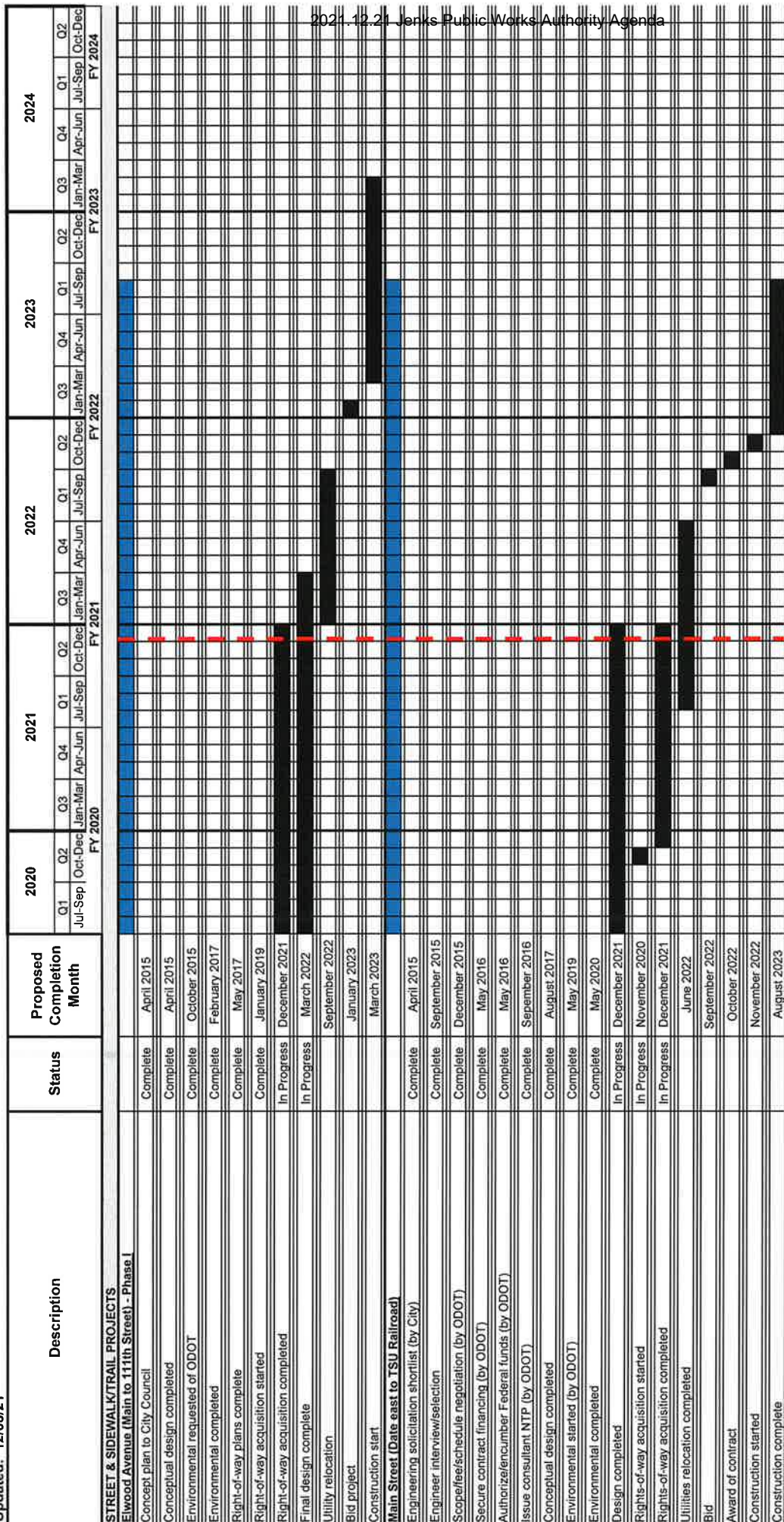
Implement new Public Viewer (Public Utilities Map)	December 2021
Implement new Public Viewer (Parks and Trails Map)	November-2021

PROJECT STATUS SCHEDULE GANTT CHART

City of Jenks

Origin Date: 1/6/21

Updated: 12/08/21



[illegible]

SANITARY SEWER & WATER LINE PROJECTS

Waste Water Treatment Plant (WWTP) Phase 1 upgrades

Engineering contract awarded	Complete	February 2019
Engineering report - completed	Complete	December 2019
Phase 1 preliminary plans	Complete	March 2020
Phase 1 design plans finished	Complete	January 2021
DEQ Permit Approval	Complete	March 2021
Bid of project	Complete	March 2021
Award of contract	Complete	March 2021
Construction started	Complete	June 2021
Construction completed	In Progress	January 2023

Lift Station and Foremain (106th and Elm Street)

Design phase: Request for engineering	Complete	December 2019
Award of engineering design contract	Complete	March 2021
Review existing data	Complete	June 2021
Preliminary design and engineering report		January 2022
Field work and data acquisition		January 2022
Intermediate design submittal		March 2022
Final design submittal		July 2022
Permitting services		July 2022

Lift Station and Foremain (Victoria Pond)

Design phase: Request for engineering	Complete	October 2021
Award of engineering design contract	In Progress	December 2021
Review existing data		

Preliminary design and engineering report

Field work and data acquisition

Intermediate design submittal

Final design submittal

Permitting services

121st Street Waterline Extension (Eddington Place to 27 W. Avenue)

Solicitation for Engineering	Complete	March 2020
Engineering Contract Awarded	Complete	September 2021
Preliminary Design	In Progress	December 2021
Design Completed		February 2022
Easement Acquisition Completed		
Bid		
Award of Contract		
Construction Started		
Construction Complete		

VISION 2025 EXTENSION PROJECTS

S. James Sewer and/or Water Extension (TIF 4)

Solicitation for engineering	Complete	December 2018
Engineering contract awarded	Complete	February 2019
Design completed (waterline only)	Complete	August 2021
Easement acquisition completed	Complete	October 2021
Bid (waterline only)		January 2022
Award of contract (waterline only)		February 2021
Construction started (waterline only)		March 2022
Construction completed (waterline only)		June 2022

[illegible]

DEVELOPMENT STATUS SHEET

City of Jenks Engineering Department

Revised 12/06/21

Development	Pre-Develop Meeting	SWP3	Earth Change Permit	Start Earth Work	Construction Plans Accepted			ODEQ Permit Issued		Pre-Const. Meeting	Construction Complete				Punch List		Maintenance		Contractor Evaluation Complete	Maint. Period Insp. (10 Mo.)	1 Year Inspection Complete	Mailed 1 Year Punch List	Mailed Second 1 Year Punch List	1 Year Punch List Complete
					Water Line	Sanitary Sewer	Street & Drainage	Water Line	Sanitary Sewer		Sanitary Sewer	Water	Drainage	Street	Generated	Complete	Bonds Provided	City Council Accept						
Residential																								
	Hickory Creek of Jenks	2/8/18	3/9/18	6/25/18	3/13/18	3/13/18	3/13/18	7/26/18	7/26/18	11/5/18	12/3/19	3/19/21	5/12/21	5/12/21	5/26/21	7/16/21	1/29/21	7/22/21	2/9/21	5/22/22				
	Gray Oaks	9/10/18	10/10/18	12/3/18	2/19/19	2/19/19	2/18/19	12/27/18	12/6/18	2/25/19	7/12/19	7/2/19	11/22/18	12/14/19	2/18/20	2/24/20	2/6/19	3/3/20	10/30/20	1/3/21	1/11/21	8/16/21		
	Stone Bluff	11/19/18	5/23/19	9/3/19	4/29/19	4/29/19	4/29/19	5/21/19	5/21/19	9/20/19	12/6/19	12/12/19	12/29/19	1/16/20										
	Frazier Meadows Phase I	3/12/19	12/30/20	9/16/19	5/7/21	5/7/21	5/7/21	4/9/21	4/9/21	5/3/21														
Commercial	Torrey Lakes	6/23/20	8/8/20	9/10/20	10/22/20	10/22/20	11/3/20	12/11/20	12/11/20	12/14/20	4/27/21	5/1/21	4/7/21	9/22/21	10/11/21	11/19/21	9/9/21							
	Grogenex				7/24/20	N/A	N/A	7/20/20	N/A	7/29/20	N/A	8/31/20	N/A	N/A	9/1/20	9/4/20	12/16/20	1/12/21	2/5/21	11/12/21	11/15/21	N/A	N/A	N/A
	South County Crossing	9/10/18	9/10/18	11/1/18	3/19/19	3/19/19	3/19/19	3/22/19	5/8/19	7/23/19	10/25/19	7/27/21	10/15/19	N/A	8/10/21	8/28/21	12/20/20	9/7/21	10/10/21	7/7/22				
	Candlewood Sultes	3/4/19	3/11/19	12/2/19	3/26/19	3/26/19	N/A	4/30/20	N/A	1/13/20	N/A	6/18/20	1/24/20	N/A	11/16/21									
Public Works	Tulsa Premium Outlets		2/22/19	12/2/19	12/20/19	12/20/19	12/20/19	12/13/19	12/13/19	12/9/19														
	Woodland West Dog Daycare	11/16	11/30/20		N/A	N/A	11/30/20	N/A	N/A	N/A	N/A	N/A	N/A	N/A										
	Aquarium Place Apartments	N/A	2/8/21	1/6/21	N/A	N/A	2/8/21	N/A	N/A															
	The Cottages	4/20	6/7/21	9/13/21	10/28/21	10/4/21	5/18/21	10/20/21	10/4/21	9/17/21														
	The Learning Experience	1/15	1/14/21	2/1/21	1/14/21	N/A	1/14/21	N/A	N/A	1/14/21	N/A	2/28/21	1/22/21	N/A	N/A	N/A	8/31/21	9/7/21	9/23/21	7/7/22				
City Projects	Smithco Development	5/5/21	5/10/21	6/6/21	5/10/21	N/A	5/10/21																	
	Jenks Crossing	8/23/21	1/18/21	9/15/21	N/A	N/A	8/19/21	N/A	N/A	12/2/21														
	Jenks Landing Apartments (2021)																							
	Gateway First Bank		10/8/20		N/A	N/A	10/8/20	N/A	N/A	3/25/21	4/30/21	N/A	8/12/21	N/A	N/A	N/A								
	SH 117 Development	1/7	2/1/21	5/4/21			12/1/21																	
Streets & City Projects	2900 West Main Street		5/18/17	7/24/17	9/6/17	9/6/17	9/6/17	1/25/18	1/25/18	10/23/17	11/17/17	4/24/18	6/12/21		10/11/21									



CITY OF JENKS

211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

Memorandum

To: Chair & Members of the Authority

From: Robert Saucedo, Finance Director

Date: December 14, 2021

Re: Purchase 3 Trucks for Public Works and Resolution 2021-09

Our interim Public Works Director, Gary Head, has managed to locate and reserve three vehicles that are needed in the Public Works department. His request is to purchase two trucks with utility bodies for \$45,328 and \$43,328 and a mid-size pickup truck for \$29,165 (State bid discounts included). The total cost for the three vehicles is \$117,821.

At our previous city surplus auction (May 2021), the JPWA items sold at auction generated about \$119,000 in revenue. The auction proceeds help cover the cost of the new vehicles.

Resolution 2021-09 is a supplemental appropriation to appropriate the funds to purchase the three vehicles for Public Works.

Staff recommends approval.

Crew

MARK ALLEN CHEVROLET, GMC

JACKSON TAYLOR
Fleet Sales ProfessionalMARK OF EXCELLENCE
AWARD WINNERT (918) 521-6076
F (918) 227-0170
C (918) 521-6076
jackson.taylor@machevy.com16837 S HWY 75
GLENPOOL, OK 74033

Order Detail # ZVDHR8

BAC: 297535

BFC: 1

Name: MA

Current as of 12/09/2021 - 02:26 PM EST

BAC Information

Contact Name BEAU

Phone # 4052637488

LAFFERTY

DAN G34CR

Stock No.

2WD

Customer Information

Business Name:

OK

74012

43,028.
8900 Body
<6600> State Bi
Assist

Email:

Fleet Information

Out The Door

45,328

Primary FAN: 858926

End-User FAN:

PO #: 19999

Model/Order Information

Model Year: 2022

Distrib. Entity: SVC

Allocation Group: CHDCRW

Division: CHEVROLET

Order Type: TSC - SVC Commercial

Model: CC20943 - 2500HD

Silverado: LWB, 2WD,

Crew Cab

Request ID: ZVDHR8

MSRP w/DFC †: \$43,028.00

VIN: 1GB4WLE74NF146529

Vehicle Specifications

PEG: 1WT - Work Truck Preferred Equipment

Trim: H1T - 1WT/1CX/2CX/1FL-Cloth, Jet Black,

*Crew***Order Workbench****Group****Primary Color:** GAZ - Summit White**Interior Trim****Engine:** L8T - Engine: 6.6L, V-8, SIDI**Emissions:****Transmission:** MYD - 6-Speed Automatic**Ordered Options:** 5N5: Rear Camera Kit for ZW9

Box Delete or Chassis Cab

(SEO)

AE7: Seats: Front 40/20/40

Split-Bench, Uplevel

AQQ: Keyless Remote Entry

AY0: Airbags-frontal, front seat
side-impact and roof-rail

BG9: Floor Covering:

Rubberized Vinyl, Black

C67: Air Conditioning, Manual

FE9: Federal Emissions

GT4: Rear Axle: 3.73 Ratio

JFH: GVW Rating 10,300 Lbs

K34: Cruise Control

KC4: Cooler, Engine Oil

KNP: Transmission Cooling

System

N33:

PYN: Wheels: 17" Steel, Painted

SFW: Back-Up Alarm

Calibration (SEO)

UE1: OnStar Communication

System

V46: Bumper, Front, Chrome

VK3: Front License Plate

Mounting Provisions

ZHQ: Tire, Spare: LT245/75

R17 All Season, Blackwall

9J4: Bumper: Rear Delete

AKO: Glass, Deep Tinted

AU3: Power Door Locks

B3P: Special Vehicle Sales

C49: Defogger, Rear Window, Electric

DBG: Mirrors, O/S: Man. Ext & Folding,
Heat, Turn Indicator

G80: Auto Locking Differential, Rear

IOR: Chevrolet Infotainment, 8" Color
Screen

JL1: Integrated Trailer Brake Controller

K47: Heavy Duty Air Filter

KI4: 120 Volt Electrical Receptacle, In Cab

KW7: Alternator, 170 AMP

PCV: 1WT Convenience 1 Package

QHQ: Tires: LT245/75 R17E All Season,
Blackwall

U2K: SiriusXM Satellite Radio (subscription)

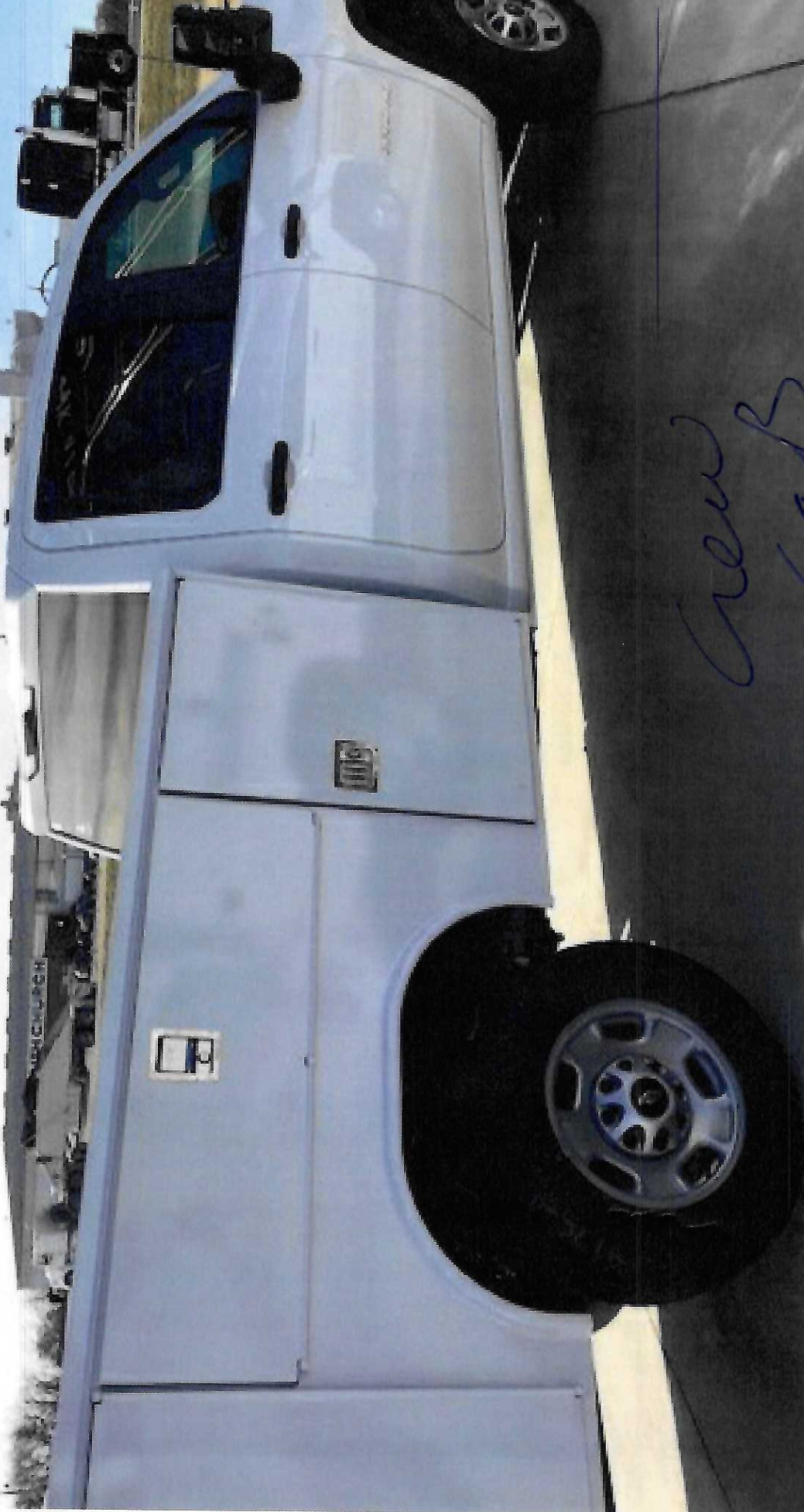
UQF: Speaker System: Standard Sound
System

V76: Recovery Hooks

YK6: SEO Processing Option

ZW9: Delete: Pick-Up Box

† North American Order Workbench is intended solely for business use by GM Dealers. Pricing shown is for illustration purposes only. Refer to GMPricing.com for official GM Price schedules. GM pricing is subject to change by GM at anytime, without notice.



crew
cab




CHEVROLET
BUSINESS
ELITE

MARK ALLEN CHEVROLET, GMC

JACKSON TAYLOR
Fleet Sales ProfessionalMARK of EXCELLENCE
AWARD WINNERT (918) 521-6076
F (918) 227-0170
C (918) 521-6076
jackson.taylor@machevy.com16837 S HWY 75
GLENPOOL, OK 74033

Order Detail # ZVDHG6

BAC: 297535

BFC: 1

Name: L

Current as of 12/09/2021 - 02:27 PM EST

BAC Information

Contact Name BEAU
LAFFERTY
DAN G34DB

Phone # 4052637488

Stock No.

2WD

Customer Information

Business Name:
MARK ALLEN CHEVROLET
16837 S HWY 75
GLENPOOL
Phone: 918-227-1070
Email:

OK

74033

41228
8900 Body
<6800> State Bid
Assist

Fleet Information

Out The Door

\$43,328

Primary FAN: 858926

End-User FAN:

PO #: 05539

Model/Order Information

Model Year: 2022
Distrib. Entity: SVC
Allocation Group: CHDDBLSuper
cabDivision: CHEVROLET
Order Type: TSC - SVC Commercial
Model: CC20953 - 2500HD
Silverado: LWB, 2WD, ✓
Double Cab PickupRequest ID: ZVDHG5
MSRP w/DFC +: \$41,228.00
VIN: 1GB5WLE76NF145659

Vehicle Specifications

PEG: 1WT - Work Truck Preferred Equipment

Trim: H1T - 1WT/1CX/2CX/1FL-Cloth, Jet Black,

*Double***Order WORKBENCH****Group****Primary Color:** GAZ - Summit White**Interior Trim****Engine:** L8T - Engine: 6.6L, V-8, SIDI**Emissions:****Transmission:** MYD - 6-Speed Automatic**Ordered Options:** 5N5: Rear Camera Kit for ZW9

Box Delete or Chassis Cab

(SEO)

AE7: Seats: Front 40/20/40

Split-Bench, Uplevel

AQQ: Keyless Remote Entry

AY0: Airbags-frontal, front seat

side-impact and roof-rail

BG9: Floor Covering:

Rubberized Vinyl, Black

C67: Air Conditioning, Manual

FE9: Federal Emissions

GT4: Rear Axle: 3.73 Ratio

JFG: GVW Rating 10,200 Lbs

K34: Cruise Control

KC4: Cooler, Engine Oil

KNP: Transmission Cooling

System

N33:

PYN: Wheels: 17" Steel, Painted

SFW: Back-Up Alarm

Calibration (SEO)

UE1: OnStar Communication

System

V46: Bumper, Front, Chrome

VK3: Front License Plate

Mounting Provisions

ZHQ: Tire, Spare: LT245/75

R17 All Season, Blackwall

9J4: Bumper: Rear Delete

AKO: Glass, Deep Tinted

AU3: Power Door Locks

B3P: Special Vehicle Sales

C49: Defogger, Rear Window, Electric

DBG: Mirrors, O/S: Man. Ext & Folding,
Heat, Turn Indicator

G80: Auto Locking Differential, Rear

IOR: Chevrolet Infotainment, 8" Color
Screen

JL1: Integrated Trailer Brake Controller

K47: Heavy Duty Air Filter

K14: 120 Volt Electrical Receptacle, In Cab

KW7: Alternator, 170 AMP

PCV: 1WT Convenience 1 Package

QHQ: Tires: LT245/75 R17E All Season,
Blackwall

U2K: SiriusXM Satellite Radio (subscription)

UQF: Speaker System: Standard Sound

System

V76: Recovery Hooks

YK6: SEO Processing Option

ZW9: Delete: Pick-Up Box

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Vehicle Locator

Detail Report for Customer

MARK ALLEN BUICK GMC

6363 STATE HIGHWAY 66, TULSA, OK, 74131

918-446-9696

Customer/Company:

**GARY HEAD
CITY OF JENKS**

Sales Consultant:

Jackson Taylor

Address:

Vehicle #1: 2022 Chevrolet Colorado	VIN/Order #	MSRP	Stock #
	1GCGTBEN7N1134821	\$33,865.00	N/A
Additional Vehicle Information		- \$ 4,700 GM STATE BID ASSIST	
GM Marketing Information			

Body Style: 12M43-WT Crew Cab, Short Box
 PEG: 4WT-Work Truck Option Package 4WD
 Primary Color: GAZ-Summit White
 Trim: H2R-Jet Black / Dark Ash Cloth Interior Trim
 Engine: LGZ-Engine: 3.6L, 6Cyl Gas
 Transmission: M5T-8-Speed Automatic Transmission

\$29,165 OUT THE DOOR

Options: 4WT-Work Truck Option Package 4WD
 5GD-Tow/Haul Mode
 A91-Remote Locking Tailgate
 AH6-Seat Adjuster, Driver 4-way Power
 ATG-Remote Keyless Entry
 B38-Floor Covering, Vinyl
 BW5-Black Exterior Molding, B/S, Side Window
 BWN-Rear Bumper Corner Assist Steps
 C5J-GVW Rating: 6,000 Lbs
 C67-Single-Zone Manual Air Conditioning
 CTT-Hitch Guidance
 D31-Interior Rearview Tilt Mirror
 D72-Exterior Door Handles, Black
 DBI-Exterior Manual Control, Folding Mirrors, Black
 FE9-Federal Emissions
 GAZ-Summit White
 GU6-Rear Axle, 3.42 Ratio
 H2R-Jet Black / Dark Ash Cloth Interior Trim
 IOR-Audio System, w/ color touch screen
 K34-Electronic Automatic Cruise Control

LGZ-Engine: 3.6L, 6Cyl Gas
 M5T-8-Speed Automatic Transmission
 NQ7-2 Speed Transfer Case, 4WD
 PCN-WT Convenience Package
 PPA-EZ-Lift and Lower Tailgate
 QHR-Tire: 255/65R17 All-season, Blackwall
 RAP-Wheels, 17" x 8", Steel, Ultra Silver Metallic
 RM7-Spare Wheel, 17 x 8.0 Steel
 U2K-SiriusXM Satellite Radio
 UDC-Enhanced Driver Information Center
 UJN-Tire Fill Alert
 UQ3-Enhanced Audio Speaker System
 UST-Dual USB Ports (Front)
 UTJ-Theft Deterrent Electrical, Unauthorized Entry
 UVC-Rear Vision Camera
 VJH-Chrome Rear Bumper
 VJQ-Front Recovery Hooks
 VK3-Front License Plate Kit
 ZAO-Tire, Spare: 255/65R17, All-season, Blackwall

Disclaimer:

GM has tried to make the pricing information provided in this summary accurate. Please refer to actual vehicle invoice, however, for complete pricing information. GM will not make any sales or policy adjustments in the case of inaccurate pricing information in this summary.

utility
LOCATE
TRUCK

Mid
Size P.U.

Colorado

Resolution No. 2021-09

A RESOLUTION OF THE TRUSTEES OF THE JENKS PUBLIC WORKS AUTHORITY OF THE CITY OF JENKS, OKLAHOMA ADOPTING AMENDMENTS TO THE ANNUAL REVENUES AND APPROPRIATIONS FOR THE BUDGET OF JENKS PUBLIC WORKS AUTHORITY OF THE CITY OF JENKS, OKLAHOMA, FOR FISCAL YEAR ENDING JUNE 30, 2022.

WHEREAS, the Jenks Public Works Authority has unexpected expenditures which have not been appropriated in the budget for fiscal year 2021-2022; and

WHEREAS, the Jenks Public Works Authority has unexpended unencumbered cash balances on hand for the fiscal year 2021-2022; and

WHEREAS, the Jenks Public Works Authority is required to make supplemental appropriations for revenue sources and expenditures not appropriated in the budget;

NOW THEREFORE BE IT RESOLVED by the Trustees for the Jenks Public Works Authority that the following supplemental appropriations be made:

JPWA – Operating Fund (Fund 50)

Revenue: Fund Balance	\$ 118,000.00
Expenditure: 50-522-5396 (General Maintenance - Motor Vehicles)	\$ 118,000.00

PASSED BY THE TRUSTEES OF THE JENKS PUBLIC WORKS AUTHORITY of the City of Jenks, Oklahoma, and signed by the Chairman this 21st day of December 2021.

Chair

Attest:

Brandon Macy, Authority Secretary

Approved as to form:

Teresa Nowlin, Authority Attorney



CITY OF JENKS
211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

MEMORANDUM

To: **Chris Shrout, City Manager**
F. Robert Carr, Jr., P.E., Assistant City Manager

From: **Chris Cloyde, P. E., City Engineer**

Date: **December 21, 2021**

Subject: **Victoria Pond Lift Station and Force Main Improvement Design – Award of Contract**

In the 2013 Bond issue, wastewater collection and treatment infrastructure were affirmed to be major improvement needs. The initial step toward this policy implementation by City Council and the voters required staff to identify and procure firms that specialize in these engineering services. The RJN Group, Inc. was identified as the firm that could specialize in collection system engineering. Performing system flow monitoring and modeling in the collection system master plan was done initially to develop data specific to assess present and future flows to the wastewater treatment plant. A Wastewater Collection System Master Plan Update was submitted to the City in April 2019.

The purpose of the Master Plan was to assess existing assets, development of future flows, development and calibration of a hydraulic model, provide a hydraulic capacity analysis of the existing system and provide recommendations for system improvements for future conditions with ultimate build-out. According to the recommendations for system improvements, initial capacity improvement (intended to be accomplished within the first 5 years) involves projects needed to meet immediate system capacity and conveyance to the wastewater treatment plant. One of the most significant projects that was included in this timeframe is for the Victoria Pond (South 109th and South Oak Avenue) Lift Station and Force Main Upgrades. A number of factors were considered to determine the importance of this project that include the following:

- The service area for this lift station covers a large area that collects flow from west of U.S. Highway 75, north of the Creek Turnpike, south to 121st Street and east to Elm Street.
- The lift station and downstream force main were determined in the Master Plan to need upgrading and upsizing to increase operating capacity for ultimate build out to serve the increased population growth in the basin.
- The 2014 Bond Issue includes funds for design of a replacement lift station at this location.

With all these factors occurring simultaneously, Staff solicited engineering proposals for a combined design of the lift station and force main re-sizing.

Seven (7) engineering firms (Carollo Engineering, Inc. – Oklahoma City, OK; RJN Group – Tulsa, OK; Tetra Tech – Tulsa, OK; CP&Y – Tulsa, OK; HUB – Broken Arrow, OK; Plummer – Oklahoma City, OK; Olsson – Tulsa, OK) were solicited to provide design, bidding and construction and administration services. Proposals from three (3) of the seven engineering firms (Carollo Engineering, Inc. - Oklahoma City, OK; Plummer – Oklahoma City, OK; Tetra Tech – Tulsa, OK) were submitted. The qualifications, scope of services, projected manhours, and project understanding of each firm were evaluated by Engineering Department staff. Tetra Tech, Inc. was determined to be the most responsive and highly qualified firm. The proposed Scope of Services involves preparation of:

- **Phase No. 1 Pre-Design Study** to include:
 - Review of existing information
 - Hydraulic model update and coordination with Carollo Engineers

- Alternative analysis
- Preliminary Opinion of Probable Construction Cost
- Soil investigations, including test borings and geotechnical report.
- Perform surveys documenting all; visible utility appurtenance (water and gas valves, manholes, fire hydrants, etc.).
- **Phase No. 2 Preliminary Design** to include:
 - Workshop to establish critical design parameters
 - Search of existing plans and records
 - Initial contact with other City's Departments, and other administrative and regulatory agencies
 - Collect Right-of-Way and ownership information
 - Hold plan-in-hand meeting to review preliminary design with City Staff
- **Phase No. 3 Final Design** to include:
 - Final field investigations
 - Final detailed design of process, components, structures, and appurtenances
 - Support City in obtaining ODEQ approval and permitting of improvement design
 - Assist City in advertising construction project
- **Phase No. 4 General Services During Construction** to include:
 - Provide assistance to City in awarding construction contract
 - Attend pre-construction conference
 - Provide surveys for horizontal and vertical control
 - Provide record plans after construction of improvement

The total design for the Victoria Pond Lift Station and Force Main Upgrade Design is divided as follows:

TASK	TOTAL	LIFT STATION	FORCE MAIN
Phase No. 1 - PRE-DESIGN STUDY	\$ 120,536.00	\$ 46,969.00	\$ 73,567.00
Phase No. 2 - PRELIMINARY DESIGN	\$ 102,268.00	\$ 65,174.00	\$ 37,094.00
Phase No. 3 - FINAL DESIGN	\$ 74,282.00	\$ 45,819.00	\$ 28,463.00
Phase No. 4 - GENERAL SERVICES DURING CONSTRUCTION	\$ 29,546.00	\$ 14,773.00	\$ 14,773.00
TOTAL OF DESIGN SERVICES	\$ 326,632.00	\$ 172,735.00	\$ 153,897.00

The fee proposal has been divided to show basic services with the indicated costs not to exceed the amounts shown for each defined task. Costs have been split between lift station improvements and the force main based on available funding sources. Only the lift station is included in the 2014 Bond Issue. Funding for the force main is available from fees collected when new subdivisions connect to existing infrastructure that have accumulated in Fund 56 (Reimbursement to JPWA).

Staff requests to award a professional engineering contract for the Victoria Pond (South 109th and S. Oak Ave.) Lift Station and Force Main Extension design to Tetra Tech, Inc. (Tulsa, Oklahoma) in the amount not to exceed \$326,632.00 including additional services; funding for the same to be paid by both 2014 G.O. Bond Fund associated with Account No. 32-844-5392 (for design work related to the Lift Station) in the amount of \$172,735.00 and Fund 56 – Reimbursement to JPWA with Account No. 56-844-5392 (for design work related to the Force Main) for the amount of \$153,897.00.

Attachments:
Tetra Tech, Inc. Contract

AGREEMENT
FOR
PROFESSIONAL ENGINEERING SERVICES
FOR
VICTORIA PONDS LIFT STATION IMPROVEMENTS AND FORCE MAIN UPGRADE

THIS AGREEMENT, made and entered into this _____ day of _____, 2021 between the City of Jenks, Oklahoma, a Municipal Corporation, hereinafter referred to as CITY, and Tetra Tech, Inc., Hereinafter referred to as ENGINEER;

WITNESSETH:

WHEREAS, CITY intends to complete improvements to the Victoria Ponds Lift Station and Force Main in Jenks, Oklahoma, hereinafter referred to as the PROJECT; and,

WHEREAS, CITY requires certain professional services in connection with the PROJECT, hereinafter referred to as the SERVICES; and

WHEREAS, ENGINEER is prepared to provide such SERVICES;

NOW THEREFORE, in consideration of the promises contained herein, the parties hereto agree as follows:

1.0 SCOPE OF PROJECT: The scope of the PROJECT is described in Attachment A, SCOPE OF PROJECT, which is attached hereto and incorporated by reference as part of this AGREEMENT.

2.0 SERVICES TO BE PERFORMED BY ENGINEER. ENGINEER shall perform the SERVICES described in Attachment B, SCOPE OF SERVICES, which is attached hereto and incorporated by reference as part of this AGREEMENT.

3.0 CITY'S RESPONSIBILITIES. CITY shall be responsible for all matters described in Attachment C, RESPONSIBILITIES OF THE CITY, which is attached hereto and incorporated by reference as part of this AGREEMENT.

4.0 COMPENSATION CITY shall pay ENGINEER in accordance with Attachment D, COMPENSATION, which is attached hereto and incorporated by reference as part of this agreement.

5.0 STANDARD OF PERFORMANCE. ENGINEER shall perform the SERVICES undertaken in a manner consistent with the prevailing accepted standard for similar services with respect to projects of comparable function and complexity and with the applicable laws and regulations published and in effect at the time of performance of the SERVICES. The PROJECT shall be designed and engineered in a good and workmanlike manner and in strict accordance with this AGREEMENT. All engineering work shall be performed by or under the supervision of Professional Engineers licensed in the State of Oklahoma, and properly qualified to perform such

engineering services, which qualification shall be subject to review by CITY. Other than the obligation of the ENGINEER to perform in accordance with the foregoing standard, no warranty either express or implied, shall apply to the SERVICES to be performed by the ENGINEER pursuant to this AGREEMENT or the suitability of ENGINEER'S work product.

6.0 LIMITATIONS OF RESPONSIBILITY. ENGINEER shall not be responsible for construction means, methods, techniques, sequences, procedures, or safety precautions and programs in connection with the PROJECT.

7.0 OPINIONS OF COST AND SCHEDULE.

7.1 The Parties acknowledge that the ENGINEER has no control over the cost of labor, materials, equipment or services furnished by others, or over contractors', subcontractors', or vendors' methods of determining prices, or over competitive bidding or market conditions, ENGINEER'S cost estimates shall be made on the basis of qualification and experience as a Professional Engineer.

7.2 Since ENGINEER has no control over the resources provided by others to meet construction contract schedules, ENGINEER'S forecast schedules shall be made on the basis of qualification and experience as a Professional Engineer.

8.0 LIABILITY AND INDEMNIFICATION.

8.1 ENGINEER shall indemnify CITY from and against legal liability for damages to the extent caused by the negligent act, error, or omission of ENGINEER or any person or organization for whom ENGINEER is legally liable. Nothing in this paragraph shall make the ENGINEER liable for any damages caused by the CITY or any other Contractor of the CITY.

8.2 ENGINEER shall not be liable to CITY for any special, indirect or consequential damages, such as, but not limited to, loss of revenue, or loss of anticipated profits.

9.0 COMPLIANCE WITH LAWS.

9.1 In performance of the SERVICES, ENGINEER shall comply with applicable regulatory requirements including federal, state, and local laws, rules, regulations, orders, codes, criteria and standards. ENGINEER shall procure the permits, certificates, and licenses necessary to allow ENGINEER to perform the SERVICES. ENGINEER shall not be responsible for procuring permits, certificates, and licenses required for any construction unless such responsibilities are specifically assigned to ENGINEER in Attachment B, SCOPE OF SERVICES.

9.2 The ENGINEER certifies that it and all of its subcontractors to be used in the performance of this Agreement are in compliance with 25 O.S. Sec. 1313 and participate in the Status Verification System. The Status Verification System is defined in 25 O.S. Sec. 1312 and includes but is not limited to the free Employee Verification Program (E-Verify) available at www.dhs.gov/E-Verify.

10.0 INSURANCE.

10.1 During the performance of the SERVICES under this AGREEMENT, ENGINEER shall maintain the following insurance:

10.1.1 General Liability Insurance with a bodily injury and property damage

combined single limit of not less than \$1,000,000 for each occurrence.

10.1.2 Automobile liability Insurance with a bodily injury and property damage combined single limit of not less than \$1,000,000 for each occurrence.

10.1.3 Worker's Compensation Insurance in accordance with statutory requirements and Employers' Liability Insurance with limits of not less than \$100,000 for each occurrence.

10.1.4 Professional Liability Insurance with coverage of \$1,000,000 for each occurrence, \$2,000,000 aggregate, and any amendments or successor provisions related thereto with prior acts endorsement for the insurance to remain in effect for one year after CITY acceptance of the PROJECT.

10.2 ENGINEER shall furnish CITY certificates of insurance which shall include a provision that such insurance shall not be cancelled without at least 30 days written notice to the CITY.

10.3 The ENGINEER shall not cause any required insurance policy to be cancelled or permit it to lapse. If the ENGINEER cancels, allows to lapse, fails to renew or in any way fails to keep any required insurance policy in effect, the CITY will suspend all progress and/or final payments for the project until the required insurance is obtained. Further, an ENGINEER who fails to keep required insurance policies in effect may be deemed by the CITY in breach of contract, ineligible to respond to invitations to submit proposals and/or ineligible to engage in any new agreements.

11.0 OWNERSHIP AND REUSE OF DOCUMENTS.

11.1 All documents, including original drawing, estimates, specifications, field notes, and data shall become and remain the property of the CITY.

11.2 CITY'S reuse of such documents without written verification or adaptation by ENGINEER for the specific purpose intended with be at CITY'S risk.

12.0 TERMINATION OF AGREEMENT.

12.1 The obligation to continue SERVICES under this AGREEMENT may be terminated by either party upon fifteen days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.

12.2 CITY shall have the right to terminate this AGREEMENT, or suspend performance thereof, for CITY'S convenience upon written notice to ENGINEER; and ENGINEER shall terminate or suspend performance of SERVICES on a schedule acceptable to CITY. In the event of termination or suspension for CITY'S convenience, CITY shall pay ENGINEER for all SERVICES performed in accordance with provisions of Attachment D, COMPENSATION. Upon restart of a suspended project, payment shall be made to ENGINEER in accordance with Attachment D, COMPENSATION.

13.0 NOTICE.

13.1 Any notice, demand, or request required by or made pursuant to this AGREEMENT shall be deemed properly made if personally delivered in writing or

deposited in the United States mail, postage prepaid, to the address specified below.

13.0.1 To ENGINEER: Tetra Tech, Inc.
7645 E. 63rd St., Suite 301
Tulsa, Oklahoma 74133

13.0.2 To CITY: City of Jenks, Oklahoma
211 North Elm Street, P.O. Box 2007
Jenks, Oklahoma 74037

13.2 Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of ENGINEER and CITY.

14.0 UNCONTROLLABLE FORCES Neither CITY nor ENGINEER shall be considered to be in default of this AGREEMENT if delays in or failure of performance shall be due to forces which are beyond the control of the parties; including, but not limited to: fire, flood, earthquakes, storms, lightning, epidemic, war, riot, civil disturbance, sabotage; inability to procure permits, licenses, or authorizations from any state, local, or federal agency or person for any of the supplies, materials, accesses, or services required to be provided by either CITY or ENGINEER under this AGREEMENT; strikes, work slowdowns or other labor disturbances, and judicial restraint.

15.0 SEVERABILITY. If any portion of this AGREEMENT shall be construed by a court of competent jurisdiction as unenforceable, such portion shall be severed herefrom, and the balance of this AGREEMENT shall remain in full force and effect.

16.0 INTEGRATION AND MODIFICATION. This AGREEMENT includes Attachments A, B, C, and D, and represents the entire and integrated AGREEMENT between the Parties; and supersedes all prior negotiations, representations, or agreements pertaining to the SCOPE OF SERVICES herein, either written or oral. This AGREEMENT may be amended only by a written instrument signed by each of the Parties.

17.0 DISPUTE RESOLUTION PROCEDURE. In the event of a dispute between the ENGINEER and the CITY over the interpretation of application of the terms of this AGREEMENT, the matter shall be referred to the Jenks City Manager for resolution. Regardless of these procedures, neither party shall be precluded from exercising any rights, privileges or opportunities permitted by law to resolve any dispute.

18.0 ASSIGNMENT. ENGINEER shall not assign its obligations undertaken pursuant to this AGREEMENT, provided that nothing contained in this paragraph shall prevent ENGINEER from employing such independent consultants, associates, and subcontractors as ENGINEER may deem appropriate to assist ENGINEER in the performance of the SERVICES hereunder.

19.0 APPROVAL. It is understood and agreed that all work performed under this AGREEMENT shall be subject to inspection and approval by the Engineering of the City of Jenks, and any plans or specifications not meeting the terms set forth in this AGREEMENT will be replaced or corrected at the sole expense of the ENGINEER. The ENGINEER will meet with the City staff initially and monthly thereafter and will be available for public hearings and/or City of Jenks presentation.

20.0 TIME OF ESSENCE. The Parties agree that time is deemed to be of the essence with respect to this Agreement, including but not limited to the commencement of the PROJECT, rate of progress of the PROJECT and completion date of the PROJECT. The CITY acknowledges

Tetra Tech's requirement to perform its services with appropriate diligence in conjunction with the standard of care.

21.0 GOVERNING LAW: JURISDICTION: VENUE. This AGREEMENT shall be deemed to have been executed by all parties hereto in Tulsa County, Oklahoma and accordingly, this AGREEMENT shall be governed by and construed in accordance with the laws of the State of Oklahoma. The Parties agree that any suit, action or proceeding with respect to this AGREEMENT shall be brought in the District Court of Tulsa County, Oklahoma. All parties hereby irrevocably waive any objections which they may now or hereafter have to the personal jurisdiction or venue of any suit, action or proceeding arising out of or relating to this AGREEMENT brought in any such court and hereby further irrevocable waive any claim that such suit, action or proceeding brought in such court has been brought in an inconvenient forum.

22.0 RELATIONSHIP OF PARTIES. The ENGINEER is, and shall remain at all times, an independent contractor with respect to activities and conduct while engaged in the performance of SERVICES for the CITY under this Agreement. No employees, subcontractors or agents of the ENGINEER shall be deemed employees of the CITY for any purposes whatsoever, and none shall be eligible to participate in any benefit program provided by the CITY for its employees. The ENGINEER shall be solely responsible for the payment of all employee wages and salaries, taxes, withholding payments, fringe benefits, insurance premiums, continuing education courses, material or related expenses on behalf of its employees, subcontractors and agents. Nothing in this AGREEMENT shall be construed to create a partnership, joint venture, or agency relationship among the Parties. No party shall have any right, power or authority to act as a legal representative of another party, and no party shall have any power to obligate or bind another party, or to make any representations, express or implied, on behalf of or in the name of the other in any manner or for any purpose whatsoever.

23.0 INVALIDITY. If any terms of this AGREEMENT shall be declared invalid, illegal, or unenforceable for any reason or in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions hereof and this AGREEMENT shall be construed as if such provision had never been contained herein.

24.0 THIRD PARTIES. This AGREEMENT is between CITY and ENGINEER and creates no right unto or duties to any other person. No person is or shall be deemed a third party beneficiary of this AGREEMENT.

25.0 HEADINGS. The heading used herein are for convenience only and shall not be used in interpreting this AGREEMENT.

26.0 BINDING EFFECT. This Agreement shall be binding upon CITY and ENGINEER and their respective successors, heirs, legal representatives and permitted assigns.

27.0 WAIVER. The rights and remedies of the parties to this AGREEMENT are cumulative and not alternative. Neither the failure nor any delay by any party in exercising any right, power or privilege under this Agreement will operate as a waiver of such right, power or privilege, and no single or partial exercise of any such right, power or privilege will preclude any other or further exercise of such right, power or privilege or the exercise of any other right, power or privilege. To the maximum extent permitted by applicable laws: (i) no claim or right arising out of this Agreement or the documents referred to in this Agreement can be discharged by one party, in whole or in part, by a waiver or renunciation of the claim or right unless in writing signed by the other parties; (ii) no waiver that may be given by a party shall be applicable except to the specific instance for which it is given; and (iii) no notice or demand on one party shall be deemed to be a waiver of

any obligation of such party or of the right of the party giving such notice or demand to take further action without notice or demand as provided in this Agreement.

28.0 INTERPRETIVE MATTERS AND DEFINITIONS. The following interpretive matters shall be applicable to this AGREEMENT:

28.1 Unless the context otherwise requires: (a) all references to Sections are to Section of or to this Agreement; (b) each term defined in this Agreement has the meaning assigned to it; (c) "or" is disjunctive but not necessarily exclusive; (d) words in a singular include the plural and vice versa. All reference to dollar amounts shall be in lawful currency of the United States of America;

28.2 No provision of this Agreement will be interpreted in favor of, or against, any of the parties hereto by reason of the extent to which such party or its counsel participated in the drafting thereof or by reason of the extent to which any such provision is inconsistent with any prior draft hereof or thereof;

28.3 Any reference to any applicable laws shall be deemed to refer to all ruled and regulations promulgated thereunder and judicial interpretations thereof, unless the context requires otherwise;

28.4 The word "including" means "including, without limitation" and does not limit the preceding words or terms; and

28.5 All words used in the AGREEMENT shall be construed to be of such gender, number or tense as circumstances require.

29.0 MULTIPLE COUNTERPARTS. The Agreement may be executed in several counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.

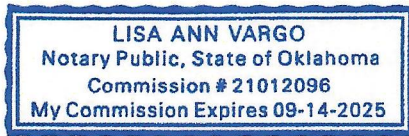
IN WITNESS WHEREOF, the parties have executed this AGREEMENT in multiple copies on the respective dates hereinbelow reflected to be effective on the date executed by the Mayor of the City of Jenks or Contracting Authority.

(Notary SEAL)
ATTEST:

TETRA TECH, INC.

Misa Ann Vargo

Leslie Turner



Date December 16, 2021

(SEAL
APPROVED)

CITY OF JENKS, OKLAHOMA

City Clerk

City Representative

Date _____

APPROVED AS TO FORM:

RECOMMENDED:

City Attorney

City Engineer

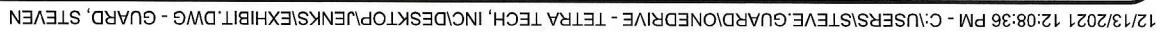
Attachment A

Scope of Project

Victoria Ponds Lift Station Improvements and Force Main Upgrade

The Victoria Ponds Lift Station and Force Main Improvements project shall consist of:

Projects A18 and A19 (see Exhibit A: Project Location) from the Wastewater Capital Improvement Plan, which include a hydraulic and condition assessment of the Victoria Ponds Lift Station, Victoria Ponds Force Main, and discharge gravity sanitary sewer upstream of the 106th and Elm Lift Station. Upon completion of the hydraulic and condition assessment and determination of recommended improvements, construction plans drawings and specifications will be produced for bidding and construction.



www.tetratech.com
7645 E. 63rd Street, Suite 301
TULSA, OK 74133
PH: 918.249.3909 FAX: 918.249.3930

PROJ:	
DATE:	DEC 13, 2021
DESN:	
EXHIBIT A	

Bar Measures 1 inch

Attachment B

Services to be Performed by Engineer

Victoria Ponds Lift Station Improvements and Force Main Upgrade

- B. SCOPE OF SERVICES.** The services to be performed by the ENGINEER under this AGREEMENT may consist of four (4) phases, as stated below. Further, it is understood and agreed that the date of commencement, rate of progress, and the time of completion of the work to be done hereunder are essential provisions of this AGREEMENT (See EXHIBIT 2 – PROJECT Schedule); and it is further understood and agreed that the work which is the subject of this AGREEMENT shall commence upon execution of this AGREEMENT and after receipt of a Notice to Proceed.

The Basic Services of ENGINEER include, but are not necessarily limited to, the following tasks:

- (i) Utilizing professional knowledge and experience, identify, consider and evaluate the relevant field data required to perform its SERVICES under this Agreement.
- (ii) Designate in writing to CITY a representative to coordinate all information between ENGINEER and CITY.
- (iii) Designate a Quality Assurance / Quality Control (QA/QC) review team to provide QA/QC reviews for this PROJECT at all Design Phases of this PROJECT. Team shall consist of a principal of the firm not associated with day-to-day design work of this PROJECT; exceptions will be granted for single-principal firms.
- (iv) Document all meetings, conferences, coordination, and other activities, and send documentation to CITY within three (3) working days.
- (v) Attend initial conference with AUTHORITY and other administrative and regulatory agencies, including utility companies, to review PROJECT requirements and discuss scheduling of the PROJECT.
- (vi) Attend all public meetings for the PROJECT. Conduct biweekly project progress meetings with CITY.
- (vii) Perform all necessary surveys and investigations for the PROJECT.
- (viii) Furnish engineering data, where necessary, for the coordination of the PROJECT with other local projects or with state or federal authorities.

- (ix) Prepare all drawings in conformance with the drafting standards set forth in the current Design Criteria Manual. Drawings shall be 11" x 17" in size
- (x) Provide CITY with a budget analysis and cost estimates for all components of the PROJECT and verify that such cost estimates are within the estimates set forth in the PROJECT Budget provided by the CITY to ENGINEER.

B.1

Phase No. 1. PRE-DESIGN STUDY. Prepare a letter report consisting of development and evaluation of up to three proposed alternatives to review with the CITY's representatives. Alternative evaluation will include confirmations of preliminary information obtained during the proposal phase. These confirmations will include existing system configurations, key elevations, and a review of ownership information. Alternative evaluation will also include a review of proposed flow loadings, existing utility information, easement and right-of-way requirements, future force main and gravity sewer extensions, and estimated cost. The ENGINEER shall submit the pre-design study to the CITY within 75 calendar days after the date specified in the Notice to Proceed. The Pre-Design Study services to be performed by ENGINEER shall include, but are not limited to, the following:

- B.1.1 Review of existing information
- B.1.2 Hydraulic model update and coordination with Carollo Engineers
- B.1.3 Alternative analysis
- B.1.4 Preliminary Opinion of Probable Construction Cost
- B.1.5 Soil investigations, including test borings and geotechnical report.
- B.1.6 Perform surveys documenting all; visible utility appurtenance (water and gas valves, manholes, fire hydrants, etc.).
 - B.1.6.1 Collect information identifying the horizontal and vertical location of all known utilities within the PROJECT by utilizing OKIE Locates, contacting utility companies, utilizing topographic surveys and information available at the County Clerk's office, and/or land records as needed. Based upon proposed PROJECT improvements, potholing may be required. Locations shall be tied where possible to survey data and delineated on the construction drawings. Determine relocation requirements for existing utilities.

B.2

Phase No. 2. PRELIMINARY DESIGN. Prepare a preliminary plan which may include a design report; a conceptual study and discussion; functional plans, preliminary cost estimates; and recommendation, and submit the preliminary plan to the CITY within 90 calendar days after the date specified in the Notice to Proceed. The Preliminary Design services to be performed by ENGINEER shall include, but are not limited to, the following:

- B.2.1 Workshop to establish critical design parameters.
- B.2.2 Search of existing plans and records.
- B.1.3 Initial contact with other CITY'S Departments, and other administrative and regulatory agencies.

B.1.4 Collect Right-of-Way and ownership information as follows:

- B.1.6.1** Employ the services of an abstract company to provide Property Reports. This will require the abstract company to research, document and certify all existing Right-of-Way within the project limits including Fee Simple (aka Permanent Right-of-Way), Permanent Easements, Platted Dedications and Deeds of Dedication, whether private or public. Property Reports are also required for all parcels from which right-of-way or easements are to be obtained as part of this PROJECT.
- B.1.6.2** Provide one original (signed and sealed) and one copy of the property report to the CITY along with the initial submittal of construction plans or within 90 days of notice-to-proceed, whichever is earlier.
- B.1.6.3** Prepare a Right-of-Way map showing all existing Right-of-Way, identified by the abstract company, and including the type of easement or conveyance, the recorded Grantee, Book and Page(s) for all instruments and/or the Plat Number. The Right-of-Way map shall also show all the proposed additional Right-of-Way required for the construction of the PROJECT.
- B.1.6.4** Review all existing Right-of-Way information and identify any gaps and/or overlaps in the existing Right-of-Way within the limits of the proposed PROJECT. The legal descriptions prepared for the PROJECT shall adequately describe all the proposed additional Right-of-Way shown on the Right-of-Way map, and meet Oklahoma Minimum Standards of Land Surveying.
- B.1.6.5** Prepare legal descriptions for all proposed additional Right-of-Way and easements in accordance with CITY requirements. The legal descriptions shall adequately describe all proposed additional Right-of-Way shown on the Right-of-Way Map.
- B.1.6.6** The descriptions will be staked in the field as needed during the right-of-way acquisition process.
- B.1.6.7** Prepare parcel maps for each individual tract of land for all additional Right-of-Way and easements in accordance with CITY requirements.

B.1.6.8 Submit completed legal descriptions and parcel maps to the CITY along with preliminary construction plans (approximately 65% completion).

B.1.7 ENGINEER shall schedule and attend Plan-in-Hand meetings with the CITY.

B.1.8 ENGINEER shall furnish 3 bound sets of ½ size Preliminary Design plans and specifications and one flash memory drive which contains the Preliminary Design plans, specifications, and cost estimate.

B.1.9 ENGINEER shall conduct an internal QA/QC review prior to Preliminary Design plan submittal and shall furnish a set of the QA/QC review markups in PDF format at no additional cost to the CITY.

B.2 **PHASE NO. 3. FINAL DESIGN.** Final design shall include the preparation of final plans for the PROJECT together with all specifications and related contract documents required for the construction of the PROJECT by the CITY'S construction contractor; Final Design shall be in accordance with CITY'S Standards, detailed specifications, and approved Preliminary Plans prepared in Phase No. 2, and shall be submitted to the CITY within 60 calendar days after the date specified in the Notice to Proceed for Phase No. 2. The Final design tasks shall include the following:

B.2.1 Final Field investigations.

B.2.2 Final detailed design of process, components, structures, appurtenances.

B.2.2.1 Contract Plans shall include as a minimum:

- 1) Cover Sheet
- 2) Summary Sheet for:
 - a) Pay Quantities and Pay Item Notes
 - b) Summary of Quantities for Each Location
- 3) Right-of-Way Map
- 4) Drainage Map, if required
- 5) Manhole invert detail sheet(s)
- 6) Typical Section Sheet(s)
- 7) Miscellaneous Construction Detail Sheet(s), if required
- 8) Plan Sheet(s) for rehabilitation: (maximum scale of 1" = 50') or Plan and profile sheet(s) for construction (maximum scale of 1" = 30')
- 9) Construction Phasing/Traffic Control Sheets
- 10) Detailed Construction Drawings for all special drainage structures, retaining walls, architectural details, landscaping

plans, detention facilities, or any other special items required for the PROJECT, including SWP3 preparation if the total combined disturbed PROJECT area is expected to equal or exceed one acre.

- B.2.3 ENGINEER shall furnish 3 bound sets of ½ size Final Design plans and specifications and one flash memory drive which contains the Final Design plans, specifications, and cost estimate.
- B.2.5 ENGINEER shall conduct an internal QA/QC review prior to all Design plan submittals and shall furnish a set of the QA/QC review markups in PDF format at no additional cost to the CITY.
- B.2.6 ENGINEER shall support CITY in obtaining ODEQ approval and construction permitting, through submission of Engineering Report Form, Construction Permitting Application, and final construction plans and specifications. Development and submission of a FACT Engineering Report or Environmental Information Document is excluded from this Scope of Services.
- B.2.7 Provide assistance to CITY in advertising construction projects.
 - B.2.7.1 ENGINEER shall furnish an amount of documents no greater than 5 full size and 20 ½-size copies of plans and 20 copies of bound bid books and one copy of unbound bid book and one flash memory drive which contains the proposal and the full size and ½-size sets of the signed drawings in PDF format.
 - B.2.7.2 ENGINEER shall attend pre-bid conference(s), prepare addenda, furnish ENGINEER'S estimate in a format acceptable to CITY, tabulate bids and recommend award of contract.
- B.3.1.3 ENGINEER shall furnish 10 1/2-size plan sets (conformed drawings) that contain all addendum changes in paper and 1 electronic copy.

B.4 PHASE NO. 4. GENERAL SERVICES DURING CONSTRUCTION.

- B.4.1 Provide assistance to CITY in awarding construction contract(s).
- B.4.2 Attend Pre-construction conference.
 - B.4.2.1 Assist in conducting a public construction meeting to facilitate public notification.
- B.4.3 Provide surveys for horizontal and vertical control.
 - B.4.3.1 It is mutually agreed that the Construction Contract shall provide that the Contractor be responsible for staking the work site based on the survey control established by the ENGINEER; Contractor shall protect

and preserve the established reference points and shall make no changes or relocations without the prior written approval of the CITY.

- B.4.3.2 Construction Contract also shall provide that the Contractor report to the ENGINEER whenever any reference point is lost or destroyed, or requires relocation because of necessary change in grades or locations.
- B.4.4 Review and approve, or take other appropriate action on, detailed construction drawings, shop drawings, and erection drawings submitted by contractors, such checking shall be only for conformance with the design concept of the PROJECT and compliance with the information given in the contract documents.
- B.4.5 ENGINEER agrees to provide these services for a period of time estimated to equal the time necessary for construction of the PROJECT.
- B.4.6 Prepare for the CITY a set of drawings suitable for microfilming showing those changes made during the construction process based on marked-up prints, drawings and other data furnished by the Contractor and AUTHORITY to ENGINEER. Information regarding changes made during the construction process as described in the previous sentence will be provided under the terms of the Construction Contract Documents.

Attachment C

Responsibilities of the City

Victoria Ponds Lift Station Improvements and Force Main Upgrade

The City will provide the following information as part of the project:

1. Copies of historical design drawings and specifications.
2. Access to public and private property when required in performance of the engineer's services.
3. Staff assistance of at least one City employee or staff who has right of entry, and who has knowledge of, the City's facilities relating to the project.
4. Review of all studies, reports, sketches, estimates, and other documents presented by the engineer and render in writing decision pertaining thereto within a reasonable time so as not to delay the services of the engineer.

Attachment D

Compensation

Victoria Ponds Lift Station Improvements and Force Main Upgrade

- D. COMPENSATION. The CITY agrees to pay, as compensation for services set forth in Attachment B, the following fees, payable monthly as each Phase of the work progresses; and within 30 calendar days of receipt of invoice. ENGINEER shall submit monthly invoices based upon actual hours used and deliverables provided at the time of billing. Invoices shall be accompanied by such documentation as the CITY may require in substantiation of the amount billed. CITY shall have the right to withhold payment to ENGINEER until updated insurance certificates evidencing the required insurance coverage are submitted in the event that the insurance shown on the insurance certificate submitted with this Agreement expires before completion of the Project. This contract is a Time and Materials basis of payment agreement with a total cost of the project not to exceed Three Hundred Twenty-Six Thousand Six Hundred Twenty-Three and 00/100 Dollars (\$326,623.00).
- D.1 TOTAL COMPENSATION.
- D.1.1 For the work under Phase No. 1, PRE-DESIGN STUDY, Attachment B an amount not to exceed One Hundred Twenty Thousand Five Hundred Thirty-Six and 00/100 Dollars (\$120,536.00). The Lift Station Improvements design fee is not to exceed Forty-Six Thousand Nine Hundred Sixty-Nine dollars and 00/100 (\$46,969.00). The Force Main Upgrades design fee is not to exceed Seventy-Three Thousand Five Hundred Sixty-Seven Dollars and 00/100 (\$73,567.00).
- D.1.2 For the work under Phase No. 2, PRELIMINARY DESIGN, Attachment B an amount not to exceed One Hundred Two Thousand Two Hundred Sixty-Eight and 00/100 Dollars (\$102,268.00). The Lift Station Improvements design fee is not to exceed Sixty-Five Thousand One Hundred Seventy-Four Dollars and 00/100 (\$65,174.00). The Force Main Upgrades design fee is not to exceed Thirty-Seven Thousand Ninety-Four Dollars and 00/100 (\$37,094.00).
- D.1.3 For the work under Phase No. 3, FINAL DESIGN, Attachment B an amount not to exceed Seventy-Four Thousand Two Hundred Eighty-Two and 00/100 Dollars (\$74,282.00). The Lift Station Improvements design fee is not to exceed Forty-Five Thousand Eight Hundred Nineteen Dollars and 00/100 (\$45,819). The Force Main Upgrades design fee is not to exceed Twenty-Eight

Thousand Four Hundred Sixty-Three Dollars and 00/100 (\$28,463.00)

- D.1.4 For the work during the construction phase, as outlined under Phase No. 4, GENERAL SERVICES DURING CONSTRUCTION, Attachment B, and provided that the Construction Contractor completes all construction within the time for completion specified in the Construction Contract Documents, an amount not to exceed Twenty-Nine Thousand Five Hundred Forty-Six and 00/100 Dollars (\$29,546.00). The Lift Station Improvements design fee is not to exceed Fourteen Thousand Seven Hundred Seventy-Three Dollars and 00/100 (\$14,773.00). The Force Main Upgrades design fee is not to exceed Fourteen Thousand Seven Hundred Seventy-Three Dollars and 00/100 (\$14,773.00).
- D.2 Other Engineering Services. Other engineering services not included in the foregoing, when authorized in writing by the CITY as part of an executed Amendment to this agreement, shall be paid in accordance with the terms of such amendment.
- D.3 Travel and Subsistence Reimbursement. Travel and subsistence shall be reimbursed at actual costs. Local travel by personal or firm automobile shall not be compensated.
- D.4 Reproduction Reimbursement. Reproduction shall be reimbursed at actual cost, not to exceed budgeted amount and will not include payment of any markup, profit or overhead to the ENGINEER.
- D.5 Terminated Services. If this AGREEMENT is terminated, ENGINEER shall be paid for services performed to the effective date of termination.

Project Schedule

Task Name	Duration	Start	Finish
Notice to Proceed	247 days	Tue 12/21/21	Wed 11/30/22
Phase 1: Pre-Design Study	86 days	Tue 12/21/21	Tue 4/19/22
Review of Existing Information	9 days	Tue 12/21/21	Fri 12/31/21
Hydraulic Model Update	40 days	Mon 1/3/22	Fri 2/25/22
Survey	20 days	Mon 1/3/22	Fri 1/28/22
Geotechnical	10 days	Mon 1/3/22	Fri 1/14/22
Alternative Analysis	40 days	Mon 1/3/22	Fri 2/25/22
Preliminary OPCC	5 days	Mon 2/28/22	Fri 3/4/22
Prepare Pre-Design Report	25 days	Mon 2/28/22	Fri 4/1/22
Workshop with City	1 day	Mon 4/4/22	Mon 4/4/22
Presentation to City Council	1 day	Tue 4/19/22	Tue 4/19/22
Phase 2: Preliminary Design	51 days	Tue 4/19/22	Tue 6/28/22
Preliminary Plans	53 days	Tue 4/19/22	Thu 6/30/22
Preliminary Specifications	44 days	Tue 4/19/22	Fri 6/17/22
Update OPCC	6 days	Mon 6/20/22	Mon 6/27/22
Client Review Meeting	1 day	Tue 6/28/22	Tue 6/28/22
Phase 3: Final Design	78 days	Wed 6/29/22	Fri 10/14/22
Final Plans	29 days	Wed 6/29/22	Mon 8/8/22
Final Specifications	29 days	Wed 6/29/22	Mon 8/8/22
Final OPCC	5 days	Tue 8/9/22	Mon 8/15/22
ODEQ Permitting	45 days	Mon 8/15/22	Fri 10/14/22
Client Review Meeting	1 day	Mon 8/15/22	Mon 8/15/22
Advertisement	1 day	Mon 10/24/22	Mon 10/24/22
Pre-Bid Meeting	1 day	Wed 11/2/22	Wed 11/2/22
Bid Opening	1 day	Fri 11/18/22	Fri 11/18/22
Bid Tab/ Award	3 days	Mon 11/21/22	Wed 11/23/22

|--|

**CITY OF JENKS**

211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

MEMORANDUM

To: **Christopher Shrout, City Manager**
F. Robert Carr, Jr., P.E., Assistant City Manager

From: **Chris Cloyde, P. E. City Engineer**

Date: **December 21, 2021**

Subject: **Wastewater Treatment Plant – Phase 1 Improvements**
Change Order Number 001

SUMMARY OF CHANGE ORDER (CHANGE ORDER NUMBER 001)

During construction of the Phase 1 improvements at the Wastewater Treatment Plant, requests were made by PSO and plant operations for changes in the design. PSO requested that the encasement for the electrical feed modify from concrete encasement (original design) to precast sections. This change cost less than the original design and resulted in a credit. The other requested changes were related to piping and fittings for the headworks, meter vaults and effluent channel and the modification will result in better operation of the facility and increase ease in future maintenance. The proposed changes are listed below with their costs.

Item	Description	Unit2	Quantity	Unit Price3	Change Order Cost	Final Quantity	Unit Price4	Final Price
1.A	PSO Primary Line Encasement Change to Precast	LS	1	\$ (11,639.43)	\$ (11,639.43)	1	\$ (11,639.43)	\$ (11,639.43)
1.B	Installation of Mega Flanges at Meter Vaults	LS	1	\$ 7,230.76	\$ 7,230.76	1	\$ 7,230.76	\$ 7,230.76
1.C	Effluent Channel Gate at Headworks	LS	1	\$ 21,817.66	\$ 21,817.66	1	\$ 21,817.66	\$ 21,817.66
1.D	FEB Change Credit	LS	1	\$ (55,295.57)	\$ (55,295.57)	1	\$ (55,295.57)	\$ (55,295.57)
1.E	FEB Change Addition	LS	1	\$ 47,470.70	\$ 47,470.70	1	\$ 47,470.70	\$ 47,470.70
Change					Total Contract			
Order Total					\$	9,584.12	Price	\$ 11,926,584.12

Crossland Heavy Contractors, Inc. has provided a change order in the amount of \$9,584.12 to cover all of these changes (see attachments).

Staff requests approval of Change Order No. 1 for the Wastewater Treatment Plant – Phase 1 Improvements construction project submitted by Crossland Heavy Contractors, Inc. (Tulsa, OK) for costs resulting from changes to the design in the amount of \$9,584.12 resulting in a new contract amount of \$11,926,584.12 and authorize the Mayor to execute the document; funding for the same to be paid by the 2019 JPWA Revenue Bond in Account No. 55-726-5392 (Fund 55 – WWTP Capital Improvements – Building and Improvements). A supplemental appropriation will be needed to cover the Change Order amount. Resolution 2021-10 will appropriate \$9,600.00 to cover the Change Order amount.

Attachments:

Change Order No. 001

Contractor Change Order Request Summary

SECTION 00600
CHANGE ORDER

PROJECT: JENKS WASTEWATER TREATMENT PLANT IMPROVEMENTS

CHANGE ORDER NUMBER: 1

DATE: 12/14/2021

CONTRACT DATE: 4/20/2021

CONTRACT FOR: WWTP Improvements

TO CONTRACTOR: Crossland Heavy Contractors

The Contract is changed as follows:

See Attached Change Order 1 Summary.

Includes items 1.A - 1.E

Not valid until signed by the Owner and Contractor

The original Contract Sum was	\$ 11,917,000.00
Net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 11,917,000.00
The Contract Sum will be (increased) (decreased) (unchanged) by this Change Order in the amount of	\$ 9,584.12
The new Contract Sum including this Change Order will be	\$ 11,926,584.12
The Contract Time will be (increased) (decreased) (unchanged) by <u>0</u> days.	
The date of Substantial Completion as of the date of this Change Order therefore is	<u>9/29/2022</u>

NOTE: This summary does not reflect changes in the Contract Sum Time which have been authorized by Construction Change Directive.

CONTRACTOR: Crossland Heavy Contractors

OWNER: _____

ADDRESS: 14149 E. Admiral Pl.

ADDRESS: _____

Tulsa, OK 74116

BY: 

BY: _____

DATE: 12/14/2021

DATE: _____

PROPOSED CHANGE ORDER NO. 1 FOR WASTEWATER TREATMENT PLAN IMPROVEMENT PROJECT - PHASE 1

DATE: DECEMBER 15, 2021

COMPANY: CROSSLAND HEAVY CONTRACTORS, INC.

Item	Description	Unit2	Quantity	Unit Price3	Change Order Cost	Final Quantity	Unit Price4	Final Price
1.A	PSO Primary Line Encasement Change to Precast	LS	1	\$ (11,639.43)	\$ (11,639.43)	1	\$ (11,639.43)	\$ (11,639.43)
1.B	Installation of Mega Flanges at Meter Vaults	LS	1	\$ 7,230.76	\$ 7,230.76	1	\$ 7,230.76	\$ 7,230.76
1.C	Effluent Channel Gate at Headworks	LS	1	\$ 21,817.66	\$ 21,817.66	1	\$ 21,817.66	\$ 21,817.66
1.D	FEB Change Credit	LS	1	\$ (55,295.57)	\$ (55,295.57)	1	\$ (55,295.57)	\$ (55,295.57)
1.E	FEB Change Addition	LS	1	\$ 47,470.70	\$ 47,470.70	1	\$ 47,470.70	\$ 47,470.70
		Change Order		Total	\$ 9,584.12	New Contract		Price
Original Total		\$ 11,917,000.00		\$ 9,584.12		\$ 11,926,584.12		

Approved by:



Crossland Heavy Contractors, Inc.

12/15/2021

Date



CITY OF JENKS

211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

Memorandum

To: Chair & Members of the Authority

From: Robert Saucedo, Finance Director

Date: December 15, 2021

Re: **Resolution No. 2021-10 – Supplemental Appropriation**

This supplemental budget appropriation is intended to cover the cost of Change Order #1 of the WWTP Phase 1 project. The cost is \$9,584.12 and the appropriation request is rounded up to \$9,600. The 2019 JPWA Revenue Bonds will be the funding source for this expense.

Also, this supplemental budget appropriation is intended to cover the cost of the engineering design work of the **force main** at Victoria Pond (South 109th and S. Oak Ave). The cost is \$153,897 and the appropriation request is rounded up to \$154,000. The cost of the design work for the **lift station** at Victoria Pond (South 109th and S. Oak Ave) is quoted at \$172,735. This expense is already budgeted in account 32-844-5392 (2014 GO Bond Fund), so there isn't a need to do a supplemental appropriation for this part of the project.

Staff requests approval of Resolution No. 2021-10, a resolution amending the annual appropriations by \$9,600 in account number 55-726-5392 (JPWA Wastewater Treatment Fund – WWTP Capital Improvements – Buildings & Improvements) and \$154,000 in account number 56-844-5392 (JPWA Reimbursement to JPWA fund – Sanitary Sewer Infrastructure – Buildings & Improvements) for Fiscal Year ending June 30, 2022, to fund Change Order #1 of the WWTP Phase 1 project and the engineering design work of the force main at Victoria Pond (South 109th and S. Oak Ave) in the total amount of \$9,600 and \$154,000, respectively.

Resolution No. 2021-10

A RESOLUTION OF THE TRUSTEES OF THE JENKS PUBLIC WORKS AUTHORITY OF THE CITY OF JENKS, OKLAHOMA ADOPTING AMENDMENTS TO THE ANNUAL REVENUES AND APPROPRIATIONS FOR THE BUDGET OF JENKS PUBLIC WORKS AUTHORITY OF THE CITY OF JENKS, OKLAHOMA, FOR FISCAL YEAR ENDING JUNE 30, 2022.

WHEREAS, the Jenks Public Works Authority has unexpected expenditures which have not been appropriated in the budget for fiscal year 2021-2022; and

WHEREAS, the Jenks Public Works Authority has unexpended unencumbered cash balances on hand for the fiscal year 2021-2022; and

WHEREAS, the Jenks Public Works Authority is required to make supplemental appropriations for revenue sources and expenditures not appropriated in the budget;

NOW THEREFORE BE IT RESOLVED by the Trustees for the Jenks Public Works Authority that the following supplemental appropriations be made:

JPWA – Wastewater Treatment Fund (Fund 55)

Revenue: Fund Balance	\$ 9,600.00
Expenditure: 55-726-5392 WWTP Capital Improvements – Buildings & Improvements	\$ 9,600.00

JPWA – Reimbursement to JPWA Fund (Fund 56)

Revenue: Fund Balance	\$ 154,000.00
Expenditure: 56-844-5392 Sanitary Sewer Infrastructure - Buildings & Improvements	\$ 154,000.00

PASSED BY THE TRUSTEES OF THE JENKS PUBLIC WORKS AUTHORITY of the City of Jenks, Oklahoma, and signed by the Chairman this 21st day of December 2021.

Chair

Attest:

Brandon Macy, Authority Secretary

Approved as to form:

Teresa Nowlin, Authority Attorney

Jenks Public Works Authority
Resolution #2021-11

A RESOLUTION DECLARING CERTAIN REAL PROPERTY TO BE SURPLUS TO THE NEEDS OF THE AUTHORITY; APPROVING SALE OF PROPERTY TO CVP-JENKS DB, LLC IN THE AMOUNT OF \$22,500.00; AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT DOCUMENTS; AUTHORIZING THE MAYOR TO EXECUTE A DEED.

WHEREAS, certain property located behind 305 S. Elm St. (“Property”) owned by the Jenks Public Works Authority (the “Authority”) consisting of a 6,446 square foot tract of land north of Veterans Drive that is a remnant from previous public improvements, is of an unusual shape, and would not likely be independently marketable; and

WHEREAS, that Property is more fully described on Exhibit A hereto;

WHEREAS, on June 4, 2021, the Authority entered a commercial lease with CVP-JENKS DB, LLC to lease the Property for the purpose of a drive-in (drive-thru) restaurant – a Dutch Bros Coffee location — for an initial term of 15 years for \$22,500.00;

WHEREAS, CVP-JENKS DB, LLC has requested to purchase the Property in conjunction with developing the site for a Dutch Bros Coffee location;

WHEREAS, the Authority follows the City of Jenks surplus property procedures. Section 7-2-6(B)(3) of the Jenks City Code states that surplus real property that is a remnant or not of standard size or shape of surrounding privately owned properties or is otherwise not independently developable/marketable may be sold to an adjoining property owner at fair market value;

WHEREAS, the property has been appraised by an independent licensed real estate appraiser as having a fair market value of \$21,000.00 (a copy of the appraisal is attached hereto as Exhibit A); and

NOW, THEREFORE, BE IT RESOLVED by the Trustees of the Jenks Public Works Authority that the Property is hereby declared surplus and no longer needed for public purpose.

BE IT FURTHER RESOLVED, that the property may be sold to CVP-JENKS DB, LLC for \$22,500.00.

BE IT FURTHER RESOLVED, that the General Manager is authorized to execute all related contract documents and the Chairperson is authorized to execute the deed.

DONE, RATIFIED, AND PASSED THIS _____ DAY OF ____, 2021.

Cory Box, Chairperson
JENKS PUBLIC WORKS AUTHORITY

ATTEST:

Authority Secretary

Restricted Appraisal Report of Real Property

±0.148 Acres of Vacant Land
Veterans Drive
Jenks, Oklahoma 74037

Prepared For:

Mr. Mitchell Reynolds
Project Manager
Cole Valley Partners
3519 NE 15th Avenue, Suite 251
Portland, Oregon 97212

Prepared By:

Roberson & Company Realty Advisors, LLC
David C. Roberson, MAI, SRA
1123 West Main Street
Jenks, Oklahoma 74037

Date of Valuation:

November 30, 2021

Date of Inspection:

November 30, 2021

Date of Report:

November 30, 2021

ROBERSON & COMPANY REALTY ADVISORS, LLC

Real Estate Appraisers and Consultants

David C. Roberson, MAI, SRA

November 30, 2021

Mr. Mitchell Reynolds
Project Manager
Cole Valley Partners
3519 NE 15th Avenue, Suite 251
Portland, Oregon 97212

RE: A Restricted Appraisal Report of the real property located at Veterans Drive, in Jenks, Oklahoma.

Dear Mr. Reynolds:

In accordance with your request, a Restricted Appraisal Report has been completed of the real property identified above. The value conclusion within the attached appraisal report accompanying this letter is based on the estimated "as is" market value. The following report assumes there is clear and marketable title to the subject property. The document is to be relied on only by the client.

The subject property consists of a 6,446 square foot tract of land that is being developed in conjunction with an adjacent site as a build-to-suit for Wood Brothers Coffee. The subject tract is currently leased and the appraiser was provided with a copy of this document. The purpose of this appraisal is to estimate the market value of the tract so that the lessee may purchase it from the lessor, which is the Jenks Public Works Authority. This valuation is based on the underlying land, without improvements.

The subject property is currently zoned AG – Agricultural. This zoning district is to protect agricultural land until an orderly transition to urban development may be accomplished. The comprehensive plan for Jenks identifies the property as open space due to its inclusion as part of the Veterans Park area. The land abutting the subject to the north is identified on the land use plan as multi-family and light commercial, while it is light commercial to the south. It would appear reasonable to assume the subject could be rezoned under an appropriate district to allow off-street parking and drive, as is the intention of the current lessee. This assumption was discussed with Jenks Director of Planning, Marcae Hilton, who stated that the property will need to be rezoned, but this will not be an issue.

This is a Restricted Appraisal Report which is intended to comply with the reporting requirements set forth under Standards Rule 2-2 of the Uniform Standards of Professional Appraisal Practice (USPAP) for a Restricted Appraisal Report. As such, it presents only brief discussions of the data, reasoning, and analyses that were used in the appraisal process to develop the appraiser's opinion of value. Supporting documentation concerning the data, reasoning, and analyses is retained in the appraiser's file. The depth of discussion contained in this report is specific to the needs of the client and for the intended use stated below. The appraiser is not responsible for unauthorized use of this report.

The subject property has been personally inspected and all necessary investigations and analyses were performed by David C. Roberson, MAI, SRA. The dates, calculations, and analyses leading to the value conclusion are incorporated in the appraisal report following this letter. The data utilized in this report has been gathered from what are believed to be reliable sources. This report, including all assumptions and limiting conditions, is an integral part of, and inseparable from this letter. The legal description of the property can be found in the text of this report.

ROBERSON & COMPANY REALTY ADVISORS, LLC

Real Estate Appraisers and Consultants

David C. Roberson, MAI, SRA

Mr. Mitchell Reynolds
November 30, 2021
Page 2

No items of personal property are included in the estimated market value set out by this report. This valuation pertains solely to the surface rights of real property and does not include an allocation, if any exists, for the going-concern.

It is my opinion that the subject property would have incurred an exposure time of less than one year. It is estimated that the subject property will incur a marketing time of less than one year. The estimated marketing time is contingent upon the subject property being listed at or near the estimated market value set out by this report. It is also contingent upon a clear and marketable title.

Based on the research and analysis contained in the attached appraisal report, as well as within our files, subject to the assumptions and limiting conditions, it is my opinion that the estimated "as is" market value of the subject property, as of the effective date of this report, is:

Twenty-One Thousand Dollars

\$21,000

Respectfully,

ROBERSON & COMPANY REALTY ADVISORS, LLC



David C. Roberson, MAI, SRA
Oklahoma Certified Appraiser No. 10344

/cdk

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	Qualifications of the Appraiser	
	State Certification	

Part I - Preface

Photographs of Subject Property



Aerial of Subject's General Area



Aerial of Subject's Immediate Area

Certification

The undersigned does hereby certify that, to the best of my knowledge and belief:

- The statements of fact contained in this report are true and correct.
- The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and is the appraiser's unbiased professional analyses, opinions, and conclusions.
- The appraiser has no present or prospective interest or bias in the property that is the subject of this report, and the appraiser has no personal interest or bias with respect to the parties involved.
- The appraiser's compensation is not contingent on an action or event resulting from the analyses, opinions, or conclusions in, or the use of, this report.
- I have made a personal inspection of the property that is the subject of this report.
- Employment for preparation of this appraisal was not conditioned upon the appraisal producing a specific value, a minimum value, or the approval of a loan.
- The appraiser certifies that, to the best of his knowledge and belief, the reported analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the requirements of the Code of Professional Ethics of the Appraisal Institute and the Uniform Standards of Professional Appraisal Practice (USPAP) of the Appraisal Foundation.
- The appraiser certifies that the use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.
- No one other than the person signing the report provided significant professional assistance in the valuation of the subject property.
- As of the date of this report, I, David C. Roberson, have not completed the requirements under the continuing education program of the Appraisal Institute.
- The appraiser's state certifications have not been revoked, suspended, canceled, or restricted.
- I provided an appraisal of the larger property of which the subject is a part within the three-year period immediately preceding acceptance of this assignment, and the client was made aware prior to acceptance.

In our opinion, the subject property's estimated "as is" market value, as of the effective date of this report, is:

Twenty-One Thousand Dollars

\$21,000

Respectfully Submitted,



David C. Roberson, MAI, SRA
Oklahoma Certified Appraiser No. 10344

Assumptions and Standard Limiting Conditions

Unless modified elsewhere in this report, this appraisal is expressly subject to and contingent upon the following assumptions and limiting conditions:

- No responsibility is assumed for the legal description provided or for matters pertaining to legal or title considerations. Title to the property is assumed to be good and marketable unless otherwise stated.
- The property is appraised free and clear of any or all liens or encumbrances unless otherwise stated.
- Responsible ownership and competent property management are assumed.
- The information furnished by others is believed to be reliable, but no warranty is given for its accuracy.
- All engineering studies are assumed to be correct. The plot plans and illustrative material in this report are included only to help the reader visualize the property.
- It is assumed that there are no hidden or unapparent conditions of the property, subsoil, or structures that render it more or less valuable. No responsibility is assumed for such conditions or for obtaining the engineering studies that may be required to discover them.
- It is assumed that the property is in full compliance with all applicable federal, state, and local environmental regulations and laws unless the lack of compliance is stated, described, and considered in the appraisal report.
- It is assumed that the property conforms to all applicable zoning and use regulations and restrictions unless non-conformity has been identified, described and considered in the appraisal report.
- It is assumed that all required licenses, certificates of occupancy, consents, and other legislative or administrative authority from any local, state, or national government or private entity or organization have been or can be obtained or renewed for any use on which the value estimate contained in this report is based.
- It is assumed that the use of the land and improvements is confined within the boundaries or property lines of the property described and that there is no encroachment or trespass unless noted in the report.
- Unless otherwise stated in this report, the existence of hazardous materials, which may or may not be present on the property, was not observed by the appraiser. The appraiser has no knowledge of the existence of such materials on or in the property. The appraiser, however, is not qualified to detect such substances. The presence of substances such as asbestos, urea-formaldehyde foam insulation and other potentially hazardous materials may affect the value of the property. The values estimated is predicated on the assumption that there is no such material on or in the property that would cause a loss in value. No responsibility is assumed for such conditions or for any expertise or engineering knowledge required to discover them. The intended user is urged to retain an expert in this field, if desired.
- Any allocation of the total value estimated in this report between the land and the improvements applies only under the stated program of utilization. The separate values allocated to the land and buildings must not be used in conjunction with any other appraisal and are invalid if so used.

- Possession of this report, or a copy thereof, does not carry with it the right of publication.
- The appraiser, by reason of this appraisal, is not required to give further consultation or testimony or to be in attendance in court with reference to the property in question unless arrangements have been previously made.
- Neither all nor any part of the contents of this report (especially any conclusions as to value, the identity of the appraiser, or the firm with which the appraiser is connected) shall be disseminated to the public through advertising, public relations, news, sales, or other media without the prior consent and approval of the appraiser.
- Any value estimates provided in the report apply to the entire property, and any proration or division of the total into fractional interests will invalidate the value estimate, unless such proration or division of interests has been set forth in the report.
- Any proposed improvements are assumed to have been completed unless otherwise stipulated and any construction is assumed to conform to the building plans referenced in the report.
- The appraiser assumes that the reader or user of this report has been provided with copies of available building plans and all leases and amendments, if any, that encumber the property.
- The forecasts, projections, or operating estimates contained herein are based on current market conditions, anticipated short-term supply and demand factors, and a continued stable economy. These forecasts are, therefore, subject to changes with future conditions.
- The Americans with Disabilities Act (ADA) became effective January 26, 1992. The appraiser has not made a specific compliance survey or analysis of the property to determine whether or not it is in conformity with the various detailed requirements of ADA. It is possible that a compliance survey of the property and a detailed analysis of the requirements of the ADA would reveal that the property is not in compliance with one or more of the requirements of the act. If so, this fact could have a negative impact upon the value of the property. Since the appraiser has no direct evidence relating to this issue, possible noncompliance with the requirements of ADA was not considered in estimating the value of the property.
- A current environmental audit of the subject property is a condition of this report.
- This report is not subject to additional review. Responses to questions from anyone other than the borrower, assignee or client concerning this report are subject to client approval and additional fees. These fees are to be determined by the author of this report.
- The information provided to the appraiser is believed to be true and accurate. If found to be to the contrary, this report is subject to re-analysis by the appraiser.
- The global outbreak of a "novel coronavirus" known as COVID-19 was officially declared a pandemic by the World Health Organization (WHO). The reader is cautioned, and reminded that the conclusions presented in this appraisal report apply only as of the effective date(s) indicated. The appraiser makes no representation as to the effect on the subject property of any unforeseen event, subsequent to the effective date of the appraisal.

Summary of Salient Facts and Conclusions

Property Type

Vacant Land

Address

Veterans Drive
Jenks, Oklahoma 74037

Location

The subject property is located on the north side of Veterans Drive, between Date Street on the east and Elm Street on the west. It is part of a site being developed with a Dutch Brothers Coffee. The property is located approximately one-half mile west of Jenks's central business district, and it is within the Jenks Public Scholl District.

Legal Description

A tract of land that is part of United States Government Lot 6 in Section 19, T-18-N, R-13-E, of the Indian Base and Meridian, City of Jenks, Tulsa County, State of Oklahoma, according to the United States Government Survey thereof, said tract of land being more particularly described as follows, to-wit:

Commencing at a point that is the Southwest Corner of said Lot 6; thence due North along the Westerly Line of Lot 6 for 990.00 feet; thence S 89°49'32" E and parallel with the Southerly Line of Lot 6 for 240.00 feet to the "point of beginning" of said tract of land; thence continuing S 89°49'32" E for 30.01 feet; thence S 38°21'56" E for 81.32 feet; thence S 27°28'43" E for 29.70 feet; thence S 80°07'33" W for 21.01 feet; thence S 82°04'28" W for 45.51 feet; thence N 89°49'32" W for 28.41 feet; thence due North and parallel with the Westerly Line of Lot 6 for 100.00 feet to the "point of beginning" of said tract of land.

Purpose

The purpose of this report is to form an opinion of the "as is" market value of the fee simple interest of the subject property.

Intended Use

The intended use of this report is to assist the client in determining the value of an asset.

Intended User

Cole Valley Partners

Property Right Appraised

Fee Simple (assumed)

Owner of Record

Jenks Public Works Authority

History of Ownership

Leased fee title to the subject appears to be held by Jenks Public Works Authority, which has owned the property for in excess of five years.

The subject is currently encumbered by a ground lease to Cole Valley Partners, which is developing the subject and the site to the west with a location for a Dutch Brothers Coffee.

Date of Valuation

November 30, 2021

Date of Inspection

November 30, 2021

Date of Report

November 30, 2021

Scope of Work

This appraisal has been completed, in my opinion, in conformity with the appraisal guidelines of the Uniform Standards of Professional Appraisal Practice of The Appraisal Foundation, and the Code of Professional Ethics and the Standards of Professional Appraisal Practice of The Appraisal Institute. This appraisal assignment was not solicited by the signatory of this report and it is not based on a requested minimum valuation, specific valuation, or the approval of a loan.

In the analysis section of the report, the Sales Comparison and Income Approaches are the sole methods of valuation. The appraisers are competent in valuing property such as the subject, based on experience and education.

Ad Valorem Taxes

The subject property is part of a 14.525-acre tract that is owned by the Jenks Public Works Authority, and as such, it is not subject to ad valorem taxation. The Tulsa County Assessor values this entire site at a fair cash (market) and taxable value of \$184,182. The Tulsa County assessment ratio is 11%, and the 2021 tax rate for the subject's school district is \$130.22 per \$1,000 of assessed value.

If the property were on the tax rolls, the 2021 taxes on this larger site would be \$2,638. The assessor's valuation of this larger tract is significantly lower than its actual market value.

Assessor Parcel Number

98319-83-19-08520 (a portion of)

Zoning District

AG – Agricultural

Site Size

±0.148 Acres or ±6,446 SF

Flood Zone

Zone AE

Community Panel No. 40143C0363L

October 16, 2012

Site Description

The subject site is an irregularly-shaped tract that encompasses approximately 6,446 square feet, or 0.148 acres. It is located on the north side of Veterans Drive, approximately 200' east of South Elm Street and approximately 85' west of South Date Street.

The site has approximately 114.93' of frontage on the north side of Veterans Drive, with a west boundary of 100' north to south. Veterans Drive is an asphalt roadway that does not have curbs, gutters, or sidewalks. South Elm Street is an arterial street with an average daily traffic count of approximately 17,467 vehicles per day in the subject's area.

The site is entirely located in Flood Zone AE, and it is directly west of a drainage channel extending from Beaver Street to the pond at the adjacent Veterans Park. This drainage channel forms the east boundary for the triangularly-shaped site.

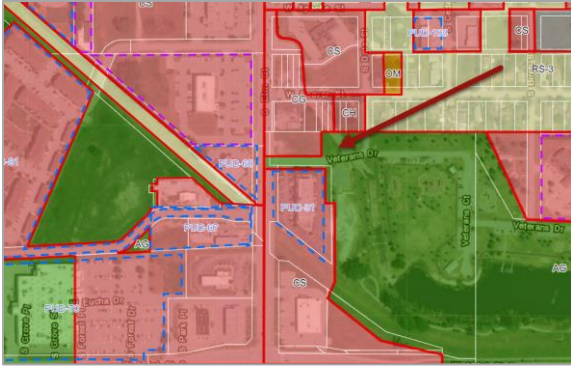
The developers of the subject are being allowed to pay a fee in lieu of onsite storm water detention. This is a substantial fee totaling approximately \$30,347.

The site appears to be served by all public utilities in sufficient capacity for most light to moderate uses. It is currently zoned AG – Agricultural, however, according the municipal planner Marcae Hilton, there is a strong likelihood the site can be rezoned to office or commercial to facilitate the proposed use of the property.

The appraiser was provided with a current ALTA survey, which indicates a sanitary sewer line likely crosses the north portion of the site. An easement for the sewer line is identified on the property to the west; however, the easement is not identified as extending across the subject.

We were not provided with an environmental audit, and other than the flood hazard, we are unaware of any environmental issues that negatively impact the property.

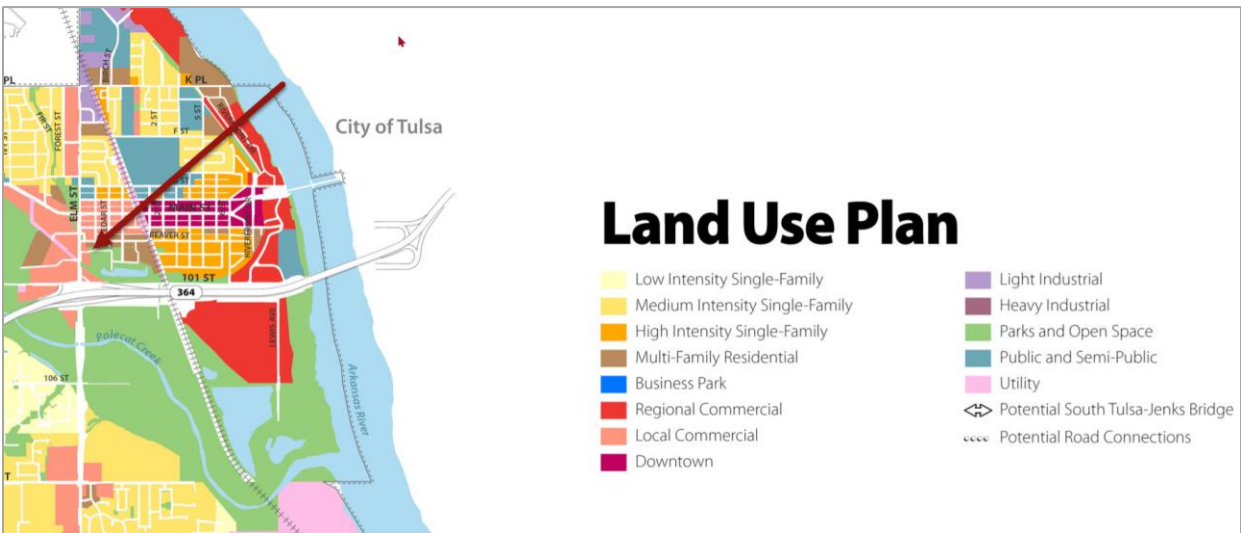
The difficulty with valuing the subject is its small size, which when combined with sanitary sewer easement, setbacks and floor area ratio requirements, yields a very small building envelope. Additionally, according to Miss Hilton, a curb cut would not be allowed onto the subject site. As such, the sites most likely use is assemblage, which is the planned use of the property.



Zoning Map



FEMA Map



Looking west to site



Drainage Channel



Looking west on Veterans Drive

Highest and Best Use

The highest and best use of the subject site is assemblage with the property to the west for commercial development, or to remain vacant as it is of insufficient size for most types of development.

Definition of Market Value

The current economic definition of market value can be stated as follows:

The most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller, each acting prudently and knowledgeably and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

- (A) buyer and seller are typically motivated;
- (B) both parties are well informed or well advised, and acting in what they consider their own best interests;
- (C) a reasonable time is allowed for exposure in the open market;
- (D) payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and
- (E) the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

(Title 12 C.F.R. Part 34, Subpart C – Appraisals, 34.42 Definitions F)

Site Valuation

To estimate the market value of the subject site, an investigation was completed for the immediate vicinity and general area for sales of comparable sites. The sales used in this analysis are the most comparable available as of the effective date of this report. There are several methods available for estimating the market value of the subject site. Some of these methods include: sales comparison analysis, income capitalization and the sub-division method. The most common method used is the sales comparison technique which compares known land sales to the subject site, assuming fee simple ownership and a vacant site ready for development. Therefore, for purposes of this report, only the sales comparison approach will be used.

This technique provides an estimate of market value based on analyzing sales of similar tracts in the market area and directly comparing these properties to the property being appraised. This method is based on the premise that an informed purchaser would pay no more for a property than a similar property with the same utility. When there are an adequate number of sales of truly similar properties with sufficient information for comparison, a range or specific value for a property can be determined.

Brokers, buyers, property owners and real estate analysts typically negotiate or communicate based on a per square foot basis for smaller vacant land tracts; therefore, we believe it is appropriate to follow a similar trend when estimating the market value of the subject property.

The comparable sales used in the forthcoming analysis are believed to be the most recent sales of properties that are relatively similar to the subject property, and they provide reasonable indicators of value. The comparable sales are summarized as follows:

Comparable Sales Summary Grid						
	Subject	Sale No. 1	Sale No. 2	Sale No. 3	Sale No. 4	Sale No. 5
Location	Veterans Dr Jenks	408 S Elm St Jenks	418 W Main St Jenks	305 S Elm St Jenks	802 W Main St Jenks	505 E B St Jenks
Grantor	-	Elm Street Bus Park, LLC	US Beef Corp	Superior Wood Floors & Tile, Inc	Robert Sharp Trust	Susan McMillin
Grantee	-	Vaquero Jenks Prtns, LP	Balls & Strikes, LLC	CVP-Jenks DB, LLC	Training With Purpose, LLC	Rutgors, Inc
Date of Sale	-	9/9/2019	5/28/2019	6/24/2021	12/29/2020	2/25/2019
Sales Price	-	\$375,000	\$300,000	\$625,000	\$400,000	\$40,000
Recorded (Doc #)	-	2019080946	2019046445	2021077994	2021000722	2019014666
Financing	-	Third Party	Third Party	Third Party	Cash to Seller	Cash to Seller
Verified	-	Deed	Broker	Broker	Seller	Deed
Site Size/SF	6,446	27,315	21,000	21,000	86,249	7,000
Tract Shape	Irregular	Irregular	Rectangular	Rectangular	Irregular	Rectangular
Corner	No	No	Yes	Yes	No	No
Frontage	114.93' / 100'	286'	150' / 140'	100' / 210'	31.12'	50'
Topography	Sloping	Generally, Level	Generally, Level	Gently Sloping	Generally, Level	Level
Flood Zone	AE	X(shaded), AE	X(shaded)	X(shaded), AE	X(shaded)	X(unshaded)
Utilities	All	All	All	All	All	All
Zoning	AG	CS	CG	CG	IL	RS-3
\$/SF	-	\$13.73	\$14.29	\$29.76	\$4.64	\$5.71
Sales Comparison Approach						

Analysis of Comparable Sales

The comparable sales do not provide sufficient support for paired sales analysis; therefore, *relative comparison analysis* is used in estimating market value for subject the site. Relative comparison analysis is defined in *The Appraisal of Real Estate, 14th Edition* as “the study of the relationships indicated by market data without recourse to quantification,” i.e., the data reveals an ordinal relationship between elements of a data set”. This technique reflects the imperfect nature of real estate markets.

These comparables represent the most recent sales of sites in the subject's general area. The comparable sales are analyzed based on the typical common elements of comparison. Based on an analysis of the comparables, adjustments are not warranted for property rights or financing. Market condition adjustments are warranted for the older sales to reflect increasing values in the Jenks area. A condition of sale adjustment is felt to be warranted for Sale 3 due to the impact of the ground lease on the purchaser's decision.

Sale 1 has an Elm Street address, but has no frontage on this arterial street. The site has 286' of frontage on the north side of West 101st Place and is approximately 125' west of South Elm Street. The west portion of the site appears to be located in Flood Zone AE; however, the tract had been graded and was ready for development at date of sale. It is assumed it was elevated out of the flood hazard. The Jenks Levee separates the site from Elm Street.

Sale 2 has 150' of frontage on the south side of West Main Street and 140' of frontage on the east side of South Date Street. The site does not include any part of what appears to be a 20' wide vacated alleyway adjacent to the south property line. This site is now under contract, and while the appraiser is aware of the contract price, it will not be disclosed due to confidentiality requirements. However, it can be stated that it is substantially higher than the sales price identified for this comparable.

Sale 3 is the property directly west of the subject, and the subject is being developed in conjunction with this property. The comparable has 100' of frontage on the east side of South Elm Street and 210' of frontage on the north side of Veterans Drive. The site slopes downward from Elm Street, and it is almost entirely located within a hazardous flood zone. Based on conversations with the buyer, without the grand lease area, the tract would likely not have been purchased due to size constraints. The fact the ground lease on the subject had already been negotiated by the seller, has an impact on the price as an entitlement.

Sale 4 is primarily a secondary site, with an access drive from the south side of West Main Street. The tract is directly west of a shopping center renovated by an affiliate of the buyer. The tract is directly south of a shopping center presently being developed by the seller. While significantly larger, this sale is included due to its illustration of a secondary site achieving a significantly lower price per square foot than an arterial fronting site.

Sale 5 has 50' of frontage on the north side of B Street. The site had previously been improved with a single-family residence; however, it has been razed.

Summary and Value Conclusion

The comparable sales indicate a wide range in unadjusted price per square foot of \$4.64 to \$29.76, with an overall average of \$13.63. Sales 1, 2, and 3 are mentioned solely due to their proximity to the subject. They are far superior due to their frontage on arterial streets and due to their lack of all the restrictions on the subject property. These restrictions are due to overall size, easements, setbacks, and floor area ratio requirements that severely restrict the size of any potential improvements. The fact the subject is in a hazardous flood zone, and most importantly, the fact a curb cut would not be granted for the property severely impact the subject. This last restriction effectively limits the only use of this property to assemblage with an adjacent property, with the likely use being a surface parking lot.

Despite a search for sales of similarly restricted sites, we were unable to find any sales of truly similar properties. Sale 4 reflects a price paid for a larger property with limited access, while Sale 5 is a smaller site such as the subject however, it has access from a public roadway. Both of these

properties are also superior to the subject in overall characteristics. It is difficult to estimate a value for the subject based on its restrictions; however, we feel it should be lower than Sales 4 and 5.

Based on our review, we feel a value of \$3.50 per square foot is reasonable for the subject. This indicates the following:

Calculation of Value

6,446 SF	x	\$3.50	=	\$22,561
			Say,	\$22,600

Value Indication - Site

\$22,600

Income Approach

The Income Approach indicates a value estimate based on the potential earnings of a particular property. Importance is placed on this approach in appraising income property because prudent investors are primarily interested in the return on and of capital during the holding period of their investment. This approach consists of methods, techniques, and mathematical procedures that investors and appraisers use to analyze a property's capacity to generate benefits and convert these benefits into an indication of present value. Two methods of valuation can be used in this approach. They include the discounted cash flow analysis (DCF) and direct capitalization. Typically, the DCF is the best estimate of market value when a property's income stream is changing from fluctuations in occupancy, rental income, or operating expenses, while direct capitalization is most reflective of a property's value at stabilized occupancy. Only direct capitalization is used in this report.

As noted, the subject property is currently under ground lease. The lease has an annual rent of \$1,500, payable in advance, with a primary term of 20 years, with two extensions of 20 years each. The subject is not currently on the tax rolls due to its ownership by a public entity, and the lessee is responsible for payment of insurance.

In an effort to estimate an overall capitalization rate to be applied to the ground lease, we have reviewed information published by RealtyRates.com in their 3rd Quarter 2021 Investor Survey. It indicates a range in overall rates for all types of ground leased properties from a minimum of 2.11% to a maximum of 16.26%, with an average of 7.19%. This is slightly lower than the special purpose property category, which is at 8.57% on an average overall rate.

Applying the average rate of 7.19%, for all types of properties, to the subject's annual lease rate of \$1,500 indicates a value for the subject of \$20,900, as calculated below:

Calculation of Value

\$1,500	÷	7.19%	=	\$20,862
			Say,	\$20,900

Value Indication – Income Approach

\$20,900

Summary and Value Conclusions

The Sales Comparison Approach indicated a range in value for the subject of \$22,600; however, this valuation is based on relatively poor sales data, with most consideration given to the appraiser's judgement and the physical constraints on the subject site. The Income Approach indicated a value of \$20,900, which is based on the contractual lease rate. After review, we feel a final value of \$21,000 is reasonable for the subject site, as of the effective date of this report.

Estimated Market Value

\$21,000

Conditions and Requirements of the Appraisal

- 1.) ALTA Survey,
- 2.) Environmental audit of the entire property indicating it is in good environmental condition, and
- 3.) Assumptions and Limiting Conditions

Exposure Time

Exposure time is defined by the Uniform Standards of Professional Appraisal Practice as:

"The estimated length of time the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of the appraisal; a retrospective estimate based upon an analysis of past events assuming a competitive and open market."

The consensus among most market participants is that, if competitively priced, an investment similar to the subject property would incur an exposure time of less than one year. Therefore, it is my opinion that based on the estimated market value set out by this report, the subject property would have incurred an *exposure time of less than one year* prior to the effective date of this report.

Part II - Addendum

Qualifications of the Appraiser

Qualifications of the Appraiser

David C. Roberson, MAI, SRA
Roberson & Company Realty Advisors, LLC
1123 West Main Street
Jenks, Oklahoma 74037
(918) 995-2503
david@robcoadvisors.com

Professional Memberships

Appraisal Institute, MAI (#9328)
Appraisal Institute, SRA
Past President, Society of Real Estate Appraisers Chapter 27
Oklahoma Certified Appraiser (#10344CGA)

Education

1982 Graduate of University of Oklahoma, Norman, Oklahoma with a Bachelor of Business Administration in Accounting
Completed all educational requirements of the Appraisal Institute to earn and maintain the MAI and SRA designations
Completed all continuing educational requirements of the State of Oklahoma to maintain the Certified General Appraiser license
Attended numerous courses and seminars relating to the appraisal of all types of real property

Experience

1982-1983	- Accountant <i>Alexander Grant & Co., Certified Public Accountants</i> Oklahoma City, Oklahoma
1984-8/92	- Professional Real Estate Appraiser <i>Green Country Appraisal Service</i> Tulsa, Oklahoma
8/92-8/13	- Professional Real Estate Appraiser <i>Ingram, Blevins, Roberson, Knight, Inc.</i> Tulsa, Oklahoma
9/13-Present	- Professional Real Estate Appraiser <i>Roberson & Company Realty Advisors, LLC</i> Tulsa, Oklahoma

State Certification

State of Oklahoma

Glen Mulready, Insurance Commissioner

Oklahoma Real Estate Appraiser Board

This is to certify that:

David C. Roberson

*has complied with the provisions of the Oklahoma Real Estate Appraisers Act to transact business as a **Certified General Real Estate Appraiser** in the State of Oklahoma.*

In Witness Whereof, I have hereunto set my hand and caused the seal of my office to be affixed at the City of Oklahoma City, State of Oklahoma, this 5th day of February, 2019.

Glen Mulready, Insurance Commissioner
Chairperson, Oklahoma Real Estate Appraiser Board

Members, Oklahoma Real Estate Appraiser Board



Expires: 1/31/2022

Oklahoma Appraiser Number: 10344CGA

COMMERCIAL LEASE

This lease is made and entered into by and between the **Jenks Public Works Authority**, an Oklahoma public trust, 211 North Elm Street, Jenks, OK 74037-2007 ("Lessor") and **CVP - Jenks DB, LLC**, an Oklahoma limited liability company, 3519 NE 15th Avenue, Suite 251, Portland, Oregon 97212 ("Lessee") for lease of the property located at 305 South Elm Street, Jenks, OK 74037 (site plan attached as Exhibit A) with the following legal description:

A TRACT OF LAND THAT IS PART OF UNITED STATES GOVERNMENT LOT 6 IN SECTION 19, T-18-N, R-13-E, OF THE INDIAN BASE AND MERIDIAN, CITY OF JENKS, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE UNITED STATES GOVERNMENT SURVEY THEREOF, SAID TRACT OF LAND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT:

COMMENCING AT A POINT THAT IS THE SOUTHWEST CENTER OF SAID LOT 6; THENCE DUE NORTH ALONG THE WESTERLY LINE OF LOT 6 FOR 990.00 FEET; THENCE 89°49'32" E AND PARALLEL WITH THE SOUTHERLY LINE OF LOT 6 FOR 240.00 FEET TO THE "POINT OF BEGINNING" OF SAID TRACT OF LAND; THENCE CONTINUING 89°49'32" E FOR 30.01 FEET; THENCE S 38°21'56" E FOR 81.32 FEET; THENCE S 27°28'43" E FOR 29.70 FEET; THENCE S 80°07'33" W FOR 21.01 FEET; THENCE 82°04'28" W FOR 45.51 FEET; THENCE 89°49'32" W FOR 28.41 FEET; THENCE DUE NORTH AND PARALLEL WITH THE WESTERLY LINE OF LOT 6 FOR 100.00 FEET TO THE "POINT OF BEGINNING" OF SAID TRACT OF LAND.

THE PROPERTY DESCRIBED ABOVE CONTAINS 6,446 SQUARE FEET OR 0.1480 ACRES.

THE BEARINGS USED IN THE ABOVE LEGAL DESCRIPTION ARE BASED ON THE WESTERLY LINE OF GOVERNMENT LOT 6 HAVING AN ASSUMED NON-ASTRONOMICAL BEARING OF DUE NORTH.

In consideration of their mutual agreement to the following terms, conditions, and covenants, the Lessor leases to Lessee and Lessee leases from Lessor the above-described premises.

1. TERMS, CONDITIONS, AND COVENANTS.

- a. This lease is for a term of fifteen (15) years, beginning on the later of: (a) date last signed below ("Commencement Date"), (b) when the City of Jenks issues building permits to Lessee. The lease shall expire fifteen years from the Commencement Date ("Expiration Date").
- b. Three extensions of five (5) years each are permitted. Any extension of the Expiration Date must be mutually agreed upon in writing prior to the Expiration Date.
- c. As described below, the intended use of the premises is operation of a drive-in (drive-thru) restaurant.

2. RENT

- a. Lessee agrees to pay rent to the City of Jenks at the address listed above in the total amount of at the rate of One Thousand Five Hundred Dollars (\$1,500.00) per year. Each yearly installment is payable in advance and is due on the first day of each year of the lease term. The initial lease payment must be made on or before the first day of the lease. Lessee may pay the entire amount in one lump sum.
- b. Late Payment of Rent Fee. Any rent payment that is not received by Lessor by 5:00 p.m. on the date it is due will be assessed a late fee of \$25 per day. The parties agree that this late fee will serve as liquidated damages and not a penalty for the late payment. The parties also agree that this amount is a reasonable sum to serve as the liquidated damages, and further agree that the actual damages suffered by Lessor because of the late payment would be difficult, if not impossible, to ascertain.
- c. Dishonored Checks. If the Lessee's bank returns the check for any reason (insufficient funds, stopped payment, etc.), Lessee agrees: 1) To replace the returned check with certified funds within twenty-four hours. Checks will not be re-deposited. 2) To include payment of Thirty Dollars (\$30.00) dishonored check charged with the replacement certified funds along with applicable late charges. 3) If Lessee has a second dishonored check, Lessee will pay all further rents with cashier's check or money order.
- d. Lessor may not terminate the lease except for nonpayment or breach which can both be remedied via payment or rent or alternatively via commercially reasonable resolution to any breach subject to the terms of this lease.

3. LEGAL USE.

- a. Lessee will use the leased premises only for a drive-thru restaurant or coffee shop. Lessee will not use nor permit the use of anything in the leased premises (1) which would violate any of the agreements in this lease, (2) for any unlawful purpose or in any unlawful manner, or (3) that would substantially increase the cost of Lessor's insurance. Lessee's use will comply with City Code and Ordinances, City, State and Federal Regulations and Laws. If Lessor should violate City Code and Ordinances, or City, State or Federal Regulations and Laws, Lessor will cure or pay any cost incurred by Lessee due to these violations. Failure to correct pr pay costs will constitute a breach of this Lease Agreement.
- b. Lessor permits Lessee, including its assigns and Tenant, the full rights to construction and improvement of Leased Premises including the operation of a Dutch Bros Coffee shop. Leased Premises shall be used for parking, drive-thru queuing, sidewalks, landscaping, and shall support the full operation of Dutch Bros Coffee shop on adjacent 305 S. Elm parcel.
- c. Should Dutch Bros Coffee vacate the building prior to the expiration of the Lease Term or any option thereafter, the Lessee has the right to re-tenant the subject property. Assignment of the lease is subject to the Authority's approval which will not be unreasonably withheld.
- d. Lessor does hereby grant the owner of the 305 S. Elm parcel (APN: 98319-83-19-08360) full rights to construct and improve adjacent portion of Authority-owned lot (as depicted on Exhibit A (attached)), for the operation and development of a Dutch Bros Coffee shop. Lessee shall be responsible for all improvements, development, and municipal approvals at Lessee's sole cost and expense. The improvements shall be and remain the property of the Lessee through the full term of this Lease.

4. LESSEE RESPONSIBILITIES.

- a. Lessee agrees to keep and maintain premises in good condition and repair. Lessee will be responsible for all routine maintenance.
- b. Lessee is responsible for the construction of the associated improvements and for obtaining proper permits and clearances for all construction.

- c. Lessee will be responsible for paying any utility costs that might be acquired with the use of the premises.

5. ALTERATIONS AND REPAIRS.

- a. Lessee will hold Lessor harmless as to any mechanic's lien recordation or proceeding caused by Lessee and Lessee agrees to indemnify Lessor in the event of any claim or proceeding. Lessee agrees that all improvements installed in and on the premises, including landscaping (bushes, shrubs, ground cover, trees, and flowers) will, at the option of Lessor, remain with the premises upon termination of the lease at no cost to Lessor.

6. LESSEE'S INDEMNIFICATION.

- a. Lessee will indemnify and save harmless Lessor from and against all claims, losses and liabilities with respect to the property and arising out of or related to this agreement or relating to Lessee's use of the subject property (including costs and attorney's fees), saving and expecting only those resulting from, arising out of, or occasioned by the negligence or willful misconduct of the Lessor or its employees.

7. ASSIGNMENT AND SUBLETTING.

- a. Lessee may assign or sublet the Premises without the written permission of Lessor to the any future owner of 305 S. Elm without any restrictions. Thereafter, the Lessee may assign the lease in conjunction with its ownership of 305 S. Elm without the written permission of Lessor. The Lessee, CVP – Jenks DB, LLC, intends to assign this lease to any entity that purchases the fee simple title to 305 S. Elm which is also owned by CVP – Jenks DB, LLC.

8. INSURANCE.

- a. All personal property located on or stored in the premises is at the risk of Lessee, and Lessee will indemnify and hold harmless Lessor from and against any loss or damage to said personal property.
- b. Lessee is responsible for any loss incurred by Lessor due to Lessee neglect, misuse, abuse or accident caused by Lessee.

9. FLOOD NOTIFICATION.

- a. Lessor has notified Lessee that subject property is located within a 100-year flood hazard area. Lessee shall purchase flood insurance to cover their personal property in the event of flooding from rising water. Any coverage by Lessor only covers the real property, and not Lessee's personal property.
- b. Lessor does not have knowledge of the Premises flooding in the last five (5) years. "Flooded and flooding" mean general and temporary conditions of partial or complete inundation of normally dry land areas and structures upon said areas from overflow of lakes, ponds, streams, rivers, creeks and any other inland waters.

11. BREACH OF CONTRACT.

- a. Should Lessee neglect or fail to perform and observe any of the terms of this lease, Lessor will give Lessee written notice of the breach, delivered to Lessee personally or mailed by certified mail, requiring Lessee to immediately remedy the breach on or before a date at least thirty (30) days after date of the notice.
- b. If any Event of Default as identified herein occurs, and such default continues for thirty (30) days after notice in writing to Lessee by Lessor without correction being made or having been commenced and thereafter diligently prosecuted if not able to be cured within thirty (30) days, Lessor may declare the term of this Lease ended and terminated by giving Lessee written notice of such intention. If possession of the Leased Premises is not surrendered, Lessor may pursue eviction proceedings. Lessor shall have, in addition to the remedy above provided, any other right or remedy available to Lessor on account of any Lessee default, either in law or equity. Lessor shall use reasonable efforts to mitigate its damages.

Each of the following shall constitute an "Event of Default": (i) Lessee's failure to make when due any payment of the Rent; provided, however, that with respect to the first such failure in any twelve (12) month period only, no Event of Default shall be deemed to have occurred unless such failure continues for a period of fifteen (15) days after the due date; (ii) Lessee is engaged in, or has allowed, criminal activity on the Premises; (iii) Lessee has permitted noxious activity or conditions which constitute a public nuisance on the Premises; in the event such activity or default raises a life/safety issue with respect to the Premises, Lessor may specify a shorter period than the thirty (30) days stated above to cure in its written notice; (iv) Lessee's failure timely to vacate and surrender the Premises in the condition required under this Lease at the expiration or earlier termination of the Lease Term;

(v) Lessee's abandonment of or failure to continuously occupy the Premises, if Lessee also fails to pay Rent; (vi) Sixty (60) days have elapsed after the commencement of any proceeding by or against Lessee, whether by the filing of a petition or otherwise, seeking any reorganization, arrangement, composition, readjustment, liquidation, dissolution or similar relief under the present or future Federal Bankruptcy Act and such a proceeding has not been dismissed; (vii) any subletting, assignment, transfer in violation of this Lease; (iix) Lessee has caused a lien to be filed against the Lessor's property and said lien is not removed within thirty (30) days of recordation thereof.

12. WAIVER BY LESSOR.

- a. The waiver by Lessor of any breach will not be construed to be a continuing waiver of any subsequent breach. The receipt by Lessor of the rent with the knowledge of any violation of a covenant or condition hereto will not be considered a waiver of the breach. No waiver by Lessor of the provisions herein will be deemed to have been made unless expressed in writing and signed by Lessor.

13. ENTIRE AGREEMENT.

- a. The lease agreement constitutes the entire agreement between parties, and no promises or representations, other than those contained herein, have been made by Lessor. Any modifications to this agreement must be in writing and signed by both parties.

14. SEWER LINE.

- a. Prior to the Lease Commencement of this Lease, Lessor and Lessee shall mutually agree on a site exhibit memorializing the sewer location and sewer easement location within the Premises. Lessee shall provide Lessor a survey from a licensed Oklahoma surveyor showing the location of the sewer. Lessor shall record a sewer easement on the Premises, which will extend horizontally out from the existing sewer line by approximately six (6) feet from all directions (the "Sewer Easement"). Sewer Easement to be dedicated at time of platting. Final Sewer Easement to be confirmed by the City of Jenks Engineer, and to be added to this Lease as Exhibit B.
- b. Lessor shall be permitted to disturb the ground within the Premises for the sole purpose of maintenance and emergency repairs of the sewer. If the Lessor disturbs the surface or ground of the Premises for purposes of sewer work, Lessee shall be

solely responsible for the restoration of the Premises (including concrete, asphalt, and landscaping work) as an operational and maintenance expense. Lessor will use commercially reasonable effort to minimize any disturbance and cannot do any work during the normal hours of operation that will impact the use of the Dutch Bros Coffee drive thru lane except for in an emergency situation.

- Signatures are on the following page –

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the dates set forth below.

Lessee:

CVP - JENKS DB, LLC, an Oklahoma limited liability company

BY: CVP - Asset Manager, LLC, an Arizona limited liability company, it's Manager

BY: Cole Valley Partners, LLC, an Arizona limited liability company, it's Manager

BY: The Kelley and Zach Bonsall Family Trust DTD July 22, 2013, it's Administrative Member

By: _____

Printed Name: John Zachary Bonsall

Its: Trustee

Date: _____

Lessor:

Jenks Public Works Authority

By: _____

Cory Box, Chairperson

Date: 6-4-21

Attest:

B. Macy
Authority Secretary



Exhibit A “Site Plan”

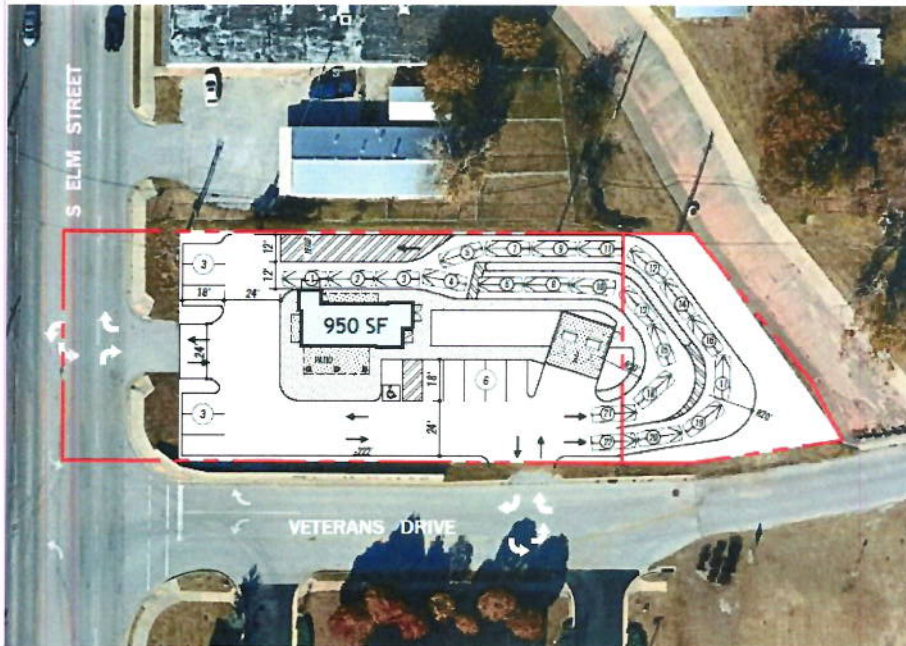
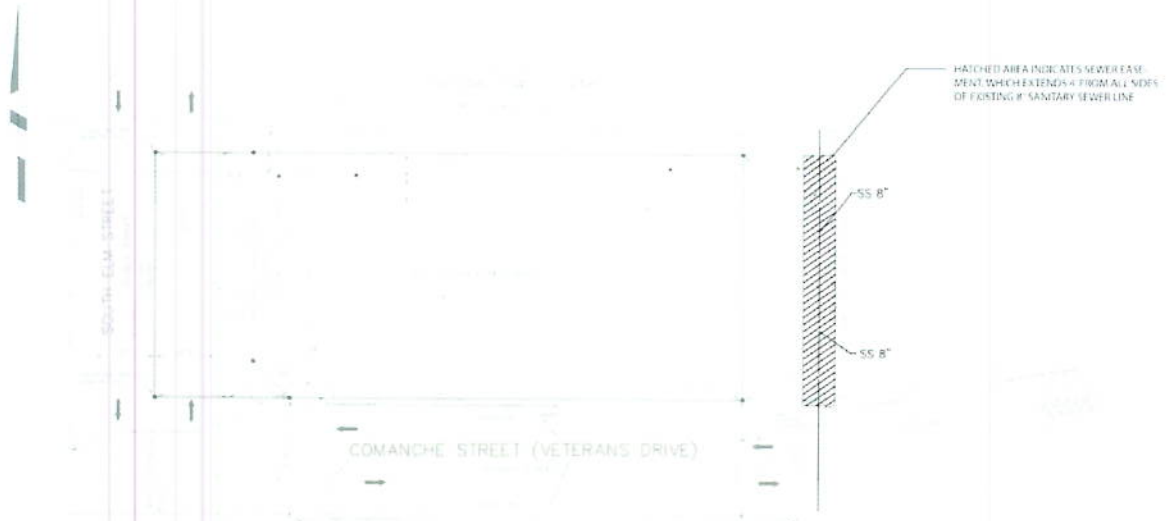


Exhibit B "Sewer Easement"





CITY OF JENKS
 211 NORTH ELM STREET • P.O. BOX 2007
 JENKS, OKLAHOMA 74037-2007
 PHONE (918) 299-5883 • FAX (918) 299-4489

MEMORANDUM

To: Christopher Shrout, City Manager
F. Robert Carr, Jr., P.E., Assistant City Manager

From: Chris Cloyde, P. E., City Engineer

Date: December 21, 2020

Subject: Melody Lane, Union Avenue and Country Lake Estates Milling Project – Award of Contract

In July of 2016, the City of Jenks entered into an Interlocal agreement with Tulsa County for the construction, improvement, and/or repair of existing streets. Under the terms of the agreement, the City provides all the necessary materials and traffic controls, the County provides the necessary labor and equipment to complete the project. Using this arrangement, it has been estimated that at least forty percent (40%) of the cost to bid a project and use a paving contractor is saved. The interlocal agreement included two-inch (2") overlay streets designated by the City of Jenks based on an inventory and condition assessment of all streets within the city. This agreement has been broken into phases. Phase 1 included roads in Melody Lane Additions I, II and III and was completed in January of 2021. Phase 2 will include the following roadway sections:

STREET OVERLAY - ASPHALT (Phase 2)

MELODY LANE SOUTH	LINEAR FEET
Forest Street ("C" Street to "K" Place)	2,400
"F" Street (Forest Street to Elm Street)	400
Koa Street (Main Street to "C" Street)	620
"C" Street (Koa Street to End of Houses)	620

UNION AVE	LINEAR FEET
Union Ave (91st to 96th Street)	2,700

COUNTRY LAKE ESTATES	LINEAR FEET
18th Circle	2,200
18th Street (18 Circle to Florence Avenue)	1,200
122nd Street (18 Avenue to 122 Street)	720
18th Avenue (123 Street to 122 Street)	430
18th Court (18 Avenue to end of cul-de-sac)	400

To maintain the existing gutter elevation for proper drainage, asphalt will be milled 2" across the whole street for the two-inch (2") asphalt overlay. Additionally, milling of the non-curb and gutter streets is required. Tulsa County has the equipment and personnel to provide overlay of new asphalt concrete pavement, however, they do not have milling equipment. Since, the City

currently does not have milling equipment, support equipment for milling operations, or personnel to perform milling operations, bid documents were prepared.

In conformance with the Oklahoma bidding requirements, the project was advertised, and bids were received on December 3, 2021. A total of three (3) bids were received as shown in the attached Bid Tabulation and below.

Table 1: Bid Tabulation

	Engineering Estimate	APAC – Central, Inc.	A&A Asphalt, Inc.	Dunham's Asphalt Services, Inc.
BASE BID	\$93,047.50	\$115,666.50	\$118,157.50	\$179,259.00

The apparent low bid was submitted by APAC-Central, Inc. (Tulsa, Oklahoma) in the amount of \$115,666.50. References were checked for this bidder and they have been determined to be qualified to perform this work. These services will be coordinated to be completed in advance of the overlay by Tulsa County. The total contract time is to be 365 days (1 year) to allow for Tulsa County schedule to include the City of Jenks projects. Staff recommends the use of APAC-Central, Inc. based on their references and the fact that they were the lowest bidder.

Staff requests approval of the award of the Melody Lane, Union Avenue and Country Lake Estates Milling Project to APAC – Central, Inc. (Tulsa, Oklahoma) in the total amount of \$115,666.50; funding for the same to be paid by the FY 21-22 Budget (Account No. 53-521-5393 (One Cent Capital Fund – Street Maintenance – Tulsa County Overlay Program)).

Attachments:

Bid Tabulation
Site Plan

MELODY LANE, UNION AVENUE AND COUNTRY LAKE ESTATES MILLING PROJECT BID TABULATION - DECEMBER 2021

PAY ITEMS			ENGINEERING ESTIMATE 2021					APAC - CENTRAL, INC.					A&A ASPHALT INC.					DUNHAM'S ASPHALT SERVICES, INC.				
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	BID AMOUNT	QUANTITY	UNIT PRICE	BID AMOUNT	QUANTITY	UNIT PRICE	BID AMOUNT	QUANTITY	UNIT PRICE	BID AMOUNT	QUANTITY	UNIT PRICE	BID AMOUNT					
1	Mobilization	LS	1	\$ 9,000.00	\$ 9,000.00	1	\$ 8,500.00	\$ 8,500.00	1	\$ 8,000.00	\$ 8,000.00	1	\$ 8,000.00	\$ 8,000.00	1	\$ 8,000.00	\$ 8,000.00					
2	Cold Milling Pavement (2")	SY	32910	\$ 2.25	\$ 74,047.50	32910	\$ 3.15	\$ 103,866.50	32910	\$ 3.25	\$ 106,957.50	32910	\$ 4.90	\$ 161,259.00	32910	\$ 4.90	\$ 161,259.00					
3	Construction Traffic Control	LS	1	\$ 10,000.00	\$ 10,000.00	1	\$ 3,500.00	\$ 3,500.00	1	\$ 3,200.00	\$ 3,200.00	1	\$ 10,000.00	\$ 10,000.00	1	\$ 10,000.00	\$ 10,000.00					
TOTALS =					\$ 93,047.50	\$ 115,666.50			\$ 118,157.50		\$ 179,259.00											

750 JENKS VISION TAX PROJECTS

Capital Outlay

FUND	OBJECT	BUDGET AMT.
53	TULSA COUNTY OVERLAY PROGRAM	\$ 250,000.00

City of Jenks
Everything's going our way

CITY OF JENKS
P.O. BOX 2007
JENKS, OKLAHOMA 74307

CONTACT LIST			
COMPANY	CONTACT	PHONE	
JENKS PUBLIC WORKS	GARY HEAD	918-556-1477	
JENKS ENGINEERING	CHRIS CLOYDE	918-556-1429	
O.M.G.	L.D. WEBB	918-831-1387	
AT&T	ALFORD NICHOLS	918-596-1237	
AFIPISO	JONATHAN CAULDE	918-250-2229	
COX	LUCAS MARES	918-296-1587	

SHEET INDEX

- | | |
|-----|--------------------|
| 1 | COVER |
| 2 | PAY ITEM SUMMARY |
| 3 | CONSTRUCTION NOTES |
| 4-6 | PAVEMENT PLAN |



NOT TO SCALE

STANDARDS

CITY OF JENKS

ODOT SPECIFICATIONS MANUAL, 2019 EDITION

DEPARTMENT OF JUSTICE 28 CFR PART 36 ADA STANDARDS, 1994 EDITION

DEPARTMENT OF JUSTICE 2010 ADA STANDARDS FOR ACCESSIBLE DESIGN

COVER

**MELODY LANE, UNION AVENUE,
AND COUNTRY LAKE ESTATES
MILLING PROJECT**

CITY OF JENKS, OKLAHOMA

DATE: 11-01-2021	SHEET 1 OF 6 SHEETS
------------------	---------------------

PAY ITEMS				
ITEM NO.	SPEC. NO.	DESCRIPTION	PAY NOTES	UNIT
1	641	MOBILIZATION	1,2	LS 1
2	412	COLD MILLING PAVEMENT (2")	3	SY 32,910
3	880(J)	CONSTRUCTION TRAFFIC CONTROL	4	LS 1

PAY ITEM NOTES

1. MOBILIZATION IS TO BE 10% MAXIMUM OF SITE COST.
2. CONTRACTOR TO PROVIDE COPIES OF LOCATE TICKETS TO CITY OF JENKS.
3. MATERIAL TO BECOME THE PROPERTY OF, AND DISPOSED OF, BY THE CONTRACTOR IN A MANNER APPROVED BY THE ENGINEER.
4. CONTRACTOR SHALL GIVE 48 HOUR NOTICE PRIOR TO CONSTRUCTION OR ROAD CLOSURES.

ASPHALT OVERLAY DETAIL



PAY ITEM SUMMARY	
MELODY LANE, UNION AVENUE, AND COUNTRY LAKE ESTATES MILLING PROJECT	
CITY OF JENKS, OKLAHOMA	
ENGINEERING DEPARTMENT	
DATE: 11-21-2021	SHEET 2 OF 6 SHEETS

GENERAL NOTES

1. WHENEVER THE WORD "CITY" APPEARS HEREIN THE SAME SHALL CONCLUSIVELY BE DEEMED TO MEAN THE CITY OF JENKS, OKLAHOMA UNLESS THE CONTEXT CLEARLY DICTATES OTHERWISE.
2. ALL CONSTRUCTION ACTIVITIES ON PRIVATE PROPERTY WILL REQUIRE PROPERTY OWNER APPROVAL. CONTRACTOR, UPON NEEDING TO DO ANY CONSTRUCTION ACTIVITIES ON PROPERTY OTHER THAN THE DEVELOPERS (I.E. OTHER PROPERTY OWNERS, CITY OF JENKS, CITY OF TULSA, TULSA COUNTY, ETC.) SHALL LEAVE THE PROPERTY IN THE SAME OR BETTER CONDITIONS.
3. CONTRACTOR AND ALL RELATED CONSTRUCTION ACTIVITIES WILL BE REQUIRED TO MAINTAIN NORMAL WORKING HOURS IF SIGNIFICANT PUBLIC REQUEST IS MADE TO THE CITY IN THIS REGARD.
4. A PRE-CONSTRUCTION MEETING IS REQUIRED AND CAN BE COORDINATED WITH CITY STAFF AT (918) 656-467. FIVE (5) 1X17' SET OF FINAL PLANS ARE TO BE PROVIDED AT THE TIME OF THE MEETING.
5. CONDITIONS SET FORTH WITHIN THE EARTH CHANGE PERMIT REMAIN VALID THROUGHOUT ALL CONSTRUCTION ACTIVITIES AND DEVELOPMENT SEQUENCES OF THIS DEVELOPMENT.
6. NO CONSTRUCTION ACTIVITIES ON THE WATER AND SANITARY SYSTEMS ARE PERMITTED UNTIL THE CITY ENGINEER'S OFFICE HAS RECEIVED A COPY OF THE DUED "PERMIT TO CONSTRUCT" AND AUTHORIZATION TO PROCEED WITH THE WATER SYSTEM AND SANITARY SYSTEMS HAS BEEN PROVIDED BY THE CITY ENGINEER.
7. ALL CONSTRUCTION SHALL BE IN STRICT ACCORDANCE WITH THE CURRENT CITY OF JENKS, DEPARTMENT OF PUBLIC WORKS ENGINEERING DEPARTMENT STANDARDS, AND THE 2018 EDITION OF THE OKLAHOMA DEPARTMENT OF TRANSPORTATION STANDARDS SPECIFICATIONS FOR HIGHWAY CONSTRUCTION AND AS MAY BE SUBSEQUENTLY REVISED, UPDATED, AND ADOPTED.
8. EASEMENTS, BUILDING SETBACKS, RIGHT-OF-WAY, SIGNS, LIGHTING, LANDSCAPING, AND OTHER APPLICANCES ARE DESIGNED TO BE IN COMPLIANCE WITH THE CONDITIONS SET FORTH BY THE CITY PLANNER, PLANNING COMMISSION AND CITY COUNCIL. ALL DESIGN PLANS FOR WATER DISTRIBUTION, SANITARY SEWER COLLECTION, ROADWAY, AND STORM WATER SYSTEMS CONSTRUCTION INSTALLATION SHALL MEET OR EXCEED THE CITY OF JENKS CONSTRUCTION STANDARDS AND MUNICIPAL POLICY AND ARE IN COMPLIANCE WITH THE CITY OF JENKS STANDARDS.
9. ALL PREVIOUS CONDITIONS SET FORTH WITHIN THE EARTH CHANGE PERMIT REMAIN VALID THROUGHOUT ALL OF THE CONSTRUCTION ACTIVITIES AND DEVELOPMENT SEQUENCES OF THIS DEVELOPMENT.
10. THE CONTRACTOR AND ANY OTHER SUBCONTRACTORS UNDER SEPARATE CONTRACT (S) ARE REQUIRED TO ATTEND A PRE-CONSTRUCTION MEETING WITH THE CITY OF JENKS STAFF. SUCH A MEETING IS REQUIRED BEFORE ANY INFRASTRUCTURE CONSTRUCTION IS PERFORMED. THE CITY OF JENKS WILL NOT APPROVE CONSTRUCTION ACTIVITIES UNTIL SUCH A MEETING IS HELD. SUCH MEETINGS WILL ALSO BE MANDATORY, UPON THE CITY OF JENKS REQUEST, DURING THE CONSTRUCTION PROCESS SHOULD THE CITY OF JENKS DETERMINE IT TO BE NECESSARY.
11. SITE GRADING SHALL BE PERFORMED IN A MANNER CONTINENT WITH THE STORM WATER POLLUTION PREVENTION PLAN (SWP2) PREVIOUSLY SUBMITTED FOR THIS PROJECT.
12. ALL EXCAVATED AREAS WITHIN THE DETENTION POND BANKS ABOVE THE WATER LINE, RIGHT-OF-WAY, PARKS AND DRAINAGEWAYS SHALL HAVE GROUND COVER (I.E. SOIL OR HYDROMULCH) INSTALLED IMMEDIATELY FOLLOWING FINAL EXCAVATION WORK PER DEQ OR TO ALL GROUND COVER SHALL BE MAINTAINED AND WATERED UNTIL WELL ESTABLISHED.

PAVING NOTES

1. ALL PAVING, DRAINAGE AND EROSION CONTROL IS DESIGNED IN ACCORDANCE WITH THE CURRENT CITY OF JENKS LAND SUBDIVISION CODE AND ALL CONSTRUCTION INSTALLATION SHALL MEET OR EXCEED THE CITY OF JENKS CONSTRUCTION STANDARDS AND MUNICIPAL POLICY.
2. THE PROJECT RESPONSIBLE CONTRACTOR AND ANY OTHER SUB-CONTRACTORS UNDER SEPARATE CONTRACT (S) ARE REQUIRED TO HAVE A PRE-CONSTRUCTION MEETING WITH CITY STAFF. SUCH A MEETING IS REQUIRED BEFORE ANY INFRASTRUCTURE CONSTRUCTION IS PERFORMED. SHOULD THE RESPONSIBLE CONTRACTORS BE REQUIRED TO PARTICIPATE WITHIN A MUTUALLY SCHEDULED PRE-CONSTRUCTION MEETING, ALL CONSTRUCTION ACTIVITIES SHALL BE IMMEDIATELY TERMINATED INDEFINITELY BY THE CITY.
3. ALL PAVING CONSTRUCTION SHALL BE INSPECTED BY THE ENGINEERING DEPARTMENT UTILITY INSPECTORS, IN ACCORDANCE WITH CITY POLICY.
4. THE PAVING CONTRACTOR SHALL NOTIFY THE ENGINEERING DEPARTMENT AT LEAST 48 HOURS PRIOR TO START OF CONSTRUCTION.
5. ALL UTILITY CONSTRUCTION (WATER, SEWER AND STORM WATER) SHALL BE COMPLETED PRIOR TO SUBGRADE PREPARATION.
6. SUBGRADE SHALL BE FREE OF ALL ORGANIC MATTER, TREATED, AND COMPACTED ACCORDING TO THE PLANS AND SPECIFICATIONS.
7. SUBGRADE STABILIZATION SHALL BE BASED UPON CITY'S REVIEW OF GEOTECHNICAL REPORT. GEOTECHNICAL FIRM TO CONTACT CITY ENGINEER PRIOR TO TESTING.

8. PAVING CONTRACTOR SHALL BE RESPONSIBLE FOR REPAIR OF UNACCEPTABLE SUBGRADE AT ALL UTILITY, CABLE, OR CONDUIT CROSSINGS.
9. PAVING CONTRACTOR SHALL INSPECT SUBGRADE PRIOR TO COMMENCING WORK AND SHALL REPAIR AREAS WHERE GRADE VARIES MORE THAN 0.1 FEET, WHERE DENSITY IS LESS THAN 95% STANDARD PROCTOR OR WHERE SUBGRADE DRAINAGE IS INADEQUATE. AT THE UNIT PRICE BID FOR FINE GRADING IN THE PROPOSAL, SUBGRADE MODIFICATIONS, WHERE REQUIRED, SHALL NOT COMMENCE UNTIL SUBGRADE REPAIRS HAVE BEEN ACCEPTED BY THE ENGINEER DEPARTMENT INSPECTOR.
10. SEQUENCE OF CONSTRUCTION FOR STABILIZED SUBGRADE SHALL BE BLUE TOP AND FINE GRADE, FABRIC PLACEMENT, AGGREGATE BASE, AND THEN FINAL FINE GRADING.
11. COMPACTION TESTS SHALL BE TAKEN A MINIMUM OF EVERY 300 LINEAR FEET IN ALTERNATING LINES FOR EACH EIGHT (8) INCH LIFT OF MATERIAL.
12. SUBGRADE SHALL BE PROCTOR-ROLLED IF THE STABILITY OF THE MATERIAL IS QUESTIONED. ALSO, THE SUBGRADE EXPOSED AFTER STRIPPING AND COMPACTING CUTS SHALL BE PROCTOR-ROLLED ACCORDING TO THE GEOTECHNICAL REPORT.
13. PORTLAND CEMENT CONCRETE SHALL HAVE A 28-DAY COMPRESSIVE STRENGTH OF NOT LESS THAN 3500 PSI. A SLUMP OF NOT MORE THAN 3", AND SHALL CONTAIN SIX (6) PERCENT AIR + OR - 1% OR PER PROJECT GEOTECHNICAL SUPPORT.
14. ASPHALTIC CONCRETE SHALL HAVE DENSITY OF NOT LESS THAN 94% AND NOT MORE THAN 96%, AND HVEEM STABILITY OF NOT LESS THAN 40% OR PER PROJECT GEOTECHNICAL REPORT.
15. THE CONTRACTOR SHALL FURNISH THE FOLLOWING TESTING SERVICES BY A REPUTABLE INDEPENDENT TESTING LABORATORY APPROVED BY THE OWNERS REPRESENTATIVE.
 6. FIELD DENSITY TEST OF EMBANKMENT, SUBGRADE, OR BASE, AT LOCATIONS SPECIFIED BY THE INSPECTOR.
 9. PLASTICITY TEST OF THE SUBGRADE AT LOCATIONS SPECIFIED BY THE ENGINEER.
 10. MOISTURE DENSITY CURVES FOR MATERIAL TO BE USED FOR EMBANKMENT OR SUBGRADE CONSTRUCTION.
 11. MIX DESIGN FOR PORTLAND CEMENT CONCRETE AND ASPHALTIC CONCRETE.
 12. AGGREGATE GRADATION TESTS.
 13. STABILITY, DENSITY, BITUMEN CONTENT AND GRADATION TESTS OF ASPHALTIC CONCRETE EVERY 200 TONS OR DAILY WHICHEVER IS LESS.
 14. COMPRESSION TEST OF CONCRETE CYLINDERS AT SEVEN (7) AND TWENTY-EIGHT (28) DAYS WITH ONE (1) OF EACH TESTS CONDUCTED FOR EVERY 100 CUBIC YARDS PLACED.
 15. ONE CORE SAMPLE AT A LOCATION SPECIFIED BY THE INSPECTOR FOR EVERY 8000 SQUARE FEET OF PAVEMENT.
16. THE CONTRACTOR SHALL FURNISH CERTIFICATION FROM THE MANUFACTURE THAT ALL MATERIALS MEET APPLICABLE SPECIFICATIONS. COPIES OF MATERIAL CERTIFICATION SHALL BE FURNISHED TO THE ENGINEERING DEPARTMENT PRIOR TO INSTALLATION OR INCORPORATION OF MATERIAL IN THE WORK.
17. THE PAVING CONTRACTOR SHALL ADJUST ALL VALVE BOXES TO GRADE AFTER PAVING HAS BEEN COMPLETED.
18. THE PAVING CONTRACTOR SHALL PLACE A CONCRETE COLLAR TWO (2) FEET SQUARE AND EQUIVALENT IN THICKNESS TO THE STREET BEING CONSTRUCTED, AROUND EACH VALVE BOX NOT LOCATED IN A PAVED AREA. THE VALVE BOX SHALL BE ADJUSTED TO GRADE PRIOR TO PLACING CONCRETE COLLAR.
19. THE PAVING CONTRACTOR SHALL MARK ALL WATER LINE CROSSINGS BY CUTTING A "W" 14-INCH DEEP IN THE FACE OF THE CURB, OVER THE CROSSING AND PAINTING THE "W" BLUE. THE PAVING CONTRACTOR SHALL MARK ALL WATER VALVE LOCATION BY CUTTING A "V" 14-INCH DEEP IN THE FACE OF THE CURB, OVER THE VALVE AND PAINTING THE "V" BLUE.
20. ROAD CLOSURES MUST BE COORDINATED A MINIMUM OF FORTY-EIGHT (48) HOURS IN ADVANCE WITH JENKS PUBLIC WORKS DEPARTMENT AND JENKS POLICE DEPARTMENT. ROADS WILL NOT BE CLOSED FOR OVER EIGHT (8) HOURS WITHOUT WRITTEN PERMISSION FROM THE CITY ENGINEER.
21. ALL PAVEMENT STRIPING MATERIALS SHALL COMPLY WITH 2019 ODOT STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION AND PLACEMENT WILL COMPLY WITH THE LATEST VERSION OF THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (MUTCD).
22. NO EXCAVATION OF EXISTING ASPHALT FOR DRIVEWAY MODIFICATIONS, ROADWAY CONNECTIONS, ETC. IS PERMITTED WITHOUT PRIOR SAWCUTTING ASPHALT AT CONSTRUCTION BOUNDARY.
23. THE LOT PROPERTY OWNER/BUILDER SHALL BE RESPONSIBLE FOR CONSTRUCTING THE SIDEWALK IN FRONT OF THE LOT OWNERS PROPERTY IN ACCORDANCE WITH THE PAVING PLANS.
24. ALL HANDICAP ACCESS RAMP SHALL BE THE RESPONSIBILITY OF THE DEVELOPER TO CONSTRUCT AS THE CURB AND/OR AS ROADWAY IS BEING CONSTRUCTED.

CONSTRUCTION NOTES

MELODY LANE, UNION AVENUE,
AND COUNTRY LAKE ESTATES
MILLING PROJECT

CITY OF JENKS, OKLAHOMA

ENGINEERING DEPARTMENT

DATE: 11-01-2021 SHEET 3 OF 6 SHEETS





LEGEND



MILL AND OVERLAY LOCATIONS

STREET OVERLAY			
STREET SECTION		LINEAR FEET	SQUARE YARDS
UNION AVE (91ST TO 96TH STREET)		2700	7800

PAVEMENT PLAN (2)

MELODY LANE, UNION AVENUE,
AND COUNTRY LAKE ESTATES

MILLING PROJECT

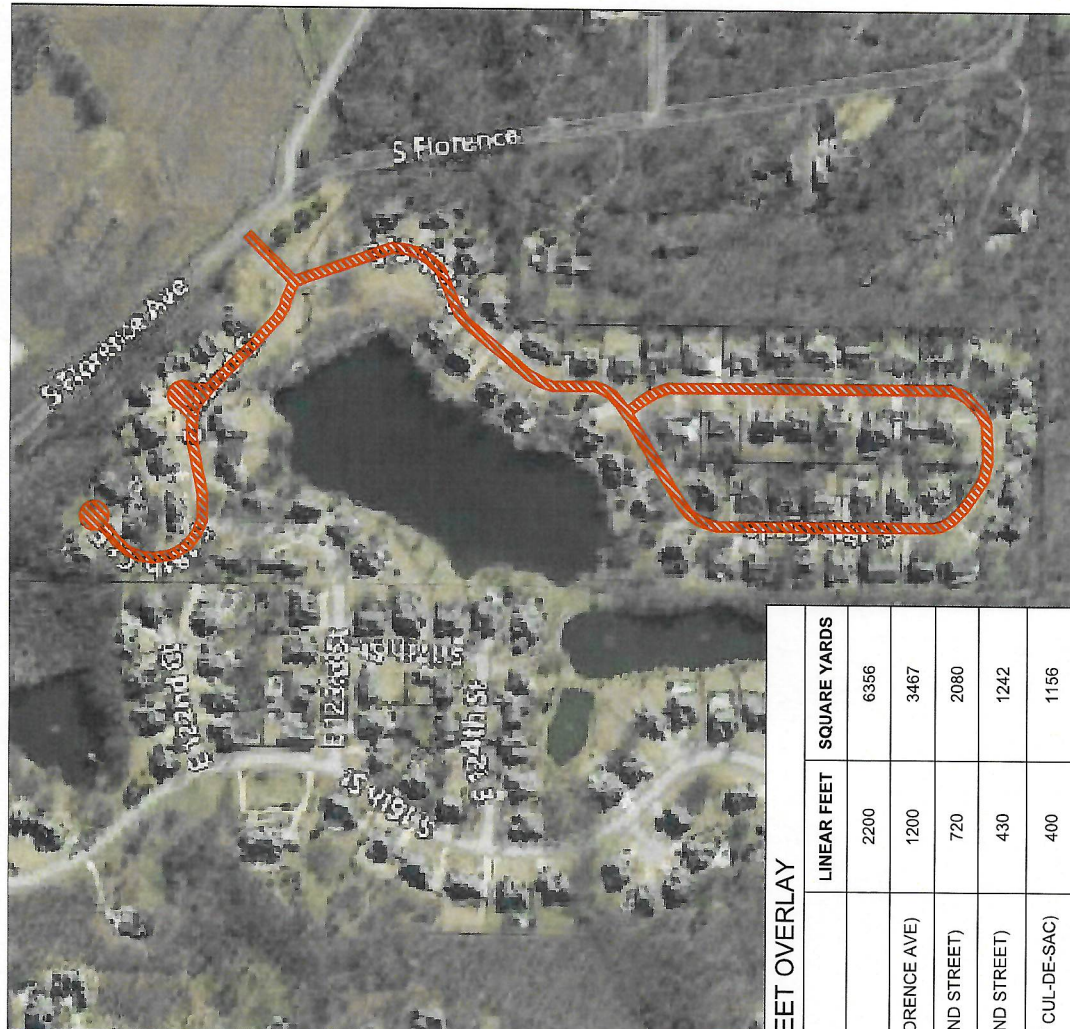
CITY OF JENKS, OKLAHOMA

ENGINEERING DEPARTMENT

DATE: 11-01-2021 SHEET 5 OF 6 SHEETS



NOT TO SCALE



STREET OVERLAY		
STREET SECTION	LINEAR FEET	SQUARE YARDS
18TH CIRCLE	2200	6356
18TH STREET (18TH CIRCLE TO FLORENCE AVE)	1200	3467
122ND STREET (18TH AVE TO 122ND STREET)	720	2080
18TH AVE (123RD STREET TO 122ND STREET)	430	1242
18TH COURT (18TH AVE TO END OF CUL-DE-SAC)	400	1156

LEGEND

MILL AND OVERLAY LOCATIONS



NOT TO SCALE

PAVEMENT PLAN (3)

**MELODY LANE, UNION AVENUE,
AND COUNTRY LAKE ESTATES**

COUNTY LAKE ESTIMATE MILLING PROJECT

CITY OF JENKS, OKLAHOMA

ENGINEERING DEPARTMENT

DATE: 11-01-2021	SHEET 6 OF 6 SHEETS
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Engineering Projects - Weekly Update

December 15, 2021

STREET IMPROVEMENT PROJECTS

Elm Street (111th Street to 131st Street) Project: The right-of-way acquisition agent estimated rights-of-way acquisition amounting to approximately \$1.5 million for permanent easements and \$54,000 for temporary construction easements. Several agreements with the various pipelines that cross Elm Street are being sought to relocate/modify the pipelines that are impacted by the proposed widening. ONG has provided a relocation plan and schedule for this project. Right-of-way acquisition is underway and utility relocation plans are being coordinated with the design engineers and the utility companies.

Update:

Consultant to modify roadway alignment on the south mile of the project by moving it west between the two intersections at 121st Street and 131st Street. Right-of-way remaining to acquire: one temporary construction easement on the north mile and three right-of-way parcels on the south mile.

Main Street (Date to TSU Railroad) Project: The Consultant is working to produce 100% plans. The prospective let date for this project is September 2022. The railroad will shut down Main Street a block east and west of their crossing over a weekend to complete their construction work for this project prior to the roadway construction commencing. Staff has communicated dates to avoid (community activity event weekends) for scheduling this work. Right-of-way acquisition is nearing completion.

Update:

No update.

Elwood (111th Street to Main Street) Project: Right-of-way acquisition is almost complete. Utility relocation coordination to begin soon.

Update:

Staff is seeking to have a review meeting with ODOT on the 90% plans.

1st Street (Aquarium Place to Aquarium Drive) Project: PEC has resubmitted 1st Street plans to Union Pacific Railroad to review. Staff has provided review comments to PEC on their recent design submittal. Staff is awaiting review comments from Union Pacific Railroad.

Update:

No update

7th Street (Aquarium Place to Aquarium Drive) Project: This project will widen 7th Street to 26-feet, add curb and gutter, improve stormwater conveyance, relocate the water line near this road and add new sidewalk within the right-of-way.

Update:

Staff has provided review comments on the 100% plans to the consultants. As the design nears completion, the consultant will prepare right-of-way and temporary construction easement documents and begin utility relocation activities.

Pavement Management Program:

Street Reconstruction Projects:

- **1st Street** (north of "K" Place) – pavement reconstruction of 1st Street north of "K" place.
- **Fox Run Pavement Repair:** concrete pavement repair throughout the Fox Run Addition.

Update:

Staff is revising design drawings for the 1st Street project and is creating bid documents for a concrete repair project throughout the Fox Run Addition and at additional locations within Jenks.

Transportation Master Plan: The street inventory has been completed; the traffic signal inventory has been assembled; prepared recommendations for the functional classifications of the key roadways; some review and analysis of the last 3 years of crash data has occurred. TEC (consultant) has provided preliminary recommendations concerning traffic signal equipment which will be used to upgrade the signals at 101st Street and Elm Street intersection and plan for a future signal equipment upgrade of all City traffic signals and installation of a coordinated signal system for all traffic signals. Traffic data collection has been completed.

Update:

No update.

106th Street Extension (Elm Street to Lewis Avenue) Design: The contract for providing design services for the extension of 106th Street from Elm Street to Lewis Avenue (into the River District and in support of the Tulsa Premium Outlets development) was awarded to CP&Y on July 22nd. A kick-off meeting was held on September 9th. Staff has provided requested record plans and contact information for the Consultant. Consultant has provided four draft alignments for early consideration. Staff has consulted with various property owners in the area to discuss the possible alignments of the roadway. The design consultant has created an additional alignment option based on the property owner input.

Update:

Staff met with consultant to discuss the fifth roadway alignment option last week.

PARK/TRAIL/SIDEWALK IMPROVEMENT PROJECTS

"B" Street sidewalk (5th to Elm): This project was shifted from Vision 2025 excess funding to Vision Sales Tax Extension funding. Staff is awaiting a Union Pacific Railroad agreement for sidewalk on railroad property. Magnum Construction was awarded this project on May 22, 2020. Construction has completed and Staff has approved the work performed.

Update:

Union Pacific Railroad is reviewing the sidewalk improvements made within their right-of-way.

WASTEWATER CAPITAL PROJECTS

Wastewater Treatment Plant – Phase 1 Improvements: The floor, lower wall section, mud slab for the bar screen of the headworks wet well has been poured. The second level of the wet well is getting formed up for concrete pouring. The underground electrical conduit has been installed for the electrical building.

Update:

Completed tying rebar for the cable trays, completed 31 of 42 cable tray foundations and started excavation for the electrical building footings. Upcoming work: excavate footings for the electrical building; set forms, tie rebar and pour slab for the electrical building; continue tying rebar for Headworks walls; continue setting influent wall forms; pour portion of influent walls.

S. James Water and Sewer Extension (TIF #4): The City Council approved an amendment to the engineering contract which will cover the remaining services for this water line design. Staff has accepted the latest design submitted by TEP. The property owner has provided a water line easement for this project. The next step will be to obtain DEQ approval.

Update:

No update.

Various Lift Station and Forcemain projects:**106th & Elm Street Lift Station and Forcemain:**

Workshop #1 was held with the Consultant where the alternative lift station locations and forcemain alignments were presented with various factors and estimated costing.

Update:

Staff will working with the Consultant to develop a recommendation to present to City Council.

Victoria Pond Lift Station and Forcemain:

Staff has made a selection on a design firm for this project and has begun contact negotiations.

Update:

Staff to recommend award of contract at upcoming City Council meeting.

DRAINAGE CAPITAL PROJECTS

Drainage & Storm Sewer Master Plan (Phase 1): The Master Plan is to include existing conditions, future conditions, and proposed/needed repairs or improvements to our system. A pre-study Public Meeting was held on October 21st at The Hive. Approximately 15 residents attended and provided feedback on flooding concerns in their area. Survey field work for the storm sewer has been completed. Survey has been processed and delivered to the modelers to review and input. Comments from the Public Meeting have been processed. Consultant has begun to setup the model. Delineated drainage areas and hydrologic parameters. Consultant has met with Councilor Lynn to discuss problem areas.

Update:

Staff met with consultant on December 14th to learn status of drainage study.

East “F” Street Storm Sewer Extension Project: The residential lot located at 109 East “F” Street has become a stormwater collection low spot for much of the area on the north side of “F” Street and a portion of the Jenks Public School property on the South side of “F” Street. The City is working with the Jenks School District to design a storm sewer pipe that will install an inlet and extend a storm sewer pipe to the detention pond on the Jenks Public School property to the south of this lot. Once designed and agreed upon by staff and the School District, this project will be bid and installed.

Update:

The design has been developed and Public Works will install the improvement in December 2021 once Jenks Public School is out of session.

West “F” Street Storm Sewer Extension Project: The residential lot located at 1022 West “F” Street has become a stormwater collection low spot for the houses on both sides of “F” Street from Juniper to Ivy Street. Staff is designing a storm sewer extension that will install an inlet and sump pump in the low spot adjacent to 1022 West “F” Street and a force main that will connect to the existing inlet at “G” and Ivy Streets. Once designed, this project will be bid and installed.

Update:

This project is under design.

CITY FACILITY PROJECTS

Public Safety and Employee Parking Lot: This project includes improvements to the police station parking lot. This project also includes the construction of an employee parking lot on the City property east of Date Street. Project has been put on hold.

Update:

Staff met with design consultant to review latest site plan and floor plan drawings last week.

JAAC Design: On February 04, 2020, City Council approved to have GS Helms and Associates to start the architectural/engineering design for the Jenks Adult Activity Center. The design is expected to be completed in 6+ months.

Update:

Staff met with design consultant to review latest site plan and floor plan drawings last week.

Veteran's Park Improvements: The Contractor, RJR Enterprises, constructed the raised pad, piers and control vault. All of the plumbing is installed to the equipment head. The Contractor has installed the drain line. The concrete pad for the splash pad has been poured and the shade structure supports have been installed. The splashpad equipment has been installed.

Update:

The water line connection and fine grading and resodding is almost complete.

OTHER PROJECTS

Tulsa County Projects:

- 91st Street project - A right turn lane will be added for eastbound traffic at Elwood Ave. The remainder of the intersection will be left as-is. Design should be completed. Rights-of-Way should complete December 2022. Utility relocations from January to December 2023 and Construction to take place from 2024 to 2025.
- 121st Street project – Plans currently show widening to four lanes with curb and gutter and storm sewer and replacing two bridges. The intersection at Elwood will be widened to four lanes with left turn lanes and it will be signalized. Design has been completed by Crafton, Tull and Associates, Inc.; Environmental review should finish in 2021; Rights-of-Way Acquisition from 2022 to 2023; Utility relocation from 2023 to 2024; Construction from 2025 to 2026.

Update:

No update.

Commercial Projects

Aquarium Place Apartments: The steel framing installation is underway. The Contractor has laid 150 linear feet of curb and gutter along the south side of the alleyway.

Candle Wood Suites (Gateway Plaza): The infrastructure final inspection took place and a punch list was provided to the contractor.

Tulsa Premium Outlets: Site work is on hold.

SH117 (D-Luxe Properties) Development: The contractor has installed most of the stormwater structures and piping. All on-site stormwater, except the detention pond, should be completed this week.

Gateway Bank: The infrastructure final inspection took place and a punch list was provided to the contractor.

Dutch Brothers Coffee: The site paving is complete and all that remains is the landscaping and final site clean-up.

Smithco: The Building Permit Application for the Smithco Office/Warehouse has not been approved and is on hold, due to numerous requirements not yet met (ARC, Zoning, Engineering). The property was abated for a Code Enforcement case; the property was cleaned up by Public Works on 11/9/21 and a bill sent to the Owner/Developer.

Subdivision Projects

The Cottages (111th Street & S. James Avenue): The contractor has completed on-site sanitary sewer installation.

Estates at Ritz Hollow (southwest of 111th & Elm St.): Clearing and grubbing of site taking place for the next two weeks.

Frazier Meadows (131st & Harvard): The water line has been installed and tested for Phase 1. The sanitary sewer has been completed and tested for Phase 1. The storm sewer system has been installed with the exception of the structures required on the streets (hoods, lids and grates). Street and fine lot grading is underway.

Stone Bluff (106th and Elgin Ave): Acceptance of infrastructure will be presented to City Council once all bonds are received and final inspection is completed.

Frazier Fall (126th and Harvard Ave): Preliminary plans for the sanitary sewer system have been provided and staff provided initial comments.

2900 W Main Street: Staff has accepted the latest drainage plans and plans for other infrastructure repair for the southern part of the development.

Sub-Divisions that infrastructure has been accepted and now under house construction.

Clearfield Estates (West side of Harvard & 141st Street): Sidewalks along Harvard still need to be finished.

Gray Oaks (East side of Harvard & 141st Street): The developer has several infrastructure issues be addressed.

2021 Commercial Building Permit Projects Status Report

City of Jenks

Contractor	Project Name	Project Address	Permit Number	Permit Issued Date	Footing	Plumbing Rough	Sewer Tap	Slab	Framing	Electrical Rough	Mechanical Rough	Plumbing Top Out	Building Finals	Certificate of Occupancy	Notes
Brewer Const.	SoCo Gym	237 S Franklin St	3541	2/9/17	3/9/17	3/16/17	6/21/17	5/1/17	7/10/17	8/16/17	8/16/17	7/10/17	10/2/17	TEMP	TEMP CO; Extended till 2021
Integrity Constructon	Candlewood Suites	219 S Gateway Plaza	4675	1/4/20	7/22/20	7/24/20	NN	4/6/21	9/24/21	8/25/21	7/1/21	8/31/21			in progress
Williamson Development	Jenks on Main/Bldg Shell	201 & 203 W Main St	3474	12/17/16	11/2/16	12/20/16	12/20/16	12/21/16	N/A	N/A	N/A	N/A		N/A	in progress
Williamson Development	Jenks Landing/Bldg Shell	3402 W 114th St	3370	7/6/17	9/13/17	10/3/17	10/3/17	Oct. 2017	N/A	11/17/20	N/A	N/A		N/A	shell completed
Williamson Development	Jenks Landing/Bldg Shell	3412 W 114th St	3371	7/6/17	7/25/18	9/13/18	9/13/18	9/14/18	N/A	N/A	N/A	N/A		N/A	
LD Kerns	Yale Cleaners	11202 S Elm Street	4442	7/8/19											Retaining wall built
Whiting Turner	Tulsa Premium Outlets (Campus)	801 East 103rd St S	4601	1/13/20						3/3/20					
Whiting Turner	Tulsa Premium Outlets (Bldg 1)	801 East 103rd St S	4602	1/13/20		3/11/20				3/11/20					
Whiting Turner	Tulsa Premium Outlets (Bldg 2)	801 East 103rd St S	4603	1/13/20		3/10/20	3/11/20			3/11/20					
Whiting Turner	Tulsa Premium Outlets (Bldg 3)	801 East 103rd St S	4604	1/13/20		2/3/20	02/30/20								
Whiting Turner	Tulsa Premium Outlets (Bldg 4)	801 East 103rd St S	4605	1/13/20		1/28/20									
Whiting Turner	Tulsa Premium Outlets (Bldg 5)	801 East 103rd St S	4606	1/13/20		2/4/20									
Whiting Turner	Tulsa Premium Outlets (Bldg 6)	801 East 103rd St S	4607	1/13/20											
Whiting Turner	Tulsa Premium Outlets (Bldg 7)	801 East 103rd St S	4608	1/13/20	2/28/20	2/24/20		3/5/20		2/24/20					
Whiting Turner	Tulsa Premium Outlets (Bldg 8)	801 East 103rd St S	4609	1/13/20	2/3/20	2/3/20		2/21/20	2/28/20	2/3/20					
Cowan Construction	Village on Main Bldg B Retail Shell	161 S Riverfront Dr	4586	2/25/20	5/14/20	4/28/20	5/19/21	8/11/20	11/19/20	8/19/20					
Crawford Construction	Gateway Bank	100 S Gateway Place	5036	1/28/21	3/9/21	3/11/21	4/6/21	3/24/21	9/3/21	7/29/21	7/19/21	7/19/21			10/25/2021 C/O'ed
Embree Construction Group	The Learning Experience/Daycare	406 W 121st Street S	5062	11/17/20	1/27/21	3/25/21		3/25/21	4/22/21	7/1/21	7/1/21	7/1/21			10/13/2021 C/O'ed
Vexus Contracting	Aquarium Carriage House Apartments	222 E Aquarium Place	5092	1/6/21	3/22/21	5/6/21		6/24/21							
LDKerns	Addition to LDKerns Main Office	555 N Elm Street	5077	11/21/20	12/3/20	2/11/21	N/A	N/A	4/8/21	3/26/21	4/12/21	3/26/21			
Tech Restoration	Original Town of Jenks/Photo Gallery	201 West Main Suite 106	5131	12/9/20	NN		NN	NN	6/24/21	6/24/21	6/24/21	6/24/21	7/1/21		
Willio	Offices	201 W Main Street Suite 102	5137	12/1/20	N/A	3/22/21	N/A	N/A	5/11/21	5/11/21	6/22/21	6/22/21			in progress
Lingo Construction	Tavern/Bar	161 S Riverfront Dr Suite B200	5166	1/29/21	N/A		N/A		7/29/21	10/5/21	9/15/21	7/29/21			
Lingo Construction	Restaurant Bar	161 S Riverfront Dr Suite B100	5167	1/29/21	5/24/21	6/11/21		6/16/21	7/29/21	7/29/21					
Candor Building Solutions	Medical Clinic	1000 Riverwalk Terrace	5213	2/10/21		4/30/21		7/9/21		8/12/21	8/12/21	8/25/21			in progress
TBD	Arby's Remodel	520 W Main Street	5214	7/27/21											completed
Cruce Custom Service	Foundation Only	12023 S 27th W Avenue	5222	2/10/21											
Red Dog Construction	Woodland West	9400 S Union Avenue	5264	4/5/21	4/22/21	5/11/21		6/18/21	9/16/21	9/16/21	10/19/21	9/16/21			in progress
Black Gold at 121st LLC	South County Crossing Office/Warehouse	1091 W 121st S Suite 101-103	5251	4/14/21	9/21/21	9/30/21		10/18/21		8/13/21	8/12/21				in progress
C T Construction	Jenks West	1915 W Main Street	5252	4/21/21											
C4 Operations	Dispensary	395 West K Place #109	5258	2/25/21	NN	NN	NN	NN	4/22/21	9/16/21		4/22/21			
Rise Roofing & Construction	Offices	105 E Main Street	5277	4/28/21											
Okie Steel Construction	Kirk Crossing/Storage Bldg	11420 S James Avenue	5282	4/8/21	5/7/21										
Candor Building Solutions	Riverwalk Phase 1A & 3 Medical Office	1000 Riverwalk Terrace	5344			6/18/21	NN	NN	8/31/21	7/9/21					
TBD	Medical Office	402 E Aquarium Place	5318												
Crossland Construction	Waste Water Plant	12301 S Florence Ave	5379	7/11/21						8/16/21					
LD Kerns	Freshman Academy addition	207 E D Street	5386	7/28/21		9/1/21	9/1/21								
Red Dog Construction	Jenks Melody Courts	802 W Main St	5403	7/15/21	9/9/21	8/31/21	10/21/21	9/10/21							
Chicken Cone	Ascend Construction	807 E A St	5421			10/14/21									
Bear Construction	CVP DB Jenks Dutch Bros.	305 E Elm Street	5462		9/14/21	9/24/21		9/27/21							
Cruce Custom Service	Dlux Temporary Mercantile	12023 S 27th W Avenue	5467												
Birch Co	Cobblestone Cottages	10704 S Douglas Cr	5501		10/1/21	10/12/21									
Lyon Construction	Ok Organic Health	807 East A Street #111	5502						10/19/21						
CR Meyer	Kimberly Clark Guard Shack	13219 S Kimberly Clark	5530		10/19/21										
Asend Construction	Chick N Cone	807 East A Street 101	5421	8/12/21											