MINUTES
JENKS PUBLIC WORKS AUTHORITY
TUESDAY, DECEMBER 21, 2021, 6:00 P.M.
JENKS CITY HALL, COUNCIL CHAMBERS, 211 NORTH ELM

The Agenda for the Jenks Public Works Authority was posted on the City's website at 11:23 p.m. on December 17, 2021. The meeting was called to order at 7:17 p.m. on the above date by Chair Cory Box. A roll call vote of members was taken as follows.

Kaye Lynn	Present
Gary Isbell	Present
Craig Murray	Present
Donna Ogez	Absent
Rodney Cline	Present
Kevin Short	Present
Chair Cory Box	Present

Business
Official action can only be taken on items which appear on the agenda. The Jenks Public Works Authority may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item (except for Item 1).

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Board Member may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

   A. Approve minutes of the special meeting held on December 07, 2021
   B. Approve Encumbrances and Expenditures
   C. Monthly Reports
   D. Approve the purchase of three vehicles for the Public Works department from Mark Allen Chevrolet/GMC for a total cost of $117,821 and approve Resolution 2021-09, a resolution amending the annual appropriations by $118,000 in account number 50-522-5396 (JPWA Operating Fund – General Maintenance – Motor Vehicles) for the Fiscal Year ending June 30, 2022, to fund the purchase of the three vehicles.
   E. Approve awarding of a professional engineering contract for the Victoria Pond (South 109th and S. Oak Ave.) Lift Station and Force Main Upgrade design to Tetra Tech, Inc. (Tulsa, Oklahoma) in the amount not to exceed $326,632.00 including additional services; funding for the same to be paid by both 2014 G.O. Bond Fund associated with Account No. 32-844-5392 (for design work related to the Lift Station) in the amount of $172,735.00 and Fund 56 – Reimbursement to JPWA with Account No. 56-844-5392 (for design work related to the Force Main) for the amount of $153,897.00.
   F. Approve Change Order No. 1 for the Wastewater Treatment Plant – Phase 1 Improvements construction project submitted by Crossland Heavy Contractors, Inc. (Tulsa, OK) for costs resulting from changes to the design in the amount of $9,584.12 resulting in a new contract amount of $11,926,584.12 and authorize the Mayor to

execute the document; funding for the same to be paid by the 2019 JPWA Revenue Bond in Account No. 55-726-5392 (Fund 55 – WWTP Capital Improvements – Building and Improvements). A supplemental appropriation will be needed to cover the Change Order amount. Resolution 2021-10 will appropriate $9,600.00 to cover the Change Order amount.

G. Approve Resolution No. 2021-10, a resolution amending the annual appropriations by $9,600 in account number 55-726-5392 (JPWA Wastewater Treatment Fund – WWTP Capital Improvements – Buildings & Improvements) and $154,000 in account number 56-844-5392 (JPWA Reimbursement to JPWA fund – Sanitary Sewer Infrastructure – Buildings & Improvements) for Fiscal Year ending June 30, 2022, to fund Change Order #1 of the WWTP Phase 1 project and the engineering design work of the force main at Victoria Pond (South 109th and S. Oak Ave) in the total amount of $9,600 and $154,000, respectively

Craig Murray made a motion to approve Item 1. Kaye Lynn seconded the motion. A roll call vote of members was taken as follows:

Kaye Lynn	Yes
Gary Isbell	Yes
Craig Murray	Yes
Rodney Cline	Yes
Kevin Short	Yes
Chair Cory Box	Yes

Motion Carried.

2. Consideration and appropriate action relating to items removed from the Consent Agenda. Withdrawn

3. Approve Resolution 2021-11, declaring certain land surplus and approving the sale of property to CVP-JENKS DB, LLC in the amount of $22,500. General Manager Christopher Shrout introduced Item 3. Craig Murray made a motion to approve Item 3. Rodney Cline seconded the motion. A roll call vote of members was taken as follows:

Kaye Lynn	Yes
Gary Isbell	Yes
Craig Murray	Yes
Rodney Cline	Yes
Kevin Short	Yes
Chair Cory Box	Yes

Motion Carried.

4. Request approval of the award of the Melody Lane, Union Avenue and Country Lake Estates Milling Project to APAC – Central, Inc. (Tulsa, Oklahoma) in the total amount of $115,666.50; funding for the same to be paid by the FY 21-22 Budget (Account No. 53-521-5393 (One Cent Capital Fund – Street Maintenance – Tulsa County Overlay Program)) [Cloyde] City Engineer Chris Cloyde introduced Item 4 and answered questions. Craig

Murray made a motion to approve Item 4. Gary Isbell seconded the motion. A roll call vote of members was taken as follows:

Kaye Lynn	Yes
Gary Isbell	Yes
Craig Murray	Yes
Rodney Cline	Yes
Kevin Short	Yes
Chair Cory Box	Yes

Motion Carried.

Other Business

1. General Manager's Report General Manager Christopher Shrout gave the report.
2. Chamber Report Jenks Chamber of Commerce President Josh Driskell gave the Chamber report.

Adjournment. Craig Murray made a motion to adjourn. Gary Isbell seconded the motion. A roll call vote of members was taken as follows:

Kaye Lynn	Yes
Gary Isbell	Yes
Craig Murray	Yes
Rodney Cline	Yes
Kevin Short	Yes
Chair Cory Box	Yes

Motion Carried. The Jenks Public Works Authority adjourned at 7:29 p.m.

Cory Box, **CHAIR**

AUTHORITY SECRETARY